

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
AUGUST 22, 2022
CITY HALL, 3200 DIANA DRIVE**

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

CITY COUNCIL WORK SESSION – 6:00 PM

- 1. Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**
2. Budget Overview: Special Revenue and Debt Service Funds
3. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

A. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of minutes from the August 8, 2022 City Council Regular Meeting
- B. Consider approval of Resolution 563-22 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2022 Rate Review Mechanism Filing

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

- A. None

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- A. Consider Ordinance 1456-22 amending the Municipal Fee Schedule

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

- A. None

6. OTHER ITEMS FOR CONSIDERATION

- A. Consider approval and adoption of the proposed FY 2023 Public Safety Step Plan

7. REPORTS & DISCUSSIONS

- A. Street Improvement Projects
- B. Gumwood Drive Update
- C. July Department Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that *"a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed."*)

The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An “item of community interest” includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 18th day of August 2022 by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Wells

Lindsay Wells
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 22, 2022

Subject: FY 2023 Budget Overview: Special Revenue and Debt Service Funds

Agenda Item:

FY 2023 Budget Overview: Special Revenue and Debt Service Funds

Background Information:

Staff will present an overview of the proposed FY 2023 Special Revenue and Debt Service Funds.

Financial Considerations:

The proposed FY 2023 Annual Budget will go into effect on October 1, 2022 if approved by City Council.

Legal Review:

N/A

Board/Citizen Input:

The proposed FY 2023 Annual Budget will be presented in Work Sessions on August 8, 2022 and August 22, 2022. Public Hearings will be held on September 12, 2022 and September 26, 2022 with final approval and adoption occurring September 26, 2022.

Attachments:

None

Council Action Requested:

Discussion Item Only

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: August 22, 2022

Subject: Minutes from the August 8, 2022 Regular City Council Meeting

Agenda Item:

Approval of minutes from the August 8, 2022 Regular City Council Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

August 8, 2022 Draft Minutes

Council Action Requested:

Motion to approve the minutes from the August 8, 2022 Regular City Council Meeting

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
AUGUST 8, 2022
MINUTES**

Roll Call:

Council present

Edward Lopez, Mayor
Curtis A. Bergthold, Mayor Pro Tem
Douglas Knowlton, Place 1
Travis Malone, Place 2

Council absent

Javier Alvarez, Place 4
G.W. Estep, Place 5 (via Zoom, left the meeting at 6:54 p.m.)

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary
James Donovan, City Attorney

CITY COUNCIL WORK SESSION – 6:02 PM

- 1. Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

None.

2. FY 2023 Budget Overview: General Fund and Utility Fund

City Manager Candice Edmondson presented an overview of the General Fund FY 2023 proposed budget. She advised that the proposed budget is based on an ad valorem tax rate of \$0.538885, which is a 3.5 percent reduction from FY 2022, and includes a proposed five percent pay increase for civilian personnel and a 2 STEP (six percent total) pay increase for public safety personnel. The General Fund is the largest and most flexible fund with an expected revenue of \$8.41 million in FY 2023 and funds the majority of city operations and services and comes from sales tax, ad valorem tax, franchise tax, service charges, licenses and permits, and miscellaneous other revenues.

Ms. Edmondson provided a breakdown of General Fund expenditures by department and explained the changes including items such as a new City website, staffing changes, and inflationary changes for goods and services such as gasoline, vehicle maintenance, and uniforms.

Discussion ensued regarding a Strategic Initiative Fund to fund one-time projects such as upgrades to Council Chambers, The Link Fund to replace the gym floor, and proposed salary increases.

FY 2023 General Fund Summary:

Beginning Fund Balance:	\$4,442,373
Ending Fund Balance:	\$2,501,080
90 Day Reserve Requirement:	\$2,071,002
Amount Over/(Under) Reserve:	\$430,076

Next, City Manager Edmondson presented the proposed Utility Fund FY 2023 proposed budget. The Utility Fund is an Enterprise Fund with an expected revenue of \$7.87 million in FY 2023 and receives revenue from water and wastewater sales. She advised of highlights included in the budget such as a salary overlap for the Public Works Director position to allow retiring Director of Neighborhood Services Scott Mitchell to train his replacement. The City hopes to have a new Public Works Director on board some time in October or November 2022.

FY 2023 Water/Wastewater Fund Summary:

Beginning (Unrestricted) Net Position:	\$1,000,000
Transfers Out:	\$2,616,370
Ending (Unrestricted) Net Position:	\$1,715,987
Amount Over/(Under) Reserve:	\$900,383

3. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

None.

Mayor Lopez adjourned the work session at 6:54 p.m.

REGULAR SESSION – Mayor Lopez Called to Order – Time 7:00 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE – Mayor Lopez

PRESENTATIONS

1A. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

Joyce Fiaccone, 3800 Labadie Drive, Richland Hills, requested a community bulletin board for residents to learn about events and bid notices for city projects.

CONSENT AGENDA

2A. Approve minutes from the July 25, 2022 City Council Regular Meeting.

2B. Approved Resolution 561-22, supporting a Municipal Setting Designation (MSD) application for Modern Geosciences, LLC, on behalf of Sylvania Industrial Park, to the Texas Commission on Environmental Quality for the property located at 3201 North Sylvania Avenue, Fort Worth, Texas.

Item 2B was removed from the Consent Agenda for separate discussion and consideration.

2C. Approved an Interlocal Cooperation Agreement between the cities of Burleson, Decatur, Haltom City, Haslet, Keller, Richland Hills, Roanoke, Saginaw, Watauga, the Benbrook Library District, and the Forest Hill Library District for reciprocal lending of library materials.

2D. Approved Landscape Maintenance Agreement between the City of Richland Hills and the Texas Department of Transportation for maintenance of the Green Ribbon landscape project along SH 183

Motion: Motion was made by Councilmember Malone and seconded by Councilmember Knowlton to approve the consent agenda (Agenda Items 2A, 2C, and 2D.)

Motion carried by a vote of 3-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. None.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

2B. Approved Resolution 561-22, supporting a Municipal Setting Designation (MSD) application for Modern Geosciences, LLC, on behalf of Sylvania Industrial Park, to the Texas Commission on Environmental Quality for the property located at 3201 North Sylvania Avenue, Fort Worth, Texas.

Item 2B was removed from the Consent Agenda for separate discussion and consideration.

Discussion ensued regarding the Municipal Setting Designation negatively affecting Big Fossil Creek.

Director of Neighborhood Services Scott Mitchell confirmed that Big Fossil Creek nor any other waterways or parks will be affected by the MSD.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Malone to approve Resolution 561-22, supporting a Municipal Setting Designation (MSD) application from Modern Geosciences, LLC, on behalf of Sylvania Industrial Park, to the Texas Commission on Environmental Quality for the property located at 3201 North Sylvania Avenue, Fort Worth, Texas.

Motion carried by a vote of 3-0.

4A. Approved Ordinance 1455-22, amending Section 91-100 “Screening and Fencing” of Chapter 91, Article I “Screening and Fencing Ordinance” of the Richland Hills City Code to include regulations for fencing in areas adjacent to city designated parks.

Assistant to the City Manager Logan Thatcher presented the item to the City Council and advised that Ordinance 1455-22 amends the City’s Code of Ordinances to include regulations for fencing in areas adjacent to the City’s parks and on City property. The current ordinance designates city property as nonresidential and requires masonry or replicating masonry as an allowed material. Ordinance 1455-22 adds language that is specific to city parks to enable screening and fencing materials that will compliment open space and park development.

Joyce Fiaccone, 3800 Labadie Drive, Richland Hills, inquired about fencing along Creek Trail as well as the hike and bike trails.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Knowlton to approve Ordinance 1455-22, amending Section 91-100 “Screening and Fencing” of Chapter 91, Article I “Screening and Fencing Ordinance” of the Richland Hills City Code to include regulations for fencing in areas adjacent to city designated parks.

Motion carried by a vote of 3-0.

4B. Approved Resolution 562-22 authorizing the City of Richland Hills to enter into a Performance Guarantee Contract with Performance Services of Texas, Inc. for acquisition and installation of an advanced water meter infrastructure system and to enter into a Public Property Finance Act Lease Purchase Agreement with First Security Finance, Inc. to finance the project and designating the City Manager as an authorized signer for all agreements.

City Manager Candice Edmondson provided background information regarding Resolution 562-22 and advised that on April 11, 2022, the City Council authorized the City Manager to proceed with an investment grade water meter audit with Performance Services, Inc. (PSI). PSI presented the results of the investment grade audit to City Council on June 13, 2022.

With implementation of an Advanced Metering Infrastructure System, PSI's scope of work will include:

- Turnkey replacement of 3,113 existing mechanical meters with new, metal ultrasonic Badger E-series meters (142 meters do not need to be replaced)
- Addition of Badger Orion cellular endpoints on new and existing meters (3,255 total)
- Replacement of up to 900 meter boxes (includes matching composite lid)
- Replacement of up to 300 additional lids (for damaged existing lids)
- Drilling of existing composite lids that do not need replacement
- Leveling existing boxes to ground level as needed
- Collection of data on service line material as required per EPA Revised Lead and Copper Rule guidance
- Implementation of a customer portal for real time water usage information

Based on the project timeline included in the contract, installation of the new smart water meters should begin in January 2023 and be completed by the end of July 2023.

Discussion ensued regarding the replacement schedule, notifying the residents, and hardware.

Performance Services, Inc. (PSI) Consultant Ira Nicodemus advised that, due to continuing supply chain issues, PSI recommends ordering all meters and hardware prior to any installation so the project can be completely in a timely manner. He confirmed that they will notify residents and neighborhoods prior to any installation and stated that any metal salvaged from the old water meter will be given back to the City to sell or repurpose.

Joyce Fiaccone, 3800 Labadie Drive, Richland Hills, expressed concern regarding the possibility of the antenna sticking out of the new meter boxes being damaged and the homeowners liability. She also expressed concern regarding increased water bills.

Mr. Nicodemus advised that the antenna only protrude less than half an inch above the box and will most likely be below the grass line. Additionally, he stated that water bills may increase due to greater accuracy over the current system.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Malone to approve Resolution 562-22 authorizing the City of Richland Hills to enter into a Performance Guarantee Contract with Performance Services of Texas, Inc. for acquisition and installation of an advanced water meter infrastructure system and to enter into a Public Property Finance Act Lease Purchase Agreement with First Security Finance, Inc. to finance the project and designating the City Manager as an authorized signer for all agreements.

Motion carried by a vote of 3-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS**5A. Approved extension of Agreement for Use of Hotel Motel Revenue between the City of Richland Hills and CN Churchill II LLC and CN Churchill III LLC**

City Manager Candice Edmondson provided a brief overview of the proposed extension of an agreement for the use of Hotel Motel Revenue between the City of Richland Hills and CN Churchill II LLC and CN Churchill III LLC and advised that the City entered into an agreement on October 19, 2019 with CN Churchill II LLC and CN Churchill III LLC, represented by Sanjiv Melwani, who own and operate the La Quinta Inn & Suites and Fairfield Inn & Suites in Richland Hills.

Per the agreement, the City may provide a single Tax Revenue Grant in the amount of \$55,000 payable to the Companies and to be used solely for marketing purposes. The Companies requested the grant funds soon after executing the agreement but have not requested the funds since. On June 28, 2022, Mr. Melwani sent an email to the City Manager requesting the payment of grant funds for both FY 2022 and FY 2023. In reviewing the terms of the agreement, the City Manager noticed that the agreement had expired. City Council will need to approve an extension of the agreement before the Companies can receive payment of the grant funds.

Owner Sanjiv Melwani, 643 NE Loop 820, Hurst, expressed his appreciation to the City Council for their consideration of the extension of the agreement and stated that he considers the City a partner. He explained that the COVID-19 pandemic in 2020 put their plans for marketing on hold and they were trying to survive. Additionally, he explained why their address is listed in Hurst and how it makes it easier for his guests to find them but he is proud to have his business in Richland Hills.

Mayor Lopez stated that the City Council recently approved new branding for the City and requested that the new logo and branding be used in their marketing materials.

Motion: Motion was made by Councilmember Knowlton and seconded by Mayor Pro Tem Bergthold to approve extension of Agreement for Use of Hotel Motel Revenue between the City of Richland Hills and CN Churchill II LLC and CN Churchill III LLC for one year for FY 2022 and FY 2023 in the amount of \$55,000 per year.

Motion carried by a vote of 3-0.

OTHER ITEMS FOR CONSIDERATION**6A. Approved and adopted the 2022 Certified Tax Roll (Fiscal Year 2023/Tax Year 2022)**

Finance Director Patricia Albrecht presented the 2022 Certified Tax Roll to be levied October 1, 2022 (Fiscal Year 2023), in the amount of \$791,107,294. There are outstanding properties under protest with the Appraisal Review Board with an estimated minimum taxable value of \$17,528,824 and incomplete accounts with an estimated

minimum taxable value of \$23,616,041 to be added to the certified total. These amounts equal a total of \$832,252,159 of projected assessed valuation and are the totals that are used to calculate the No-New-Revenue and Voter Approval tax rates. Included in the certified tax roll total is the TIF Zone (Baker Boulevard) incremental value of \$29,231,476.

A tax rate of \$0.538885 per \$100 valuation has been proposed by the governing body of the City of Richland Hills which represents a decrease of 3.5 percent over last fiscal year's tax rate and is the tax rate that will be used to budget ad valorem tax revenue projections.

PROPOSED TAX RATE	\$ 0.538885 per \$100
NO-NEW-REVENUE TAX RATE	\$ 0.517570 per \$100
VOTER-APPROVAL TAX RATE	\$ 0.540096 per \$100

The no-new-revenue tax rate is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for the City of Richland Hills from the same properties in both the 2020 tax year and the 2021 tax year.

Motion: Motion was made by Councilmember Malone and seconded by Mayor Pro Tem Bergthold to approve and adopt the 2022 Certified Tax Roll (Fiscal Year 2023/Tax Year 2022).

Motion carried by a vote of 3-0.

6B. Set proposed tax rate for Fiscal Year 2023 and public hearing date for tax rate adoption

Finance Director Patricia Albrecht advised that the City of Richland Hills' proposed tax rate for Fiscal Year 2023 is \$0.538885/\$100 which is lower than the current property tax rate of \$0.558551/\$100.

Tax Code 26.05(d), states: "The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the Voter-Approval Tax Rate or the No-New-Revenue Tax Rate calculated as provided by this chapter until the governing body has held a public hearing on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065."

PROPOSED TAX RATE	\$ 0.538885 per \$100
NO-NEW-REVENUE TAX RATE	\$ 0.517570 per \$100
VOTER-APPROVAL TAX RATE	\$ 0.540096 per \$100

The No-New-Revenue Rate is 3.96 percent lower than the proposed tax rate of \$0.538885.

The proposed tax rate public hearing is set to be held on September 12, 2022.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Knowlton to set the proposed Fiscal Year 2023 property tax rate at \$0.538885/\$100, which is effectively a 3.96 percent increase in the tax rate and set the public hearing on the tax rate for September 12, 2022.

Motion carried by a vote of 3-0.

REPORTS & DISCUSSIONS

7A. None.

