RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
AUGUST 9, 2021
CITY HALL, 3200 DIANA DRIVE

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

Like all City Council meetings, the Work Session and Regular Session will be broadcast live over the City of Richland Hills website for those who wish to watch from home.

CITY COUNCIL WORK SESSION – 6:00 PM

1. **Executive Session**: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

2. FY 2021 Budget Overview: General Fund and Utility Fund

3. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

A. Citizen Appearances/Public Comments

Citizen comments emailed to Cathy Bourg (cbourg@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

A. Approve minutes from the July 26, 2021 City Council Regular Meeting

B. Approve and adopt the 2021 Certified Tax Roll (Fiscal Year 2022/Tax Year 2021)

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

A. None

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

A. Consider Ordinance 1412-20B amending the Municipal Fee Schedule

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

A. Consider an Interlocal Cooperation Agreement between the Cities of Burleson, Haltom City, Keller, Richland Hills, Watauga, the Benbrook Library District and the Forest Hill Library District for Reciprocal Lending of Library Materials

B. Consider renewal of the Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the Cities of North Richland Hills, Haltom City, Richland Hills and Watauga Texas

6. OTHER ITEMS FOR CONSIDERATION

A. None

7. REPORTS & DISCUSSIONS

A. None

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that "*a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.*" The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An "item of community interest" includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 5th day of August 2021 by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Cathy Bourg
Cathy Bourg
City Secretary

ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

EXECUTIVE SESSION

Section 551.071: Consultation with Attorney
The City Council may conduct a private consultation with its attorney when the City Council seeks the advice of its attorney concerning any item on this agenda, about pending and contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.

Section 551.072: Deliberation regarding real property
The City Council may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property.

Section 551.073: Deliberation regarding Prospective Gift or Donation
The City Council may conduct a closed meeting to deliberate a negotiated contract for a prospective gift or donation to the City.

Section 551.074: Deliberation regarding Personnel Matters
The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officers, including the City Manager, City Secretary, City Attorney, Municipal Judge, and non-advisory city boards and commission members. A complete list of the city boards and commissions and the membership of those boards and commissions is on file in the City Secretary’s Office.

Section 551.076: Deliberation regarding Security Devices
The City Council may deliberate the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.087: Deliberation regarding Economic Development Negotiations

The City Council may discuss or deliberate regarding commercial or financial information received from a business prospect that the city seeks to have locate, stay or expand in or near the city and which the City is conducting economic development negotiations or to deliberate the offer of a financial or other incentive to a business prospect; particularly, discussion with economic development specialist regarding potential economic incentive agreement for development of real property.

Section 418.183(f): Texas Disaster Act

The City Council may deliberate information: (1) for purposes of preventing, investigating, or responding to an act of terrorism or related criminal activity and involving emergency response providers, their staffing, contact information and tactical plans; (2) that relates to the risk or vulnerability of persons or property, including infrastructure, to an act of terrorism; (3) that relates to the assembly of an explosive weapon, the location of a material that may be used in a chemical, biological or radioactive weapon, or unpublished information pertaining to vaccines or devices to detect biological agents or toxins; (4) that relates to details of the encryption codes or security keys for a public communication system;(5) that relates to a terrorism-related report to an agency of the United States; (6) that relates to technical details of particular vulnerabilities of critical infrastructure to an act of terrorism; (7) that relates to information regarding security measures or security systems intended to protect public and private property from an act of terrorism; or (8) any other topic subject to discussion in closed session pursuant to the Texas Disaster Act.

Section 418.106(d) & (e): Local Meetings to Discuss Emergency Management Plans regarding Pipeline Safety

The City Council may discuss emergency management plans providing for disaster mitigation, preparedness, response and recovery in executive session when those plans contain sensitive information relating to critical infrastructure or facilities, and the safety or security of the infrastructures or facilities could be jeopardized by disclosure of the emergency management plan.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 9, 2021

Subject: FY 2022 Budget Overview: General Fund and Utility Fund

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Agenda Item:

FY 2022 Budget Overview: General Fund and Utility Fund

Background Information:

Staff will present an overview of the proposed FY 2022 General Fund and Utility Fund Budgets.

Financial Considerations:

The proposed FY 2022 Annual Budget will go into effect on October 1, 2021 if approved by City Council.

Legal Review:

N/A

Board/Citizen Input:

The proposed FY 2022 Annual Budget will be presented in Work Sessions on August 9, 2021 and August 23, 2021. Public Hearings will be held on September 13, 2021 and September 27, 2021 with final approval and adoption occurring September 27, 2021.

Attachments:

None

Council Action Requested:

Discussion Item Only

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Cathy Bourg, City Secretary

Date: August 9, 2021

Subject: Minutes from the July 26, 2021 Regular City Council Meeting

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Agenda Item:

Approval of minutes from the July 26, 2021 City Council Regular Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

July 26, 2021 Draft Minutes

Council Action Requested:

Motion to approve the minutes from the July 26, 2021 Regular City Council Meeting

RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
JULY 26, 2021
DRAFT MINUTES

Roll Call:

Council present
Edward Lopez, Mayor
Douglas Knowlton, Place 1
Stacey L. Morse, Place 2
Curtis A Bergthold, Mayor Pro Tem
Javier Alvarez, Place 4
G.W. Estep, Place 5

Staff present
Candice Edmondson, City Manager
Cathy Bourg, City Secretary
Fritz Quast, City Attorney

REGULAR SESSION – Mayor Lopez Called to Order – Time 7:00 p.m.

Invocation – Councilmember Knowlton

PRESENTATIONS

A. Citizen Appearances/Public Comments
Citizen comments emailed to Cathy Bourg (cbourg@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

David White, 7008 Hovenkamp spoke regarding trees hanging down in the street and the need to clean the creek.

Travis Malone, 2641 Mimosa Park spoke regarding budget funds to repaint crosswalks.

CONSENT AGENDA

2A. Approve minutes from the June 28, 2021 City Council Regular Meeting

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Morse to approve the consent agenda.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. Consider Ordinance 1280-14A adopting an updated Drought Contingency and Emergency Water Management Plan PUBLIC HEARING

Scott Mitchell, Director of Neighborhood Services presented Ordinance 1280-14A adopting an updated Drought Contingency and Emergency Water Management Plan.

The Drought Contingency and Emergency Water Management Plan for the City of Richland Hills was last revised in 2014. This item is an update reflecting the most recent Texas Commission of Environmental Quality (TCEQ) rules as well as updated requirements as part of the contract the city has with the City of Fort Worth for the provision of potable water and sewer treatment services. The revised plan also updates the current use data from the City of Richland Hills. A public hearing on the plan is required prior to adoption of the ordinance.

The adoption of this ordinance will maintain the City's full compliance with state regulations as well as contractual requirements from the City of Fort Worth.

Mayor Lopez opened the Public Hearing: Time: 7:13 p.m.

None

Mayor Lopez closed the Public Hearing: Time: 7:13 p.m.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Morse to approve Ordinance 1280-14A adopting an updated Drought Contingency and Emergency Water Management Plan.

Motion carried by a vote of 5-0.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Consider Resolution 543-21 to the Texas State Legislature in support of legislation to end the arbitrary application of ancillary service charges by electricity providers.

Candice Edmondson, City Manager presented Resolution 543-21 to the Texas State Legislature in support of legislation to end the arbitrary application of ancillary service charges by electricity providers.

In May, the City of Richland Hills received a letter from Gexa Energy regarding increased services incurred during the winter storm. The letter indicated that while the City's energy costs remained stable throughout the winter storm, the storm's impact resulted in higher than anticipated ancillary service costs.

On June 28th, the City Council considered payment of the increased ancillary service charges to Gexa Energy. While the Council approved payment of the charges, the members were not pleased with Gexa Energy passing these costs onto the City and asked that a resolution be created requesting immediate legislative action on the application of ancillary service charges.

Resolution 543-21 documents the Richland Hills City Council's desire to see legislation passed that will prohibit electricity providers from arbitrarily imposing ancillary service charges to Texas consumers without any clarification as to where and how the charges were derived.

Motion: Motion was made by Councilmember Morse and seconded by Councilmember Estep to approve Resolution 543-21 to the Texas State Legislature in support of legislation to end the arbitrary application of ancillary service charges by electricity providers.

Motion carried by a vote of 5-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. None

OTHER ITEMS FOR CONSIDERATION

6A. None

REPORTS & DISCUSSIONS

7A. Fire Station Project Update

Russel Shelley, Fire Chief presented a construction update on the Fire Station Project.

Recent Progress
- Working through punch list items
- Station is fully operational
- Most Asbestos abatement is complete
- All salvageable items have been removed from the building

This Week
- Demo company mobilizing on 7/27
- Saw cutting to begin
- Demolition starts on 7/30

Next Steps (August)

- Site to grade by 8/13
- Underground utilities & drainage
- Preliminary concrete work toward the end of the month

Project Budget

- The pay application for June totaled: $464,609
- To date, we have paid out: $4,198,961
- This is 77.1% of the Guaranteed Maximum Price of $5,445,843

7B. Street Improvements Project Update

Scott Mitchell, Director of Neighborhood Services provided a Street Improvement Project update.

FY 20-21 Street Projects

- Dreeben Drive – Partial Curb and Gutter, Road Pavement Reconstruction
    - Water services had to be lowered due to shallow depth
- Vance Road – Utility Construction in Progress
    - Staging area, stockpile and spoils pile at Kate Baker Park
    - Pavement cutting prior to excavation for pipe installation
    - Flagman in use due to one lane traffic flow
    - Once all utilities are completed, curb and gutter will be repaired/replaced as needed, then entire road milled, stabilized and repaved from Dover south to Baker Blvd.

7C. Quarterly Finance and Investment Report

Patricia Albrecht, Director of Finance and Administration Services presented the Quarterly Finance and Investment Report.

7F. June Department Reports

Candice Edmondson, City Manager highlighted the following May Department Reports:

- Police Department – Sergeant Miller graduated from the School of Police Supervision at the Institute for Law Enforcement Administration. Police Department has responded to 439 more service calls compared to last year.
- Animal Services – Vax Shack was held on June 24th and performed over 60 spay/neuter surgeries. Vax Shack shot clinic on the same day immunized 78 pets.
- Parks and Recreation – June was a great revenue month for The Link. Programs, rentals and membership, along with all of the other smaller revenue streams, added up to the highest revenue generation The Link has ever had. In fact, it out-paced the highest by almost $5,000. The Link currently has 313 active memberships. The Camp Connect and Link Learner's Academy is continuing to grow. Most weeks of summer camp program's registration are at 48 (full capacity) throughout the whole summer. Performance Experience will be offering new

classes this summer. The Link hosed Pops & Pickles in June and Senior Programs have started back up.

- Hike and Bike Trail Grand Opening – This event was held on Saturday, July 24th

Council asked staff questions regarding the Public Works June report.

8. COMMUNITY INTEREST ITEMS

- National Parks & Recreation Month – Now thru Saturday; City Parks and The Link Plaza - Join the Parks & Recreation Department as they celebrate the last week of National Parks & Recreation. There are six days of activities left. Don't miss Lawn Games tomorrow night at The Link where staff will have cold treats and Chalk The Walk on Wednesday night at Creek Trail Park. Visit TheLinkRec.com for the full calendar of activities!
- End of Summer Reading Finale & Carter Bloodcare Drive - Thursday, July 29, 5-7 PM, The Link Plaza - The public is welcome to enjoy FREE activities and food. We also encourage you to donate blood. You may register for blood donation online or walkup.
- Senior Lunch Bunch – Indoor Seating & To Go Orders - Thursday, August 12; 12 noon – 1 PM; The Link
- Tarrant County Food Pantry - Thursday, August 12; 5:30 PM – 7PM; The Link Parking Lot, Free groceries for any Tarrant County resident provided curbside at City Hall's parking lot. Sponsored by Trinity Point Church.

9. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None

10. A motion was made by Councilmember Morse and seconded by Councilmember Estep to adjourn.

Motion carried by a vote of 5-0.

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 7:55 p.m.

ATTEST **APPROVED**

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Cathy Bourg, City Secretary

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Edward Lopez, Mayor

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Patricia Albrecht, Director of Finance and Administration Services

Date: August 9, 2021

Subject: 2021 Certified Tax Roll

Agenda Item:

Approve and adopt the 2021 Certified Tax Roll (Fiscal Year 2022/Tax Year 2021)

Background Information:

On July 21, 2021 Jeff Law, Chief Appraiser of Tarrant County Appraisal District, certified the 2021 tax roll to be levied October 1, 2021 (Fiscal Year 2022), in the amount of $710,674,835 (attached). There are outstanding properties under protest with the Appraisal Review Board with an estimated minimum taxable value of $26,004,085 and incomplete accounts with an estimated minimum taxable value of $11,000,559 to be added to the certified total. The two amounts equal a total of $747,679,479 of projected assessed valuation and are the totals that are used to calculate the No New Revenue and Voter Approved tax rates. Included in the certified tax roll total is the TIF Zone (Baker Boulevard) incremental value of $25,121,239.

This is the second year that changes in tax rate information and calculation from Senate Bill 2 (SB2) adopted in last year's legislative session are effective. Per the attached 2021 Tax Rate Calculation Worksheet, the calculated No-New-Revenue Rate (formerly known as the Effective Tax Rate) is $0.538885/$100 and the calculated Voter-Approval-Rate (formerly known as the Rollback Rate) is $0.586308/$100. A new rate from SB2 is the De minimis Rate, which is the rate needed to raise $500,000 in new revenue. The De minimis Rate is $.0622016.

Financial Considerations:

These are the taxable values used to calculate the No-New-Revenue Rate. The City of Richland Hills will propose to keep the current tax rate at $0.558551 for the FY 2022 budget. This current tax rate will be used in the budgeted ad valorem tax revenue projections.

Board/Citizen Input:

N/A

Attachments:

2021 Certified Tax Roll
2021 Tax Rate Calculation Worksheet

Council Action Requested:

Approve and adopt the 2021 Certified Tax Roll (Fiscal Year 2022/Tax Year 2021)

Tarrant Appraisal District
Jeff Law, Chief Appraiser

CITY OF RICHLAND HILLS 020

Appraisal Roll Information Valuation Summary as of July 21, 2021
2021 Certified Property Information

I, Jeff Law, Chief Appraiser for the Tarrant Appraisal District, to the best of my ability do solemnly swear that the attached is that portion of the appraisal roll for the Tarrant Appraisal District which lists property taxable by the above-named entity and constitutes their Certified Appraisal Roll.

APPRAISED VALUE (Considers Value Caps) -> $ **831,373,237**

Number of Accounts: 10,811

Absolute Exemptions	**$ 33,167,094**
Cases before ARB – Appraised Value	**$ 37,475,813**
Incompletes	**$ 19,614,232**
Partial Exemptions	**$ 30,441,263**
In Process	**$ 0**

NET TAXABLE VALUE - **> $ 710,674,835**

Appraised Value minus Absolute Exemption amount, minus Cases before ARB amount, minus Incompletes, minus Partial Exemptions, minus the In Process accounts equals the Net Taxable Value.

ESTIMATED NET TAXABLE VALUE -**> $ 747,679,479**

Including suggested values to be used for pending ARB accounts (see page two), Incompletes (see page three) and In Process accounts (see page four).

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Jeff Law, Chief Appraiser

Tarrant Appraisal District
Jeff Law, Chief Appraiser

CITY OF RICHLAND HILLS 020

Appraisal Roll Information Valuation Summary as of July 21, 2021

2021 Appraisal Review Board Information

Section 25.01 (c) of the State Property Tax code directs the Chief Appraiser to prepare a list of all properties under protest with the Appraisal Review Board and pending disposition at the time of value roll certification.

The values below are from the ARB roll and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

$ 37,475,813

Total appraised value of properties under protest.

$ 37,148,693

Net taxable value of properties under protest.

$ 26,004,085

Estimated minimum taxable value for the same properties.

This value should be added to the net taxable value on page one.

Tarrant Appraisal District
Jeff Law, Chief Appraiser

CITY OF RICHLAND HILLS 020

Appraisal Roll Information Valuation Summary as of July 21, 2021

2021 Incomplete Property Information

Section 26.01(d) of the State Property Tax Code directs the Chief Appraiser to prepare a list of all properties that are not on the appraisal roll and not included on the ARB roll.

The values below are from the incomplete property listing and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

<u>The value of incomplete properties are subject to change and are also subject to appeal before the Appraisal Review Board.</u>

$ 19,614,232

Total appraised value of incomplete properties

$ 15,715,084

Net taxable value of properties under of incomplete properties.

$ 11,000,559

Estimated minimum taxable value for the same properties.

This value should be added to the net taxable value on page one

Tarrant Appraisal District
Jeff Law, Chief Appraiser

CITY OF RICHLAND HILLS 020

Appraisal Roll Information Valuation Summary as of July 21, 2021

2021 In Process Property Information

The values below are from In Process properties and are not included in the totals by the Chief Appraiser and represented on page 1 of this report.

$ 0

Total appraised value of In Process properties

$ 0

Estimated net taxable value of In Process properties.

This value should be added to the net taxable value on page one.

