

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
APRIL 25, 2022
CITY HALL, 3200 DIANA DRIVE**

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

CITY COUNCIL WORK SESSION – 6:30 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**
2. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

- A. Business Spotlight: Mid-Cities Care Corps
- B. Professional Municipal Clerks Week Proclamation
- C. Employee Service Awards
 - Code Compliance Officer Melissa Scheuttig
 - Recreation Leader Paige Lutz
- D. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject

matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Approve minutes from the April 1, 2022 City Council Workshop and April 11, 2022 City Council Regular Meeting

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

- A. None

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- A. None

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

- A. Consider award of bid for reconstruction of the 6900 block of Magnolia Park Drive including water, sanitary sewer and storm drain improvements to Peachtree Construction in an amount not to exceed \$818,140

6. OTHER ITEMS FOR CONSIDERATION

- A. None

7. REPORTS & DISCUSSIONS

- A. Street Improvement Projects Update
- B. 2nd Quarter Investment Report
- C. March Department Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that “a *quorum* of the

city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.” The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An “item of community interest” includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 20th day of April 2022 by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Wells

Lindsay Wells
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Logan Thatcher, Assistant to the City Manager

Date: April 25, 2022

Subject: Business Spotlight: Mid-Cities Care Corps

Agenda Item:

Business Spotlight: Mid-Cities Care Corps

Background Information:

Mid-Cities Care Corps is located at 3401 Booth Calloway. They received their Certificate of Occupancy on January 7th. They will be in attendance to present their business.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: April 25, 2022

Subject: Presentation of Professional Municipal Clerks Week Proclamation

Agenda Item:

Presentation of Professional Municipal Clerks Week Proclamation

Background Information:

In recognition of “Professional Municipal Clerks Week”, Mayor Lopez will present a Proclamation to Richland Hills City Secretary, Lindsay Wells.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Professional Municipal Clerks Week Proclamation

Council Action Requested:

Presentation of Professional Municipal Clerks Week Proclamation

Proclamation



WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

NOW, THEREFORE, BE IT RESOLVED, that I, Edward Lopez, Mayor of the City of Richland Hills, Texas do hereby proclaim May 1 – 7, 2022 as:

PROFESSIONAL MUNICIPAL CLERKS WEEK

And further extend appreciation to our Professional Municipal Clerk, Lindsay Wells, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

A handwritten signature in black ink, appearing to read "Edward Lopez".

Mayor Edward Lopez

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: April 25, 2022

Subject: Employee Service Awards

Agenda Item:

Presentation of a 5-year Service Award to Melissa Scheuttig, Code Compliance Officer

Background Information:

Melissa was born and raised in upstate New York. She has three adult children and a four-year-old. Melissa considers herself to be a humanitarian. Since she was young, she enjoyed helping others and giving back to her community. She volunteered for several organizations including her local hospital, nursing homes and was a girl scout leader for 13 years. She has had a variety of jobs throughout her life ranging from office manager, claims adjuster, and substance abuse counselor.

Melissa moved to Texas in 2015 to be closer to her parents. She became a volunteer at Richland Hills Animal Services, where she became the volunteer coordinator and took it upon herself to learn every aspect of the business including becoming ACO certified.

When the position for Code Compliance became available, she immediately applied for the position. She continues to learn various aspects of the city and obtain different certifications. She recently graduated with Associates degree and is working towards a bachelor's in psychology.

Favorite Quote – The best way to find yourself is to lose yourself in the service of others. (Gandhi)

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: April 25, 2022

Subject: Employee Service Awards

Agenda Item:

Presentation of a 5-year Service Award to Paige Lutz, Recreation Leader

Background Information:

Paige would like to tell the City Council:

"I have worked with the City of Richland Hills since April 1, 2017, when I helped Jason at a school carnival. I can't believe the time has gone by so fast, but I have very much enjoyed working here. The management staff is so easy to work with and understanding in difficult times. I feel very lucky to have this as my second job. I also work in the Admin office at the Hurst Recreation Center. I have worked with Hurst for almost fourteen years, eleven of them as the Admin Assistant to the Parks & Recreation Director. Working two jobs can be hard sometimes, but I am grateful for where I work in both Cities. I have especially enjoyed working with my Rec Attendant co-workers and have made some real friendships with them. Several of them I still keep in touch with even after they have moved on to other jobs.

I have three adult children. My oldest son lives in Japan as a Game Developer, my daughter has a Master's Degree in Library Science, and my youngest son is just now finishing his last class in Animation through Animation Mentors. I enjoy traveling overseas and plan to go see my son in Japan later this year. I am a huge Disney fan, and I have enjoyed sharing my Disney enthusiasm with Dona.

Thank you for giving me this time to express how much I have enjoyed working here and can't wait for the years to come."

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: April 25, 2022

Subject: Minutes from the April 1, 2022 City Council Workshop and the April 11, 2022 Regular City Council Meeting

Agenda Item:

Approval of minutes from the April 1, 2022 City Council Workshop and the April 11, 2022 Regular City Council Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

April 1, 2022 Draft Minutes
April 11, 2022 Draft Minutes

Council Action Requested:

Motion to approve the minutes from the April 1, 2022 City Council Workshop and the April 11, 2022 Regular City Council Meeting

**RICHLAND HILLS CITY COUNCIL
WORKSHOP
APRIL 1, 2022
MINUTES**

Roll Call:

Council present

Edward Lopez, Mayor
Douglas Knowlton, Place 1
Stacey L. Morse, Place 2
Curtis A Bergthold, Mayor Pro Tem
Javier Alvarez, Place 4
GW Estep, Place 5

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary
Logan Thatcher, Assistant to the City Manager
Scott Mitchell, Director of Neighborhood Services
Jason Brown, Director of Parks and Recreation
Patricia Albrecht, Finance Director
Chantele Hancock, Library Director
Kim Sylvester, Police Chief
Russell Shelley, Fire Chief

CITY COUNCIL WORKSHOP– 9:00 AM

1. Call to order

Mayor Lopez called the Workshop to order at 9:00 a.m. and advised he will be unable to attend the entire workshop and asked Mayor Pro Tem Bergthold to preside over the meeting.

2. Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

None.

3. Discussion: FY 2022 Midyear Review

Finance Director Patricia Albrecht gave a presentation on the FY 2022 Midyear Review. She provided historical data for governmental funds, including property tax, sales tax, and The LINK Recreation Fund, over the previous 10 years. Discussion ensued regarding portions of staff salaries allocated to be paid from the Richland Hills Development Corporation, property tax projections, and historical data for The LINK.

Mayor Pro Tem Bergthold recessed the workshop at 9:31 a.m. due to technical issues.

Mayor Lopez left the meeting at 10:00 a.m.

Mayor Pro Tem Bergthold reconvened the workshop at 10:13 a.m.

4. Discussion: General Fund Reserves

City Manager Candice Edmondson provided an overview of General Fund balances and advised that the City is required to maintain a 25 percent fund balance in reserve and historically, there have been excess funds over required reserves remaining each year. She proposed a new fund be created for FY 2023 called the Strategic Initiative Fund which would allow funds in excess of the required 25 percent reserve be moved to this new fund. The fund would allow funds to work as revenue for one time projects and large purchases and also avoid borrowing money.

Discussion ensued regarding when funds would be transferred into this new fund, if a minimum is required to be maintained, and if the fund would be interest bearing.

City Manager Edmondson advised that the funds would be transferred at the beginning of each fiscal year, there is no required reserve, and the fund is interest bearing similar to other City funds.

Council provided positive feedback regarding the proposed new Strategic Initiative Fund.

5. Discussion: Water Meter Replacement

City Manager Candice Edmondson provided a brief overview of a water meter replacement program previously discussed at the January 24, 2022 City Council meeting. She advised that, due to the age and condition of current water meters in the city and changing meter reading technology and endpoints becoming inoperable, staff must hand read the meter until the endpoint device can be replaced, and endpoints have been difficult to find over the past year. Staff is currently having to read almost 400 meters by hand each month. She advised of program costs and possible funding options for the Citywide transition from existing meters to the newer smart meter technology. The estimated project cost is \$1.8 million to \$2.2 million.

Director of Neighborhood Services Scott Mitchell provided additional details regarding staff time and meter reading and stated it generally takes approximately six days for staff to read all of the City meters by hand.

Discussion ensued regarding technology, replacing either the meters, endpoints, or both at one time, and the cost difference between mechanical and ultrasonic meters.

Finance Director Patricia Albrecht informed the City Council of an infrastructure funding investment account that would pay for \$1 million of the overall cost and the rest could be financed through Certificate of Obligation bond funding.

Council provided positive feedback on the water meter replacement audit and City Manager Edmondson advised that the preliminary audit of the water system would be placed on the April 11, 2022 City Council agenda for Council consideration and approval.

6. Discussion: Glenview Drive Redevelopment

City Manager Candice Edmondson requested feedback regarding the Glenview Drive corridor redevelopment and Council's overall vision. She advised that street improvements in cooperation with Tarrant County will include pavement reconstruction, new curb and gutter, drainage improvements, and new signalization. The cost estimate is \$10.64 million with the City being responsible for half of the overall cost.

Discussion ensued regarding potential cost overruns, traffic patterns, beautification, a look and design similar to Magnolia Avenue in Fort Worth, and safety.

7. Discussion: Economic Development

Assistant to the City Manager Logan Thatcher provided an overview of 25 undeveloped properties throughout the City and discussed potential development and best use of the properties.

Discussion ensued regard flood plains, future park land and park use, and opportunities for the City to purchase undeveloped property.

8. Discussion: FY 2023 Budget Priorities

City Manager Candice Edmondson requested feedback on Council priorities.

Council discussed items such as greater park funding to increase quality of life for residents, maintaining and improving roads, additional Fire Department personnel to fully equip the apparatus for each shift.

Councilmember Morse left the meeting at 12:15 p.m.

Each Department Head was given the opportunity to discuss what the departments need to maximize efficiency and provide the greatest level of service to the citizens including

additional staff, technology upgrades, training and employee development, and measures to retain employees.

9. Adjournment

Mayor Pro Tem Bergthold adjourned the Workshop at 12:42 p.m.

ATTEST

APPROVED

Cathy Bourg, City Secretary

Edward Lopez, Mayor

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
APRIL 11, 2022
MINUTES**

Roll Call:

Council present

Edward Lopez, Mayor
Douglas Knowlton, Place 1
Stacey L. Morse, Place 2
Curtis A. Bergthold, Mayor Pro Tem
Javier Alvarez, Place 4
G.W. Estep, Place 5

Council absent

None

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary
James Donovan, City Attorney

CITY COUNCIL WORK SESSION – 6:36 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

None.

2. **Richland Hills Branding Project Update**

Senior Strategist Brisa Byford, CivicBrand, provided an update on the Richland Hills Branding Project based on interviews and feedback with residents. She provided the perceived weaknesses including the perception of Richland Hills not having anything “new” going on and tension in the community keeping it from moving forward. The strengths discussed included that the City is neighborly, has great civic pride, and it is a small enough community to make a difference.

She next discussed the Core Idea of CivicBrand’s strategy moving forward that “Richland Hills can be a place where everyone “grabs an oar” and takes action to move our community forward.”

Discussion ensued regarding the citizen response to surveys and interviews and opportunities to be out in the community.

- 3. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.**

None.

Mayor Lopez adjourned the work session at 6:51 p.m.

REGULAR SESSION – Mayor Lopez Called to Order – Time 7:00 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE – Council Member Knowlton

PRESENTATIONS

1A. Animal Control Appreciation Week Proclamation

Mayor Lopez read a proclamation declaring April 10 – 16, 2022, as “Animal Control Appreciation Week” in Richland Hills and presented the proclamation to Animal Control Officer Kay Fisk.

1B. Telecommunicator Appreciation Week Proclamation

Mayor Lopez read a proclamation declaring April 10 – 16, 2022, as “Telecommunicator Appreciation Week” in Richland Hills and presented the proclamation to Dispatchers Diane Skaggs and Lisa Cloud.

1C. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

City Secretary Lindsay Wells read an email submitted from Stacy Reddy, 7012 Hardisty Street, Richland Hills, who expressed concern regarding notifications by the Code Compliance Department. She expressed a preference for door hangers rather than mailed notices.

Gary Gordon, 3513 Scranton Drive, Richland Hills, agreed with comments made by Ms. Reddy, expressed concern regarding Code Compliance enforcement.

Toby Wright, 6901 Glen Hills Road, Richland Hills, acknowledged that Code Compliance is a difficult job.

Mayor Pro Tem Bergthold advised that Council has had discussions related to how best to notify residents of code compliance issues.

Jenny Clark, 6973 Hardisty Street, Richland Hills, expressed her appreciation to Animal Control Officer Kay Fisk for her love and care of animals. Additionally, she expressed her appreciation for the City's beautification project along medians.

CONSENT AGENDA

2A. Approved minutes from the March 28, 2022 City Council Regular Meeting.

2B. Authorized City Manager to proceed with an investment grade water meter audit with Performance Services Inc.

Motion: Motion was made by Councilmember Morse and seconded by Councilmember Knowlton to approve the consent agenda.

Motion carried by a vote of 5-0.

Motion: Motion was made by Councilmember Knowlton and seconded by Mayor Pro Tem Bergthold to move Agenda Item 5A be heard prior to the public hearings.

Motion carried by a vote of 5-0.

5A. Approved termination of Development Agreement for the Baker Landing Planned Development (PD) at 7100 Baker Boulevard and 3209 Ask Park Drive, Richland Hills, Texas 76118

City Manager Candice Edmondson provided a brief background of the item and advised that on January 10, 2022, the Tax Increment Reinvestment Zone (TIRZ) Board and City Council approved a Development Agreement for the Baker Landing Planned Development located at 7100 Baker Boulevard and 3209 Ash Park Drive. The Agreement was fully executed by all parties on February 22, 2022. After further discussion with the builder, the Skorburg Company (Developer) has requested to terminate the Development Agreement and is no longer seeking financial participation from the City for the project. The TIRZ board unanimously approved the termination of the agreement at their meeting held immediately prior to the City Council meeting.

Brian Holland, Development Partner for Skorburg Company, was present to address any questions.

Mr. Holland advised that the project is on schedule to begin in approximately 90 days. They need plat approval and a discussion with the City Engineer.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Morse to approve termination of Development Agreement

for the Baker Landing Planned Development (PD) at 7100 Baker Boulevard and 3209 Ask Park Drive, Richland Hills, Texas 76118.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. Approved Ordinance No. 1447-22, a Specific Use Permit for the property described as Lot 1, Block 8, Richland Hills South Addition, Richland Hills, Texas 76118, otherwise known as 6500 Baker Boulevard, Richland Hills, Texas 76118. PUBLIC HEARING

Public Hearing for Agenda Items #3A and #3B were heard concurrently.

Assistant to the City Manager Logan Thatcher presented the item to the City Council and advised that applicant, Tommy Cunningham, is seeking a Specific Use Permit (SUP) for construction of four single family homes on the property at 6500 Baker Boulevard. The lot is currently zoned Mixed Use and single family homes are only permitted with a Specific Use Permit. A replat of the property would be required and will be considered in Agenda Item #3B. The total property has a commercial use in the first parcel along Baker Boulevard with the following four parcels being single family detached homes. The Specific Use Permit under consideration is for the four proposed single family homes. A drainage study will be required by FEMA due to the parcels being located in the floodway.

The Planning and Zoning Commission held a public hearing on March 22, 2022, and considered the Specific Use Permit. Following discussion, the Commission approved the SUP by a vote of 4-0 with the additional requirement of a “ranch or traditional style” architecture, single family residences on lots 3 and 4 shall be a minimum of 1,600 square feet and single family residences on lots 5 and 6 shall be a minimum of 1,800 square feet. Mr. Thatcher presented the original “modern” concepts initially submitted and the “ranch or traditional style” concepts as suggested by the Planning and Zoning Commission.

The applicant was present to address any questions.

Applicant Tommy Cunningham, 6500 Baker Boulevard, Richland Hills, presented the proposed designs of the four homes and explained that he has been a home builder for 40 years and wants a product that will sell. He estimated that the homes will be priced at approximately \$200 per square foot.

Virginia Edwards, 3117 Crites Street, Richland Hills, expressed her concern regarding this development, specifically the size of the homes and the potential for investors rather than homeowners. She advised of crime and traffic along Crites Street currently.

Mayor Lopez opened the concurrent public hearing for Agenda Items #3A and #3B at 7:40 p.m. and asked to hear from any proponents followed by opponents of the items.

Rachel Konopka, 3132 Crites Street, Richland Hills, advised that she works for a home loan lender and expressed concern regarding the proposed price per square foot.

Mr. Cunningham advised that he cares about building a quality development with a good fit for the City.

Lorine Eddleman, 3224 Crites Street, Richland Hills, expressed her appreciation to Ms. Edwards for speaking on behalf of the neighborhood and her appreciation for Mr. Cunningham for listening to the neighbors at the Planning and Zoning Commission and presenting new conceptual designs. She expressed concern regarding flood issues.

Jenny Clark, 6973 Hardistry Street, Richland Hills, acknowledged that Council has a difficult decision to make. She understands the neighbor concerns but also understands the need for growth within the City.

Theresa Bledsoe, 2716 Spruce Park Drive, Richland Hills, expressed concern at the size of the proposed lots in comparison to nearby homes.

