RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
SEPTEMBER 26, 2022
CITY HALL, 3200 DIANA DRIVE

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

CITY COUNCIL WORK SESSION – 6:00 PM

1. **Executive Session**: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

   - <u>Section 551.071: Consultation with Attorney</u>
     a. Seek advice of the city attorney regarding pending and/or contemplated litigation
   - <u>Section 551.074: Deliberation regarding Personnel Matters</u>
     a. Boards and Commissions

2. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

A. Birdville ISD 2022 Bond Election

B. Business Spotlight: Gotcha Covered Contracting

C. Employee Service Awards
   - Fire Captain Michael Irizarry

D. Texas Night Out Proclamation

E. Fire Prevention Week Proclamation

F. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

A. Consider approval of minutes from the September 12, 2022 City Council Regular Meeting

B. Consider approval of Resolution 566-22 denying Oncor Electric Delivery Company LLC's Application for Rate Change to increase distribution rates

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

A. Consider Ordinance 1460-22 approving and adopting an amended budget for Fiscal Year 2022 **PUBLIC HEARING**

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

A. Consider Ordinance 1459-22 approving and adopting the Fiscal Year 2023 Budget and Multi-Year Capital Improvement Program

B. Consider Ordinance 1458-22 setting and approving the Fiscal Year 2023 Tax Rate

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

A. None

6. OTHER ITEMS FOR CONSIDERATION

A. Ratify vote approving the Fiscal Year 2023 Tax Rate

B. Consider appointments to Boards and Commissions

C. Consider approval of modified Compressed Work Schedule

D. Consider cancellation of October 10th and December 26th City Council meetings

7. REPORTS & DISCUSSIONS

A. Street Improvement Projects

B. August Department Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that "*a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.*" The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An "item of community interest" includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 21st day of September 2022 by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Wells

Lindsay Wells
City Secretary

ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

EXECUTIVE SESSION

Section 551.071: Consultation with Attorney

The City Council may conduct a private consultation with its attorney when the City Council seeks the advice of its attorney concerning any item on this agenda, about pending and contemplated litigation, or a settlement offer, or on a matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Board of Texas clearly conflicts with Chapter 551.This includes the following pending and/or contemplated litigation subjects:

1. Barbara Childress v. City of Richland Hills; Cause No. 067-305366-19

Section 551.074: Deliberation regarding Personnel Matters

The City Council may deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public officers, including the City Manager, City Secretary, City Attorney, Municipal Judge, and non-advisory city boards and commission members. A complete list of the city boards and commissions and the membership of those boards and commissions is on file in the City Secretary’s Office.

1. Boards and Commissions Appointments

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: September 26, 2022

Subject: BISD 2022 Bond Election

Agenda Item:

Birdville ISD 2022 Bond Election

Background Information:

Representatives from Birdville ISD will provide an update on the district's 2022 Bond Election.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Logan Thatcher, Assistant to the City Manager

Date: September 26, 2022

Subject: Business Spotlight

Agenda Item:

Business Spotlight: Gotcha Covered Contracting

Background Information:

Gotcha Covered Contracting is located on 7108 Boulevard 26. They received their Certificate of Occupancy in April of 2021. A company representative will be in attendance to speak more about their business.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: September 26, 2022

Subject: Employee Service Award

Agenda Item:

Presentation of a 15-year Service Award to Michael Irizarry, Fire Captain

Background Information:

Captain Michael Irizarry began his public service career in 1997 when he enlisted in the United States Army as a combat medic. In 1998, he attended the TCC Regional Fire Academy and began his fire service career with the City of North Richland Hills shortly after. Captain Irizarry worked for the North Richland Hills Fire Department for 8 years where he completed his Paramedic certification, participated in the Honor Guard, served as a Field Training Officer and Fire Inspector, and was a member of the NEFDA Technical Rescue Team.

Captain Irizarry joined the ranks of the Richland Hills Fire Department in September 2007. Since joining the department, he has completed numerous additional certifications and was promoted to the rank of Captain in January 2016. Captain Irizarry is the coordinator of our Citizen's Fire Academy and oversees fire prevention programs throughout the city. He is also the founder of the Fire Department's annual toy and food drive during the Christmas holiday season.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: September 26, 2022

Subject: Texas Night Out Proclamation

Agenda Item:

Texas Night Out Proclamation

Background Information:

In recognition of “Texas Night Out”, Mayor Pro Tem Bergthold will present a Proclamation to Richland Hills Police Chief Kimberly Sylvester.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Texas Night Out Proclamation

Council Action Requested:

Presentation of Texas Night Out Proclamation

Proclamation

WHEREAS, the National Association of Town Watch (NATW) sponsors a unique, nationwide crime, drug, and violence prevention program entitled "National Night Out"; and

WHEREAS, National Night Out is a national community-building campaign that is a great opportunity for citizens and law enforcement to partner up against crime; and

WHEREAS, National Night Out promotes police-community partnerships enhancing relationships between neighbors and law enforcement while bringing back a true sense of community; and

WHEREAS, Richland Hills Police Department plays a vital role in assisting Tarrant County through joint crime, drug, and violence prevention efforts in Richland Hills and is supporting the 37th annual "National Night Out" locally; and

WHEREAS, it is essential that all citizens of Richland Hills be aware of the importance of crime prevention programs and impact that their participation can have on reducing crime, drugs, and violence in Richland Hills.

NOW, THEREFORE, be it resolved that I, Edward Lopez, Mayor of Richland Hills, do hereby proclaim October 4, 2022 as:

NATIONAL NIGHT OUT

in Richland Hills and invite the residents of Richland Hills to joint the Police Department and millions of Texans in supporting the 2022 Texas Night Out.

Mayor Edward Lopez

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: September 26, 2022

Subject: Fire Prevention Week Proclamation

Agenda Item:

Fire Prevention Week Proclamation

Background Information:

In recognition of “Fire Prevention Week” October 9-16, 2022, Mayor Pro Tem Bergthold will present a Proclamation to Richland Hills Fire Marshal Shelby Brock.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Fire Prevention Week Proclamation

Council Action Requested:

Presentation of Fire Prevention Week Proclamation

Proclamation

Richland Hills
Texas

WHEREAS, the City of Richland Hills is committed to ensuring the safety and security of all those living in and visiting our state; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires caused 2,580 civilian deaths in the United States in 2020, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 356,500 home fires; and

WHEREAS, Richland Hills residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, the 2022 Fire Prevention Week™ theme, "Fire won't wait. Plan your escape.™," effectively serves to remind Richland Hills it is important to have a home fire escape plan.

NOW, THEREFORE, be it resolved that I, Edward Lopez, Mayor of Richland Hills, do hereby proclaim October 9-16, 2022 as:

FIRE PREVENTION WEEK

in Richland Hills and encourage everyone to plan and practice a home fire escape for Fire Prevention Week 2022 and to support the many public safety activities and efforts of (STATE'S) fire and emergency services.

Mayor Edward Lopez

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: September 26, 2022

Subject: Minutes from the September 12, 2022 Regular City Council Meeting

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Agenda Item:

Approval of minutes from the September 12, 2022 Regular City Council Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

September 12, 2022 Draft Minutes

Council Action Requested:

Motion to approve the minutes from the September 12, 2022 Regular City Council Meeting

RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
SEPTEMBER 12, 2022
MINUTES

Roll Call:

Council present	Council absent
Edward Lopez, Mayor	Curtis A. Bergthold, Mayor Pro Tem
Douglas Knowlton, Place 1	
Travis Malone, Place 2	
Javier Alvarez, Place 4	
G.W. Estep, Place 5	

Staff present
Candice Edmondson, City Manager
Lindsay Wells, City Secretary
James Donovan, City Attorney

CITY COUNCIL WORK SESSION – 6:02 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

None.

2. **Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.**

4A. Approved Ordinance 1457-22 amending Chapter 58, "Offenses and Miscellaneous Provisions" of the Richland Hills Code by adding a new Article VII, "Possession of Catalytic Converter".

Police Chief Kimberly Sylvester presented the item to the City Council and advised that due to a surge in catalytic converter thefts in recent years, staff is requesting Council consider adopting an ordinance which will allow the Police Department to take enforcement action on those in possession of these undocumented precious metals.

On September 1, 2021, Texas H.B. 4110 was enacted to address this issue; however, the bill only addressed those attempting to sell or purchase catalytic converters. H.B. 4410 did not address the more recurring instance where law enforcement encounters those in possession of cut or un-bolted catalytic converters, being the most common method in removing the converters during the theft.

Discussion ensued regarding the maximum fine amount allowed per violation and if being in possession of multiple catalytic converters can be considered separate violations.

4B. Approved Resolution 564-22 approving and authorizing the City Manager to accept, decline, modify, or cancel grant awards for the purchase of bullet-resistant shields for the Richland Hills Police Department.

Police Chief Kimberly Sylvester advised that the Governor's Public Safety Office, Criminal Justice Division recently announced grant opportunities for the purchase of bullet-resistant shields. The Police Department recommends applying for this grant funding to purchase bullet-resistant shields for police vehicles and for the School Resource Officer to house inside the school(s). If approved, the Police Department will request grant funding for the purchase of 17 bullet-resistant shields.

4C. Approved Resolution 565-22 approving and authorizing the City Manager to accept, decline, modify, or cancel grant awards for ALERRT Travel Assistance for the Richland Hills Police Department.

Police Chief Kimberly Sylvester advised that the Governor's Public Safety Office, Criminal Justice Division recently announced grant opportunities to help offset agency-incurred travel costs for sending peace officers to the Advanced Law Enforcement Rapid Response Training (ALERRT) program. The Police Department recommends applying for this grant funding to cover expenses related to the continued training and development of Richland Hills police officers in active shooter response.

Mayor Lopez adjourned the work session at 6:54 p.m.

REGULAR SESSION – Mayor Lopez Called to Order – Time 7:00 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE – Mayor Lopez

PRESENTATIONS

1A. Employee Service Awards

City Manager Candice Edmondson announced the employee service awards and expressed congratulations to the following employee on reaching an employment milestone with the City of Richland Hills:

5 Years of Service
Police Chief Kimberly Sylvester

1B. Library Card Sign-Up Month Proclamation

Mayor Lopez read a proclamation declaring September 2022 as “Library Card Sign-Up Month” in Richland Hills and presented it to Library Director Chantele Hancock.

1C. Citizen Appearances/Public Comments

None.

CONSENT AGENDA

2A. Approve minutes from the August 22, 2022 City Council Regular Meeting.

2B. Approved renewal of Funding Interlocal Agreement with Tarrant County for Baker Boulevard Intersections.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Knowlton to approve the consent agenda.

Motion carried by a vote of 4-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. Approved and Adopted the Fiscal Year 2023 Crime Control and Prevention District (CCPD) Budget PUBLIC HEARING

City Manager Candice Edmondson presented the item to the City Council and advised that the Fiscal Year 2023 Crime Control and Prevention District (CCPD) Budget includes estimated revenues in the amount of $1,801,555 and estimated expenses in the amount of $1,569,137. The budget also includes implementation of the proposed FY 2023 STEP Plan for public safety personnel, $12,200 for the Flock Grant Camera System (of which the grant reimburses the district $9,760 for a net cost of $2,400), $31,942 in equipment for active threat/shooter incidents and $50,000 in transfers for proposed improvements to the law enforcement center. At the end of Fiscal Year 2023, staff projects an ending fund balance of $872,545. Additionally, the FY 2023 CCPD Budget was approved by the Crime Control and Prevention District at their August 22, 2022 meeting by a vote of 5-0.

Mayor Lopez opened the public hearing at 7:16 p.m. and asked to hear from any proponents followed by opponents of the budget.

Hearing none, Mayor Lopez closed the public hearing at 7:17 p.m.

Motion: Motion was made by Councilmember Malone and seconded by Councilmember Knowlton to approve the Fiscal Year 2023 Crime Control and Prevention District Budget.

Motion carried by a vote of 4-0.

3B. Fiscal Year 2023 Tax Rate PUBLIC HEARING

City Manager Candice Edmondson presented the item to the City Council and advised that at the August 8, 2022 Council meeting, she presented the proposed FY 2023 General Fund Budget that included a proposed ad valorem tax rate of $0.538885 per hundred dollars of valuation. Additionally, the City Council approved the FY 2023 /Tax Year 2022 Certified Tax Roll and reviewed the 2022 Tax Rate Calculation Worksheet at the August 8, 2022 meeting. The calculated No-New-Revenue Rate (formerly known as the Effective Tax Rate) is $0.517570/$100.

The proposed FY 2023 ad valorem tax rate is lower than the current FY 2022 and previous FY 2021 ad valorem tax rate of $0.558551 by $0.019 cents. The FY 2023 allocation of the tax rate is $0.413628 for Operations and Maintenance that funds General Fund operations and $0.125257 for Interest and Sinking that funds debt service payments for a total ad valorem tax rate of $0.538885.

Mayor Lopez opened the public hearing at 7:23 p.m. and asked to hear from any proponents followed by opponents of the budget.

Joyce Fiaccone, 3800 Labadie Drive, Richland Hills, discussed the decrease in the average ad valorem tax bill.

Mayor Lopez closed the public hearing at 7:27 p.m.

3C. Fiscal Year 2023 Budget and Multi-Year Capital Improvement Program PUBLIC HEARING

City Manager Candice Edmondson presented the item to the City Council and advised that the budget summarizes the plan of municipal operations and capital projects for the fiscal year that begins October 1, 2022. The proposed budget was presented to City Council during work sessions on August 8, 2022, and August 22, 2022. The proposed budget consists of several different funds. The FY 2023 Budget includes estimated revenues at $27,460,571 and expenditures at $29,036,218 which is a 39 percent increase in revenues and a 44 percent increase in expenditures over the FY 2022 Adopted Budget. The FY 2023 budget is based off a recommended tax rate of $0.538885 which is $0.19 cents lower than the previous three years.

Discussion ensued regarding funded and unfunded projects included in the budget and improvements to the Animal Services Center.

Mayor Lopez opened the public hearing at 7:48 p.m. and asked to hear from any proponents followed by opponents of the budget.

Joyce Fiaccone, 3800 Labadie Drive, Richland Hills, inquired if citizen input will be taken for park improvements and expressed concern regarding erosion in Creek Trail Park.

Jenny Clark, 6973 Hardisty Street, Richland Hills, expressed concern regarding flooding issues at the Animal Services Center and was pleased to see that facility as a high priority.

Mayor Lopez closed the public hearing at 7:57 p.m.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Approved Ordinance 1457-22 amending Chapter 58, "Offenses and Miscellaneous Provisions" of the Richland Hills Code by adding a new Article VII, "Possession of Catalytic Converter".

This item was discussed during the worksession.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Malone to approve Ordinance 1457-22 amending Chapter 58, "Offenses and Miscellaneous Provisions" of the Richland Hills Code by adding a new Article VII, "Possession of Catalytic Converter".

Discussion ensued regarding including language making the possession of each catalytic converter considered a separate violation.

Motion: Motion was amended by Councilmember Knowlton and seconded by Councilmember Estep to approve Ordinance 1457-22 amending Chapter 58, "Offenses and Miscellaneous Provisions" of the Richland Hills Code by adding a new Article VII, "Possession of Catalytic Converter" with the amendment that each individual catalytic converter unlawfully possessed by a person or entity shall constitute a separate and distinct violation.

Motion carried by a vote of 4-0.

4B. Approved Resolution 564-22 approving and authorizing the City Manager to accept, decline, modify, or cancel grant awards for the purchase of bullet-resistant shields for the Richland Hills Police Department.

This item was discussed during the worksession.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Malone to approve Resolution 564-22 approving and authorizing the City Manager to accept, decline, modify, or cancel grant awards for the purchase of bullet-resistant shields for the Richland Hills Police Department.

Motion carried by a vote of 4-0.

4C. Approved Resolution 565-22 approving and authorizing the City Manager to accept, decline, modify, or cancel grant awards for ALERRT Travel Assistance for the Richland Hills Police Department.

This item was discussed during the worksession.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Knowlton to approve Resolution 565-22 approving and authorizing the City Manager to accept, decline, modify, or cancel grant awards for ALERRT Travel Assistance for the Richland Hills Police Department.

Motion carried by a vote of 4-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. Approved Managed Services Agreement with TodoVerde, LLC for information technology services and authorized City Manager to sign agreement.

City Manager Candice Edmondson provided a brief overview of the proposed managed services agreement and stated in February, the City of Richland Hills hired Sciens, LLC to assess the City's current information technology environment and provide technology planning services. Based on the results of the assessment and employee feedback, it was determined that the City should consider a different vendor for information technology managed services. The City of Richland Hills has been under a managed services agreement with VersaTrust since 2014. Staff has not been satisfied with the level of service provided by VersaTrust for the past couple of years which prompted the hiring of Sciens to complete a formal assessment and action plan.

Based on the City's information technology needs, Sciens recommended the City consider TodoVerde, LLC as their next managed services provider. TodoVerde has over 25 years of experience in network and telecom services. The City of Richland Hills has previously worked with TodoVerde on several public safety projects as they are a key partner in maintaining the technology systems utilized by our shared services program.

TodoVerde is a member of the TIPS purchasing cooperative which offers competitively procured purchasing contracts that meet all state and local purchasing requirements. If approved, the Managed Services Agreement with TodoVerde will begin on October 1, 2022, for an initial 12 month term.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Estep to approve Managed Services Agreement with TodoVerde, LLC for information technology services and authorize City Manager to sign agreement.

Motion carried by a vote of 4-0.

OTHER ITEMS FOR CONSIDERATION

6A. None.

REPORTS & DISCUSSIONS

7A. Fiesta de Herencia.

Director of Parks and Recreation Jason Brown presented an update regarding the upcoming second annual Fiesta de Herencia celebrating Hispanic Heritage Month event to be held Saturday, September 17, 2022, from 6:00 to 10:00 p.m. at The Link Plaza. He advised of several food vendors, entertainment options, and community partners. He is looking forward to another fun event.

COMMUNITY INTEREST ITEMS

8. Councilmember Estep advised of several upcoming events:

- Tuesday, September 13, 2022, Richland Hills Literary Society, Richland Hills Public Library, 6:30 p.m.;
- Saturday, September 17, 2022, Fiesta de Herencia, The Link Plaza, 6:00 to 10:00 p.m.;
- Thursday, September 22, 2022, surgery and shot clinic, Richland Hills Animal Shelter;
- Tuesday, October 4, 2022, Annual Texas Night Out, see the website for more details on hosting a block party
- Thursday, August 13, 2022,
  - Senior Lunch Bunch and Bingo, The Link, 12:00 to 2:00 p.m.;
  - Tarrant County Food Pantry, The Link Parking Lot, 5:30 p.m. to 7:00 p.m.;
- Every Thursday, Coffee Talk, Richland Hills Public Library, 10:00 to 11:30 a.m.;
- 1st and 3rd Thursday of the month, Storytime at the library, 6:30 p.m.

EXECUTIVE SESSION

9. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None.

ADJOURNMENT

10. A motion was made by Councilmember Malone and seconded by Councilmember Estep to adjourn.

Motion carried by a vote of 3-0.

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 8:15 p.m.

ATTEST:	**APPROVED:**
______________________________	______________________________
Lindsay Wells, City Secretary	Edward Lopez, Mayor

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: September 26, 2022

Subject: Oncor Electric Delivery Company's Rate Change Application

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Agenda Item:

Consider approval of Resolution 566-22 denying Oncor Electric Delivery Company LLC's Application for Rate Change to increase distribution rates

Background Information:

Oncor Electric Delivery Company filed an application on May 13, 2022 with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by an estimated $251 million or approximately 4.5% over present revenues. The Company is seeking approval of an 11.2% increase in residential rates and a 1.6% increase in street lighting rates. The impact of the requested increase on an average residential customer using 1,300 kWh/month would be about $6.02 per month.

On June 27, 2022, the Richland Hills City Council suspended Oncor's rate request for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with the Steering Committee of Cities Served by Oncor ("Steering Committee"), to determine that the proposed rate increase is unreasonable. Consistent with the recommendations of the experts engaged by the Steering Committee, Oncor's request for a rate increase should be denied.

Accordingly, the proposed Resolution denies the rate change application proposed by Oncor. Once the Resolution is adopted, Oncor will have 30 days to appeal the decision to the Public Utility Commission of Texas where the appeal will be consolidated with Oncor's filing (i.e. PUC Docket No. 53601) currently pending at the Commission.

All cities with original jurisdiction will need to adopt the Resolution prior to October 30, 2022.

Financial Considerations:

N/A

Legal Review:

Lloyd Gosselink Rochelle & Townsend, P.C., the firm that provides legal representation for the Steering Committee, has reviewed Oncor's request and is recommending that cities take action to deny the rate change

Board/Citizen Input:

N/A

Attachments:

Resolution 566-22

Council Action Requested:

Motion to approve Resolution 566-22 denying Oncor Electric Delivery Company LLC's Application for Rate Change to increase distribution rates

RESOLUTION NO. 566-22

A RESOLUTION OF THE CITY OF RICHLAND HILLS, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S ("ONCOR" OR "COMPANY") APPLICATION TO CHANGE RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Richland Hills, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee"), a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and

WHEREAS, on or about May 13, 2022, Oncor filed with the City an application to increase system-wide transmission and distribution rates by $251 million or approximately 4.5% over present revenues. The Company asks the City to approve an 11.2% increase in residential rates and a 1.6% increase in street lighting rates; and

WHEREAS, the Steering Committee is coordinating its review of Oncor's application and working with the designated attorneys and consultants to resolve issues in the Company's filing; and

WHEREAS, through review of the application, the Steering Committee's consultants determined that Oncor's proposed rates are excessive; and

WHEREAS, the Steering Committee's members and attorneys recommend that members deny the Application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The rates proposed by Oncor to be recovered through its electric rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

SECTION 2.

The Company shall continue to charge its existing rates to customers within the City.

SECTION 3.

The City's reasonable rate case expenses shall be reimbursed in full by Oncor within 30 days of the adoption of this Resolution.

SECTION 4.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5.

A copy of this Resolution shall be sent to Oncor, Care of Howard Fisher, Oncor Electric Delivery Company, LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Ave., Suite 1900, Austin, TX 78701.

APPROVED AND ADOPTED at a regular called meeting of the Richland Hills City Council on September 26, 2022, by a vote of _____ayes, _____nays, and _____abstentions.