Tarrant Appraisal District
CITY OF RICHLAND HILLS 020
Totals for Roll Instance July Roll
2021

Value Detail	**Market**	**Appraised**	**Counts**	**Taxable**
Real Estate Residential	509,854,311	464,667,753	2,747	436,267,779
Real Estate Commercial	236,655,890	236,648,205	439	204,362,049
Real Estate Industrial	19,514,353	19,514,353	16	19,514,353
Personal Property Commercial	102,124,653	102,124,653	485	97,936,396
Personal Property Industrial	7,327,035	7,327,035	9	4,682,477
Mineral Lease Properties	1,090,590	1,090,590	7,114	774,910
Agricultural Properties	96,180	648	1	648
Total Value	876,663,012	831,373,237	10,811	763,538,612

Pending Detail	**Market**	**Appraised**	**Counts**	**Taxable**
Cases Before ARB	38,634,031	37,475,813	159	37,148,693
Incomplete Accounts	19,614,232	19,614,232	139	15,715,084
In Process Accounts	0	0	0	0
Certified Value	818,414,749	774,283,192	10,513	710,674,835

Exemption Detail	Market	Exempt	Counts	Appraised
Absolute Public	16,040,453	16,040,453	180	16,040,453
Absolute Charitable	1,836,226	1,836,226	7	1,836,226
Absolute Miscellaneous	0	0	0	0
Absolute Religious & Private Schools	15,290,415	15,290,415	18	15,290,415
Indigent Housing	0	0	0	0
Nominal Value	221,372	221,372	4,650	221,372
Disabled Vet 10-29%	726,575	25,000	5	556,019
Disabled Vet 30-49%	819,869	37,500	5	615,698
Disabled Vet 50-69%	606,872	30,000	3	550,013
Disabled Vet 70-99%	7,945,159	480,000	40	6,752,843
Disabled Vet 100%	3,968,689	2,935,295	17	3,459,245
Surviving Spouse Disabled Vet 100%	359,022	262,733	2	316,733
Donated Disabled Vet	0	0	0	0
Surviving Spouse Donated Disabled Vet	0	0	0	0
Surviving Spouse KIA Armed Service Member	0	0	0	0
Transfer Base Value for SS Disable Vet	0	0	0	0
Inventory	8,329,414	2,374,712	4	8,329,414
Homestead State Mandated-General	0	0	0	0
Homestead State Mandated-Over 65	0	0	0	0
Homestead State Mandated-Disabled Person	0	0	0	0
Homestead State Mandated-Disabled Person Over 65	0	0	0	0
Homestead Local Option-General	0	0	0	0
Homestead Local Option-Over 65	152,711,472	22,912,163	771	130,142,401
Homestead Local Option-Disabled Person	0	0	0	0
Homestead Local Option-Disabled Person Over 65	3,597,606	600,000	20	3,084,568
Solar & Wind Powered Devices	0	0	0	0
Pollution control	0	0	0	0
Community Housing Development	0	0	0	0
Abatements	0	0	0	0
Historic Sites	0	0	0	0
Foreign Trade Zone	0	0	0	0
Misc Personal Property (Vehicles, etc.)	1,073,353	540,294	6	1,073,353
Surviving Spouse of First Responder KLD	0	0	0	0
Transfer Base Value SS KIA Armed Service Member	0	0	0	0
Transfer Base Value SS of First Responder KLD	0	0	0	0
Property Damaged by Disaster	187,717	22,194	1	187,717
Total Exemptions		63,608,357	5,729	

Deferrals	Market	Deferred	Counts	Appraised
Ag Deferrals	96,180	95,532	1	648
Scenic Deferrals	0	0	0	0
Public Access Airports	0	0	0	0
Other Deferrals	0	0	0	0
Total Deferrals	96,180	95,532	1	648

New Exemptions	Market	Exempt	Counts	Appraised
Absolute Public	0	0	0	0
Absolute Charitable	0	0	0	0
Absolute Miscellaneous	0	0	0	0
Absolute Religious & Private Schools	0	0	0	0
Indigent Housing	0	0	0	0
Nominal Value	0	0	0	0
Disabled Vet 10-29%	0	0	0	0
Disabled Vet 30-49%	0	0	0	0
Disabled Vet 50-69%	0	0	0	0
Disabled Vet 70-99%	259,242	12,000	1	217,800
Disabled Vet 100%	0	0	0	0
Surviving Spouse Disabled Vet 100%	0	0	0	0
Donated Disabled Vet	0	0	0	0
Surviving Spouse Donated Disabled Vet	0	0	0	0
Surviving Spouse KIA Armed Service Member	0	0	0	0
Transfer Base Value for SS Disable Vet	0	0	0	0
Inventory	0	0	0	0
Homestead State Mandated-General	0	0	0	0
Homestead State Mandated-Over 65	0	0	0	0
Homestead State Mandated-Disabled Person	0	0	0	0
Homestead State Mandated-Disabled Person Over 65	0	0	0	0
Homestead Local Option-General	0	0	0	0
Homestead Local Option-Over 65	2,647,390	420,000	15	2,342,382
Homestead Local Option-Disabled Person	0	0	0	0
Homestead Local Option-Disabled Person Over 65	444,339	60,000	2	410,295
Solar & Wind Powered Devices	0	0	0	0
Pollution control	0	0	0	0
Community Housing Development	0	0	0	0
Abatements	0	0	0	0
Historic Sites	0	0	0	0
Foreign Trade Zone	0	0	0	0
Misc Personal Property (Vehicles, etc.)	0	0	0	0
Surviving Spouse of First Responder KLD	0	0	0	0
Transfer Base Value SS KIA Armed Service Member	0	0	0	0
Transfer Base Value SS of First Responder KLD	0	0	0	0
Property Damaged by Disaster	187,717	22,194	1	187,717
Total New Exemptions		514,194	19	

New Construction		New Value	Counts	Taxable
All Real Estate		3,230,696	9	3,206,766
New business in new improvement		0	0	0
Total New Construction		3,230,696	9	3,206,766
New Construction in Residential		1,032,113	6	1,008,183
New Construction in Commercial		2,198,583	3	2,198,583
	Market	**Appraised**	**Counts**	**Taxable**
Annexation	0	0	0	0
Deannexation	0	0	0	0

Tax Ceiling	Market	Taxable	Counts	Ceiling Amount
Over 65	152,711,472	104,884,206	771	319,697.00
Disable Person	5,600,997	4,615,935	31	17,963.00
Disabled Person Over 65	3,597,606	2,484,568	20	8,539.00
Total Ceilings	161,910,075	111,984,709	822	346,199.00
New Over 65 Ceilings	3,842,976	0	21	0.00
New Disabled Person Ceilings	0	0	0	0.00
New Disabled Person Over 65 Ceilings	0	0	0	0

Capped Accounts	Market	Cap Loss	Counts	Appraised
Cap Total	276,975,370	44,036,025	1,386	232,939,345
New Cap this Year	73,494,045	5,277,027	344	68,217,018

All Exemptions by Group	Market	Exempt	Counts	Appraised
Residential	161,956,204	28,072,974	825	138,095,058
Commercial	40,165,884	33,914,609	122	40,165,884
Industrial	1,541,700	1,305,214	1	1,541,700
Mineral Lease	315,560	315,560	4,733	315,560
Agricultural	96,180	0	0	648
Exemption Total		63,608,357	5,681	
	Market	**Exempt**	**Counts**	**Appraised**
Prorated Absolute	0	0	0	0
Multi-Prorated Absolute	0	0	0	0
		Current Taxable	**Counts**	**Appraised**
Value Loss - 25.25(d)		0	0	0
	Average Market	**Average Appraised**	**Counts**	**Average Taxable**
Averages for Value Single Family	188,610	171,624	2,578	160,841

Current Use Code Report - Certified
Entity: 020 CITY OF RICHLAND HILLS

Category	Roll Status	# of Accts	Market Value	Appraised Value	Taxable Value	Ag Acreage	Ag Deferred	New Const. Value
A -- "Residential SingleFamily"	ARB	87	$16,288,261	$15,130,043	$14,803,043	0.0000	$0	$15,000
A -- "Residential SingleFamily"	Certified	2,574	$485,457,067	$441,487,795	$414,395,242	0.0000	$0	$652,275
A -- "Residential SingleFamily" Totals:		2,661	$501,745,328	$456,617,838	$429,198,285	0.0000	$0	$667,275
AC -- "Single Family Interim Use"	Certified	1	$262,790	$255,105	$255,105	0.0000	$0	$0
AC -- "Single Family Interim Use" Totals:		1	$262,790	$255,105	$255,105	0.0000	$0	$0
B -- "MultiFamily Residential"	ARB	10	$2,735,024	$2,735,024	$2,735,024	0.0000	$0	$0
B -- "MultiFamily Residential"	Certified	18	$3,566,836	$3,507,768	$3,295,436	0.0000	$0	$379,838
B -- "MultiFamily Residential" Totals:		28	$6,301,860	$6,242,792	$6,030,460	0.0000	$0	$379,838
BC -- "MultiFamily Commercial"	Certified	14	$48,533,287	$48,533,287	$48,533,287	0.0000	$0	$0
BC -- "MultiFamily Commercial" Totals:		14	$48,533,287	$48,533,287	$48,533,287	0.0000	$0	$0
C1 -- "Vacant Land Residential"	ARB	2	$54,375	$54,375	$54,375	0.0000	$0	$0
C1 -- "Vacant Land Residential"	Certified	45	$599,375	$599,375	$599,375	0.0000	$0	$0
C1 -- "Vacant Land Residential" Totals:		47	$653,750	$653,750	$653,750	0.0000	$0	$0
C1C -- "Vacant Land Commercial"	ARB	5	$573,990	$573,990	$573,990	0.0000	$0	$0
C1C -- "Vacant Land Commercial"	Certified	59	$3,843,306	$3,843,306	$3,843,306	0.0000	$0	$0
C1C -- "Vacant Land Commercial" Totals:		64	$4,417,296	$4,417,296	$4,417,296	0.0000	$0	$0
C2C -- "CommercialLandWithImprovementValue"	Certified	13	$1,081,171	$1,081,171	$1,081,171	0.0000	$0	$321,750
C2C -- "CommercialLandWithImprovementValue" Totals:		13	$1,081,171	$1,081,171	$1,081,171	0.0000	$0	$321,750
D1 -- "Qualified Open Space Land"	Certified	1	$96,180	$648	$648	6.4120	$95,532	$0
D1 -- "Qualified Open Space Land" Totals:		1	$96,180	$648	$648	6.4120	$95,532	$0
E -- "Rural Land (No Ag) and Improvements Residential"	Certified	2	$385,284	$385,284	$385,284	0.0000	$0	$0
E -- "Rural Land (No Ag) and Improvements Residential" Totals:		2	$385,284	$385,284	$385,284	0.0000	$0	$0
F1 -- "Commercial"	ARB	23	$14,695,391	$14,695,391	$14,695,391	0.0000	$0	$78,554
F1 -- "Commercial"	Certified	195	$133,641,891	$133,641,891	$133,641,891	0.0000	$0	$1,876,833
F1 -- "Commercial" Totals:		218	$148,337,282	$148,337,282	$148,337,282	0.0000	$0	$1,955,387
F1C -- "VarX Billboards"	Incomplete	2	$41,237	$41,237	$41,237	0.0000	$0	$0
F1C -- "VarX Billboards" Totals:		2	$41,237	$41,237	$41,237	0.0000	$0	$0

This report contains All Excluding Absolutes

Process Code: 220 **Table Group Name: July Roll**

Current Use Code Report - Certified
Entity: 020 CITY OF RICHLAND HILLS

Category	Roll Status	# of Accts	Market Value	Appraised Value	Taxable Value	Ag Acreage	Ag Deferred	New Const. Value
F2 -- "Industrial"	Certified	16	$19,514,353	$19,514,353	$19,514,353	0.0000	$0	$0
F2 -- "Industrial" Totals:		16	$19,514,353	$19,514,353	$19,514,353	0.0000	$0	$0
G1 -- "Oil, Gas and Mineral Reserve"	ARB	16	$5,950	$5,950	$5,830	0.0000	$0	$0
G1 -- "Oil, Gas and Mineral Reserve"	Certified	6,916	$987,090	$987,090	$769,080	0.0000	$0	$0
G1 -- "Oil, Gas and Mineral Reserve"	InProcess	90	$0	$0	$0	0.0000	$0	$0
G1 -- "Oil, Gas and Mineral Reserve" Totals:		7,022	$993,040	$993,040	$774,910	0.0000	$0	$0
J2C -- "VarX Utility Gas Companies"	Certified	1	$4,298,100	$4,298,100	$4,298,100	0.0000	$0	$0
J2C -- "VarX Utility Gas Companies" Totals:		1	$4,298,100	$4,298,100	$4,298,100	0.0000	$0	$0
J3 -- "Commercial Utility Electric Companies"	Certified	25	$969,817	$969,817	$969,817	0.0000	$0	$0
J3 -- "Commercial Utility Electric Companies" Totals:		25	$969,817	$969,817	$969,817	0.0000	$0	$0
J3C -- "VarX Utility Electric Companies"	Certified	1	$5,610,820	$5,610,820	$5,610,820	0.0000	$0	$0
J3C -- "VarX Utility Electric Companies" Totals:		1	$5,610,820	$5,610,820	$5,610,820	0.0000	$0	$0
J4 -- "Commercial Utility Telephone Companies"	Certified	3	$768,091	$768,091	$768,091	0.0000	$0	$0
J4 -- "Commercial Utility Telephone Companies" Totals:		3	$768,091	$768,091	$768,091	0.0000	$0	$0
J4C -- "VarX Utility Telephone Companies"	ARB	4	$777,357	$777,357	$777,357	0.0000	$0	$0
J4C -- "VarX Utility Telephone Companies"	Certified	5	$2,099,352	$2,099,352	$2,099,352	0.0000	$0	$0
J4C -- "VarX Utility Telephone Companies"	Incomplete	12	$1,102,355	$1,102,355	$1,102,355	0.0000	$0	$0
J4C -- "VarX Utility Telephone Companies" Totals:		21	$3,979,064	$3,979,064	$3,979,064	0.0000	$0	$0
J4P -- "Personal Property Utility Telephone Companies"	Certified	2	$312,700	$312,700	$312,700	0.0000	$0	$0
J4P -- "Personal Property Utility Telephone Companies" Totals:		2	$312,700	$312,700	$312,700	0.0000	$0	$0
J6C -- "VarX Utility Pipelines"	ARB	1	$514,070	$514,070	$514,070	0.0000	$0	$0
J6C -- "VarX Utility Pipelines"	Certified	2	$596,250	$596,250	$596,250	0.0000	$0	$0
J6C -- "VarX Utility Pipelines" Totals:		3	$1,110,320	$1,110,320	$1,110,320	0.0000	$0	$0
J7C -- "VarX Utility Cable Companies"	Incomplete	1	$1,626,655	$1,626,655	$1,626,655	0.0000	$0	$0
J7C -- "VarX Utility Cable Companies" Totals:		1	$1,626,655	$1,626,655	$1,626,655	0.0000	$0	$0

This report contains All Excluding Absolutes

Process Code: 220 **Table Group Name: July Roll**

Current Use Code Report - Certified
Entity: 020 CITY OF RICHLAND HILLS

Category	Roll Status	# of Accts	Market Value	Appraised Value	Taxable Value	Ag Acreage	Ag Deferred	New Const. Value
J8C -- "VarX Utility Other"	Certified	1	$219,870	$219,870	$219,870	0.0000	$0	$0
J8C -- "VarX Utility Other"	Incomplete	1	$1,511	$1,511	$1,511	0.0000	$0	$0
J8C -- "VarX Utility Other" Totals:		2	$221,381	$221,381	$221,381	0.0000	$0	$0
L1 -- "Personal Property Tangible Commercial"	ARB	9	$2,960,604	$2,960,604	$2,960,604	0.0000	$0	$0
L1 -- "Personal Property Tangible Commercial"	Certified	249	$61,909,049	$61,909,049	$60,837,187	0.0000	$0	$0
L1 -- "Personal Property Tangible Commercial"	Incomplete	26	$10,181,229	$10,181,229	$10,027,059	0.0000	$0	$0
L1 -- "Personal Property Tangible Commercial"	InProcess	3	$0	$0	$0	0.0000	$0	$0
L1 -- "Personal Property Tangible Commercial" Totals:		287	$75,050,882	$75,050,882	$73,824,850	0.0000	$0	$0
L1C -- "VarX Commercial"	ARB	2	$29,009	$29,009	$29,009	0.0000	$0	$0
L1C -- "VarX Commercial"	Certified	58	$6,017,790	$6,017,790	$5,477,496	0.0000	$0	$0
L1C -- "VarX Commercial"	Incomplete	92	$3,062,113	$3,062,113	$966,887	0.0000	$0	$0
L1C -- "VarX Commercial"	InProcess	3	$0	$0	$0	0.0000	$0	$0
L1C -- "VarX Commercial" Totals:		155	$9,108,912	$9,108,912	$6,473,392	0.0000	$0	$0
L2 -- "Personal Property Tangible Industrial"	Certified	5	$4,038,311	$4,038,311	$2,733,097	0.0000	$0	$0
L2 -- "Personal Property Tangible Industrial"	Incomplete	4	$3,288,724	$3,288,724	$1,949,380	0.0000	$0	$0
L2 -- "Personal Property Tangible Industrial" Totals:		9	$7,327,035	$7,327,035	$4,682,477	0.0000	$0	$0
S -- "Personal Property Special Inventory"	Certified	6	$438,875	$438,875	$437,877	0.0000	$0	$0
S -- "Personal Property Special Inventory" Totals:		6	$438,875	$438,875	$437,877	0.0000	$0	$0
ARB Totals:		159	$38,634,031	$37,475,813	$37,148,693	0.0000	$0	$93,554
Certified Totals:		10,212	$785,247,655	$741,116,098	$710,674,835	6.4120	$95,532	$3,230,696
Incomplete Totals:		138	$19,303,824	$19,303,824	$15,715,084	0.0000	$0	$0
In Process Totals:		96	$0	$0	$0	0.0000	$0	$0
Report Totals:		10,605	$843,185,510	$797,895,735	$763,538,612	6.4120	$95,532	$3,324,250

This report contains All Excluding Absolutes

Process Code: 220 **Table Group Name: July Roll**

Tarrant Appraisal District

Entity Exemptions Report
2021 JULY ROLL

020 CITY OF RICHLAND HILLS

Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Abatements	$0	0	$0	0	$0	0	$0	0
Absolute Charitable	$1,836,226	7	$0	0	$0	0	$1,836,226	7
Absolute Miscellaneous	$0	0	$0	0	$0	0	$0	0
Absolute Public	$16,040,453	180	$0	0	$310,408	1	$16,350,861	181
Absolute Religious & Private Schools	$15,290,415	18	$0	0	$0	0	$15,290,415	18
Community Housing Development	$0	0	$0	0	$0	0	$0	0
Disabled Vet 100%	$2,935,295	17	$0	0	$0	0	$2,935,295	17
Disabled Vet 10-29%	$25,000	5	$0	0	$0	0	$25,000	5
Disabled Vet 30-49%	$37,500	5	$0	0	$0	0	$37,500	5
Disabled Vet 50-69%	$30,000	3	$0	0	$0	0	$30,000	3
Disabled Vet 70-99%	$480,000	40	$12,000	1	$0	0	$492,000	41
Donated Disabled Vet	$0	0	$0	0	$0	0	$0	0
Foreign Trade Zone	$0	0	$0	0	$0	0	$0	0
Historic Sites	$0	0	$0	0	$0	0	$0	0
Homestead Local Option-Disabled Person	$0	0	$0	0	$0	0	$0	0
Homestead Local Option-Disabled Person Over 65	$600,000	20	$0	0	$0	0	$600,000	20
Homestead Local Option-General	$0	0	$0	0	$0	0	$0	0
Homestead Local Option-Over 65	$22,912,163	771	$315,000	11	$0	0	$23,227,163	782
Homestead State Mandated-Disabled Person	$0	0	$0	0	$0	0	$0	0
Homestead State Mandated-Disabled Person Over 65	$0	0	$0	0	$0	0	$0	0
Homestead State Mandated-General	$0	0	$0	0	$0	0	$0	0
Homestead State Mandated-Over 65	$0	0	$0	0	$0	0	$0	0
Indigent Housing	$0	0	$0	0	$0	0	$0	0
Inventory	$2,374,712	4	$0	0	$1,492,940	2	$3,867,652	6
Misc Personal Property (Vehicles, etc.)	$540,294	6	$0	0	$2,075,003	12	$2,615,297	18
Nominal Value	$221,372	4,650	$120	4	$574	2	$222,066	4,656
Pollution control	$0	0	$0	0	$0	0	$0	0
Property Damaged by Disaster	$22,194	1	$0	0	$0	0	$22,194	1
Solar & Wind Powered Devices	$0	0	$0	0	$20,223	1	$20,223	1
Surviving Spouse Disabled Vet 100%	$262,733	2	$0	0	$0	0	$262,733	2
Surviving Spouse Donated Disabled Vet	$0	0	$0	0	$0	0	$0	0