Mayor Lopez closed the public hearings at 7:49 p.m.

City Engineer David Burkett confirmed that a FEMA flood study will be required to ensure no increased risk of flooding brought on by the development.

Discussion ensued regarding lowering the number of homes built, the size of the homes, and the future commercial use.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Alvarez to approve Ordinance 1447-22, a Specific Use Permit for the property described as Lot 1, Block 8, Richland Hills South Addition, Richland Hills, Texas 76118, otherwise known as 6500 Baker Boulevard, Richland Hills, Texas 76118.

Motion failed by a vote of 5-0. Councilmembers Knowlton, Morse, and Estep against.

Additional discussion ensued regarding the number of lots, mixed use, development allowed by right in the zoning district, and the square footage of the homes.

Motion: Motion was made by Councilmember Estep and seconded by Mayor Pro Tem Bergthold to approve Ordinance 1447-22, a Specific Use Permit for the property described as Lot 1, Block 8, Richland Hills South Addition, Richland Hills, Texas 76118, otherwise known as 6500 Baker Boulevard, Richland Hills, Texas 76118.

Motion carried by a vote of 5-0.

3B. Approved a Replat for the property described as Lot 1, Block 8, Richland Hills South Addition, Richland Hills, Texas 76118, otherwise known as 6500 Baker Boulevard, Richland Hills, Texas 76118. PUBLIC HEARING

Public Hearing for Agenda Items #3A and #3B were heard concurrently.

Assistant to the City Manager Logan Thatcher presented the item to the Commission and advised that applicant, Tommy Cunningham, owns a 33,000 square foot lot at 6500 Baker Boulevard and is seeking a replat of the property. The lot is currently zoned Mixed Use. The applicant has proposed a replat to meet the needs for four single family homes and one commercial building. A drainage study will be required by FEMA due to the parcels being located in the floodway.

City Attorney James Donovan confirmed that approval of the replat is ministerial in nature.

Motion: Motion was made by Councilmember Estep and seconded by Mayor Pro Tem Bergthold to approve a Replat for the property described as Lot 1, Block 8, Richland Hills South Addition, Richland Hills, Texas 76118, otherwise known as 6500 Baker Boulevard, Richland Hills, Texas 76118.

Motion carried by a vote of 5-0.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Approved Resolution No. 552-22, an Advanced Funding Agreement with TxDOT for the 2022 Baker Boulevard Green Ribbon Project.

Director of Parks and Recreation Jason Brown advised that Resolution No. 552-22 approves an Advanced Funding Agreement with TxDOT for the 2022 Baker Boulevard Green Ribbon Project. The City of Richland Hills has been awarded its fourth Green Ribbon project grant since 2014. The original project included the installation of irrigation and landscaping at the east and west monument signs, as well as along Baker Boulevard. Mr. Brown presented design plans incorporating more ground cover and additional color to the medians enhancing the aesthetics of the Baker Boulevard corridor.

Discussion ensued regarding the size of rocks in the medians and plant maintenance.

Motion: Motion was made by Councilmember Morse and seconded by Councilmember Knowlton to approve Resolution No. 552-22, an Advanced Funding Agreement with TxDOT for the 2022 Baker Boulevard Green Ribbon Project.

Motion carried by a vote of 5-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**5B. Approved award of bid for drainage, water and sanitary sewer repair unit price contract to EXCEL 4 Construction, LLC.**

Director of Neighborhood Services Scott Mitchell advised that staff has been utilizing private vendors to complete some projects traditionally done by Public Works staff. To help expedite the completion of projects, staff created a unit price contract for routine repair work such as localized water main installation and repairs, valve repair, curb stops, sewer line spot repairs, manholes. The unit price contract also standardizes the costs for these projects vs. quoting each individual project as it comes up. The City utilizes similar contracts from other government entities and, as the primary contract holder, would allow other agencies to utilize this contract as well.

This item was initially presented to the City Council for consideration on January 24, 2022, and Council recommended further negotiations between City staff and EXCEL 4 Construction, LLC, and the updated bid document has been presented for Council consideration.

Council commended Mr. Mitchell for doing due diligence and working with the vendor to address concerns.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Knowlton to approve award of bid for drainage, water and sanitary sewer repair unit price contract to EXCEL 4 Construction, LLC.

Motion carried by a vote of 5-0.

OTHER ITEMS FOR CONSIDERATION

6. None.

REPORTS & DISCUSSIONS

7. None.

COMMUNITY INTEREST ITEMS

8. Councilmember Morse advised of several upcoming events:

- Saturday, April 9, 2022, Easter Celebration, Rosebud Park, 10:00 a.m. to noon;
- Tuesday, April 12, 2022, Richland Hills Literary Club, Richland Hills Public Library, 6:30 p.m.;
- Thursday, April 14, 2022,
 - o Senior Lunch Bunch, The Link, 12:00 to 1:00 p.m.;
 - o Tarrant County Food Pantry, The Link Parking Lot, 5:30 to 7:00 p.m.;
- 1st and 3rd Thursday of the month, Storytime at the library, 6:30 p.m.; and
- 2nd and 4th Thursday of the month, Library Lab, 6:30 p.m.

EXECUTIVE SESSION

9. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None.

ADJOURNMENT

10. A motion was made by Councilmember Knowlton and seconded by Councilmember Morse to adjourn.

Motion carried by a vote of 5-0.

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 8:43 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Mayor

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Scott Mitchell, Director of Neighborhood Services

Date: April 25, 2022

Subject: Bid Award for Magnolia Park Drive Reconstruction

Agenda Item:

Consider award of bid for reconstruction of the 6900 block of Magnolia Park Drive including water, sanitary sewer and storm drain improvements to Peachtree Construction in an amount not to exceed \$818,140.00.

Background Information:

The FY 2022 Budget includes funding for the following street reconstruction projects:

- 6900 block of Magnolia Park Drive (Mimosa Park Dr. to Scruggs Park Dr.)
- 3100-3200 blocks of Rufe Snow Drive (Baker Blvd. to Park Place Dr.)
- Engineering and design of Dover Lane (Scruggs Dr. to Vance Rd.)

Halff Engineering completed design and engineering for the projects. On March 21, 2022, a Request for Sealed Bids was issued for full pavement reconstruction of Magnolia Park Drive from Mimosa Park Drive to Scruggs Park Drive, as well as water, sanitary sewer and storm drain improvements. Bid period closed on April 11, 2022. Two (2) responsive bids were received with Peachtree Construction submitting the lowest base bid in the amount of \$818,139.05.

Peachtree Construction successfully completed vetting by Halff Engineering. They have done previous projects in the City of Richland Hills, and staff has been pleased with their performance.

Financial Considerations:

Funding in the amount of \$1,950,000 was included in the adopted FY 2022 Budget for street reconstruction projects.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Bid Tabulation Sheet
Half Recommendation Letter
Peachtree Construction Base Bid

Council Action Requested:

Motion to award bid for reconstruction of the 6900 block of Magnolia Park Drive including water, sanitary sewer and storm drain improvements to Peachtree Construction in an amount not to exceed \$818,140.00.

NOTE: LIST BIDS LOWEST TO HIGHEST:

Richland Hills Street Projects FY 22

City of Richland Hills

Date: Monday, April 11, 2022, 2:00 P.M.

Bidder 1		Bidder 2			
PEACHTREE CONSTRUCTION		DAGGER CONTRACTING			
UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		

NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
	Consecutive Calendar Days to Complete Work								

Base Bid: Section 1									
1	Barricades, Warning and Detour Signs	MO	2	\$3,750.00	\$7,500.00	\$3,000.00	\$6,000.00		
2	SWPPP, Erosion and Sedimentation Control	LS	1	\$3,500.00	\$3,500.00	\$8,000.00	\$8,000.00		
3	Mobilization and General Site Preparation	LS	1	\$70,000.00	\$70,000.00	\$42,000.00	\$42,000.00		
4	Miscellaneous Construction Contingency	LS	1	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00		
5	Preconstruction Video	LS	1	\$1,500.00	\$1,500.00	\$5,000.00	\$5,000.00		
6	Cleanup	LS	1	\$4,000.00	\$4,000.00	\$7,500.00	\$7,500.00		
7	Construction Staking	LS	1	\$15,000.00	\$15,000.00	\$10,000.00	\$10,000.00		
8	Project Signs	EA	1	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00		
9	Sawcut and Remove Existing Asphalt Pavement	SY	2,104	\$13.00	\$27,352.00	\$20.00	\$42,080.00		
10	Sawcut and Remove Existing Concrete Driveway Pavement	SY	28	\$38.00	\$1,064.00	\$65.00	\$1,820.00		
11	Sawcut and Remove Existing Asphalt Driveway Pavement	SY	21	\$33.00	\$693.00	\$55.00	\$1,155.00		
12	Sawcut and Remove Concrete Curb and Gutter	LF	1,026	\$17.00	\$17,442.00	\$30.00	\$30,780.00		
13	Sawcut, Remove and Replace Asphalt (Full Depth)	SY	74	\$225.00	\$16,650.00	\$200.00	\$14,800.00		
14	Remove Existing Concrete Curb Ramp	SY	10	\$110.00	\$1,100.00	\$140.00	\$1,400.00		
15	Remove Existing Sotrm Drain Pipe (Various Sizes)	LF	144	\$27.00	\$3,888.00	\$25.00	\$3,600.00		
16	Remove Existing Curb Inlet (Various Sizes)	EA	2	\$850.00	\$1,700.00	\$750.00	\$1,500.00		
17	Remove and Salvage Existing Fire Hydrant	EA	1	\$800.00	\$800.00	\$700.00	\$700.00		
18	Remove Existing Water Valve	EA	6	\$550.00	\$3,300.00	\$500.00	\$3,000.00		
19	Remove Existing Sanitary Sewer Lines (various sizes)	LF	75	\$27.00	\$2,025.00	\$25.00	\$1,875.00		
20	Unclassified Street Excavation	CY	150	\$56.00	\$8,400.00	\$75.00	\$11,250.00		
21	Block Sodding	SY	998	\$7.50	\$7,485.00	\$7.50	\$7,485.00		
22	Inlet Protection	EA	8	\$450.00	\$3,600.00	\$650.00	\$5,200.00		
23	6-inch Thick Grade A, Type 1 or 2 Flex Base	SY	2,330	\$47.00	\$109,510.00	\$60.00	\$139,800.00		
24	4-inch HMAc Type "B" Base Course	SY	1,908	\$26.00	\$49,608.00	\$40.00	\$76,320.00		
25	2-inch HMAc Type "D" Surface Course	SY	1,908	\$13.50	\$25,758.00	\$20.00	\$38,160.00		
26	6-inch Thick , 4,000 psi Portland Cement Reinforced Concrete Driveway and Approach Pavement	SY	49	\$155.00	\$7,595.00	\$200.00	\$9,800.00		
27	6-inch Thick, 4,000 psi Portland Cement Reinforced Concrete Pavement (Valley Gutter)	SY	56	\$150.00	\$8,400.00	\$200.00	\$11,200.00		
28	Concrete Curb and Gutter	LF	1,019	\$39.00	\$39,741.00	\$50.00	\$50,950.00		
29	6-inch Thick, 3,600 psi Portland Cement Reinforced Concrete Pedestrian Curb Ramp	EA	1	\$3,600.00	\$3,600.00	\$4,000.00	\$4,000.00		
30	Trench Safety for Storm Drain Lines	LF	592	\$1.05	\$621.60	\$1.00	\$592.00		
31	18-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	465	\$98.00	\$45,570.00	\$90.00	\$41,850.00		
32	24-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	87	\$130.00	\$11,310.00	\$120.00	\$10,440.00		
33	30-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	40	\$160.00	\$6,400.00	\$145.00	\$5,800.00		
34	10-foot Standard Curb Inlet	EA	2	\$10,000.00	\$20,000.00	\$8,500.00	\$17,000.00		

NOTE: LIST BIDS LOWEST TO HIGHEST:

Richland Hills Street Projects FY 22

City of Richland Hills

Date: Monday, April 11, 2022, 2:00 P.M.

				Bidder 1		Bidder 2			
				PEACHTREE CONSTRUCTION		DAGGER CONTRACTING			
NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE		
35	15-foot Standard Curb Inlet	EA	2	\$11,000.00	\$22,000.00	\$9,520.00	\$19,040.00		
36	4-foot Diameter Storm Water Junction Box & Manhole	EA	3	\$10,000.00	\$30,000.00	\$8,500.00	\$25,500.00		
37	Trench Safety for Water Lines	LF	814	\$1.05	\$854.70	\$1.00	\$814.00		
38	Abandon Existing 6-inch Water Line	LF	769	\$21.50	\$16,533.50	\$20.00	\$15,380.00		
39	Abandon Existing 2-inch Water Line	LF	40	\$16.00	\$640.00	\$15.00	\$600.00		
40	8-inch AWAA C900 PVC DR 18 (Class 150) Water Line (open cut)	EA	814	\$108.00	\$87,912.00	\$115.00	\$93,610.00		
41	6-inch Cut In Gate Valve	EA	3	\$3,500.00	\$10,500.00	\$3,250.00	\$9,750.00		
42	8-inch Gate Valve	EA	4	\$3,500.00	\$14,000.00	\$3,250.00	\$13,000.00		
43	Connect to Existing Water Line	EA	6	\$3,200.00	\$19,200.00	\$3,000.00	\$18,000.00		
44	Fire Hydrant Assembly	EA	2	\$8,000.00	\$16,000.00	\$7,500.00	\$15,000.00		
45	Trench Safety for Sanitary Sewer Lines	LF	75	\$2.15	\$161.25	\$2.00	\$150.00		
46	6-inch PVC SDR 26 Sanitary Sewer (open cut)	LF	75	\$240.00	\$18,000.00	\$250.00	\$18,750.00		
47	Sanitary Sewer Pre-Construction Television Inspection	LF	75	\$21.50	\$1,612.50	\$20.00	\$1,500.00		
48	Sanitary Sewer Post-Construction Television Inspection	LF	75	\$21.50	\$1,612.50	\$20.00	\$1,500.00		
Total Bid Amount (Section 2)					\$818,139.05		\$895,651.00		
TOTAL BID AMOUNT - BASE BID					\$818,139.05		\$895,651.00		



4000 Fossil Creek Boulevard
Fort Worth, Texas 76137
(817) 847-1422
Fax (817) 232-9784

April 19, 2022
AVO 31515.WO23

Mr. Scott Mitchell
Director of Neighborhood Services
City of Richland Hills
3200 Diana Drive
Richland Hills, Texas 76118

Re: FY 22 Streets Project

Dear Mr. Mitchell:

Bids were opened on the above-referenced project on Monday, April 11, 2022, at the City of Richland Hills. Two (2) bids were received, and they ranged from a high bid of \$895,651.00 to a **low bid of \$818,139.05**. Peachtree Construction was the low bidder.

We have reviewed the references provided by the low bidder, Peachtree Construction, Inc., and contacted the City of Venus, the City of Keller as well as the City of DeSoto

In a conversation with Mr. Troy Hopkins with the City of Venus concerning Peachtree Construction's performance on their 2020 Roadway Rehabilitations project, Troy stated that the project went well and that he had no complaints. He said that there were a few spots that Peachtree had to come back out and patch with a chip seal. Overall Peachtree Construction worked very well and efficiently to complete this project and the City of Venus has been trying to get Peachtree to complete more projects for them in the future.

We also spoke with Mr. Chad Bartee with the City of Keller about Peachtree Construction's performance on their 2019 Annual Street Maintenance project. Chad stated that this was a residential streets project, and that Peachtree was very responsive with both the city and the residents ensuring that no issues came up during this project. Mr. Bartee also noted that Peachtree Construction has completed multiple projects for the City of Keller and would recommend them for future projects.

Lastly, we spoke with Mr. Anthony Puentes with the City of DeSoto regarding Peachtree Construction's performance on their 2020 Renovation/Replacement Project. Mr. Puentes stated that this was a residential street project that Peachtree completed without any complaints. Despite some weather delays, Peachtree was able to complete this project on schedule with great



4000 Fossil Creek Boulevard
Fort Worth, Texas 76137
(817) 847-1422
Fax (817) 232-9784

performance. Mr. Puentes stated that he would work with Peachtree Construction again if given the opportunity and would recommend their work.

Marshall Luig has been listed as the primary point of contact in the office and Cody Bridgeman has been listed as the field superintendent for this project.

All required documents have been submitted along with the bid proposal. It is the opinion of Halff Associates, Inc. that Peachtree Construction is qualified to perform the work associated with this contract.

Sincerely,

HALFF ASSOCIATES, INC.

A handwritten signature in black ink that reads "David A. Burkett". The signature is written in a cursive, flowing style.

David A. Burkett, P.E.

BID BOND

Travelers Casualty and Surety Company of America
Hartford, CT 06183

KNOWN ALL BY THESE PRESENTS, That we, Peachtree Construction, Ltd.,
as Principal, and Travelers Casualty and Surety Company of America, as Surety, are
held and firmly bound unto City of Richland Hills, as
Obligee, in the sum of Five (5%) Percent of the Greatest Amount Bid
Dollars (5%) for the payment of which we bind ourselves, and our
successors and assigns, jointly and severally, as provided herein.

WHEREAS, Principal has submitted or is about to submit a bid to the Obligee on a
contract for MAGNOLIA PARK STREET PROJECTS FY 2022 ("Project").