COMMUNITY INTEREST ITEMS

8. Mayor Pro Tem Bergthold advised of several upcoming events:

- Tuesday, August 9, 2022, Richland Hills Literary Society, Richland Hills Public Library, 6:30 p.m.;
- Thursday, August 11, 2022,
 - o Senior Lunch Bunch and Bingo, The Link, 12:00 to 2:00 p.m.;
 - o Tarrant County Food Pantry, The Link Parking Lot, 5:30 p.m. to 7:00 p.m.;
- Thursday, August 16, 2022, Vision Board Workshop, Richland Hills Public Library, 6:30 p.m.;
- Every Thursday, Coffee Talk, Richland Hills Public Library, 10:00 to 11:30 a.m.;
- 1st and 3rd Thursday of the month, Storytime at the library, 6:30 p.m.;
- August 2022, National Clear the Shelter Event, free adoptions and free registrations for cats and dogs, Richland Hills Animal Shelter; and
- Tuesday, October 4, 2022, Annual Texas Night Out, see the website for more details on hosting a block party.

EXECUTIVE SESSION

9. Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None.

ADJOURNMENT

- 10.** A motion was made by Councilmember Malone and seconded by Mayor Pro Tem Bergthold to adjourn.

Motion carried by a vote of 3-0.

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 8:28 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Mayor

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 22, 2022

Subject: Negotiated Rate Settlement with Atmos

Agenda Item:

Consider approval of Resolution 563-22 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2022 Rate Review Mechanism Filing

Background Information:

Richland Hills, along with 181 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division ("Atmos Mid-Tex" or "Company"), is a member of the Atmos Cities Steering Committee ("ACSC"). In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process, referred to as Rate Review Mechanism ("RRM"), as a substitute for future filings under the GRIP statute.

Since 2007, there have been several modifications to the original RRM Tariff. The most recent iteration of an RRM Tariff was reflected in an ordinance adopted by ACSC members in 2018. On or about April 1, 2022, the Company filed a rate request pursuant to the RRM Tariff adopted by ACSC members. The Company claimed that its cost-of-service in a test year ending December 31, 2021, entitled it to additional system-wide revenues of \$141.3 million.

Application of the standards set forth in ACSC's RRM Tariff reduces the Company's request to \$115 million, \$83.26 million of which would be applicable to ACSC members. ACSC's consultants concluded that the system-wide deficiency under the RRM regime should be \$95.8 million instead of the claimed \$141.3 million.

ACSC's Executive Committee recommends a settlement at \$115 million. The Effective Date for new rates is October 1, 2022. ACSC members should take action approving the Resolution before September 30, 2022.

Rate Tariffs:

The Atmos generated rate tariffs attached to the Resolution will generate \$115 million in additional revenues. Atmos also prepared a Proof of Revenues supporting the settlement figures. ACSC consultants have agreed that Atmos' Proof of Revenues is accurate.

Bill Impact:

The impact of the settlement on average residential rates is an increase of \$4.60 on a monthly basis, or 6.7 percent. The increase for average commercial usage will be \$14.34 or 4.3 percent. Atmos provided bill impact comparisons containing these figures.

Summary of ACSC's Objection to the Utilities Code Section 104.301 GRIP Process:

ACSC strongly opposed the GRIP process because it constitutes piecemeal ratemaking by ignoring declining expenses and increasing revenues while rewarding the Company for increasing capital investment on an annual basis. The GRIP process does not allow any review of the reasonableness of capital investment and does not allow cities to participate in the Railroad Commission's review of annual GRIP filings or allow recovery of cities' rate case expenses. The Railroad Commission undertakes a mere administrative review of GRIP filings (instead of a full hearing) and rate increases go into effect without any material adjustments. In ACSC's view, the GRIP process unfairly raises customers' rates without any regulatory oversight. In contrast, the RRM process has allowed for a more comprehensive rate review and annual evaluation of expenses and revenues, as well as capital investment.

RRM Savings Over GRIP:

While residents outside municipal limits must pay rates governed by GRIP, there are some cities served by Atmos Mid-Tex that chose to remain under GRIP rather than adopt RRM. Additionally, the City of Dallas adopted a variation of RRM which is referred to as DARR. When new rates become effective on October 1, 2022, ACSC residents will maintain an economic monthly advantage over GRIP and DARR rates.

Comparison to Other Mid-Tex Rates (Residential)

	<u>Average Bill</u>	<u>Compared to RRM Cities</u>
RRM Cities:	\$73.22	-
DARR:	\$71.96	(\$1.26)
ATM Cities:	\$78.72	\$5.50
Environs:	\$78.53	\$5.31

Note: DARR rate is as filed 1/22/22. Also note that DARR uses a test year ending in September rather than December.

Conclusion:

The Legislature's GRIP process allowed gas utilities to receive annual rate increases associated with capital investments. The RRM process has proven to result in a more efficient and less costly (both from a consumer rate impact perspective and from a ratemaking perspective) than the GRIP process. Given Atmos Mid-Tex's claim that its historic cost of service should entitle it to recover \$141.3 million in additional system-wide revenues, the RRM settlement at \$115 million for ACSC Cities reflects substantial savings

to ACSC Cities. Settlement at \$115 million is fair and reasonable. The ACSC Executive Committee consisting of city employees of 18 ACSC members urges all ACSC members to pass the Resolution/Ordinance before September 30, 2022. New rates become effective October 1, 2022.

Financial Considerations:

N/A

Legal Review:

Legal Counsel with Lloyd Gosselink Rochelle & Townsend, P.C., who represent ACSC member cities, reviewed the 2022 RRM Resolution and attachments

Board/Citizen Input:

N/A

Attachments:

2022 RRM Average Bill Comparison
Resolution 563-22

Council Action Requested:

Motion to approve Resolution 563-22 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2022 Rate Review Mechanism Filing

ATMOS ENERGY CORP., MID-TEX DIVISION
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2021

Line No.						Current	Proposed	Change
1	Rate R @ 43.8 Ccf							
2	Customer charge					\$ 20.85		
3	Consumption charge	43.8	CCF	X \$ 0.27979	=	12.25		
4	Rider GCR Part A	43.8	CCF	X \$ 0.35744	=	15.66		
5	Rider GCR Part B	43.8	CCF	X \$ 0.35918	=	15.73		
6	Subtotal					\$ 64.49		
7	Rider FF & Rider TAX			X 0.06408	=	4.13		
8	Total					\$ 68.62		
9								
10	Customer charge						\$ 21.55	
11	Consumption charge	43.8	CCF	X \$ 0.36223	=	15.87		
12	Rider GCR Part A	43.8	CCF	X \$ 0.35744	=	15.66		
13	Rider GCR Part B	43.8	CCF	X \$ 0.35918	=	15.73		
14	Subtotal					\$ 68.81		
15	Rider FF & Rider TAX			X 0.06408	=	4.41		
16	Total					\$ 73.22	\$ 4.60	
17								6.71%
18								
19	Rate C @ 345.7 Ccf							
20	Customer charge					\$ 56.50		
21	Consumption charge	345.7	CCF	X \$ 0.12263	=	42.39		
22	Rider GCR Part A	345.7	CCF	X \$ 0.35744	=	123.56		
23	Rider GCR Part B	345.7	CCF	X \$ 0.26532	=	91.71		
24	Subtotal					\$ 314.16		
25	Rider FF & Rider TAX			X 0.06408	=	20.13		
26	Total					\$ 334.29		
27								
28	Customer charge						\$ 63.50	
29	Consumption charge	345.7	CCF	X \$ 0.14137	=	48.87		
30	Rider GCR Part A	345.7	CCF	X \$ 0.35744	=	123.56		
31	Rider GCR Part B	345.7	CCF	X \$ 0.26532	=	91.71		
32	Subtotal					\$ 327.64		
33	Rider FF & Rider TAX			X 0.06408	=	20.99		
34	Total					\$ 348.63	\$ 14.34	
35								4.29%

ATMOS ENERGY CORP., MID-TEX DIVISION
AVERAGE BILL COMPARISON - BASE RATES
TEST YEAR ENDING DECEMBER 31, 2021

Line No.						Current	Proposed	Change
36	Rate I @ 4278 MMBTU							
37	Customer charge					\$ 1,054.75		
38	Consumption charge	1,500	MMBTU	X \$ 0.4330	=	649.50		
39	Consumption charge	2,778	MMBTU	X \$ 0.3171	=	880.80		
40	Consumption charge	0	MMBTU	X \$ 0.0680	=	-		
41	Rider GCR Part A	4,278	MMBTU	X \$ 3.4906	=	14,931.86		
42	Rider GCR Part B	4,278	MMBTU	X \$ 0.5485	=	2,346.33		
43	Subtotal					\$ 19,863.24		
44	Rider FF & Rider TAX		\$ 19,863.24	X 0.06408	=	1,272.82		
45	Total					<u>\$ 21,136.06</u>		
46								
47	Customer charge						\$ 1,204.50	
48	Consumption charge	1,500	MMBTU	X \$ 0.4939	=		740.85	
49	Consumption charge	2,778	MMBTU	X \$ 0.3617	=		1,004.69	
50	Consumption charge	0	MMBTU	X \$ 0.0776	=		-	
51	Rider GCR Part A	4,278	MMBTU	X \$ 3.4906	=		14,931.86	
52	Rider GCR Part B	4,278	MMBTU	X \$ 0.5485	=		2,346.33	
53	Subtotal						\$ 20,228.23	
54	Rider FF & Rider TAX		\$ 20,228.23	X 0.06408	=		1,296.21	
55	Total						<u>\$ 21,524.44</u>	\$ 388.38
56								1.84%
57	Rate T @ 4278 MMBTU							
58	Customer charge					\$ 1,054.75		
59	Consumption charge	1,500	MMBTU	X \$ 0.4330	=	649.50		
60	Consumption charge	2,778	MMBTU	X \$ 0.3171	=	880.80		
61	Consumption charge	0	MMBTU	X \$ 0.0680	=	-		
62	Rider GCR Part B	4,278	MMBTU	X \$ 0.5485	=	2,346.33		
63	Subtotal					\$ 4,931.38		
64	Rider FF & Rider TAX		\$ 4,931.38	X 0.06408	=	316.00		
65	Total					<u>\$ 5,247.38</u>		
66								
67	Customer charge						\$ 1,204.50	
68	Consumption charge	1,500	MMBTU	X \$ 0.4939	=		740.85	
69	Consumption charge	2,778	MMBTU	X \$ 0.3617	=		1,004.69	
70	Consumption charge	0	MMBTU	X \$ 0.0776	=		-	
71	Rider GCR Part B	4,278	MMBTU	X \$ 0.5485	=		2,346.33	
72	Subtotal						\$ 5,296.37	
73	Rider FF & Rider TAX		\$ 5,296.37	X 0.06408	=		339.39	
74	Total						<u>\$ 5,635.76</u>	\$ 388.38
75								7.40%

RESOLUTION NO. 563-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2022 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST; APPROVING AN ATTACHMENT ESTABLISHING A BENCHMARK FOR PENSIONS AND RETIREE MEDICAL BENEFITS; REQUIRING THE COMPANY TO REIMBURSE ACSC’S REASONABLE RATEMAKING EXPENSES; DETERMINING THAT THIS RESOLUTION WAS PASSED IN ACCORDANCE WITH THE REQUIREMENTS OF THE TEXAS OPEN MEETINGS ACT; ADOPTING A SAVINGS CLAUSE; DECLARING AN EFFECTIVE DATE; AND REQUIRING DELIVERY OF THIS RESOLUTION TO THE COMPANY AND THE ACSC’S LEGAL COUNSEL.

WHEREAS, the City of Richland Hills, Texas (“City”) is a gas utility customer of Atmos Energy Corp., Mid-Tex Division (“Atmos Mid-Tex” or “Company”), and a regulatory authority with an interest in the rates, charges, and services of Atmos Mid-Tex; and

WHEREAS, the City is a member of the Atmos Cities Steering Committee (“ACSC”), a coalition of similarly-situated cities served by Atmos Mid-Tex (“ACSC Cities”) that have joined together to facilitate the review of, and response to, natural gas issues affecting rates charged in the Atmos Mid-Tex service area; and

WHEREAS, ACSC and the Company worked collaboratively to develop a Rate Review Mechanism (“RRM”) tariff that allows for an expedited rate review process by ACSC Cities as a substitute to the Gas Reliability Infrastructure Program (“GRIP”) process instituted by the Legislature, and that will establish rates for the ACSC Cities based on the system-wide cost of serving the Atmos Mid-Tex Division; and

WHEREAS, the current RRM tariff was adopted by the City in a rate ordinance in 2018; and

WHEREAS, on about April 1, 2022, Atmos Mid-Tex filed its 2022 RRM rate request with ACSC Cities based on a test year ending December 31, 2021; and

WHEREAS, ACSC coordinated its review of the Atmos Mid-Tex 2022 RRM filing through its Executive Committee, assisted by ACSC’s attorneys and consultants, to resolve issues identified in the Company’s RRM filing; and

WHEREAS, the Executive Committee, as well as ACSC's counsel and consultants, recommend that ACSC Cities approve an increase in base rates for Atmos Mid-Tex of \$115 million on a system-wide basis with an Effective Date of October 1, 2022; and

WHEREAS, ACSC agrees that Atmos' plant-in-service is reasonable; and

WHEREAS, with the exception of approved plant-in-service, ACSC is not foreclosed from future reasonableness evaluation of costs associated with incidents related to gas leaks; and

WHEREAS, the attached tariffs (**Attachment 1**) implementing new rates are consistent with the recommendation of the ACSC Executive Committee, are agreed to by the Company, and are just, reasonable, and in the public interest; and

WHEREAS, the settlement agreement sets a new benchmark for pensions and retiree medical benefits (**Attachment 2**); and

WHEREAS, the RRM Tariff contemplates reimbursement of ACSC's reasonable expenses associated with RRM applications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

Section 1.

The findings set forth in this Resolution are hereby in all things approved.

Section 2.

Without prejudice to future litigation of any issue identified by ACSC, the City Council finds that the settled amount of an increase in revenues of \$115 million on a system-wide basis represents a comprehensive settlement of gas utility rate issues affecting the rates, operations, and services offered by Atmos Mid-Tex within the municipal limits arising from Atmos Mid-Tex's 2022 RRM filing, is in the public interest, and is consistent with the City's authority under Section 103.001 of the Texas Utilities Code.

Section 3.

Despite finding Atmos Mid-Tex's plant-in-service to be reasonable, ACSC is not foreclosed in future cases from evaluating the reasonableness of costs associated with incidents involving leaks of natural gas.

Section 4.

The existing rates for natural gas service provided by Atmos Mid-Tex are unreasonable. The new tariffs attached hereto and incorporated herein as Attachment 1, are just and reasonable, and are designed to allow Atmos Mid-Tex to recover annually an additional \$115 on a system-wide basis, over the amount allowed under currently approved rates. Such tariffs are hereby adopted.

Section 5.

The ratemaking treatment for pensions and retiree medical benefits in Atmos Mid-Tex's next RRM filing shall be as set forth on Attachment 2, attached hereto and incorporated herein.

Section 6.

Atmos Mid-Tex shall reimburse the reasonable ratemaking expenses of the ACSC in processing the Company's 2022 RRM filing.

Section 7.

To the extent any resolution or ordinance previously adopted by the Council is inconsistent with this Resolution, it is hereby repealed.

Section 8.

The meeting at which this Resolution was approved was in all things conducted in strict compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Section 9.

If any one or more sections or clauses of this Resolution is adjudged to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, and the remaining provisions of the Resolution shall be interpreted as if the offending section or clause never existed.

Section 10.

Consistent with the City Ordinance that established the RRM process, this Resolution shall become effective from and after its passage with rates authorized by attached tariffs to be effective for bills rendered on or after October 1, 2022.

Section 11.

A copy of this Resolution shall be sent to Atmos Mid-Tex, care of Chris Felan, Vice President of Rates and Regulatory Affairs Mid-Tex Division, Atmos Energy Corporation, 5420 LBJ Freeway, Suite 1862, Dallas, Texas 75240, and to Thomas Brocato, General Counsel to ACSC, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701.