Tarrant Appraisal District

Entity Exemptions Report
2021 JULY ROLL

020 CITY OF RICHLAND HILLS

Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Surviving Spouse KIA Armed Service Member	$0	0	$0	0	$0	0	$0	0
Surviving Spouse of First Responder KLD	$0	0	$0	0	$0	0	$0	0
Transfer Base Value for SS Disable Vet	$0	0	$0	0	$0	0	$0	0
Transfer Base Value SS KIA Armed Service Member	$0	0	$0	0	$0	0	$0	0
Transfer Base Value SS of First Responder KLD	$0	0	$0	0	$0	0	$0	0
Subtotals ==>	**$63,608,357**	**5,729**	**$327,120**	**16**	**$3,899,148**	**18**	**$67,834,625**	**5,763**

Entity Exemptions Report
2021 JULY ROLL

020 CITY OF RICHLAND HILLS

Exemption Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Prorated Absolute (included in above Absolute categories)	$0	0	$0	0	$0	0	$0	0

Deferral Type	Certified Loss	Count	ARB Loss	Count	Incomplete Loss	Count	Total Loss	Count
Ag Deferrals	$95,532	1	$0	0	$0	0	$95,532	1
Scenic Deferrals	$0	0	$0	0	$0	0	$0	0
Subtotals ==>	**$95,532**	**1**	**$0**	**0**	**$0**	**0**	**$95,532**	**1**

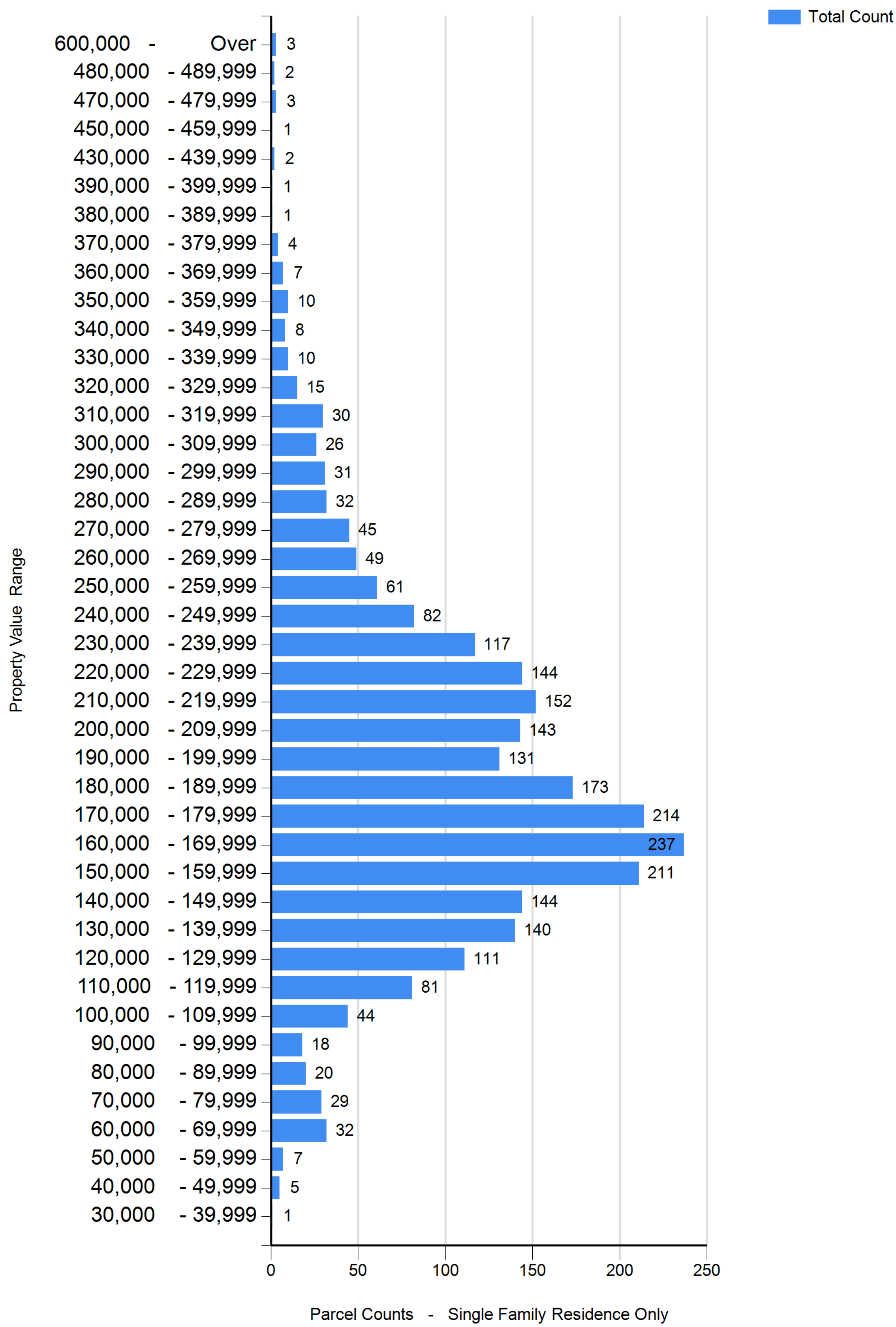
Entity Totals	
Total Appraised *	$831,373,237
Absolute Exempt	$33,167,094
Cases Before ARB	$37,475,813
Incompletes	$19,614,232
Partial Exemptions	$30,441,263
In Process	$0
Calculated Net Taxable Value	$710,674,835
Total # of Accounts *	10,811

* Only includes totals from Agricultural Properties, Mineral Lease Properties, Personal Property Commercial, Personal Property Industrial, Real Estate Commercial, Real Estate Industrial, and Real Estate Residential.

Entities Residential Graph Report

2021 **CITY OF RICHLAND HILLS**

Total Parcel Counts: 2,577 Average Market: 188,654 Average NTV: 160,805



2021 Tax Rate Calculation Worksheet

Date: 08/04/2021 02:56 PM

Taxing Units Other Than School Districts or Water Districts

<u>City of Richland Hills</u>

Taxing Unit Name | Phone *(area code and number)*

Taxing Unit's Address, City, State, ZIP Code | Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the No-New-Revenue (NNR) tax rate and Voter-Approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School Districts without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

No-New-Revenue Tax Rate Worksheet	Amount/Rate
1. 2020 total taxable value. Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]	$667,500,429
2. 2020 tax ceilings. Counties, cities and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step.[2]	$107,268,197
3. Preliminary 2020 adjusted taxable value. Subtract Line 2 from Line 1.	$560,232,232
4. 2020 total adopted tax rate.	$0.558551/$100
5. 2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value. A. **Original 2020 ARB values:**	$28,684,255

B. 2020 values resulting from final court decisions: **C. 2020 value loss.** Subtract B from A.[3]	$25,200,000 $3,484,255
6. 2020 taxable value subject to an appeal under Chapter 42, as of July 25. **A. 2020 ARB certified value:** **B. 2020 disputed value:** **C. 2020 undisputed value.** Subtract B from A.[4]	$43,294,317 $5,195,318 $38,098,999
7. 2020 Chapter 42 related adjusted values Add Line 5C and Line 6C.	$41,583,254
8. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	$601,815,486
9. 2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020. Enter the 2020 value of property in deannexed territory.[5]	$0
10. 2020 taxable value lost because property first qualified for an exemption in 2021. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2021 does not create a new exemption or reduce taxable value. A. **Absolute exemptions.** Use 2020 market value: B. **Partial exemptions.** 2021 exemption amount or 2021 percentage exemption times 2020 value: C. **Value loss.** Add A and B.[5]	 $0 $514,194 $514,194
11. 2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2021. Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020. A. **2020 market value:** B. **2021 productivity or special appraised value:** C. **Value loss.** Subtract B from A.[7]	 $0 $0 $0
12. Total adjustments for lost value. Add lines 9, 10C and 11C.	$514,194
13. 2020 captured value of property in a TIF. Enter the total value of 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2020 taxes were deposited into the tax increment fund.[8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$23,879,559
14. 2020 total value. Subtract Line 12 and Line 13 from Line 8.	$577,421,733
15. Adjusted 2020 total levy. Multiply Line 4 by Line 14 and divide by $100.	$3,225,194
16. Taxes refunded for years preceding tax year 2020. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2020. Types of refunds include court	$47,390

decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.[8]	
17. Adjusted 2020 levy with refunds and TIF adjustment. Add Lines 15 and 16.[10]	$3,272,584
18. Total 2021 taxable value on the 2021 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]	
A. **Certified values:**	$710,674,835
B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office:	$0
C. **Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property:	$0
D. **Tax increment financing:** Deduct the 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2021 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12]	$25,121,239
E. Total 2021 value. Add A and B, then subtract C and D.	$685,553,596
19. Total value of properties under protest or not included on certified appraisal roll.[13]	
A. **2021 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	$26,004,085
B. **2021 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	$11,000,559
C. **Total value under protest or not certified:** Add A and B.	$37,004,644
20. 2021 tax ceilings. Counties, cities and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	$111,984,709
21. 2021 total taxable value. Add Lines 18E and 19C. Subtract Line 20.[17]	$610,573,531
22. Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020.	$0

Include both real and personal property. Enter the 2021 value of property in territory annexed.[18]	
23. Total 2021 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2020. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2020, and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2021.[19]	$3,286,288
24. Total adjustments to the 2021 taxable value. Add Lines 22 and 23.	$3,286,288
25. Adjusted 2021 taxable value. Subtract Line 24 from Line 21.	$607,287,243
26. 2021 NNR tax rate. Divide Line 17 by Line 25 and multiply by $100.[20]	$0.538885/$100
27. COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2021 county NNR tax rate.[21]	

[1]Tex. Tax Code Section 26.012(14)
[2]Tex. Tax Code Section 26.012(14)
[3]Tex. Tax Code Section 26.012(13)
[4]Tex. Tax Code Section 26.012(13)
[5]Tex. Tax Code Section 26.012(15)
[6]Tex. Tax Code Section 26.012(15)
[7]Tex. Tax Code Section 26.012(15)
[8]Tex. Tax Code Section 26.03(c)
[9]Tex. Tax Code Section 26.012(13)
[10]Tex. Tax Code Section 26.012(13)
[11]Tex. Tax Code Section 26.012,26.04(c-2)
[12]Tex. Tax Code Section 26.03(c)
[13]Tex. Tax Code Section 26.01(c) and (d)
[14]Tex. Tax Code Section 26.01(c)
[15]Tex. Tax Code Section 26.01(d)
[16]Tex. Tax Code Section 26.012(6)(b)
[17]Tex. Tax Code Section 26.012(6)
[18]Tex. Tax Code Section 26.012(17)
[19]Tex. Tax Code Section 26.012(17)
[20]Tex. Tax Code Section 26.04(c)
[21]Tex. Tax Code Section 26.04(d)
[22]*Reserved for expansion*
[23]*Tex. Tax Code Section 26.044*
[24]Tex. Tax Code Section 26.0441

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The Voter-Approval tax rate for a county is the sum of the Voter-Approval tax rates calculated for each type of tax the county levies. In most cases the Voter-Approval tax rate exceeds the No-New-Revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Voter-Approval Tax Rate Worksheet	Amount/Rate
28. 2020 M&O tax rate. Enter the 2020 M&O tax rate.	$0.413294/$100
29. 2020 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$601,815,486
30. Total 2020 M&O levy. Multiply Line 28 by Line 29 and divide by $100.	$2,487,267
31. Adjusted 2020 levy for calculating NNR M&O rate.	
A. M&O taxes refunded for years preceding tax year 2020 Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.	$35,897
B. 2020 taxes in TIF Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D, enter 0.	$140,315
C. 2020 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	$0
D. 2020 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	$-104,418
E. Add Line 30 to 31D.	$2,382,849
32. Adjusted 2021 taxable value. Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$607,287,243
33. 2021 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by $100.	$0.392375/$100
34. Rate adjustment for state criminal justice mandate.[23] **A. 2021 state criminal justice mandate:** Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	$0

B. 2020 state criminal justice mandate: Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	$0
C. Subtract B from A and divide by Line 32 and multiply by $100.	$0.000000/$100
D. Enter the rate calculated in C. If not applicable, enter 0.	$0.000000/$100
35. Rate adjustment for indigent health care expenditures.[24]	
A. 2021 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.	$0
B. 2020 indigent health care expenditures: Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.	$0
C. Subtract B from A and divide by Line 32 and multiply by $100.	$0.000000/$100
D. Enter the rate calculated in C. If not applicable, enter 0.	$0.000000/$100
36. Rate adjustment for county indigent defense compensation.[25]	
A. 2021 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose.	$0
B. 2020 indigent defense compensation expenditures: Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.	$0
C. Subtract B from A and divide by Line 32 and multiply by $100.	$0.000000/$100
D.Multiply B by 0.05 and divide by Line 32 and multiply by $100.	$0.000000/$100
E. Enter the lessor of C and D. If not applicable, enter 0.	$0.000000/$100
37. Rate adjustment for county hospital expenditures.[26]	
A. 2021 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.	$0
B. 2020 eligible county hospital expenditures: Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.	$0

C. Subtract B from A and divide by Line 32 and multiply by $100. **D.**Multiply B by 0.08 and divide by Line 32 and multiply by $100. **E.** Enter the lessor of C and D, if applicable. If not applicable, enter 0.	$0.000000/$100 $0.000000/$100 $0.000000/$100
38. Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information. **A. Amount appropriated for public safety in 2020.** Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year **B. Expenditures for public safety in 2020.** Enter the amount of money spent by the municipality for public safety during the preceding fiscal year. **C.** Subtract B from A and divide by Line 32 and multiply by $100. **D.** Enter the rate calculated in C. If not applicable, enter 0.	$0 $0 $0.000000/$100 $0.000000/$100
39. Adjusted 2021 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	$0.392375/$100
40. Adjustment for 2020 sales tax specifically to reduce property values. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2020 should complete this line. These entities will deduct the sales tax gain rate for 2021 in Section 3. Other taxing units, enter zero. **A.** Enter the amount of additional sales tax collected and spent on M&O expenses in 2020, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent. **B.** Divide Line 40A by Line 32 and multiply by $100. **C.** Add Line 40B to Line 39.	$0 $0.000000 $0.392375
41. 2021 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	$0.406108/$100
D41. ***Disaster Line 41 (D41):*** **2021 voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval	$0.000000/$100

tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1. the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2. the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.[27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	
42. Total 2021 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year and (4) are not classified in the taxing unit's budget as M&O expenses	
A. **Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.[28] Enter debt amount.	$908,864
B. Subtract **unencumbered fund amount** used to reduce total debt.	$0
C. Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none)	$0
D. Subtract **amount paid** from other resources.	$0
E. **Adjusted debt.** Subtract B, C, and D from A.	$908,864
43. Certified 2020 excess debt collections. Enter the amount certified by the collector.[28]	$6,732
44. Adjusted 2021 debt. Subtract Line 43 from Line 42E.	$902,132
45. 2021 anticipated collection rate.	
A. Enter the 2021 anticipated collection rate certified by the collector:[29]	100.00%
B. Enter the 2020 actual collection rate	100.78%
C. Enter the 2019 actual collection rate	99.14%
D. Enter the 2018 actual collection rate	100.65%
E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.[31]	100.00%
46. 2021 debt adjusted for collections. Divide Line 44 by Line 45E	$902,132
47. 2021 total taxable value. Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$610,573,531
48. 2021 debt tax rate. Divide Line 46 by Line 47 and multiply by $100.	$0.147751/$100

49. 2021 voter-approval tax rate. Add Lines 41 and 48.	$0.553859/$100
D49. ***Disaster Line 49 (D49):*** **2021 voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$0.000000/$100
50. COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2021 county voter-approval tax rate.	

[23] Tex. Tax Code Section 26.044
[24] Tex. Tax Code Section 26.0441
[25] Tex. Tax Code Section 26.0442
[26] Tex. Tax Code Section 26.0443
[27] Tex. Tax Code Section 26.042(a)
[28] Tex. Tax Code Section 26.012(7)
[29] Tex. Tax Code Section 26.012(10) and 26.04(b)
[30] Tex. Tax Code Section 26.04(b)
[31] Tex. Tax Code Section 26.04(h),(h-1) and (h-2)

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes	
Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue. This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.	
Additional Sales and Use Tax Worksheet	**Amount/Rate**
51. Taxable Sales. For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters.[20] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2020, enter 0.	$0
52. Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] **Taxing units that adopted the sales tax in November 2020 or in May 2021.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95.[34] **- or -** **Taxing units that adopted the sales tax before November 2020.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$0
53. 2021 total taxable value. Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$610,573,531
54. Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by $100.	$0.000000/$100
55. 2021 NNR tax rate, unadjusted for sales tax.[35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet.*	$0.538885/$100
56. 2021 NNR tax rate, adjusted for sales tax. **Taxing units that adopted the sales tax in November 2020 or in May 2021.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2020.	$0.538885/$100
57. 2021 voter-approval tax rate, unadjusted for sales tax.[36] Enter the rate from Line 49, Line D49 (disaster), or Line 50 (counties), as applicable, of the *Voter-Approval Tax Rate Worksheet.*	$0.553859/$100
58. 2021 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	$0.553859/$100

[31] *Reserved for expansion*
[32] Tex. Tax Code Section 26.041(d)
[33] Tex. Tax Code Section 26.041(i)
[34] Tex. Tax Code Section 26.041(d)
[35] Tex. Tax Code Section 26.04(c)
[36] Tex. Tax Code Section 26.04(c)

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Voter-Approval Protection for Pollution Control Worksheet	Amount/Rate
59. Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ.[37] The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	$0
60. 2021 total taxable value. Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$610,573,531
61. Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by $100.	$0.000000/$100
62. 2021 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$0.553859/$100

[37] Tex. Tax Code Section 26.045(d)
[38] Tex. Tax Code Section 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.[39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; and[40]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);[41] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.[42]

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.[43]

Unused Increment Rate Worksheet	Amount/Rate
63. 2020 unused increment rate. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$0.032449
64. 2019 unused increment rate. Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero	$0
65. 2018 unused increment rate. Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$0.000000
66. 2021 unused increment rate. Add Lines 63, 64 and 65.	$0.032449/$100
67. 2021 voter-approval tax rate, adjusted for unused increment rate.[23] Add Line 66 to one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	$0.586308/$100

[39]Tex. Tax Code Section 26.013(a)
[40]Tex. Tax Code Section 26.013(c)
[41]Tex. Tax Code Section 26.0501(a) and (c)
[42]Tex. Tax Code Section Local Gov't Code Section 120.007(d), effective Jan. 1, 2022
[43]Tex. Tax Code Section 26.063(a)(1)

SECTION 6: De Minimis Rate	
The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit.[44] This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.[45]	
De Minimis Rate Worksheet	**Amount/Rate**
68. Adjusted 2021 NNR M&O tax rate. Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet*	$0.392375/$100
69. 2021 total taxable value. Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$610,573,531
70. Rate necessary to impose $500,000 in taxes. Divide $500,000 by Line 69 and multiply by $100.	$0.081890
71. 2021 debt rate. Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$0.147751/$100
72. De minimis rate.[23] Add Lines 68, 70 and 71.	$0.000000/$100

[44]Tex. Tax Code Section 26.012(8-a)
[45]Tex. Tax Code Section 26.063(a)(1)

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[46]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year[47].