APPROVED:

____
The Honorable Mayor Edward Lopez

ATTEST:

____
Lindsay Wells, City Secretary

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Patricia Albrecht, Director of Finance and Administrative Services

Date: September 26, 2022

Subject: Amended FY 2022 Budget

Agenda Item:

Consider Ordinance 1460-22 approving and adopting an amended budget for Fiscal Year 2022 **PUBLIC HEARING**

Background Information:

On September 27, 2021 the City Council adopted the Fiscal Year 2021-2022 (FY 2022) budget for the City. During FY 2022, there were revenues and expenditures that necessitate revisions to the budget. The revisions include the receipt of the first disbursement to the City of the American Rescue Plan Act funds and some expenditures relating to those funds. In addition, there is one pay period that will have to be accrued at year end and that amount needs to be added to the budgeted personnel numbers. Total revisions are as follows:

	FY 2022 Adopted	FY 2022 Amended	% Change
Revenues			
General Fund	$ 7,733,090	$ 8,405,473	9% increase
Debt Service Fund	$ 1,040,805	$ 1,032,085	-1% decrease
Utility Fund	$ 4,434,521	$ 5,093,286	15% increase
Drainage Fund	$ 929,060	$ 910,785	-2% decrease
Link Fund	$ 497,300	$ 563,670	13% increase
Special Revenue Funds	$ 1,888,026	$ 1,999,493	6% increase
Capital Funds	$ 2,299,759	$ 2,572,024	12% increase
Richland Hills Dev. Corp.	$ 1,000,000	$ 1,073,022	7% increase
Total Revenues	$ 19,822,561	$ 21,649,838	9% increase

	FY 2022 Adopted	FY 2022 Amended	% Change
Expenditures			
General Fund	$ 7,300,538	$ 7,557,271	4% increase
Debt Service Fund	$ 915,763	$ 916,803	0.1% increase
Utility Fund	$ 4,231,978	$ 4,162,220	-2% decrease
Drainage Fund	$ 1,041,752	$ 1,036,823	-0.5% decrease
Link Fund	$ 662,067	$ 654,674	-1% decrease
Special Revenue Funds	$ 1,660,175	$ 1,758,474	6% increase
Capital Funds	$ 3,248,056	$ 3,058,377	-6% decrease
Richland Hills Dev. Corp.	$ 1,096,388	$ 435,058	-60% decrease
Total Expenditures	$ 20,156,717	$ 19,579,700	-3% decrease

Financial Considerations:

There is adequate funding for the proposed FY 2022 budget amendments.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Ordinance 1460-22
FY 2022 Amended Budget

Council Action Requested:

Motion to approve Ordinance 1460-22 approving and adopting an amended budget for Fiscal Year 2022

ORDINANCE NO. 1460-22

AN ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING AND ADOPTING AN AMENDED BUDGET FOR THE CITY FOR FISCAL YEAR OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council, after notice and a public hearing, adopted the budget for the fiscal year of October 1, 2021 to September 30, 2022; and

WHEREAS, the City Council, in accordance with Section 102.010, Tex. Loc. Gov't Code, desires to make certain changes in the budget for unanticipated municipal projects and purposes; and

WHEREAS, the City Council finds that the amended budget is in the best interest of the municipal taxpayers;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The budget, as amended and approved by the City Council, which is attached to this ordinance as **Exhibit A**, and made a part thereof for all purposes, is hereby adopted and approved by the City Council. All aspects of the budget for the fiscal period beginning October 1, 2021 and ending September 30, 2022 not amended pursuant to this Ordinance are hereby ratified.

SECTION 2.

This Ordinance shall be in full force and effect from and after its adoption.

APPROVED AND ADOPTED at a regular meeting of the Richland Hills City Council on September 26, 2022, by a vote of _____ ayes, _____ nays, and _____ abstentions.

APPROVED:

____
The Honorable Mayor Edward Lopez

ATTEST:

____
Lindsay Wells, City Secretary

APPROVED AS TO FORM:

____
James Donovan, City Attorney

CITY OF RICHLAND HILLS, TEXAS

AMENDED BUDGET FOR FY 2O21-2022

New Fire Station

AMENDED SEPTEMBER 26, 2022

ORDINANCE NO. 1460-22

3200 Diana Drive, Richland Hills, Texas 76118 **817-616-3800** **richlandhills.com**

City of Richland Hills

Annual Budget Fiscal Year 2022

This budget will raise more property taxes than last year's budget by $169,047 or 5.21 percent and of that amount $18,356 is tax revenue to be raised from new property added to the tax roll this year.

Record Vote of Each Council Member					
Name	Place	For	Against	Abstain	Absent
Edward Lopez	Mayor	Votes in case of a tie			
Curtis Bergthold	Mayor Pro Tem (Place 3)	x			
Douglas Knowlton	Councilmember (Place 1)	x			
Stacey Morse	Councilmember (Place 2)	x			
Javier Alvarez	Councilmember (Place 4)	x			
G.W. Estep	Councilmember (Place 5)	x			

Tax Rate	Adopted FY 2021	Proposed FY 2022
Property Tax Rate	$0.558551/$100	$0.558551/$100
No-New-Revenue Tax Rate	$0.556865/$100	$0.538885/$100
No-New-Revenue M&O Tax Rate	$0.413294/$100	$0.392375/$100
Voter Approval Tax Rate	$0.591000/$100	$0.586308/$100
Debt Rate	$0.145257/$100	$0.166176 /$100

The total amount of municipal debt obligations secured by property taxes for the City of Richland Hills is $15,530,000.

CITY OF RICHLAND HILLS

SUMMARY OF FUNDS		**FY 2022 AMENDED BUDGET**				
GOVERNMENTAL FUNDS	**FUND NO.**	**BEGINNING FUND BALANCE**	**REVENUES**	**EXPENDITURES**	**TRANSERS IN/(OUT)**	**ENDING FUND BALANCE**
GENERAL FUND	01	$ 4,433,131	8,405,473	7,557,271	(363,311)	$ 4,918,022
SPECIAL REVENUE FUNDS						
COURT SECURITY	24	23,477	5,500	-	-	28,977
COURT TECHNOLOGY	39	4,785	4,900	-	-	9,685
CRIME CONTROL DISTRICT	65	520,635	1,616,919	1,409,421	-	728,133
KRHB FUND	67	52,638	16,600	15,000		54,238
HOTEL OCCUPANCY TAX FUND	77	164,616	180,000	125,596	-	219,020
TAX INCREMENT FINANCING FUND- TIF	89	882,809	175,574	177,457	75,000	955,926
*LINK OPERATIONS FUND**	98	-	563,670	654,674	165,000	73,996
LINK REPLACEMENT FUND	103	-	-	25,000	25,000	-
EMERGENCY MANAGEMENT FUND	104	-	0	6,000	6,000	-
COMPONENT UNIT						
RICHLAND HILLS ECONOMIC DEV. FUND	26	875,457	1,073,022	435,058	-	1,513,421
DEBT SERVICE FUND	10	441,479	1,032,085	916,803	-	556,761
CAPITAL PROJECTS FUNDS						-
OIL AND GAS FUND	12	222,793	125,000	89,400	-	258,393
CAPITAL PROJECTS FUND	20	353,811	187,000	319,311	92,311	313,811
ROAD & STREET FUND	25	1,886,956	1,860,564	1,800,547	-	1,946,973
2019 GO BONDS PROJECT FUND	27.	591,157	1,500	481,232		111,425
VEHICLE REPLACEMENT FUND	30	33,540	191,860	165,787	-	59,613
ARPA FUND	101	0	206,100	202,100		4,000
TOTAL GOVERNMENTAL FUNDS		**$ 10,487,284**	**$ 15,645,767**	**$ 14,380,657**	**$ -**	**$ 11,752,394**
ENTERPRISE FUNDS	**FUND NO.**	**BEGINNING FUND BALANCE**	**REVENUES**	**EXPENSES**	**TRANSERS IN/(OUT)**	**ENDING FUND BALANCE**
WATER/SEWER FUND	2	$ 3,092,757	5,093,286	4,162,220		$ 4,023,823
DRAINAGE FUND	22	677,408	910,785	1,036,823		551,370
TOTAL ENTERPRISE FUNDS		**$ 3,770,165**	**$ 6,004,071**	**$ 5,199,043**	**$ -**	**$ 4,575,193**

**LINK FUND fund balance is reported with the General Fund at end of year.*

FY 2022 AMENDED BUDGET

GENERAL FUND REVENUES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PROPERTY TAXES	$ 2,624,551	$ 2,629,066	$ 2,808,490	$ (3,886)	$ 2,804,604	-0.14%
SALES TAXES	3,367,227	3,616,110	3,500,000	716,409	4,216,409	20.47%
LIQUOR TAXES	1,640	2,925	1,750	650	2,400	37.14%
FRANCHISE FEES	566,748	533,360	517,000	22,240	539,240	4.30%
FINES & FORFEITURES	405,410	282,806	402,700	(127,750)	274,950	-31.72%
LICENSES & PERMITS	383,037	186,174	152,500	1,420	153,920	0.93%
CHARGES FOR SERVICES	456,088	290,313	275,850	11,300	287,150	4.10%
MISCELLANEOUS REVENUES	857,746	130,394	74,800	52,000	126,800	69.52%
TOTAL REVENUES	**$ 8,662,447**	**$ 7,671,148**	**$ 7,733,090**	**$ 672,383**	**$ 8,405,473**	**8.69%**

GENERAL FUND EXPENDITURES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
MUNICIPAL COURT	$ 248,936	$ 266,107	$ 273,050	$ 21,155	$ 294,205	7.75%
ADMINISTRATION	497,501	576,080	602,569	(17,306)	585,263	-2.87%
POLICE	1,696,307	1,867,927	1,809,261	104,676	1,913,937	5.8%
FIRE	2,383,508	1,860,854	2,054,793	38,549	2,093,342	1.9%
STREETS	158,081	231,511	291,129	(88,664)	202,465	-30.5%
LIBRARY	342,273	360,307	384,827	(1,927)	382,900	-0.5%
RECREATION	179,574	234,952	276,213	6,524	282,737	2.4%
PARKS & GROUNDS	162,926	138,268	249,655	(5,859)	243,796	-2.3%
COMMUNITY DEVELOPMENT	461,422	415,953	384,427	9,872	394,299	2.6%
ANIMAL CONTROL	163,586	178,610	180,617	12,453	193,070	6.9%
LEGISLATIVE (CITY SECRETARY)	168,891	166,943	177,156	(48,903)	128,253	-27.6%
SHARED SERVICES	$ 547,726	$ 652,168	$ 616,840	(14,015)	602,825	-2.3%
NON-DEPARTMENTAL			$ -	240,179	240,179	100.0%
TOTAL EXPENDITURES	**$ 7,010,731**	**$ 6,949,680**	**$ 7,300,537**	**$ 256,734**	**$ 7,557,271**	**4%**
Transfers Out	**$ 711,404**	**$ 331,014**	**$ 423,311**	**$ (60,000)**	**$ 363,311**	**-14%**

	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
BEGINNING FUND BALANCE	**$ 2,966,213**	**$ 4,042,677**	**$ 4,433,131**	**N/A**	**$ 4,433,131**	**N/A**
ENDING FUND BALANCE	**$ 4,042,677**	**$ 4,433,131**	**$ 4,442,373**	**N/A**	**$ 4,918,022**	**N/A**
90 DAYS RESERVE AMOUNT	*$ 2,041,219*	$ 1,713,620	$ 1,800,132		$ 1,863,437	
AMOUNT OVER/(UNDER) RESERVE REQUIREMENTS	*$ 2,001,458*	*$ 2,719,511*	*$ 2,642,241*		*$ 3,054,585*	

**FY 2021 ACTUALS ARE AUDITED NUMBERS*

DEPARTMENT
04 REVENUE - TAXES

DESCRIPTION		FY 2020 ACTUAL		FY 2021 ACTUAL		FY 2022 ADOPTED		Increase (Decrease)		FY 2022 AMENDED	% Inc./(Dec)
CURRENT PROPERTY TAX	$	2,553,958	$	2,713,599	$	2,907,805	$	(15,229)	$	2,892,576	-0.52%
TIF TRANSFER (PROPERTY TAX)				(127,481)		(140,315)		3,843		(136,472)	-2.74%
DELINQUENT PROPERTY TAX		36,922		16,451		20,000		(3,500)		16,500	-17.50%
INTEREST & PENALTY TAXES		33,670		26,498		21,000		11,000		32,000	52.38%
SALES & USE TAX		3,367,227		3,616,110		3,500,000		716,409		4,216,409	20.47%
LIQUOR & ENTERTAINMENT		1,640		2,925		1,750		650		2,400	37.14%
ELECTRIC FRANCHISE		270,336		254,338		250,000		7,000		257,000	2.80%
GAS FRANCHISE		84,276		78,214		78,000		24,640		102,640	31.59%
TELEPHONE FRANCHISE		35,753		28,789		30,000		-		30,000	0.00%
SOLID WASTE FRANCHISE		109,873		117,739		105,000		(9,400)		95,600	-8.95%
CABLE TV FRANCHISE		66,509		54,280		54,000		-		54,000	0.00%
REVENUE-TAXES	**$**	**6,560,166**	**$**	**6,781,462**	**$**	**6,827,240**	**$**	**735,413**	**$**	**7,562,653**	**10.77%**

DEPARTMENT
05 FINES & FORFEITURES

DESCRIPTION		FY 2020 ACTUAL		FY 2021 ACTUAL		FY 2022 ADOPTED		Increase (Decrease)		FY 2022 AMENDED	% Inc./(Dec)
MUNICIPAL COURT FINES	$	300,404	$	215,154	$	300,000	$	(110,000)	$	190,000	-36.67%
LIBRARY		20		33		200		(150)		50	-75.00%
DLQ MUNICIPAL CT FINES		70,316		37,979		70,000		(15,000)		55,000	-21.43%
JUDICIAL EFFICIENCY FINES		428		118		250		(150)		100	-60.00%
WARRANTS		18,924		10,473		18,000		(2,000)		16,000	-11.11%
MC DLQ COLLECTIONS		784		1,442		-		7,000		7,000	0.00%
ANIMAL CONTROL		13,258		16,120		13,000		(7,000)		6,000	-53.85%
SCHOOL CROSSING GUARD		1,276		1,520		1,250		(450)		800	-36.00%
FINES & FORFEITURES	**$**	**405,410**	**$**	**282,839**	**$**	**402,700**	**$**	**(127,750)**	**$**	**274,950**	**-31.72%**

DEPARTMENT
06 LICENSES & PERMITS

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
CONTRACTOR REGISTRATION FEES	$ 26,355	$ 24,000	$ 20,000	$ (5,400)	$ 14,600	-27.00%
ELECTRICAL PERMITS	12,080	16,126	12,000	4,200	16,200	35.00%
ANIMAL LICENSE	-	255	200	-	200	0.00%
BUILDING PERMITS	292,696	101,938	91,000	(9,250)	81,750	-10.16%
BUILDING REGISTRATION FEES	22,820	28,675	20,000	6,600	26,600	33.00%
LIQUOR SALE PERMIT	350	150	300	(230)	70	-76.67%
MISCELLANEOUS PERMITS	3,410	5,440	3,000	2,000	5,000	66.67%
FIRE CODE PERMITS	25,326	9,590	6,000	3,500	9,500	58.33%
LICENSES & PERMITS	**$ 383,037**	**$ 186,174**	**$ 152,500**	**$ 1,420**	**$ 153,920**	**0.93%**

DEPARTMENT
07 SERVICE CHARGES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PLAN REVIEW	$ 180,589	$ 27,307	$ 22,000	$ -	$ 22,000	0.00%
COPY MACHINE	1,568	2,292	2,600	-	2,600	0.00%
EMERGENCY MEDICAL SERVICE	273,841	260,427	250,000	12,500.00	262,500	5.00%
ANIMAL VACCINATIONS	90	255	1,250	(1,200.00)	50	-96.00%
SERVICE CHARGES	**$ 456,088**	**$ 290,281**	**$ 275,850**	**$ 11,300**	**$ 287,150**	**4.10%**

DEPARTMENT
08 MISCELLANEOUS REVENUE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
OTHER FINANCIAL SOURCES	$ 719,733	$ -	$ -	$ -	$ -	0.00%
INVESTMENT INCOME	14,930	761	1,500	2,000	3,500	133.33%
GRANTS AND TRANSFERS	3,167	3,453		-	-	0.00%
MISCELLANEOUS	44,247	80,545	10,000	50,000	60,000	500.00%
BISD/SRO REIMBURSEMENT	75,669	45,633	63,300	-	63,300	0.00%
MISC. REVENUE	**$ 857,746**	**$ 130,392**	**$ 74,800**	**$ 52,000**	**$ 126,800**	**69.52%**
TOTAL GENERAL FUND REVENUE	**$ 8,662,447**	**$ 7,671,148**	**$ 7,733,090**	**$ 672,383**	**$ 8,405,473**	**8.69%**

DEPARTMENT
11 MUNICIPAL COURT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 226,721	$ 228,551	$ 236,529	$ 18,341	$ 254,870	7.75%
MATERIALS AND SUPPLIES	$ 19,250	$ 34,242	$ 33,614	3,029	$ 36,643	9.01%
OTHER OPERATING EXPENSES	$ 2,965	$ 3,314	$ 2,907	(215)	$ 2,692	-7.40%
TOTAL - MUNICIPAL COURT	$ 248,936	$ 266,107	$ 273,050	$ 21,155	$ 294,205	7.75%

DEPARTMENT
12 ADMINISTRATION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 433,613	$ 329,792	$ 340,647	$ 5,365	$ 346,012	1.57%
SUPPLIES AND MAINTENANCE	$ 48,062	$ 232,791	$ 242,202	(25,257)	$ 216,945	-10.43%
OTHER OPERATING EXPENSES	$ 15,826	$ 13,496	$ 19,720	2,586	$ 22,306	13.11%
TOTAL - ADMINISTRATION	$ 497,501	$ 576,079	$ 602,569	$ (17,306)	$ 585,263	-2.87%

DEPARTMENT
13 POLICE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 1,442,936	$ 1,413,300	$ 1,538,270	$ 51,825	$ 1,590,095	3.37%
SUPPLIES AND MAINTENANCE	$ 180,037	$ 356,779	$ 183,702	49,467	$ 233,169	26.93%
OTHER OPERATING EXPENSES	$ 73,334	$ 97,847	$ 87,289	3,384	$ 90,673	3.88%
TOTAL - POLICE DEPARTMENT	$ 1,696,307	$ 1,867,926	$ 1,809,261	$ 104,676	$ 1,913,937	5.79%

DEPARTMENT
14 FIRE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 1,413,886	$ 1,555,924	$ 1,747,977	$ 40,494	$ 1,788,471	2.32%
SUPPLIES AND MAINTENANCE	208,227	224,603	230,069	23,727.0	253,796	10.31%
OTHER OPERATING EXPENSES	41,662	49,433	44,247	(3,152.0)	41,095	-7.12%
CAPITAL	719,733	30,893	32,500	(22,520.0)	9,980	-69.29%

TOTAL - FIRE DEPARTMENT	**$ 2,383,508**	**$ 1,860,853**	**$ 2,054,793**	**$ 38,549**	**$ 2,093,342**	**1.88%**

DEPARTMENT
16 STREET DEPARTMENT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 141,975	$ 127,812	$ 224,059	$ (90,644)	$ 133,415	-40.46%
SUPPLIES AND MAINTENANCE	16,106	28,248	28,670	3,380.0	32,050	11.79%
OTHER OPERATING EXPENSES	-	75,451	1,400	(1,400.0)	-	-100.00%
CAPITAL	-		37,000	-	37,000	0.00%
TOTAL - STREET DEPARTMENT	**$ 158,081**	**$ 231,511**	**$ 291,129**	**$ (88,664)**	**$ 202,465**	**-30.46%**

DEPARTMENT
17 LIBRARY

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 284,784	$ 301,112	$ 308,797	$ 3,051	$ 311,848	0.99%
SUPPLIES AND MAINTENANCE	43,172	49,424	57,200	(2,350.0)	54,850	-4.11%
OTHER OPERATING EXPENSES	14,317	9,771	18,830	(2,628.0)	16,202	-13.96%
	-					
TOTAL - LIBRARY	**$ 342,273**	**$ 360,307**	**$ 384,827**	**$ (1,927)**	**$ 382,900**	**-0.50%**

DEPARTMENT
18 RECREATION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 120,742	$ 171,149	$ 197,245	$ 5,937	$ 203,182	3.01%
SUPPLIES AND MAINTENANCE	28,922	29,550	41,168	1,187.0	42,355	2.88%
OTHER OPERATING	29,910	34,252	37,800	(600.0)	37,200	-1.59%
TOTAL - RECREATION	**$ 179,574**	**$ 234,951**	**$ 276,213**	**$ 6,524**	**$ 282,737**	**2.36%**

DEPARTMENT
19 PARKS

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 54,250	$ 25,020	$ 79,815	$ (64,419)	$ 15,396	-80.71%

SUPPLIES AND MAINTENANCE	108,656	106,510	157,700	48,100.0	205,800	30.50%
OTHER OPERATING	20	6,738	12,140	10,460.0	22,600	86.16%
TOTAL - PARKS DEPARTMENT	$ 162,926	$ 138,268	$ 249,655	$ (5,859)	$ 243,796	-2.35%

DEPARTMENT
20 COMMUNITY DEVELOPMENT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 442,842	$ 151,519	$ 257,566	$ (99,927)	$ 157,639	-38.80%
SUPPLIES AND MAINTENANCE	$ 13,153	$ 16,743	$ 25,450	(2,050.0)	$ 23,400	-8.06%
OTHER OPERATING	$ 5,427	$ 247,690	$ 101,411	111,849.0	$ 213,260	110.29%
TOTAL - COMMUNITY DEVELOPMENT	$ 461,422	$ 415,952	$ 384,427	$ 9,872	$ 394,299	2.57%

DEPARTMENT
21 ANIMAL CONTROL

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 118,160	$ 119,011	$ 130,622	$ (12,485)	$ 118,137	-9.56%
SUPPLIES AND MAINTENANCE	42,280	51,667	41,900	24,433.0	66,333	58.31%
OTHER OPERATING	3,146	7,933	8,095	505.0	8,600	6.24%
TOTAL - ANIMAL CONTROL	$ 163,586	$ 178,611	$ 180,617	$ 12,453	$ 193,070	6.89%

DEPARTMENT
23 LEGISLATIVE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 72,132	$ 72,529	$ 77,416	$ 4,411	$ 81,827	5.70%
SUPPLIES AND MAINTENANCE	17,848	18,891	19,195	(850.0)	18,345	-4.43%
OTHER OPERATING	78,911	75,523	80,545	(52,464.0)	28,081	-65.14%
TOTAL - LEGISLATIVE	$ 168,891	$ 166,943	$ 177,156	$ (48,903)	$ 128,253	-27.60%

DEPARTMENT
30 SHARED SERVICES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 94,410	$ 85,893	$ 114,294	$ (55,189)	$ 59,105	-48.29%

SUPPLIES AND MAINTENANCE	196,056	218,135	82,152	36,845.00	118,997	44.85%
OTHER OPERATING	257,260	348,688	420,394	4,329.00	424,723	1.03%
TOTAL - SHARED SERVICES	$ 547,726	$ 652,716	$ 616,840	$ (14,015)	$ 602,825	-2.27%

DEPARTMENT
NON-DEPARTMENTAL/TRANSFERS OUT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
TRANSFER TO CAPITAL PROJECTS	$ 291,844	$ 142,270	$ 158,311	$ (66,000)	$ 92,311	-41.69%
TRANSFER TO EOC				6,000	$ 6,000	100.00%
NON DEPT EXPENSE		57,197		240,179	240,179	100.00%
TRANSFER TO TIF SALES TAX			75,000	-	75,000	0.00%
TRANSFER TO LINK FUND	419,560	131,547	165,000	-	165,000	0.00%
TOTAL - NON DEPARTMENTAL	$ 711,404	$ 331,014	$ 398,311	$ -	$ 578,490	45.24%
TOTAL EXPENDITURES	$ 7,722,135	$ 7,281,238	$ 7,698,848	$ 16,555	$ 7,895,582	2.56%
Transfers out from Fund Balance			$ 25,000		$ 25,000	

DEPARTMENT
098-60 LINK REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
TRANSFER FROM THE GENERAL FUND	$ 419,560	$ 131,547	$ 165,000	-	$ 165,000	0.00%
LATE FEES & PENALTIES	370	460	-	170	170	100.00%
ONE TIME CLASSES (NOT4SENIORS)	12,211	11,799	12,000	(5,700)	6,300	-47.50%
LINK MEMBERSHIPS	62,161	61,387	74,400	(10,000)	64,400	-13.44%
ONE DAY PASSES	4,135	3,366	5,500	(950)	4,550	-17.27%
FITNESS CLASSES	6,683	5,208	4,400	(500)	3,900	-11.36%
PERSONAL TRAINING	850	7,286	18,000	2,500	20,500	13.89%
ATHLETICS	11,432	18,210	133,200	(107,200)	26,000	-80.48%
ALL DAY CAMPS	32,609	67,728	67,600	34,000	101,600	50.30%
AFTER SCHOOL PROGRAM	42,939	66,943	58,500	37,500	96,000	64.10%
SPECIAL EVENTS	1,370	2,858	1,500	600	2,100	40.00%
SENIOR PROGRAMS	1,431	1,760	2,500	2,200	4,700	88.00%
CONCESSIONS	3,977	3,630	6,000	850	6,850	14.17%
INDOOR/OUTDOOR RENTALS	72,203	109,114	100,000	105,000	205,000	105.00%