APPROVED AND ADOPTED at a regular called meeting of the Richland Hills City Council on August 22, 2022, by a vote of _____ ayes, _____ nays, and _____ abstentions.

APPROVED:

The Honorable Mayor Edward Lopez

ATTEST:

Lindsay Wells, City Secretary

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

Attachment A

RATE SCHEDULE:	R – RESIDENTIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable to Residential Customers for all natural gas provided at one Point of Delivery and measured through one meter.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 21.55 per month
Rider CEE Surcharge	\$ 0.05 per month ¹
Total Customer Charge	\$ 21.60 per month
Commodity Charge – All <u>Ccf</u>	\$0.36223 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2022.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	C – COMMERCIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable to Commercial Customers for all natural gas provided at one Point of Delivery and measured through one meter and to Industrial Customers with an average annual usage of less than 30,000 Ccf.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and Ccf charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Bill	\$ 63.50 per month
Rider CEE Surcharge	(\$ 0.01) per month ¹
Total Customer Charge	\$ 63.49 per month
Commodity Charge – All Ccf	\$ 0.14137 per Ccf

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Weather Normalization Adjustment: Plus or Minus an amount for weather normalization calculated in accordance with Rider WNA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

¹ Reference Rider CEE - Conservation and Energy Efficiency as approved in GUD 10170. Surcharge billing effective July 1, 2022.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable to Industrial Customers with a maximum daily usage (MDU) of less than 3,500 MMBtu per day for all natural gas provided at one Point of Delivery and measured through one meter. Service for Industrial Customers with an MDU equal to or greater than 3,500 MMBtu per day will be provided at Company's sole option and will require special contract arrangements between Company and Customer.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's monthly bill will be calculated by adding the following Customer and MMBtu charges to the amounts due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,204.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4939 per MMBtu
Next 3,500 MMBtu	\$ 0.3617 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0776 per MMBtu

Gas Cost Recovery: Plus an amount for gas costs and upstream transportation costs calculated in accordance with Part (a) and Part (b), respectively, of Rider GCR.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	I – INDUSTRIAL SALES	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Agreement

An Agreement for Gas Service may be required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate I, Customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Application

Applicable, in the event that Company has entered into a Transportation Agreement, to a customer directly connected to the Atmos Energy Corp., Mid-Tex Division Distribution System (Customer) for the transportation of all natural gas supplied by Customer or Customer's agent at one Point of Delivery for use in Customer's facility.

Type of Service

Where service of the type desired by Customer is not already available at the Point of Delivery, additional charges and special contract arrangements between Company and Customer may be required prior to service being furnished.

Monthly Rate

Customer's bill will be calculated by adding the following Customer and MMBtu charges to the amounts and quantities due under the riders listed below:

Charge	Amount
Customer Charge per Meter	\$ 1,204.50 per month
First 0 MMBtu to 1,500 MMBtu	\$ 0.4939 per MMBtu
Next 3,500 MMBtu	\$ 0.3617 per MMBtu
All MMBtu over 5,000 MMBtu	\$ 0.0776 per MMBtu

Upstream Transportation Cost Recovery: Plus an amount for upstream transportation costs in accordance with Part (b) of Rider GCR.

Retention Adjustment: Plus a quantity of gas as calculated in accordance with Rider RA.

Franchise Fee Adjustment: Plus an amount for franchise fees calculated in accordance with Rider FF. Rider FF is only applicable to customers inside the corporate limits of any incorporated municipality.

Tax Adjustment: Plus an amount for tax calculated in accordance with Rider TAX.

Surcharges: Plus an amount for surcharges calculated in accordance with the applicable rider(s).

Imbalance Fees

All fees charged to Customer under this Rate Schedule will be charged based on the quantities determined under the applicable Transportation Agreement and quantities will not be aggregated for any Customer with multiple Transportation Agreements for the purposes of such fees.

Monthly Imbalance Fees

Customer shall pay Company the greater of (i) \$0.10 per MMBtu, or (ii) 150% of the difference per MMBtu between the highest and lowest "midpoint" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" during such month, for the MMBtu of Customer's monthly Cumulative Imbalance, as defined in the applicable Transportation Agreement, at the end of each month that exceeds 10% of Customer's receipt quantities for the month.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RATE SCHEDULE:	T – TRANSPORTATION	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Curtailment Overpull Fee

Upon notification by Company of an event of curtailment or interruption of Customer's deliveries, Customer will, for each MMBtu delivered in excess of the stated level of curtailment or interruption, pay Company 200% of the midpoint price for the Katy point listed in *Platts Gas Daily* published for the applicable Gas Day in the table entitled "Daily Price Survey."

Replacement Index

In the event the "midpoint" or "common" price for the Katy point listed in *Platts Gas Daily* in the table entitled "Daily Price Survey" is no longer published, Company will calculate the applicable imbalance fees utilizing a daily price index recognized as authoritative by the natural gas industry and most closely approximating the applicable index.

Agreement

A transportation agreement is required.

Notice

Service hereunder and the rates for services provided are subject to the orders of regulatory bodies having jurisdiction and to the Company's Tariff for Gas Service.

Special Conditions

In order to receive service under Rate T, customer must have the type of meter required by Company. Customer must pay Company all costs associated with the acquisition and installation of the meter.

**MID-TEX DIVISION
ATMOS ENERGY CORPORATION**

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Provisions for Adjustment

The Commodity Charge per Ccf (100 cubic feet) for gas service set forth in any Rate Schedules utilized by the cities of the Mid-Tex Division service area for determining normalized winter period revenues shall be adjusted by an amount hereinafter described, which amount is referred to as the "Weather Normalization Adjustment." The Weather Normalization Adjustment shall apply to all temperature sensitive residential and commercial bills based on meters read during the revenue months of November through April. The five regional weather stations are Abilene, Austin, Dallas, Waco, and Wichita Falls.

Computation of Weather Normalization Adjustment

The Weather Normalization Adjustment Factor shall be computed to the nearest one-hundredth cent per Ccf by the following formula:

$$WNAF_i = R_i \frac{(HSF_i \times (NDD-ADD))}{(BL_i + (HSF_i \times ADD))}$$

Where

- i = any particular Rate Schedule or billing classification within any such particular Rate Schedule that contains more than one billing classification
- $WNAF_i$ = Weather Normalization Adjustment Factor for the i^{th} rate schedule or classification expressed in cents per Ccf
- R_i = Commodity Charge rate of temperature sensitive sales for the i^{th} schedule or classification.
- HSF_i = heat sensitive factor for the i^{th} schedule or classification divided by the average bill count in that class
- NDD = billing cycle normal heating degree days calculated as the simple ten-year average of actual heating degree days.
- ADD = billing cycle actual heating degree days.
- BL_i = base load sales for the i^{th} schedule or classification divided by the average bill count in that class

The Weather Normalization Adjustment for the j th customer in i th rate schedule is computed as:

$$WNA_i = WNAF_i \times q_{ij}$$

Where q_{ij} is the relevant sales quantity for the j th customer in i th rate schedule.

MID-TEX DIVISION
ATMOS ENERGY CORPORATION

RIDER:	WNA – WEATHER NORMALIZATION ADJUSTMENT	
APPLICABLE TO:	ALL CUSTOMERS IN THE MID-TEX DIVISION UNDER THE RRM TARIFF	
EFFECTIVE DATE:	Bills Rendered on or after 10/01/2022	

Base Use/Heat Use Factors

Weather Station	<u>Residential</u>		<u>Commercial</u>	
	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>	Base use <u>Ccf</u>	Heat use <u>Ccf/HDD</u>
Abilene	10.58	0.1422	88.85	0.6666
Austin	9.90	0.1372	233.56	0.7819
Dallas	14.17	0.1938	186.38	0.9394
Waco	10.07	0.1308	140.10	0.7170
Wichita Falls	11.43	0.1398	131.57	0.5610

Weather Normalization Adjustment (WNA) Report

On or before June 1 of each year, the company posts on its website at atmosenergy.com/mtx-wna, in Excel format, a *Weather Normalization Adjustment (WNA) Report* to show how the company calculated its WNAs factor during the preceding winter season. Additionally, on or before June 1 of each year, the company files one hard copy and an Excel version of the *WNA Report* with the Railroad Commission of Texas' Gas Services Division, addressed to the Director of that Division.

Attachment B

**ATMOS ENERGY CORP., MID-TEX DIVISION
PENSIONS AND RETIREE MEDICAL BENEFITS FOR CITIES APPROVAL
TEST YEAR ENDING DECEMBER 31, 2021**

Line No.	Description	Shared Services		Mid-Tex Direct			Adjustment Total
		Pension Account Plan	Post-Employment Benefit Plan	Pension Account Plan	Supplemental Executive Benefit Plan	Post-Employment Benefit Plan	
	(a)	(b)	(c)	(d)	(e)	(f)	(g)
	Proposed Benefits Benchmark - Fiscal Year 2022 Willis Towers Watson						
1	Report as adjusted (1) (2) (3)	\$ 1,715,323	\$ 982,708	\$ 3,137,022	\$ 313,319	\$ (341,412)	
2	Allocation to Mid-Tex	44.72%	44.72%	76.88%	100.00%	76.88%	
3	Proposed Benefits Benchmark Costs Allocated to Mid-Tex (Ln 1 x Ln 2)	\$ 767,038	\$ 439,436	\$ 2,411,882	\$ 313,319	\$ (262,493)	
4	O&M and Capital Allocation Factor	100.00%	100.00%	100.00%	100.00%	100.00%	
5	Proposed Benefits Benchmark Costs to Approve (Ln 3 x Ln 4) (3)	\$ 767,038	\$ 439,436	\$ 2,411,882	\$ 313,319	\$ (262,493)	\$ 3,669,182
6							
7							
8	Summary of Costs to Approve (1):						
9							
10	O&M Expense Factor (WP_F-2.3, Ln 2)	79.88%	79.88%	38.60%	11.00%	38.60%	
11							
12							
13	Total Pension Account Plan	\$ 612,700		\$ 931,100			\$ 1,543,800
14	Total Post-Employment Benefit Plan		\$ 351,016			\$ (101,335)	249,681
15	Total Supplemental Executive Benefit Plan				\$ 34,465		34,465
16	Total (Ln 13 + Ln 14 + Ln 15)	\$ 612,700	\$ 351,016	\$ 931,100	\$ 34,465	\$ (101,335)	\$ 1,827,946

Notes:

1. Studies not applicable to Mid-Tex or Shared Services are omitted.

2. Mid-Tex is proposing that the Fiscal Year 2022 Willis Towers Watson actuarial amounts shown on WP_F-2.3 and WP_F-2.3.1, be approved by the RRM Cities as the benchmark amounts to be used to calculate the regulatory asset or liability for future periods. The benchmark amount approved by the RRM Cities for future periods includes only the expense amount.

20 The amount attributable to capital is recorded to utility plant through the overhead process as described in the CAM.

21 3. SSU amounts exclude cost centers which do not allocate to Mid-Tex for rate making purposes.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 22, 2022

Subject: Amendments to Municipal Fee Schedule

Agenda Item:

Consider Ordinance 1456-22 amending the Municipal Fee Schedule

Background Information:

As part of the annual budget process, staff reviews the City's Municipal Fee Schedule and identifies amendments for Council consideration. For FY 2023, staff is proposing to increase fees for Link Memberships and Indoor Room Rentals. Currently, The Link still has the same fees for memberships since the Grand Opening in April of 2017. The Link has offered sales at different times but has not increased the price for memberships. The Link will also be increasing services available to members. Those new services will include the new indoor playground, eSports and gaming opportunities, as well as inclusive group exercise classes.

The fee changes will not be active until after The Link's New Year's sale, so current members or others can purchase one more year at the current price. Additionally, The Link will not be changing any active members fees. The changes will only be for new or renewed memberships.

While indoor rental fees were increased a couple of years ago, they were only to differentiate between peak (weekend) and non-peak (weekday) pricing. Staff is proposing a change in philosophy to increase pricing by doing away with after-hours fees. These changes would go into effect on October 1, 2022 with any new rental.

The proposed fee changes will offer a more inclusive pricing schedule without adding on some additional fees as is currently done. It will also help part time staff convey a simpler price structure to potential members and guests.

Proposed Fee Schedule Amendments

Link Memberships:

	<u>Annual</u>		<u>Monthly</u>	
	From	To	From	To
<u>Residents</u>				
Children (5-13)	\$100	\$130	\$10	\$13
Teen (14-18)	\$150	\$180	\$15	\$18
Adults (18-54)	\$250	\$280	\$25	\$28
Seniors (55+)	\$150	\$180	\$15	\$18
Senior Couple (55+)	\$250	\$300	\$25	\$30
Family	\$420	\$480	\$42	\$48
<u>Non-Residents</u>				
Children (5-13)	\$120	\$150	\$12	\$15
Teen (14-18)	\$180	\$210	\$18	\$21
Adults (18-54)	\$300	\$330	\$30	\$33
Seniors (55+)	\$180	\$210	\$18	\$21
Senior Couple (55+)	\$300	\$350	\$30	\$35
Family	\$500	\$550	\$50	\$55

Link Rentals:

Peak times are currently described as Friday evening and Saturday and Sunday after noon. Staff is proposing a change to all day Friday through Sunday. Changes to fees would be for Peak times only.

	From	To
1 Community Room (per hour)	\$55	\$65
2 Community Rooms (per hour)	\$100	\$120
3 Community Rooms (per hour)	\$140	\$175
Kitchen (per day)	\$50	\$65
Gymnasium (per hour)	\$50	\$65
Half Court (per hour)	\$30	\$40

Financial Considerations:

The proposed Membership fee amendments will go into effect after The Link's New Year's sale and the proposed Indoor Room Rental fee amendments will go into effect on October 1, 2022 if approved by City Council.

Legal Review:

The City Attorney has reviewed the Ordinance

Board/Citizen Input:

N/A

Attachments:

Ordinance No. 1456-22
FY 2023 Municipal Fee Schedule

Council Action Requested:

Motion to approve Ordinance No. 1456-22 amending the Municipal Fee Schedule

ORDINANCE NO. 1456-22

AN ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS REVISING AND UPDATING FEES, AND AMENDING THE FEE SCHEDULE CONTAINED IN THE CODE OF ORDINANCES, CITY OF RICHLAND HILLS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council deems it advisable and necessary to revise the City Code to update the fees in order to recoup costs incurred by the City in performing municipal functions.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1. AMENDMENT OF FEE SCHEDULE

Appendix A of the Code of Ordinances, City of Richland Hills, is hereby amended in its entirety and replaced with the Municipal Fee Schedule FY 2023 attached hereto as **Exhibit A** and incorporated herein for all purposes.

SECTION 2. PROVISIONS CUMULATIVE

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Richland Hills, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 3. PROVISIONS SEVERABLE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by

the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 4.
PUBLICATION IN BOOK OR PAMPHLET FORM**

The City Secretary of the City of Richland Hills is hereby authorized to publish this Ordinance and the exhibits to this Ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this Ordinance and the exhibits to this Ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

**SECTION 5.
EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

APPROVED AND ADOPTED at a regular meeting of the Richland Hills City Council on August 22, 2022, by a vote of _____ ayes, _____ nays, and _____ abstentions.