NOTE: This section will not apply to any taxing units in 2021. It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2020, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Emergency Revenue Rate Worksheet	Amount/Rate
73. 2020 adopted tax rate. Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	N/A
74. Adjusted 2020 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2020 and the taxing unit calculated its 2020 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2020 worksheet due to a disaster, enter the 2020 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. **- or -** If a disaster occurred prior to 2020 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2020, complete the separate *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2020 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster.[48] Enter the final adjusted 2020 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2020 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	N/A
75. Increase in 2020 tax rate due to disaster. Subtract Line 74 from Line 73.	N/A
76. Adjusted 2020 taxable value. Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	N/A
77. Emergency revenue. Multiply Line 75 by Line 76 and divide by $100.	N/A

78. Adjusted 2021 taxable value. Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	N/A
79. Emergency revenue rate. Divide Line 77 by Line 78 and multiply by $100. [49]	N/A
80. 2021 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49(disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	N/A

[46] Tex. Tax Code Section 26.042(b)
[47] Tex. Tax Code Section 26.042(f)
[48] Tex. Tax Code Section 26.042(c)
[49] Tex. Tax Code Section 26.042(b)
[50] Tex. Tax Code Section 26.04(c-2) and (d-2)

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate
As applicable, enter the 2021 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).
Indicate the line number used: 26

$0.538885/$100

Voter-Approval tax rate
As applicable, enter the 2021 voter-approval tax rate from: Line 49, Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).
Indicate the line number used: 67

$0.586308/$100

De minimis rate
If applicable, enter the de minimis rate from Line 72.

$0.000000/$100

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code.[50]

print here Wendy Burgess
Printed Name of Taxing Unit Representative

sign here Wendy Burgess
Taxing Unit Representative

8-4-2021
Date

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 9, 2021

Subject: Amendments to Municipal Fee Schedule

Agenda Item:

Consider Ordinance 1412-20B amending the Municipal Fee Schedule

Background Information:

On June 14th, the City Council considered several amendments to the Municipal Fee Schedule. One of the proposed amendments was to create a Community Event Fee for community events that are not hosted by the City of Richland Hills, but that are held at city facilities and parks or that require city resources.

Staff originally proposed a $300 Community Event Fee to help recover costs associated with these large public events. After thorough discussion, Council requested staff consider additional modifications to the Community Event Fee. Below are the proposed fee amendments related to community events.

Proposed Fee Schedule Amendments

Community Events:

- Increase Special Event Permit Fee from $25 to $50
- Add a Rental Security Deposit of $150 for community events hosted at city facilities and parks
- Add the following Rental Fees for community events hosted at city facilities and parks:
  - Resident - $300
  - Non-Resident - $360

All other fees required for the successful execution of an event will be based on cost per item (barricades, signs, etc.) or the appropriate staff overtime rate if city support is needed during the event. All proposed fees would be presented to the event organizer prior to approval.

The proposed event fees are meant to cover the costs of large community events held at city facilities and parks and do not pertain to general use and enjoyment of these public amenities.

In addition, the City Code of Ordinance establishes fees for the annual registration and inspection of Garage Apartments, Guest Houses and Boarding Houses. Those fees are not currently included in the Municipal Fee Schedule and need to be added.

Proposed Fee Schedule Amendments

Chapter14. Buildings and Building Regulations:

- Annual Registration and Inspection – Boarding House, Garage Apartment and Guest House = $150

Financial Considerations:

The proposed fee schedule amendments would help recover costs for staff time and resources required for the event or service.

Legal Review:

The City Attorney has reviewed the Ordinance

Board/Citizen Input:

N/A

Attachments:

Ordinance No. 1412-20B
FY 2021 Municipal Fee Schedule

Council Action Requested:

Motion to approve Ordinance No. 1412-20B amending the Municipal Fee Schedule

ORDINANCE NO. 1412-20B

AN ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS REVISING AND UPDATING FEES, AND AMENDING THE FEE SCHEDULE CONTAINED IN THE CODE OF ORDINANCES, CITY OF RICHLAND HILLS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council deems it advisable and necessary to revise the City Code to update the fees in order to recoup costs incurred by the City in performing municipal functions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS:

SECTION 1.
AMENDMENT OF FEE SCHEDULE

Appendix A of the Code of Ordinances, City of Richland Hills, is hereby amended in its entirety and replaced with the Municipal Fee Schedule FY 2021 attached hereto as Exhibit A and incorporated herein for all purposes.

SECTION 2.
PROVISIONS CUMULATIVE

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Richland Hills, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 3.
PROVISIONS SEVERABLE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.
PUBLICATION IN BOOK OR PAMPHLET FORM

The City Secretary of the City of Richland Hills is hereby authorized to publish this Ordinance and the exhibits to this Ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this Ordinance and the exhibits to this Ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

SECTION 5.
EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON THIS 9th DAY OF AUGUST, 2021.

____
THE HONORABLE MAYOR EDWARD LOPEZ

ATTEST:

____
CATHY BOURG, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

____
CITY ATTORNEY

City of Richland Hills

Municipal Fee Schedule

FY 2021

Table of Contents

Chapter 2. Administration

Code Section:	Description:	Fee:
2-151	Standard Size Copy Paper (8 1/2" x 14")	$0.10
	Annual Budget Copies	$2.50
	Nonstandard Size Paper Copy - Paper Copy Per Page (larger than 8 1/2"x14)	$0.50
	Compact Disc (CD)	$1.00
	Digital Video Disc (DVD)	$3.00

Chapter 6. Animals

Code Section	Description	Fee
6-147	Vaccination fee (per vaccination)	$25.00
6-148	Registration fees: annual registration for dog or cat not sterilized	$25.00
	Registration fees: annual registration for dog or cat sterilized	$10.00
6-166	Guard dog registrations	$50.00
6-186	Dangerous dog – registration	$150.00 Annualy
	Boarding fee per night	$10.00
6-187	Quarantine fee for bite animals	$20.00 Per Night
	Quarantine fee for bite animals: out of jurisdiction	$25.00 Per Night
Impoundment Fee		
6-218	Class A - Dogs and Cats Altered – First impoundment	$25.00
	Class A – Dogs and Cats Altered - Second impoundment	$35.00
	Class A - Dogs and Cats Altered – Third impoundment	$45.00
	Class A - Dogs and Cats Altered – Fourth impoundment	$55.00
	Class A - Dogs and Cats Not sterilized – First impoundment	$45.00
	Class A Dogs and Cats Not sterilized – Second impoundment	$60.00
	Class A - Dogs and Cats Not sterilized – Third impoundment	$75.00
	Class A - Dogs and Cats – Not sterilized – Fourth impoundment	$100.00
	Class B Small Livestock – Any small livestock impounded and held by the city will be subject to the following	
	Class B – Small livestock – First impound in 12 months	$30.00
	Class B – Small livestock – Second impound in 12 months	$40.00
	Class B - Small livestock – Third impound in 12 months	$50.00
	Class B – Small livestock – Fourth impound in 12 months	$60.00
	The fee of any small livestock impounded and held by any other state, county, municipal or private entity shall be imposed at the discretion of that entity.	
	Class C – Large Livestock – Any large livestock impounded and held by the city will be subject to the following:	
	Class C – Large Livestock – First impound in 12 months	$30.00
	Class C – Large Livestock – Second impound in 12 months	$40.00
	Class C – Large Livestock – Third impound in 12 months	$50.00
	Class C – Large Livestock – Fourth impound in 12 months	$60.00

Surrender		
	Dogs & Cats Surrender fee	$25.00
	Livestock Surrender fee	$75.00
	Rabies Analysis Surrender fee	$65.00
Adoption		
6-220(b)(4)	Adoption fee for dogs (includes s/n, rabies immunization, dewormer, microchip)	$100.00
6-220(b)(5)	Adoption fee for cats (includes s/n, rabies immunization, dewormer)	$80.00
	Veteran, Senior, Active Military	$0.00
Other		
	Live Traps - Deposit	$50.00

Chapter 14. Buildings and Building Regulations

Building Permit Fees	
Residential Building Permit	
New Construction/Additions	$50.00 + $1.00 per square foot of all floor area of new construction/addition (Includes fees for any mechanical, electrical, and plumbing work associated with construction.)
Remodel/Renovations Any construction or renovation to an existing structure that includes alterations to the plumbing, electrical, mechanical or structural elements of the building	$25.00 + $0.80 per square foot of all floor area of remodeled/renovated space (Includes fees for any mechanical, electrical, and plumbing work associated with construction.)
Commercial Building Permit	
Total Valuation of Construction – Shall comply with the provisions set forth in Section 108.3 (Building permit valuations) of the 2012 International Building Code.	
$1.00 to $500.00	$50.00
$501.00 to $2,000.00	$50.00 for the first $500.00, plus $4.00 for each additional $100.00, or faction thereof, up to and including $2,000.00
$2,001.00 to $25,000.00	$100.00 for the first $2,000.00 plus $18.00 for each additional $1,000.00, or faction thereof, up to and including $25,000.00
$25,001.00 to $50,000.00	$500.00 for the first $25,000.00 plus $13.00 for each additional $1,000.00, or faction thereof, up to and including $50,000.00
$50,001.00 to $100,000.00	$900.00 for the first $50,000.00 plus $9.00 for each additional $1,000.00, or faction thereof, up to and including $100,000.00
$100,001.00 to $500,000.00	$1,300.00 for the first $100,000.00 plus $7.00 for each additional $1,000.00, or faction thereof, up to and including $500,000.00
$500,001.00 to $1,000,000.00	$4,000.00 for the first $500,000.00 plus $6.00 for each additional $1,000.00, or faction thereof, up to and including $1,000,000.00
Greater than $1,000,001.00	$7,000.00 for the first $1,000,000.00 plus $5.00 for each additional $1,000.00, or faction thereof

Mechanical, Electrical, and Plumbing Permits	
Contractor Registration	$100.00 Annually (Plumbing & Electrical Exempt)
Electrical, plumbing, mechanical, and irrigation contractors must present a current TDLR license complying with provisions set forth by Section 14-35	

Commercial Trade Permits	
Total Valuation of Construction – shall comply with the provisions set forth in Section 108.3 (Building permit valuations) of the 2012 International Building Code.	
$1.00 to $500.00	$100.00
$501.00 to $2,000.00	$100.00 for the first $500.00, plus $3.00 for each additional $100.00, or faction thereof, up to and including $2,000.00
$2,001.00 to $25,000.00	$200.00 for the first $2,000.00 plus $14.00 for each additional $1,000.00, or faction thereof, up to and including $25,000.00
$25,001.00 to $50,000.00	$400.00 for the first $25,000.00 plus $10.00 for each additional $1,000.00, or faction thereof, up to and including $50,000.00
$50,001.00 to $100,000.00	$600.00 for the first $50,000.00 plus $7.00 for each additional $1,000.00, or faction thereof, up to and including $100,000.00

Residential Trade Permit	
Electrical (Single Trade)	$100.00
Mechanical (Single Trade)	$100.00
Plumbing (Single Trade)	$100.00
Irrigation (Single Trade)	$100.00

Other Building Permits and Fess	
Accessory Structures	$50.00 base fee + $0.25 per square foot
Additional plan review required by changes, additions, or revisions to approved plans	$60.00 per hour with a minimum of two (2) hours or the total hourly cost to the City of Richland Hills, whichever is greater.
Annual Registration and Inspection – Boarding House, Garage Apartment, Guest House	$150
Carport, Canopy, Patio Covers	$150.00
Certificate of Occupancy	$100.00
Clean and Show Inspection	$80.00
Concrete Flatwork (patios, sidewalks, curbs, driveways)	$50.00
Demolition Permit – Commercial	$100.00
Demolition Permit – Residential	$50.00
Driveway Approach	$50.00
Fence – Commercial	Based on valuation
Fence - Residential	$25.00
Foundation/Retaining Walls	$150.00
Garage Sale Permit	$10.00
Gas Test	$80.00

Inspections (not otherwise specified)	$60.00 per hour with a minimum of two (2) hours or the total hourly cost to the City of Richland Hills, whichever is greater.
Inspections (outside of normal business hours)	$60.00 per hour with a minimum of two (2) hours or the total hourly cost to the City of Richland Hills, whichever is greater.
Irrigation System Plan Review and Inspection	$80.00
Non-Residential Registration & Inspection – Vacant Building	$300.00
Parking Lots – New Construction	$100.00
Parking Lots – Resurface/Overlay	$50.00
Permit for Tent and Air-Supported Structures: Initial Permit	$50.00
Permit for Tent and Air-Supported Structures: One-time Renewal	$40.00
Permits (not otherwise specified)	$80.00
Plan Review	65% of the building permit fee
Re-Inspection Fees	$80.00
Residential Registration & Inspection – Vacant Building	$100.00
Roof - Commercial	Based on valuation
Roof – Residential	$50.00
Siding	$150.00
Sign Permit (With Electric)	$100.00
Sign Permit (Without Electric)	$50.00
Solar Panels	$200.00
Stop Work Order Penalty	Double Permit Fees
Swimming Pool (Above-ground)	$175.00
Swimming Pool (In-ground)	Based on valuation
Swimming Pool, Hot Tub, or Spa Permit to Discharge Water	$25.00
Swimming Pool/Spa Annual Permit (Commercial Only)	$100.00
Temporary Certificate of Occupancy	$50.00
Temporary Electric Release (90 day maximum)	$80.00
Windows	$150.00

Chapter 18. Businesses

Food Program Fee Schedule	
Food Store	
≤ 5,000 sqft.	$200.00
> 5,000 sqft.	$300.00
Food Service	
≤ 500 sqft.	$100.00
> 500 ≤ 1,500 sqft.	$150.00
> 1,500 ≤ 3,000 sqft.	$200.00
> 3,000 ≤ 6,000 sqft.	$250.00
> 6,000 sqft.	$300.00
Child Care Food Service	$150.00
Catering Operation	$250.00

Food Court	$200.00 per establishment
Adjunct Operation	
Food Service	$150.00 per independent operation
Food Store ≤ 5,000 sq. ft.	$150.00 per independent operation
Food Store > 5,000 sq. ft.	$200.00 per independent operation
Commissary	
No Food Prep	$100.00
With Food Prep	$200.00
Plan Review	
≤ 500 sq. ft.	$0.00
> 500 ≤ 3,000 sq. ft.	$50.00
> 3,000 sq. ft.	$100.00
Late Fee	
From 1-30 days	10% of the fee owed
From 31-60 days	20% of the fee owed
The late fee increases 10% for each 30-day block until the permit fee and the late fee is paid	
Permits that are more than 90 days overdue will be void and required to reapply	
Reinspection Fee	
Required Re-inspection	$75.00

Other Business Fees		
Code Section	Description	Amount
18-101	Annual permit fee for Mobile Food Vendors	$40.00
18-191	Annual permit fee for person, firm, corporation, organization, single agent, employee, or volunteer	$35.00
	Annual permit for each additional agent, employee or volunteer	$10.00
	Annual permit fee for person, corporation, firm or organization that sponsors or employs one or more minors as solicitors	$50.00
18-235	Pawnbroker, Secondhand Dealer, or Junk Dealer License	$100.00
18-296	Pool Hall License	$100.00
18-463	Swimming Pool, Spa and/or interactive Water Feature Annual Permit	$250.00
18-464	Public Pool, Spa, and/or Interactive Water Feature Construction or Remodeling Application (plan review and opening inspection)	$150.00
18-465	Preoperational Inspection for a Public Pool, Spa and/or Interactive Water Feature (based on the number of filtration systems located at a single address)	$250.00 each
	Swimming Pool, Spa, and/or Interactive Water Feature Inspection	$75.00

Chapter 30. Emergency Services

Ambulance fees and charges	
ALS1 Emergency Base Rate	$1,600.00
ALS1 Non-Emergency Base Rate	$1,600.00
ALS Emergency Mileage	$16.00
ALS Non-Emergency Mileage	$16.00
ALS2 Emergency Base Rate	$1,700.00
BLS Emergency Base Rae	$1,450.00
1450BLS Non-Emergency Base Rate	$1,450.00
BLS Mileage	$16.00
BLS Non-Emergency Mileage	$16.00
Ambulance Wait Time (30 min)	$45.00
BLS Supplies – Routine Disposable	$75.00
ALS Supplies – Routine Disposable	$150.00
Extra Attend – 300+lbs Patient	$75.00
Oxygen, Administration, Supplies	$192.00
SCT Emergency Base Rate	$1,875.00
Treatment/No-Transport	$175.00

Chapter 34. Environment

Code Section	Description	Amount
34-55	Administrative fee for abatement of high grass or weeds by city	$125.00
34-112	Administrative fee for abatement of unhealthy, unsightly, or unsanitary conditions by city	$125.00
34-301	Seismic survey and oil and gas exploration permit (the greater of $250.00 or $0.25 per foot of cable extended across or along city rights-of-way, plus the anticipated cost of traffic control barricades and city police and public works personnel required if city forced and materials are used, as determined by the city)	$250.00 or $0.25 per foot

Chapter 38. Fire Prevention and Protection

Code Section: 38-92

Fire Code Permit Fees	Amount
Aerosol Products	$40.00
Amusement Buildings/Park	$40.00
Aviation Facilities	$40.00
Battery Systems	$40.00
Carnivals and Fairs	$40.00
Cellulose Nitrate Film	$40.00
Combustible Fibers	$40.00
Compressed Gases	$50.00
Covered Malls	$50.00
Christmas Trees	$10.00
Cryogenic Fluids	$50.00

Dry Cleaning Operations	Amount
Non-flammable liquid use	$40.00
Flammable or combustible liquid use	$50.00
Exhibits and trade shows	$40.00
Explosives	$50.00
Fire Hydrant and Valves	$20.00
Fireworks, use of outdoors	$150.00

Flammable and combustible liquids	Amount
Pipeline Operations, Maintenance or excavation of	$150.00
Storage of Class 1 liquids in safety cans	$20.00
Storage of class II or class III liquids in portable containers	$75.00
Use of underground tanks for the storage or dispensing of flammable or combustible liquids (per property)	$150.00

Use of above ground tanks for the storage of dispensing of flammable or combustible liquids (per property)	$150.00
Remove, abandon, place temporarily out of service flammable or combustible liquid tanks (per property)	$50.00
Changing contents stored in flammable or combustible liquid tanks	$50.00
Operation of refineries, distilleries, chemical plants or similar facilities	$50.00
Stationary emergency power generators with class 1 or 11 flammable or combustible liquid tanks	$50.00
Waste crankcase oil storage tanks	$50.00
Floor finishing, use of flammable or combustible liquid materials	$40.00
Fruit and crop ripening	$40.00
Fumigation and thermal insecticide fogging	$50.00
Hazardous production material facilities	$50.00
High-piled storage	$40.00
Hot work operations	$40.00
Industrial ovens	$40.00
Lumberyards and woodworking plants	$40.00
Liquid or gas-fueled vehicles or equipment on display in assembly building (per vehicle)	$10.00
Liquefied Petroleum Gas, Use Of:	
Portable Containers of 25 to 120 water gallon capacity (WGC)	$50.00
Containers or Aggregate Exceeding:	
120 WGC up to 500 WGC	$75.00
500 WGC up to 1,200 WGC	$100.00
1,200 WGC up to 2,000 WGC	$150.00
Magnesium Operations, use of	$40.00
Miscellaneous Combustible Materials Storage	$40.00