NOW, THEREFORE, the condition of this bond is that if Obligee accepts Principal's bid,
and Principal enters into a contract with Obligee in conformance with the terms of the
bid and provides such bond or bonds as may be specified in the bidding or contract
documents, then this obligation shall be void; otherwise Principal and Surety will pay to
Obligee the difference between the amount of Principal's bid and the amount for which
Obligee shall in good faith contract with another person or entity to perform the work
covered by Principal's bid, but in no event shall Surety's and Principal's liability exceed
the penal sum of this bond.

Signed this 11th day of April, 2022.

Peachtree Construction, Ltd.
(Principal)

By: J B C

Travelers Casualty and Surety Company of America

By: Linda K Edwards
Linda K. Edwards, Attorney-in-Fact



Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Linda K Edwards** of **FT WORTH**, **Texas**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

City of Hartford ss.

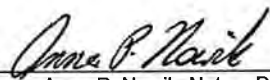
By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

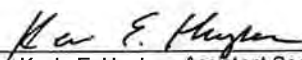
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **11th** day of **April**, **2022**




Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

Addendum No. 1

Street Projects FY 22

Bids Received Until: 2:00 p.m. Monday, April 11, 2022
City of Richland Hills
3200 Diana Dr.
Richland Hills, Texas 76118

This addendum modifies the plans and bid documents for the subject project and shall become a part of the contract documents. Bidders shall acknowledge receipt of this addendum in the space provided on page I-17 of the Bidding Documents, and also on the outside of your bid envelope. Failure to include this addendum in the bid proposal will subject bidder to disqualification.

Please note the following corrections, revisions and clarifications to the subject project bidding documents.

1. MAGNOLIA PARK DR. WATER LINE & SANITARY SEWER LAYOUT BEGINNING TO END

Pavement repair for storm drain has been added. The quantity for **Item 13** Sawcut, Remove and Replace Asphalt (Full Depth) is now 74 SY. **Sheet 18** has been modified.

2. STORM DRAIN DETAILS

The storm drain manhole detail has been modified and replaced. **Sheet 25 and 26** have been modified

3. STORM DRAIN LINE "A" MODIFICATIONS

Storm drain line labels and water crossings have been added for clarification on **Sheets 16 and 17**.

4. CONTRACTOR QUESTIONS

Q: -Will Atmos be able to complete relocations before the project construction starts?

A: - Plans have been sent to Atmos. Atmos has confirmed crossings at Mimosa Park Dr. and Scruggs Park Dr. These utilities are not in conflict but Atmos plans to upgrade prior to final paving operations.

Q: - The "Bedding for RCP" detail on sheet 24 shows 12" modified flowable fill at the top of the backfill (not under paving though, under topsoil & sod), but the detail for asphalt pavement repair on sheet 27 does not show any flowable fill at the top of the backfill zone. Can you confirm where flowable fill backfill is required in trench backfill, or if it is not required at all?

A: Flowable fill at the top of the backfill zone will not be required. The backfill details on **Sheets 24 and 27** have been modified to reflect the removal of the flowable fill requirement and further clarify the intent.

Q: - Also, it is my assumption and pretty standard to consider a trench under paving that is to be replaced at full width, does not fall under a "trench repair" detail but just a normal backfill situation. Can you confirm that as well?

A: All trenches should be backfilled per the applicable trench detail of the water/sanitary sewer/storm drain utility.

Q: - What are the lane closure stipulations? Can we shut down the entire intersection and detour around it? Does the roadway have to be half width? Is one way traffic allowed if half width closure is accepted? Or, can we do a full road closure (I doubt this, but had to ask).

A: Intermittent road closures will be acceptable. The roadway does not need to be done in "halves"; however, access to the two driveways will need to be maintained as well as passage through the cross streets of Mimosa Park Drive and Scruggs Park Drive. Magnolia Park Drive must be made passable at the end of each workday.

Q: - Is there an engineer's estimate for this project?

A: - The engineers estimate is around \$700,000.

Q: Is the City willing to consider increasing the number of contract days above 120?

A: The 120 days will remain in the contract; however, the City understands the current market and supply chain issues. The City will work the contractor on a case-by-case basis to determine if there is a reasonable need to extend the contract time during construction.

Please acknowledge the receipt of Addendum No. 1 on **the outside of your Bid Envelope** and in the **Bid Proposal**.

Prepared By:
David Burkett, P.E.



04/04/2022

Project Manager Halff Associates, Inc.

Date

Receipt of This Addendum is Hereby Acknowledged:

PEACHTREE CONSTRUCTION, LTD.

Company

J. BARRY CLARK

Printed Name



Signature

4-11-22

Date

Addendum No. 2

Street Projects FY 22

Bids Received Until: 2:00 p.m. Monday, April 11, 2022
City of Richland Hills
3200 Diana Dr.
Richland Hills, Texas 76118

This addendum modifies the plans and bid documents for the subject project and shall become a part of the contract documents. Bidders shall acknowledge receipt of this addendum in the space provided on page I-17 of the Bidding Documents, and also on the outside of your bid envelope. Failure to include this addendum in the bid proposal will subject bidder to disqualification.

Please note the following corrections, revisions and clarifications to the subject project bidding documents.

1. BID PROPOSAL

An updated bid proposal form is included in this addendum that shows the contingency set at \$50,000.

2. CONTRACTOR QUESTIONS

Q: - On the water line plans there is a note talking about removing asbestos water pipe, is the existing water line that we are removing/abandoning and connecting to thought to be an asbestos line?

A: - The existing water line material is unknown. However, there is a possibility that this line is asbestos cement pipe. In the event the portion of the existing water line being removed is an asbestos cement pipe, it is to be removed and disposed of in accordance with all local, state and federal guidelines and as specified in the contract documents. A majority of the existing water line is being abandoned in place which requires no action other than cutting and filling with grout.

Please acknowledge the receipt of Addendum No. 2 on **the outside of your Bid Envelope** and in the **Bid Proposal**.

Prepared By:
David Burkett, P.E.



04/06/2022

Project Manager Halff Associates, Inc.

Date

Receipt of This Addendum is Hereby Acknowledged:

PEACHTREE CONSTRUCTION, LTD.

Company

J. BARRY CLARK

Printed Name



4-11-22

Signature

Date

THE CITY OF RICHLAND HILLS, TEXAS



CONTRACT DOCUMENTS AND SPECIFICATIONS

STREET PROJECTS FY 2022 Magnolia Park

Prepared by:
Halff Associates, Inc.
4000 Fossil Creek Blvd.
Fort Worth, Texas
TBPELS Firm No. F-312

MAYOR

Edward Lopez

CITY COUNCIL

PLACE 1: Douglas Knowlton

PLACE 2: Stacey L. Morse

PLACE 3: Curtis Berghold, Mayor Pro Tem

PLACE 4: Javier Alvarez

PLACE 5: Athena Campbell

CITY MANAGER

Candice Edmondson

CITY ENGINEER

David A. Burkett, P.E.



A handwritten signature in black ink that reads "David A. Burkett".

DATE: 03/18/2022

TABLE OF CONTENTS

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Performance Bond
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Maintenance Bond
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Contractor's Affidavit of Final Payment

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GENERAL CONDITIONS OF AGREEMENT

SECTION III

SPECIAL CONDITIONS AND FEDERAL LABOR STANDARDS

SECTION IV

TECHNICAL SPECIFICATIONS

ATTACHEMENTS

ATTACHMENT "1" – CITY OF RICHLAND HILLS PROJECT SIGN DETAIL

SECTION I

CONTRACTUAL DOCUMENTS

**NOTICE TO BIDDERS
(Advertisement)**

Sealed Proposals on forms prepared by the Engineer will be received by the CITY OF RICHLAND HILLS at the OFFICE OF THE CITY SECRETARY, 3200 DIANA DR., RICHLAND HILLS, TX. 76118 until **2:00 P.M.** (local time) on **MONDAY, APRIL 11, 2022** for the STREET PROJECTS FY 2022 in accordance with drawings, specifications and other Contract Documents prepared by HALFF ASSOCIATES, INC.

Proposals will be publicly opened at 2:00 P.M., at the CITY HALL COUNCIL CHAMBERS, 3200 DIANA DR., RICHLAND HILLS, TX 76118.

Complete Contract Documents & Specifications, as needed for bidding on the project, may be examined without charge or deposit at the office of the CITY OF RICHLAND HILLS. Digital bid documents can be obtained, at no cost, by contacting Connor Cranford of Halff Associates, Inc. at ccranford@halff.com. It is the responsibility of the interested party to print the bidding documents or they may be obtained from HALFF ASSOCIATES, INC. at 4000 Fossil Creek Blvd., Fort Worth, TX 76137. at a non-refundable cost of \$100.00 for each set of documents so obtained.

Proposal Guaranty consisting of either a cashier's check or a Bid Bond on the form included or similar form of Surety Company (FACSIMILES WILL NOT BE CONSIDERED RESPONSIVE) made payable to the CITY OF RICHLAND HILLS, and in the amount equal to at least five percent (5%) of the total amount of the proposal (including additive alternate), must accompany each bid as a guaranty that if the proposal is accepted, the bidder will execute the Contract and furnish the required Bonds within the time provided in the "INSTRUCTIONS TO BIDDERS".

Minimum rates of pay to all laborers and mechanics on the project must not be less than as provided in the Wage Rate Schedule and wage provisions must particularly comply with all other applicable wage laws of the State of Texas.

The Owner reserves the right to award the Contract at any time within sixty (60) days after date of receiving bids, or to reject any or all bids and waive any or all informalities.

Contractors MAY attend an optional pre-bid meeting with the Engineer at CITY HALL COUNCIL CHAMBERS, 3200 DIANA DR., RICHLAND HILLS, TX 76118. at **2:00 P.M.** (local time) on **THURSDAY, MARCH 24, 2022** for STREET PROJECTS FY 2022.

OFFICIAL ADVERTISEMENT:

First Publication: March 20, 2022

Signed: _____
David A. Burkett, P.E.

Second Publication: March 27, 2022

Title: City Engineer

INSTRUCTIONS TO BIDDERS

PREPARATION OF BID

Each bid must be submitted in a **sealed** envelope bearing the name and address of the bidder, name of project and bid number for which the bid is submitted.

QUALIFICATION OF BIDDER

The Owner will make such investigations as he deems necessary to determine the ability of the bidder to perform the work. The bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out the obligations of the contract and to complete the work as described. Conditional bids will not be accepted.

The Contractor shall show that he has experience with similar projects that require working in confined areas in close proximity to many physical features (such as: fences, utility poles, guy lines, gas lines and meters, sewer manholes and cleanouts, etc.) which will require the Contractor to plan his work efforts and equipment needs with these limitations in mind. The Contractor shall submit a complete list of ALL Municipal and Similar Non-Municipal current and completed projects for the past three (3) years for review. This list shall include the names of supervisors and type of equipment used to perform this work.

As shown on the following qualification statement, please include a list of all sub-contractors that the contractor anticipates using on this project.

BID SECURITY

Each bid must be accompanied by a certified check or a bid bond, duly executed by the bidder as principal and having as surety thereon a surety company approved by the Owner, in the amount of five percent (5%) of the bid. Such checks or bid bonds will be returned to all except the three lowest bidders within thirty (30) days after the opening of bids. The remaining checks or bid bonds will be returned promptly after the Owner and the successful bidder have executed the contract. The contract will be executed only after City Council approval of submitted bid.

The successful bidder shall forfeit to the Owner, as liquidated damages, the security deposited upon his failure or refusal to execute and deliver the contract, performance and payment bonds, if required, within ten (10) days after he has received notice of the acceptance of his bid.

POWER OF ATTORNEY

Attorneys-in-fact who sign bid bonds or contract bonds must file with each bond a certified and current copy of their power of attorney.

PERFORMANCE AND PAYMENT BONDS

It is agreed by the parties that the Contractor will execute separate performance and payment bonds, each in the sum of one hundred percent (100%) of the total contract price, in standard forms for this purpose, guaranteeing faithful performance of the work and the fulfillment of any guarantees required, and further guaranteeing payment to all persons supplying labor and materials or furnishing him any equipment in the execution of the contract. It is agreed that this contract shall not be in effect until such performance and payment bonds are furnished and approved by the Owner. No exceptions to this provision allowed. Unless otherwise approved in writing by the Owner, the surety company underwriting the bonds shall be acceptable according to the latest list of companies holding certificates of authority from the Secretary of the Treasury of the United States. The cost of the premium for the performance and payment bonds shall be included in the Contractor's proposal.

TIME OF COMPLETION

Bidder must agree to commence on or before the date stated in Contract, and to fully complete the project within the specified time as stated in the proposal.

CONDITIONS OF WORK

At the time of the bid opening it is understood and agreed that the Contractor has, by careful examination, satisfied himself as to the nature and location of the work and has fully informed himself of the general and local conditions relating to the completion of the project and any and all other matters which can in any way effect the work under this contract. Contractor has read and is thoroughly familiar with the construction documents and contract documents (including all addenda). Failure to do so will not relieve the successful bidder of his obligation to furnish all material and labor necessary to carry out the provisions of the contract. No verbal agreement or conservation with any officer, agent or employee of the Owner or Engineer, either before or after the execution of this contract, shall effect or modify any of the terms or obligations herein contained.

LAWS AND REGULATIONS

The bidder's attention is directed to the fact that all applicable State laws, municipal ordinances and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract. All of the above will be deemed to be included in the contract the same as though herein written out in full.

METHOD OF AWARD

This contract shall be awarded for the *best* bid submitted by a responsible bidder meeting the requirements of the City of RICHLAND HILLS. In submitting a bid, Contractors verify their bid will be valid for sixty (60) days after the opening of bids. No award will be made until after investigations are made as to the responsibilities of the bidder. If such bid exceeds budget amount, the Owner may reject all bids or may award the contract on the base bid without

additive alternates so as to produce an amount which is within the available funds. No combined or conditional bids will be accepted.

WORK ORDER CHANGES

It is agreed that the quantities of work to be done at unit prices and materials to be furnished may be increased or diminished as may be considered necessary, in the opinion of the Engineer, to complete the work fully as planned and contemplated. All work is to be performed as provided for in the specifications. The Owner reserves the right to increase or decrease the amount of work to be done by any amount not to exceed twenty-five percent (25%) of the original contract amount. In the event the increase pertains to items not originally bid, the Contractor shall submit a bid in writing to the Engineer for approval.

All change orders shall be approved by the RICHLAND HILLS' designated representative prior to work being started on said change. The Owner reserves the right to reject the Contractor's bid on such extra work and secure such work to be done other than by said Contractor.

STATE AND CITY SALES TAX

The Contractor's attention is directed to Section 15.311 of the Tax Code of the State of Texas. Recent legislation has removed the sales tax exemption previously provided by Section 15.311 of the Tax Code covering tangible personal property purchased by a Contractor for use in the performance of a contract for the improvement of City owned realty.

It is still possible, however, for a Contractor to make tax-free purchases of tangible personal property, which will be incorporated into and become a part of a City construction project through the use of a "separated contract" with the City. A "separated contract" is one which separates charges for materials from charges for labor. Under such a contract, the Contractor becomes a "seller" of those materials, which are incorporated into the project, such as bricks, lumber, concrete, paint, etc. The Contractor issues a resale certificate in lieu of paying sales tax at the time such items are purchased. The Contractor then receives an exemption certificate from the City for those materials. (This procedure may not be used, however, for materials that do not become a part of the finished product. For example, equipment rentals, form materials, etc. are not considered as becoming "incorporated" into the project.)

PROHIBITION AGAINST PERSONAL FINANCIAL INTEREST IN CONTRACTS

No officer or employee shall have a direct or indirect interest, in any proposed or existing contract, purchase, work, sale or service to or by the City or shall vote or render a decision, or use his position, authority, influence in a manner that would result in his financial betterment to any degree (RICHLAND HILLS City Charter, Section 13, Item 1).

TEXAS ETHICS COMMISSION FORM 1295

Pursuant to Texas Government Code § 2252.908, the City may not award this contract to a bidder unless the bidder has provided to the City a completed, signed and notarized Form 1295 that has been assigned a certificate number by the Texas Ethics Commission (the "TEC").

Pursuant to rules adopted by the TEC, the Form 1295 must be completed online through the TEC's website, assigned a certificate number, printed, signed and notarized, and provided to the City. **The Apparent Low Bidder shall complete Form 1295 and submit it to The City of Richland Hills, 3200 Diana Dr., Richland Hills, Texas, 76118, no later than April 25, 2022.**

For purposes of completing the Form 1295, the entity's name is "The City of Richland Hills"; the contract ID number is 2019-001; and the description of goods and services is "Paving Improvements Phase I"

Neither the City nor any of its consultants has the obligation or ability to verify the information included in a Form 1295; and neither the City nor any of its consultants has any obligation, nor does it undertake any responsibility, to advise any bidder as to the proper completion of a Form 1295.

SENATE BILL 252 AND HOUSE BILL 89 VERIFICATION FORM

In compliance with Section 2270.002, Texas Government Code, and Chapter 2252, Subchapter F, Texas Government Code, the City may not award this contract to a bidder unless the bidder has provided to the City a completed, signed, and notarized "Verification of Compliance with Government Code Chapters 2252 and 2270" Form. The City shall provide said form to the apparent low bidder. **The Apparent Low Bidder shall complete the verification and submit it to The City of Richland Hills, 3200 Diana Dr., Richland Hills, Texas, 76118, no later than April 25, 2022.**

Neither the City nor any of its consultants has the obligation or ability to verify the certifications contained in the aforementioned Verification Form.