ADVERTISING CONTRIBUTIONS			-		-	0.00%
SILVER PROGRAMS	12,716	13,769	12,500	3,800	16,300	30.40%
MISCELLANEOUS REVENUE	193	2,395	-	4,700	4,700	100.00%
LINK-EMPLOYEE MEMBERSHIPS	2,806	1,954	1,200	1,250	2,450	104.17%
CONTRA REV-MEMBER DISCOUNTS				(1,250)	(1,250)	100.00%
CONTRA REV-CITY DISCOUNTS	(8,991)	(2,399)	-	(600)	(600)	100.00%
LINK REVENUES	$ 679,055	$ 507,015	$ 662,300	$ 66,370	$ 728,670	10.02%

DEPARTMENT
098-61 LINK EXPENDITURES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 350,209	$ 329,638	$ 351,022	$ 21,446	$ 372,468	6.11%
SUPPLIES & MAINTENANCE	$ 89,149	$ 136,843	$ 223,499		$ 201,300	
OTHER OPERATING	$ 86,553	$ 66,002	$ 87,546		$ 80,906	
LINK EXPENDITURES	$ 525,911	$ 532,483	$ 662,067	$ 21,446	$ 654,674	

FY 2022 AMENDED BUDGET

WATER & SEWER FUND REVENUES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
WATER SALES	$ 2,412,769	$ 2,475,104	$ 2,504,521	$ 110,664	$ 2,615,185	4%
WASTEWATER SALES	1,725,875	1,853,498	1,800,000	(25,000)	1,775,000	-1%
MISCELLANEOUS INCOME	112,265	651,560	130,000	573,101	703,101	441%
TOTAL INCOME	**$ 4,250,909**	**$ 4,980,162**	**$ 4,434,521**	**$ 658,765**	**$ 5,093,286**	**15%**
Transfers In	**$ 17,666**					

WATER & SEWER FUND EXPENSES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
SHARED SERVICES	$ 275,893	$ 320,663	$ 345,200	$ (20,000)	$ 325,200	-6%
ADMINISTRATION	464,519	384,269	551,719	(1,281)	550,438	0%
DEBT SERVICE/NON DEPT.	493,921	802,014	489,241	442,256	931,497	90%
WATER PRODUCTION & DISTRIBUTION	1,222,219	1,224,943	1,340,949	(124,066)	1,216,883	-9%
WASTEWATER SERVICES	1,133,748	1,343,425	1,504,869	(366,667)	1,138,202	-24%
TOTAL EXPENSES	**$ 3,590,300**	**$ 4,075,314**	**$ 4,231,978**	**$ (69,758)**	**$ 4,162,220**	**-2%**
Transfers Out	**14,511**					
BEGINNING (UNRESTRICTED) NET POSITION	**$ 1,847,158**	**$ 2,356,497**	**$ 3,092,757**	**N/A**	**$ 3,092,757**	**N/A**
TRANSFERS IN (OUT)						
ENDING (UNRESTRICTED) NET POSITION	**$ 2,356,497**	**$ 3,092,757**	**$ 3,295,300**	**N/A**	**$ 4,023,823**	**N/A**
90 DAYS RESERVE AMOUNT	*$ -*	$ 1,004,872	$ 1,043,501		$ 1,026,301	
AMOUNT OVER/(UNDER) RESERVE REQUIREMENTS	*$ 2,356,497*	*$ 2,087,885*	*$ 2,251,799*		*$ 2,997,522*	

*FY 2021 ACTUALS ARE AUDITED NUMBERS

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
54 WATER REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PENALTY & INTEREST	$ 34,023	$ 71,848	$ 80,000	$ 5,000	$ 85,000	6.3%
SALE OF WATER	2,412,769	2,457,268	2,504,521	110,664	2,615,185	4.4%
TAP FEES	3,605	17,837	1,000	500	1,500	50.0%
WATER REVENUES	**$ 2,450,397**	**$ 2,546,953**	**$ 2,585,521**	**$ 116,164**	**$ 2,701,685**	**4.5%**

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
55 SEWER REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
SEWER BILLING	$ 1,725,875	$ 1,853,498	$ 1,800,000	$ (25,000)	$ 1,775,000	-1.4%
TOTAL - SEWER REVENUES	**$ 1,725,875**	**$ 1,853,498**	**$ 1,800,000**	**$ (25,000)**	**$ 1,775,000**	**-1.4%**

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
56 MISC REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
USE OF LINES	$ 5,636	$ 6,298	$ 5,000	$ 2,500	$ 7,500	50.0%
SERVICE CHARGES	1,056	3,093	1,500	1,200	2,700	80.0%
INVESTMENT INCOME	11,687	642	500	6,350	6,850	1270.0%
				-		
WASTE DISP. PROCESS. FEE	35,923	34,451	30,000	1,000	31,000	3.3%
MISC. REVENUE	15,254	62,730	7,500	74,356	81,856	991.4%
GARBAGE BILLING	5,081	472,497	4,500	482,195	486,695	10715.4%
TRANSFERS IN						
TOTAL - MISC. REVENUES	**$ 74,637**	**$ 579,711**	**$ 49,000**	**$ 482,195**	**$ 616,601**	**1158.4%**
TOTAL REVENUE	**$ 4,250,909**	**$ 4,980,162**	**$ 4,434,521**	**$ 573,359**	**$ 5,093,286**	**14.9%**

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT

30 SHARED SERVICES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ -		$ -		$ -	
SUPPLIES AND MAINTENANCE	82,831	93,945	52,693	(20,000)	32,693	-38.0%
OTHER OPERATING	193,062	226,718	292,507	-	292,507	0.0%
TOTAL - SHARED SERVICES	$ 275,893	$ 320,663	$ 345,200	$ (20,000)	$ 325,200	-5.8%

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
62 ADMINISTRATION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 288,600	$ 202,092	$ 338,329	4,819	$ 343,148	1.4%
SUPPLIES AND MAINTENANCE	$ 116,354	$ 46,934	$ 55,220	(9,500)	$ 45,720	-17.2%
OTHER OPERATING	$ 59,565	$ 135,243	$ 158,170	3,400	$ 161,570	2.1%
TOTAL - ADMINISTRATION	$ 464,519	$ 384,269	$ 551,719	$ 3,400	$ 550,438	-0.2%

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
64 TRANSFERS/DEBT SERVICE/00-NON DEPT.

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PRINCIPAL PAYMENT	$ 383,750	$ 245,000	$ 399,500	$ -	$ 399,500	0.0%
INTEREST PAYMENT	110,171	91,719	88,241	-	88,241	0.0%
PAYING AGENT FEES	-	950	1,500	-	1,500	0.0%
GARBAGE BILLING		464,345	-	442,256	442,256	100.0%
TRANSFERS OUT CIP						
TOTAL - TRANSFERS/DEBT SERVIC	$ 493,921	$ 802,014	$ 489,241	$ 442,256	$ 931,497	90.4%

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
66 WATER PRODUCTION& DISTRIBUTION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 182,116	$ 134,228	$ 262,324	(31,496)	$ 230,828	-12.0%
SUPPLIES AND MAINTENANCE	235,787	213,963	182,910	35,429	218,339	19.4%
OTHER OPERATING	533,185	865,753	830,715	(62,999)	767,716	-7.6%
CAPITAL	271,131	10,999	65,000	(65,000)	-	-100.0%
TOTAL - WATER PRODUCTION & DI	$ 1,222,219	$ 1,224,943	$ 1,340,949	$ (59,066)	$ 1,216,883	-9.3%

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT

67 WASTEWATER

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	$ 275,626	$ 255,830	$ 244,859	16,708	$ 261,567	6.8%
SUPPLIES AND MAINTENANCE	163,941	138,729	123,028	(54,053)	68,975	-43.9%
OTHER OPERATING	694,181	948,866	1,136,982	(329,322)	807,660	-29.0%
CAPITAL					-	
TOTAL - WASTEWATER	$ 1,133,748	$ 1,343,425	$ 1,504,869	$ (366,667)	$ 1,138,202	-24.4%
TOTAL EXPENSES	$ 3,590,300	$ 4,075,314	$ 4,231,978	$ (77)	$ 4,162,220	-1.6%

DRAINAGE UTILITY FUND (FUND 022)
DEPARTMENT
68 DRAINAGE REVENUE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
CUSTOMER BILLING	$ 928,500	$ 882,927	$ 929,000	$ (22,155)	$ 906,845	-2%
INVESTMENT INCOME	1,022	56	60	540	600	900%
MISC/TRANSFERS IN			-	3,340	3,340	100%
TOTAL - INCOME	**$ 929,522**	**$ 882,983**	**$ 929,060**	**(18,275)**	**$ 910,785**	**-2%**

DRAINAGE UTILITY FUND (FUND 022)
DEPARTMENT
69 DRAINAGE EXPENSE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PERSONNEL	**$ 113,431**	**$ 116,047**	**$ 122,919**	**$ (1,029)**	**$ 121,890**	**-1%**
SUPPLIES AND MAINTENANCE	**89,392**	**202,768**	**263,810**	**(2,900)**	**260,910**	**-1%**
OTHER OPERATING	**13,776**	**12,413**	**36,909**	**(1,000)**	**35,909**	**-3%**
CAPITAL			**150,000**	**-**	**150,000**	**0%**
DEBT SERVICE		**508,509**	**468,114**	**-**	**468,114**	**0%**
TOTAL EXPENSE	**$ 216,599**	**$ 839,737**	**$ 1,041,752**	**$ (4,929)**	**$ 1,036,823**	**0%**
BEGINNING (UNRESTRICTED) NET POSITION	**$ 383,015**	**$ 572,322**	**$ 677,408**	**N/A**	**$ 677,408**	**N/A**
ENDING (UNRESTRICTED) NET POSITION	**$ 572,322**	**$ 677,408**	**$ 564,716**	**N/A**	**$ 551,370**	**N/A**

DEBT SERVICE FUND (10)
DEPARTMENT
60/61 GENERAL DEBT SERVICE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
CURRENT PROPERTY TAX	$ 900,761	$ 953,700	$ 1,032,305	$ (17,020)	$ 1,015,285	-1.65%
DELINQUENT PROPERTY TAX	7,103	4,617	5,000	(350)	4,650	-7%
INTEREST & PENALTIES	6,021	6,357	3,500	2,650	6,150	76%
INVESTMENT INCOME	-		-	6,000	6,000	100%
TOTAL REVENUE	**$ 913,885**	**$ 964,674**	**$ 1,040,805**	**$ (8,720)**	**$ 1,032,085**	**-0.84%**
PAYMENT OF PRINCIPAL	$ 401,250	$ 415,500	$ 435,500	$ -	$ 435,500	0%
AGENT FEES	3,500	5,725	6,900	1,040	7,940	15%
PAYMENT OF INTEREST	487,174	487,265	473,363	-	473,363	0%
TOTAL EXPENDITURES	**$ 891,924**	**$ 908,490**	**$ 915,763**	**$ 1,040**	**$ 916,803**	**0%**
BEGINNING FUND BALANCE	**$ 363,334**	**$ 385,295**	**$ 441,479**	**N/A**	**$ 441,479**	**N/A**
ENDING FUND BALANCE	**$ 385,295**	**$ 441,479**	**$ 566,521**	**N/A**	**$ 556,761**	**N/A**

MUNICIPAL COURT SECURITY FUND (FUND 024)
DEPARTMENT
42/43 MUNICIPAL COURT BLDG SECURITY FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
REVENUE - BLDG. SECURITY	$ 7,157	$ 5,534	$ 5,700	$ (200)	$ 5,500	-4%
TOTAL REVENUE	**$ 7,157**	**$ 5,534**	**$ 5,700**	**$ (200)**	**$ 5,500**	**-4%**
PERSONNEL	**$ -**	**$ -**		**$ -**	**$ -**	**0%**
SUPPLIES AND MAINTENANCE	**1,422**	**-**	**4,000**	**(4,000)**	**-**	**-100%**
OTHER OPERATING	**-**	**-**		**-**	**-**	**0%**
TOTAL EXPENDITURES	**$ 1,422**	**$ -**	**$ 4,000**	**(4,000)**	**$ -**	**-100%**
BEGINNING FUND BALANCE	**$ 12,208**	**$ 17,943**	**$ 23,477**	**N/A**	**$ 23,477**	**N/A**
ENDING FUND BALANCE	**$ 17,943**	**$ 23,477**	**$ 25,177**	**N/A**	**$ 28,977**	**N/A**

RICHLAND HILLS ECONOMIC DEVELOPMENT CORP (FUND 26)
DEPARTMENT
38/39 RH ECONOMIC DEVELOPMENT CORP

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
4B SALES TAX REVENUE	$ 861,952		$ 1,000,000	$ 73,022	1,073,022	7%
TOTAL REVENUE	**$ 861,952**	**$ -**	**$ 1,000,000**	**$ 73,022**	**$ 1,073,022**	**7%**
PERSONNEL	**$ 66,976**	**$ 51,917**	**$ 84,045**	**$ 11,447**	**$ 95,492**	**14%**
SUPPLIES AND MAINTENANCE	**-**	**4,856**	**39,280**	**(19,475)**	**19,805**	**-50%**
OTHER OPERATING	**250,758**	**114,283**	**104,000**	**(13,302)**	**90,698**	**-13%**
TRANSFER TO FUND 20		**445,757**	**640,000**	**(640,000)**	**-**	**-100%**
DEBT SERVICE	**229,313**	**229,913**	**229,063**	**-**	**229,063**	**0%**
TOTAL EXPENDITURES	**$ 547,047**	**$ 846,726**	**$ 1,096,388**	**$ (661,330)**	**$ 435,058**	**-60%**
BEGINNING FUND BALANCE	**$ 486,203**	**$ 801,108**	**$ 875,457**	**N/A**	**$ 875,457**	**N/A**
ENDING FUND BALANCE	**$ 801,108**	**$ 875,457**	**$ 779,069**	**N/A**	**$ 1,513,421**	**N/A**

MUNICIPAL COURT TECHNOLOGY FUND (FUND 039)
DEPARTMENT
75/82 MUNICIPAL COURT TECHNOLOGY FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
MUNI CT TECH FUND	$ 7,678	$ 4,785	$ 6,500	$ (1,600)	$ 4,900	-25%
TOTAL REVENUE	**$ 7,678**	**$ 4,785**	**$ 6,500**	**$ (1,600)**	**$ 4,900**	**-25%**
PERSONNEL	**$ -**	**$ -**			**$ -**	
SUPPLIES AND MAINTENANCE	**7,678**				**-**	
OTHER OPERATING		**-**				

TOTAL EXPENDITURES	**$ 7,678**	**$ -**	**$ -**		**$ -**	
BEGINNING FUND BALANCE	**$ -**	**$ -**	**$ 4,785**	**N/A**	**$ 4,785**	**N/A**
ENDING FUND BALANCE	**$ -**	**$ 4,785**	**$ 11,285**	**N/A**	**$ 9,685**	**N/A**

CITY OF RICHLAND HILLS - CRIME CONTROL DISTRICT FUND (FUND 065)
DEPARTMENT
60/61 CRIME CONTROL DISTRICT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
SALES & USE TAX	$ 1,302,122	$ 1,380,638	$ 1,500,000	$ 103,419	$ 1,603,419	7%
GRANTS & TRANSFERS	4,995	1,742	12,000	1,500	13,500	13%
TOTAL REVENUE	**$ 1,307,117**	**$ 1,382,380**	**$ 1,512,000**	**$ 104,919**	**$ 1,616,919**	**7%**
PERSONNEL	**$ 661,074**	**$ 701,388**	**$ 716,585**	**$ 12,300**	**$ 728,885**	**2%**
SUPPLIES AND MAINTENANCE	**80,288**	**64,969**	**70,859**	**-**	**70,859**	**0%**
OTHER OPERATING	**349,684**	**412,370**	**438,400**	**4,613**	**443,013**	**1%**
CAPITAL	**185,246**	**60,598**	**49,804**	**-**	**49,804**	**0%**
TRANSFERS OUT			**106,860**	**10,000**	**116,860**	**9%**
TOTAL EXPENDITURES	**$ 1,276,292**	**$ 1,239,325**	**$ 1,382,508**	**26,913**	**$ 1,409,421**	**2%**
BEGINNING FUND BALANCE	**$ 346,755**	**$ 377,580**	**$ 520,635**	**N/A**	**$ 520,635**	**N/A**
ENDING FUND BALANCE	**$ 377,580**	**$ 520,635**	**$ 650,127**	**N/A**	**$ 728,133**	**N/A**

KEEP RICHLAND HILLS BEAUTIFUL FUND
FUND 67

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
DONATIONS/CONTRIBUTIONS		$ 50,600	$ -	$ 16,600	$ 16,600	100%
TOTAL REVENUE	**$ -**	**$ 50,600**	**$ -**	**16,600**	**$ 16,600**	**100%**
BEAUTIFICATION/COMMUNITY PROJECTS	**$ -**	**$ 7,911**	**$ -**	**15,000**	**$ 15,000**	**100%**
TOTAL EXPENDITURES					**$ 15,000**	
BEGINNING FUND BALANCE		**$ 9,949**	**$ 52,638**	**N/A**	**$ 52,638**	**N/A**
ENDING FUND BALANCE		**$ 52,638**	**$ 52,638**	**N/A**	**$ 54,238**	**N/A**

HOTEL MOTEL FUND (77)
DEPARTMENT
60/61 HOTEL OCCUPANCY TAX

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
HOTEL OCCUPANCY TAX	$ 85,603	$ 177,111	$ 180,000	$ -	$ 180,000	0%
TOTAL REVENUE	**$ 85,603**	**$ 177,111**	**$ 180,000**	**$ -**	**$ 180,000**	**0%**
PERSONNEL	**$ 65,692**	**$ 67,734**	**$ 36,255**	**$ (13,621)**	**$ 22,634**	**-38%**
SUPPLIES AND MAINTENANCE			**-**	**550**	**550**	**100%**

OTHER OPERATING	**17,171**	**-**	**55,000**	**(55,000)**	**-**	**-100%**
DEBT SERVICE	**102,063**	**106,062**	**102,412**	**-**	**102,412**	**0%**
TOTAL EXPENDITURES	**$ 184,926**	**$ 173,796**	**$ 193,667**	**(68,071)**	**$ 125,596**	**-35%**
BEGINNING FUND BALANCE	**$ 260,624**	**$ 161,301**	**$ 164,616**	**N/A**	**$ 164,616**	**N/A**
ENDING FUND BALANCE	**$ 161,301**	**$ 164,616**	**$ 150,949**	**N/A**	**$ 219,020**	**N/A**

TAX INCREMENT FINANCING FUND (FUND 089)
DEPARTMENT
60/61TAX INCREMENT FINANCING

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
PROPERTY TAX - TRANSFER IN	$ 163,957	$ 127,481	$ 140,315	$ (3,843)	$ 136,472	-3%
INTERGOVERNMENTAL		39,663	43,511	(4,409)	39,102	-10%
SALES TAX-TRANSFER IN FROM GF	80,581	68,182	75,000	-	75,000	0%
TOTAL REVENUE	**$ 244,538**	**$ 235,326**	**$ 258,826**	**(8,252)**	**$ 250,574**	**-3%**
CAPITAL IMPROVEMENTS	**$ -**	**$ 95,350**	**$ 50,000**	**$ 24,055**	**$ 74,055**	**48%**
TRANSFERS OUT	**-**	**201,852**	**-**	**92,477**	**92,477**	**100%**
OTHER OPERATING	**-**		**30,000**	**(19,075)**	**10,925**	**-64%**
TOTAL EXPENDITURES	**$ -**	**$ 297,202**	**$ 80,000**	**97,457**	**$ 177,457**	**122%**
BEGINNING FUND BALANCE	**$ 700,147**	**$ 944,685**	**$ 882,809**	**N/A**	**$ 882,809**	**N/A**
ENDING FUND BALANCE	**$ 944,685**	**$ 882,809**	**$ 1,061,635**	**N/A**	**$ 955,926**	**N/A**

LINK REPLACEMENT FUND
DEPARTMENT
NEW FUND 103

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
TRANSFERS IN FROM GF			$ 25,000	$ -	$ 25,000	0%
TOTAL REVENUE	**$ -**	**$ -**	**$ 25,000**	**-**	**$ 25,000**	**0%**
REPLACEMENTS	**$ -**	**$ -**	**$ -**	**25,000**	**$ 25,000**	**100%**
TOTAL EXPENDITURES				**$ 25,000**	**$ 25,000**	**100%**
BEGINNING FUND BALANCE			**$ -**	**N/A**	**$ -**	**N/A**
ENDING FUND BALANCE			**$ 25,000**	**N/A**	**$ -**	**N/A**

EMERGENCY OPERATIONS MANAGEMENT FUND
DEPARTMENT
NEW FUND 104

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
TRANSFERS IN FROM GF			$ -	$ 6,000	$ 6,000	100%
TOTAL REVENUE	**$ -**	**$ -**	**$ -**	**$ 6,000**	**$ 6,000**	**100%**
SUPPLIES	**$ -**	**$ -**	**$ -**	**$ 6,000**	**$ 6,000**	**100%**
TOTAL EXPENDITURES				**$ 6,000**	**$ 6,000**	**100%**
BEGINNING FUND BALANCE				**N/A**	**-**	**N/A**
ENDING FUND BALANCE				**N/A**	**$ -**	**N/A**

OIL & GAS FUND (FUND 012)
DEPARTMENT
60/61 OIL & GAS LEASE PROJ

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
OIL AND GAS LEASE REV	$ 34,963	$ 74,010	$ 35,000	$ 90,000	$ 125,000	257%
TOTAL REVENUE	**$ 34,963**	**$ 74,010**	**$ 35,000**	**$ 90,000**	**$ 125,000**	**257%**
CAPITAL		107,424	52,000	$ 2,400	54,400	5%
PARK IMPROVEMENTS	-		35,000	-	35,000	0%
TOTAL EXPENDITURES	**$ -**	**$ 107,424**	**$ 87,000**	**$ 2,400**	**$ 89,400**	**3%**
BEGINNING FUND BALANCE	**$ 221,244**	**$ 256,207**	**$ 222,793**	**N/A**	**$ 222,793.0**	**N/A**
ENDING FUND BALANCE	**$ 256,207**	**$ 222,793**	**$ 170,793**	**N/A**	**$ 258,393**	**N/A**

CAPITAL PROJECTS FUND (FUND 020)
DEPARTMENT
77 CAPITAL PROJECTS FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
SALE OF FIXED ASSETS						
GRANTS AND TRANSFERS	$ 96,253	721,858		$ 87,000	$ 87,000	0%
TRANSFER FROM GENERAL	291,844	142,270	158,311	(66,000)	92,311	-42%
TRANSFER FROM RHDC		445,757	640,000	(640,000)	-	-100%
TRANSFER FROM CCPD			90,000	10,000	100,000	11%
TRANSFER FROM UTILITY FUND						
TOTAL REVENUE	**$ 388,097**	**$ 1,309,884**	**$ 888,311**	**$ (609,000)**	**$ 279,311**	**-69%**
CAPITAL EQUIPMENT	$ 56,682	$ 7,914		$ -		
CAPITAL IMPROVEMENTPROJECTS			-	87,000	87,000	100%
CAPITAL FACILITIES IMPROVEMENT	64,441		90,000	10,000	100,000	11%
CAPITAL PARKS IMPROVEMENT	96,253	1,054,302	640,000	(600,000)	40,000	-94%
CAPIITAL LEASE PAYMENTS	142,270	139,255	158,311	(66,000)	92,311	-42%
TOTAL EXPENDITURES	**$ 359,646**	**$ 1,201,471**	**$ 888,311**	**$ (569,000)**	**$ 319,311**	**-64%**
BEGINNING FUND BALANCE	**$ 216,947**	**$ 245,398**	**$ 353,811**	**N/A**	**$ 353,811**	**N/A**
ENDING FUND BALANCE	**$ 245,398**	**$ 353,811**	**$ 353,811**	**N/A**	**$ 313,811**	**N/A**