Open Burning	
Display fires, entertainment events (outdoors)	$30.00
Warming fires or portable heating devices at construction sites, use of	$30.00
Training fires (fire department use only)	No Charge
Trench burning (TCEQ approved system only)	$500.00
Open flames and torches in assembly buildings	$30.00
Open Flames and Candles	$30.00
Parade floats, per float	$10.00

Places of Assembly	
Places of assembly, greater than 50 less than 300 persons	$30.00
Places of assembly, greater than 300 persons	$40.00
*Churches, Schools exempt of fees	
Places of Assembly (temporary use, 30 days max)	
Tents, use of	$30.00
Circus or carnivals	$30.00
Exhibitions or trade shows, use of booths	$30.00
Outdoor stage shows or converts	$30.00
Pyrotechnic special events, use of indoors	$50.00
Pyroxylin plastics	$40.00
Refrigeration equipment	$40.00
Repair garages and motor fuel-dispensing facilities	$40.00
Roofing asphalt or tar kettles, use of (per property)	$25.00
Rooftop and ground-level heliports	$50.00
Spraying and dipping operations	$40.00
Storage of scrap tires and tire byproducts	$40.00
Temporary membrane structures, tents and canopies	$40.00
Tire re-building plants	$40.00
Waste handling, junkyards	$40.00

Wood products, chips, hogged materials, lumber and plywood	$40.00

Construction Related Permits: (Note: unless otherwise listed, all construction or installation fees are based on the building code fee schedule, which includes the total cost of materials and labor)	
Fire alarm systems, installation of	N/A
Fire sprinkler systems, installation of	N/A
Fire hose or wet/dry standpipe systems installation of	N/A
Chemical extinguishing systems, installation of	N/A
Kitchen hoods and mechanical exhaust systems, installation of	N/A
Installation of security or privacy gates within emergency access easements or roadways	N/A
Installation of underground fuel storage tanks	N/A
Installation of LP-gas containers (total greater 25 WGC)	N/A
Fire Department plan review fee	Same fee schedule as set forth in building code
Maintenance of any fire protection or detection system which requires the alteration or modification to the original or existing system	$25.00
Contractors registration fee, annual	$50.00
Contractors renewal fee if made in January	$25.00
Expired permit, late renewal penalty fee	$25.00

Special Application Permits	
Private agency fire safety inspection to secure certification or license	$40.00
Speed bumps or humps located in marked fire lanes or emergency access easements (per property)	$30.00
Security gates, per property annually	$40.00
Multi-family dwelling inspections, fee per unit annually	$5.00
Fire alarm test (witness)	$30.00
Fixed fire protection system test (witness)	$30.00
After hours fire inspection (outside of 8 am to 5 pm)	$45.00

Reinspection fee (aggravated, after making third visit)	$80.00

Chapter 42. Floods

Code Section	Description	Amount
42-133	Permit fee for activities which may increase flooding	$100.00

Chapter 48. Landscaping

Code Section	Description	Amount
48-52	Fee for landscaping variance	$100.00
48-53	Fee for appeal regarding landscaping	$100.00

Chapter 50. Law Enforcement

Code Section	Description	Amount
82-49	Accident Reports	$6.00
	Incident Reports (Standard Page Size)	$0.10
	Incident Reports (Nonstandard Page Size)	$0.50
	CD for Reports	$1.00 per disc
	DVD for Reports	$3.00 per disc
	Labor Fee	$15.00
50-161	Wrecker service license fee	$10.00
	Recreational Street Use & Event Permit	$25.00
	Alarm Program	
30-90	Registration Fee - Residential	$25.00
	Registration Fee – Commercial	$100.00
	Renewal Fee – Residential	$25.00
	Renewal Fee – Commercial	$100.00

	Late Fee for Registration or Renewal	A one-time charge of $10.00 will be charged if the renewal is not paid within 30 days from the invoice date or by the permit expiration date whichever is greater.
	False Alarm – No permit fee	$50.00
	False Alarm – 1st false alarm to 3rd false alarm	No Fine
	False Alarm – 4th false alarm to 5th	$50.00
	False Alarm – 6th false alarm to 7th	$75.00
	False Alarm – 8th false alarm to 9th	$100.00
	10th False Alarm and more	$100.00 each and police response is suspended.
	Non-Compliance (failure to respond as requested by Police Department)	$50.00
	Response Time: If the time to respond is more than 30 minutes, false alarm will not be charged to the alarm user.	

Chapter 54. Municipal Court

Code Section	Description	Amount
54-1	Building security fee, per conviction	$3.00
54-2	Technology fee	$4.00

Chapter 66. Solid Waste

Code Section	**Description**	**Amount**
66-96	Curbside residential monthly customer service charge	$11.09
	Backdoor residential	$14.25
	Curbside residential monthly senior citizen service charge	$9.99
	Backdoor residential monthly senior citizen service charge	$13.35
	Commercial – Front Load	$13.35
	Hand Collection Monthly	$30.74

Pickups Per Week							
Container Size	1	2	3	4	5	6	Extra Pickups
2 yd.	$46.36	$73.31	$102.82	$130.66	$160.18	$189.69	$15.18
3 yd.	$62.75	$84.38	$147.93	$192.19	$233.10	$281.56	$17.76
4 yd.	$85.05	$140.71	$198.05	$255.40	$312.74	$375.12	$23.67
6 yd.	$101.14	$186.33	$237.98	$324.99	$411.68	$481.76	$35.50
8yd.	$132.33	$243.66	$334.89	$429.46	$517.30	$608.52	$47.37
Note: 1. Containers with casters are $6.00 extra a month 2. Containers with locks $2.40 extra a month							

Commercial (temporary) Roll-off Containers				
Container Size	Delivery Fee	Daily Charge	Load Charge	Deposit
20 yd.	$77.39	$3.69	$263.87	$257.98
25 yd.	$77.39	$3.69	$305.27	$247.98
30 yd.	$77.39	$3.69	$346.67	$257.98
35 yd.	$77.39	$3.69	$388.07	$257.98
40 yd.	$77.39	$3.69	$429.47	$257.98

Chapter 70. Streets, Sidewalks, and Other Public Places

Code Section	Description	Amount
70-66	Manholes- Deposit	$3.00
	Manholes- Minimum deposit	$10.00
	Ditches and cuts – Deposit	$3.00
	Ditches and cuts – Minimum deposit	$10.00
70-86	Street abandonment processing	$125.00

Road Damage Remediation Fee if Operator Using Piped Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	$934,560.00	2,500,000	488.35	0.020%	$187.00
7" Concrete	$902,880.00	1,200,000	488.35	0.041%	$370.00
6" Concrete	$871,200.00	550,000	488.35	0.089%	$775.00
6" HMAC	$343,200.00	375,000	488.35	0.130%	$446.00
2" HMAC over flex base	$93,400.00	37,500	488.35	1.302%	$1,216.00
6" Flex base with chip seal	$63,360.00	600	488.35	81.40%	$51,575.00

*Minimum charge $5,000.00 per well regardless of whether the operator executes and files with the city a road damage repair agreement or such lesser amount of $1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code

Road Damage Remediation Fee if Operator Using Hauled Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	$934,560.00	2,500,000	1,336.05	0.053%	$499.00
7" Concrete	$902,880.00	1,200,000	1,336.05	0.111%	$1,002.00
6" Concrete	$871,200.00	550,000	1,336.05	0.243%	$2,117.00
6" HMAC	$343,200.00	375,000	1,336.05	0.356%	$1,222.00
2" HMAC over flex base	$93,400.00	37,500	1,336.05	3.563%	$3,328.00
6" Flex base with chip seal	$63,360.00	600	1,336.05	222.675%	$141,087.00
* Minimum charge $5,000.00 per well, or such lesser amount of $1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code					

Code Section	Description
70-101	Road damage redemption fee for wells drilled outside the city for each permitted oil or gas well should be based on the following formula

Road Damage Remediation Fee if Operator Using Piped Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	$934,560.00	2,500,000	488.35	0.020%	$187.00
7" Concrete	$902,880.00	1,200,000	488.35	0.041%	$370.00
6" Concrete	$871,200.00	550,000	488.35	0.089%	$775.00
6" HMAC	$343,200.00	375,000	488.35	0.130%	$446.00
2" HMAC over flex base	$93,400.00	37,500	488.35	1.302%	$1,216.00

6" Flex base with chip seal	$63,360.00	600	488.35	81.40%	$51,575.00
*Minimum charge $5,000.00 per well regardless of whether the operator executes and files with the city a road damage repair agreement or such lesser amount of $1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code.					

Road Damage Remediation Fee if Operator Using Hauled Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	$934,560.00	2,500,000	1,336.05	0.053%	$499.00
7" Concrete	$902,880.00	1,200,000	1,336.05	0.111%	$1,002.00
6" Concrete	$871,200.00	550,000	1,336.05	0.243%	$2,117.00
6" HMAC	$343,200.00	375,000	1,336.05	0.356%	$1,222.00
2" HMAC over flex base	$93,400.00	37,500	1,336.05	3.563%	$3,328.00
6" Flex base with chip seal	$63,360.00	600	1,336.05	222.675%	$141,087.00
* Minimum charge $5,000.00 per well regardless of whether the operator executes and files with the city a road damage repair agreement or such lesser amount of $1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code					

Chapter 70. Library

Library Fines, Fees and Charges		
Code Section	Description	Amount
70-132	Copy Machine – Black and White (per copy)	$0.15
	Copy Machine – Color Prints (per copy)	$0.25
	Lost/Replacement Library Card	$1.00
	Replacement cost of lost or damaged materials	Cost of item, plus $3.00 processing fee

Chapter 70. Parks and Recreation

Rental of Municipal Park Pavilions		
Code Section	Description	Amount
70-162	Rental Security Deposit	$100
	Resident (4 hour minimum)	$32

	Resident Additional Hours	$6 per hour
	Non-Resident (4 hour minimum)	$40.00
	Non-Resident Additional Hours	$8 per hour

Chapter 74. Subdivisions

Code Section	Description	Amount
74-34	Amended Plats	$350
74-35	Replats	$350
74-36	Vacated Plats	$350
74-78	Preliminary Plats	$250
74-103	Final Plats	$350
74-104	Inspection Fee	4% of the actual cost of improvement
	Recording Fees (Tarrant County)	
	24" x 36" Plats	$64
	18" x 24" Plats	$49
	Each additional page (i.e. tax certificates, extra plat page, etc.)	$4

Chapter 86. Utilities

Code Section				
	Sewer Rates:			
	The following sewer or wastewater charges shall be made to customers on the Richland Hills sewer system:			
	(1)	*Separately metered residential:* All residential customers with a single living unit supplied with water from one meter shall be charged the following sewer or wastewater charges for each meter service:		
		(a)	All residential customers with a single living unit who are supplied with sewer service shall be charged a monthly sewer base charge of $33.35.	
		(b)	In addition to the monthly sewer or wastewater base charge, residential customers with a single living unit who are supplied with sewer service shall be charged a monthly excess sewer or wastewater volume charge of $0.00215 for each gallon of total water used (and wastewater produced) in excess of 2,000 gallons (the amount included in the sewer or wastewater base charge).	
		(c)	For purposes of this calculation, the monthly water usage (and wastewater produced) shall be determined using the customer's average monthly water usage (and wastewater produced) during the preceding winter quarter months of December, January, and February. When no preceding winter average data are available from prior customer records, an estimated average monthly winter average volume of 10,000 gallons shall be used to calculate the monthly excess sewer or wastewater charge per residential unit.	
86-111	(2)	When two or more residential living units are supplied with water from one meter, the sewer or wastewater service shall be classified as multi-family residential sewer or wastewater		

		service. Multi-family residential sewer or wastewater service customers shall be charged the following sewer or wastewater charges for each meter service:		
	(a)	A monthly sewer or wastewater base charge of $33.35 (the monthly sewer or wastewater base charge for the standard ¾ inch water meter equivalent for a separately metered residential unit), multiplied by an occupancy factor of 80%, multiplied by the total number of multi-family residential units supplied by the meter.		
	(b)	In addition to the monthly base sewer or wastewater charge, multi-family residential customers who are supplied with sewer service shall be charged a monthly sewer or wastewater excess volume usage charge. Monthly sewer or wastewater excess volume charges will be assessed based on the number of adjusted residential units served by the meter. The number of "adjusted multi-family residential units" shall be the actual number of multi-family residential units served by the meter, multiplied by an occupancy factor of 80%, rounded up to the nearest whole number.		
	(c)	Each adjusted multi-family residential unit shall be assessed a sewer or wastewater excess volume charge each month calculated as follows:		
		1)	The monthly winter average water volume or estimated sewer volume, used shall be divided by the number of adjusted multi-family residential units to determine the monthly volume usage per adjusted multi-family residential unit;	
		2)	The monthly winter average water volume per adjusted multi-family residential unit shall then be reduced by 2,000 gallons (the amount of usage included in the base charge) to determine the excess sewer or wastewater usage per multi-family residential unit;	
		3)	The total excess sewer or wastewater usage shall then be assessed at a rate of $0.00215 for each gallon of total winter average water used (and wastewater produced) in excess of the first 2,000 gallons of volume usage included in the base charge;	
		4)	The excess sewer or wastewater usage charge per unit shall then be multiplied by the adjusted multi-family residential units supplied water by the meter to obtain a total volume charge for winter average water usage for the meter.	
	(d)	For purposes of this calculation, the monthly winter average sewer or wastewater usage shall be determined using the customer's average monthly water usage (and wastewater produced) during the preceding winter quarter months of December, January and February. When no preceding winter average data are available from prior customer records, an estimated average monthly winter average volume of 10,000 gallons shall be used to calculate the monthly excess sewer or wastewater charge per multi-family residential unit.		
(3)	The following sewer or wastewater charges shall be made to non-residential customers on the Richland Hills sewer system:			
	(a)	The monthly minimum sewer or wastewater base charge shall be $38.50 for the first 2,000 gallons of actual water used (and wastewater produced) during the monthly billing period.		
	(b)	In addition to the monthly base charge, non-residential customers who are supplied with sewer service shall be charged a monthly excess sewer or wastewater volume usage charge of $0.00335 for each gallon of total water used (and wastewater produced) over		

			the first 2,000 gallons of winter average water volume usage included in the base charge.	

Code Section	Drainage (stormwater) utility fees	Amount
86-144	The monthly drainage (stormwater) utility fees for each residential dwelling unit, or ERU, as defined in the Stormwater Utility Ordinance, Article III of Chapter 86 of the City Code, shall be as follows for each fiscal year beginning October 1st	$13.50
	The monthly drainage (utility fees for the impervious area, on each non-residential parcel, measured in square feet (sf), as defined in the Stormwater Utility Ordinance, Article III of Chapter 86 of the City Code, shall be as follows for each fiscal year beginning October 1st.	$0.00519 per sf
	The drainage (stormwater) utility fee may be revised by the City Council by ordinance from time to time as permitted by law	

Gas Service Rates		
Code Section	Description	Amount
86-182	Residential – Customer charge	$8.00
	Residential – All consumption, per Mcf	$3.8301
	If the service period is less than 28 days in a month, the customer charge is $0.2857 times the number of days of service. If the consumption contains a portion of an Mcf, a pro-rata portion of the per Mcf charge will be made.	
	Commercial – Customer charge	$14.00
	First 20 Mcf	$4.1150
	Next 30 Mcf	$3.8150
	Over 50 Mcf	$3.6650
	If the service period is less than 28 days in a month, the customer charge is $0.50 times the number of days of service.	
	Bills are due and payable when rendered and must be paid within 15 days from the monthly billing date	
	Resident off-peak sales discount	An off-peak sales discount of $0.25 per Mcf will apply to residential customers' volume purchased in excess of 8 Mcf for each of the billing months of May through October

Water Meter Setting Charges		
Code Section	Description	Amount
86-248	¾ inch tap	$475.00
	1-inch tap	$500.00
	1 ½ inch tap	$900.00
	2-inch tap	$1,025.00
	2” Compound Meter	$2,325.00

The following water charges shall be assessed to customers on the Richland Hills water system	Separated Metered Residential
	All residential customers with a single living unit supplied with water from one meter shall be charged the following water service charges for each meter service
	A monthly water base charge is based upon the size and capacity of the meter service (also known as meter equivalents, with a ¾-inch meter being the established standard unit), as provided in the following table

Meter Size	Demand Factor	Monthly Base Charge
5/8 -inch meter	0.67	$14.37
¾-inch meter	1.00	$24.45
1.0-inch meter	1.67	$40.81
1.5-inch meter	3.33	$76.41
2.0-inch meter	5.33	$119.30
3.0-inch meter	10.00	$219.43
4.0-inch meter	16.67	$366.00

Code Section			Description	Amount
	(1)		A monthly excess water volume charge as calculated below, in addition to the monthly water base charge:	
		(a)	First 2,000 gallons minimum; per additional gallon	$0.003
			2,001—4,000 gallons total, per additional gallon	$0.00417
			4,001—10,000 gallons total, per additional gallon	$0.00440
			10,001—20,000 gallons total, per additional gallon	$0.006
			Over 20,000 gallons, per additional gallon	$0.00603
	(2)	When two or more residential living units are supplied with water from one meter, the water service shall be classified as a multi-family residential service. A multi-family residential service customer shall be charged the following water service charges for each meter service:		
		(a)	A monthly water base charge of $24.45 (the monthly water base charge for the standard ¾ inch water meter equivalent for a separately metered residential unit),	

			multiplied by an occupancy factor of 80%, multiplied by the total number of multi-family residential units supplied by the meter.		
		(b)	In addition to the monthly base charge, multi-family residential customers who are supplied with water service shall be charged a monthly excess water volume usage charge. Monthly excess water volume charges will be assessed based on the number of "adjusted multi-family residential units" served by the meter. The number of adjusted multi-family residential units shall be the actual number of multi-family residential units served by the meter multiplied by an occupancy factor of 80%, rounded up to the nearest whole number. Each adjusted multi-family residential unit shall be assessed an excess water volume charge each month, which charge shall be calculated as follows:		
			1)	The total monthly water volume as indicated on the meter shall be divided by the number of adjusted multi-family residential units to determine the monthly water volume consumed per adjusted multi-family residential unit;	
			2)	The monthly water volume consumed per adjusted multi-family residential unit shall be reduced by 2,000 gallons (the amount of usage included in the base charge) to determine the excess water volume usage;	
			3)	Excess water volume usage per adjusted multi-family residential unit shall be assessed according to the following table:	
			First 2,000 gallons minimum; per additional gallon		$0.003
			2,001—4,000 gallons total, per additional gallon		$0.00417
			4,001—10,000 gallons total, per additional gallon		$0.00440
			10,001—20,000 gallons total, per additional gallon		$0.006
			Over 20,000 gallons, per additional gallon		$0.007
			4)	The total excess water volume usage charge per unit shall then be multiplied by the number of adjusted multi-family residential units supplied by the meter to obtain the total excess water volume charge charged to the customer.	
	(3)	The following water service charges shall be made to non-residential customers on the Richland Hills water system for each meter service:			
		(a)	A monthly water base charge based upon the size and capacity of the meter service (also known as meter equivalents, with a ¾ inch meter being the established standard), as provided in the following table:		