BIDDERS QUALIFICATION STATEMENT

Project: STREET PROJECTS FY 2022

Contractor: Peachtree Construction

Indicate One: Sole Proprietor X Partnership Other
 Corporation Joint Venture

Name: Peachtree Construction, Ltd. Partner: Peachtree International, LLC

Title: partner Title: partner

Address: 5801 Park Vista Circle Address: 5801 Park Vista Circle

City: Keller City: Keller

State & Zip: Texas 76244 State & Zip: Texas 76244

Phone: (817) 741-4658 Phone: (817) 741-4658

State and Date of Incorporation, Partnership, Ownership, Etc. 1997 - Texas

Location of Principal Office: 5801 Park Vista Circle, Keller TX 76244

Contact and Phone at Principal Office: Marshall Luig (817) 741-4658

Liability Insurance Provider and Limits of Coverage: Frank Siddons Insurance Agency
Fort Worth, Inc.

Workers Compensation Insurance Provider: Frank Siddons Insurance Agency
Fort Worth, Inc.

Surety (Performance and Payment): Travelers Casualty and Surety Company of America
Frank Siddons Insurance Agency Fort Worth, Inc.

Address: 2900 Marquita Drive, Fort Worth, Texas 76116

Contact and Phone: Linda Edwards (817) 737-4943

Superintendent and Backup Superintendent: (Work Resume - attach additional sheets.) (Safety Record – attached additional sheets; if needed show all verified safety violations.) The superintendent shall be able to communicate in English and not operate any equipment and have not had any verified job safety violations in the past five years. Any variations shall be reviewed by the OWNER for approval or denial. A job site shall be shut down if proper supervision is not provided.

Superintendent Name

Backup Superintendent Name

Cody Bridgeman

David Braack

Safety Record – List ALL Verified Violations for Superintendent and Backup Superintendent with explanation, date and action taken to correct future safety violations:

Superintendent
N/A

Backup Superintendent
N/A

Total Number of Employees to be Associated with this Job: 38

Managerial 5

Administrative 2

Professional

Skilled 3

Semi-Skilled 28

Other

Percentage of work to be done by Bidder's Employees (Based on Dollars Bid): 30%

Type(s) of work to be done by Bidder's Employees (examples: concrete paving, structural concrete, waterlines, sanitary sewer lines, storm pipe, storm inlets, excavation, lime, bridge fencing, etc.)
hot mix asphalt paving

Access to Tools and Equipment: Percent Owned 85% Percent Rented 15%

Number of Years in Business as a Contractor on Above Types of Works: 25 years

Type(s) of Work to be done by Sub-Contractors

Include Name, Address, and Phone Number of Sub-Contractor.

Use additional sheets if needed.

Type of Work	Sub-Contractor
Barricades/Traffic Control	817-634-0044 Cross Roads L.P. 5012 David Strickland Rd., Fort Worth, TX
Sodding/Inlet Protection	817-426-8284 GJ Seeding 1080 S. Burleson Blvd., Burleson, TX 76028
SWPPP	214-771-3900 Texas SWPPP Services 519 E Interstate 30 #604, Rockwall, TX
Utilities	214-771-3900 817-819-4117 Dagger Contracting PO Box 1040, Roanoke, TX 76262
Concrete/Subgrade	469-478-2234 JR West PO Box 230, Rice, TX 75155

List Equipment to be used on this project (Make/Model/Age of Major Equipment) Any Equipment not listed shall be reviewed by the OWNER for approval or rejection prior to use of Equipment on this project. (Use additional sheets if necessary)

Type of Equipment	Make	Model	Age (years)
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Please see attached Equipment List

List of ALL Municipal and Similar Non-Municipal current and completed projects for the past three (3) years. (Use additional sheets if necessary.)

1. Project: Please see attached Current Projects and Completed Projects Lists

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

2. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain:

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

3. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

4. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

5. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

6. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

7. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain:

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

8. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

9. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

10. Project: _____

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

Trade references (List Company, Address, Contact Person, and Phone):

Austin Bridge & Road - Pat Tinsley - 214-596-7300

Texas Materials - Fred Ufolla - 214-741-3531

Eurovia/Sunmount - Dale Cheney - 817-674-2245

Rooker Asphalt - Michael Wicks - 469-589-5094

Bank References (List Institution, Address, Contact Person, and Phone)

Frost Bank - 1240 Keller Pkwy Suite 100, Keller, Texas 76248 - Jay Fry (817) 420-5200

Bank of Texas - 777 Main St, Ste 3500, Fort Worth, Texas 76102 Jill McKean (214) 987-8864

PEACHTREE CONSTRUCTION, LTD.

5801 Park Vista Cir. • Keller, TX. 76248

Phone (817) 741-4658 • Fax (817) 741-4648

City of Richland Hills - Street Projects FY 2022 - Magnolia Park

Equipment List

Machine/ Truck Number	Equipment Description	Serial Number
		815125, Kubota V3600T
SW7	2015 Superior DT80K Broom	2FC0748
SW8	2016 Superior DT80J Broom	816455
CS1	1993 Etnyre Model K Chip Sprdr	K-5300
CS3	2006 Etnyre Quad chip spreader	K-6210
LB1	1998 Cat 416C Loader/Backhoe	4ZN-08337
LB2	2008 Cat 414EIL Loader/Boxblade	ELB00834
LB3	2016 Terex TLB840R Loader/Backhoe	SMF JB4BR0GTRS3872
LS8	2017 Case SV280	NHM428241
LS9	2019 Case SV280	NJM453666
LW1	2002 Volvo L70D Wheel Loader	18639
PA5	2006 Cedar Rapids CR-552	60273
PA9	2007 Cedar Rapids CR-552	60382
PA10	2010 Cedar Rapids CR-652	TRX00652TOKAJ0101
PM2	2010 Weiler E1250A Material Transfer Vehicle	E1250A-1065
PM3	2010 Weiler E1250A Material Transfer Vehicle	E1250A-1069
PW2	2005 Midland Road Widener Model SPD-8	338
RV12	2010 Dynapac CC624HF Vibratory Roller	384S00386
RVS4	2019 Hamm HD12 small vibratory roller	WGH0H230THAA02833
RVS5	2019 Hamm HD12 small vibratory roller	WGH0H230AHAA02985
FL1	2008 Cat P5000D Forklift	AT18C10263
	2004 John Deere 790	LV0790G694431
	2005 Hawn UT (Steam Pressure Washer)	1H9US101451176327
	2015 PSE SMC 1000 HE solar message panel w/radar	1P91A1714FG301236/7646
MP2		1P91G1014CG301208/A217
AB1	2012 Trailer mounted arrow board	1P91G1016CG301209/A218
AB2	2012 Trailer mounted arrow board	

PCG Job #	Description of Contract	Customer Name	Contact Name	Address	City	State	Original Contract Amt	Percent Complete
1838	DMT Southbound Frontage Road	Mario Sinacola & Sons (Collin County)	Daniel Woods	10950 Research Rd.	Frisco	Texas	\$281,411.65	48%
1841	Joint Cedar Creek Pump Station Package 2	Bar Constructors, Inc. (Tarrant Regional Water District)	Unda Escamilla	P.O. Box 10	Lancaster	Texas	\$80,500.00	0%
1851	FM 455, Collin County #BR 2019(009), Etc.	Pierce R&B, LLC (TXDOT)	Larry Williams	P.O. Box 69	Beckville	Texas	\$400,696.21	31%
1862	Widland Collins West Drive	Mario Sinacola & Sons (Widland Holdings, LP)	Josh Varilek	10950 Research Rd.	Frisco	Texas	\$26,477.10	89%
1865	SH 334, Henderson County #STP 2019(242)	Austin Bridge & Road (TXDOT)	Richard Mills	6330 Commerce Drive, Suite 150	Irving	Texas	\$195,674.35	24%
1906	Southeast Sewer Expan. Force Main & Gravity Mains	S.J. Louis Construction of Texas LTD. (City of Sachse)	Cody Sears	P.O. Box 834	Mansfield	Texas	\$49,839.60	0%
1924	Sherman High School Track	Helas (Sherman ISD)	Valerie Griffin	12710 Research Blvd, Suite 240	Austin	Texas	\$109,856.18	99%
1926	FM 1655, Wise County #STP 2019(936)HES	Jay Mills Contracting, Inc. (TXDOT)	Jace Mills	P.O. Box 1669	Stephenville	Texas	\$140,237.40	99%
1932	Former Mustang Creek Lift Station Phase I	Crescent Constructors, Inc. (North Texas Municipal Water)	Douglas Wasik	2560 Technology Drive, Suite 400	Piano	Texas	\$41,275.00	0%
1934	US 75, Grayson County #NH 2019(618)	Ed Bell Construction Company (TXDOT)	Doug Teter	P.O. Box 540788	Dallas	Texas	\$1,019,935.25	96%
1935	FM 17, CD 9 Street Repair & Replacement Program	Stable & Winn (City of Fort Worth)	Jerry Henderson	P.O. Box 79380	Saginaw	Texas	\$354,140.00	76%
1938	SH 78, Collin County #STP 219(862), Etc.	D.L. Lemmon Construction Company (TXDOT)	Jeff Hook	P.O. Box 1308	Commerce	Texas	\$6,347,428.00	27%
1940	CR, Wise County #BR 2009(900)	Pierce R&B, LLC (TXDOT)	Scott Mattson	P.O. Box 69	Beckville	Texas	\$19,797.00	0%
1946	IH 20, Tarrant County #NH 1902(236), Etc.	Texas Department of Transportation	Randy Bowers	P.O. Box 6868	Fort Worth	Texas	\$1,509,515.45	88%
1949	SH 199, Tarrant County #NH 1902(259)	Texas Department of Transportation	Minh Tran	2501 W. Euless Blvd.	Euless	Texas	\$1,243,381.45	79%
1954	FM 209, Throckmorton County #BR 2019(959)	Stateline Construction, LLC (TXDOT)	Jody Luttrell	P.O. Box 810	Texarkana	Texas	\$143,858.00	66%
1956	FM 171, Wichita County #BR 2020(166)	Pierce R&B, LLC (TXDOT)	Scott Mattson	P.O. Box 69	Beckville	Texas	\$144,606.75	47%
1959	FM 121, Grayson County #STP 2016(622)	Mario Sinacola & Sons Excavating, Inc. (TXDOT)	Josh Varilek	10951 Research Rd.	Frisco	Texas	\$209,483.70	86%
1963	HMAC Surface Overlay 2019-6	City of Fort Worth	Kristian Sugrim	1000 Throckmorton	Fort Worth	Texas	\$1,079,975.00	78%
2005	W. Felix Street Bridge deck & Pavement Rehab.	Rebecom, Inc. (City of Fort Worth)	Danny Krieger	1868 W. Northwest Highway	Dallas	Texas	\$13,612.00	0%
2008	FM 1417, Grayson County #CC 2455-1-41	Ed Bell Construction Company (TXDOT)	Doug Teter	P.O. Box 540788	Dallas	Texas	\$362,839.10	97%
2010	Lakewood Village Phase 2 Street Rehabilitation	Ed Bell Construction Company (Town of Lakewood Village)	Doug Teter	P.O. Box 540788	Dallas	Texas	\$75354-0788	0%
2013	DDX 6 Warehouse Star Business Park	Mario Sinacola & Sons Excavating, Inc. (Blue Star Land L.P.)	Josh Varilek	10951 Research Rd.	Frisco	Texas	\$185,845.02	99%
2014	FM 369, Wichita County #NH 2020(529)	Earth Builders (TXDOT)	Kym Bergstrom	134 FM 2264	Decatur	Texas	\$450,055.50	31%
2015	FM 157, Tarrant County #NH 2020(662)	Texas Department of Transportation	Minh Tran	2501 W. Euless Blvd	Euless	Texas	\$2,691,548.85	86%
2016	SH 289, Grayson County #STP 2020(740)	Jagoe Public Texas (TXDOT)	Billy Cheek	P.O. Box 250	Denton	Texas	\$49,482.50	88%
2020	2018 Bond Street Reconstruction Contract 1B	McClendon Construction (City of Fort Worth)	Dan McClendon	P.O. Box 996	Burleson	Texas	\$33,651.75	0%
2021	IH 20, Tarrant County #NH 1902(222)	Ragle, Inc. (TXDOT)	Troy Ragle	P.O. Box 1130	Euless	Texas	\$835,433.21	0%
2022	SH0183, Dallas County #RMC-635924001	Texas Department of Transportation	Terry Blocker	4777 E. Hwy 80	Mesquite	Texas	\$384,855.00	92%
2024	FM 550, Rockwall County #STP 2020(181)	Ed Bell Construction Company	Doug Teter	P.O. Box 540788	Dallas	Texas	\$338,567.65	56%
2025	Rocky Ridge, Phase 3	BMS Contracting, LLC	Mike Dyer	200 Megan Court	Hudson Oaks	Texas	\$289,261.15	0%
2026	US 377, Denton County #CM 2020(806)	Ragle, Inc.	Andrew Schneemann	4001 Airport Freeway, Suite 500	Bedford	Texas	\$364,429.86	0%
2028	FM 174, Clay County #STP 2020(982)HES	Texas Department of Transportation	David Rohner	2844 East Central Freeway	Wichita Falls	Texas	\$367,886.95	99%
2029	2018 CIP Year 2 Contract 17	Stable & Winn, Inc.	Jerry Henderson	P.O. Box 79380	Saginaw	Texas	\$293,674.00	0%
2033	Northlake Storage	Harrison Construction	Lonnie Harrison	8553 N. Beach Street #189	Fort Worth	Texas	\$21,280.00	0%
2036	SH 251, Young County #STP 2820 (075)	Pierce R&B, LLC	Cameron Hill	P.O. Box 69	Beckville	Texas	\$91,097.75	0%
2037	Choate Parkway	McMahon Contracting, LP	Shelly Peterson	3019 Roy Orr Blvd.	Grand Prairie	Texas	\$75,978.00	47%
2038	FM 499, Hunt County #BR 2820(256)	Hodges & Son Construction Co., Inc.	Cody Hodges	2480 CR 3340	Omaha	Texas	\$49,368.25	0%
2039	IH 20, Tarrant County #CM 2820(019)	ISEMA Construction, Inc.	Nancy Guerrero	7353 S. Eagle Street	Centennial	Colorado	\$66,242.40	0%
2040	FM 428, Denton County #C 817-1-24	Jagoe Public Company	Jason Roberts	P.O. Box 250	Denton	Texas	\$335,810.45	0%
2041	Contract 2014 WSWA Part 3	Stable & Winn, Inc.	Jerry Henderson	P.O. Box 79380	Saginaw	Texas	\$413,897.76	35%
2042	FM 0697, Grayson County #RMC-636301001	D.L. Lennon, Inc.	Jeff Ryer	P.O. Box 1308	Commerce	Texas	\$859,337.60	40%
2043	Sanger Meadows Addition Phase 2 & 3	BMS Contracting, LLC	Doug Alumbaugh	200 Megan Court	Hudson Oaks	Texas	\$861,730.87	0%
2044	East 1st Street Bridge Improvements	Fort Worth Civil Constructors		P.O. Box 164513	Fort Worth	Texas	\$15,525.00	0%
2045	CR, Tarrant County #BR 2018(291)	Fluor Heavy Civil, LLC	Shaden Clark	5001 Spring Valley Road	Dallas	Texas	\$82,726.50	0%
2047	CS, Tarrant County #BR 2019(340), Etc.	Coppel Construction Company, Inc.	Doug Teter	P.O. Box 620	Saint Jo	Texas	\$43,588.55	0%
2048	CS, Tarrant County #BR 2018(528)	Ed Bell Construction Company	Tariqul Islam	P.O. Box 540788	Dallas	Texas	\$39,313.30	0%
2050	2021 Resurfacing Project	City of Fort Worth	Doug Teter	1000 Throckmorton	Fort Worth	Texas	\$1,563,752.00	0%
2052	FM 780, Ellis County #C 1048-3-11	Ed Bell Construction Company	Doug Teter	P.O. Box 540788	Dallas	Texas	\$973,110.50	0%
2053	Alliance Auto Storage Yard Expansion	SEMA Construction, Inc.	Nancy Guerrero	7353 S. Eagle Street	Centennial	Colorado	\$41,848.20	0%
2054	Predict Line Road Widening - Change Order	Stable & Winn, Inc.	Jerry Henderson	P.O. Box 79380	Saginaw	Texas	\$28,675.00	0%
2102	Emergency Street Repair for City of Fort Worth	City of Fort Worth	Tony Sholola	1000 Throckmorton	Fort Worth	Texas	\$750,000.00	0%

Peachtree Construction
Completed Projects 2019 - 2021
City of Richland Hills
Street Projects FY 2022
Magnolia Park