APPROVED:

THE HONORABLE MAYOR EDWARD LOPEZ

ATTEST:

LINDSAY WELLS, CITY SECRETARY

APPROVED AS TO FORM:

JAMES DONOVAN, CITY ATTORNEY

City of Richland Hills



Municipal Fee Schedule

FY 2023



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Chapter 2. Administration

Code Section:	Description:	Fee:
2-151	Standard Size Copy Paper (8 1/2" x 14")	\$0.10
	Annual Budget Copies	\$2.50
	Nonstandard Size Paper Copy - Paper Copy Per Page (larger than 8 1/2"x14)	\$0.50
	Compact Disc (CD)	\$1.00
	Digital Video Disc (DVD)	\$3.00



Chapter 6. Animals

Code Section	Description	Fee
6-147	Vaccination fee (per vaccination)	\$25.00
6-148	Registration fees: annual registration for dog or cat not sterilized	\$25.00
	Registration fees: annual registration for dog or cat sterilized	\$10.00
6-166	Guard dog registrations	\$50.00
6-186	Dangerous dog – registration	\$150.00 Annually
	Boarding fee per night	\$10.00
6-187	Quarantine fee for bite animals	\$20.00 Per Night
	Quarantine fee for bite animals: out of jurisdiction	\$25.00 Per Night
Impoundment Fee		
6-218	Class A - Dogs and Cats Altered – First impoundment	\$25.00
	Class A – Dogs and Cats Altered - Second impoundment	\$35.00
	Class A - Dogs and Cats Altered – Third impoundment	\$45.00
	Class A - Dogs and Cats Altered – Fourth impoundment	\$55.00
	Class A - Dogs and Cats Not sterilized – First impoundment	\$45.00
	Class A Dogs and Cats Not sterilized – Second impoundment	\$60.00
	Class A - Dogs and Cats Not sterilized – Third impoundment	\$75.00
	Class A - Dogs and Cats – Not sterilized – Fourth impoundment	\$100.00
	Class B Small Livestock – Any small livestock impounded and held by the city will be subject to the following	
	Class B – Small livestock – First impound in 12 months	\$30.00
	Class B – Small livestock – Second impound in 12 months	\$40.00
	Class B - Small livestock – Third impound in 12 months	\$50.00
	Class B – Small livestock – Fourth impound in 12 months	\$60.00
	The fee of any small livestock impounded and held by any other state, county, municipal or private entity shall be imposed at the discretion of that entity.	
	Class C – Large Livestock – Any large livestock impounded and held by the city will be subject to the following:	
	Class C – Large Livestock – First impound in 12 months	\$30.00
	Class C – Large Livestock – Second impound in 12 months	\$40.00
	Class C – Large Livestock – Third impound in 12 months	\$50.00
	Class C – Large Livestock – Fourth impound in 12 months	\$60.00



Surrender		
	Dogs & Cats Surrender fee	\$25.00
	Livestock Surrender fee	\$75.00
	Rabies Analysis Surrender fee	\$65.00
Adoption		
6-220(b)(4)	Adoption fee for dogs (includes s/n, rabies immunization, dewormer, microchip)	\$100.00
6-220(b)(5)	Adoption fee for cats (includes s/n, rabies immunization, dewormer)	\$80.00
	Veteran, Senior, Active Military	\$0.00
Other		
	Live Traps - Deposit	\$50.00

Chapter 14. Buildings and Building Regulations

Building Permit Fees	
Residential Building Permit	
New Construction/Additions	\$50.00 + \$1.00 per square foot of all floor area of new construction/addition (Includes fees for any mechanical, electrical, and plumbing work associated with construction.)
Remodel/Renovations Any construction or renovation to an existing structure that includes alterations to the plumbing, electrical, mechanical or structural elements of the building	\$25.00 + \$0.80 per square foot of all floor area of remodeled/renovated space (Includes fees for any mechanical, electrical, and plumbing work associated with construction.)
Commercial Building Permit	
Total Valuation of Construction – Shall comply with the provisions set forth in Section 108.3 (Building permit valuations) of the 2012 International Building Code.	
\$1.00 to \$500.00	\$50.00
\$501.00 to \$2,000.00	\$50.00 for the first \$500.00, plus \$4.00 for each additional \$100.00, or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$100.00 for the first \$2,000.00 plus \$18.00 for each additional \$1,000.00, or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$500.00 for the first \$25,000.00 plus \$13.00 for each additional \$1,000.00, or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$900.00 for the first \$50,000.00 plus \$9.00 for each additional \$1,000.00, or fraction thereof, up to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,300.00 for the first \$100,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, up to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,000.00 for the first \$500,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, up to and including \$1,000,000.00
Greater than \$1,000,001.00	\$7,000.00 for the first \$1,000,000.00 plus \$5.00 for each additional \$1,000.00, or fraction thereof



Mechanical, Electrical, and Plumbing Permits	
Contractor Registration	\$100.00 Annually (Plumbing & Electrical Exempt)
Electrical, plumbing, mechanical, and irrigation contractors must present a current TDLR license complying with provisions set forth by Section 14-35	

Commercial Trade Permits	
Total Valuation of Construction – shall comply with the provisions set forth in Section 108.3 (Building permit valuations) of the 2012 International Building Code.	
\$1.00 to \$500.00	\$100.00
\$501.00 to \$2,000.00	\$100.00 for the first \$500.00, plus \$3.00 for each additional \$100.00, or fraction thereof, up to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$200.00 for the first \$2,000.00 plus \$14.00 for each additional \$1,000.00, or fraction thereof, up to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$400.00 for the first \$25,000.00 plus \$10.00 for each additional \$1,000.00, or fraction thereof, up to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$600.00 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, up to and including \$100,000.00

Residential Trade Permit	
Electrical (Single Trade)	\$100.00
Mechanical (Single Trade)	\$100.00
Plumbing (Single Trade)	\$100.00
Irrigation (Single Trade)	\$100.00

Other Building Permits and Fess	
Accessory Structures	\$50.00 base fee + \$0.25 per square foot
Additional plan review required by changes, additions, or revisions to approved plans	\$60.00 per hour with a minimum of two (2) hours or the total hourly cost to the City of Richland Hills, whichever is greater.
Annual Registration and Inspection – Boarding House, Garage Apartment, Guest House	\$150
Carport, Canopy, Patio Covers	\$150.00
Certificate of Occupancy	\$100.00
Clean and Show Inspection	\$80.00
Concrete Flatwork (patios, sidewalks, curbs, driveways)	\$50.00
Demolition Permit – Commercial	\$100.00
Demolition Permit – Residential	\$50.00
Driveway Approach	\$50.00
Fence – Commercial	Based on valuation
Fence - Residential	\$25.00
Foundation/Retaining Walls	\$150.00
Garage Sale Permit	\$10.00
Gas Test	\$80.00



Inspections (not otherwise specified)	\$60.00 per hour with a minimum of two (2) hours or the total hourly cost to the City of Richland Hills, whichever is greater.
Inspections (outside of normal business hours)	\$60.00 per hour with a minimum of two (2) hours or the total hourly cost to the City of Richland Hills, whichever is greater.
Irrigation System Plan Review and Inspection	\$80.00
Non-Residential Registration & Inspection – Vacant Building	\$300.00
Parking Lots – New Construction	\$100.00
Parking Lots – Resurface/Overlay	\$50.00
Permit for Tent and Air-Supported Structures: Initial Permit	\$50.00
Permit for Tent and Air-Supported Structures: One-time Renewal	\$40.00
Permits (not otherwise specified)	\$80.00
Plan Review	65% of the building permit fee
Re-Inspection Fees	\$80.00
Residential Registration & Inspection – Vacant Building	\$100.00
Roof - Commercial	Based on valuation
Roof – Residential	\$50.00
Siding	\$150.00
Sign Permit (With Electric)	\$100.00
Sign Permit (Without Electric)	\$50.00
Solar Panels	\$200.00
Stop Work Order Penalty	Double Permit Fees
Swimming Pool (Above-ground)	\$175.00
Swimming Pool (In-ground)	Based on valuation
Swimming Pool, Hot Tub, or Spa Permit to Discharge Water	\$25.00
Swimming Pool/Spa Annual Permit (Commercial Only)	\$100.00
Temporary Certificate of Occupancy	\$50.00
Temporary Electric Release (90 day maximum)	\$80.00
Windows	\$150.00

Chapter 18. Businesses

Food Program Fee Schedule	
Food Store	
≤ 5,000 sqft.	\$200.00
> 5,000 sqft.	\$300.00
Food Service	
≤ 500 sqft.	\$100.00
> 500 ≤ 1,500 sqft.	\$150.00
> 1,500 ≤ 3,000 sqft.	\$200.00
> 3,000 ≤ 6,000 sqft.	\$250.00
> 6,000 sqft.	\$300.00
Child Care Food Service	\$150.00
Catering Operation	\$250.00



Food Court	\$200.00 per establishment
Adjunct Operation	
Food Service	\$150.00 per independent operation
Food Store ≤ 5,000 sq. ft.	\$150.00 per independent operation
Food Store > 5,000 sq. ft.	\$200.00 per independent operation
Commissary	
No Food Prep	\$100.00
With Food Prep	\$200.00
Plan Review	
≤ 500 sq. ft.	\$0.00
> 500 ≤ 3,000 sq. ft.	\$50.00
> 3,000 sq. ft.	\$100.00
Late Fee	
From 1-30 days	10% of the fee owed
From 31-60 days	20% of the fee owed
The late fee increases 10% for each 30-day block until the permit fee and the late fee is paid	
Permits that are more than 90 days overdue will be void and required to reapply	
Reinspection Fee	
Required Re-inspection	\$75.00

Other Business Fees		
Code Section	Description	Amount
18-101	Annual permit fee for Mobile Food Vendors	\$40.00
18-191	Annual permit fee for person, firm, corporation, organization, single agent, employee, or volunteer	\$35.00
	Annual permit for each additional agent, employee or volunteer	\$10.00
	Annual permit fee for person, corporation, firm or organization that sponsors or employs one or more minors as solicitors	\$50.00
18-235	Pawnbroker, Secondhand Dealer, or Junk Dealer License	\$100.00
18-296	Pool Hall License	\$100.00
18-463	Swimming Pool, Spa and/or interactive Water Feature Annual Permit	\$250.00
18-464	Public Pool, Spa, and/or Interactive Water Feature Construction or Remodeling Application (plan review and opening inspection)	\$150.00
18-465	Preoperational Inspection for a Public Pool, Spa and/or Interactive Water Feature (based on the number of filtration systems located at a single address)	\$250.00 each
	Swimming Pool, Spa, and/or Interactive Water Feature Inspection	\$75.00



Chapter 30. Emergency Services

Ambulance fees and charges	
ALS1 Emergency Base Rate	\$1,600.00
ALS1 Non-Emergency Base Rate	\$1,600.00
ALS Emergency Mileage	\$16.00
ALS Non-Emergency Mileage	\$16.00
ALS2 Emergency Base Rate	\$1,700.00
BLS Emergency Base Rate	\$1,450.00
1450BLS Non-Emergency Base Rate	\$1,450.00
BLS Mileage	\$16.00
BLS Non-Emergency Mileage	\$16.00
Ambulance Wait Time (30 min)	\$45.00
BLS Supplies – Routine Disposable	\$75.00
ALS Supplies – Routine Disposable	\$150.00
Extra Attend – 300+lbs Patient	\$75.00
Oxygen, Administration, Supplies	\$192.00
SCT Emergency Base Rate	\$1,875.00
Treatment/No-Transport	\$175.00

Chapter 34. Environment

Code Section	Description	Amount
34-55	Administrative fee for abatement of high grass or weeds by city	\$125.00
34-112	Administrative fee for abatement of unhealthy, unsightly, or unsanitary conditions by city	\$125.00
34-301	Seismic survey and oil and gas exploration permit (the greater of \$250.00 or \$0.25 per foot of cable extended across or along city rights-of-way, plus the anticipated cost of traffic control barricades and city police and public works personnel required if city forced and materials are used, as determined by the city)	\$250.00 or \$0.25 per foot



Chapter 38. Fire Prevention and Protection

Code Section: 38-92

Fire Code Permit Fees	Amount
Aerosol Products	\$40.00
Amusement Buildings/Park	\$40.00
Aviation Facilities	\$40.00
Battery Systems	\$40.00
Carnivals and Fairs	\$40.00
Cellulose Nitrate Film	\$40.00
Combustible Fibers	\$40.00
Compressed Gases	\$50.00
Covered Malls	\$50.00
Christmas Trees	\$10.00
Cryogenic Fluids	\$50.00

Dry Cleaning Operations	Amount
Non-flammable liquid use	\$40.00
Flammable or combustible liquid use	\$50.00
Exhibits and trade shows	\$40.00
Explosives	\$50.00
Fire Hydrant and Valves	\$20.00
Fireworks, use of outdoors	\$150.00

Flammable and combustible liquids	Amount
Pipeline Operations, Maintenance or excavation of	\$150.00
Storage of Class 1 liquids in safety cans	\$20.00
Storage of class II or class III liquids in portable containers	\$75.00
Use of underground tanks for the storage or dispensing of flammable or combustible liquids (per property)	\$150.00



Use of above ground tanks for the storage of dispensing of flammable or combustible liquids (per property)	\$150.00
Remove, abandon, place temporarily out of service flammable or combustible liquid tanks (per property)	\$50.00
Changing contents stored in flammable or combustible liquid tanks	\$50.00
Operation of refineries, distilleries, chemical plants or similar facilities	\$50.00
Stationary emergency power generators with class 1 or 11 flammable or combustible liquid tanks	\$50.00
Waste crankcase oil storage tanks	\$50.00
Floor finishing, use of flammable or combustible liquid materials	\$40.00
Fruit and crop ripening	\$40.00
Fumigation and thermal insecticide fogging	\$50.00
Hazardous production material facilities	\$50.00
High-piled storage	\$40.00
Hot work operations	\$40.00
Industrial ovens	\$40.00
Lumberyards and woodworking plants	\$40.00
Liquid or gas-fueled vehicles or equipment on display in assembly building (per vehicle)	\$10.00
Liquefied Petroleum Gas, Use Of:	
Portable Containers of 25 to 120 water gallon capacity (WGC)	\$50.00
Containers or Aggregate Exceeding:	
120 WGC up to 500 WGC	\$75.00
500 WGC up to 1,200 WGC	\$100.00
1,200 WGC up to 2,000 WGC	\$150.00
Magnesium Operations, use of	\$40.00
Miscellaneous Combustible Materials Storage	\$40.00



Open Burning	
Display fires, entertainment events (outdoors)	\$30.00
Warming fires or portable heating devices at construction sites, use of	\$30.00
Training fires (fire department use only)	No Charge
Trench burning (TCEQ approved system only)	\$500.00
Open flames and torches in assembly buildings	\$30.00
Open Flames and Candles	\$30.00
Parade floats, per float	\$10.00

Places of Assembly	
Places of assembly, greater than 50 less than 300 persons	\$30.00
Places of assembly, greater than 300 persons	\$40.00
*Churches, Schools exempt of fees	
Places of Assembly (temporary use, 30 days max)	
Tents, use of	\$30.00
Circus or carnivals	\$30.00
Exhibitions or trade shows, use of booths	\$30.00
Outdoor stage shows or converts	\$30.00
Pyrotechnic special events, use of indoors	\$50.00
Pyroxylin plastics	\$40.00
Refrigeration equipment	\$40.00
Repair garages and motor fuel-dispensing facilities	\$40.00
Roofing asphalt or tar kettles, use of (per property)	\$25.00
Rooftop and ground-level heliports	\$50.00
Spraying and dipping operations	\$40.00
Storage of scrap tires and tire byproducts	\$40.00
Temporary membrane structures, tents and canopies	\$40.00
Tire re-building plants	\$40.00
Waste handling, junkyards	\$40.00



Wood products, chips, hogged materials, lumber and plywood	\$40.00
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Construction Related Permits: (Note: unless otherwise listed, all construction or installation fees are based on the building code fee schedule, which includes the total cost of materials and labor)