Meter Size ———	**Demand Factor** ———	**Monthly Base Charge** ———
5/8 -inch meter	0.67	$14.37
¾-inch meter	1.00	$29.45

1.0-inch meter	1.67	$40.81
1.5-inch meter	3.33	$76.41
2.0-inch meter	5.33	$120.00
3.0-inch meter	10.00	$225.00
4.0-inch meter	16.67	$375.00

Description	Amount
A monthly excess water service volume charge as calculated below, in addition to the monthly water base charge	
First 2,000 gallons minimum; per additional gallon	$0.0025
2,001-4,000 gallons total, per additional gallon	$0.00475
4,001-10,000 gallons total, per additional gallon	$0.00525
10,001-20,000 gallons total, per additional gallon	$0.006
Over 20,000 gallons, per additional gallon	$0.00775

Impact Fees			
The effective and collected impact fee for water and wastewater schedule			
Meter Size	Equivalency Factor	Water Impact Fee	Wastewater Impact Fee
5/8” x 5/8” and 5/8” x 3/4”	1.00	$1,758.00	$1,044.00
3/4” x 3/4”	1.50	$2,637.00	$1,566.00
1”	2.50	$4,396.00	$2,609.00
1-1/2”	5.00	$8,791.00	$5,219.00
2”	8.00	$14,066.00	$8,350.00
3”	21.75	$38,242.00	$22,702.00
4”	37.50	$65,934.00	$39,141.00
6”	80.00	$140,660.00	$83,500.00

8”	140.00	$246,155.00	$146,125.00
10”	210.00	$396,233.00	$219,187.00

Other Fees and Charges	
Description	Amount
Activation Fee	$6.00
Deposits – Residential Homeowners	$50.00
Deposits – Residential Tenants	$75.00
Deposits – Commercial Accounts	$50.00, minimum to be adjusted after 90 days to be at least $50.00 and up to an amount that is equal to the average monthly water bill over the 90-day period
Reconnect Service Charge for Cut-off Accounts	$40.00
Additional Deposit for Delinquent Cut-Off Accounts (paid at time of reconnection)	$15.00
Charge for Reconnection by Unauthorized Person	$25.00
Charge for Checks Returned/ACH Returned by Bank	$20.00
Meter Temper Fee	$50.00
Construction Meter Deposit	$2,000.00
Monthly Construction Meter Rental Fee	$50.00

Chapter 90. Zoning

Code Section	Description	Amount
90-202(i)(7)(a)	Administrative fee for temporary sales	$30.00
	Zoning Variance	$300.00
	Zoning Special Exception	$300.00
	Zoning Verification Letter	$20.00
	Zoning Board of Adjustments	$150.00
	Special Use Permit (SUP)	$300.00
	Planned Development	$300.00
	Site Plan	$300.00
	Zoning Change	$300.00

The Link

Memberships	
Description	Amount
Resident Memberships	
Adult	$250.00
Family	$420.00
Senior	$150.00
Senior Couple	$150.00
Teen	$120.00
Child	$120.00

Other	
Non-Residents	20% more of each age criteria
Group Ex	$100.00 annually in combination with general membership - $300.00 annually if sold by itself
Day Pass – Adult	$8.00
Day Pass – Senior/Teen/Child	$5.00
Bird's Nest	$2.00

Deposits and Discounts	
Rentals < $200.00	$0.00 Deposit
Rentals $200-$500.00	$150.00 Deposit
> $500.00	$250.00 Deposit
Rental Discount for Members	10%
Rental Discounts for Non-Profits	20%

Room Rentals		
Description	Amount	Peak Hourly Pricing
1 Community Room	$50.00	$55.00
2 Community Rooms	$90.00	$100.00
3 Community Rooms	$125.00	$140.00
Link Training Room	$25.00	$25.00
Game Room	$15.00	$20.00
Annex Building	$40.00	$40.00
Bird's Nest	$30.00	$50.00
Group Ex	$30.00	$30.00
Gym	$50.00	$50.00
Half Court	$30.00	$30.00
Kitchen	$50.00 per day	$50.00 per day

City Facility Rentals

Room Rentals		
Description	Amount	Peak Hourly Pricing
Administration Building Offices	$15.00	$15.00
Administration Building Conference Rooms	$35.00	$35.00

Community Events

Permits, Deposits and Rentals	
Description	Amount
Special Event Permit Fee	$50.00
Events at City Facilities and Parks	
Rental Security Deposit	$150.00
Resident Rental Fee	$300.00
Non-Resident Rental Fee	$360.00

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Chantele Hancock, Library Director

Date: August 9, 2021

Subject: Interlocal Cooperation Agreement for Reciprocal Lending of Library Materials

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Agenda Item:

Consider an Interlocal Cooperation Agreement between the Cities of Burleson, Haltom City, Keller, Richland Hills, Watauga, the Benbrook Library District and the Forest Hill Library District for Reciprocal Lending of Library Materials

Background Information:

On January 11, 2021 Library Director Chantele Hancock updated the City Council on changes occurring within the MetrOPAC library consortium of which the Richland Hills Public Library is a member. The Fort Worth Public Library, who manages the consortium's integrated library system (ILS), announced that the contract would need to be changed from a true consortium to a service provider model. All participating libraries would be required to match their lending policies (check out times and limits, fees, reserves, etc.) with Fort Worth policies, the courier schedule would be determined by Fort Worth, and the cost for administration and maintenance of the ILS and courier fees would increase. In essence, the Richland Hills Public Library and any other libraries remaining in the MetrOPAC would lose their autonomy and function as a branch of the Fort Worth Public Library.

After extensive research and discussion, the remaining MetrOPAC libraries decided to form a new consortium with a new ILS system. The new MetroShare consortium will launch this fall in partnership with the Cities of Haltom City, Watauga, Keller and Burleson, the Benbrook Library District and the Forest Hill Library District.

The attached Interlocal Cooperation Agreement outlines the requirements for the circulation and reciprocal lending of library materials between the MetroShare members.

Financial Considerations:

The MetroShare consortium received a grant to help fund the purchase and implementation of the new Koha integrated library system. For FY 2022 and beyond, annual costs for Koha maintenance and courier services are around $5,400 for the Richland Hills Public Library. This represents an estimated annual savings of $3,000 compared to the previous consortium services.

Legal Review:

The City Attorney has reviewed the Interlocal Agreement.

Board/Citizen Input:

N/A

Attachments:

Interlocal Cooperation Agreement between the Cities of Burleson, Haltom City, Keller, Richland Hills, Watauga, the Benbrook Library District and the Forest Hill Library District for Reciprocal Lending of Library Materials

Council Action Requested:

Motion to approve an Interlocal Cooperation Agreement between the Cities of Burleson, Haltom City, Keller, Richland Hills, Watauga, the Benbrook Library District and the Forest Hill Library District for Reciprocal Lending of Library Materials

INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITIES OF BURLESON, HALTOM CITY, KELLER, RICHLAND HILLS, WATAUGA, THE BENBROOK LIBRARY DISTRICT, AND THE FOREST HILL LIBRARY DISTRICT FOR RECIPROCAL LENDING OF LIBRARY MATERIALS

THIS AGREEMENT ("Agreement"), is made and entered into by and between the Benbrook Library District in Benbrook, Texas, the Forest Hill Library District in Forest Hill, Texas, political subdivisions of the State of Texas under Chapter 326 of the Local Government Code located in Tarrant County, Texas, the Cities of Haltom City, Keller, Richland Hills, and Watauga**,** Texas, home-rule municipalities located in Tarrant County, Texas and the City of Burleson, a home-rule municipality located in Johnson County, Texas (hereinafter collectively referred to as "Parties" or individually as "Party").

WHEREAS, this Agreement is being entered into pursuant to the Interlocal Cooperation Act, Texas Government Code, Section 791.001, et seq. (the "Act"); and

WHEREAS, the Parties are all local governments as defined by Section 791.003 (4) of the Act engaged in the provision of governmental functions and services to their citizens and patrons; and

WHEREAS, the Parties' public library systems desire to cooperate in the circulation of library materials for the mutual advantage of their patrons; and

WHEREAS, a program involving reciprocal lending of materials is believed by each of the Parties to be in the best interest of its respective patrons; and

WHEREAS, the Parties have current revenues available to satisfy the fees and/or expenses incurred pursuant to this Agreement; and

NOW THEREFORE, for mutual consideration hereinafter stated, the Parties agree as follows.

I. TERM

The term of this Agreement is for a period of twelve (12) months beginning October 1, 2021 and ending September 30, 2022. to be renewed automatically unless cancelled by any Party as provided in Section IV. TERMINATION herein.

II. OBLIGATIONS OF THE PARTIES

1. The term RECIPROCAL LENDING as used herein means and refers to the privileges which the Parties mutually agree to extend to individuals who are residents, taxpayers, or members (hereinafter, "member") of another Party's municipality or political subdivision. RECIPROCAL LENDING privileges shall be subject to the general rules and regulations of the issuing Party with respect to its borrowers, it being the intention of the Parties that qualified patrons of each district

during the term of the Agreement may have the same borrowing privileges afforded to the other Party's members, wherever practical.

2. The Parties shall mutually accord to individual members of each Party RECIPROCAL LENDING privileges as defined in paragraph 1 with the following exceptions:

(a) RECIPROCAL LENDING will not entitle the cardholder to free interlibrary loan services; and

(b) RECIPROCAL LENDING will not entitle the cardholder to checkout electronic materials including e-books, e-audios, and downloadable items.

III. FEES/PAYMENTS DUE

Each Public Library System will bear its own cost of performing under this Agreement. All payments for expenses incurred as a result of the performance of this Agreement shall be made only from current revenues legally available to each respective Party. Any renewal will be subject to the revenues available for that Agreement term.

IV. TERMINATION

Any Party to this Agreement may, without stating any cause or justification, terminate this Agreement by giving written notice to the other Parties sixty (60) days in advance of the termination date selected. In such case, a final report and reconciliation called for by this Agreement shall be rendered notwithstanding any termination under this paragraph.

V. IMMUNITY

In the execution of this Agreement, none of the Parties waive, nor shall be deemed hereby to have waived any immunity or any legal or equitable defense otherwise available against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement does not create any rights in Parties who are not signatories to this Agreement.

VI. ENTIRE AGREEMENT

This Agreement represents the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations and/or agreements either written or oral. This Agreement may be amended only by written instrument signed by each Party to this Agreement.

VII. NOTICES

Unless notified otherwise in writing, all notices are required to be given to all Parties in writing and delivered in person or sent via certified mail to the other Parties at the following respective addresses:

Benbrook Representative: Director-Benbrook Public Library 1065 Mercedes St. Benbrook, TX 76126	Burleson Representative: Deputy Director-Burleson Public Library 248 S.W. Johnson Ave. Burleson, TX 76028
Forest Hill Representative: Director-Forest Hill Public Library 6962 Forest Hill Dr. Forest Hill, TX 76140	Haltom City Representative: Director-Haltom City Public Library 4809 Haltom Rd. Haltom City, TX 76117
Keller Representative: Director-Keller Public Library 640 Johnson Rd. Keller, TX 76248	Richland Hills Representative: Director-Richland Hills Public Library 6724 Rena Dr. Richland Hills, TX 76118
Watauga Representative: Director-Watauga Public Library 7109 Whitley Rd. Watauga, TX 76148	

VIII. AUTHORITY TO SIGN

The undersigned officer and/or agents of the Parties hereto are the properly authorized officials and have the necessary authority to execute this Agreement on behalf of the Parties hereto.

IX. SEVERABILITY

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be contrary to the law or contrary to any rule or regulation having the force and effect of the law, such decisions shall not affect the remaining portions of the Agreement by giving the other Parties thirty (30) days written notice.

X. VENUE

This Agreement and any of its terms or provisions, as well as the rights and duties of the Parties hereto, shall be governed by the laws of the State of Texas. The Parties agree that this Agreement shall be enforceable in Tarrant County, Texas, and if legal and necessary, exclusive venue shall lie in Tarrant County, Texas.

XI. INTERPRETATION OF AGREEMENT

Each Party has had the opportunity to have this Agreement reviewed by an attorney. Should any part of this Agreement be in dispute, the Parties agree that the Agreement shall not be constructed more favorably for any of the Parties.

XII. REMEDIES

No right or remedy granted herein or reserved to the Parties is exclusive of any right or remedy granted by law or equity; but each shall be cumulative of every right or remedy given hereunder. No covenant or condition of this Agreement may be waived without the express written consent of the Parties. It is further agreed that one (1) or more instances of forbearance by any Party in the exercise of its respective rights under this Agreement shall in no way constitute a waiver thereof.

XIII. SUCCESSORS AND ASSIGNS

The Parties each bind themselves, their respective successors, executors, administrators, and assigns to the other Parties to this Agreement. No Party will assign, sublet, subcontract or transfer any interest in this Agreement without the prior written consent of the other Parties. No assignment, delegation of duties or subcontract under this Agreement will be effective without the written consent of all Parties.

IN WITNESS WHEREOF, each of the Parties has executed this Agreement by its authorized representative on the day and year last signed below.

BENBROOK LIBRARY DISTRICT

DATE ________________________ BY: ________________________________
Carol Hafer, President, Board of Trustees

APPROVED AS TO FORM:

____
Betsy Elam, Attorney for the District

CITY OF BURLESON

DATE________________________ BY: ________________________________
Chris Fletcher, Mayor

APPROVED AS TO FORM:

____
Allen Taylor, City Attorney

FOREST HILL LIBRARY DISTRICT

DATE________________________ BY: ________________________________
Dulani Masimini, Board President

APPROVED AS TO FORM:

____
City Attorney

CITY OF HALTOM CITY

DATE_________________________ BY: ___________________________________
An Truong, Mayor

APPROVED AS TO FORM:

____
Wayne Olson, City Attorney

CITY OF KELLER

DATE_________________________ BY: ___________________________________
Mark Hafner, City Manager

APPROVED AS TO FORM:

____
City Attorney

CITY OF RICHLAND HILLS

DATE________________________ BY: ________________________________
Edward Lopez, Mayor

APPROVED AS TO FORM:

____
Betsy Elam, City Attorney

CITY OF WATAUGA

DATE________________________ BY: ________________________________
Andrea Gardner, City Manager

APPROVED AS TO FORM:

____
City Attorney

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Kimberly Sylvester, Chief of Police

Date: August 9, 2021

Subject: Renewal of Interlocal Agreement for Public Safety Shared Services

Agenda Item:

Consider renewal of Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the Cities of North Richland Hills, Haltom City, Richland Hills and Watauga Texas

Background Information:

In October of 2011, the four cities of Richland Hills, North Richland Hills, Haltom City and Watauga signed a ten (10) year Interlocal Agreement to combine critical safety services amongst the four cities. These services included Communications (Dispatch) and the Detention Facility with North Richland Hills being the host agency of the program. This program is referred to as the Shared Services Program of the Partner Cities as defined herein.

Prior to execution of the original agreement, staff provided information to City Council on how this type of program would provide for enhanced delivery of service for the Richland Hills community. Those reasons included economies of scale, compression of excess capacity, eliminating unnecessary redundancy, promoting a cooperative working environment, and making more assets available if/when needed. There was also a strong indication that combining these programs would allow each city to benefit from some financial savings over time.

Sharing a single radio channel and standardizing communications for police and fire has allowed for a better delivery of service for all communities. Each agency is able to hear the radio traffic and respond with assistance immediately as needed. Many historical barriers were eliminated which embraced a “get someone on scene as quickly as possible” philosophy for critical calls. This has allowed officers to easily move between jurisdictions as needed and warranted by the call type. The program provides a much larger contingent of officers than any single agency could have done alone.

Likewise, the Fire Departments can more easily respond when needed because they can hear the radio traffic for all cities.

As a force multiplier, partner agencies have intuitively assisted one another on major calls, ensured enhanced officer safety, greater community protection, and even quick apprehension of violent offenders over the past nine years.

As stated in the initial presentation of the proposed program, one of the considerations was a cost savings to the member cities. To validate this hypothesis, a graduate student from the University of North Texas was brought in to conduct an independent analysis of the program from a financial standpoint over the past nine (9) years. The report is attached to this communication.

The goal of her work was to answer the question: *How much would each member city have spent if the entities had not combined services?* This research involved a lot of assumptions about personnel and equipment, but the overall conclusion was that collectively the partner cities saved approximately 7 million since conception of the program. This is believed to be a very conservative number and is in all likelihood much higher.

The analysis findings further broke down the savings each city realized since the program began which ranged from 7% to 31%. Since each city had different levels of initial contribution, the numbers are naturally different; however, each city realized the financial gain that was expected from this partnership. Richland Hills' overall costs increased by about 9.79% yearly, with communications increasing by about 4.36% and detention by 4.19%. The projected costs were based on the salary, benefits, and technology costs for each year. The projected non-consolidation total is $2,748,407, which is $556,805 higher than the actual total of $2,191,603, which means Richland Hills has saved an overall 20.26% over the nine years of consolidation.

Over the past nine years the program has improved working relationships amongst the partner cities and capitalized on the many benefits that have resulted from combining these services. Therefore, the Partner Cities Chiefs' have agreed and recommend that it is in the best interest of our respective cities residents and businesses to renew the combined Public Safety Dispatching and Jail Services agreement for another ten (10) year term, beginning on October 1, 2021 and ending on September 30, 2031.

Financial Considerations:

Funding for the shared services program comes out of the CCPD fund and is projected to be $399,469.00 for FY 2022

Legal Review:

Agreement reviewed by City Attorney-Wayne Olson, TOASE Attorneys & Counselors

Board/Citizen Input:

Crime Control and Prevention District consideration August 9, 2021

City Council consideration August 9, 2021

Attachments:

Interlocal Agreement for Combined Public Safety Dispatching and Jail Services
Consolidation Report Analysis completed by UNT Graduate Student

Council Action Requested:

Motion to approve renewal of the Interlocal Agreement for Combined Public Safety Dispatching and Jail Services for the Cities of North Richland Hills, Haltom City, Richland Hills and Watauga Texas

INTERLOCAL AGREEMENT FOR COMBINED PUBLIC SAFETY DISPATCHING AND JAIL SERVICES FOR THE CITIES OF NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, AND WATAUGA TEXAS

THE STATE OF TEXAS §
COUNTY OF TARRANT §

The parties to this Agreement ("AGREEMENT") are the Cities of North Richland Hills ("NORTH RICHLAND HILLS"), Haltom City ("HALTOM CITY"), Richland Hills ("RICHLAND HILLS"), and Watauga ("WATAUGA"), all Home Rule municipalities of Tarrant County, Texas, each acting by and through its duly authorized city manager or mayor.