Job #	Job Name	City	County	Contract \$	Completion Date	Customer Name	Name	Address	City	State	Zip
2109	2020 Renovation/Replacement Project - Phase 2 #DEA-1903-RP	Desoto	Dallas	\$ 769,934.70	Dec-21	City of Desoto	Tony Ivin	211 E. Pleasant Run Road	Desoto	Texas	75115
2132	2021 Mill and Overlay Various Streets IPE #21-013	Duncanville	Dallas	\$ 385,667.89	Oct-21	City of Duncanville	Claire Caldwell	P.O. Box 380280	Duncanville	Texas	75138
1937	IH 20, Tarrant County #NH 2019(885)	Fort Worth	Tarrant	\$ 1,477,579.91	Sep-21	Texas Department of Transportation	Randy Bowers	P.O. Box 6866	Fort Worth	Texas	76115
2015	FM 157, Tarrant County #NH 2020(662)	Arlington	Tarrant	\$ 2,691,548.85	Sep-21	Texas Department of Transportation	Minn Tran	2501 W. Euless Blvd	Euless	Texas	76040
2022	SH0153, Dallas County #RMC-635924001	Dallas	Dallas	\$ 824,855.00	Sep-21	Texas Department of Transportation	Paul Spraggins	4777 E. Hwy 80	Mesquite	Texas	75150
1864	FM 731, Johnson County #STP 2019(012)	Burleson	Johnson	\$ 1,866,928.45	Aug-21	Texas Department of Transportation	David Rohmer	2200 FM 2280	Cleburne	Texas	76031
2028	FM 174, Clay County #STP 2020(982)HES	Vashti	Clay	\$ 367,986.95	Jun-21	Texas Department of Transportation	Randy Bowers	2944 East Central Freeway	Wichita Falls	Texas	76301
1946	IH 20, Tarrant County #NH 1902(236), Etc.	Arlington	Tarrant	\$ 1,509,515.45	Jun-21	Texas Department of Transportation	Paul Spraggins	2944 East Central Freeway	Wichita Falls	Texas	76301
1949	SH 199, Tarrant County #NH 1902(259)	Fort Worth	Tarrant	\$ 1,243,981.45	Mar-21	Texas Department of Transportation	Minn Tran	2501 W. Euless Blvd.	Euless	Texas	76040
2034	Full Depth Reclamation of Parking Lot "C" Keller Sports Park	Keller	Tarrant	\$ 131,500.00	Mar-21	City of Keller	Shannon Allen	P.O. Box 770	Keller	Texas	76244-0770
2031	2020 Roadway Rehabilitation	Venus	Johnson	\$ 429,053.00	Feb-21	City of Venus	Richard Cook	700 W. Hwy 67	Venus	Texas	76084
1944	IH0020, Dallas County #RMC-634271001	Dallas	Dallas	\$ 1,255,241.50	Oct-20	Texas Department of Transportation	Terry Blocker	4777 E. Hwy 80	Mesquite	Texas	75150
2030	Timberleaf Drive	Double Oak	Denton	\$ 57,520.00	Oct-20	Town of Double Oak	Richard Cook	320 Wakeston Road	Double Oak	Texas	75077
1923	2019 Annual Street Maintenance Contract	Keller	Tarrant	\$ 1,417,133.65	Sep-20	City of Keller	Chad Barbee	P.O. Box 770	Keller	Texas	75151
1945	SL0012, Dallas County #RMC-634272001	Dallas	Dallas	\$ 511,923.25	Sep-21	Texas Department of Transportation	Terry Blocker	4777 E. Hwy 80	Mesquite	Texas	75151
1927	SH0005, Collin County #RMC-634454001	Melissa	Collin	\$ 982,774.50	May-20	Texas Department of Transportation	Danny Murphy	2205 S. SH5	McKinney	Texas	75089
1921	Paving Improvements Holiday East	Mineral Wells	Jack	\$ 192,125.00	Apr-20	City of Mineral Wells	Bob Neal	115 SW 1st Street	Mineral Wells	Texas	76068
1930	2019 Street Improvement Projects	Mineral Wells	Jack	\$ 662,754.75	Apr-20	City of Mineral Wells	Jason Marshall	4777 E. Hwy 80	Mineral Wells	Texas	76068
1928	SH 356, Dallas County #NH 2019(927)	Irving	Dallas	\$ 2,092,892.95	Mar-20	Texas Department of Transportation	David Fowler	115 SW 1st Street	Mesquite	Texas	75150
1713	SH 6, Erath County #EMC 8319-09-001	Dublin	Erath	\$ 2,243,481.74	Dec-19	Texas Department of Transportation	Paul Spraggins	2200 FM 2280	Cleburne	Texas	76031
1650	FM 2331, Johnson County #STP 1802(382)	Godley	Johnson	\$ 1,839,667.79	Nov-19	Texas Department of Transportation	Randy Bowers	P.O. Box 6866	Bedford	Texas	76011
1818	FM 1187, Tarrant County #NH 2018(572)	Crowley	Tarrant	\$ 2,137,400.15	Nov-19	Texas Department of Transportation	Jamies MHI	201 N. Edin Drive	Euless	Texas	76039
1915	2019 Street Mill and Overlay at Various Locations	Euless	Tarrant	\$ 185,000.00	Nov-19	City of Euless	Nabil Fares	1000 Throckmorton	Fort Worth	Texas	76102
1545	Annual Contract for Asphalt Street Repairs	Euless	Tarrant	\$ 2,531,477.50	Oct-19	City of Euless	Keith Fisher	1000 Throckmorton	Fort Worth	Texas	76102
1637	2014 CIP Year 2 - Contract 5	Fort Worth	Tarrant	\$ 1,183,797.60	Oct-19	City of Fort Worth	Terry Blocker	4777 E. Hwy 80	Mesquite	Texas	75150
1821	2017 Street Reconstruction	Cleburne	Johnson	\$ 622,434.25	Sep-19	City of Cleburne	Nabil Fares	1000 Throckmorton	Fort Worth	Texas	76102
1861	SL0012, Dallas County #RMC-633157001	Dallas	Dallas	\$ 1,178,955.50	Jul-19	Texas Department of Transportation	Danny Murphy	4777 E. Hwy 80	Mesquite	Texas	75150
1712	FMAC 2017-10 (CDBG) Street Rehabilitation	Fort Worth	Tarrant	\$ 1,194,668.00	Jul-19	City of Fort Worth	Terry Blocker	4777 E. Hwy 80	Mesquite	Texas	75150
1731	FM 1778, Collin County #RMC-631701001	Nevada	Collin	\$ 871,400.00	May-19	Texas Department of Transportation	Clair Caldwell	P.O. Box 380280	Duncanville	Texas	75138
1745	SH 0356, Dallas County #RMC-631750001	Dallas	Dallas	\$ 964,600.00	May-19	City of Dallas	Terry Blocker	4777 E. Hwy 80	Mesquite	Texas	75150
1749	2018 Asphalt Street Milling and Overlay Project	Duncanville	Dallas	\$ 690,775.00	May-19	City of Duncanville	Randy Bowers	2200 FM 2280	Cleburne	Texas	76031
1619	SL0012, Dallas County #RMC-631737001	Dallas	Dallas	\$ 3,929,910.02	Apr-19	Texas Department of Transportation	Kenneth Overstreet	1313 Reliance Parkway	Bedford	Texas	76021
1827	SH 174, Johnson County #NH 2016(741)	Cleburne	Johnson	\$ 480,154.50	Apr-19	City of Cleburne	Jeff Chambers	401 South Roger Street	Waxahatchie	Texas	75165
1846	2018 Mill and Overlay at Various Locations	Bedford	Tarrant	\$ 779,408.40	Mar-19	City of Waxahatchie	January Cook	151 S. Main Street	Prosper	Texas	75078
1843	Prosper Trail Paving and Overlay at Various Locations	Waxahatchie	Ellis	\$ 81,611.00	Mar-19	City of Prosper	Bob Neal	115 SW 1st Street	Mineral Wells	Texas	76068
1826	Paving Improvements Municipal Highway 379	Mineral Wells	Jack	\$ 424,294.60	Feb-19	City of Mineral Wells					
				\$ 40,809,397.17							

Claims and Suits (if the answer to any of the following questions is yes, please attached details):

1. Has your organization ever failed to complete any work awarded to it? No
2. Are there any judgments, claims, arbitration proceedings, or suits pending or outstanding against your organization or officers? No
3. Has your organization filed any lawsuits or requested arbitration with regard to construction contracts within the last five years? No
4. Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? No

I, being duly sworn deposes and says that the information

Provided herein is true and sufficiently complete so as not to be misleading.

Date this 11th day of April, 20 22.

Name of

Organization: Peachtree Construction

By: JBC

Title: J. Barry Clark - President

STATE OF TEXAS

COUNTY OF TARRANT

BEFORE ME the undersigned authority, on this day personally appeared _____

J. Barry Clark, known to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 11th day of April, 20 22.

Janet Lynn Reiter
Notary Public in and for Tarrant County, Texas

I-15



BID PROPOSAL FOR
STREET PROJECTS FY 2022
FOR THE
CITY OF RICHLAND HILLS, TEXAS

**(THIS PROPOSAL MUST NOT BE REMOVED FROM THE CONTRACT
DOCUMENTS)**

Date: 4-11-22

TO: CITY OF RICHLAND HILLS
3200 DIANA DR.
RICHLAND HILLS, TX 76118

FOR: STREET PROJECTS FY 2022

Pursuant to the foregoing "NOTICE TO BIDDERS", the undersigned bidder, having thoroughly examined the Contract Documents, the site of the project and understanding the amount of work to be done and the prevailing conditions, hereby proposes to fully complete all of the work and requirements as provided in the construction documents and Contract Documents and binds himself/herself upon acceptance of this proposal to execute a contract and furnish such bonds as required and proposes to complete the work within the time stated and for the following prices:

PROPOSAL / UNIT PRICE BID SCHEDULE

FY 22 Streets: Magnolia Park

Item No.	Description	Unit	Quantity	Unit Price	Amount
Base Bid: Magnolia Park					
1	Barricades, Warning and Detour Signs, and Traffic Handling	MO	2	3,750.00	7,500.00
2	SWPPP, Erosion and Sedimentation Control	LS	1	3,500.00	3,500.00
3	Mobilization and General Site Preparation	LS	1	70,000.00	70,000.00
4	Miscellaneous Construction Contingency	LS	1	50,000.00	50,000.00
5	Preconstruction Video	LS	1	1,500.00	1,500.00
6	Cleanup	LS	1	4,000.00	4,000.00
7	Construction Staking	LS	1	15,000.00	15,000.00
8	Project Signs	EA	1	4,000.00	4,000.00
9	Sawcut and Remove Existing Asphalt Pavement	SY	2,104	13.00	27,352.00
10	Sawcut and Remove Existing Concrete Driveway Pavement	SY	28	38.00	1,064.00
11	Sawcut and Remove Existing Asphalt Driveway Pavement	SY	21	33.00	693.00
12	Sawcut and Remove Concrete Curb and Gutter	LF	1,026	17.00	17,442.00
13	Sawcut, Remove and Replace Asphalt (Full Depth)	SY	74	225.00	16,650.00
14	Remove Existing Concrete Curb Ramp	SY	10	110.00	1,100.00
15	Remove Existing Storm Drain Pipe (Various Sizes)	LF	144	27.00	3,888.00
16	Remove Existing Curb Inlet (Various Sizes)	EA	2	850.00	1,700.00
17	Remove and Salvage Existing Fire Hydrant	EA	1	800.00	800.00
18	Remove Existing Water Valve	EA	6	550.00	3,300.00
19	Remove Existing Sanitary Sewer Lines (various sizes)	LF	75	27.00	2,025.00
20	Unclassified Street Excavation	CY	150	56.00	8,400.00
21	Block Sodding	SY	998	7.50	7,485.00
22	Inlet Protection	EA	8	450.00	3,600.00
23	6-inch Thick Grade A, Type 1 or 2 Flex Base	SY	2,330	47.00	109,510.00
24	4-inch HMAC Type "B" Base Course	SY	1,908	26.00	49,608.00
25	2-inch HMAC Type "D" Surface Course	SY	1,908	13.50	25,758.00
26	6-inch Thick, 4,000 psi Portland Cement Reinforced Concrete Driveway and Approach Pavement	SY	49	155.00	7,595.00

PROPOSAL / UNIT PRICE BID SCHEDULE

FY 22 Streets: Magnolia Park

Item No.	Description	Unit	Quantity	Unit Price	Amount
27	6-inch Thick, 4,000 psi Portland Cement Reinforced Concrete Pavement (Valley Gutter)	SY	56	150.00	8,400.00
28	Concrete Curb and Gutter	LF	1,019	39.00	39,741.00
29	6-inch Thick, 3,600 psi Portland Cement Reinforced Concrete Pedestrian Curb Ramp	EA	1	3,600.00	3,600.00
30	Trench Safety for Storm Drain Lines	LF	592	1.05	621.60
31	18-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	465	98.00	45,570.00
32	24-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	87	130.00	11,310.00
33	30-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	40	160.00	6,400.00
34	10-foot Standard Curb Inlet	EA	2	10,000.00	20,000.00
35	15-foot Standard Curb Inlet	EA	2	11,000.00	22,000.00
36	4-foot Diameter Storm Water Junction Box & Manhole	EA	3	10,000.00	30,000.00
37	Trench Safety for Water Lines	LF	814	1.05	854.70
38	Abandon Existing 6-inch Water Line	LF	769	21.50	16,533.50
39	Abandon Existing 2-inch Water Line	LF	40	16.00	640.00
40	8-inch AWAA C900 PVC DR 18 (Class 150) Water Line (open cut)	LF	814	108.00	87,912.00
41	6-inch Cut In Gate Valve	EA	3	3,500.00	10,500.00
42	8-inch Gate Valve	EA	4	3,500.00	14,000.00
43	Connect to Existing Water Line	EA	6	3,200.00	19,200.00
44	Fire Hydrant Assembly	EA	2	8,000.00	16,000.00
45	Trench Safety for Sanitary Sewer Lines	LF	75	2.15	161.25
46	6-inch PVC SDR 26 Sanitary Sewer (open cut)	LF	75	240.00	18,000.00
47	Sanitary Sewer Pre-Construction Television Inspection	LF	75	21.50	1,612.50
48	Sanitary Sewer Post-Construction Television Inspection	LF	75	21.50	1,612.50

TOTAL BASE BID AMOUNT

TOTAL BASE BID

\$ 818,139.05

PROPOSAL / UNIT PRICE BID SCHEDULE

FY 22 Streets: Magnolia Park

Item No.	Description	Unit	Quantity	Unit Price	Amount
SUMMARY					
A. Materials Incorporated into Work				\$ 449,976.48	
B. Materials Not Incorporated into Work				\$ 40,906.95	
C. Other, Labor, Etc.				\$ 327,255.62	
NOT TO EXCEED TOTAL WRITTEN AMOUNT OF BID (A+B+C)					
				\$ 818,139.05	
	Eight hundred eighteen thousand one hundred thirty nine dollars and five cents				

**PROPOSAL FOR
STREET PROJECTS FY 2022**

The undersigned bidder acknowledges receipt of the following Addenda (*if none received then write NONE of N/A across the blanks*):

Addendum No. 1 Date Received April 4 2022

Addendum No. 2 Date Received April 6 2022

Contractor shall also acknowledge receipt of Addenda on the outside of your Bid Envelope.

The undersigned bidder agrees to execute and file with the Owner a contract and bonds on the forms provided within ten (10) days after written notification of award of the contract to him and to begin the work to be performed under the contract within fifteen (15) days after written authorization to begin work (Work Order) and to complete the work in full within ***120 Consecutive Calendar Days*** after the date specified in the "Notice to Proceed / Work Order".

Enclosed with this proposal is a certified check or cashier's check or bid bond payable to the CITY OF RICHLAND HILLS in the amount of five percent (5%) of the total bid, which is to become the property of the CITY OF RICHLAND HILLS, or the attached Bidder's Bond is to be forfeited in the event the contract and bond are not executed within the time set forth, as liquidated damages for delay and additional work caused thereby.

Respectfully Submitted,

Signed:

J. B. C.

Company:

Peachtree Construction

Address:

5801 Park Vista Circle

Keller, Texas 76244

Email:

admin@peachtreecon.com

Phone:

(817) 741-4658

Mobile:

Fax:

(817) 741-4648

**SEAL
If Bidder is
Corporation**

Submitted By Peachtree Construction

(Corporation) (Co-Partnership) (Individual)

Doing Business As Peachtree Construction

STANDARD FORM OF AGREEMENT

As Adopted by
THE TEXAS SECTION OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS
October 7, 1971

Revised November 17, 1928
Revised April 15, 1932
Revised October 27, 1934
Revised October 19, 1945
Revised April 8, 1954
Revised April 21, 1960
Revised October 7, 1971

Approved as to Legal Form by
Legal Counsel

STATE OF TEXAS
COUNTY OF TEXAS TARRANT

This AGREEMENT, made and entered into this _____ day of _____ 20____, by and between the CITY OF RICHLAND HILLS, of the County of TARRANT and State of Texas acting through EDWARD LOPEZ, MAYOR thereunto duly authorized so to do, Party of the First Part, hereinafter termed OWNER, the City of RICHLAND HILLS, County of TARRANT and State of TEXAS, Party of the Second Part, hereinafter termed CONTRACTOR.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Party of the First Part (OWNER), and under the conditions expressed in the bond bearing even date herewith, the said Party of the Second Part (CONTRACTOR), hereby agrees with the said Party of the First Part (OWNER) to commence and complete the construction of certain improvements and described as follows:

STREET PROJECTS FY 2022

and all extra work in connection therewith, under the terms as stated in the General Conditions of the Agreement and at his (or their) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance, and other accessories and services necessary to complete the said construction, in accordance with the conditions and prices stated in the Proposal attached hereto, and in accordance with the Notice of Contractors, General and Special Conditions of Agreement, Construction Documents and other drawings and printed or written explanatory matter thereof, and the Specifications and addenda therefore, as prepared by THE CITY OF RICHLAND HILLS, herein entitled the ENGINEER, each of which has been identified by the CONTRACTOR and the ENGINEER, together with the

CONTRACTOR'S written Proposal, the General Conditions of the Agreement, and the Performance and Payment Bonds hereto attached; all of which are made a part hereof and collectively evidence and constitute the entire contract.

