

**RICHLAND HILLS DEVELOPMENT CORPORATION  
BOARD MEETING  
AUGUST 22, 2022  
MINUTES**

Roll Call:

Director's present:

Edward Lopez, Chair  
Curtis Bergthold, Council Member  
Doug Knowlton, Council Member  
GW Estep, Council Member  
Jorge Cisneros, Citizen Member

Directors absent:

Bill Agan, Citizen Member  
Theresa Bledsoe, Citizen Member

Officers

Candice Edmondson, President  
Lindsay Wells, Secretary

**1. CALL TO ORDER**

Chair Lopez Called to Order – Time 5:00 p.m.

**2. PUBLIC COMMENTS**

None.

**REGULAR AGENDA**

**3. Approve minutes from the August 8, 2022 Richland Hills Development Corporation meeting**

**Motion:** Motion was made by Director Bergthold and seconded by Director Knowlton to approve the minutes from the August 8, 2022 Richland Hills Development Corporation meeting.

Motion carried by a vote of 4-0.

**4. Consider approval of the FY 2023 Richland Hills Development Corporation Budget (PUBLIC HEARING)**

City Manager Candice Edmondson gave a presentation on the proposed FY 2023 Richland Hills Development Corporation (RHDC) Budget and advised that the RHDC fund is dedicated towards economic development and park development. The RHDC budget is split between capital improvements, debt service, operations, and personnel. The proposed FY 2023 budget will include items such as economic development consulting services, business appreciation events, sales tax analysis, incentive agreements, marketing, debt service obligations, and general administrative costs.

The proposed budget accounts for a projected 18 percent increase in sales tax revenue over FY 2022 as well as a proposed five percent employee pay increase. Fund changes include a Glenview Corridor Master Plan Development (\$75,000,) Brand implementation (\$30,000,) and a façade improvement grant (\$30,000.) Capital improvements include \$400,000 for park development or economic development, \$1,000,000 for continuation of FY 2022 park improvements including Creek Trail Park restrooms, pavilion, and food truck stations, and Kate Baker Park restrooms, pavilion, and parking.

For FY 2023, the estimated revenues are \$1,178,054 and the estimated expenditures are \$1,576,530, with an estimated ending fund balance of \$1,020,593.

Ms. Edmondson presented a Park Master Plan project priority ranking of the top 20 amenities in the City's parks and where each item stood in completion. Completed projects included playgrounds at Rosebud Park and Creek Trail Park, in progress projects included restrooms and pavilions at Kate Baker Park and Creek Trail Park.

Chair Lopez opened the Public Hearing at 5:27 p.m. and asked to hear from any proponents followed by opponents of the FY 2023 RHDC Budget. Hearing none, Chair Lopez closed the Public Hearing at 5:27 p.m.

Discussion ensued regarding the ranked priority list and the Board requested a new list to reorder priorities and group the park projects together.

**Motion:** Motion was made by Director Bergthold and seconded by Director Cisneros to approve the FY 2023 Richland Hills Development Corporation Budget.

Motion carried by a vote of 4-0.

## 5. ADJOURNMENT

There being no further business to come before the Richland Hills Development Corporation, Chair Lopez declared the meeting adjourned at 5:29 p.m.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Lindsay Rawlinson, City Secretary

\_\_\_\_\_  
Edward Lopez, Chair