ROAD & STREET FUND (FUND 025)
DEPARTMENT
32/33 ROAD & STREET CONSTRUCTION FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
SALES & USE TAX	$ 1,292,928	$ 1,381,609	$ 1,335,000	$ 274,084	$ 1,609,084	21%
TRANSFERS IN		132,553			251,480	100%
TOTAL REVENUE	**$ 1,292,928**	**$ 1,514,162**	**$ 1,335,000**	**$ 525,564**	**$ 1,860,564**	**39%**
STREET CONSTRUCTION	$ 442,557	$ 652,475	$ 1,950,000	$ (249,453)	$ 1,700,547	-13%
STREET REPAIRS & MAINT.		13,356	100,000	-	100,000	0%
STREET CAPITAL/EQUIP		87,212				
TOTAL EXPENDITURES	**$ 442,557**	**$ 753,043**	**$ 2,050,000**	**$ (249,453)**	**$ 1,800,547**	**-12%**

BEGINNING FUND BALANCE	**$ 275,466**	**1,125,837**	**1,886,956**	**N/A**	**1,886,956**	**N/A**
ENDING FUND BALANCE	**$ 1,125,837**	**$ 1,886,956**	**$ 1,171,956**	**N/A**	**$ 1,946,973**	**N/A**

VEHICLE REPLACEMENT FUND (FUND 030)

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
SALE OF FIXED ASSETS	$ -	$ 5,372	$ 182,899	$ (7,899)	$ 175,000	-4%
MISC. REVENUE		23,673		-		0%
TRANSFERS IN FROM CRIME CONTROL DIST. FUND			16,860	-	16,860	0%
TRANSFERS IN FROM GEN FUND						
TOTAL REVENUE	**$ -**	**$ 29,045**	**$ 199,759**	**$ (7,899)**	**$ 191,860**	**-4%**
MISC EXPENSES		18,390				
CAPITAL LEASE PAYMENTS			93,585	$ 25,000	118,585	27%
CAPITAL PURCHASES			92,475	(67,475)	25,000	-73%
CAPITAL EXPENDITURES	**$ -**	**$ 18,390**	**$ 186,060**	**$ (42,475)**	**$ 143,585**	**-23%**
MAINTENANCE		-	36,685	(14,483)	22,202	-39%
MISC EXPENSES	**$ -**	**$ -**	**$ 36,685**	**$ (14,483)**	**$ 22,202**	**-39%**
TOTAL EXPENDITURES	**$ -**	**$ 18,390**	**$ 222,745**	**$ (56,958)**	**$ 165,787**	**-26%**
BEGINNING FUND BALANCE	**$ 22,885**	**22,885**	**33,540**	**N/A**	**33,540**	**N/A**
ENDING FUND BALANCE	**$ 22,885**	**$ 33,540**	**$ 10,554**	**N/A**	**$ 59,613**	**N/A**

ARPA FUND 101

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
GRANTS/TRANSFERS IN	$ -			$ 202,100	$ 202,100	100%
INVESTMENT INCOME					4,000	100%
TOTAL REVENUE	**$ -**	**$ -**	**$ -**	**$ 202,100**	**$ 206,100**	**100%**
WATER INFRASTRUCTURE			-	$ 90,000	90,000	100%
PROJECT APPROPRIATIONS			-	-		0%
EQUIPMENT			-	12,600	12,600	100%
CAPITAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 102,600**	**$ 102,600**	**100%**
PERSONNEL EXPENSES		-		99,500	99,500	100%
MISC EXPENSES	**$ -**	**$ -**	**$ -**	**$ 99,500**	**$ 99,500**	**100%**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 202,100**	**$ 202,100**	**100%**
BEGINNING FUND BALANCE		**-**	**-**	**N/A**	**-**	**N/A**
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**N/A**	**$ 4,000**	**N/A**

2019 GO CAPITAL PROJECTS (FUND 27)
DEPARTMENT
34/60/61

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	Increase (Decrease)	FY 2022 AMENDED	% Inc./(Dec)
INVESTMENT INCOME	$ 52,804	$ 1,789		$ 1,500	$ 1,500	100%
MISC REVENUE	5,562	-				
TOTAL REVENUE	**$ 58,366**	**$ 1,789**		**$ -**	**$ 1,500**	**100%**
DESIGN/ENG FEES	$ 345,584	$ -		$ 9,463	$ 9,463	100%
CONSTRUCTION	378,219	4,712,647		204,364	204,364	100%
MISC	39,120	-		15,925	15,925	100%
TRANSFERS OUT				251,480	251,480	100%
TOTAL EXPENDITURES	**$ 762,923**	**$ 4,712,647**	**$ -**	**$ 481,232**	**$ 481,232**	**100%**
BEGINNING FUND BALANCE	**$ 6,006,572**	**5,302,015**	**591,157**	**N/A**	**591,157**	**N/A**
ENDING FUND BALANCE	**$ 5,302,015**	**$ 591,157**	**$ 591,157**	**N/A**	**$ 111,425**	**N/A**

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: September 26, 2022

Subject: Adoption of FY 2023 Budget and Multi-Year CIP

Agenda Item:

Consider Ordinance 1459-22 approving and adopting the Fiscal Year 2023 Budget and Multi-Year Capital Improvement Program

Background Information:

Attached to this memo is the proposed FY 2023 Budget and Multi-Year Capital Improvement Program. The budget summarizes the plan of municipal operations and capital projects for the fiscal year that begins October 1, 2022. The proposed budget was presented to City Council during work sessions on August 8th and August 22nd, and a public hearing was held on September 12, 2022.

Financial Considerations:

The proposed budget consists of several different funds. The attached fund summaries provide details about each fund including revenue projections, proposed expenditures and ending fund balances. The FY 2023 Budget includes estimated revenues at $27,460,571 and expenditures at $29,144,331 which is a 39% increase in revenues and a 45% increase in expenditures over the FY 2022 Adopted Budget.

The City of Richland Hills saw healthy increases in both ad valorem and sales tax revenues at 11% and 35% respectively. Expenditure increases can be attributed to the following:

- American Rescue Plan projects
- Water meter replacement project
- Implementation of the new Public Safety STEP plan
- Proposed 5% pay increase for civilian employees
- Three (3) new positions
- New website platform and enhanced notification system
- Building improvements at the Law Enforcement Center and Animal Services Center
- New technology services contract and one-time migration costs
- Public Works Facility masonry fence
- Increase in insurance benefits

- Capital equipment for Police and Fire Departments
- Glenview Corridor Master Plan Development
- Continued implementation of Parks Master Plan at Kate Baker and Creek Trail Parks
- Park system amenity replacement
- New street reconstruction projects
- New Strategic Initiative Fund projects

The FY 2023 budget is based off a recommended tax rate of $0.538885 which is $0.02 cents lower than the previous three years.

Legal Review:

N/A

Board/Citizen Input:

Budget work sessions were held during City Council meetings on August 8th and August 22nd. A public hearing for the FY 2023 Budget was held on September 12th. City Council will consider approval and adoption of the FY 2023 Budget and Multi-Year Capital Improvement Program on September 26, 2022.

Attachments:

FY 2023 Budget
Multi-Year Capital Improvement Program

Council Action Requested:

Motion to approve Ordinance 1459-22 approving and adopting the Fiscal Year 2023 Budget and Multi-Year Capital Improvement Program

ORDINANCE NO. 1459-22

AN ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the budget officer of the City of Richland Hills, Texas has heretofore filed with the City Secretary a proposed budget for the city covering the fiscal year October 1, 2022 through September 30, 2023 and providing that expenditures for said fiscal year shall be made in accordance with said budget, and providing an effective date; and

WHEREAS, the proposed budget has been on file with the City Secretary prior to the 30th day before the date the governing body of the municipality makes its tax levy for the fiscal year; and

WHEREAS, the proposed budget has been available for inspection by any person upon request, and has been posted on the City's website; and

WHEREAS, the governing body of the City held a public hearing on the proposed budget after the 15th day after the date the proposed budget was filed with the City Secretary but before the governing body made its tax levy; and

WHEREAS, notice of the public hearing was duly published not earlier than the 30th or later than the 10th day before the date of the hearing as required by law; and

WHEREAS, at the conclusion of the public hearing, the governing body of the City took action on the proposed budget by record vote, which vote is duly recorded below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The budget attached hereto as **Exhibit A** and incorporated herein is approved and adopted for the fiscal year beginning October 1, 2022, and ending September 30, 2023; and is hereby appropriated from the funds indicated and for such purposes, respectively, such sums of money for such projects, operations, activities, purchases, accounts and other expenditures as proposed in the attached budget.

SECTION 2.

That pursuant to state law, no expenditure of the funds of the City shall hereafter be made except in compliance with the budget and applicable state law; provided, however, that in the case of grave public necessity emergency expenditures to meet unusual and unforeseen conditions, which could not be reasonable, diligent thought and attending have been included in the original budget, may from time to time be authorized by the City Council as amendments to the original Budget.

SECTION 3.

That expenditures during this fiscal year shall made in accordance with the budget approved by this Ordinance unless otherwise authorized by the City Council.

SECTION 4.

That the necessity for making and approving the budget for the fiscal year, as required by laws of the State of Texas, creates urgency and an emergency and requires that this Ordinance shall immediately take effect from and after its passage, as the law in such cases provides.

SECTION 5.

That the following statements are true and correct:

The property tax revenue to be raised from new property added to the tax roll this year is $11,759.

The municipal property tax rate for the preceding fiscal year was $0.558551 per $100.

The municipal property tax rates that have been adopted or calculated for the current fiscal year for which this budget is adopted, are as follows:

(A) the property tax rate is $0.538885 per $100;

(B) the No-New Revenue tax rate is $0.517570 per $100;

(C) the Voter-Approval tax rate is, $0.540096 per $100;

(D) the De Minimis Rate tax rate is $0.573374 per $100 taxable property value after exemptions;

(E) the debt rate is $0.125257 per $100; and

(F) the total amount of municipal debt obligations is $15,530,000.

APPROVED AND ADOPTED at a regular meeting of the Richland Hills City Council on September 26, 2022, by a vote of:

	Aye	Nay	Abstention
Douglas Knowlton, Councilmember, Place 1	__________	__________	______________
Travis Malone, Councilmember, Place 2	__________	__________	______________
Curtis Bergthold, Mayor Pro Tem, Place 3	__________	__________	______________
Javier Alvarez, Councilmember, Place 4	__________	__________	______________
G.W. Estep, Councilmember, Place 5	__________	__________	______________

APPROVED:

____
The Honorable Mayor Edward Lopez

ATTEST:

____
Lindsay Wells, City Secretary

APPROVED AS TO FORM:

____
James Donovan, City Attorney

CITY OF RICHLAND HILLS

FY 2022-2023
OPERATING & CAPITAL
BUDGET

Ordinance No. 1459-22
Adopted on September 26, 2022

City of Richland Hills

Annual Budget Fiscal Year 2023

This budget will raise more property taxes than last year's budget by $221,990 or 6.51 percent and of that amount $11,759 is tax revenue to be raised from new property added to the tax roll this year.

Record Vote of Each Council Member					
Name	Place	For	Against	Abstain	Absent
Edward Lopez	Mayor	Votes in case of a tie			
Travis Malone	Councilmember (Place 2)				
Douglas Knowlton	Councilmember (Place 1)				
Curtis Bergthold	Mayor Pro Tem (Place 3)				
Javier Alvarez	Councilmember (Place 4)				
G.W. Estep	Councilmember (Place 5)				

Tax Rate	Adopted FY 2022	Proposed FY 2023
Property Tax Rate	$0.558551/$100	$0.538885/$100
No-New-Revenue Tax Rate	$0.538885/$100	$0.517570/$100
No-New-Revenue M&O Tax Rate	$0.392375/$100	$0.375531/$100
Voter Approval Tax Rate	$0.586308/$100	$0.540096/$100
Debt Rate	$0.166176/$100	$0.125257 /$100

The total amount of municipal debt obligations secured by property taxes for the City of Richland Hills is $15,530,000.

CITY OF RICHLAND HILLS

SUMMARY OF FUNDS — FY 2023 OPERATING & CAPITAL BUDGET

GOVERNMENTAL FUNDS	FUND NO.	BEGINNING FUND BALANCE	REVENUES	EXPENDITURES	TRANSERS IN/(OUT)	ENDING FUND BALANCE
GENERAL FUND	01	$ 4,918,022	9,318,263	8,716,929	(2,860,491)	$ 2,658,865
SPECIAL REVENUE FUNDS						
COURT SECURITY	24	28,977	5,500	-	-	34,477
COURT TECHNOLOGY	39	9,685	4,800	-	-	14,485
CRIME CONTROL DISTRICT	65	728,133	1,801,555	1,559,019	-	970,669
KRHB FUND	67	54,238	15,000	15,000		54,238
HOTEL OCCUPANCY TAX FUND	77	219,020	180,000	198,669	-	200,351
TAX INCREMENT FINANCING FUND- TIF	89	955,926	201,709	580,000	75,000	652,635
*LINK OPERATIONS FUND**	98	-	542,190	741,870	199,680	-
LINK REPLACEMENT FUND	103	-	-	25,000	25,000	-
EMERGENCY MANAGEMENT FUND	104	-		2,500	2,500	-
COMPONENT UNIT						-
RICHLAND HILLS ECONOMIC DEV. FUND	26	1,513,421	1,178,054	1,576,530	-	1,114,945
DEBT SERVICE FUND	10	556,761	1,001,117	948,844	-	609,034
CAPITAL PROJECTS FUNDS						-
OIL AND GAS FUND	12	258,393	77,000	95,000	-	240,393
CAPITAL PROJECTS FUND	20	313,811	1,130,000	1,288,311	158,311	313,811
ROAD & STREET FUND	25	1,946,973	1,767,081	2,929,388	-	784,666
VEHICLE REPLACEMENT FUND	30	59,613	279,950	289,240	-	50,323
ARPA FUND	101	4,000.00	1,768,541	1,596,773		175,768
STRATEGIC INITIATIVE FUND	107	$ -	-	691,000	2,400,000	1,709,000
TOTAL GOVERNMENTAL FUNDS		**$ 11,566,973**	**$ 19,270,760**	**$ 21,254,073**	**$ -**	**$ 9,583,660**

ENTERPRISE FUNDS	FUND NO.	BEGINNING FUND BALANCE	REVENUES	EXPENSES	TRANSERS IN/(OUT)	ENDING FUND BALANCE
WATER/SEWER FUND	2	$ 4,023,823	7,280,353	6,960,544	(1,000,000)	$ 3,343,632
DRAINAGE FUND	22	551,370	909,458	929,714		531,114
TOTAL ENTERPRISE FUNDS		**$ 4,575,193**	**$ 8,189,811**	**$ 7,890,258**	**$ (1,000,000)**	**$ 3,874,746**

**LINK FUND fund balance is reported with the General Fund at end of year.*

FY 2022-2023 OPERATING AND CAPITAL BUDGET

GENERAL FUND REVENUES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PROPERTY TAXES	$ 2,624,551	$ 2,629,066	$ 2,808,490	$ 3,123,995	$ 315,505	11.2%
SALES TAXES	3,367,227	3,616,110	3,500,000	4,712,216	1,212,216	34.6%
LIQUOR TAXES	1,640	2,925	1,750	2,500	750	42.9%
FRANCHISE FEES	566,748	533,360	517,000	562,000	45,000	8.7%
FINES & FORFEITURES	405,410	282,806	402,700	262,050	(140,650)	-34.9%
LICENSES & PERMITS	383,037	186,174	152,500	209,500	57,000	37.4%
CHARGES FOR SERVICES	456,088	290,313	275,850	305,850	30,000	10.9%
MISCELLANEOUS REVENUES	857,746	130,394	74,800	140,152	65,352	87.4%
TOTAL REVENUES	**$ 8,662,447**	**$ 7,671,148**	**$ 7,733,090**	**$ 9,318,263**	**$ 1,585,173**	**20.5%**

GENERAL FUND EXPENDITURES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
MUNICIPAL COURT	$ 248,936	$ 266,107	$ 273,050	$ 300,040	$ 26,990	9.9%
ADMINISTRATION	497,501	576,080	602,569	690,171	87,602	14.5%
POLICE	1,696,307	1,867,927	1,809,261	2,091,296	282,035	15.6%
FIRE	2,383,508	1,860,854	2,054,793	2,567,824	513,031	25.0%
STREETS	158,081	231,511	291,129	325,080	33,951	11.7%
LIBRARY	342,273	360,307	384,827	403,132	18,305	4.8%
RECREATION	179,574	234,952	276,213	299,807	23,594	8.5%
PARKS & GROUNDS	162,926	138,268	249,655	281,787	32,132	12.9%
COMMUNITY DEVELOPMENT	461,422	415,953	384,427	535,438	151,011	39.3%
ANIMAL CONTROL	163,586	178,610	180,617	202,422	21,805	12.1%
LEGISLATIVE (CITY SECRETARY)	168,891	166,943	177,156	129,940	(47,216)	-26.7%
SHARED SERVICES	$ 547,726	$ 652,168	$ 616,840	839,991	223,151	36.2%
NON-DEPARTMENTAL			$ -	50,000	50,000	100.0%
TOTAL EXPENDITURES	**$ 7,010,731**	**$ 6,949,680**	**$ 7,300,537**	**$ 8,716,929**	**$ 1,416,392**	**19.4%**
Transfers Out	**$ 711,404**	**$ 331,014**	**$ 423,311**	**$ 2,860,491**	**N/A**	**N/A**

BEGINNING FUND BALANCE	**$ 2,966,213**	**$ 4,042,677**	**$ 4,433,131**	**$ 4,918,022**		
ENDING FUND BALANCE	**$ 4,042,677**	**$ 4,433,131**	**$ 4,442,373**	**$ 2,658,865**		
90 DAYS RESERVE AMOUNT	*$ 2,041,219*	*$ 1,713,620*	*$ 1,800,132*	*$ 2,149,380*		
AMOUNT OVER/(UNDER) RESERVE REQUIREMENTS	*$ 2,001,458*	*$ 2,719,511*	*$ 2,642,241*	*$ 509,486*		

**FY 2021 ACTUALS ARE AUDITED NUMBERS/FY 2023 BEGINNING FUND BALANCES ARE AMENDED FY2022 PROJECTIONS*

DEPARTMENT
04 REVENUE - TAXES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
CURRENT PROPERTY TAX	$ 2,553,958	$ 2,713,599	$ 2,907,805	$ 3,239,519	$ 331,714	11.4%
TIF TRANSFER (PROPERTY TAX)		(127,481)	(140,315)	(157,524)	(17,209)	12.3%
DELINQUENT PROPERTY TAX	36,922	16,451	20,000	20,000	-	0.0%
INTEREST & PENALTY TAXES	33,670	26,498	21,000	22,000	1,000	4.8%
SALES & USE TAX	3,367,227	3,616,110	3,500,000	4,712,216	1,212,216	34.6%
LIQUOR & ENTERTAINMENT	1,640	2,925	1,750	2,500	750	42.9%
ELECTRIC FRANCHISE	270,336	254,338	250,000	260,000	10,000	4.0%
GAS FRANCHISE	84,276	78,214	78,000	105,000	27,000	34.6%
TELEPHONE FRANCHISE	35,753	28,789	30,000	28,000	(2,000)	-6.7%
SOLID WASTE FRANCHISE	109,873	117,739	105,000	115,000	10,000	9.5%
CABLE TV FRANCHISE	66,509	54,280	54,000	54,000	-	0.0%
REVENUE-TAXES	**$ 6,560,166**	**$ 6,781,462**	**$ 6,827,240**	**$ 8,400,711**	**1,573,471**	**23.0%**

DEPARTMENT
05 FINES & FORFEITURES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
MUNICIPAL COURT FINES	$ 300,404	$ 215,154	$ 300,000	$ 200,000	$ (100,000)	-33.3%
LIBRARY	20	33	200	50	(150)	-75.0%
DLQ MUNICIPAL CT FINES	70,316	37,979	70,000	38,000	(32,000)	-45.7%
JUDICIAL EFFICIENCY FINES	428	118	250	250	-	0.0%
WARRANTS	18,924	10,473	18,000	10,500	(7,500)	-41.7%
MC DLQ COLLECTIONS	784	1,442	-	6,000	6,000	100.0%
ANIMAL CONTROL	13,258	16,120	13,000	6,000	(7,000)	-53.8%
SCHOOL CROSSING GUARD	1,276	1,520	1,250	1,250	-	0.0%
FINES & FORFEITURES	**$ 405,410**	**$ 282,839**	**$ 402,700**	**$ 262,050**	**(140,650)**	**-34.9%**

DEPARTMENT
06 LICENSES & PERMITS

FY 2022-2023 PROPOSED BUDGET

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
CONTRACTOR REGISTRATION FEES	$ 26,355	$ 24,000	$ 20,000	$ 25,000	$ 5,000	25.0%
ELECTRICAL PERMITS	12,080	16,126	12,000	15,000	3,000	25.0%
ANIMAL LICENSE	-	255	200	200	-	0.0%
BUILDING PERMITS	292,696	101,938	91,000	125,000	34,000	37.4%
BUILDING REGISTRATION FEES	22,820	28,675	20,000	25,000	5,000	25.0%
LIQUOR SALE PERMIT	350	150	300	300	-	0.0%
MISCELLANEOUS PERMITS	3,410	5,440	3,000	4,000	1,000	33.3%
FIRE CODE PERMITS	25,326	9,590	6,000	15,000	9,000	150.0%
LICENSES & PERMITS	**$ 383,037**	**$ 186,174**	**$ 152,500**	**$ 209,500**	**57,000**	**37.4%**

DEPARTMENT
07 SERVICE CHARGES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PLAN REVIEW	$ 180,589	$ 27,307	$ 22,000	$ 22,000	$ -	0.0%
COPY MACHINE	1,568	2,292	2,600	2,600	-	0.0%
EMERGENCY MEDICAL SERVICE	273,841	260,427	250,000	280,000	30,000	12.0%
ANIMAL VACCINATIONS	90	255	1,250	1,250	-	0.0%
SERVICE CHARGES	**$ 456,088**	**$ 290,281**	**$ 275,850**	**$ 305,850**	**30,000**	**10.9%**

DEPARTMENT
08 MISCELLANEOUS REVENUE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
OTHER FINANCIAL SOURCES	$ 719,733	$ -	$ -	54,000	$ 54,000	
INVESTMENT INCOME	14,930	761	1,500	1,500	-	0.0%
GRANTS AND TRANSFERS	3,167	3,453		-		0.0%
MISCELLANEOUS	44,247	80,545	10,000	10,000	-	0.0%
BISD/SRO REIMBURSEMENT	75,669	45,633	63,300	74,652	11,352	17.9%
MISC. REVENUE	**$ 857,746**	**$ 130,392**	**$ 74,800**	**$ 140,152**	**65,352**	**87.4%**
TOTAL GENERAL FUND REVENUE	**$ 8,662,447**	**$ 7,671,148**	**$ 7,733,090**	**$ 9,318,263**	**1,585,173**	**20.5%**

FY 2022-2023 PROPOSED BUDGET

DEPARTMENT
11 MUNICIPAL COURT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 226,721	$ 228,551	$ 236,529	$ 254,216	$ 17,687	7.5%
MATERIALS AND SUPPLIES	$ 19,250	$ 34,242	$ 33,614	42,492	$ 8,878	26.4%
OTHER OPERATING EXPENSES	$ 2,965	$ 3,314	$ 2,907	3,332	$ 425	14.6%
TOTAL - MUNICIPAL COURT	$ 248,936	$ 266,107	$ 273,050	$ 300,040	26,990	9.9%