Fire alarm systems, installation of	N/A
Fire sprinkler systems, installation of	N/A
Fire hose or wet/dry standpipe systems installation of	N/A
Chemical extinguishing systems, installation of	N/A
Kitchen hoods and mechanical exhaust systems, installation of	N/A
Installation of security or privacy gates within emergency access easements or roadways	N/A
Installation of underground fuel storage tanks	N/A
Installation of LP-gas containers (total greater 25 WGC)	N/A
Fire Department plan review fee	Same fee schedule as set forth in building code
Maintenance of any fire protection or detection system which requires the alteration or modification to the original or existing system	\$25.00
Contractors registration fee, annual	\$50.00
Contractors renewal fee if made in January	\$25.00
Expired permit, late renewal penalty fee	\$25.00

Special Application Permits

Private agency fire safety inspection to secure certification or license	\$40.00
Speed bumps or humps located in marked fire lanes or emergency access easements (per property)	\$30.00
Security gates, per property annually	\$40.00
Multi-family dwelling inspections, fee per unit annually	\$5.00
Fire alarm test (witness)	\$30.00
Fixed fire protection system test (witness)	\$30.00
After hours fire inspection (outside of 8 am to 5 pm)	\$45.00



Reinspection fee (aggravated, after making third visit)	\$80.00
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Chapter 42. Floods

Code Section	Description	Amount
42-133	Permit fee for activities which may increase flooding	\$100.00

Chapter 48. Landscaping

Code Section	Description	Amount
48-52	Fee for landscaping variance	\$100.00
48-53	Fee for appeal regarding landscaping	\$100.00

Chapter 50. Law Enforcement

Code Section	Description	Amount
82-49	Accident Reports	\$6.00
	Incident Reports (Standard Page Size)	\$0.10
	Incident Reports (Nonstandard Page Size)	\$0.50
	CD for Reports	\$1.00 per disc
	DVD for Reports	\$3.00 per disc
	Labor Fee	\$15.00
50-161	Wrecker service license fee	\$10.00
	Recreational Street Use & Event Permit	\$25.00
Alarm Program		
30-90	Registration Fee - Residential	\$25.00
	Registration Fee – Commercial	\$100.00
	Renewal Fee – Residential	\$25.00
	Renewal Fee – Commercial	\$100.00



	Late Fee for Registration or Renewal	A one-time charge of \$10.00 will be charged if the renewal is not paid within 30 days from the invoice date or by the permit expiration date whichever is greater.
	False Alarm – No permit fee	\$50.00
	False Alarm – 1 st false alarm to 3 rd false alarm	No Fine
	False Alarm – 4 th false alarm to 5 th	\$50.00
	False Alarm – 6 th false alarm to 7 th	\$75.00
	False Alarm – 8 th false alarm to 9 th	\$100.00
	10 th False Alarm and more	\$100.00 each and police response is suspended.
	Non-Compliance (failure to respond as requested by Police Department)	\$50.00
	Response Time: If the time to respond is more than 30 minutes, false alarm will not be charged to the alarm user.	

Chapter 54. Municipal Court

Code Section	Description	Amount
54-1	Building security fee, per conviction	\$3.00
54-2	Technology fee	\$4.00

Chapter 66. Solid Waste

Code Section	Description	Amount
66-96	Curbside residential monthly customer service charge	\$11.09
	Backdoor residential	\$14.25
	Curbside residential monthly senior citizen service charge	\$9.99
	Backdoor residential monthly senior citizen service charge	\$13.35
	Commercial – Front Load	\$13.35
	Hand Collection Monthly	\$30.74



Pickups Per Week							
Container Size	1	2	3	4	5	6	Extra Pickups
2 yd.	\$46.36	\$73.31	\$102.82	\$130.66	\$160.18	\$189.69	\$15.18
3 yd.	\$62.75	\$84.38	\$147.93	\$192.19	\$233.10	\$281.56	\$17.76
4 yd.	\$85.05	\$140.71	\$198.05	\$255.40	\$312.74	\$375.12	\$23.67
6 yd.	\$101.14	\$186.33	\$237.98	\$324.99	\$411.68	\$481.76	\$35.50
8yd.	\$132.33	\$243.66	\$334.89	\$429.46	\$517.30	\$608.52	\$47.37
Note: 1. Containers with casters are \$6.00 extra a month 2. Containers with locks \$2.40 extra a month							

Commercial (temporary) Roll-off Containers				
Container Size	Delivery Fee	Daily Charge	Load Charge	Deposit
20 yd.	\$77.39	\$3.69	\$263.87	\$257.98
25 yd.	\$77.39	\$3.69	\$305.27	\$247.98
30 yd.	\$77.39	\$3.69	\$346.67	\$257.98
35 yd.	\$77.39	\$3.69	\$388.07	\$257.98
40 yd.	\$77.39	\$3.69	\$429.47	\$257.98

Chapter 70. Streets, Sidewalks, and Other Public Places

Code Section	Description	Amount
70-66	Manholes- Deposit	\$3.00
	Manholes- Minimum deposit	\$10.00
	Ditches and cuts – Deposit	\$3.00
	Ditches and cuts – Minimum deposit	\$10.00
70-86	Street abandonment processing	\$125.00

Road Damage Remediation Fee if Operator Using Piped Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	\$934,560.00	2,500,000	488.35	0.020%	\$187.00
7" Concrete	\$902,880.00	1,200,000	488.35	0.041%	\$370.00
6" Concrete	\$871,200.00	550,000	488.35	0.089%	\$775.00
6" HMAC	\$343,200.00	375,000	488.35	0.130%	\$446.00
2" HMAC over flex base	\$93,400.00	37,500	488.35	1.302%	\$1,216.00
6" Flex base with chip seal	\$63,360.00	600	488.35	81.40%	\$51,575.00



*Minimum charge \$5,000.00 per well regardless of whether the operator executes and files with the city a road damage repair agreement or such lesser amount of \$1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code

Road Damage Remediation Fee if Operator Using Hauled Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	\$934,560.00	2,500,000	1,336.05	0.053%	\$499.00
7" Concrete	\$902,880.00	1,200,000	1,336.05	0.111%	\$1,002.00
6" Concrete	\$871,200.00	550,000	1,336.05	0.243%	\$2,117.00
6" HMAc	\$343,200.00	375,000	1,336.05	0.356%	\$1,222.00
2" HMAc over flex base	\$93,400.00	37,500	1,336.05	3.563%	\$3,328.00
6" Flex base with chip seal	\$63,360.00	600	1,336.05	222.675%	\$141,087.00
* Minimum charge \$5,000.00 per well, or such lesser amount of \$1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code					

Code Section	Description
70-101	Road damage redemption fee for wells drilled outside the city for each permitted oil or gas well should be based on the following formula

Road Damage Remediation Fee if Operator Using Piped Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	\$934,560.00	2,500,000	488.35	0.020%	\$187.00
7" Concrete	\$902,880.00	1,200,000	488.35	0.041%	\$370.00
6" Concrete	\$871,200.00	550,000	488.35	0.089%	\$775.00
6" HMAc	\$343,200.00	375,000	488.35	0.130%	\$446.00
2" HMAc over flex base	\$93,400.00	37,500	488.35	1.302%	\$1,216.00



6" Flex base with chip seal	\$63,360.00	600	488.35	81.40%	\$51,575.00
*Minimum charge \$5,000.00 per well regardless of whether the operator executes and files with the city a road damage repair agreement or such lesser amount of \$1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code.					

Road Damage Remediation Fee if Operator Using Hauled Water					
Road Type	Construction Cost Cost/Lane Mile 2008	AASHTO Design Life (EASL's)	Consumptive Use (EASL's)	Consumptive Use (%)	Assessment Per Lane Mile
8" Concrete	\$934,560.00	2,500,000	1,336.05	0.053%	\$499.00
7" Concrete	\$902,880.00	1,200,000	1,336.05	0.111%	\$1,002.00
6" Concrete	\$871,200.00	550,000	1,336.05	0.243%	\$2,117.00
6" HMA	\$343,200.00	375,000	1,336.05	0.356%	\$1,222.00
2" HMA over flex base	\$93,400.00	37,500	1,336.05	3.563%	\$3,328.00
6" Flex base with chip seal	\$63,360.00	600	1,336.05	222.675%	\$141,087.00
* Minimum charge \$5,000.00 per well regardless of whether the operator executes and files with the city a road damage repair agreement or such lesser amount of \$1,500.00 per well or greater as determined by the City Council provided the City Council grants an exception as provided in Chapter 70 of the City Code					

Chapter 70. Library

Library Fines, Fees and Charges		
Code Section	Description	Amount
70-132	Copy Machine – Black and White (per copy)	\$0.15
	Copy Machine – Color Prints (per copy)	\$0.25
	Lost/Replacement Library Card	\$1.00
	Replacement cost of lost or damaged materials	Cost of item, plus \$3.00 processing fee

Chapter 70. Parks and Recreation

Rental of Municipal Park Pavilions		
Code Section	Description	Amount
70-162	Rental Security Deposit	\$100
	Resident (4 hour minimum)	\$32



	Resident Additional Hours	\$6 per hour
	Non-Resident (4 hour minimum)	\$40.00
	Non-Resident Additional Hours	\$8 per hour

Chapter 74. Subdivisions

Code Section	Description	Amount
74-34	Amended Plats	\$350
74-35	Replats	\$350
74-36	Vacated Plats	\$350
74-78	Preliminary Plats	\$250
74-103	Final Plats	\$350
74-104	Inspection Fee	4% of the actual cost of improvement
Recording Fees (Tarrant County)		
	24" x 36" Plats	\$64
	18" x 24" Plats	\$49
	Each additional page (i.e. tax certificates, extra plat page, etc.)	\$4

Chapter 86. Utilities

Code Section	
	Sewer Rates:
	The following sewer or wastewater charges shall be made to customers on the Richland Hills sewer system:
(1)	<i>Separately metered residential:</i> All residential customers with a single living unit supplied with water from one meter shall be charged the following sewer or wastewater charges for each meter service:
(a)	All residential customers with a single living unit who are supplied with sewer service shall be charged a monthly sewer base charge of \$33.35.
(b)	In addition to the monthly sewer or wastewater base charge, residential customers with a single living unit who are supplied with sewer service shall be charged a monthly excess sewer or wastewater volume charge of \$0.00215 for each gallon of total water used (and wastewater produced) in excess of 2,000 gallons (the amount included in the sewer or wastewater base charge).
(c)	For purposes of this calculation, the monthly water usage (and wastewater produced) shall be determined using the customer's average monthly water usage (and wastewater produced) during the preceding winter quarter months of December, January, and February. When no preceding winter average data are available from prior customer records, an estimated average monthly winter average volume of 10,000 gallons shall be used to calculate the monthly excess sewer or wastewater charge per residential unit.
86-111	(2) When two or more residential living units are supplied with water from one meter, the sewer or wastewater service shall be classified as multi-family residential sewer or wastewater



		service. Multi-family residential sewer or wastewater service customers shall be charged the following sewer or wastewater charges for each meter service:	
	(a)	A monthly sewer or wastewater base charge of \$33.35 (the monthly sewer or wastewater base charge for the standard ¾ inch water meter equivalent for a separately metered residential unit), multiplied by an occupancy factor of 80%, multiplied by the total number of multi-family residential units supplied by the meter.	
	(b)	In addition to the monthly base sewer or wastewater charge, multi-family residential customers who are supplied with sewer service shall be charged a monthly sewer or wastewater excess volume usage charge. Monthly sewer or wastewater excess volume charges will be assessed based on the number of adjusted residential units served by the meter. The number of "adjusted multi-family residential units" shall be the actual number of multi-family residential units served by the meter, multiplied by an occupancy factor of 80%, rounded up to the nearest whole number.	
	(c)	Each adjusted multi-family residential unit shall be assessed a sewer or wastewater excess volume charge each month calculated as follows:	
		1) The monthly winter average water volume or estimated sewer volume, used shall be divided by the number of adjusted multi-family residential units to determine the monthly volume usage per adjusted multi-family residential unit;	
		2) The monthly winter average water volume per adjusted multi-family residential unit shall then be reduced by 2,000 gallons (the amount of usage included in the base charge) to determine the excess sewer or wastewater usage per multi-family residential unit;	
		3) The total excess sewer or wastewater usage shall then be assessed at a rate of \$0.00215 for each gallon of total winter average water used (and wastewater produced) in excess of the first 2,000 gallons of volume usage included in the base charge;	
		4) The excess sewer or wastewater usage charge per unit shall then be multiplied by the adjusted multi-family residential units supplied water by the meter to obtain a total volume charge for winter average water usage for the meter.	
	(d)	For purposes of this calculation, the monthly winter average sewer or wastewater usage shall be determined using the customer's average monthly water usage (and wastewater produced) during the preceding winter quarter months of December, January and February. When no preceding winter average data are available from prior customer records, an estimated average monthly winter average volume of 10,000 gallons shall be used to calculate the monthly excess sewer or wastewater charge per multi-family residential unit.	
	(3)	The following sewer or wastewater charges shall be made to non-residential customers on the Richland Hills sewer system:	
	(a)	The monthly minimum sewer or wastewater base charge shall be \$38.50 for the first 2,000 gallons of actual water used (and wastewater produced) during the monthly billing period.	
	(b)	In addition to the monthly base charge, non-residential customers who are supplied with sewer service shall be charged a monthly excess sewer or wastewater volume usage charge of \$0.00335 for each gallon of total water used (and wastewater produced) over	



		the first 2,000 gallons of winter average water volume usage included in the base charge.	
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Code Section	Drainage (stormwater) utility fees	Amount
86-144	The monthly drainage (stormwater) utility fees for each residential dwelling unit, or ERU, as defined in the Stormwater Utility Ordinance, Article III of Chapter 86 of the City Code, shall be as follows for each fiscal year beginning October 1 st	\$13.50
	The monthly drainage (utility fees for the impervious area, on each non-residential parcel, measured in square feet (sf), as defined in the Stormwater Utility Ordinance, Article III of Chapter 86 of the City Code, shall be as follows for each fiscal year beginning October 1 st .	\$0.00519 per sf
	The drainage (stormwater) utility fee may be revised by the City Council by ordinance from time to time as permitted by law	

Gas Service Rates		
Code Section	Description	Amount
86-182	Residential – Customer charge	\$8.00
	Residential – All consumption, per Mcf	\$3.8301
	If the service period is less than 28 days in a month, the customer charge is \$0.2857 times the number of days of service. If the consumption contains a portion of an Mcf, a pro-rata portion of the per Mcf charge will be made.	
	Commercial – Customer charge	\$14.00
	First 20 Mcf	\$4.1150
	Next 30 Mcf	\$3.8150
	Over 50 Mcf	\$3.6650
	If the service period is less than 28 days in a month, the customer charge is \$0.50 times the number of days of service.	
	Bills are due and payable when rendered and must be paid within 15 days from the monthly billing date	
	Resident off-peak sales discount	An off-peak sales discount of \$0.25 per Mcf will apply to residential customers' volume purchased in excess of 8 Mcf for each of the billing months of May through October

Water Meter Setting Charges		
Code Section	Description	Amount
86-248	¾ inch tap	\$475.00
	1-inch tap	\$500.00
	1 ½ inch tap	\$900.00
	2-inch tap	\$1,025.00
	2" Compound Meter	\$2,325.00



The following water charges shall be assessed to customers on the Richland Hills water system	Separated Metered Residential		Meter Size	Demand Factor	Monthly Base Charge
	All residential customers with a single living unit supplied with water from one meter shall be charged the following water service charges for each meter service		5/8 -inch meter	0.67	\$14.37
			¾-inch meter	1.00	\$24.45
			1.0-inch meter	1.67	\$40.81
			1.5-inch meter	3.33	\$76.41
			2.0-inch meter	5.33	\$119.30
			3.0-inch meter	10.00	\$219.43
			4.0-inch meter	16.67	\$366.00