W I T N E S E T H:

WHEREAS, NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS and WATAUGA have previously entered into an Interlocal Agreement for the provision of combined public safety dispatching ("Dispatching") and jail services ("Jail Services") to provide their residents and businesses with a more effective and efficient delivery of these key public safety services; and

WHEREAS, NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS and WATAUGA desire to continue combined Dispatching and Jail Services for the benefit of their residents and businesses; and

WHEREAS, NORTH RICHLAND HILLS has the facilities available to perform the Dispatching and Jail Services for these cities; and

WHEREAS, NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA desire to enter into this Agreement to utilize a shared services program that combines Dispatching and Jail Services to deliver these key public safety services at the highest level possible for each city in accordance with the terms and conditions set forth herein; and

WHEREAS, all payments for Dispatching and Jail Services to be made hereunder shall be made from current revenues available to the paying party; and

WHEREAS, NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA have concluded that this Agreement fairly compensates the performing party for the Dispatching and Jail Services being provided hereunder; and

WHEREAS, the City Councils of NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA believe that this Agreement is in the best interests of these respective cities; and

WHEREAS, this Agreement has been approved by the governing bodies of the respective cities; and

WHEREAS, this Agreement is authorized by and in conformance with Chapter 791 of the Texas Government Code, the Interlocal Cooperation Act (the "Act").

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND CONSIDERATION PROVIDED FOR HEREIN, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY CONFIRMED, NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, AND WATAUGA HEREBY AGREE AS FOLLOWS:

Section 1. **Recitals.** All matters stated above in the preamble are found to be true and correct and are incorporated herein by reference as if copied in their entirety.

Section 2**.** **Term.** This Agreement shall be for a term of ten (10) years commencing on October 1, 2021 and expiring September 30, 2031, unless terminated earlier in accordance with this Agreement. The parties may further extend the Agreement for two additional terms of five years each upon mutual written consent of the parties.

Section 3. **Scope of Services to be Provided by NORTH RICHLAND HILLS.** NORTH RICHLAND HILLS hereby agrees to provide HALTOM CITY, RICHLAND HILLS, and WATAUGA the following equipment, services, personnel, and facilities:

a. NORTH RICHLAND HILLS will employ a dedicated Public Safety System Administrator who will provide technical oversight to computer and connectivity systems associated with this shared services program. The cost of this employee will commence upon the start of employment and be shared with the partner cities based on percentage(s) for communication expense sharing outlined in the attached Exhibit A.

b. NORTH RICHLAND HILLS will provide Jail Services to HALTOM CITY, RICHLAND HILLS, and WATAUGA at the NORTH RICHLAND HILLS Police Department. The NORTH RICHLAND HILLS Municipal Judge will work with the HALTOM CITY, RICHLAND HILLS, and WATAUGA Municipal Judge(s) in establishing a mutually agreeable daily arraignment protocol of their respective prisoners. NORTH RICHLAND HILLLS may also utilize Tarrant County magistration to meet this requirement. NORTH RICHLAND HILLS will provide the necessary detention officers and other employees to properly supervise and operate NORTH RICHLAND HILLS' jail facility ("Jail Facility"). HALTOM CITY, RICHLAND HILLS, and WATAUGA prisoners shall be released in accordance with specific written procedures agreed upon by the cities. Jail Services shall include at a minimum the following:

1. accepting full responsibility for the custodial care of all persons taken into custody by HALTOM CITY, RICHLAND HILLS, and WATAUGA and delivered to the NORTH RICHLAND HILLS Police Department Jail Facility ("Jail Facility");

2. providing all necessary booking services, magistration procedures, and financial assessments when accepting prisoners at the Jail Facility;

3. providing HALTOM CITY, RICHLAND HILLS, and WATAUGA with full access to inmates for the purpose of conducting interviews or interrogations, in accordance with reasonable regulations established by NORTH RICHLAND HILLS;

4. making available all prisoners whose presence is requested or ordered by a court of competent jurisdiction;

5. releasing prisoners for investigative purposes outside the Jail Facility when such requests are authorized by a HALTOM CITY, RICHLAND HILLS, or WATAUGA duly authorized official; and

6. maintaining a log and other applicable records of these and all other significant events related to HALTOM CITY, RICHLAND HILLS, or WATAUGA prisoners.

c. NORTH RICHLAND HILLS will provide Public Safety Dispatching Services for appropriate police, fire and emergency medical services for HALTOM CITY, RICHLAND HILLS, and WATAUGA. The Dispatching personnel will be NORTH RICHLAND HILLS employees and will be under the supervision and control of the NORTH RICHLAND HILLS Chief of Police or his authorized designee. For identification purposes of this Agreement, the NORTH RICHLAND HILLS Police Department Dispatch Center will be identified as the North Richland Hills/Haltom City/Richland Hills/Watauga Emergency Communication Center ("NHRWECC"). Dispatching services shall be part of the NHRWECC. NORTH RICHLAND HILLS shall at all times maintain sufficient staff to perform the Dispatching Services it provides under this Agreement. Dispatching Services shall mean all public communication functions necessary for the provision by HALTOM CITY, RICHLAND HILLS, and WATAUGA of police, fire, and emergency medical services to the respective cities' citizens, and shall include at a minimum the following:

1. answering and dispatching all emergency 911 and emergency calls for service with the intent to meet the time standards for priority 1 and 2 calls for service for first due companies/units as published in the most current National Fire Protection Association, Association of Public Safety Communications Officials or National Emergency Number Association policy and procedures, as applicable to the services provided under this Agreement;

2. answering any citizen requests for service placed to phone numbers designated by each city after normal working hours, on holidays or during an emergency situation;

3. dispatching police patrol units, fire apparatus, or EMS as appropriate in response to 9-1-1 or other calls, or at the respective city's direction;

4. maintaining radio or other remote communications from dispatch with the field units of each city's police, fire, or EMS units as necessary to facilitate provision of services;

5. maintaining documentary records according to industry standards of all dispatching activity.

d. NORTH RICHLAND HILLS shall provide HALTOM CITY, RICHLAND HILLS, and WATAUGA monthly service reports detailing prisoner counts and dispatch center performance measures including the number of calls for service, response times, number of 9-1-1 emergency calls dispatched, and any other statistical reports requested by the respective cities that are within the reporting capabilities of NORTH RICHLAND HILLS.

e. All Human Resource services necessary for the recruitment, screening, employment, and training of all personnel required to provide Dispatching and Jail

Services to the respective cities, including providing all employee policies and procedures and the administration thereof shall be provided by NORTH RICHLAND HILLS.

f. NORTH RICHLAND HILLS shall provide access to the respective cities' warrant information retained at the dispatch center to the respective cities' police departments, municipal courts and all other law enforcement agencies.

g. NORTH RICHLAND HILLS agrees to perform all services under this Agreement in a good and workmanlike manner, and in accordance with all applicable laws and regulations.

Section 4. **HALTOM CITY, RICHLAND HILLS, and WATAUGA Obligations.**

HALTOM CITY, RICHLAND HILLS, and WATAUGA agree to perform the following:

a. Pay the sum listed in Exhibit A to NORTH RICHLAND HILLS for the Public Safety System Administrator. The amount of charges shall be based on expense percentage share for each city's portion of communication budget as established in Exhibit A. Additional payments will be invoiced as described in Section 5 of this Agreement.

b. Pay the sum listed in Exhibit A to NORTH RICHLAND HILLS for Jail and Dispatching Services for the Fiscal Year 2021/22 beginning on October 1, 2021 and ending on September 30, 2022. The amount of charges shall be established based on the adopted Fiscal Year 2021/22 NORTH RICHLAND HILLS Police Department operating budget for consolidated jail and dispatch operations as expressed in Exhibit A to operate the Jail Facility as a joint detention facility and the Communications Center as a joint dispatch center. This payment represents a percentage cost share of all Jail Services based on the previous calendar year average daily prisoner count for each city and a percentage cost share of all Dispatch Services based on the previous calendar year activity as calculated on Exhibit B (See payment schedule, Exhibit A)

c. Beginning on or about October 1, 2021, pay the sum listed in Exhibit A to NORTH RICHLAND HILLS for General and Administrative Charges based on NORTH RICHLAND HILLS Police Administration, Human Resources Administration, and Information Services Administration operating budget for Fiscal Year 2021/22 . (Payment percentages described in Exhibit A shall remain the same for this item for the duration of this Agreement, except as provided by Section 8 for reduction and/or addition of work, due to withdrawal or addition of municipal parties.)

d. Pay annual maintenance costs for portables and mobile radios owned and/or operated by the respective city. Maintenance and/or repair for all radio equipment not specifically employed in the NHRWECC as a part of this Agreement will be the responsibility of the respective city. The fees for the maintenance agreement for the radio equipment within the NHRWECC will be the responsibility of NORTH RICHLAND HILLS and will be part of the annual budget operating costs of the NHRWECC subject to the cost sharing agreement for Dispatching Services as stated in Exhibit A.

e. Agree to utilize a Records Management System acceptable to NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA that is compatible with the Computer Aided Dispatch System that will be used by the NHRWECC. Each city will be responsible for the purchase and maintenance of all computer workstations at its respective facilities and in their own police and fire vehicles or other public safety emergency equipment. Each city will maintain its own public safety records unit at their individual facility and be responsible for all law enforcement and fire reporting requirements to state and federal agencies. Each city will also be responsible for its unique record dissemination responsibilities to the public, except direct inquiries from the public regarding a jail or public safety dispatching incident.

f. Arrange for the timely delivery of all the required paperwork to properly hold and arraign prisoners for each respective city. Each respective city will be responsible for the transportation of their arrested prisoners to the Jail Facility. Should the need arise for an in-custody transportation for emergency medical treatment of a prisoner housed at the Jail Facility, NORTH RICHLAND HILLS shall provide necessary security at the hospital if an injury was directly caused by actions or events that occurred at the Jail Facility Should this occur, NORTH RICHLAND HIILS reserves the right to have the arresting agency drop any charges or otherwise seek an immediate judicial disposition of the charges. If such injury was not directly caused by actions or events that occurred at the Jail Facility, an officer from the arresting city shall be immediately dispatched to provide the necessary security of the prisoner until a disposition of the prisoner is arranged or the prisoner is returned back to the Jail Facility. If the arresting city has insufficient staffing to immediately facilitate prisoner safekeeping, a NORTH RICHLAND HILLS officer will maintain custody until the arresting city can relieve an officer, which such maintenance of custody by NORTH RICHLAND HILLS shall not to exceed two hours.

g. Each city agrees to provide and maintain at its expense, computer network connectivity between its facility and the NHRWECC. All equipment and network protocols shall be compatible with the equipment and operating software installed and/or operated within the NHRWECC. Each city will employ compatible fire service reporting software capable of directly receiving data file transfers from the dispatch (C.A.D.) software.

Section 5. **Payments for Services Performed.**

a. All payments for System Administrator, Dispatching and Jail Services shall be paid by HALTOM CITY, RICHLAND HILLS and WATAUGA to NORTH RICHLAND HILLS in four (4) equal installments due on the 1st day of each calendar quarter of NORTH RICHLAND HILLS' fiscal year beginning October 1, 2021 in advance of the services performed by NORTH RICHLAND HILLS for HALTOM CITY, RICHLAND HILLS, and WATAUGA, and continuing each subsequent fiscal year thereafter throughout the term of this Agreement.

b. Each annual payment amount for Jail Services shall be in accordance with NORTH RICHLAND HILLS' fiscal year Police Department operating budgeted amount for the Jail Facility adjusted annually to include budgeted increases in operating costs, and capital costs to expand, operate, modify or upgrade the existing jail and intake facilities used by all the cities pursuant to this Agreement as anticipated to be approved by the NORTH RICHLAND HILLS City Council during the annual budgeting process for the upcoming fiscal year beginning October 1, multiplied by the cost share amount to be determined by the average daily prisoner count for each city from the previous calendar year. If any major capital costs of $50,000 or more associated with this section are to be shared with all parties, they must be provided to the Executive Board, as defined in Section 6, for review and approval at least 12 months in advance.

c. Each annual payment for the operation of the NHRWECC shall be in accordance with NORTH RICHLAND HILLS' fiscal year Police Department operating budgeted amount for the communications center adjusted annually to include budgeted increases in operating costs, and capital costs to expand, operate, modify or upgrade the existing dispatch and communication facilities used by all the cities pursuant to this Agreement as anticipated to be approved by the NORTH RICHLAND HILLS City Council during the annual budgeting process for the upcoming fiscal year beginning October 1, multiplied by the cost share percentage determined by the call volume received in the NHRWECC for the previous calendar year for each city. If any major capital costs of $50,000 or more associated with this section are to be shared with all parties, they must be provided to the Executive Board, as defined in Section 6, for review and approval at least 12 months in advance.

d. Each annual payment for the General and Administrative Charge shall be based on the fixed percentages described in Exhibit A, adjusted annually, based on NORTH RICHLAND HILLS' respective departmental costs anticipated to be approved by the NORTH RICHLAND HILLS City Council during the annual budgeting process for the upcoming fiscal year beginning October 1.

e. Any adjustment to the operating budget from year to year will be reasonable and based on specific, identifiable increases in costs associated with operating the Jail Facility, the NHRWECC and the General and Administrative Cost. Increases will be limited to two times the Bureau of Labor Statistic's Consumer Price Index (CPI) for the Dallas-Fort Worth-Arlington, TX Core Based Statistical Area (CBSA), unless otherwise agreed upon in writing by the City Manager from each city. Any such agreement must be made prior to the 90-day termination deadline in Section 7b.

f. NORTH RICHLAND HILLS shall notify HALTOM CITY, RICHLAND HILLS, and WATAUGA of the anticipated costs of the Dispatching and Jail Services and General and Administrative Charges by April 1 of each fiscal year for budgeting and planning purposes. The budget submittal will include an itemized detail of the anticipated cost and the associated difference(s) from the previous fiscal year budget. The final costs will be determined and communicated in writing when the NORTH RICHLAND HILLS City Council adopts the NORTH RICHLAND HILLS annual budget, but shall not exceed the estimate by more than 5% unless written notice is given by August 1 that the number is greater. Notwithstanding this limitation, the approved costs for the Dispatching and Jail Services and General and Administrative Charges shall not exceed a 7% increase above the prior fiscal year costs. The annual cost increase for HALTOM CITY, RICHLAND HILLS, or WATAUGA for the Dispatching and Jail Services and General and Administrative Charges shall not exceed the percentage increase of the NORTH RICHLAND HILLS Police Department's annual operating budget.

Section 6. **Governance.**

a. There will be an Executive Board that consists of the Police and Fire Chiefs from the cities of NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAGUA.

1. Each member of the Executive Board will serve to enhance the individual efforts of each city in the shared services program under this Agreement. The collaboration among each member of the board will further the efforts to deliver the best possible service levels to the respective cities' community.

2. The Executive Board shall meet at least annually, or otherwise as needed, to review compliance with this Agreement and review any changes needed in operations or policy. The Executive Board may be convened upon a minimum of three (3) business days' notice in writing (electronic is authorized) to all board members by the Police Chief of NORTH RICHLAND HILLS, or upon request by any three (3) members of the Executive Board.

3. The Executive Board shall receive suggestions for improvements or changes to the operations of the shared services program from the Advisory Committee and will make recommendations to the NORTH RICHLAND HIILS Police Chief for changes or modifications needed. A written response shall be provided by NRHPD to the Executive Board for each recommendation within ninety (90) days of the Board meeting at which the respective recommendation was made.

4. The entire Executive Board shall be provided the opportunity to participate in the selection process of the NHRWECC manager if a vacancy occurs.

b. There shall be a standing Advisory Committee consisting of three (3) public safety employees of each city to address operational and policy decisions that will arise from operating the NHRWECC and the Jail Facility. The Advisory Committee shall meet at least quarterly.

1. A NORTH RICHLAND HILLS Commander shall be a non-voting member of the Advisory Committee, but will manage the meetings and coordinate with appropriate staff members to attend the meetings for the dissemination of information or to answer questions.

2. The Advisory Committee shall be chaired by a member from each city on an annually rotating basis.

3. The Advisory Committee chair shall be responsible for reporting in writing any recommendations for changes to the Executive Board for consideration.

Section 7. **Termination.**

a. HALTOM CITY, RICHLAND HILLS, or WATAUGA shall have the right to terminate, based on the provisions of this Agreement, if NORTH RICHLAND HILLS breaches any of its terms or fails to perform any of its obligations under this Agreement and then fails to cure the breach or failure within thirty (30) days following written notice from HALTOM CITY, RICHLAND HILLS, or WATAUGA. If the Agreement is terminated under this paragraph, NORTH RICHLAND HILLS shall be entitled to retain money already received prorated to the period from the last payment until the date of termination, and shall refund the remainder to the terminating city.

b. Any city shall have the right to terminate this Agreement by giving written notice to the other parties at least six (6) months prior to October 1 of the subsequent fiscal year for Jail Services; and six (6) months prior to October 1 of the subsequent fiscal year for Dispatch Services; except that a 90 day notice prior to October 1 will be allowed if the termination is based upon the preliminary budget submittal, due to each agency by April 1, that is deemed unacceptable by any party. All payments by HALTOM CITY, RICHLAND HILLS, or WATAUGA to NORTH RICHLAND HILLS shall continue until the termination date or as mutually agreed to by both parties.

Section 8. **Change of Participant Cities.** In the event any city that is party to this shared services Agreement chooses to remove themselves from the program, or in the event additional cities are allowed to participate in the future, the distribution of shared expenses will be re-calculated by NORTH RICHLAND HILLS Police Department and the new distribution percentages will be presented for signature to all parties. The calculation will be based on the reduction and/or addition of work product placed on the NHRWECC and/or Jail Facility expressed as a percentage of the total workload. A document delineating new expense percentages will become an addendum to this Agreement and will be effective from the date of the signature(s). NORTH RICHLAND HILLS retains the exclusive right to add additional participants to the program provided such inclusion does not increase the funding requirement of any current participant.