DEPARTMENT
12 ADMINISTRATION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 433,613	$ 329,792	$ 340,647	$ 413,036	$ 72,389	21.3%
SUPPLIES AND MAINTENANCE	$ 48,062	$ 232,791	$ 242,202	$ 250,789	$ 8,587	3.5%
OTHER OPERATING EXPENSES	$ 15,826	$ 13,496	$ 19,720	$ 26,346	$ 6,626	33.6%
TOTAL - ADMINISTRATION	$ 497,501	$ 576,079	$ 602,569	$ 690,171	87,602	14.5%

DEPARTMENT
13 POLICE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 1,442,936	$ 1,413,300	$ 1,538,270	$ 1,775,749	$ 237,479	15.4%
SUPPLIES AND MAINTENANCE	$ 180,037	$ 356,779	$ 183,702	$ 209,219	$ 25,517	13.9%
OTHER OPERATING EXPENSES	$ 73,334	$ 97,847	$ 87,289	$ 106,328	$ 19,039	21.8%
TOTAL - POLICE DEPARTMENT	$ 1,696,307	$ 1,867,926	$ 1,809,261	$ 2,091,296	282,035	15.6%

DEPARTMENT
14 FIRE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 1,413,886	$ 1,555,924	$ 1,747,977	$ 2,126,606	$ 378,629	21.7%
SUPPLIES AND MAINTENANCE	208,227	224,603	230,069	293,807	$ 63,738	27.7%
OTHER OPERATING EXPENSES	41,662	49,433	44,247	90,411	$ 46,164	104.3%
CAPITAL	719,733	30,893	32,500	57,000	$ 24,500	75.4%
TOTAL - FIRE DEPARTMENT	$ 2,383,50[illegible]	$ 1,860,853	$ 2,054,793	$ 2,567,824	513,031	25.0%

DEPARTMENT
16 STREET DEPARTMENT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 141,975	$ 127,812	$ 224,059	$ 253,010	$ 28,951	12.9%
SUPPLIES AND MAINTENANCE	16,106	28,248	28,670	33,670	$ 5,000	17.4%
OTHER OPERATING EXPENSES	-	75,451	1,400	1,400	$ -	0.0%
CAPITAL	-		37,000	37,000	$ -	0.0%
TOTAL - STREET DEPARTMENT	$ 158,081	$ 231,511	$ 291,129	$ 325,080	33,951	11.7%

DEPARTMENT
17 LIBRARY

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 284,784	$ 301,112	$ 308,797	$ 326,602	$ 17,805	5.8%
SUPPLIES AND MAINTENANCE	43,172	49,424	57,200	57,600	$ 400	0.7%
OTHER OPERATING EXPENSES	14,317	9,771	18,830	18,930	$ 100	0.5%
	-				-	
TOTAL - LIBRARY	$ 342,273	$ 360,307	$ 384,827	$ 403,132	18,305	4.8%

DEPARTMENT
18 RECREATION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 120,742	$ 171,149	$ 197,245	$ 216,089	$ 18,844	9.6%
SUPPLIES AND MAINTENANCE	28,922	29,550	41,168	42,968	$ 1,800	4.4%
OTHER OPERATING	29,910	34,252	37,800	40,750	$ 2,950	7.8%
TOTAL - RECREATION	$ 179,574	$ 234,951	$ 276,213	$ 299,807	23,594	8.5%

DEPARTMENT
19 PARKS

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 54,250	$ 25,020	$ 79,815	$ 110,947	$ 31,132	39.0%
SUPPLIES AND MAINTENANCE	108,656	106,510	157,700	158,700	$ 1,000	0.6%

FY 2022-2023 PROPOSED BUDGET

OTHER OPERATING	20	6,738	12,140	12,140	$ -	0.0%
TOTAL - PARKS DEPARTMENT	$ 162,926	$ 138,268	$ 249,655	$ 281,787	32,132	12.9%

DEPARTMENT
20 COMMUNITY DEVELOPMENT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 442,842	$ 151,519	$ 257,566	$ 294,959	$ 37,393	14.5%
SUPPLIES AND MAINTENANCE	$ 13,153	$ 16,743	$ 25,450	$ 26,363	$ 913	3.6%
OTHER OPERATING	$ 5,427	$ 247,690	$ 101,411	$ 214,116	$ 112,705	111.1%
TOTAL - COMMUNITY DEVELOPMENT	$ 461,422	$ 415,952	$ 384,427	$ 535,438	151,011	39.3%

DEPARTMENT
21 ANIMAL CONTROL

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 118,160	$ 119,011	$ 130,622	$ 149,872	$ 19,250	14.7%
SUPPLIES AND MAINTENANCE	42,280	51,667	41,900	41,750	$ (150)	-0.4%
OTHER OPERATING	3,146	7,933	8,095	10,800	$ 2,705	33.4%
TOTAL - ANIMAL CONTROL	$ 163,586	$ 178,611	$ 180,617	$ 202,422	21,805	12.1%

DEPARTMENT
23 LEGISLATIVE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 72,132	$ 72,529	$ 77,416	$ 81,850	$ 4,434	5.7%
SUPPLIES AND MAINTENANCE	17,848	18,891	19,195	18,995	$ (200)	-1.0%
OTHER OPERATING	78,911	75,523	80,545	29,095	$ (51,450)	-63.9%
TOTAL - LEGISLATIVE	$ 168,891	$ 166,943	$ 177,156	$ 129,940	(47,216)	-26.7%

DEPARTMENT
30 SHARED SERVICES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 94,410	$ 85,893	$ 114,294	$ 137,541	$ 23,247	20.3%
SUPPLIES AND MAINTENANCE	196,056	218,135	82,152	116,535	$ 34,383	41.9%

OTHER OPERATING	257,260	348,688	420,394	585,915	$ 165,521	39.4%
TOTAL - SHARED SERVICES	$ 547,726	$ 652,716	$ 616,840	$ 839,991	223,151	36.2%

DEPARTMENT
NON-DEPARTMENTAL/TRANSFERS OUT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
TRANSFER TO CAPITAL PROJECTS	$ 291,844	$ 142,270	$ 158,311	$ 158,311	$ -	0.0%
TRANSFER TO EOC				2,500	2,500	
NON DEPT EXPENSE		57,197		50,000	50,000	0.0%
TRANSFER TO TIF SALES TAX			75,000	75,000	-	0%
TRANSFER TO LINK FUND	419,560	131,547	165,000	199,680	34,680	21%
TOTAL - NON DEPARTMENTAL	$ 711,404	$ 331,014	$ 398,311	$ 485,491	87,180	21.9%
TOTAL EXPENDITURES	$ 7,722,135	$ 7,281,238	$ 7,698,848	$ 9,152,420	1,453,572	18.9%
Transfers out from Fund Balance			$ 25,000	$ 2,425,000		

DEPARTMENT
098-60 LINK REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
TRANSFER FROM THE GENERAL FUND	$ 419,560	$ 131,547	$ 165,000	$ 199,680	$ 34,680	21.0%
LATE FEES & PENALTIES	370	460	-		-	
ONE TIME CLASSES (NOT4SENIORS)	12,211	11,799	12,000	5,400	(6,600)	-55.0%
LINK MEMBERSHIPS	62,161	61,387	74,400	74,400	-	0.0%
ONE DAY PASSES	4,135	3,366	5,500	5,500	-	0.0%
FITNESS CLASSES	6,683	5,208	4,400	3,000	(1,400)	-31.8%
PERSONAL TRAINING	850	7,286	18,000	24,000	6,000	33.3%
ATHLETICS	11,432	18,210	133,200	31,200	(102,000)	-76.6%
ALL DAY CAMPS	32,609	67,728	67,600	110,640	43,040	63.7%
AFTER SCHOOL PROGRAM	42,939	66,943	58,500	145,350	86,850	148.5%
SPECIAL EVENTS	1,370	2,858	1,500	2,000	500	33.3%
SENIOR PROGRAMS	1,431	1,760	2,500	3,000	500	20.0%
CONCESSIONS	3,977	3,630	6,000	6,000	-	0.0%
INDOOR/OUTDOOR RENTALS	72,603	109,114	100,000	118,000	18,000	18.0%
ADVERTISING CONTRIBUTIONS			-		-	

SILVER PROGRAMS		**12,716**		**13,769**		**12,500**		**12,500**	**-**	**0.0%**
MISCELLANEOUS REVENUE		**193**		**2,395**		**-**			**-**	
LINK-EMPLOYEE MEMBERSHIPS		**2,806**		**1,954**		**1,200**		**1,200**	**-**	**0.0%**
CONTRA REV-MEMBER DISCOUNTS									**-**	
CONTRA REV-CITY DISCOUNTS		**(8,991)**		**(2,399)**		**-**			**-**	
LINK REVENUES	**$**	**679,055**	**$**	**507,015**	**$**	**662,300**	**$**	**741,870**	**79,570**	**12.0%**

DEPARTMENT
098-61 LINK EXPENDITURES

DESCRIPTION		FY 2020 ACTUAL		FY 2021 ACTUAL		FY 2022 ADOPTED		FY 2023 PROPOSED		FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	**$**	**350,209**	**$**	**329,638**	**$**	**351,022**	**$**	**441,368**	**$**	**90,346**	**25.7%**
SUPPLIES & MAINTENANCE	**$**	**89,149**	**$**	**136,843**	**$**	**223,499**	**$**	**208,431**	**$**	**(15,068)**	**-6.7%**
OTHER OPERATING	**$**	**86,553**	**$**	**66,002**	**$**	**87,546**	**$**	**92,071**	**$**	**4,525**	**5.2%**
LINK EXPENDITURES	**$**	**525,911**	**$**	**532,483**	**$**	**662,067**	**$**	**741,870**		**79,803**	**12.1%**

FY 2022-2023 PROPOSED BUDGET

WATER & SEWER FUND REVENUES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
WATER SALES	$ 2,412,769	$ 2,475,104	$ 2,504,521	$ 2,537,000	$ 32,479	1.3%
WASTEWATER SALES	1,725,875	1,853,498	1,800,000	1,800,000	$ -	0.0%
MISCELLANEOUS INCOME	112,265	651,560	130,000	2,943,353	$ 2,813,353	2164.1%
TOTAL INCOME	**$ 4,250,909**	**$ 4,980,162**	**$ 4,434,521**	**$ 7,280,353**	**$ 2,845,832**	**64.2%**
Transfers In	**$ 17,666**					

WATER & SEWER FUND EXPENSES SUMMARY	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
SHARED SERVICES	$ 275,893	$ 320,663	$ 345,200	$ 311,428	$ (33,772)	-9.8%
ADMINISTRATION	464,519	384,269	551,719	641,582	$ 89,863	16.3%
DEBT SERVICE/NON DEPT.	493,921	802,014	489,241	1,004,832	$ 515,591	105.4%
WATER PRODUCTION & DISTRIBUTION	1,222,219	1,224,943	1,340,949	3,633,343	$ 2,292,394	171.0%
WASTEWATER SERVICES	1,133,748	1,343,425	1,504,869	1,369,359	$ (135,510)	-9.0%
					-	
					-	
TOTAL EXPENSES	**$ 3,590,300**	**$ 4,075,314**	**$ 4,231,978**	**$ 6,960,544**	**$ 2,728,566**	**64.5%**
Transfers Out	**14,511**				**-**	
BEGINNING (UNRESTRICTED) NET POSITION	**$ 1,847,158**	**$ 2,356,497**	**$ 3,092,757**	**$ 4,023,823**		
TRANSFERS IN (OUT)				**$ (1,000,000)**		
ENDING (UNRESTRICTED) NET POSITION	**$ 2,356,497**	**$ 3,092,757**	**$ 3,295,300**	**$ 3,343,632**		
90 DAYS RESERVE AMOUNT	*$ 919,661*	$ 1,004,872	$ 1,043,501	$ 1,716,299		
AMOUNT OVER/(UNDER) RESERVE REQUIREMENTS	*$ 1,436,836*	*$ 2,087,885*	*$ 2,251,799*	*$ 1,627,333*		

*FY 2021 ACTUALS ARE AUDITED NUMBERS

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
54 WATER REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PENALTY & INTEREST	$ 34,023	$ 71,848	$ 80,000	$ 85,000	$ 78,000	$ (2,000)	-2.5%
SALE OF WATER	2,412,769	2,457,268	2,504,521	2,615,185	2,458,000	$ (46,521)	-1.9%
TAP FEES	3,605	17,837	1,000	1,500	1,000	$ -	0.0%
WATER REVENUES	**$ 2,450,397**	**$ 2,546,953**	**$ 2,585,521**	**$ 2,701,685**	**$ 2,537,000**	**$ (48,521)**	**-1.9%**

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
55 SEWER REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
SEWER BILLING	$ 1,725,875	$ 1,853,498	$ 1,800,000	$ 1,775,000	$ 1,800,000	$ -	0.0%
TOTAL - SEWER REVENUES	**$ 1,725,875**	**$ 1,853,498**	**$ 1,800,000**	**$ 1,775,000**	**$ 1,800,000**	**$ -**	**0.0%**

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
56 MISC REVENUES

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
USE OF LINES	$ 5,636	$ 6,298	$ 5,000	$ 7,500	5,000	$ -	0.0%
SERVICE CHARGES	1,056	3,093	1,500	2,700	2,500	1,000	66.7%
INVESTMENT INCOME	11,687	642	500	6,850	1,600	1,100	220.0%
WASTE DISP. PROCESS. FEE	35,923	34,451	30,000	31,000	34,000	- 4,000	13.3%
MISC. REVENUE	15,254	62,730	7,500	81,856	20,000	12,500	166.7%
GARBAGE BILLING	5,081	472,497	4,500	486,695	473,500	469,000	10422.2%
TRANSFERS IN					2,406,753	2,406,753	100.0%
TOTAL - MISC. REVENUES	**$ 74,637**	**$ 579,711**	**$ 49,000**	**$ 616,601**	**$ 2,943,353**	**$ 2,894,353**	**5906.8%**
TOTAL REVENUE	**$ 4,250,909**	**$ 4,980,162**	**$ 4,434,521**	**$ 5,093,286**	**$ 7,280,353**	**$ 2,845,832**	**64.2%**

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
30 SHARED SERVICES

						FY 2023 TO	FY 2023 TO

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2022 $ CHANGE	FY 2022 % CHANGE
PERSONNEL	$ -		$ -	$ -	$ -	$ -	0.0%
SUPPLIES AND MAINTENANCE	82,831	93,945	52,693	32,693	41,358	(11,335)	-21.5%
OTHER OPERATING	193,062	226,718	292,507	292,507	270,070	(22,437)	-7.7%
TOTAL - SHARED SERVICES	$ 275,893	$ 320,663	$ 345,200	$ 325,200	$ 311,428	$ (33,772)	-9.8%

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT

62 ADMINISTRATION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 288,600	$ 202,092	$ 338,329	$ 343,148	$ 410,332	$ 72,003	21.3%
SUPPLIES AND MAINTENANCE	$ 116,354	$ 46,934	$ 55,220	$ 45,720	$ 51,020	(4,200)	-7.6%
OTHER OPERATING	$ 59,565	$ 135,243	$ 158,170	$ 161,570	$ 180,230	22,060	13.9%
TOTAL - ADMINISTRATION	$ 464,519	$ 384,269	$ 551,719	$ 550,438	$ 641,582	$ 89,863	16.3%

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT

64 TRANSFERS/DEBT SERVICE/00-NON DEPT.

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PRINCIPAL PAYMENT	$ 383,750	$ 245,000	$ 399,500	$ 399,500	$ 378,425	$ (21,075)	-5.3%
INTEREST PAYMENT	110,171	91,719	88,241	88,241	75,907	(12,334)	-14.0%
PAYING AGENT FEES	-	950	1,500	1,500	1,500	-	0.0%
GARBAGE BILLING		464,345	-	442,256	469,000	469,000	100.0%
TRANSFERS OUT CIP					80,000	80,000	100.0%
TOTAL - TRANSFERS/DEBT SER\	$ 493,921	$ 802,014	$ 489,241	$ 931,497	$ 1,004,832	$ 515,591	105.4%

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT

66 WATER PRODUCTION& DISTRIBUTION

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	$ 182,116	$ 134,228	$ 262,324	$ 230,828	$ 306,110	$ 43,786	16.7%
SUPPLIES AND MAINTENANCE	235,787	213,963	182,910	218,339	187,210	$ 4,300	2.4%

OTHER OPERATING	**533,185**	**865,753**	**830,715**	**767,716**	**733,270**	**$ (97,445)**	**-11.7%**
CAPITAL	**271,131**	**10,999**	**65,000**	**-**	**2,406,753**	**$ 2,341,753**	**3602.7%**
TOTAL - WATER PRODUCTION &	**$ 1,222,219**	**$ 1,224,943**	**$ 1,340,949**	**$ 1,216,883**	**$ 3,633,343**	**$ 2,292,394**	**171.0%**

CITY OF RICHLAND HILLS - UTILITY FUND (FUND 002)

DEPARTMENT
67 WASTEWATER

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2022 AMENDED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	**$ 275,626**	**$ 255,830**	**$ 244,859**	**$ 261,567**	**$ 279,396**	**$ 34,537**	**14.1%**
SUPPLIES AND MAINTENANCE	**163,941**	**138,729**	**123,028**	**68,975**	**123,530**	**$ 502**	**0.4%**
OTHER OPERATING	**694,181**	**948,866**	**1,136,982**	**807,660**	**966,433**	**$ (170,549)**	**-15.0%**
CAPITAL				**-**		**$ -**	**0.0%**
TOTAL - WASTEWATER	**$ 1,133,748**	**$ 1,343,425**	**$ 1,504,869**	**$ 1,138,202**	**$ 1,369,359**	**$ (135,510)**	**-9.0%**
TOTAL EXPENSES	**$ 3,590,300**	**$ 4,075,314**	**$ 4,231,978**	**$ 4,162,220**	**$ 6,960,544**	**$ 2,728,566**	**64.5%**

DRAINAGE UTILITY FUND (FUND 022)
DEPARTMENT
68 DRAINAGE REVENUE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
CUSTOMER BILLING	$ 928,500	$ 882,927	$ 929,000	$ 909,308	$ (19,692)	-2.12%
INVESTMENT INCOME	1,022	56	60	150	90	150.00%
MISC/TRANSFERS IN			-	-		
TOTAL - INCOME	**$ 929,522**	**$ 882,983**	**$ 929,060**	**$ 909,458**	**$ (19,602)**	**-2.11%**

DRAINAGE UTILITY FUND (FUND 022)
DEPARTMENT
69 DRAINAGE EXPENSE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PERSONNEL	**$ 113,431**	**$ 116,047**	**$ 122,919**	**$ 155,965**	**$ 33,046**	**26.9%**
SUPPLIES AND MAINTENANCE	**89,392**	**202,768**	**263,810**	**270,310**	**6,500**	**2.5%**
OTHER OPERATING	**13,776**	**12,413**	**36,909**	**15,000**	**(21,909)**	**-59.4%**
CAPITAL			**150,000**	**5,000**	**(145,000)**	**-96.7%**
DEBT SERVICE		**508,509**	**468,114**	**483,439**	**15,325**	**3.3%**
TOTAL EXPENSE	**$ 216,599**	**$ 839,737**	**$ 1,041,752**	**$ 929,714**	**$ (112,038)**	**-10.8%**
BEGINNING (UNRESTRICTED) NET POSITION	**$ 383,015**	**$ 572,322**	**$ 677,408**	**$ 551,370**	**N/A**	**N/A**
ENDING (UNRESTRICTED) NET POSITION	**$ 572,322**	**$ 677,408**	**$ 564,716**	**$ 531,114**	**N/A**	**N/A**

DEBT SERVICE FUND (10)
DEPARTMENT
60/61 GENERAL DEBT SERVICE

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
CURRENT PROPERTY TAX	$ 900,761	$ 953,700	$ 1,032,305	$ 990,917	$ (41,388)	-4%
DELINQUENT PROPERTY TAX	7,103	4,617	5,000	5,000	-	0%
INTEREST & PENALTIES	6,021	6,357	3,500	5,200	1,700	49%
INVESTMENT INCOME	-		-	-	-	-100%
TOTAL REVENUE	**$ 913,885**	**$ 964,674**	**$ 1,040,805**	**$ 1,001,117**	**$ (39,688)**	**-4%**
PAYMENT OF PRINCIPAL	$ 401,250	$ 415,500	$ 435,500	$ 484,500	$ 49,000	11%
AGENT FEES	3,500	5,725	6,900	6,900	$ -	0%
PAYMENT OF INTEREST	487,174	487,265	473,363	457,444	$ (15,919)	-3%
TOTAL EXPENDITURES	**$ 891,924**	**$ 908,490**	**$ 915,763**	**$ 948,844**	**$ 33,081**	**4%**
BEGINNING FUND BALANCE	**$ 363,334**	**$ 385,295**	**$ 441,479**	**$ 556,761**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 385,295**	**$ 441,479**	**$ 566,521**	**$ 609,034**	**N/A**	**N/A**

MUNICIPAL COURT SECURITY FUND (FUND 024)
DEPARTMENT
42/43 MUNICIPAL COURT BLDG SECURITY FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
REVENUE - BLDG. SECURITY	$ 7,157	$ 5,534	$ 5,700	$ 5,500	(200)	-4%
TOTAL REVENUE	**$ 7,157**	**$ 5,534**	**$ 5,700**	**$ 5,500**	**(200)**	**-4%**
PERSONNEL	**$ -**	**$ -**		**-**	**$ -**	**0%**
SUPPLIES AND MAINTENANCE	**1,422**	**-**	**4,000**	**-**	**(4,000)**	**-100%**
OTHER OPERATING	**-**	**-**		**-**	**-**	**0%**
TOTAL EXPENDITURES	**$ 1,422**	**$ -**	**$ 4,000**	**$ -**	**(4,000)**	**-100%**
BEGINNING FUND BALANCE	**$ 12,208**	**17,943**	**23,477**	**28,977**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 17,943**	**$ 23,477**	**$ 25,177**	**$ 34,477**	**N/A**	**N/A**

RICHLAND HILLS ECONOMIC DEVELOPMENT CORP (FUND 26)
DEPARTMENT
38/39 RH ECONOMIC DEVELOPMENT CORP

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
4B SALES TAX REVENUE	$ 861,952		$ 1,000,000	1,178,054	178,054	18%
TOTAL REVENUE	**$ 861,952**	**$ -**	**$ 1,000,000**	**$ 1,178,054**	**178,054**	**18%**
PERSONNEL	**$ 66,976**	**$ 51,917**	**$ 84,045**	**$ 130,062**	**$ 46,017**	**54.8%**
SUPPLIES AND MAINTENANCE	**-**	**4,856**	**39,280**	**8,805**	**(30,475)**	**-77.6%**
OTHER OPERATING	**250,758**	**114,283**	**104,000**	**209,000**	**105,000**	**101.0%**
TRANSFER TO FUND 20		**445,757**	**640,000**	**1,000,000**	**360,000**	**56.3%**
DEBT SERVICE	**229,313**	**229,913**	**229,063**	**228,663**	**(400)**	**-0.2%**
TOTAL EXPENDITURES	**$ 547,047**	**$ 846,726**	**$ 1,096,388**	**$ 1,576,530**	**480,142**	**44%**
BEGINNING FUND BALANCE	**$ 486,203**	**801,108**	**875,457**	**1,513,421**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 801,108**	**$ 875,457**	**$ 779,069**	**$ 1,114,945**	**N/A**	**N/A**

MUNICIPAL COURT TECHNOLOGY FUND (FUND 039)
DEPARTMENT
75/82 MUNICIPAL COURT TECHNOLOGY FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
MUNI CT TECH FUND	$ 7,678	$ 4,785	$ 6,500	$ 4,800	$ (1,700)	-26%
TOTAL REVENUE	**$ 7,678**	**$ 4,785**	**$ 6,500**	**$ 4,800**	**(1,700)**	**-26%**
PERSONNEL	**$ -**	**$ -**			**$ -**	**0.0%**
SUPPLIES AND MAINTENANCE	**7,678**				**-**	**0.0%**
OTHER OPERATING		**-**			**-**	**0.0%**