Code Section	Description		Amount
	(1)	A monthly excess water volume charge as calculated below, in addition to the monthly water base charge:	
	(a)	First 2,000 gallons minimum; per additional gallon	\$0.003
		2,001—4,000 gallons total, per additional gallon	\$0.00417
		4,001—10,000 gallons total, per additional gallon	\$0.00440
		10,001—20,000 gallons total, per additional gallon	\$0.006
		Over 20,000 gallons, per additional gallon	\$0.00603
	(2)	When two or more residential living units are supplied with water from one meter, the water service shall be classified as a multi-family residential service. A multi-family residential service customer shall be charged the following water service charges for each meter service:	
	(a)	A monthly water base charge of \$24.45 (the monthly water base charge for the standard ¾ inch water meter equivalent for a separately metered residential unit),	



			multiplied by an occupancy factor of 80%, multiplied by the total number of multi-family residential units supplied by the meter.	
		(b)	In addition to the monthly base charge, multi-family residential customers who are supplied with water service shall be charged a monthly excess water volume usage charge. Monthly excess water volume charges will be assessed based on the number of "adjusted multi-family residential units" served by the meter. The number of adjusted multi-family residential units shall be the actual number of multi-family residential units served by the meter multiplied by an occupancy factor of 80%, rounded up to the nearest whole number. Each adjusted multi-family residential unit shall be assessed an excess water volume charge each month, which charge shall be calculated as follows:	
		1)	The total monthly water volume as indicated on the meter shall be divided by the number of adjusted multi-family residential units to determine the monthly water volume consumed per adjusted multi-family residential unit;	
		2)	The monthly water volume consumed per adjusted multi-family residential unit shall be reduced by 2,000 gallons (the amount of usage included in the base charge) to determine the excess water volume usage;	
		3)	Excess water volume usage per adjusted multi-family residential unit shall be assessed according to the following table:	
			First 2,000 gallons minimum; per additional gallon	\$0.003
			2,001—4,000 gallons total, per additional gallon	\$0.00417
			4,001—10,000 gallons total, per additional gallon	\$0.00440
			10,001—20,000 gallons total, per additional gallon	\$0.006
			Over 20,000 gallons, per additional gallon	\$0.007
		4)	The total excess water volume usage charge per unit shall then be multiplied by the number of adjusted multi-family residential units supplied by the meter to obtain the total excess water volume charge charged to the customer.	
	(3)		The following water service charges shall be made to non-residential customers on the Richland Hills water system for each meter service:	
		(a)	A monthly water base charge based upon the size and capacity of the meter service (also known as meter equivalents, with a ¾ inch meter being the established standard), as provided in the following table:	

Meter Size —	Demand Factor —	Monthly Base Charge —
5/8 -inch meter	0.67	\$14.37
¾-inch meter	1.00	\$29.45



1.0-inch meter	1.67	\$40.81
1.5-inch meter	3.33	\$76.41
2.0-inch meter	5.33	\$120.00
3.0-inch meter	10.00	\$225.00
4.0-inch meter	16.67	\$375.00

Description	Amount
A monthly excess water service volume charge as calculated below, in addition to the monthly water base charge	
First 2,000 gallons minimum; per additional gallon	\$0.0025
2,001-4,000 gallons total, per additional gallon	\$0.00475
4,001-10,000 gallons total, per additional gallon	\$0.00525
10,001-20,000 gallons total, per additional gallon	\$0.006
Over 20,000 gallons, per additional gallon	\$0.00775

Impact Fees			
The effective and collected impact fee for water and wastewater schedule			
Meter Size	Equivalency Factor	Water Impact Fee	Wastewater Impact Fee
5/8" x 5/8" and 5/8" x 3/4"	1.00	\$1,758.00	\$1,044.00
3/4" x 3/4"	1.50	\$2,637.00	\$1,566.00
1"	2.50	\$4,396.00	\$2,609.00
1-1/2"	5.00	\$8,791.00	\$5,219.00
2"	8.00	\$14,066.00	\$8,350.00
3"	21.75	\$38,242.00	\$22,702.00
4"	37.50	\$65,934.00	\$39,141.00
6"	80.00	\$140,660.00	\$83,500.00



8"	140.00	\$246,155.00	\$146,125.00
10"	210.00	\$396,233.00	\$219,187.00

Other Fees and Charges	
Description	Amount
Activation Fee	\$6.00
Deposits – Residential Homeowners	\$50.00
Deposits – Residential Tenants	\$75.00
Deposits – Commercial Accounts	\$50.00, minimum to be adjusted after 90 days to be at least \$50.00 and up to an amount that is equal to the average monthly water bill over the 90-day period
Reconnect Service Charge for Cut-off Accounts	\$40.00
Additional Deposit for Delinquent Cut-Off Accounts (paid at time of reconnection)	\$15.00
Charge for Reconnection by Unauthorized Person	\$25.00
Charge for Checks Returned/ACH Returned by Bank	\$20.00
Meter Temper Fee	\$50.00
Construction Meter Deposit	\$2,000.00
Monthly Construction Meter Rental Fee	\$50.00

Chapter 90. Zoning

Code Section	Description	Amount
90-202(i)(7)(a)	Administrative fee for temporary sales	\$30.00
	Zoning Variance	\$300.00
	Zoning Special Exception	\$300.00
	Zoning Verification Letter	\$20.00
	Zoning Board of Adjustments	\$150.00
	Special Use Permit (SUP)	\$300.00
	Planned Development	\$300.00
	Site Plan	\$300.00
	Zoning Change	\$300.00

The Link

Memberships		
Resident Memberships		
	Annual	Monthly
Child (5-13 years old)	\$130.00	\$13.00
Teen (14-18 years old)	\$180.00	\$18.00
Adult (18-54 years old)	\$280.00	\$28.00
Senior (55+ years old)	\$180.00	\$18.00
Senior Couple	\$300.00	\$30.00
Family	\$480.00	\$48.00



Non-Resident Memberships		
	Annual	Monthly
Child (5-13 years old)	\$150.00	\$15.00
Teen (14-18 years old)	\$210.00	\$21.00
Adult (18-54 years old)	\$330.00	\$33.00
Senior (55+ years old)	\$210.00	\$21.00
Senior Couple	\$350.00	\$35.00
Family	\$550.00	\$55.00
Other Membership Fees		
	Amount	
Day Pass – Adult	\$8.00	
Day Pass – Senior/Teen/Child	\$5.00	
Bird's Nest	\$2.00	

Deposits and Discounts	
Rentals < \$200.00	\$0.00 Deposit
Rentals \$200-\$500.00	\$150.00 Deposit
> \$500.00	\$250.00 Deposit
Rental Discount for Members	10%
Rental Discounts for Non-Profits	20%

Room Rentals		
Description	Non-Peak Hourly Pricing	Peak Hourly Pricing*
1 Community Room	\$50.00	\$65.00
2 Community Rooms	\$90.00	\$120.00
3 Community Rooms	\$125.00	\$175.00
Link Training Room	\$25.00	\$25.00
Game Room	\$15.00	\$20.00
Annex Building	\$40.00	\$40.00
Bird's Nest	\$30.00	\$50.00
Group Ex	\$30.00	\$30.00
Gymnasium	\$50.00	\$65.00
Half Court	\$30.00	\$40.00
Kitchen (per day)	\$50.00	\$65.00

*** Peak hourly pricing occurs Friday – Sunday**

City Facility Rentals

Room Rentals		
Description	Amount	Peak Hourly Pricing
Administration Building Offices	\$15.00	\$15.00
Administration Building Conference Rooms	\$35.00	\$35.00



Community Events

Permits, Deposits and Rentals	
Description	Amount
Special Event Permit Fee	\$50.00
Events at City Facilities and Parks	
Rental Security Deposit	\$150.00
Resident Rental Fee	\$300.00
Non-Resident Rental Fee	\$360.00

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 22, 2022

Subject: FY 2023 Public Safety Step Plan

Agenda Item:

Consider approval and adoption of the proposed FY 2023 Public Safety Step Plan

Background Information:

On August 23, 2021 City Council adopted an Employee Compensation Plan and corresponding pay plans for civilian and public safety personnel. The Plan positions the City of Richland Hills at 90% (40th percentile) of the labor market average with a goal of targeting 100% (50th percentile) of the market average over time.

As cities have been developing their budgets for next fiscal year, information is being shared as to proposed pay changes for city personnel. Many cities in Richland Hills' labor market have already made or plan to make significant adjustments to public safety compensation. Based on proposed pay changes, the City's current salary schedules for public safety classifications would be trending -20% or more below the market for most ranks. In order to remain competitive in the market, staff is recommending that City Council consider increasing entry level pay across all public safety classifications to keep the City of Richland Hills within 90% of the labor market average.

A copy of the proposed FY 2023 Public Safety Step Plan is attached to this memo. The proposed pay plan is a condensed version of the current Public Safety Step Plan showing 5 steps instead of 10. Step 1 – Step 5 has been removed and Step 6 now becomes the new Step 1. This is an easy adjustment that allows the City to retain its current Step Plan schedule and move all public safety classifications within 90% of the market average.

Per the Compensation Plan recommendations, the City will be conducting a formal market survey in FY 2023 to assess pay across all positions. Any recommended adjustments to the civilian and public safety pay plans will be presented to City Council once the survey is completed.

Financial Considerations:

The proposed FY 2023 Budget includes the necessary adjustments to move public safety personnel on the new Step Plan equivalent to their time of service with the City of Richland

Hills. The total impact to the General Fund is \$260,376 and the total impact to the Crime Control and Prevention District Fund is \$68,334.

Future compensation plan adjustments will be considered on an annual basis during the budget process.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Current Public Safety Step Plan
Proposed FY 2023 Public Safety Step Plan

Council Action Requested:

Motion to approve and adopt the proposed FY 2023 Public Safety Step Plan

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Class 201 Firefighter EMT Police Officer Recruit	\$ 49,500	\$ 50,985	\$ 52,515	\$ 54,090	\$ 55,713	\$ 57,384	\$ 59,106	\$ 60,879	\$ 62,705	\$ 64,586
Class 211 Firefighter Paramedic Police Officer	\$ 52,861	\$ 54,447	\$ 56,080	\$ 57,763	\$ 59,496	\$ 61,280	\$ 63,119	\$ 65,012	\$ 66,963	\$ 68,972
Class 221 Fire Engineer	\$ 59,449	\$ 61,232	\$ 63,069	\$ 64,962	\$ 66,910	\$ 68,918	\$ 70,985	\$ 73,115	\$ 75,308	\$ 77,567
Class 231 Police Sergeant	\$ 69,414	\$ 71,496	\$ 73,641	\$ 75,851	\$ 78,126	\$ 80,470	\$ 82,884	\$ 85,370	\$ 87,932	\$ 90,570
Class 241 Fire Captain Police Lieutenant	\$ 74,919	\$ 77,167	\$ 79,482	\$ 81,866	\$ 84,322	\$ 86,852	\$ 89,457	\$ 92,141	\$ 94,905	\$ 97,752
Class 251 Fire Marshal Police Captain	\$ 85,989	\$ 88,569	\$ 91,226	\$ 93,963	\$ 96,781	\$ 99,685	\$ 102,675	\$ 105,756	\$ 108,928	\$ 112,196

PROPOSED STEP PLAN FY 2023

CURRENT STEP PLAN	6	7	8	9	10
PROPOSED	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
CLASS 201 FF/EMT POLICE RECRUIT	\$ 57,384	\$ 59,106	\$ 60,879	\$ 62,705	\$ 64,586
CLASS 211 FF/PARA POLICE OFFICER	\$ 61,280	\$ 63,118	\$ 65,012	\$ 66,962	\$ 68,971
CLASS 221 FIRE ENGINEER	\$ 68,918	\$ 70,986	\$ 73,115	\$ 75,309	\$ 77,568
CLASS 231 POLICE SGT	\$ 80,470	\$ 82,884	\$ 85,371	\$ 87,932	\$ 90,570
CLASS 241 FIRE CAPT. POLICE LT	\$ 86,852	\$ 89,458	\$ 92,141	\$ 94,906	\$ 97,753
CLASS 251 FIRE MARSHAL POLICE CAPT.	\$ 99,685	\$ 102,676	\$ 105,756	\$ 108,928	\$ 112,196

MOVE EVERYONE UP 5 STEPS

	Current Proposed Costs	Costs w/New STEP	Increase
POLICE	\$ 1,699,876	1,774,289	74,413
FIRE	\$ 1,940,493	2,126,456	185,963
TOTAL	\$ 3,640,369	\$ 3,900,745	260,376

TOTAL IMPACT TO GF \$ 260,376

	Current Proposed Costs	Costs w/New STEP	Increase
CCPD	\$ 829,696	\$ 898,030	\$ 68,334

TOTAL IMPACT TO CCPD \$ 68,334

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Scott Mitchell, Director of Neighborhood Services

Date: August 22, 2022

Subject: Street Improvement Projects

Agenda Item:

Street Improvement Projects

Background Information:

Staff will provide an update on the FY 2022 street improvement projects.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 22, 2022

Subject: Gumwood Drive Update

Agenda Item:

Gumwood Drive Update

Background Information:

Staff will provide an update on intersection improvements at Gumwood Drive and Handley Ederville Road.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: August 22, 2022

Subject: July Department Monthly Reports

Agenda Item:

July Department Monthly Reports

Background Information:

Attached are the monthly Department Reports. If you have any questions regarding the reports, please contact me or the appropriate Department Head.