The CONTRACTOR hereby agrees to commence work within fifteen (15) days after the date written notice to do so shall have been given to him, and to substantially complete the same within 120 **calendar days** after the date of the written notice to commence work, subject to such extensions of time as are provided by the General and Special Conditions.

The OWNER agrees to pay the CONTRACTOR in current funds the price or prices shown in the proposal, which forms a part of this contract, such payments to be subject to the General and Special Conditions of the contract.

IN WITNESS WHEREOF, the parties to these presents have executed this Agreement in the year and day I first above written.

The CITY OF RICHLAND HILLS

Party of the First Part (OWNER)

By _____

ATTEST:

Party of the Second Party (CONTRACTOR)

By _____

ATTEST:

PERFORMANCE BOND

STATE OF TEXAS }
COUNTY OF TARRANT }

KNOW ALL PERSONS BY THESE PRESENTS: That _____ of the City of _____, County of _____ and State of _____ as principal, and _____ authorized under the laws of the State of _____ to act as surety on bonds for principals, are held and firmly bound unto **THE CITY OF RICHLAND HILLS (OWNER)**, in the penal sum of (_____) _____ the payment whereof, the said Principal and surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, by these presents:

WHEREAS, the Principal has entered into a certain written contract with the Owner, dated the _____ day of _____ 20____, to perform:

STREET PROJECTS FY 2022

which contract is hereby referred to and made part hereof as fully and to the same extent as if copied at length herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, that if the said Principal shall faithfully perform the said Contract and shall in all respects duly and faithfully observe and perform all and singular the covenants, conditions and agreements in and by said contract agreed and covenanted by the Principal to be observed and performed, and according to the true intent and meaning of said Contract and the Construction Documents hereto annexed, then this obligation shall be void; otherwise to remain in full force and effect:

"PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of (Article 5160 for Public Work) (Article 5472d for Private Work)* of the Revised Civil Statutes of Texas as amended and all liabilities on this bond shall be determined in accordance with the provisions of said Chapter or Article to the same extent as if it copied at length herein."

Surety, for value received, stipulates and agrees that no change, extension of time, alteration or addition of the contract, or to the work performed thereunder, or the construction documents or drawings accompanying the same, shall in anyway affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the contract, or to the work to be performed thereunder.

*Not applicable for federal work. See "The Miller Act," 40 U.S.C. S270.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument
this _____ day of _____, 20____.

Principal

Surety

By: _____

By: _____

Title: _____

Title: _____

Address: _____

Address: _____

The name and address of the Resident Agent of Surety is:

PAYMENT BOND

STATE OF TEXAS }
COUNTY OF TARRANT }

KNOW ALL PERSONS BY THESE PRESENTS: That _____
_____ of the City of _____ and State of _____, as principal, and _____
_____ authorized under the laws of the State of _____
_____ to act as surety on bonds for principals, are held and firmly bound unto THE
CITY OF RICHLAND HILLS (Owner), in the penal sum of _____
_____ (_____) the payment whereof, the
said Principal and Surety bind themselves, and their heirs, administrators, executors, successors
and assigns, jointly and severally, by these presents:

WHEREAS, the Principal has entered into a certain written contract with the Owner,
dated the _____ day of _____ 20____, to construct:

STREET PROJECTS FY 2022

which contract is hereby referred to and made a part hereof as fully and to the same extent as if
copied at length herein.

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION IS SUCH, that if the said
Principal shall pay all claimants supplying labor and/or material to him and/or a subcontractor in
the prosecution of the work provided for in said contract, then, this obligation shall be void;
otherwise to remain in full force and effect;

"PROVIDED, HOWEVER, that this bond is executed pursuant to the provisions of Article 5160
of the Revised Civil Statutes of Texas as amended and all liabilities on this bond shall be
determined in accordance with the provisions of said Article to the same extent as if it were
copied at length herein."

Surety, for value received, stipulates and agrees that no change, extension of time, alteration or
addition to the terms of the contract, or to the work performed thereunder, or the construction
documents or drawings accompanying the same, shall in anywise affect its obligation on this
bond, and it does hereby waive notice of any such change, extension of time, alteration or
addition to the terms of the contract, or to the work to be performed thereunder.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument this _____ day of _____, 20_____.

Principal

Surety

By _____

By _____

Title _____

Title _____

Address _____

Address _____

The name and address of the Resident Agent of Surety is:

MAINTENANCE BOND

STATE OF TEXAS COUNTY OF TARRANT

KNOW ALL PERSONS BY THESE PRESENTS: That _____
_____ as Principal, and _____, a corporation authorized to do
business in the State of Texas, as surety, do hereby acknowledge themselves to be held and bound
to pay unto the CITY OF RICHLAND HILLS, a municipal corporation of the State of Texas its
successors and assigns, at RICHLAND HILLS, Tarrant County, Texas the sum of _____
(_____) **50%** of the total
amount of the contract for the payment of which sum said principal and surety do hereby bind
themselves, their successors and assigns, jointly and severally.

This obligation is conditioned, however, that:

WHEREAS, said _____ has this day entered into a written
contract with the said CITY OF RICHLAND HILLS to build and construct.

STREET PROJECTS FY 2022

which Contract and the Construction Documents therein mentioned, adopted by the CITY OF
RICHLAND HILLS, are filed with the City Secretary of said City and are hereby expressly
incorporated herein by reference and made a part hereof as though the same were written and set
out in full herein, and

WHEREAS, under the said Construction Documents and Contract, it is provided that the
Contractor will maintain and keep in good repair the work therein contracted to be done and
performed for a period of two (2) years from the date of acceptance thereof and do all necessary
repairs, reconstruction and renewal of any part of said construction, and to furnish the labor and
materials to make good and to repair any defective condition growing out of or on account of the
breakage or failure of any substance or the improper function of any part of the construction work.
The Contractor shall reimburse the Owner for the costs of all Engineering and special services
required to be furnished by the Owner which are directly attributable to the restoration of the
constructed work to a functional use during the said period as set forth above. It is the intended
purpose of this section to require the correction of all defective conditions resulting from materials
furnished or work and labor performed by the Contractor under the conditions prescribed by the
Construction Documents and Contract; and, in case the Contractor shall fail or refuse to commence
and actively pursue such corrections within ten (10) days after proper written notifications have
been furnished to him by the Owner, it is agreed that the Owner may do said work and work and
supply such materials and the said Contractor and Surety herein shall be liable for the payment of
all costs thereby incurred.

NOW, THEREFORE, if the said Contractor shall perform its agreement to maintain said construction and keep same in repair for the maintenance period of two (2) years as herein and in said Contract provided, then these presents shall be null and void and have no further effect; otherwise, to remain in full force and effect.

It is further agreed that this obligation shall be a continuing one against the Principal and Surety and that successive recoveries may be had hereon for successive breaches of the conditions herein provided until the full amount of this bond shall have been exhausted, and it is further understood that the obligation to maintain said work shall continue throughout said maintenance period, and the same shall not be changed, diminished, or any matter affected from any cause during said time.

IN WITNESS WHEREOF the said as Contractor and Principal, has caused these present to be executed by _____ and the said _____ as surety, has caused these presents to be executed by its Attorney-in-Fact _____ and the said Attorney-in-Fact has hereunto set his hand this the ____ day of _____, 20 ____.

Principal

By _____

Title _____

Address _____

Surety

By _____

Title _____

Address _____

Attorney-in-Fact

Phone # : (____) _____

CERTIFICATE OF INSURANCE

TO: CITY OF RICHLAND HILLS DATE: _____
OWNER

ADDRESS: 3200 DIANA DR. PROJECT NO: _____

RICHLAND HILLS, TX 76118 TYPE OF PROJECT: PAVING,
STORM DRAIN, WATER, SEWER

THIS IS TO CERTIFY THAT: _____
(NAME AND ADDRESS OF INSURED)

is, at the date of this certificate, insured by this Company with respect to the business operations hereinafter described, for the types of Insurance and in accordance with the provisions of the standard policies used by this Company, and further hereinafter described. Exceptions to standard policy noted on reverse side hereof.

TYPE OF INSURANCE

TYPE	POLICY NUMBER	EFFECTIVE / EXPIRES	LIMITS OF LIABILITY
WORKMEN'S COMPENSATION			
PUBLIC LIABILITY			1 PERSON \$ _____ 1 ACCIDENT \$ _____
CONTINGENT LIABILITY			1 PERSON \$ _____ 1 ACCIDENT \$ _____
PROPERTY DAMAGE			
BUILDER'S RISK			
AUTOMOBILE			
OTHER			

CONTRACTOR'S AFFIDAVIT OF FINAL PAYMENT

STATE OF TEXAS

COUNTY OF TARRANT

BEFORE ME, the undersigned authority, on this day personally appeared _____

_____, (hereinafter referred to as (Affiant), who, after being by me
(NAME)

duly sworn, deposes and says that he/she is the _____
(TITLE)

of _____
(NAME OF COMPANY, CORP., PARTNERSHIP, TRADE NAME)

of Tarrant County, State of Texas (hereinafter referred to as (Contractor), which said Contractor was awarded the contract dated the ____ day of _____, 20__ for the construction of the STREET PROJECTS FY 2022 (hereinafter referred to as the "Work"), for a total consideration of _____

_____ (_____) to be paid to the said Contractor (the Contract), and that Affiant has full power of authority to make this affidavit.

That THE CITY OF RICHLAND HILLS, (hereinafter referred to as "Owner"), has approved the final estimate on said Work, and that the said Contractor has fully satisfied and paid any and all claims that may be covered by Chapter 53 of the Texas Property Code, and Chapter 2253 of the Texas Government Code, or any other applicable statutes or charter provisions, and that all just bills for labor and materials have been paid and discharged by said Contractor insofar as they pertain to the Work in question.

That in addition to any funds which may have been previously paid by the Owner, the Contractor hereby accepts the amount of _____
(_____) as **FULL AND**

FINAL PAYMENT under the aforementioned Contract, and hereby waives and releases any right Affiant and/or the Contractor may have to pursue claims of any nature against the Owner arising out of or in any manner connected with the performance of the Work and/or the Contract, including but not limited to claims of third parties that supplied material and/or labor for the Work for or through the Contractor (hereinafter referred to as "Subcontractors"), as well as claims for delay, additional compensation or for recovery of liquidated damages which may have been withheld by the Owner. The Contractor shall defend, hold harmless and indemnify the Owner from any such claims of such claims of such Subcontractors. The Contractor further releases the Owner from any claim or liability arising from any act or neglect of the Owner related to or connected with the Contract. This affidavit is given pursuant to the final payment

provisions of the Contract, and shall not be deemed to alter or modify the terms and provisions of said Contract.

This affidavit is made in compliance with the law and in compliance especially with Chapter 2253 of the Texas Government Code and that the undersigned, upon his/her oath, states that the facts indicated in the above instrument of writing are true and correct and that he/she is not incapacitated in any way from making this affidavit.

WITNESS my hand this the _____ day of _____, 20_____

(Affiant)

(Printed Name)

SUBSCRIBED AND SWORN TO BEFORE ME, this the _____ day
of _____, 20_____

(Notary Public in and for the State of Texas)

(Type or Print Notary's Name)

My Commission Expires: _____

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Scott Mitchell, Director of Neighborhood Services

Date: April 25, 2022

Subject: Street Improvement Projects Update

Agenda Item:

Street Improvement Projects Update

Background Information:

Staff will provide an update on the street improvement projects approved for FY 2021 and FY 2022.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Patricia Albrecht, Director of Finance and Administrative Services

Date: April 25, 2022

Subject: 2nd Quarter Investment Report

Agenda Item:

2nd Quarter Investment Report

Background Information:

Staff will provide a quarterly investment report for the period of January 1, 2022 – March 31, 2022.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

2nd Quarter Investment Report

Council Action Requested:

No Council Action



City of Richland Hills
2nd Quarter Investment
Report For the quarter ended
March 31, 2022

Bank	Fund	Name of Account	1/1/2022	Deposits/Withdrawals	Interest	3/31/2022
JP Morgan Chase	1	General Fund Account	8,795,477	(234,561)	-	8,560,916
JP Morgan Chase	2	Revenue Fund Account	1,560,277	1,792,833	-	3,353,110
JP Morgan Chase	26	Richland Hills Economic Development Corp	881,666	229,664	-	1,111,330
JP Morgan Chase	65	Richland Hills Crime Control Fund	522,603	(95,479)	-	427,124
JP Morgan Chase	1	Certificate of Deposit-Maturity 05/2022	169,379	(0)	-	169,379
		Total	11,929,402	1,692,457	-	13,621,859
TEXPOOL	1	General Fund	951,032	2,931	201	953,963
TEXPOOL	2	Revenue Fund	1,294,898	273	273	1,295,171
TEXPOOL	22	Drainage Fund	113,200	23	24	113,223
TexSTAR	27	2019 GO Bonds	475,217	(169,119)	34	306,098
TexSTAR	10	I & S Funds	557,216	517,152	112	1,074,368
TexSTAR	101	ARPA Funds	984,220	(211,284)	88	772,936
		Total	4,375,783	139,977	731	4,515,760
		Total Holdings	16,305,185.00	1,832,434	731	18,137,619

City of Richland Hills

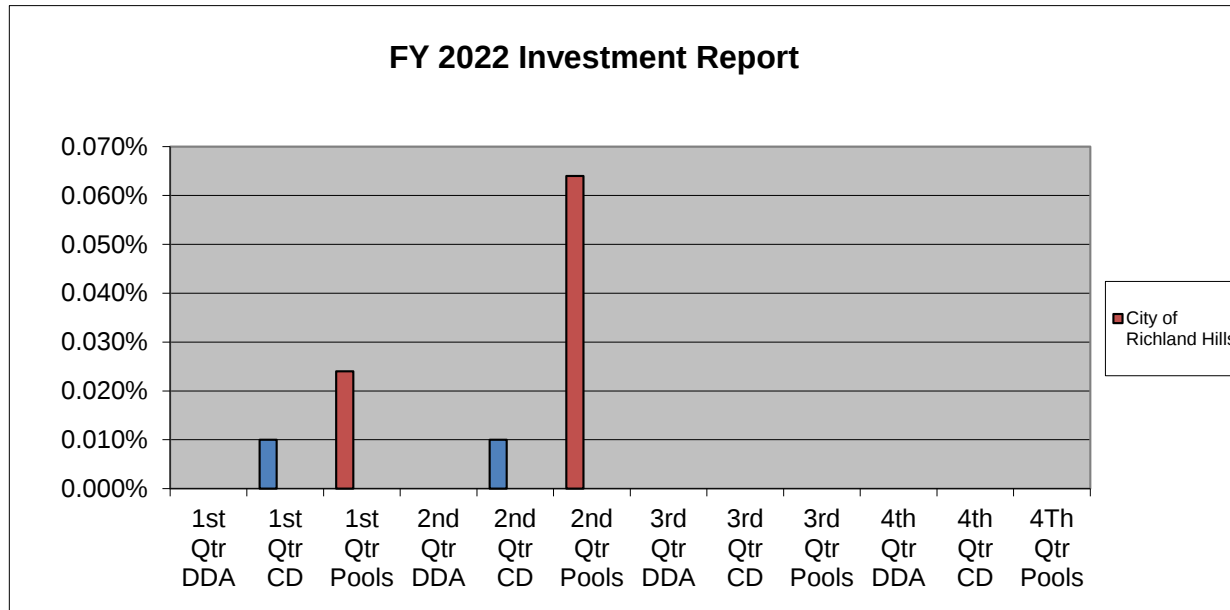
Inventory Holdings Report- City Portfolio

3/31/2022

Settle Date	Cusip	Security Type	Par	Rate	Settlement Date	Maturity	Purchase Yield	Purchase Principal	Original Prem/Disc	Current Book	Market Price	Gain/Loss	Original D-T-M	Current D-T-M	Amortization	Percent of Total Holdings
3/31/2022		DDA	13,452,480	0.000%	3/31/2022	4/1/2022	0.000%	13,452,480	-	13,452,480	100.00%	-	1	1	0.00	74.17%
3/31/2022		Pools	4,515,760	0.064%	3/31/2022	4/1/2022	0.064%	4,515,760	-	4,515,760	100.00%		1	1	0.00	24.90%
11/23/2021		CD	169,379	0.010%	11/23/2021	5/22/2022	0.010%	169,379		169,379	100.00%	-	180	180	0.00	0.93%
			18,137,619					18,137,619		18,137,619						100.00%

TEXPOOL and TexSTAR Pools
DDA=Demand Deposit Account
CD=Certificate of Deposit

Investment Transactions
Quarter Ending
03/31/2022



DDA Accounts=JP MORGAN CHASE
POOLS=Texpool and TexSTAR

City of Richland Hills
Quarterly Investment Report-City Portfolio
January 1, 2022 - March 31, 2022

Portfolio Summary Management Report

This quarterly report is in full compliance with the investment policy and strategy as established for the City of Richland Hills and the Public Funds Investment Act (Chapter 2256, Government Code).