TOTAL EXPENDITURES	**$ 7,678**	**$ -**	**$ -**	**$ -**	**-**	**0%**
BEGINNING FUND BALANCE	**$ -**	**-**	**4,785**	**9,685**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ -**	**$ 4,785**	**$ 11,285**	**$ 14,485**	**N/A**	**N/A**

CITY OF RICHLAND HILLS - CRIME CONTROL DISTRICT FUND (FUND 065)
DEPARTMENT
60/61 CRIME CONTROL DISTRICT

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
SALES & USE TAX	$ 1,302,122	$ 1,380,638	$ 1,500,000	$ 1,779,795	$ 279,795	19%
GRANTS & TRANSFERS	4,995	1,742	12,000	21,760	9,760	81%
TOTAL REVENUE	**$ 1,307,117**	**$ 1,382,380**	**$ 1,512,000**	**$ 1,801,555**	**289,555**	**19%**
PERSONNEL	**$ 661,074**	**$ 701,388**	**$ 716,585**	**$ 902,262**	**$ 185,677**	**25.9%**
SUPPLIES AND MAINTENANCE	**80,288**	**64,969**	**70,859**	**70,859**	**-**	**0.0%**
OTHER OPERATING	**349,684**	**412,370**	**438,400**	**457,027**	**18,627**	**4.2%**
CAPITAL	**185,246**	**60,598**	**49,804**	**78,871**	**29,067**	**58.4%**
TRANSFERS OUT			**106,860**	**50,000**	**(56,860)**	**-53.2%**
TOTAL EXPENDITURES	**$ 1,276,292**	**$ 1,239,325**	**$ 1,382,508**	**$ 1,559,019**	**176,511**	**13%**
BEGINNING FUND BALANCE	**$ 346,755**	**377,580**	**520,635**	**728,133**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 377,580**	**$ 520,635**	**$ 650,127**	**$ 970,669**	**N/A**	**N/A**

KEEP RICHLAND HILLS BEAUTIFUL FUND
FUND 67

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
DONATIONS/CONTRIBUTIONS		$ 50,600	$ -	$ 15,000	15,000	100%
TOTAL REVENUE	**$ -**	**$ 50,600**	**$ -**	**$ 15,000**	**15,000**	**100%**
BEAUTIFICATION/COMMUNITY PROJECTS	**$ -**	**$ 7,911**	**$ -**	**$ 15,000**	**$ 7,089**	**100.0%**
TOTAL EXPENDITURES				**$ 15,000**	**15,000**	**0%**
BEGINNING FUND BALANCE		**$ 9,949**	**$ 52,638**	**$ 54,238**	**N/A**	**N/A**
ENDING FUND BALANCE		**$ 52,638**	**$ 52,638**	**$ 54,238**	**N/A**	**N/A**

HOTEL MOTEL FUND (77)
DEPARTMENT
60/61 HOTEL OCCUPANCY TAX

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
HOTEL OCCUPANCY TAX	$ 85,603	$ 177,111	$ 180,000	$ 180,000	-	0%
TOTAL REVENUE	**$ 85,603**	**$ 177,111**	**$ 180,000**	**$ 180,000**	**-**	**0%**
PERSONNEL	**$ 65,692**	**$ 67,734**	**$ 36,255**	**$ 38,656**	**$ 2,401**	**6.6%**
SUPPLIES AND MAINTENANCE			**-**	**-**	**$ -**	**0.0%**

OTHER OPERATING	**17,171**	**-**	**55,000**	**55,000**	**-**	**0.0%**
DEBT SERVICE	**102,063**	**106,062**	**102,412**	**105,013**	**2,601**	**2.5%**
TOTAL EXPENDITURES	**$ 184,926**	**$ 173,796**	**$ 193,667**	**$ 198,669**	**5,002**	**3%**
BEGINNING FUND BALANCE	**$ 260,624**	**161,301**	**164,616**	**219,020**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 161,301**	**$ 164,616**	**$ 150,949**	**$ 200,351**	**N/A**	**N/A**

TAX INCREMENT FINANCING FUND (FUND 089)
DEPARTMENT
60/61TAX INCREMENT FINANCING

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
PROPERTY TAX - TRANSFER IN	$ 163,957	$ 127,481	$ 140,315	$ 157,524	17,209	12%
INTERGOVERNMENTAL		39,663	43,511	44,185	674	2%
SALES TAX-TRANSFER IN FROM GF	80,581	68,182	75,000	75,000	-	0%
TOTAL REVENUE	**$ 244,538**	**$ 235,326**	**$ 258,826**	**$ 276,709**	**17,883**	**7%**
CAPITAL IMPROVEMENTS	**$ -**	**$ 95,350**	**$ 50,000**	**$ 550,000**	**$ 500,000**	**0.0%**
TRANSFERS OUT	**-**	**201,852**	**-**		**$ -**	**0.0%**
OTHER OPERATING	**-**		**30,000**	**$ 30,000**	**$ -**	**0.0%**
TOTAL EXPENDITURES	**$ -**	**$ 297,202**	**$ 80,000**	**$ 580,000**	**500,000**	**625%**
BEGINNING FUND BALANCE	**$ 700,147**	**$ 944,685**	**$ 882,809**	**$ 955,926**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 944,685**	**$ 882,809**	**$ 1,061,635**	**$ 652,635**	**N/A**	**N/A**

LINK REPLACEMENT FUND
DEPARTMENT
NEW FUND 103

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
TRANSFERS IN FROM GF			$ 25,000	$ 25,000	-	0%
TOTAL REVENUE	**$ -**	**$ -**	**$ 25,000**	**$ 25,000**	**-**	**0%**
REPLACEMENTS	**$ -**	**$ -**	**$ -**	**$ 25,000**	**$ 25,000**	**0.0%**
TOTAL EXPENDITURES				**$ 25,000**	**25,000**	**0%**
BEGINNING FUND BALANCE			**$ -**	**-**	**N/A**	**N/A**
ENDING FUND BALANCE			**$ 25,000**	**$ -**	**N/A**	**N/A**

EMERGENCY OPERATIONS MANAGEMENT FUND
DEPARTMENT
NEW FUND 104

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
TRANSFERS IN FROM GF			$ -	$ 2,500	2,500	100%
TOTAL REVENUE	**$ -**	**$ -**	**$ -**	**$ 2,500**	**2,500**	**100%**
SUPPLIES	**$ -**	**$ -**	**$ -**	**$ 2,500**	**$ 2,500**	**100.0%**
						.
TOTAL EXPENDITURES				**$ 2,500**	**2,500**	**100%**
BEGINNING FUND BALANCE				**-**	**N/A**	**N/A**
ENDING FUND BALANCE				**$ -**	**N/A**	**N/A**

OIL & GAS FUND (FUND 012)
DEPARTMENT
60/61 OIL & GAS LEASE PROJ

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
OIL AND GAS LEASE REV	$ 34,963	$ 74,010	$ 35,000	$ 77,000	42,000	120%
TOTAL REVENUE	**$ 34,963**	**$ 74,010**	**$ 35,000**	**$ 77,000**	**$ 42,000**	**120.0%**
CAPITAL		107,424	52,000	-	(52,000)	-100%
PARK IMPROVEMENTS	-		35,000	95,000	60,000	171%
TOTAL EXPENDITURES	**$ -**	**$ 107,424**	**$ 87,000**	**$ 95,000**	**$ 8,000**	**9.2%**
BEGINNING FUND BALANCE	**$ 221,244**	**256,207**	**222,793**	**258,393**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 256,207**	**$ 222,793**	**$ 170,793**	**$ 240,393**	**N/A**	**N/A**

CAPITAL PROJECTS FUND (FUND 020)
DEPARTMENT
77 CAPITAL PROJECTS FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
SALE OF FIXED ASSETS						
GRANTS AND TRANSFERS	$ 96,253	721,858		$ -	-	0%
TRANSFER FROM GENERAL	291,844	142,270	158,311	158,311	-	0%
TRANSFER FROM RHDC		445,757	640,000	1,000,000	360,000	56%
TRANSFER FROM CCPD			90,000	50,000	(40,000)	-44%
TRANSFER FROM UTILITY FUND				80,000	80,000	100%
TOTAL REVENUE	**$ 388,097**	**$ 1,309,884**	**$ 888,311**	**$ 1,288,311**	**$ 400,000**	**45.0%**
CAPITAL EQUIPMENT	$ 56,682	$ 7,914			-	0%
CAPITAL IMPROVEMENTPROJECTS			-	-	-	100%
CAPITAL FACILITIES IMPROVEMENT	64,441		90,000	130,000	40,000	44%
CAPITAL PARKS IMPROVEMENT	96,253	1,054,302	640,000	1,000,000	360,000	56%
CAPIITAL LEASE PAYMENTS	142,270	139,255	158,311	158,311	-	0%
TOTAL EXPENDITURES	**$ 359,646**	**$ 1,201,471**	**$ 888,311**	**$ 1,288,311**	**$ 400,000**	**45.0%**
BEGINNING FUND BALANCE	**$ 216,947**	**245,398**	**353,811**	**313,811**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 245,398**	**$ 353,811**	**$ 353,811**	**$ 313,811**	**N/A**	**N/A**

ROAD & STREET FUND (FUND 025)
DEPARTMENT
32/33 ROAD & STREET CONSTRUCTION FUND

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
SALES & USE TAX	$ 1,292,928	$ 1,381,609	$ 1,335,000	$ 1,767,081	432,081	32.4%
TRANSFERS IN		132,553				
TOTAL REVENUE	**$ 1,292,928**	**$ 1,514,162**	**$ 1,335,000**	**$ 1,767,081**	**$ 432,081**	**32.4%**
STREET CONSTRUCTION	$ 442,557	$ 652,475	$ 1,950,000	$ 2,829,388	$ 879,388	45%
STREET REPAIRS & MAINT.		13,356	100,000	100,000	-	0%
STREET CAPITAL/EQUIP		87,212			-	

TOTAL EXPENDITURES	**$ 442,557**	**$ 753,043**	**$ 2,050,000**	**$ 2,929,388**	**$ 879,388**	**42.9%**
BEGINNING FUND BALANCE	**$ 275,466**	**1,125,837**	**1,886,956**	**1,946,973**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 1,125,837**	**$ 1,886,956**	**$ 1,171,956**	**$ 784,666**	**N/A**	**N/A**

VEHICLE REPLACEMENT FUND (FUND 030)

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
SALE OF FIXED ASSETS	$ -	$ 5,372	$ 182,899	$ 279,950	169,628	100.0%
MISC. REVENUE		23,673				
TRANSFERS IN FROM CRIME CONTROL DIST. FUND			16,860		16,860	100.0%
TRANSFERS IN FROM GEN FUND				-		
TOTAL REVENUE	**$ -**	**$ 29,045**	**$ 199,759**	**$ 279,950**	**$ 80,191**	**100.0%**
MISC EXPENSES		18,390				
CAPITAL LEASE PAYMENTS			93,585	244,240	118,585	100.0%
CAPITAL PURCHASES			92,475	25,000	25,000	100.0%
CAPITAL EXPENDITURES	**$ -**	**$ 18,390**	**$ 186,060**	**$ 269,240**	**$ 83,180**	**100.0%**
MAINTENANCE		-	36,685	20,000	22,202	100.0%
MISC EXPENSES	**$ -**	**$ -**	**$ 36,685**	**$ 20,000**	**$ (16,685)**	**100.0%**
TOTAL EXPENDITURES	**$ -**	**$ 18,390**	**$ 222,745**	**$ 289,240**	**$ 66,495**	**100.0%**
BEGINNING FUND BALANCE	**$ 22,885**	**22,885**	**33,540**	**59,613**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ 22,885**	**$ 33,540**	**$ 10,554**	**$ 50,323**	**N/A**	**N/A**

ARPA FUND 101

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
GRANTS/TRANSFERS IN	$ -			$ 1,768,541	202,100	100%
INVESTMENT INCOME				-	4,000	100%
TOTAL REVENUE	**$ -**	**$ -**	**$ -**	**$ 1,768,541**	**$ 1,768,541**	**100%**
WATER INFRASTRUCTURE			-	1,500,000	1,500,000	100%
PROJECT APPROPRIATIONS			-	-	-	0%
EQUIPMENT			-	-	-	0%
CAPITAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 1,500,000**	**$ 1,500,000**	**100%**
PERSONNEL EXPENSES		-		96,773	99,500	100%
MISC EXPENSES	**$ -**	**$ -**	**$ -**	**$ 96,773**	**$ 96,773**	**100%**
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ 1,596,773**	**$ 1,596,773**	**100.0%**
BEGINNING FUND BALANCE		**-**	**-**	**4,000**	**N/A**	**N/A**
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ 175,768**	**N/A**	**N/A**

STRATEGIC INITIATIVE FUND

NEW FUND 107

DESCRIPTION	FY 2020 ACTUAL	FY 2021 ACTUAL	FY 2022 ADOPTED	FY 2023 PROPOSED	FY 2023 TO FY 2022 $ CHANGE	FY 2023 TO FY 2022 % CHANGE
TRANSFERS IN FROM GF				$ 2,400,000	2,400,000	100%
TOTAL REVENUE	**$ -**	**$ -**	**$ -**	**$ 2,400,000**	**$ 2,400,000**	**100%**
CAPITAL IMPROVEMENTS	**$ -**	**$ -**		**$ -**	**$ -**	**100.0%**
PROJECT APPROPRIATIONS				**691,000**	**691,000**	**100.0%**
TOTAL EXPENDITURES				**$ 691,000**	**691,000**	**100%**
BEGINNING FUND BALANCE				**-**	**N/A**	**N/A**
ENDING FUND BALANCE				**$ 1,709,000**	**N/A**	**N/A**

City of Richland Hills
FY 2023 Annual Budget
Five Year Capital Improvement Plan

Funding Source	Project Name	Project Number	Budgeted Amount	Prior Years Funding	FY 2021	Projected FY 2022	Budget FY 2023	Estimated FY 2024	Estimated FY 2025	Estimated FY 2026	Estimated FY 2027	Beyond/ Unfunded	Total Cost
2019 GO	*New Fire Station	F01	$ 5,704,560	$762,924	$4,712,647	$228,989							$5,704,560
2019 Tax Notes/TIF/GF	*Police Station Renovation	B01	$ 1,118,627	$48,882	$1,036,108	$33,637							$1,118,627
TIF Fund	*Police Station Parking Lot Improvements	B02	$ 76,289		$76,289								$76,289
Other Sources	Parks Master Plan (PMP) Implementation	TBD	$ 294,055				$200,000						$200,000
RHDC	*Rosebud Playground (PMP)	NA	$ 156,965	$156,965									$156,965
Oil/Gas Fund	*Creek Trail Playground (PMP)	P02	$ 100,000		$114,262								$114,262
RHDC/TXDOT/NCTCOG	*Hike/Bike Trail PH1 (PMP)	P01	$ 1,322,598	$286,167	$1,036,431								$1,322,598
RHDC	Kate Baker Park/Creek Trail Park Improv.	TBD	$ 800,000				$800,000						$800,000
RHDC	Hike and Bike Trail PH2 (PMP)	P04	$ 38,215			$38,215							$38,215
CCPD	Covered Parking Structure	B03	$ 100,000			$100,000							$100,000
Street Improv. Fund	Street Improvements Program	TBD	$ 11,087,020	$777,159	$610,675	$1,430,547	$2,571,707	$1,200,000	$1,200,000	$1,200,000	$1,200,000	$509,251	$10,699,339
Street Improv. Fund/2019 GO	Rufe Snow Reconstruction	ST03	$ 527,681			$270,000	$257,681						$527,681
TIF Fund	Animal Services Center Improvements	B04	$ 592,000	$62,000	$20,000	$50,000	$460,000						$592,000
SIF	Animal Services Parking Lot Improvements	TBD	$ 215,000				$215,000						$215,000
CCPD	Law Enforcement Center Improvements	B05	$ 50,000				$50,000						$50,000
ARPA	Water Lines Improvements	W2201	$ 1,590,000			$90,000	$1,500,000						$1,590,000
Utility Fund	Water Meter Replacement Project	W2202	$ 2,406,753				$2,406,753						$2,406,753
	Total		$26,179,763	$2,094,097	$7,606,412	$2,241,388	$8,461,141	$1,200,000	$1,200,000	$1,200,000	$1,200,000	$509,251	$25,712,289

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Patricia Albrecht, Director of Finance and Administrative Services

Date: September 26, 2022

Subject: FY 2023 Tax Rate

Agenda Item:

Consider Ordinance 1458-22 setting and approving the Fiscal Year 2023 Tax Rate

Background Information:

At the August 8, 2022 Council meeting, the City Manager presented the proposed FY 2023 General Fund Budget that included a proposed ad valorem tax rate of $0.538885 per hundred dollars of valuation. Additionally, Council approved the FY 2023 /Tax Year 2022 Certified Tax Roll and reviewed the 2022 Tax Rate Calculation Worksheet. Per the attached 2022 Tax Rate Calculation Worksheet, the calculated No-New-Revenue Rate (formerly known as the Effective Tax Rate) is $0.517570/$100.

As the proposed tax rate is $0.538885 and greater than the No-New-Revenue Rate of $0.517570, a public hearing was required prior to tax rate adoption. The tax rate public hearing was held on September 12, 2022.

The proposed FY 2023 ad valorem tax rate is lower than the current FY 2022 and previous FY 2021 ad valorem tax rate of $0.558551 by $0.019 cents. The FY 2023 allocation of the tax rate is $0.413628 for Operations and Maintenance that funds General Fund operations and $0.125257 for Interest and Sinking that funds debt service payments for a total ad valorem tax rate of $0.538885.

Financial Considerations:

The FY 2023 ad valorem tax levy provides a portion of funding for the FY 2023 General Fund Budget and is the primary source of revenue for repayment of outstanding debt in the FY 2023 Debt Service Fund Budget.

Legal Review:

N/A

Board/Citizen Input:

A public hearing for the proposed FY 2023 Tax Rate was held on September 12, 2022. City Council will consider approval and adoption of the proposed tax rate on September 26, 2022.

Attachments:

Ordinance No. 1458-22
2022 Tax Rate Calculation Worksheet

Council Action Requested:

Motion to approve Ordinance 1458-22 setting and approving the Fiscal Year 2023 Tax Rate at $0.538885, which is effectively a 4.12% increase in the tax rate, and this tax rate will raise more taxes for maintenance and operations than last year’s tax rate.

ORDINANCE NO. 1458-22

AN ORDINANCE OF THE CITY OF RICHLAND HILLS, TEXAS AFFIXING AND LEVYING MUNICIPAL AD VALOREM TAXES ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF RICHLAND HILLS, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 AT THE RATE OF $0.538885 PER ONE HUNDRED DOLLARS ($100.00), AND FOR DIRECTING THE ASSESSMENT THEREOF; PROVIDING FOR A DATE ON WHICH SUCH TAXES BECOME DUE AND DELINQUENT TOGETHER WITH PENALTIES AND INTEREST THEREON; PROVIDING FOR PLACE OF PAYMENT; PROVIDING FOR APPROVAL OF THE TAX ROLLS PRESENTED TO THE CITY COUNCIL; PROVIDING A REPEALING CLAUSE; PROVIDING A SAVINGS CLAUSE, PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Richland Hills hereby finds that the tax for the fiscal year beginning October 1, 2022 and ending September 30, 2023, levied for current expenses of the City and the general improvements of the City and its property must be levied to provide the revenue requirements of the budget for the ensuing year; and

WHEREAS, the City Council approved on September 26, 2022 a separate budget ordinance for the fiscal year beginning October 1, 2022, and the 2022 Appraisal Roll of the City of Richland Hills as approved by the Tarrant County Appraisal District; and

WHEREAS, pursuant to Section 26.05 of the Texas Tax Code, the City Council held a public hearing concerning the proposed tax rate on September 12, 2022 and all statutory and constitutional requirements concerning the levying and assessing of ad valorem taxes have been completed in due and correct time; and

WHEREAS, the operations and maintenance tax rate of $0.413628 for the fiscal year beginning October 1, 2022 and ending September 30, 2023 is greater than the calculated No New Revenue operations and maintenance tax rate of $0.375531, and the total tax rate of $0.538885 for the fiscal year beginning October 1, 2022 and ending September 30, 2023 is lower than the total tax rate that was adopted for the fiscal year beginning October 1, 2021 and ending September 30, 2022; and

WHEREAS, the City Council has approved separately each of the two components of the tax rate set forth.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2.

There is hereby levied and ordered to be assessed and collected for the fiscal year beginning October 1, 2022, and ending September 30, 2023, and for each fiscal year thereafter until it be otherwise provided and ordained, on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Richland Hills, Texas, and not exempt from taxation by the constitution of the State of Texas and valid state laws, an ad valorem tax rate of $0.538885 on each One Hundred Dollars ($100.00) assessed value of taxable property, which tax rate is apportioned and distributed as follows:

(a) For the purpose of defraying the current maintenance and operation expenses of the City (General Fund): $0.413628 on each One Hundred Dollars ($100.00) assessed value of taxable property.

(b) For the purpose of creating a Debt Service Fund to pay the interest and principle on all outstanding indebtedness which shall be applied to the payment of such interest and maturities of all outstanding bonded indebtedness: $0.125257 on each One Hundred Dollars ($100.00) assessed value of all taxable property.

TOTAL tax rate: $0.538885

SECTION 3.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 4.12% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $38.

SECTION 4.

The taxes herein are levied according to law and shall be due and payable on October 1, 2022, and the same shall become delinquent on February 1, 2023. Should any taxpayer fail to make payment before the date of delinquency, a penalty and interest as provided by law shall be assessed until the unpaid taxes and penalty have been satisfied.

SECTION 5.

Pursuant to the authority granted by Section 33.07 of the Texas Tax Code, in the event that the taxes become delinquent on or after February 1, 2023 but not later than May 1, 2023 and that remain delinquent on July 1, 2023, and in the event such delinquent taxes are referred to an attorney for collection, an additional amount of twenty percent (20%) of the total amount of tax, penalty and interest then due shall be added as collection costs to be paid by the taxpayer.

SECTION 6.

Pursuant to the authority granted by Section 33.08 of the Texas Tax Code, the City further provides that all taxes that become delinquent on or after June 1, 2023 shall, in order to defray the costs of collection, incur an additional penalty in the amount of twenty percent (20%) of the delinquent tax, penalty and interest.

SECTION 7.

The tax roll for tax year 2022 for the City of Richland Hills is hereby approved.

SECTION 8.

Taxes are payable at the office of the Tax Assessor/Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 9.

All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect**.**

SECTION 10.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 11.

This Ordinance shall be in full force and effect from and after its passage.

APPROVED AND ADOPTED at a regular meeting of the Richland Hills City Council on September 26, 2022, by a vote of _____ ayes, _____ nays, and _____ abstentions.