Financial Considerations:

N/A

Board/Citizen Input:

N/A

Legal Review:

N/A

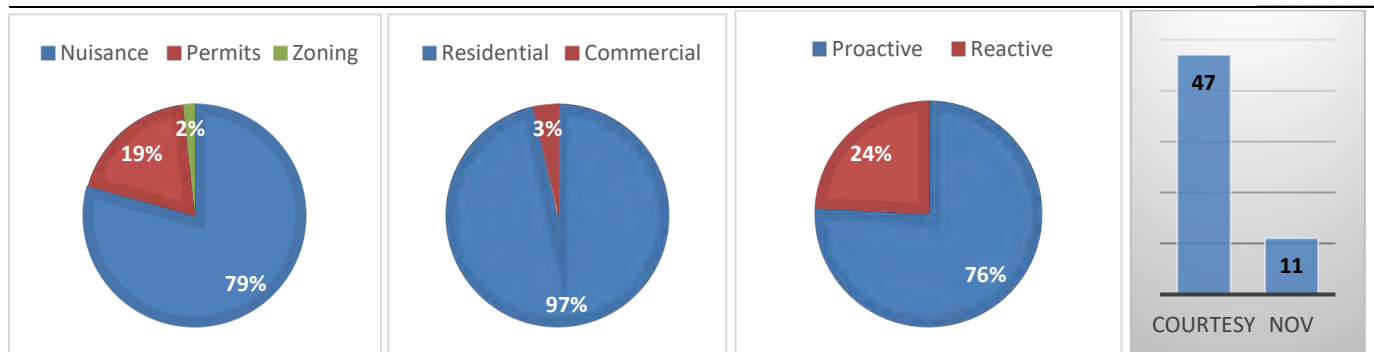
Attachments:

July Department Reports

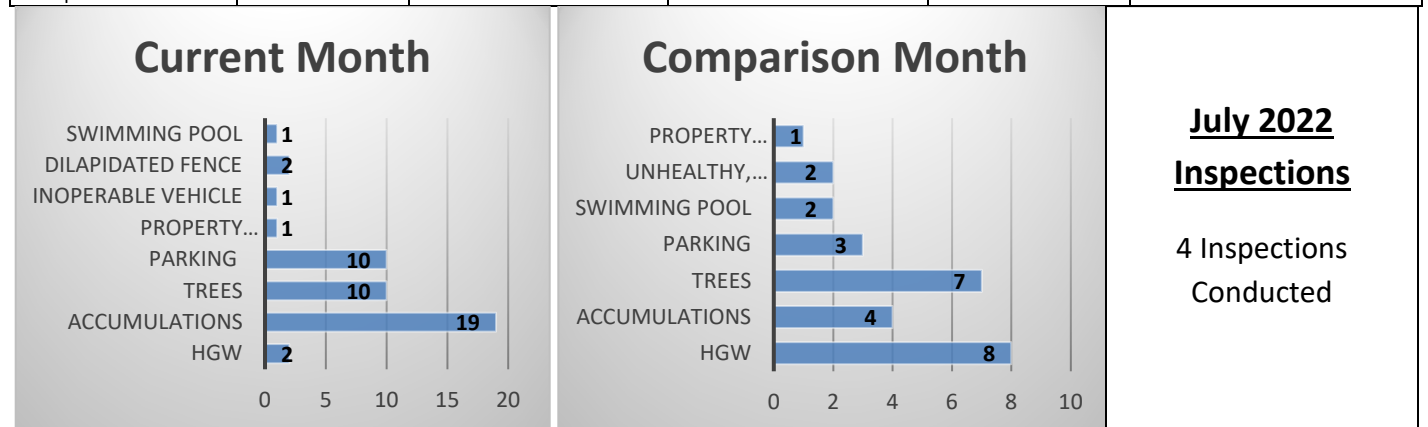
Council Action Requested:

No Council Action

Code Compliance



Current Month Violations					
	Notices Issued	Pending Compliance	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	46	23	23	0	0
Building Violations	0	0	0	0	0
Zoning Issues	1	0	1	0	0
Permit Violations	11	2	9	0	0
Fiscal Year Totals	714	200	514	21	1
Previous Fiscal Year Comparison	1242	403	839	24	1

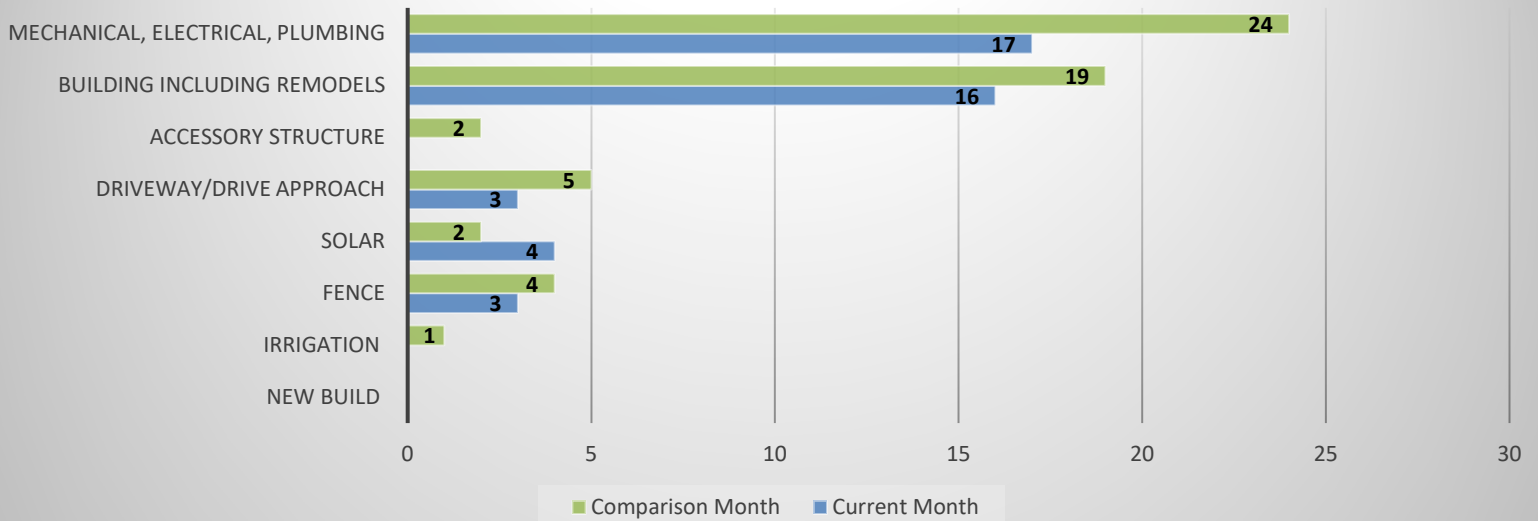


Signs				
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Commercial Sign Violations	0	2	9	3
Bandit Sign Removal	0	3	133	40

Building Summary				
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Registered Vacant Building	0	0	12	14
Substandard Buildings	0	0	3	1

Community Development

July



	Mechanical Electrical Plumbing	Building Including Remodels	Accessory Structure	Driveway Drive Approach	Solar	Fence	Irrigation	New Build
Current Month Residential	15	14	0	3	4	2	0	0
Current Month Commercial	2	2	0	0	0	1	0	0
Current Fiscal Year 2021-2022	186	151	10	22	27	32	6	1
Previous Month Residential	16	17	2	5	2	4	1	0
Previous Month Commercial	8	3	0	0	0	0	0	0

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Sign Permit	2	4	40
ROW Permit	2	2	37
Garage Sale Permit	8	10	173
Zoning, SUP, Code Consults	2	1	33
Pool Permits	0	0	3

Business Summary

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Registered Rental CO's	8	5	53
Issued Commercial CO's	6	3	37
Mobile Food Vendor	0	0	1

Received Certificate of Occupancy

- Automation-X, 7451 Airport Fwy – Manufacturing Light
- Tarrant Windows and Siding, 2420 Austin Rd – Business Service
- Liquid Health sciences Inc, 7370 Dogwood Park Dr – Warehouse/Distribution Center
- DGO Construction LLC, 6821 Baker Blvd Ste B – Contractor (No Outside Storage)
- Vargas Car Handwash, 7301 Airport Fwy Ste 202 – Carwash, Full Service
- International Merchant Services, 6904 Baker Blvd – Business Service

Number of Potential Business Certificate of Occupancy Meetings: 5

Number of Developmental Review Committee / Plan Review: 3

City of Richland Hills

Monthly Financial
Reports For the Month
Ended July 31, 2022

Finance

GENERAL FUND, UTILITY FUND AND LINK FUND

Fiscal Year 2021-2022, Period Ending 07/31/2022

Monthly Financial Report					
	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (001)					
Revenue					
Property Taxes	\$ 2,808,490	\$ 20,627	\$ 2,793,099	\$ 15,391	99%
Sales Tax	\$ 3,500,000	\$ 382,708	\$ 2,888,437	\$ 611,563	83%
Other Tax	\$ 1,750	\$ 276	\$ 2,345	\$ (595)	134%
Franchise Fees	\$ 517,000	\$ 19,337	\$ 493,221	\$ 23,779	95%
Fines & Forfeitures	\$ 402,700	\$ 24,344	\$ 236,401	\$ 166,299	59%
Licenses & Permits	\$ 152,500	\$ 9,585	\$ 126,278	\$ 26,222	83%
Service Charges	\$ 275,850	\$ 20,838	\$ 235,890	\$ 39,960	86%
Miscellaneous	\$ 74,800	\$ 20,765	\$ 205,350	\$ (130,550)	275%
Total Revenues	\$ 7,733,090	\$ 498,481	\$ 6,981,021	\$ 752,069	90%
Expenditures					
Municipal Court	\$ 273,050	\$ 31,159	\$ 219,546	\$ 53,504	80%
Administration	\$ 602,569	\$ 66,741	\$ 511,255	\$ 91,314	85%
Police	\$ 1,809,261	\$ 192,289	\$ 1,547,146	\$ 262,115	86%
Fire	\$ 2,054,793	\$ 220,428	\$ 1,689,754	\$ 365,039	82%
Street	\$ 291,129	\$ 15,059	\$ 151,398	\$ 139,731	52%
Library	\$ 384,827	\$ 39,937	\$ 305,504	\$ 79,323	79%
Recreation	\$ 276,213	\$ 27,550	\$ 221,632	\$ 54,581	80%
Parks/Grounds	\$ 249,655	\$ 24,703	\$ 104,943	\$ 144,712	42%
Community Development	\$ 384,427	\$ 49,026	\$ 314,039	\$ 70,388	82%
Animal Control	\$ 180,617	\$ 24,825	\$ 154,731	\$ 25,886	86%
Legislative (City Secretary)	\$ 177,156	\$ (57,865)	\$ 124,706	\$ 52,450	70%
Shared Services	\$ 616,841	\$ 75,664	\$ 518,829	\$ 98,012	84%
Transfers Out	\$ 423,311	\$ 72,654	\$ 332,455	\$ 90,856	79%
Total Expenditures	\$ 7,723,849	\$ 782,171	\$ 6,195,939	\$ 1,527,910	80%
Rev/Exp	\$ 9,241	\$ (283,690)	\$ 785,082		
Utility Fund (002)					
Revenue					
Water	\$ 2,504,521	\$ 286,691	\$ 2,044,759	\$ 459,762	82%
Sewer	\$ 1,800,000	\$ 154,347	\$ 1,454,474	\$ 345,526	81%
Misc. (incl. Garbage Billing)	\$ 130,000	\$ 50,566	\$ 521,304	\$ (391,304)	401%
Total Revenues	\$ 4,434,521	\$ 491,604	\$ 4,020,537	\$ 413,984	91%
Expenses					
Shared Services	\$ 345,200	\$ 46,221	\$ 259,704	\$ 85,496	75%
Administration	\$ 551,719	\$ 51,476	\$ 404,190	\$ 147,529	73%
Water Services & Distr.	\$ 1,340,949	\$ 98,417	\$ 730,795	\$ 610,154	54%
Wastewater Service	\$ 1,504,869	\$ 71,721	\$ 805,703	\$ 699,166	54%
Trsfrs/Debt Service/Non-Dept.	\$ 489,241	\$ 42,776	\$ 367,424	\$ 121,817	75%
Total Expenses	\$ 4,231,978	\$ 310,610	\$ 2,567,815	\$ 1,664,163	61%
Rev/Exp	\$ 202,543	\$ 180,994	\$ 1,452,722		
Link Operating Fund (098)					
Revenue					
Recreation	\$ 497,300	\$ 65,425	\$ 496,002	\$ 1,298	100%
Transfers in	\$ 165,000			\$ 165,000	0%
Total Revenue	\$ 662,300	\$ 65,425	\$ 496,002	\$ 166,298	75%
Expenditures					
Operating/Personnel	\$ 662,067	\$ 91,733	\$ 515,620	\$ 146,447	78%
Rev/Exp	\$ 233	\$ (26,308)	\$ (19,618)		

Finance

SPECIAL REVENUE FUNDS

Fiscal Year 2021-2022, Period Ending 07/31/2022

Monthly Financial Report					
	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Court Security Fund (24)					
Revenue	\$ 5,700	\$ -	\$ 4,098	\$ 1,602	72%
Expenditures	\$ 4,000	\$ -	\$ -	\$ 4,000	0%
<i>Rev/Exp</i>	\$ 1,700	\$ -	\$ 4,098		
Court Technology Fund (39)					
Revenue	\$ 6,500	\$ -	\$ 3,550	\$ 2,951	55%
Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<i>Rev/Exp</i>	\$ 6,500	\$ -	\$ 3,550		
Crime Control District (65)					
Revenue					
Sales Tax	\$ 1,500,000	\$ 143,553	\$ 1,077,402	\$ 422,598	72%
Grants/Transfers	\$ 12,000	\$ -	\$ 10,224	\$ 1,776	85%
Total Revenue	\$ 1,512,000	\$ 143,553	\$ 1,087,626	\$ 424,374	72%
Expenditures					
Public Safety	\$ 1,275,648	\$ 187,913	\$ 1,057,341	\$ 218,307	83%
Transfers Out	\$ 106,860	\$ -	\$ -	\$ 106,860	0%
Total Expenditures	\$ 1,382,508	\$ 187,913	\$ 1,057,341	\$ 325,167	76%
<i>Rev/Exp</i>	\$ 129,492	\$ (44,359)	\$ 30,285		
Hotel Occupancy Tax (77)					
Revenue					
HOT (Taxes)	\$ 180,000	\$ 18,221	\$ 155,121	\$ 24,879	86%
Expenditures					
Operating Expense	\$ 91,255	\$ 2,740	\$ 18,459	\$ 72,796	20%
Debt Service	\$ 102,412	\$ -	\$ 21,206	\$ 81,206	21%
Total Expenditures	\$ 193,667	\$ 2,740	\$ 39,665	\$ 154,002	20%
<i>Rev/Exp*</i>	\$ (13,667)	\$ 15,481	\$ 115,456		
TIF Fund (89)					
Revenue					
Property Tax Allocation	\$ 140,315	\$ -	\$ 175,574	\$ (35,259)	125%
Intergovernmental	\$ 43,511	\$ -	\$ -	\$ 43,511	0%
Sales Tax Transfer in	\$ 75,000	\$ -	\$ -	\$ 75,000	0%
Total Revenue	\$ 258,826	\$ -	\$ 175,574	\$ 83,252	68%
Expenditures					
Operating	\$ 30,000	\$ -	\$ -	\$ 30,000	0%
Capital/Transfers Out	\$ 50,000	\$ -	\$ 102,502	\$ (52,502)	205%
Total Expenditures	\$ 80,000	\$ -	\$ 102,502	\$ (22,502)	128%
<i>Rev/Exp</i>	\$ 178,826	\$ -	\$ 73,072		

*Any overages in these funds are covered by fund balance.

Finance

CAPITAL FUNDS

Fiscal Year 2021-2022, Period Ending 07/31/2022

Monthly Financial Report					
	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Oil & Gas Lease Fund (12)					
Revenue	\$ 35,000	\$ 105	\$ 82,868	\$ (47,868)	237%
Expenditures	\$ 87,000	\$ 2,640	\$ 8,797	\$ 78,203	10%
<i>Rev/Exp*</i>	\$ (52,000)	\$ (2,535)	\$ 74,071		
Capital Projects Fund (20)					
Revenue-Transfers In	\$ 888,311	\$ -	\$ 127,624	\$ 760,687	14%
Expenditures					
Capital-Fac. Improv.	\$ 90,000	\$ -	\$ -	\$ 90,000	0%
Capital-Parks	\$ 640,000	\$ 56,369	\$ 110,464	\$ 529,536	17%
Capital-Lease Pymts	\$ 158,311	\$ -	\$ 92,311	\$ 66,000	58%
Parks Projects (Hike/Bike)	\$ 237,332			\$ 237,332	0%
Total Expenditures	\$ 1,125,643	\$ 56,369	\$ 202,775	\$ 922,868	18%
<i>Rev/Exp</i>	\$ (237,332)	\$ (56,369)	\$ (75,151)		
Road and Street Fund (25)					
Revenue					
Sales Tax	\$ 1,335,000	\$ 143,515	\$ 1,083,164	\$ 251,836	81%
Total Revenue	\$ 1,335,000	\$ 143,515	\$ 1,083,164	\$ 251,836	81%
Expenditures					
Project Appropriations	\$ 1,950,000	\$ 3,574	\$ 878,271	\$ 1,071,730	45%
Street R&M	\$ 100,000	\$ -	\$ 18,340	\$ 81,660	18%
Total Expenditures	\$ 2,050,000	\$ 3,574	\$ 896,611	\$ 1,153,390	44%
<i>Rev/Exp*</i>	\$ (715,000)	\$ 139,941	\$ 186,553		
Vehicle Replace. Fund (30)					
Revenue					
Misc. Income	\$ 199,759	\$ 58,580	\$ 88,420	\$ 111,339	44%
Expenditures					
Capital-Lease/Purchases	\$ 186,060	\$ 15,892	\$ 54,879	\$ 131,181	29%
Operational	\$ 36,685	\$ 1,479	\$ 51,771	\$ (15,086)	141%
Total Expenditures	\$ 222,745	\$ 17,372	\$ 106,650	\$ 116,095	48%
<i>Rev/Exp*</i>	\$ (22,986)	\$ 41,208	\$ (18,229)		

*Any overages in these funds are covered by fund balance.