Beginning Book Value 01/01/2022	\$	16,305,185.00	Ending Book Value 03/31/2022	\$	18,137,619.42
Beginning Market Value 01/01/2022	\$	16,305,185.00	Ending Market Value 03/31/2022	\$	18,137,619.42
			Accrued Interest Receivable	\$	-
			Unrealized Gain/Loss on 03/31/2022	\$	-
WAM at Beginning Period Date*	1 day		WAM at Ending Period Date*	1 day	
			Change in Market Value	\$	1,832,434.42

Average Yield to Maturity for quarter	0.064%
Average Yield to Maturity 6 month T-Bill	0.609%

Patricia Albrecht

Patricia Albrecht, Finance Director

Candice Edmondson

Candice Edmondson, City Manager

*WAM-Weighted Average Maturity

"Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the City's funds from quarter to quarter.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: April 25, 2022

Subject: March Department Monthly Reports

Agenda Item:

March Department Monthly Reports

Background Information:

Attached are the monthly Department Reports. If you have any questions regarding the reports, please contact me or the appropriate Department Head.

Financial Considerations:

N/A

Board/Citizen Input:

N/A

Legal Review:

N/A

Attachments:

March Department Reports

Council Action Requested:

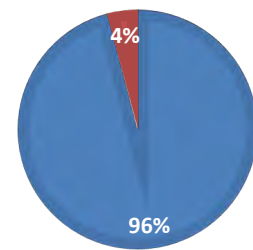
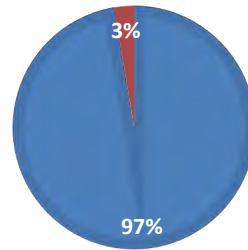
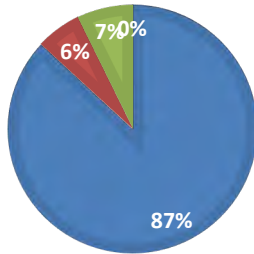
No Council Action

Code Enforcement

■ Nuisance ■ Building ■ Permits ■ Zoning

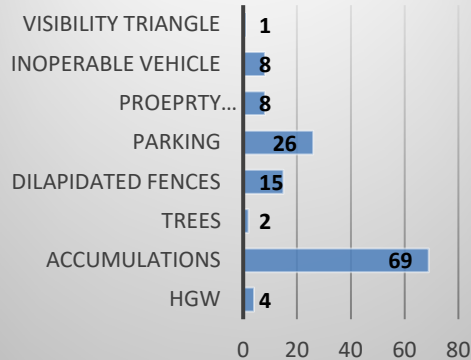
■ Residential ■ Commercial

■ Proactive ■ Reactive

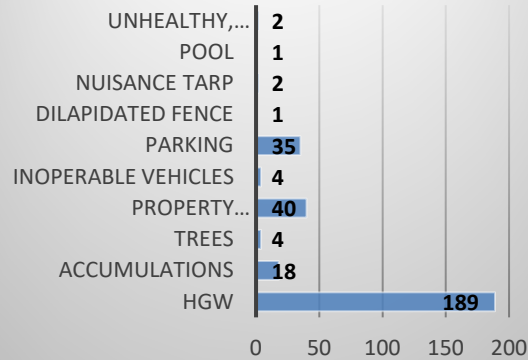


Current Month Violations					
	Notices Issued	Pending Compliance	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	133	75	58	4	0
Building Violations	9	8	1	0	0
Zoning Issues	0	0	0	1	0
Permit Violations	11	4	7	0	0
Fiscal Year Totals	465	228	237	14	0
Previous Fiscal Year Comparison	905	332	573	16	0

Current Month



Comparison Month



March 2022 Inspections

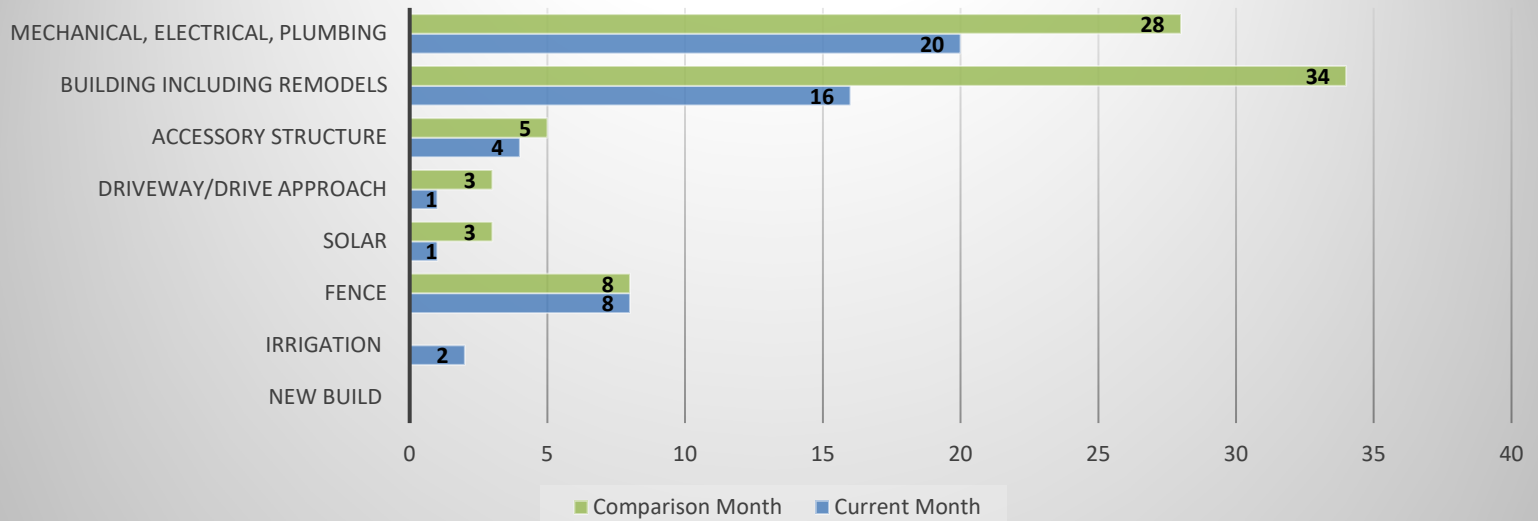
13 Inspections
Conducted

Signs				
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Commercial Sign Violations	0	0	9	0
Bandit Sign Removal	3	4	127	22

Building Summary				
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Registered Vacant Building	8	0	12	13
Substandard Buildings	0	0	2	1

Community Development

March



	Mechanical Electrical Plumbing	Building Including Remodels	Accessory Structure	Driveway Drive Approach	Solar	Fence	Irrigation	New Build
Current Month Residential	15	16	4	1	1	6	1	0
Current Month Commercial	5	0	0	0	0	2	1	0
Current Fiscal Year 2021-2022	107	85	7	12	16	20	4	1
Previous Month Residential	23	32	5	2	3	7	0	0
Previous Month Commercial	5	1	0	1	0	1	0	0

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Sign Permit	6	7	21
ROW Permit	2	7	27
Garage Sale Permit	18	11	115
Zoning, SUP, Code Consults	5	7	24
Pool Permits	0	2	1

Business Summary

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Registered Rental CO's	5	5	29
Issued Commercial CO's	2	7	21
Mobile Food Vendor	0	0	0

Received Certificate of Occupancy

- Totez Magoatz – 7410 Boulevard 26 Suite P – Retail, Stores and Shops
- Swoon worthy Bridal – 7272 Glenview Dr - Retail, Stores and Shops

Number of Potential Business Certificate of Occupancy Meetings: 8

Number of Developmental Review Committee / Plan Review: 1

City of Richland Hills

Monthly Financial
Reports For the Month
Ended March 31, 2022

Finance

GENERAL FUND, UTILITY FUND AND LINK FUND

Fiscal Year 2021-2022, Period Ending 03/31/2022

Monthly Financial Report					
	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (001)					
Revenue					
Property Taxes	\$ 2,808,490	\$ 60,028	\$ 2,794,721	\$ 13,769	100%
Sales Tax	\$ 3,500,000	\$ 391,447	\$ 1,292,106	\$ 2,207,894	37%
Other Tax	\$ 1,750	\$ 210	\$ 1,346	\$ 404	77%
Franchise Fees	\$ 517,000	\$ 376,658	\$ 433,540	\$ 83,460	84%
Fines & Forfeitures	\$ 402,700	\$ 34,695	\$ 141,610	\$ 261,090	35%
Licenses & Permits	\$ 152,500	\$ 15,080	\$ 79,497	\$ 73,003	52%
Service Charges	\$ 275,850	\$ 31,153	\$ 139,911	\$ 135,939	51%
Miscellaneous	\$ 74,800	\$ 80,904	\$ 90,337	\$ (15,537)	121%
Total Revenues	\$ 7,733,090	\$ 990,175	\$ 4,973,068	\$ 2,760,021	64%
Expenditures					
Municipal Court	\$ 273,050	\$ 19,223	\$ 121,479	\$ 151,571	44%
Administration	\$ 602,569	\$ 45,624	\$ 296,889	\$ 305,680	49%
Police	\$ 1,809,261	\$ 159,673	\$ 922,714	\$ 886,547	51%
Fire	\$ 2,054,793	\$ 198,169	\$ 985,043	\$ 1,069,750	48%
Street	\$ 291,129	\$ 15,456	\$ 79,120	\$ 212,009	27%
Library	\$ 384,827	\$ 29,902	\$ 172,532	\$ 212,295	45%
Recreation	\$ 276,213	\$ 15,967	\$ 133,299	\$ 142,914	48%
Parks/Grounds	\$ 249,655	\$ 26,181	\$ 40,839	\$ 208,816	16%
Community Development	\$ 384,427	\$ 38,617	\$ 167,415	\$ 217,013	44%
Animal Control	\$ 180,617	\$ 12,624	\$ 77,302	\$ 103,315	43%
Legislative (City Secretary)	\$ 177,156	\$ 32,075	\$ 114,808	\$ 62,348	65%
Shared Services	\$ 616,841	\$ 48,821	\$ 296,331	\$ 320,510	48%
Transfers Out	\$ 423,311	\$ 5,324	\$ 170,631	\$ 252,680	40%
Total Expenditures	\$ 7,723,849	\$ 647,656	\$ 3,578,402	\$ 4,145,447	46%
Rev/Exp	\$ 9,241	\$ 342,519	\$ 1,394,666		
Utility Fund (002)					
Revenue					
Water	\$ 2,504,521	\$ 170,932	\$ 1,060,883	\$ 1,443,638	42%
Sewer	\$ 1,800,000	\$ 153,233	\$ 837,966	\$ 962,034	47%
Misc. (incl. Garbage Billing)	\$ 130,000	\$ 55,183	\$ 365,359	\$ (235,359)	281%
Total Revenues	\$ 4,434,521	\$ 379,348	\$ 2,264,207	\$ 2,170,314	51%
Expenses					
Shared Services	\$ 345,200	\$ 17,104	\$ 146,307	\$ 198,893	42%
Administration	\$ 551,719	\$ 33,911	\$ 237,320	\$ 314,399	43%
Water Services & Distr.	\$ 1,340,949	\$ 86,793	\$ 473,206	\$ 867,743	35%
Wastewater Service	\$ 1,504,869	\$ 43,440	\$ 400,975	\$ 1,103,894	27%
Trsfrs/Debt Service/Non-Dept.	\$ 489,241	\$ 40,534	\$ 201,933	\$ 287,309	41%
Total Expenses	\$ 4,231,978	\$ 221,782	\$ 1,459,740	\$ 2,772,238	34%
Rev/Exp	\$ 202,543	\$ 157,566	\$ 804,468		
Link Operating Fund (098)					
Revenue					
Recreation	\$ 497,300	\$ 43,359	\$ 264,587	\$ 232,713	53%
Transfers in	\$ 165,000			\$ 165,000	0%
Total Revenue	\$ 662,300	\$ 43,359	\$ 264,587	\$ 397,713	40%
Expenditures					
Operating/Personnel	\$ 662,067	\$ 50,938	\$ 267,436	\$ 394,631	40%
Rev/Exp	\$ 233	\$ (7,579)	\$ (2,849)		

Finance

SPECIAL REVENUE FUNDS

Fiscal Year 2021-2022, Period Ending 03/31/2022

Monthly Financial Report					
	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Court Security Fund (24)					
Revenue	\$ 5,700	\$ 469	\$ 2,600	\$ 3,100	46%
Expenditures	\$ 4,000	\$ -	\$ -	\$ 4,000	0%
<i>Rev/Exp</i>	\$ 1,700	\$ 469	\$ 2,600		
Court Technology Fund (39)					
Revenue	\$ 6,500	\$ 388	\$ 2,219	\$ 4,281	34%
Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<i>Rev/Exp</i>	\$ 6,500	\$ 388	\$ 2,219		
Crime Control District (65)					
Revenue					
Sales Tax	\$ 1,500,000	\$ 146,572	\$ 483,784	\$ 1,016,216	32%
Grants/Transfers	\$ 12,000	\$ 9,988	\$ 10,224	\$ 1,776	85%
Total Revenue	\$ 1,512,000	\$ 156,561	\$ 494,008	\$ 1,017,992	33%
Expenditures					
Public Safety	\$ 1,275,648	\$ 86,034	\$ 581,513	\$ 694,135	46%
Transfers Out	\$ 106,860	\$ -	\$ -	\$ 106,860	0%
Total Expenditures	\$ 1,382,508	\$ 86,034	\$ 581,513	\$ 800,995	42%
<i>Rev/Exp</i>	\$ 129,492	\$ 70,527	\$ (87,505)		
Hotel Occupancy Tax (77)					
Revenue					
HOT (Taxes)	\$ 180,000	\$ 14,676	\$ 80,436	\$ 99,564	45%
Expenditures					
Operating Expense	\$ 91,255	\$ -	\$ 13,511	\$ 77,744	15%
Debt Service	\$ 102,412	\$ -	\$ 21,206	\$ 81,206	21%
Total Expenditures	\$ 193,667	\$ -	\$ 34,717	\$ 158,950	18%
<i>Rev/Exp*</i>	\$ (13,667)	\$ 14,676	\$ 45,720		
TIF Fund (89)					
Revenue					
Property Tax Allocation	\$ 140,315	\$ -	\$ -	\$ 140,315	0%
Intergovernmental	\$ 43,511	\$ -	\$ -	\$ 43,511	0%
Sales Tax Transfer in	\$ 75,000	\$ -	\$ -	\$ 75,000	0%
Total Revenue	\$ 258,826	\$ -	\$ -	\$ 258,826	0%
Expenditures					
Operating	\$ 30,000	\$ -	\$ -	\$ 30,000	0%
Capital/Transfers Out	\$ 50,000	\$ -	\$ 41,080	\$ 8,920	82%
Total Expenditures	\$ 80,000	\$ -	\$ 41,080	\$ 38,920	51%
<i>Rev/Exp</i>	\$ 178,826	\$ -	\$ (41,080)		

*Any overages in these funds are covered by fund balance.

Finance

CAPITAL FUNDS

Fiscal Year 2021-2022, Period Ending 03/31/2022

Monthly Financial Report					
	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Oil & Gas Lease Fund (12)					
Revenue	\$ 35,000	\$ 9,056	\$ 59,436	\$ (24,436)	170%
Expenditures	\$ 87,000	\$ -	\$ 2,357	\$ 84,643	3%
Rev/Exp*	\$ (52,000)	\$ 9,056	\$ 57,079		
Capital Projects Fund (20)					
Revenue-Transfers In	\$ 888,311	\$ -	\$ -	\$ 888,311	0%
Expenditures					
Capital-Fac. Improv.	\$ 90,000	\$ -	\$ -	\$ 90,000	0%
Capital-Parks	\$ 640,000	\$ 9,130	\$ 9,130	\$ 630,870	1%
Capital-Lease Pymts	\$ 158,311	\$ -	\$ 73,539	\$ 84,772	46%
Parks Projects (Hike/Bike)	\$ 237,332			\$ 237,332	0%
Total Expenditures	\$ 1,125,643	\$ 9,130	\$ 82,669	\$ 1,042,974	7%
Rev/Exp	\$ (237,332)	\$ (9,130)	\$ (82,669)		
Road and Street Fund (25)					
Revenue					
Sales Tax	\$ 1,335,000	\$ 146,793	\$ 484,540	\$ 850,460	36%
Total Revenue	\$ 1,335,000	\$ 146,793	\$ 484,540	\$ 850,460	36%
Expenditures					
Project Appropriations	\$ 1,950,000	\$ 189,951	\$ 636,132	\$ 1,313,868	33%
Street R&M	\$ 100,000	\$ -	\$ 18,340	\$ 81,660	18%
Total Expenditures	\$ 2,050,000	\$ 189,951	\$ 654,472	\$ 1,395,528	32%
Rev/Exp*	\$ (715,000)	\$ (43,158)	\$ (169,932)		
Vehicle Replace. Fund (30)					
Revenue					
Misc. Income	\$ 199,759	\$ -	\$ 13,040	\$ 186,719	7%
Expenditures					
Capital-Lease/Purchases	\$ 186,060	\$ -	\$ -	\$ 186,060	0%
Operational	\$ 36,685	\$ 43	\$ 42,906	\$ (6,221)	117%
Total Expenditures	\$ 222,745	\$ 43	\$ 42,906	\$ 179,839	19%
Rev/Exp*	\$ (22,986)	\$ (43)	\$ (29,866)		

*Any overages in these funds are covered by fund balance.