APPROVED:

____
The Honorable Mayor Edward Lopez

ATTEST:

____
Lindsay Wells, City Secretary

APPROVED AS TO FORM:

____
James Donovan, City Attorney

2022 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Richland Hills	817-616-3800
Taxing Unit Name	Phone *(area code and number)*
3200 Diana Drive Richland Hills, Texas 76118	www.richlandhill.com
Taxing Unit's Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet		Amount/Rate
1.	**2021 total taxable value.** Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]		$ 755,973,622
2.	**2021 tax ceilings.** Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step.[2]		$ 119,665,415
3.	**Preliminary 2021 adjusted taxable value.** Subtract Line 2 from Line 1.		$ 636,308,207
4.	**2021 total adopted tax rate.**		$ 0.558551 /$100
5.	**2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.**		
	A. Original 2021 ARB values:	$ 8,391,975	
	B. 2021 values resulting from final court decisions:	- $ 7,536,734	
	C. 2021 value loss. Subtract B from A.[3]		$ 855,241
6.	**2021 taxable value subject to an appeal under Chapter 42, as of July 25.**		
	A. 2021 ARB certified value:	$ 2,238,511	
	B. 2021 disputed value:	- $ 559,628	
	C. 2021 undisputed value. Subtract B from A.[4]		$ 1,678,883
7.	**2021 Chapter 42 related adjusted values.** Add Line 5C and Line 6C.		$ 2,534,124

[1] Tex. Tax Code § 26.012(14)
[2] Tex. Tax Code § 26.012(14)
[3] Tex. Tax Code § 26.012(13)
[4] Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**2021 taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ 638,842,331
9.	**2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021.** Enter the 2021 value of property in deannexed territory. [5]	$ 0
10.	**2021 taxable value lost because property first qualified for an exemption in 2022.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value. **A. Absolute exemptions.** Use 2021 market value: .... $ 0 **B. Partial exemptions.** 2022 exemption amount or 2022 percentage exemption times 2021 value: .... + $ 779,983 **C. Value loss.** Add A and B. [6]	$ 779,983
11.	**2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/ scenic appraisal or public access airport special appraisal in 2022.** Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021. **A. 2021 market value:** .... $ 0 **B. 2022 productivity or special appraised value:** .... - $ 0 **C. Value loss.** Subtract B from A. [7]	$ 0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ 779,983
13.	**2021 captured value of property in a TIF.** Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. [8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ 25,121,239
14.	**2021 total value.** Subtract Line 12 and Line 13 from Line 8.	$ 612,941,109
15.	**Adjusted 2021 total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ 3,423,588
16.	**Taxes refunded for years preceding tax year 2021.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. [9]	$ 53,804
17.	**Adjusted 2021 levy with refunds and TIF adjustment.** Add Lines 15 and 16. [10]	$ 3,477,392
18.	**Total 2022 taxable value on the 2022 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. [11] **A. Certified values:** .... $ 791,107,294 **B. Counties:** Include railroad rolling stock values certified by the Comptroller's office: .... + $ **C. Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: .... - $ 0 **D. Tax increment financing:** Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. [12] .... - $ 29,231,476 **E. Total 2022 value.** Add A and B, then subtract C and D.	$ 761,875,818

[5] Tex. Tax Code § 26.012(15)
[6] Tex. Tax Code § 26.012(15)
[7] Tex. Tax Code § 26.012(15)
[8] Tex. Tax Code § 26.03(c)
[9] Tex. Tax Code § 26.012(13)
[10] Tex. Tax Code § 26.012(13)
[11] Tex. Tax Code § 26.012, 26.04(c-2)
[12] Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13] **A. 2022 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] .... $ 17,528,824 **B. 2022 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] .... + $ 23,616,041 **C. Total value under protest or not certified.** Add A and B.	$ 41,144,865
20.	**2022 tax ceilings.** Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	$ 128,970,612
21.	**2022 total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ 674,050,071
22.	**Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021.** Include both real and personal property. Enter the 2022 value of property in territory annexed. [18]	$ 0
23.	**Total 2022 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to exist-ing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2022. [19]	$ 2,182,180
24.	**Total adjustments to the 2022 taxable value.** Add Lines 22 and 23.	$ 2,182,180
25.	**Adjusted 2022 taxable value.** Subtract Line 24 from Line 21.	$ 671,867,891
26.	**2022 NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ 0.517570/$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. [21]	$ ______/$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**2021 M&O tax rate.** Enter the 2021 M&O tax rate.	$ 0.413294/$100
29.	**2021 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*	$ 638,842,331

[13] Tex. Tax Code § 26.01(c) and (d)
[14] Tex. Tax Code § 26.01(c)
[15] Tex. Tax Code § 26.01(d)
[16] Tex. Tax Code § 26.012(6)(B)
[17] Tex. Tax Code § 26.012(6)
[18] Tex. Tax Code § 26.012(17)
[19] Tex. Tax Code § 26.012(17)
[20] Tex. Tax Code § 26.04(c)
[21] Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet		Amount/Rate
30.	**Total 2021 M&O levy.** Multiply Line 28 by Line 29 and divide by $100		$ 2,640,297
31.	**Adjusted 2021 levy for calculating NNR M&O rate.**		
	A. M&O taxes refunded for years preceding tax year 2021. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021.	+ $ 40,300	
	B. 2021 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0.	– $ 157,524	
	C. 2021 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	+/- $ 0	
	D. 2021 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	$ -117,224	
	E. Add Line 30 to 31D.		$ 2,523,073
32.	**Adjusted 2022 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*		$ 671,867,891
33.	**2022 NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.		$ 0.375531/$100
34.	**Rate adjustment for state criminal justice mandate.** [23]		
	A. 2022 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	$ 0	
	B. 2021 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0/$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0/$100
35.	**Rate adjustment for indigent health care expenditures.** [24]		
	A. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.	$ 0	
	B. 2021 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0/$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0/$100

[22] [Reserved for expansion]
[23] Tex. Tax Code § 26.044
[24] Tex. Tax Code § 26.0441

Line	Voter-Approval Tax Rate Worksheet		Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25]		
	A. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose	$ 0	
	B. 2021 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose	$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	$ 0/$100	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100	$ 0/$100	
	E. Enter the lesser of C and D. If not applicable, enter 0.		$ 0/$100
37.	**Rate adjustment for county hospital expenditures.** [26]		
	A. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022	$ 0	
	B. 2021 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021	$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	$ 0/$100	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100	$ 0/$100	
	E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.		$ 0 /$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.		
	A. Amount appropriated for public safety in 2021. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year	$ 0	
	B. Expenditures for public safety in 2021. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year	$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	$ 0/$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0/$100
39.	**Adjusted 2022 NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.		$ 0.375531/$100
40.	**Adjustment for 2021 sales tax specifically to reduce property values.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.		
	A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent	$ 0	
	B. Divide Line 40A by Line 32 and multiply by $100	$ 0/$100	
	C. Add Line 40B to Line 39.		$ 0.375531/$100
41.	**2022 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. **- or -** **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.		$ 0.388674/$100

[25] Tex. Tax Code § 26.0442
[26] Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* 2022 voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. [27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ 0 /$100
42.	**Total 2022 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses. **A. Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2022, verify if it meets the amended definition of debt before including it here. [28] Enter debt amount .... $ 941,944 **B.** Subtract **unencumbered fund amount** used to reduce total debt. .... – $ 0 **C.** Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none) .... – $ 0 **D.** Subtract **amount paid** from other resources .... – $ 0 **E. Adjusted debt.** Subtract B, C and D from A.	$ 941,944
43.	**Certified 2021 excess debt collections.** Enter the amount certified by the collector. [29]	$ 108,375
44.	**Adjusted 2022 debt.** Subtract Line 43 from Line 42E.	$ 833,569
45.	**2022 anticipated collection rate.** **A.** Enter the 2022 anticipated collection rate certified by the collector. [30] .... 100.00 % **B.** Enter the 2021 actual collection rate. .... 99.93 % **C.** Enter the 2020 actual collection rate. .... 100.78 % **D.** Enter the 2019 actual collection rate. .... 100.59 % **E.** If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. [31]	100.00%
46.	**2022 debt adjusted for collections.** Divide Line 44 by Line 45E.	$ 833,569
47.	**2022 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 674,050,071
48.	**2022 debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ 0.123665 /$100
49.	**2022 voter-approval tax rate.** Add Lines 41 and 48.	$ 0.512339 /$100
D49.	***Disaster Line 49 (D49):* 2022 voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ ______ /$100

[27] Tex. Tax Code § 26.042(a)
[28] Tex. Tax Code § 26.012(7)
[29] Tex. Tax Code § 26.012(10) and 26.04(b)
[30] Tex. Tax Code § 26.04(b)
[31] Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	$ 0 /$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	$ 0
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November 2021 or in May 2022.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November 2021.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ 0
53.	**2022 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 674,050,071
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ 0 /$100
55.	**2022 NNR tax rate, unadjusted for sales tax.**[35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet.*	$ 0.517570 /$100
56.	**2022 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2021 or in May 2022.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	$ 0.517570 /$100
57.	**2022 voter-approval tax rate, unadjusted for sales tax.**[36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet.*	$ 0.512339 /$100
58.	**2022 voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ 0.512339 /$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ 0
60.	**2022 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 674,050,071
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ 0 /$100
62.	**2022 voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ 0.512339 /$100

[32] Tex. Tax Code § 26.041(d)
[33] Tex. Tax Code § 26.041(i)
[34] Tex. Tax Code § 26.041(d)
[35] Tex. Tax Code § 26.04(c)
[36] Tex. Tax Code § 26.04(c)
[37] Tex. Tax Code § 26.045(d)
[38] Tex. Tax Code § 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years. [39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; [40]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); [41] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. [42]

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**2021 unused increment rate.** Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	$ 0.027757/$100
64.	**2020 unused increment rate.** Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	$ 0.000000/$100
65.	**2019 unused increment rate.** Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$ 0/$100
66.	**2022 unused increment rate.** Add Lines 63, 64 and 65.	$ 0.027757/$100
67.	**2022 voter-approval tax rate, adjusted for unused increment rate.** Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	$ 0.540096/$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
68.	**Adjusted 2022 NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet*	$ 0.375531/$100
69.	**2022 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 674,050,071
70.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 69 and multiply by $100.	$ 0.074178/$100
71.	**2022 debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.123665/$100
72.	**De minimis rate.** Add Lines 68, 70 and 71.	$ 0.573374/$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.[46]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [47]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

[39] Tex. Tax Code § 26.013(a)
[40] Tex. Tax Code § 26.013(c)
[41] Tex. Tax Code §§ 26.0501(a) and (c)
[42] Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022
[43] Tex. Tax Code § 26.063(a)(1)
[44] Tex. Tax Code § 26.012(8-a)
[45] Tex. Tax Code § 26.063(a)(1)
[46] Tex. Tax Code §26.042(b)
[47] Tex. Tax Code §26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	**2021 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ 0.558551/$100
74.	**Adjusted 2021 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. - or - If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. [48] Enter the final adjusted 2021 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ 0/$100
75.	**Increase in 2021 tax rate due to disaster.** Subtract Line 74 from Line 73.	$ 0.558551/$100
76.	**Adjusted 2021 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ 612,941,109
77.	**Emergency revenue.** Multiply Line 75 by Line 76 and divide by $100.	$ 3,423,588
78.	**Adjusted 2022 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 671,867,891
79.	**Emergency revenue rate.** Divide Line 77 by Line 78 and multiply by $100. [49]	$ 0/$100
80.	**2022 voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	$ 0.540096/$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. .... $ 0.517570 /$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: 26

Voter-approval tax rate .... $ 0.540096 /$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).
Indicate the line number used: 80

De minimis rate. .... $ 0.573374 /$100
If applicable, enter the 2022 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code. [50]

print here ▶ ______________________
Printed Name of Taxing Unit Representative

sign here ▶ Wendy Burgess
Taxing Unit Representative

8-1-2022
Date

[48] Tex. Tax Code §26.042(c)
[49] Tex. Tax Code §26.042(b)
[50] Tex. Tax Code §§ 26.04(c-2) and (d-2)

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: September 26, 2022

Subject: FY 2023 Tax Rate Ratification

Agenda Item:

Ratify vote approving the Fiscal Year 2023 Tax Rate

Background Information:

Per state law, the City Council is required to ratify the vote that was made on the FY 2023 Tax Rate. Council adopted Ordinance 1458-22 approving the tax rate under Item 4B on tonight's agenda and must now vote to ratify that decision.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

Motion to ratify the vote approving the Fiscal Year 2023 Tax Rate

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: September 26, 2022

Subject: Consider appointments to Boards and Commissions

Agenda Item:

Consider appointments to Boards and Commissions

Background Information:

In accordance with Chapter 10 of the Richland Hills Code of Ordinances, the City Council shall review and make appointments to the City's boards and commissions in September with two-year terms to commence beginning in October. And unless otherwise stated, any member of the Council shall be entitled to nominate a member to any vacancy to a board.

Four of the City's boards have places with terms expiring in 2022: Animal Shelter Advisory Board, Planning and Zoning Commission, Richland Hills Development Corporation, and Zoning Board of Adjustment.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Animal Shelter Advisory Board Members
Planning and Zoning Commission Members
Richland Hills Development Corporation Members
Zoning Board of Adjustment Members

Council Action Requested:

See attached

Animal Shelter Advisory Board

Place	Name	Current Term
Place 1	Dr. William Anderson	2021-2023
Place 2**	Pam Burney-not seeking reappointment	2020-2022
Place 3	Kay Fisk, Chair	2021-2023
Place 4**	Lee Turnage	2020-2022
Place 5	Kris Freudiger, Vice Chair	2021-2023
Alternate 1	Vacant	
Alternate 2	Vacant	

Consists of 5 Members and 2 Alternates

- Place 1 - licensed veterinarian
- Place 2 - a representative of an animal welfare organization
- Place 3 - municipal official who may be an elected official or an employee of the city
- Place 4 - a person whose duties include daily operation of the animal shelter
- Place 5 - a person who volunteers at the animal shelter.

The persons who are appointed to places 1 through 4 need not be registered voters within the city, but registered voters within the city shall be given preference for appointment. The person appointed to place 5 shall be a registered voter within the city. The persons appointed as alternates to this board need not be registered voters within the city, but registered voters within the city shall be given preference for appointment. The officers of the boards shall be a Chairman and Vice-Chairman selected by a majority vote of the City Council. Each board shall have a secretary, who shall be appointed by the City Manager.

Council Action:
<u>Places up for appointment or reappointment:</u>

- Place 2 – Any member of City Council may nominate – Pam Burney is not seeking reappointment. Staff is searching for a new potential board member from an animal welfare organization and will bring a nomination forward at a future meeting date.
- Place 4 – Any member of City Council may nominate – Lee Turnage would like to serve a new term
- Alternates – Any member of City Council may nominate for vacancy
- Chair and Vice-Chair – Council appoints a Chair and Vice-Chair

Applications have been received from Jenny Clark and Joyce Fiaccone.

Planning & Zoning Commission

Place	Name	Current Term
Place 1	Kenneth Keating	2021-2023
Place 2	Michael Wilson, Chair	2020-2022
Place 3	Jackson Durham	2021-2023
Place 4	Mary Witt	2020-2022
Place 5	Kelle Jones	2021-2023
Alternate 1	Mary Sullivan	2020-2022
Alternate 2	Theresa Bledsoe	2020-2022

Consists of 5 Members and 2 Alternates

Appointment of Planning and Zoning Commission members should be accomplished by the City Council to coincide with election of City Council members in places 1 through 5. Any member of the City Council may nominate applicants for alternate members and each nomination shall be subject to approval by a majority vote of the City Council present.

The Commission shall elect a Chairman from its membership.

Council Action:
Places up for appointment or reappointment:

- Place 2 - Councilmember Malone will make nomination – Michael Wilson is seeking reappointment.
- Place 4 – Councilmember Alvarez will make nomination – Mary Witt is seeking reappointment.
- Alternate Place 1 – Any member of City Council may make nomination – Mary Sullivan is seeking reappointment.
- Alternate Place 2 – Any member of City Council may make nomination – Theresa Bledsoe is seeking reappointment.

Applications have been received from Joyce Fiaccone and Rachel Konopka.

Richland Hills Development Corporation

Place	Name	Current Term
Place 1	Edward Lopez, Chair	2020-2022
Place 2	Curtis Bergthold	2020-2022
Place 3	GW Estep	2020-2022
Place 4	Douglas Knowlton	2020-2022
Place 5	Bill Agan	2020-2022
Place 6	Theresa Bledsoe	2020-2022
Place 7	Jorge Cisneros	2020-2022

Consists of 7 Directors
- Places 1–4 are designated for Councilmember directors
- Places 5-7 are designated for Citizenmember directors

Officers
- President – Candice Edmondson
- Treasurer – Patricia Albrecht
- Secretary – Lindsay Wells

Each director shall hold office for the term for which the director is appointed unless sooner removed or resigned. Each director, including the initial directors, shall be eligible for reappointment. Directors are removable by the City Council at will and must be appointed for a term of two years. A vacancy occurring on the board of directors through death, resignation or otherwise shall be filled by appointment by the City Council for the remainder of the vacating member's term. The Chairman of the Board shall be the Mayor or Mayor Pro Tem.

Council Action:
<u>Places up for appointment or reappointment:</u>

- Places 1-7 are all up for appointment or reappointment
  - Place 1 – Edward Lopez
  - Place 2 – Curtis A Bergthold
  - Place 3 – GW Estep
  - Place 4 – Douglas Knowlton
  - Place 5 (Citizenmember) – it is unclear if Bill Agan is seeking reappointment.
  - Place 6 (Citizenmember) – Theresa Bledsoe is seeking reappointment.
  - Place 7 (Citizenmember) – Jorge Cisneros is seeking reappointment.

Applications have been received from Jenny Clark, Joyce Fiaccone, Rachel Konopka, and Stacey Morse.

Zoning Board of Adjustments

Place	Name	Current Term
Place 1	Jorge Cisneros, Chair	2020-2022
Place 2	Sanjay Mathews-not seeking reappointment	2020-2022
Place 3	Ashly Schilling	2020-2022
Place 4	Chris Utchell-not seeking reappointment	2020-2022
Place 5	Lisa Skier	2020-2022
Alternate 1	Pamela Keith	2020-2022
Alternate 2	VACANT	2020-2022
Alternate 3	VACANT	2020-2022
Alternate 4	VACANT	2020-2022

Consists of 5 Members and 4 Alternates

1) The Board of Adjustment shall consist of five members who are residents of the city, each to be appointed by the City Council for a term of two years and removable for cause by the appointing authority upon written charges and after public hearing. The City Council shall designate one member as Chairperson.
2) Vacancies shall be filled for the unexpired term of any member whose place becomes vacant for any cause in the same manner as the original appointment was made; provided, however, that the City Council may appoint four alternate members of the Board of Adjustment who shall serve in the absence of one or more of the regular members when requested to do so by the Mayor or City Manager, as the case may be.
3) All cases to be heard by the Board of Adjustment shall be heard by a minimum of four members.
4) These alternate members, when appointed, shall serve for the same period as the regular members, which is for a term of two years, and any vacancy shall be filled in the same manner as would be used to appoint a regular member, and they shall be subject to removal in the same manner as the regular members.

Council Action:
Places up for appointment or reappointment:

- Places 1-5 and Alternates 1-4 are all up for appointment or reappointment. Any member of City Council may nominate.
  - Place 1 – Jorge Cisneros is seeking reappointment
  - Place 2 – Sanjay Mathews is not seeking reappointment
  - Place 3 – Ashly Schilling is seeking reappointment
  - Place 4 – Chris Utchell is not seeking reappointment
  - Place 5 – Lisa Skier is seeking reappointment.
  - Alternate 1 – Pamela Keith is seeking reappointment.

- Alternate 2 – Vacant
- Alternate 3 – Vacant
- Alternate 4 - Vacant

Applications have been received from Athena Campbell and Joyce Fiaccone.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: September 26, 2022

Subject: Compressed Work Schedule

Agenda Item:

Consider approval of modified Compressed Work Schedule

Background Information:

On June 27, 2022, staff updated City Council on the City's recruitment and retention efforts. As part of the update, staff presented a plan to test a compressed 4-day work schedule for several service areas including City Hall Administration, Utility Billing, Community Development, Municipal Court, Police Records, Public Works, Code Compliance, Parks and Facility Maintenance, Animal Services, and Link Administration.

As a reminder, the City already operated under a compressed work schedule with business hours being Monday – Thursday 7:30 a.m. to 5:30 p.m. and Fridays from 7:30 a.m. to 11:30 a.m. Based on employee feedback and customer interactions, it was determined that the percentage of customers who do business with the City on Fridays is significantly less than the other days of the week. Therefore, the modified compressed schedule proposed closing certain service areas on Fridays and extending business hours during lunch Monday through Thursday. Other service areas would work alternating schedules allowing employees to have a 4-day work schedule while maintain services Monday through Friday. Emergency response and operating hours for both the Richland Hills Public Library and The Link Event and Recreation Center would remain the same.

The table below shows the current and proposed compressed work schedules for each service area:

Service Area	Current Schedule	Proposed Schedule
Animal Services Center	Sunday, Monday & Wednesday: Closed Tuesday, Thursday and Friday: 11:00 a.m.-6:00 p.m. Saturday: 11:00 a.m.-4:00 p.m.	Monday-Friday**:** 11:00 a.m.-6:00 p.m. Saturday: 11:00 a.m.-5:00 p.m. Sunday: Closed
City Hall Administration	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: Closed

Code Compliance	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Friday: 7:30 a.m.-5:30 p.m. *Alternating Schedules*
Community Development	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: Closed
Fire Administration	Monday-Thursday: 7:30 a.m.-5:30 p.m.	Same Schedule
Library	Tuesday-Friday: 9:00 a.m.-8:00 p.m. Saturday-Monday: Closed	Same Schedule
Link Event & Recreation Center	Monday-Friday: 5:30 a.m.- 9:00 p.m. Saturday: 8:00 a.m.- 5:00 p.m. Sunday: 1:00 p.m. - 5:00 p.m.	Same Schedule
Municipal Court	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: Closed
Parks & Facilities Maintenance	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Friday: 7:30 a.m.-5:30 p.m. *Alternating Schedules*
Police Administration	Monday-Thursday: 7:30 a.m.-5:30 p.m.	Same Schedule
Police Records	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: Closed
Public Works	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: Closed
Utility Billing	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: 7:30 a.m.-11:30 a.m.	Monday-Thursday: 7:30 a.m.-5:30 p.m. Fridays: Closed

The test period proved successful with most employees being very satisfied with the modified schedule. New employees hired during the test period also indicated the 4-day work schedule was appealing and influenced their decision to apply for the job. Staff did not report any concerns from customers about service areas being closed on Fridays.

Based on employee feedback and no notable impacts to service delivery, City staff recommends Council consider adopting the modified compressed work schedule as presented in the table above.

Flexible and compressed work schedules are being implemented across many industries especially as a post COVID retention and recruitment strategy. Numerous studies have shown that today's workforce is looking to achieve a better work life balance and are seeking job opportunities that provide more flexibility. Offering a compressed work schedule will help the City of Richland Hills recruit and retain talented candidates in a highly competitive employment market.

Financial Considerations:

There are no anticipated financial impacts from implementing the modified compressed schedule.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

Motion to approve modified compressed work schedule and adopt new facility operating hours

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: September 26, 2022

Subject: October and December Meeting Dates

Agenda Item:

Consider cancellation of October 10th and December 26th City Council meetings

Background Information:

Several members of the City Council and City staff will be attending the Texas Municipal League Conference October 4th – October 7th; therefore, staff recommends canceling the October 10th City Council meeting. In addition, the December 26th City Council meeting falls on a designated city holiday and will need to be canceled.

The second City Council meeting in November usually falls during the Thanksgiving holiday week and has been canceled in the past. This year the second meeting falls the Monday after Thanksgiving. Staff is not recommending that the meeting be canceled at this time, but Council could choose to cancel it also if there are any scheduling conflicts.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

Motion to cancel the October 10th and December 26th City Council meetings

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Scott Mitchell, Director of Neighborhood Services

Date: September 26, 2022

Subject: Street Improvement Projects

Agenda Item:

Street Improvement Projects

Background Information:

Staff will provide an update on the FY 2022 street improvement projects.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: September 26, 2022

Subject: August Department Monthly Reports

Agenda Item:

August Department Monthly Reports

Background Information:

Attached are the monthly Department Reports. If you have any questions regarding the reports, please contact me or the appropriate Department Head.