Finance

DEBT SERVICE FUND

Fiscal Year 2021-2022, Period Ending 07/31/2022

Monthly Financial Report

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Debt Service Fund (10)					
Revenue					
Property Taxes	\$ 1,040,805	\$ 8,687	\$ 1,027,485	\$ 13,320	99%
Expenditures					
Debt Service	\$ 915,763	\$ -	\$ 240,672	\$ 675,091	26%
Rev/Exp	\$ 125,042	\$ 8,687	\$ 786,813		

COMPONENT UNIT

Richland Hills EDC (26)					
Revenue					
Sales Tax	\$ 1,000,000	\$ 95,677	\$ 722,109	\$ 277,891	72%
Total Revenues	\$ 1,000,000	\$ 95,677	\$ 722,109	\$ 277,891	72%
Expenses					
Operating	\$ 227,325	\$ 16,208	\$ 156,673	\$ 70,652	69%
Transfers Out	\$ 640,000	\$ -	\$ -	\$ 640,000	0%
Debt Service	\$ 229,063	\$ -	\$ 47,031	\$ 182,032	21%
Total Expenditures	\$ 1,096,388	\$ 16,208	\$ 203,704	\$ 892,684	19%
Rev/Exp*	\$ (96,388)	\$ 79,469	\$ 518,405		

*Any overages in these funds are covered by fund balance.

DRAINAGE

Drainage Fund (022)					
Revenue					
Billing	\$ 929,060	\$ 75,797	\$ 760,388	\$ 168,672	82%
Expenses					
Operating	\$ 574,238	\$ 176,477	\$ 314,757	\$ 259,481	55%
Debt Service	\$ 467,514	\$ -	\$ 53,757	\$ 413,757	11%
Total Fund	\$ 1,041,752	\$ 176,477	\$ 368,514	\$ 673,238	35%
Rev/Exp*	\$ (112,692)	\$ (100,681)	\$ 391,874		

*Any overages in these funds are covered by fund balance.

Fire

Fire Operations:

- Personnel completed **15** business inspections throughout the month.
- Members completed a combined **280** hours of training this month.
- The mutual aid agreement with Allegiance Ambulance resulted in no calls during July.
- Response times for July averaged **4 minutes 14 seconds** from receipt of call in dispatch to the first fire unit arriving on scene to assist.
- More than **17.65%** of emergency calls in July were received while our crews were already addressing another emergency in the city.
- FF/EMT's Tony Dryer and Jordan Bridges are doing well in Paramedic school. They will graduate in December 2022.
- Smoke alarms continue to be available to those who need them. There is no cost and FD personnel will install them.
- Vial of Life emergency medical information pouches are available at the fire station.
- Medication disposal pouches are also available at the fire station. The box is mounted on the wall in the lobby of the new fire station. Please help yourself.
- All fire hydrants in the City have been flushed and flow tested.
- Calls in July 2022 were **25.3%** more than calls in July 2021.
- Mutual aid received from other agencies was up **37%** compared to July 2021. Aid given was up over **175%** compared to July 2021.

Service Calls – Through July 31, 2022			
	Current Month	July 2021	FY2022 Total
Fire Calls	8	4	46
EMS/Major Accidents/ Rescues	109	81	861
Hazardous Conditions – No Fire	4	5	61
Public Assistance	16	16	148
Good Intent (No Service Rendered)	26	6	123
False Alarm	70	15	56
Severe Weather & Natural Disaster	0	0	4
Total Calls	170	127	1,299
Automatic / Mutual Aid			
	Current Month	July 2021	YTD Total
Aid Received	25	18	183
Aid Given	35	13	234

Fire Marshal:

- Fire Marshal Brock is currently enrolled in the Police Academy full time and his reports will return when he is back in the office this fall.

RICHLAND HILLS PUBLIC LIBRARY

JULY • 2022



IMPACT

July was a busy month for programs! We started the month by participating in the City Red, White and You event. We had 2 evening story times and 2 programs at the Link, including Snake Encounters

We wrapped the month up with our End of Summer Reading Event. In and Out Burger once again donated food for this event and gave away 350 burgers!

KEY FACTS (LAST YEAR)

- 1097 Visitors (1028)
- 4217 Items checked out (2627)
- 914 Questions answered (747)
- 1097 Program Attendance (814)
- 269 Computer sessions (171)

Month of July 2022

Department Narrative of Significant Actions, Results, and Pending items:

	Current Month # Cleared	Current Month \$ Amt Cleared	YTD Number	YTD Dollar Amount
Warrant Service by Marshal in office				
Turned self in	4	\$ 1,618.00	19	\$ 8,397.00
Attorney bonds	0	\$ -	21	\$ 9,134.60
Returned for Officer correction	9	\$ 3,643.63	16	\$ 6,447.03
Unable to locate - bad info	0		48	\$ 15,847.15
Paid/payment plan	17	\$ 6,192.80	108	\$ 44,599.09
Deceased	5	\$ 2,073.56	13	\$ 5,352.26
Cleared-Found Incarcerated	5	\$ 2,133.10	26	\$ 10,398.20
Warrant Service by Marshal in field				
Arrests - transfer to jail	4	\$ 1,637.10	13	\$ 4,754.20
Payment plan rather than jailed	5	\$ 2,160.13	14	\$ 5,863.63
Attorney bonds rather than jailed	3	\$ 1,582.10	3	\$ 1,582.10
Paid rather than jailed	10	\$ 5,796.01	32	\$ 15,981.57
Warrant Service - Other				
Time Served	45	\$ 16,787.40	459	\$ 167,630.50
Arrested by other agencies	43	\$ 15,674.30	497	\$ 194,729.90
Paid by defendant	2	\$ 1,084.33	23	\$ 11,002.39
Released due to medical reasons	2	\$ 624.00	27	\$ 11,607.24
Attorney bonds	0	\$ -	17	\$ 8,191.63
Prisoner Transfers				
Number of defendants transferred	1	\$ 844.00	14	12435
Total hours spent on transfers	2	\$ -	18	
Total miles driven on transfers	87	\$ -	453	
Teletype - time serve/plea/court date	9	\$ 2,847.00	147	\$ 63,985.25
Other Duties				
Bank detail	10		100	
Traffic stops	0		0	
Insurance verifications	5		80	
Vehicles inspected	0		6	
Bailiff hours	4		76	
Training	0		42	
Serve summons - School	0		57	
Serve summons - Animal Control	3		7	
Serve summons - Code Enforcement	0		5	
Serve summons - Police	0		48	
Officer corrections on citations	6		111	
Returned FTA notices	12		272	

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

Citation Summary		
	Current Month	YTD Total
Violations Filed	134	1854
Completed Cases– Paid Fine & Before Judge	119	1130
Other Completed - Dismissed deferred, DSC, proof, compliance, by Judge or Prosecutor, plea & bar, void	55	604
Number of Warrants Issued	208	1420
Number of Warrants Cleared	106	852
Number of Outstanding Warrants	196	1066
Value of Outstanding Warrants	\$75,835.81	\$517,891.75
Total Fees Collected	\$34,116.76	\$322,641.73



Parks and Recreation Director's Report

July 2022

Budget Analysis

July was another strong revenue month. Camp registration decreased from June's total, but was still 12 to 16 kids higher than last summer. Staff will be spending more than usual as there are some maintenance issues and capital replacements that need to be completed this fiscal year.

Project/Program Updates

- **Memberships: \$5,436.31** Membership revenue was increased again this month. With 29 sales and only 16 terminations, the new count is 361 memberships at The Link. Scans were lower this month at 1,940 with 336 different users.
 - Medicare programs brought in **\$1,906.50** in additional monthly fees from 120 active members.
- **Camp Connect and Link Learner's Academy (LLA): \$34,068.00** The camp averaged 61 kids during the 4 weeks of July, down from 64 per week in June. Registration for LLA, the afterschool program, has begun and has shown slow growth so far. We are expecting more than 70 students across all locations (The Link and Binion Elementary).
- **Programs:** Most non-athletic programs are still failing to attract participants. We will continue to advertise and push for new registrations.
 - **Classes:** Current classes
 - Karate – 9
 - Belly Dancing – 5
 - Gymnastics - 2
 - **Athletics:** The athletics at The Link includes free-play pickleball, volleyball, and basketball opportunities in the gymnasium. These options are open to members for free and the general public for a fee.
 - Pickleball Lessons – 6
 - Pickleball players – 102
 - Volleyball players – 46
 - PE – Volleyball – 13
 - PE – Football – 0
 - **Special Events:** Richland Hills Red, White & YOU! was held on July 4th. The day began with our patriotic parade on Baker Blvd from Ash Dr. to Matthews, and then continued on Matthews Drive past the municipal complex. The parade has 33 entries with the Grand Prize being Toby Wright and family. The celebration included live music from Party Machine, the Cops and Bobbers fishing booths, games, inflatables, crafts and more. Free food offered to the

community included hot dogs, popcorn, water, and frozen pops and sno cones. The Reddy Ranch was the title sponsor, and Buyer's Barricades was the All-American sponsor for the parade.

- **Community Programs:** The Link, while designed to generate revenue, tries to find a balance with community programs that anyone can join.
 - Lunch Bunch – Chicken Express was served and 76 attended. 58 seniors stayed and played bingo for prizes.
 - Tarrant Area Food Bank – in association with Center Point Church – 95 families were served.
- **Senior Programs:** Fourteen seniors made the trip to Ft. Worth and the Maple Branch Brewery for a taste and tour on July 15. The second trip of the month was to Gemini Peach and Rose Farm on July 18 with 20 participants.
- **Parks:** Romtec and staff are working on the details of the restrooms that will be installed, while Parkhill continues to complete the plans for construction of this year's projects (both restrooms, KB parking lot and CT food truck area).
- **Landscaping:** The hot and dry summer is taking its toll on the public areas' vegetation. There are irrigation problems that Yellowstone is working on, but that has played a negative roll in the vegetation's health. Mowing has been caught up on. Part of that success is due to the lack of rain and extreme heat.
- **ROWS and Medians:** The Green Ribbon project has been finalized. Staff is awaiting TxDOT's full approval. Yellowstone has been asked to focus on medians' weeds, especially with the mowing slowing down.
- **Marketing:**
 - Webpage visits: 3,185
 - Google Business Searches: 18,237
 - Yelp Views: 32
 - Instagram Reach: 9
 - Facebook engagements: 1,216
 - Twitter Impressions: 49
 - YouTube Views: 0
 - Nextdoor: 0
- **Rentals: \$15,632.75** The Link hosted 54 rentals this month, including 5 city events.

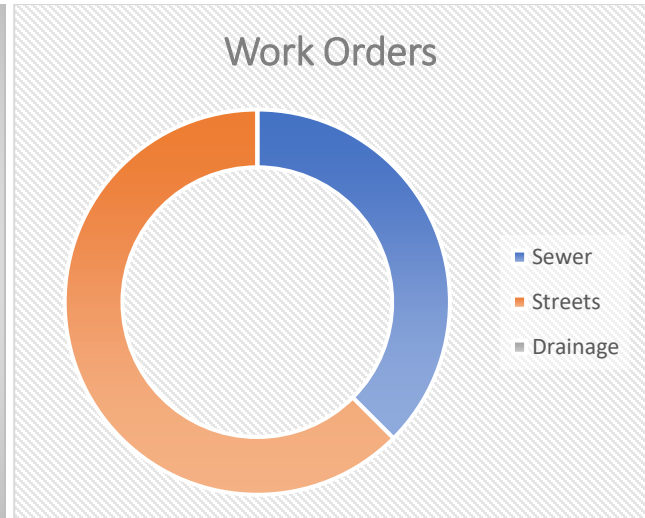
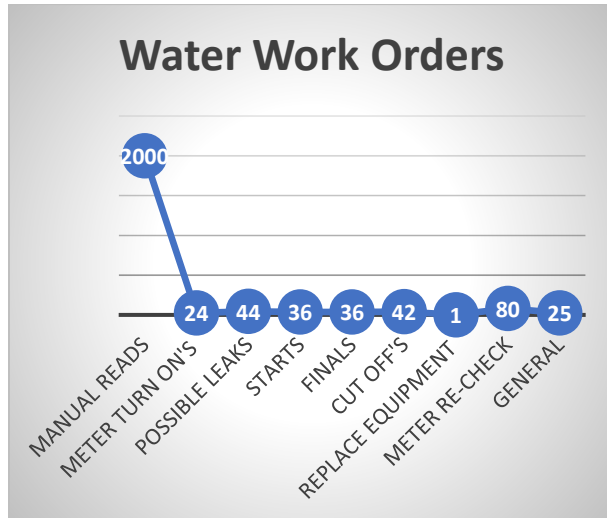
Valuable Information:

- The indoor playground is scheduled for installation the week of August 22.
- Staff has purchased 5 gaming computers to start an eSports program
- The Link and Performance Experience are teaming up with Tomlinson Performance Academy to run a football program for middle school and high school students.
- The Water Feature is still not working, as there is an undiagnosed problem with water return back to the 4,000 vault.
- The gymnasium floor will have a vendor come out and try to use an adhesive to reattach the rubber surface to the concrete slab.

Link Revenue	July 2020	July 2021	July 2022	Fiscal Year 21-22 YTD
Classes	\$990.00	\$2,802.28	\$814.25	\$5,284.37
Link Membership	\$4,275.22	\$5,761.87	\$5,436.31	\$53,903.38
One Day Passes	\$307.00	\$292.00	\$504.00	\$3,761.00
Fitness Classes	\$82.68	\$477.62	\$277.50	\$3,315.23
Personal Training	\$-	\$1,316.86	\$530.92	\$19,863.51
Athletics	\$715.00	\$1,714.00	\$2,249.75	\$22,237.04
Camps	\$7,715.93	\$26,239.49	\$34,068.00	\$86,819.25
After School	\$-	\$-	\$-	\$80,821.58
Rentals	\$3,254.80	\$8,714.85	\$17,945.35	\$188,073.69
Medicare Membership	\$1,151.50	\$1,479.00	\$1,906.50	\$14,959.50
	\$18,492.13	\$48,797.97	\$63,732.58	\$470,038.55

Public Works

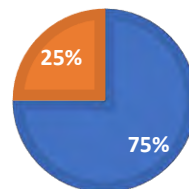
	Water	Sewer	Streets	Drainage
# of Work Orders	2288	3	5	0



	Line Locates
Non-Emergency	101
Emergency	10

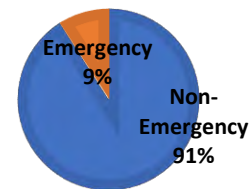
AFTER HOURS

■ Water ■ Sewer



LINE LOCATES

■ Non-Emergency ■ Emergency



	After Hours Calls
Water	3
Sewer	1

Sewer Main Repair	1
Water Main Break	4
Sewer Cleaning (Monthly Maintenance)	4,050 Ft.
Pothole Repairs	4 Potholes