Section 9. **Notices.** All notices required or provided for in this Agreement shall be sent to the following parties by certified mail – return receipt requested:

City Manager
North Richland Hills
4301 City Point Drive
North Richland Hills, TX 76180

City Manager
Haltom City
5024 Broadway Ave.
Haltom City, TX 76117

City Manager
Richland Hills
3200 Diana Dr.
Richland Hills, TX 76118

City Manager
Watauga
7105 Whitley Rd.
Watauga, TX 76148

Section 10. **Dispute Resolution.**

a. In order to ensure an effective relationship between the parties and to provide the best possible public services, it is mutually agreed that for all disputes arising under this Agreement the parties shall first attempt to resolve such disputes by initiating the process under this Section 10.

b. Except for matters involving the performance of CITY OF NORTH RICHLAND HILLS personnel and employees, all issues regarding the performance of Dispatching or Jail Services and the operation of the NHRWECC and the Jail Facility shall be brought directly to the attention of the NORTH RICHLAND HILLS Chief of Police or his designee. Immediate performance complaints or concerns should be addressed by communicating the problem to the on-duty dispatch center supervisor or detention center supervisor as appropriate. If such issues cannot be resolved by the on-duty supervisor or the detention center supervisor, the issue shall be escalated to the Chief of Police of NORTH RICHLAND HILLS, or his designee. If the issue cannot be resolved by the Chief of Police of NORTH RICHLAND HILLS, the issue shall be escalated and attempted to be resolved between the City Managers of NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA.

c. If such issue cannot be resolved by the City Managers, within sixty (60) days of submission to the City Managers, the parties hereby agree to submit the matter to non-binding mediation before a certified mediator in Tarrant County, Texas, to assist with resolving any such dispute. Completion of mediation by all parties shall be a pre-requisite to the filing of any lawsuit or legal action over such issues. The mediator shall be mutually agreed upon by the parties, and the parties shall share equally in the cost of the mediator; however, each party shall be responsible for its own attorney's fees. If the parties are unable to resolve the dispute through mediation, any party shall have the right to bring any appropriate action or exercise any remedy provided to that party under law.

Section 11. **Venue.** Venue for any legal dispute arising pursuant to this Agreement shall be in Tarrant County, Texas. No claim, lawsuit, or legal action shall be commenced prior to all parties completion of mediation in accordance with Section 10.

Section 12. **Status of parties.** All parties mutually agree that each party shall have exclusive control of the performance of its employees hereunder, and that employees of the parties are in no way to be considered employees of the other parties. The employment rights of any party's personnel assigned under this Agreement will not be abridged.

Section 13. **Responsibility of claims.**

a. NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA each agree to accept full responsibility for the actions of their own officers, agents and employees in the performance or use of the NHRWECC or the Jail Facility, or in the performance or use of Dispatching or Jail Services under this Agreement, and to the extent allowed by law, agree to indemnify and hold harmless the other parties, their officers, agents and employees against all liability, claims, suits, demands, losses, damages and reasonable attorney's fees awarded in accordance with applicable law, including all expense of litigation or settlement, and causes of action of any kind which may arise by reason of injury to or death of any person or for a loss of, damage to, or loss of the use of any property of other persons arising out of or in any way connected to the intentional or negligent acts or omissions of that party, its officers, agents or employees, in the performance or use of the NHRWECC or Jail Facility, or in the performance or use of Dispatching or Jail Services under this Agreement.

b. **It is expressly understood and agreed that, in the execution of this Agreement, NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA do not waive, nor shall be deemed hereby to waive any immunity or defense that would otherwise be available to or against claims arising in the exercise of governmental functions relating hereto or otherwise. By entering into this Agreement, NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA do not create any obligations express or implied, other than those set forth herein, and this Agreement shall not create any rights in any parties not signatory hereto.**

Section 14. NORTH RICHLAND HILLS shall maintain at NORTH RICHLAND HILLS's expense a contingency plan agreeable to the other participant cities which shall allow the continuation of the services under this Agreement at another facility within Northeast Tarrant County in the event that the Jail Facility or NHRWEEC is damaged due to a natural or a man-made disaster and becomes uninhabitable or is unusable, and shall immediately implement such contingency plan in the event of such damage, and shall cooperate with the other participant cities in doing so as expeditiously as possible so as to minimize the disruption to the services to be provided under this Agreement.

Section 15. a. Annually, at the time the costs of Dispatching and Jail Services are recalculated, this Agreement shall be reviewed by all parties for needed clarification and/or revisions.

b. This Agreement may only be modified, changed or altered, upon mutual agreement of the parties, provided that such modification, change and/or alteration is reduced to writing, and approved by the governing bodies of NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA.

Section 16. The execution of this Agreement has been authorized by an act of the respective governing bodies of NORTH RICHLAND HILLS, HALTOM CITY, RICHLAND HILLS, and WATAUGA at a duly called and posted meeting.

Section 17. **Exhibit A** of the Agreement shall be **Shared Services Billing FY2020-2021 Total Consolidation**, which is attached hereto and incorporated into this Agreement. Exhibit A shall include anticipated expenditures for operations, maintenance and administrative costs for shared services under this Agreement for FY2020-2021. During the Term, Exhibit A shall serve as the basis for payments and annual billing adjustments for the parties pursuant to Section 5 of this Agreement.

IN WITNESS WHEREOF, the parties have agreed to the foregoing on this the _____ day of __________________, 2021.

CITY OF NORTH RICHLAND HILLS, TEXAS

By: ______________________________
Mark Hindman

ATTEST:

By: ______________________________
Alicia Richardson

City Manager | City Secretary/Chief Governance Officer

CITY OF HALTOM CITY, TEXAS

By: ________________________________
Rex Phelps
City Manager

ATTEST:

By: __________________________________
Art Camacho
City Secretary

CITY OF RICHLAND HILLS, TEXAS

By: _________________________________
Edward Lopez
Mayor

ATTEST:

By: ___________________________________
Cathy Bourg
City Secretary

CITY OF WATAUGA, TEXAS

By: _________________________________
Andrea Gardner
City Manager

ATTEST:

By: ___________________________________
Name: _________________________
City Secretary

APPROVED AS TO FORM:

____
By: Maleshia B. McGinnis
City Attorney for North Richland Hills

____
By: Wayne K. Olson
City Attorney for Haltom City

____
By: Betsy Elam
City Attorney for Richland Hills

____
By: George Hyde
City Attorney for Watauga

EXHIBIT A

SHARED SERVICES BILLING
FY 2021-2022
TOTAL CONSOLIDATION

PRELIMINARY

Fiber Optic Cable Lease	Monthly Cost	Haltom City	Watauga	Richland Hills	NRH
FY 21-22	$ 400	$ 4,800	$ 4,800	$ 4,800	$ 4,800

Joint Detention Center[1]	Total Operating Budget	Haltom City 29.5%	Watauga 11.5%	Richland Hills 8%	NRH 51%
FY21-22**	$ 1,834,638	$ 541,218	$ 210,983	$ 146,771	$ 935,665
FY 20-21	*$ 1,787,953*	*$ 536,386*	*$ 214,554*	*$ 125,157*	*$ 911,856*
	2.61%				

Fort Worth Jail Services Revenue Offset	Total Service	Haltom City 29.5%	Watauga 11.5%	Richland Hills 8%	NRH 51%
FY 21-22	$ -	$ -	$ -	$ -	$ -
FY 20-21	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

Joint Communications Center[2]	Total Operating Budget	Haltom City 28.5%	Watauga 15.5%	Richland Hills 9.5%	NRH 46.5%
FY 21-22**	$ 2,445,115	$ 696,858	$ 378,993	$ 232,286	$ 1,136,978
FY20-21	*$ 2,406,070*	*$ 649,639*	*$ 384,971*	*$ 240,607*	*$ 1,130,853*
	1.62%				

Dispatch Console Maintenance Fee[3]	Total Operating Budget	Haltom City 27%	Watauga 18%	Richland Hills 9%	NRH 46%
FY 21-22	$ 47,275	$ 12,764	$ 8,510	$ 4,255	$ 21,747
FY 20-21	*$ 45,898*	*$ 12,392*	*$ 8,262*	*$ 4,131*	*$ 21,113*
	3.00%				

Dispatch Console Software Upgrade Agreement[4]	Total Operating Budget	Haltom City 29%	Watauga 17%	Richland Hills 8%	NRH 46%
FY 21-22	$ 17,630	$ 5,113	$ 2,997	$ 1,410	$ 8,110
FY 20-21	*$ 17,604*	*$ 5,105*	*$ 2,993*	*$ 1,408*	*$ 8,097.84*
	0.15%				

Motorola ASTRO Connectivity Service[5]	Total Operating Budget	Haltom City 29%	Watauga 17%	Richland Hills 8%	NRH 46%
FY 21-22	$ 23,912	$ 6,934	$ 4,065	$ 1,913	$ 11,000
FY 20-21	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*

General/Administrative Charge[6]	Annual Fee	Haltom City 70%	Watauga 20%	Richland Hills 10%	NRH 0%
FY 21-22	$ 38,000	$ 26,600	$ 7,600	$ 3,800	$ -
FY 20-21	*$ 38,000*	*$ 26,600*	*$ 7,600*	*$ 3,800*	*$ -*
	0.00%				

Public Safety System Administrator[7]	Total Service	Haltom City 28%	Watauga 8%	Richland Hills 4%	NRH 60%
FY 21-22**	$ 105,851	$ 29,638	$ 8,468	$ 4,234	$ 63,510
FY 20-21	*$ 92,081*	*$ 25,783*	*$ 7,366*	*$ 3,683*	*$ 55,249*
	14.95%				

TOTAL ANTICIPATED BILLING - AS OF 04/14/2021	Haltom City	Watauga	Richland Hills	NRH
TOTAL FY 2021-22	$ 1,323,925	$ 622,351	$ 399,469	$ 2,181,809
TOTAL FY 2020-21	*$ 1,260,705*	*$ 630,546*	*$ 383,586*	*$ 2,131,969*
DIFFERENCE	*$ 63,220*	*$ (8,195)*	*$ 15,883*	*$ 49,841*
	5.01%	*-1.30%*	*4.14%*	*2.34%*

[1]Total General Fund FY 21-22 8007 Line-Item Budget
[2]Total General Fund FY 21-22 8009 Line-Item Budget
[3]Total FY21-22 Motorola Dispatch Console Maintenance Fee
[4]Total FY21-22 Motorola Console Software Upgrade Agreement
[5]Motorola ASTRO Connectivity Service
[6]Annual Administrative Fees
[7]Total Information Services Fund 7016 Salaries, Benefits for Public Safety Systems Analyst position
**Includes a projected 2.5% merit increase

EXHIBIT B

Activity Measures for Calculating Communication Percentages	
Total # of Calls for Services	This is a combination of Total # of Dispatch Calls for Service and Total # of Traffic Stops.
Total # of Dispatch Calls for Service	This number comes from running report within Spillman: RPCDTCCR (parameters: date range, type of call "L", and agency). Traffic Stops and Court calls are subtracted from the report total to get this number.
Total # of Traffic Stops	This number comes from running Spillman report RPCDTCCR (parameters: Date Range, Call Nature "Traffic Stops", Type of Call "L", and Agency)
Total # of Fire Calls	This number comes from running search in the Spillman Fire table (Parameters: Date Range and Agency).
Total # of 911 Calls	Incoming 911 calls are counted through ECATS report TOP ESN (Parameters: Date Range and ESN (which stands for Emergency Service Number) for each city).
Total # of NCIC/TCIC Transactions	This number is an actual number of transactions that are run through the NCIC/TCIC system each month. The transactions are broken up by city which is determined by ORI. The state provides monthly reports on how many transactions occur. The transaction counts how many dispatchers perform certain transactions. The options query, administrative query (you query something without alerting another agency you queried. This is usually used to verify our agency made an entry correctly) enter, modify, locate, clear and cancel. The options are available to missing persons, wanted persons, stolen guns, lost/missing guns, stolen vehicles, stolen boats, stolen articles, emergency protective orders, regular protective orders, amber alerts, blue alerts, silver alerts and threats to law enforcement.

Summary

Over the nine years of consolidation, the member cities have saved a total of $7 million. Each city has seen significant individual savings, ranging from 7% to 31%. Thus, the data indicate that the consolidation project has been successful in reducing costs and saving its member cities money.

Process

These data were compiled from data in consolidation paperwork provided by North Richland Hills Police Department. NRHPD's yearly billing statements were used to calculate the overall amount spent by each city over the course of consolidation. For the billing statements on which NRHPD's own costs were not included, the billing amounts for other member cities and their percent of the overall total were used to calculate NRHPD's portion.

In order to estimate each city's annual and total costs had consolidation not occurred, salaries and benefits were calculated for each city based on number of employees[1] and scheduled raises and bonuses, and that total was added to annual software costs.[2]

North Richland Hills

North Richland Hills' communication costs were calculated using the midpoint dispatcher salary,[3] workers' comp, healthcare, Medicare, and TMRS for fourteen dispatchers, plus average annual costs for Tiburon software.[4] Detention costs were calculated using the midpoint detention officer salary,[5] workers' comp, healthcare, Medicare, and TMRS for twelve detention officers. Each year after the first also included merit increases for all employees; after the third year, stability benefits for all employees were added for each subsequent year.

Haltom City

Haltom City's communication costs were calculated using the median dispatcher salary,[6] TMRS, workers' comp, and health insurance[7] for nine-and-a-half dispatchers,[8] plus annual software licensing, hardware support, and software support fees for ICS. Detention costs were

[1] Not including supervisors.
[2] Salary, benefit, and merit information and software costs were provided by each participant city.
[3] This was done to represent the average salary across all dispatchers, who ranged from the minimum to the maximum salaries. The data provided by North Richland Hills also included market adjustments to salaries year-to-year throughout consolidation.
[4] This was based on the actual costs of Tiburon from FY 08/09 to FY 10/11: the money spent in each category was averaged to determine mean annual cost and approximate what NRHPD would have spent on Tiburon each year.
[5] This was done to represent the average salary across all detention officers, who ranged from the minimum to the maximum salaries. The data provided by North Richland Hills also included market adjustments to salaries year-to-year throughout consolidation.
[6] This was done to represent the average salary across all dispatchers, who ranged from the minimum to the maximum salaries.
[7] Costs for workers' comp and health insurance were not included in the data received from Haltom City; however, based on benefits provided by other cities pre-consolidation, it was assumed Haltom City would have also provided these benefits, and their costs were calculated based on other cities' costs.
[8] Haltom City employed nine full-time and one part-time dispatcher prior to consolidation.

calculated using the median jailer salary,[9] TMRS, workers' comp, and health insurance[10] for four jailers. Every year after the first also included annual stability increases applied to salaries.

Richland Hills

Richland Hills' communication costs were calculated using the starting dispatcher salary,[11] workers' comp, Social Security, unemployment, TMRS, health insurance, dental insurance, life insurance, and stability benefits for four dispatchers, plus the CRIMES annual licensing fee. Richland Hills did not employ any detention officers prior to consolidation, so the detention costs from the FY 10/11 budget was used to approximate continuing costs and kept flat year-to-year.

Watauga

Watauga's communication costs were calculated using the midpoint communications officer salary[12] and health insurance for five-and-a-half communications officers,[13] plus annual licensing fees, maintenance, and mobile mapping software costs for Sun Ridge Systems.[14] Detention costs were calculated using the midpoint jailer salary[15] and health insurance for four jailers. FY 17/18 costs also included average TIP lump sums for all employees.[16]

Findings

Over the nine years of consolidation thus far, North Richland Hills, Haltom City, Richland Hills, and Watauga police departments have spent $41.4 million on operations. This breaks down to $16.2 million for North Richland Hills, $14.9 million for Haltom City, $2.2 million for Richland Hills, and $8.1 million for Watauga.

Savings per city

<u>North Richland Hills</u>

North Richland Hills saw an average yearly increase in overall cost of 3.12%, with communications seeing an average yearly increase of 1.87% and detention increasing 4.86%. The projected costs were based on the salary, benefits, and technology costs for each year. The

[9] This was done to represent the average salary across all jailers (detention officers), who ranged from the minimum to the maximum salaries.
[10] Costs for workers' comp and health insurance were not included in the data received from Haltom City; however, based on benefits provided by other cities pre-consolidation, it was assumed Haltom City would have also provided these benefits, and their costs were calculated based on other cities' costs.
[11] The data received from Richland Hills included the starting salary rather than a range; thus the starting salary was used even though none of the dispatchers prior to consolidation would have been making the starting salary. The salary calculations also include annual cost-of-living increases.
[12] This was done to represent the average salary across all communications officers (dispatchers), who ranged from the minimum to the maximum salaries. The salary calculations also included annual cost-of-living adjustments.
[13] Before consolidation, Watauga employed five full-time and one part-time communications officers.
[14] Including one-time installation costs for FY 11/12, as Watauga started using SRS in September 2011.
[15] This was done to represent the average salary across all jailers, who ranged from the minimum to the maximum salaries. The salary calculations also included annual cost-of-living adjustments.
[16] This was drawn from the four TIP sums paid out to employees, averaged to represent mean TIP sum across all employees of various employment lengths.

projected total in the case of nonconsolidation is $17,372,276, which is $1,199,442 higher than the actual total of $16,172,834. This means that over the course of consolidation, North Richland Hills has saved 6.9% by consolidating.[17]

Haltom City

Haltom City's overall costs increased by an average of 2.15% each year, with communications increasing by 1.65% and detention by 3.34%. The projected costs were based on the salary, benefits, and technology costs for each year. The projected total without consolidation is $15,019,061, which is $4,633,709 more than the actual total of $10,385,352. Thus, over the nine years of consolidation, Haltom City has seen an overall savings of 30.85%.[18]

Richland Hills

Richland Hills' overall costs increased by about 9.79% yearly,[19] with communications increasing by about 4.36%[20] and detention by 4.19%.[21] The projected costs were based on the salary, benefits, and technology costs for each year. The projected nonconsolidation total is $2,748,407, which is $556,805 higher than the actual total of $2,191,603, which means Richland Hills has saved an overall 20.26% over the nine years of consolidation.[22]

Watauga

Watauga saw an overall cost increase of 6.14% each year; communications increased by an average of 9.85% and detention by an average of 3.22% annually. The projected costs were based on the salary, benefits, and technology costs for each year. The projected total in the case of nonconsolidation is $5,194,323, which is $620,967 more than the actual total of $4,573,357. Watauga has therefore saved a total of 11.95% throughout consolidation.[23]

Notes

It should be noted that, in all cases, there was a difference between projected costs based on salary, benefits, and technology costs and the actual pre-consolidation budgets. North Richland Hills' initial projected costs are $7300 less than the actual budget for FY 2011; Haltom City's are $131,179 more; Richland Hills' are $222,541 less; and Watauga's are $70,086 less. This differences may be due to a variety of factors, such as built-in funds in the budgets for

[17] The overall savings are 6.9%; the average saved from year-to-year is 7.24%.
[18] With an average year-to-year savings of 31%.
[19] Several years saw significantly higher percent increases; percent changes used to calculate projected values were adjusted for the presence of outliers (see following two notes), which produced a year-to-year average change of about 4.3%.
[20] This is the average percent change calculated without outliers, as several years saw percent changes in communications as high as 29%; this created an average communications percent change of 13.14%, which artificially inflated the projected totals. The average percent change used to project communications costs was therefore calculated without outliers, to provide a more realistic picture of the year-to-year increases.
[21] The year-to-year detention changes did not have as many outliers as did the communication percent changes, but the average percent change was still calculated without the outlier to provide a more realistic projection. The average percent change with the outlier is 7.24%.
[22] With an average year-to-year savings of 21.31%.
[23] With an average year-to-year savings of 12.69%.

department needs like overtime and training or supervisor salaries that were not included in the projected costs.[24] Given that most of the cities' projected costs are less than their actual initial budgets, this suggests that the cities' costs in the case of nonconsolidation may be higher than calculated.

[24] In the case of Haltom City, the discrepancy may also be due to the estimation of missing information.