Finance

DEBT SERVICE FUND

Fiscal Year 2021-2022, Period Ending 03/31/2022

Monthly Financial Report

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Debt Service Fund (10)					
Revenue					
Property Taxes	\$ 1,040,805	\$ 20,873	\$ 977,817	\$ 62,988	94%
Expenditures					
Debt Service	\$ 915,763	\$ 1,280	\$ 238,962	\$ 676,801	26%
Rev/Exp	\$ 125,042	\$ 19,593	\$ 738,856		

COMPONENT UNIT

Richland Hills EDC (26)					
Revenue					
Sales Tax	\$ 1,000,000	\$ 97,862	\$ 323,026	\$ 676,974	32%
Total Revenues	\$ 1,000,000	\$ 97,862	\$ 323,026	\$ 676,974	32%
Expenses					
Operating	\$ 227,325	\$ 11,475	\$ 58,937	\$ 168,388	26%
Transfers Out	\$ 640,000	\$ -	\$ -	\$ 640,000	0%
Debt Service	\$ 229,063	\$ -	\$ 47,031	\$ 182,032	21%
Total Expenditures	\$ 1,096,388	\$ 11,475	\$ 105,968	\$ 990,420	10%
Rev/Exp*	\$ (96,388)	\$ 86,387	\$ 217,059		

*Any overages in these funds are covered by fund balance.

DRAINAGE

Drainage Fund (022)					
Revenue					
Billing	\$ 929,060	\$ 77,806	\$ 458,003	\$ 471,057	49%
Expenses					
Operating	\$ 574,238	\$ 17,964	\$ 104,725	\$ 469,513	18%
Debt Service	\$ 467,514	\$ -	\$ 53,757	\$ 413,757	11%
Total Fund	\$ 1,041,752	\$ 17,964	\$ 158,482	\$ 883,270	15%
Rev/Exp*	\$ (112,692)	\$ 59,841	\$ 299,522		

*Any overages in these funds are covered by fund balance.

Fire

Fire Operations:

- Personnel completed **24** business inspections throughout the month.
- Members completed a combined **547** hours of training this month.
- The mutual aid agreement with Allegiance Ambulance resulted in no calls during March.
- Response times for March averaged **4 minutes 03 seconds** from receipt of call in dispatch to the first fire unit arriving on scene to assist.
- More than **18.5%** of emergency calls in March were received while our crews were already addressing another emergency in the City.
- FF/EMT's Tony Dryer and Jordan Bridges are doing well in Paramedic school. They will graduate in December 2022.
- Smoke alarms continue to be available to those who need them. There is no cost and FD personnel will install them.
- Vial of Life emergency medical information pouches are available at the fire station.
- Medication disposal pouches are also available at the fire station. The box is mounted on the wall in the lobby of the new fire station. Please help yourself.
- We have a wooden box set up in the fire station lobby to collect retired US and Texas flags.
- Calls in March 2022 were 22% more than calls in March 2021.
- Mutual aid given to other agencies was up 200% over March 2021.

Service Calls – Through March 31, 2022			
	Current Month	March 2021	FY2022 Total
Fire Calls	9	10	33
EMS/Major Accidents/ Rescues	113	76	587
Hazardous Conditions – No Fire	5	2	41
Public Assistance	17	17	100
Good Intent (No Service Rendered)	22	20	99
False Alarm	7	10	40
Severe Weather & Natural Disaster	0	0	0
Total Calls	173	135	900
Automatic / Mutual Aid			
	Current Month	March 2021	YTD Total
Aid Received	19	15	108
Aid Given	44	13	147

Fire Marshal:

- CO Inspections: 5
- Fire Alarm Inspections: 1
- Fire Sprinkler Inspections: 2
- School Inspections: NA
- Church Fire Inspections: NA
- Nursing Home Inspections: Complete for 2022
- Plan Reviews: 3
- Code Consults: 3
- Business Info Updates: In progress
- DRC Meetings: NA
- P&Z Meeting: NA
- Tarrant Co. Emergency Mgmt. Meeting: Held on 3/9. Attending drills at TCC and NCTCOG in April
- Building Walkthroughs: Advanced Chemical Logistics with all shifts
- NEFDA Haz-Mat Meeting: Attended virtual meeting; quarterly Haz Mat training held in Westlake
- Uniforms: Up to date for all employees except Blauer items on backorder
- SCBA: All units that can be updated have been done. FIT testing SCBA masks in April
- Training: Attended Arson Evidence Collection class in Sachse; Start Police Academy on 4/25 and graduate on 9/30
- Current Open Permits: 7321 Baker Blvd. Fire Alarm Communicator changeout

RICHLAND HILLS PUBLIC LIBRARY

MARCH • 2022



IMPACT

The library had a busy programming month with 103 people having their taxes done, a new monthly take home program *Richland Tea Tasters*, a Spring Break Scavenger Hunt and a Peeps Diorama Contest in addition to our regular Adult Book Club, Storytimes and Library Lab.

Library Director Chantele Hancock participated in the Mullendore Elementary Family Literacy Night.

Due to updated COVID protocols based on the latest information showing no fomite based transmission of the virus, we have restored many of the toys to the children's area and many families are enjoying extra play time at again at the library.

KEY FACTS (LAST YEAR)

- 1280 Visitors (1072)
- 3531 Items checked out (2,603)
- 1229 Questions answered (940)
- 453 Program Attendance (514)
- 268 Computer sessions (203)

Month of March 2022

Department Narrative of Significant Actions, Results, and Pending items:

	Current Month # Cleared	Current Month \$ Amt Cleared	YTD Number	YTD Dollar Amount
Warrant Service by Marshal in office				
Turned self in	3	\$ 1,346.00	3	\$ 1,346.00
Attorney bonds	0		17	\$ 7,338.60
Returned for Officer correction	0		4	\$ 1,285.00
Unable to locate - bad info	0		48	\$ 15,847.15
Paid/payment plan	15	\$ 6,746.40	64	\$ 28,312.96
Deceased	0		3	\$ 975.00
Cleared-Found Incarcerated	5	\$ 1,579.00	11	\$ 4,192.00
Warrant Service by Marshal in field				
Arrests - transfer to jail	2	\$ 952.00	2	\$ 952.00
Payment plan rather than jailed	0	\$ -		
Attorney bonds rather than jailed	0	\$ -		
Paid rather than jailed	3	\$ 1,380.73	3	\$ 1,380.73
Warrant Service - Other				
Time Served	59	\$ 20,229.30	235	\$ 90,150.95
Arrested by other agencies	78	\$ 30,484.70	284	\$ 113,500.95
Paid by defendant	2	\$ 1,170.70	11	\$ 5,509.76
Released due to medical reasons	2	\$ 637.10	14	\$ 6,067.11
Attorney bonds	5	\$ 2,400.13	14	\$ 6,683.63
Prisoner Transfers				
Number of defendants transferred	2	\$ 1,586.20	2	1586
Total hours spent on transfers	2	\$ -	2	
Total miles driven on transfers	46	\$ -	46	
Teletype - time serve/plea/court date	15	\$ 5,436.00	90	\$ 41,897.75
Other Duties				
Bank detail	13		56	
Traffic stops	0		0	
Insurance verifications	3		50	
Vehicles inspected	0		6	
Bailiff hours	10		46	
Training	4		4	
Serve summons - School	23		23	
Serve summons - Animal Control	0		0	
Serve summons - Code Enforcement	3		3	
Serve summons - Police	0		0	
Officer corrections on citations	9		78	
Returned FTA notices	26		171	

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

Citation Summary		
	Current Month	YTD Total
Violations Filed	188	1026
Completed Cases– Paid Fine & Before Judge	166	629
Other Completed - Dismissed deferred, DSC, proof, compliance, by Judge or Prosecutor, plea & bar, void	63	360
Number of Warrants Issued	87	758
Number of Warrants Cleared	116	465
Number of Outstanding Warrants	76	567
Value of Outstanding Warrants	\$27,755.55	\$258,039.21
Total Fees Collected	\$45,877.00	\$190,259.71

Police

- Officer Jake Johnson was sworn in on March 2, 2022 and began his field training program.
- Neighborhood Crime Watch Block Captain meeting was held March 8, 2022 at the Police Department.
- Administrative Services Manager, Jennifer Hilburn, attended the International Association of Chiefs of Police Safety & Wellness Symposium in Atlanta, Georgia. The symposium focused on tactics for resilience and mental wellness education for sworn and non-sworn employees of public safety.
- New certified police recruits, Olga Russell and Aaron Scott began the mini academy on Monday, March 28, 2022.

Service Calls		
	Current Month	YTD Total
Total Calls for Service (CFS)	1787	5629
Calls for Service	426	1090
Field Generated CFS	1361	4539
Proactive Policing (Included in Officer Generated CFS)		
Traffic Stops-Spillman	207	705
Violations issued	124	374
Warnings issued	182	702
Traffic stops resulting in an arrest	18	62
Crime Prevention CFS	341	1039
Business Checks CFS	393	1604
Arrests	48	149
Family Violence-included above	4	8
DWI Arrests-included above	6	20
Priority-1 Total Response Time		
Priority-1 Officer Response Time	4m04s	

NOTES:

Part 1 Offenses		
	Current Month	YTD Total
Total Violent Crime Offenses	14	29
Murder	0	0
Rape	3	4

Robbery	0	0
Aggravated Assault	0	3
Simple Assault	11	22
Total Property Crime Offenses	17	38
Burglary	1	3
Business	1	3

Residential	0	0
BMV	6	13
Larceny (Theft)	9	20
Auto Theft	1	2
Part -1 Offenses Cleared	13	23
Clearance Rate %	41.94%	34.33%
Stolen Property Reported	\$31,407	\$49,955
Stolen Property Recovered	\$0	\$14,049

NOTES:

Sex Assaults (Rape) – There was an increase this month due to recent out cries made by family members related to old offenses. One incident related to inappropriate relationship between educator (Teacher Aide) and student. There have been zero reports of unknown offender relationships in these offenses. Two cases have been cleared by arrest.

Simple Assault – Increase in family violence offenses this month (9 out of 12). One assault related to homeless camp discovered near Creek Trail Park. Offender was identified and arrested. In response to this homeless camp the police department, code enforcement and public works collaborated to remove the camp from the area.

Traffic Accidents

	Current Month	YTD Total
Crash Reports	16	34
Accidents-Major	12	16
Accidents-Minor	10	30

NOTES: Accidents increased this month in both categories.

Records

	Current Month	YTD Total
Sex Offender Registrations	1	5
Open Records Requests	57	144

Property & Evidence

	Current Month	YTD Total
Pieces of Property Received	71	229
Items Taken to Lab for Narcotics Testing	6	20
Items Taken to Lab for Blood Alcohol Content	6	12
Crime Scene Call Outs (Richland Hills)	2	7
Crime Scene Call Outs (Haltom City)	0	2

Criminal Investigations

	Current Month	YTD Total
New Assigned Cases	179	354
Total Warrants Issued	12	25
Misdemeanor Arrest Warrant	4	12

Felony Arrest Warrant	7	11
Search Warrant	1	2
Charges Filed with TCDA	22	50
New Emergency Protective Orders	4	5

NOTES: Emergency protective orders increased which coincides with the increase in assaults.

ANIMAL SERVICES

- VaxShack cancelled the rescue only surgery day due to inclement weather.
- VaxShack public surgery day was a huge success completing over 50 surgeries.
- The next Public & Shot Clinic day is scheduled for April 28, 2022.

Service Calls		
	Current Month	YTD Total
Total Dispatched Calls	40	113
Impounds		
	Current Month	YTD Total
DOGS	30	53
CATS	5	18
OTHER THAN DOGS/CATS	0	0
TOTAL	35	70
NOTES:		
Incidents by Type		
	Current Month	YTD Total
ANIMALS AT LARGE	16	44
AGGRESSIVE ANIMAL	1	1
ANIMAL COMPLAINTS	22	66
INJURED ANIMALS	1	2
TOTAL	40	113
NOTES:		
Swine at Large – large swine running loose in the 3100 block of Crites. The Police Department responded, and residents were able to secure the swine back in the rear of the residence. Owners received citation for Swine within the City Limits and Animal at Large. Follow-ups were conducted to ensure the swine was removed.		
Injured Animal – large dog was hit by a vehicle and pinned underneath. The Police Department and ACO responded. PD was able to lift the vehicle with a jack and ACO retrieved the dog and transported it for care to the after-hours animal hospital.		
Bite Reports		
	Current Month	YTD Total
ANIMAL BITES	0	3
SHELTER QUARANTINE	0	1
HOME QUARANTINE	0	1
SUBMISSION TO AUSTIN	0	1
UNABLE TO LOCATE	0	0

NOTES:

Animal bite incident reported at Penny Paws Animal Clinic on March 3, 2022, as required by State Law to notify their local shelter of any bites via fax. Feline, who was up to date on her rabies vaccination, bit the clinic technician. No action required by the city and is not included in the animal bite data collected for the shelter. There is no investigation to be completed by our animal control staff.

Dispositioned Animals

	Current Month	YTD Total
DOGS ADOPTED	16	31
CATS ADOPTED	6	16
RETURNED TO OWNER/YARD	6	12
TRANSFERRED/RESCUED	2	2
EUTHANIZED/LOST/DIED IN CARE	1	3

NOTES:

Adoptions increased significantly in the month of March.

City License / Citations Issued

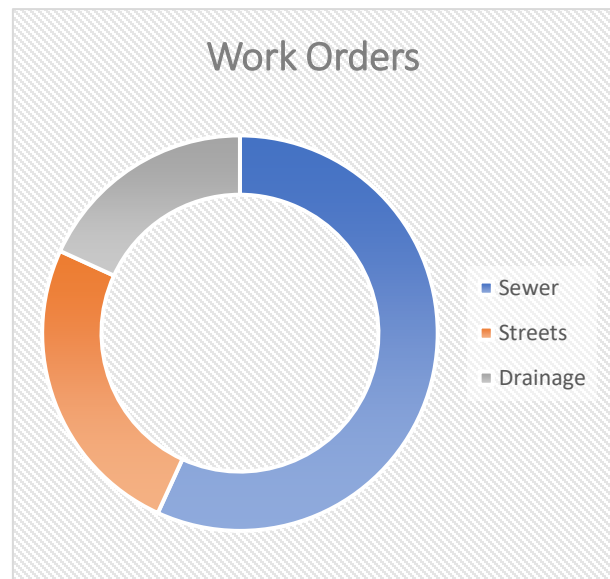
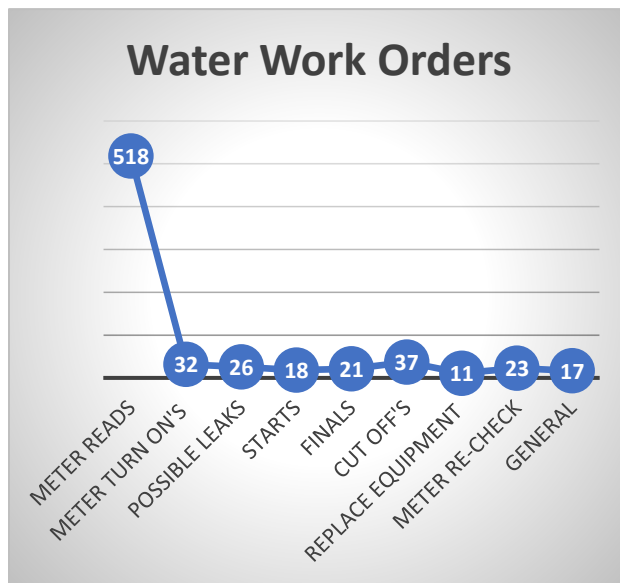
	Current Month	YTD Total
CITY LICENSE ISSUED	17	19
CITATIONS ISSUED	7	20

NOTES:

Citations increased this month for violations.

Public Works

	Water	Sewer	Streets	Drainage
# of Work Orders	703	25	11	8

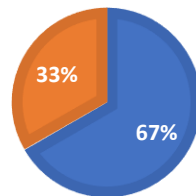


	Line Locates
Non-Emergency	110
Emergency	18

	After Hours Calls
Water	7
Sewer	4

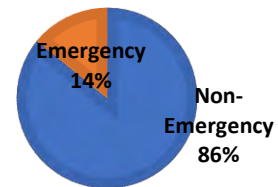
AFTER HOURS

Water Sewer



LINE LOCATES

Non-Emergency Emergency



Water Main Breaks	3
Sewer Cleaning (monthly maintenance)	3100 Feet of city sewer like jetted and cleaned

		Man Hours
Water Maintenance	Water main breaks, citywide meter reading, work orders, SCADA, water sampling/testing, equipment replacement	481
Sewer Maintenance	Camera & Jetted sewer lines, sewer repairs, work orders, manhole inspections, sewer line inspections.	84
Street Maintenance	Barricade placement/removal, patrolled city for issues, pothole repairs, work orders	53
Drainage Maintenance	Clean drainage ditches, work orders, storm drain/inlet inspections & clean up.	22