Financial Considerations:

N/A

Board/Citizen Input:

N/A

Legal Review:

N/A

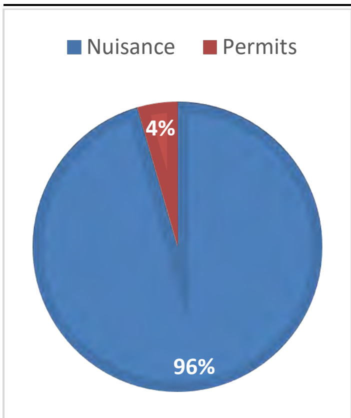
Attachments:

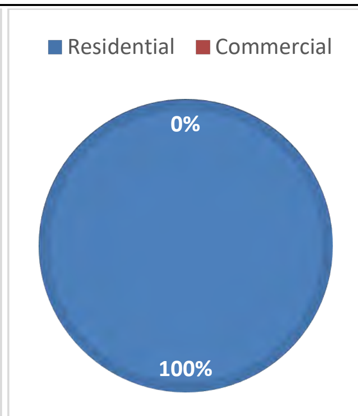
August Department Reports

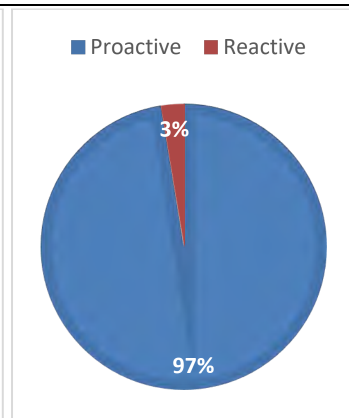
Council Action Requested:

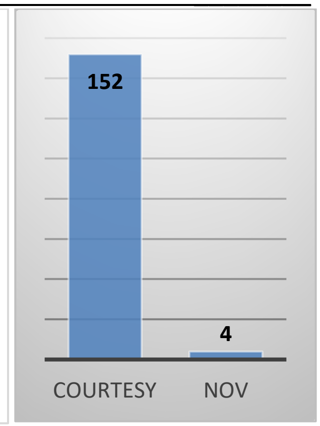
No Council Action

Code Compliance

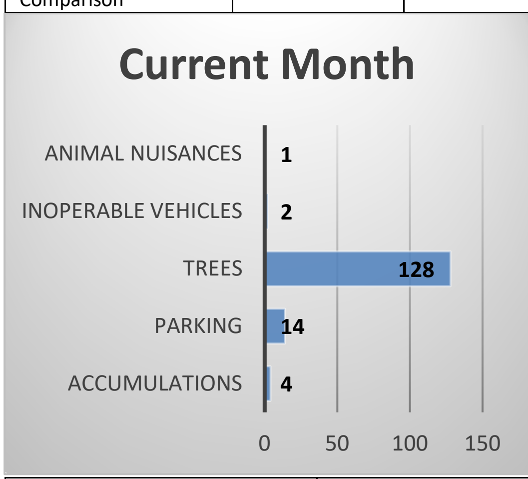


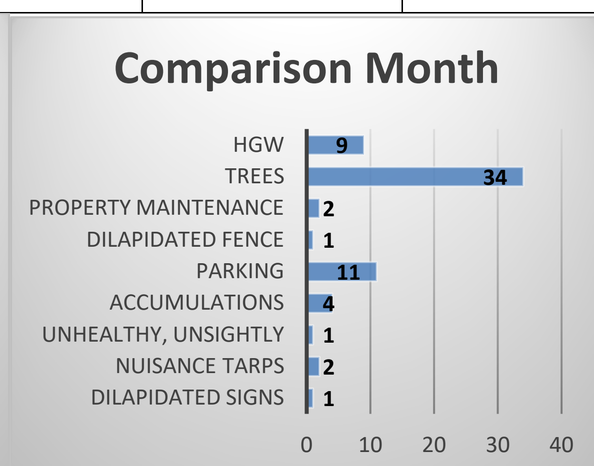






	Current Month Violations				
	Notices Issued	**Pending Compliance**	**Compliance Obtained**	**Citations Issued**	**Abatement by City**
Nuisance Violations	149	25	124	0	0
Building Violations	0	0	0	0	0
Zoning Issues	1	0	1	0	0
Permit Violations	7	0	7	0	0
Fiscal Year Totals	870	225	645	21	1
Previous Fiscal Year Comparison	1324	430	894	25	1





<u>August 2022 Bulk</u>

836 Residents Participated

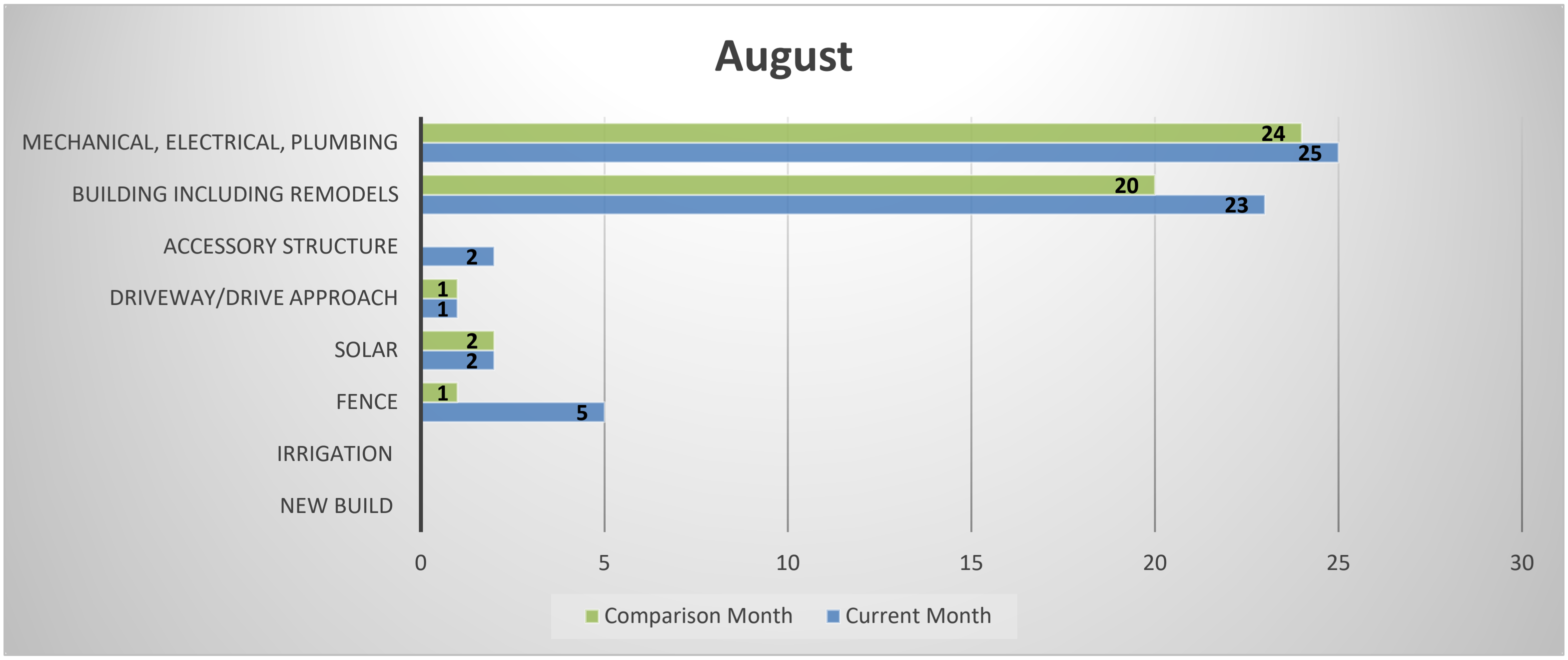
<u>August 2022 Inspections</u>

3 Inspections Conducted

	Signs			
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Commercial Sign Violations	0	0	9	3
Bandit Sign Removal	0	6	133	46

	Building Summary			
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Registered Vacant Building	0	0	12	14
Substandard Buildings	0	0	3	1

Community Development



	Mechanical Electrical Plumbing	Building Including Remodels	Accessory Structure	Driveway Drive Approach	Solar	Fence	Irrigation	New Build
Current Month Residential	20	22	2	0	2	5	0	0
Current Month Commercial	5	1	0	1	0	0	0	0
Current Fiscal Year 2021-2022	211	174	12	23	29	37	6	1
Previous Month Residential	16	18	0	1	2	1	0	0
Previous Month Commercial	8	2	0	0	0	0	0	0

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Sign Permit	2	13	42
ROW Permit	8	1	45
Garage Sale Permit	14	9	187
Zoning, SUP, Code Consults	0	2	33
Pool Permits	0	0	3

Business Summary

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Registered Rental CO's	9	7	53
Issued Commercial CO's	2	6	37
Mobile Food Vendor	0	0	1

Received Certificate of Occupancy

- Micomablock, 7410 Boulevard 26 Suite U – Retail
- Southwest Elevator, 7415 Whitehall St Suite 109 – Business Service

Number of Potential Business Certificate of Occupancy Meetings: 12

Number of Developmental Review Committee / Plan Review: 7

Highlights from August:

- **Baker Landing Townhome development is underway. They have started to pull some permits to get the land cleared and ready for utilities.**
- **Plans have been sent in for a new commercial building at the corner of Baker Boulevard and Wesley Way. Plans are not approved quite yet, however should be finalized soon.**

City of Richland Hills

Monthly Financial

Reports For the Month

Ended August 31, 2022

Finance

GENERAL FUND, UTILITY FUND AND LINK FUND

Fiscal Year 2021-2022, Period Ending 08/31/2022

Monthly Financial Report

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (001)					
Revenue					
Property Taxes	$ 2,808,490	$ 6,257	$ 2,799,356	$ 9,134	100%
Sales Tax	$ 3,500,000	$ 427,284	$ 3,315,721	$ 184,279	95%
Other Tax	$ 1,750	$ 227	$ 2,572	$ (822)	147%
Franchise Fees	$ 517,000	$ 26,091	$ 519,312	$ (2,312)	100%
Fines & Forfeitures	$ 402,700	$ 33,294	$ 269,695	$ 133,005	67%
Licenses & Permits	$ 152,500	$ 12,475	$ 138,753	$ 13,747	91%
Service Charges	$ 275,850	$ 27,902	$ 267,837	$ 8,013	97%
Miscellaneous	$ 74,800	$ 36,584	$ 241,934	$ (167,134)	323%
Total Revenues	**$ 7,733,090**	**$ 570,114**	**$ 7,555,181**	**$ 177,909**	**98%**
Expenditures					
Municipal Court	$ 273,050	$ 26,024	$ 245,571	$ 27,479	90%
Administration	$ 602,569	$ 20,437	$ 531,692	$ 70,877	88%
Police	$ 1,809,261	$ 140,359	$ 1,687,505	$ 121,756	93%
Fire	$ 2,054,793	$ 146,973	$ 1,836,728	$ 218,065	89%
Street	$ 291,129	$ 18,201	$ 169,598	$ 121,531	58%
Library	$ 384,827	$ 33,490	$ 338,994	$ 45,833	88%
Recreation	$ 276,213	$ 17,881	$ 239,513	$ 36,700	87%
Parks/Grounds	$ 249,655	$ 16,832	$ 121,775	$ 127,880	49%
Community Development	$ 384,427	$ 29,153	$ 343,192	$ 41,235	89%
Animal Control	$ 180,617	$ 17,394	$ 172,125	$ 8,492	95%
Legislative (City Secretary)	$ 177,156	$ (13,539)	$ 111,167	$ 65,989	63%
Shared Services	$ 616,841	$ 25,856	$ 544,685	$ 72,156	88%
Transfers Out	$ 423,311	$ -	$ 332,455	$ 90,856	79%
Total Expenditures	**$ 7,723,849**	**$ 479,061**	**$ 6,675,000**	**$ 1,048,849**	**86%**
Rev/Exp	*$ 9,241*	*$ 91,054*	*$ 880,181*		
Utility Fund (002)					
Revenue					
Water	$ 2,504,521	$ 370,231	$ 2,414,989	$ 89,532	96%
Sewer	$ 1,800,000	$ 155,252	$ 1,609,726	$ 190,274	89%
Misc. (incl. Garbage Billing)	$ 130,000	$ 51,224	$ 572,529	$ (442,529)	440%
Total Revenues	**$ 4,434,521**	**$ 576,707**	**$ 4,597,244**	**$ (162,723)**	**104%**
Expenses					
Shared Services	$ 345,200	$ 7,150	$ 266,854	$ 78,346	77%
Administration	$ 551,719	$ 84,827	$ 489,017	$ 62,702	89%
Water Services & Distr.	$ 1,340,949	$ 180,712	$ 911,508	$ 429,441	68%
Wastewater Service	$ 1,504,869	$ 128,087	$ 933,790	$ 571,079	62%
Trsfrs/Debt Service/Non-Dept.	$ 489,241	$ 484,036	$ 851,459	$ (362,218)	174%
Total Expenses	**$ 4,231,978**	**$ 884,812**	**$ 3,452,627**	**$ 779,351**	**82%**
Rev/Exp	*$ 202,543*	*$ (308,105)*	*$ 1,144,617*		
Link Operating Fund (098)					
Revenue					
Recreation	$ 497,300	$ 46,985	$ 542,987	$ (45,687)	109%
Transfers in	$ 165,000			$ 165,000	0%
Total Revenue	**$ 662,300**	**$ 46,985**	**$ 542,987**	**$ 119,313**	**82%**
Expenditures					
Operating/Personnel	**$ 662,067**	**$ 54,208**	**$ 569,827**	**$ 92,240**	**86%**
Rev/Exp	*$ 233*	*$ (7,222)*	*$ (26,840)*		

Finance

SPECIAL REVENUE FUNDS

Fiscal Year 2021-2022, Period Ending 08/31/2022

Monthly Financial Report

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Court Security Fund (24)					
Revenue	$ 5,700	$ 547	$ 5,061	$ 639	89%
Expenditures	$ 4,000	$ -	$ -	$ 4,000	0%
Rev/Exp	$ 1,700	$ 547	$ 5,061		
Court Technology Fund (39)					
Revenue	$ 6,500	$ 482	$ 4,401	$ 2,099	68%
Expenditures	$ -	$ -	$ -	$ -	0%
Rev/Exp	$ 6,500	$ 482	$ 4,401		
Crime Control District (65)					
Revenue					
Sales Tax	$ 1,500,000	$ 160,054	$ 1,237,456	$ 262,544	82%
Grants/Transfers	$ 12,000	$ 425	$ 10,648	$ 1,352	89%
Total Revenue	$ 1,512,000	$ 160,478	$ 1,248,104	$ 263,896	83%
Expenditures					
Public Safety	$ 1,275,648	$ 82,452	$ 1,139,793	$ 135,855	89%
Transfers Out	$ 106,860	$ 16,860	$ 16,860	$ 90,000	16%
Total Expenditures	$ 1,382,508	$ 99,312	$ 1,156,653	$ 225,855	84%
Rev/Exp	$ 129,492	$ 61,167	$ 91,451		
Hotel Occupancy Tax (77)					
Revenue					
HOT (Taxes)	$ 180,000	$ 19,273	$ 174,394	$ 5,606	97%
Expenditures					
Operating Expense	$ 91,255	$ 1,925	$ 20,384	$ 70,871	22%
Debt Service	$ 102,412	$ 81,206	$ 102,412	$ -	100%
Total Expenditures	$ 193,667	$ 83,131	$ 122,796	$ 70,871	63%
Rev/Exp*	$ (13,667)	$ (63,858)	$ 51,598		
TIF Fund (89)					
Revenue					
Property Tax Allocation	$ 140,315	$ -	$ 175,574	$ (35,259)	125%
Intergovernmental	$ 43,511	$ -	$ -	$ 43,511	0%
Sales Tax Transfer in	$ 75,000	$ -	$ -	$ 75,000	0%
Total Revenue	$ 258,826	$ -	$ 175,574	$ 83,252	68%
Expenditures					
Operating	$ 30,000	$ -	$ -	$ 30,000	0%
Capital/Transfers Out	$ 50,000	$ 10,925	$ 113,427	$ (63,427)	227%
Total Expenditures	$ 80,000	$ 10,925	$ 113,427	$ (33,427)	142%
Rev/Exp	$ 178,826	$ (10,925)	$ 62,147		

**Any overages in these funds are covered by fund balance.*

Finance

CAPITAL FUNDS

Fiscal Year 2021-2022, Period Ending 08/31/2022

Monthly Financial Report

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Oil & Gas Lease Fund (12)					
Revenue	$ 35,000	$ 41,953	$ 124,821	$ (89,821)	357%
Expenditures	$ 87,000	$ 4,610	$ 13,407	$ 73,593	15%
Rev/Exp*	$ (52,000)	$ 37,343	$ 111,414		
Capital Projects Fund (20)					
Revenue-Transfers In	$ 888,311	$ -	$ 127,624	$ 760,687	14%
Expenditures					
Capital-Fac. Improv.	$ 90,000	$ -	$ -	$ 90,000	0%
Capital-Parks	$ 640,000	$ 1,567	$ 112,031	$ 527,969	18%
Capital-Lease Pymts	$ 158,311	$ -	$ 92,311	$ 66,000	58%
Parks Projects (Hike/Bike)	$ 237,332			$ 237,332	0%
Total Expenditures	$ 1,125,643	$ 1,567	$ 204,343	$ 921,300	18%
Rev/Exp	$ (237,332)	$ (1,567)	$ (76,719)		
Road and Street Fund (25)					
Revenue					
Sales Tax	$ 1,335,000	$ 160,232	$ 1,243,395	$ 91,605	93%
Total Revenue	$ 1,335,000	$ 160,232	$ 1,243,395	$ 91,605	93%
Expenditures					
Project Appropriations	$ 1,950,000	$ 316,268	$ 1,194,538	$ 755,462	61%
Street R&M	$ 100,000	$ -	$ 18,340	$ 81,660	18%
Total Expenditures	$ 2,050,000	$ 316,268	$ 1,212,878	$ 837,122	59%
Rev/Exp*	$ (715,000)	$ (156,036)	$ 30,517		
Vehicle Replace. Fund (30)					
Revenue					
Misc. Income	$ 199,759	$ 16,495	$ 104,915	$ 94,844	53%
Expenditures					
Capital-Lease/Purchases	$ 186,060	$ 11,114	$ 65,994	$ 120,067	35%
Operational	$ 36,685	$ 2,490	$ 54,260	$ (17,575)	148%
Total Expenditures	$ 222,745	$ 13,604	$ 120,254	$ 102,491	54%
Rev/Exp*	$ (22,986)	$ 2,891	$ (15,338)		

**Any overages in these funds are covered by fund balance.*

Finance

DEBT SERVICE FUND

Fiscal Year 2021-2022, Period Ending 08/31/2022

Monthly Financial Report

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Debt Service Fund (10)					
Revenue					
Property Taxes	$ 1,040,805	$ 4,092	$ 1,031,578	$ 9,227	99%
Expenditures					
Debt Service	$ 915,763	$ 676,132	$ 916,803	$ (1,040)	100%
Rev/Exp	$ 125,042	$ (672,039)	$ 114,774		

COMPONENT UNIT

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Richland Hills EDC (26)					
Revenue					
Sales Tax	$ 1,000,000	$ 106,821	$ 828,930	$ 171,070	83%
Total Revenues	$ 1,000,000	$ 106,821	$ 828,930	$ 171,070	83%
Expenses					
Operating	$ 227,325	$ 7,441	$ 164,113	$ 63,212	72%
Transfers Out	$ 640,000	$ -		$ 640,000	0%
Debt Service	$ 229,063	$ 182,031	$ 229,063	$ 0	100%
Total Expenditures	$ 1,096,388	$ 189,472	$ 393,176	$ 703,212	36%
Rev/Exp*	$ (96,388)	$ (82,651)	$ 435,755		

**Any overages in these funds are covered by fund balance.*

DRAINAGE

	Approved Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Drainage Fund (022)					
Revenue					
Billing	$ 929,060	$ 76,175	$ 836,563	$ 92,497	90%
				$ -	
Expenses				$ -	
Operating	$ 574,238	$ 13,603	$ 328,360	$ 245,878	57%
Debt Service	$ 467,514	$ 413,757	$ 467,513	$ 1	100%
Total Fund	$ 1,041,752	$ 427,360	$ 795,874	$ 245,878	76%
Rev/Exp*	$ (112,692)	$ (351,185)	$ 40,689		

**Any overages in these funds are covered by fund balance.*

Fire

Fire Operations:

- Personnel completed ***21*** business inspections throughout the month.
- Members completed a combined ***383*** hours of training this month.
- Staff participated in **5** development related meetings during the month of August.
- The mutual aid agreement with Allegiance Ambulance resulted in no calls during August.
- Response times for August averaged **4 minutes 03 seconds** from receipt of call in dispatch to the first fire unit arriving on scene to assist.
- More than **17.51%** of emergency calls in August were received while our crews were already addressing another emergency in the city.
- FF/EMT's Tony Dryer and Jordan Bridges are doing well in Paramedic school. They will graduate in December 2022.
- FM Brock is doing well in the Police Academy and he will graduate near the end of September.
- Smoke alarms continue to be available to those who need them. There is no cost and FD personnel will install them.
- Vial of Life emergency medical information pouches are available at the fire station.
- Medication disposal pouches are also available at the fire station. The box is mounted on the wall in the lobby of the new fire station. Please help yourself.
- All fire hydrants in the City have been flushed and flow tested.
- Calls in August 2022 were **4.1%** less than calls in August 2021.
- Mutual aid received from other agencies was up **35%** compared to August 2021. Mutual aid given was up over **17%** compared to August 2021.

Emergency Management:

- Staff completed an after-action review of the mass casualty exercise conducted with DART and TRE in June.
- Plans are underway for a more extensive exercise that will be conducted in February 2023.
- Additional needed supplies and equipment will be purchased in the new budget year.

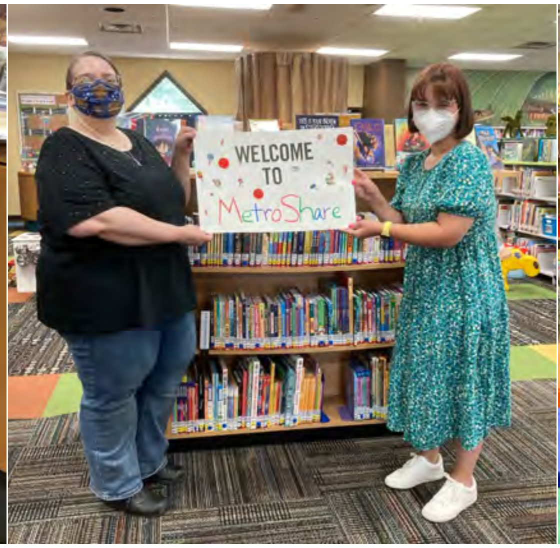
Service Calls – Through August 31, 2022			
	Current Month	**August 2021**	**FY2022 Total**
Fire Calls	13	5	**57**
EMS/Major Accidents/ Rescues	116	123	**977**
Hazardous Conditions – No Fire	6	11	**66**
Public Assistance	12	21	**160**
Good Intent (No Service Rendered)	13	6	**136**
False Alarm	17	18	**73**
Severe Weather & Natural Disaster	0	0	**4**
Total Calls	**177**	**184**	**1,476**
Automatic / Mutual Aid			
	Current Month	**August 2021**	**YTD Total**
Aid Received	26	17	**209**
Aid Given	42	35	**276**

Fire Marshal:

- Fire Marshal Brock is currently enrolled in the Police Academy full time and his reports will return when he is back in the office this fall.

RICHLAND HILLS PUBLIC LIBRARY

AUGUST • 2022



IMPACT

In August we drew names and gave away Summer Reading Prizes.

We also welcomed Haslet to the Metroshare Library Community.

We had a great month of programs in August, especially programs for Adults. Outreach Coordinator Anne Bruton was very busy this month with two events for seniors in addition to her homebound visits. We also hosted book club and a vision board workshop.

KEY FACTS (LAST YEAR)

- 993 Visitors (844)
- 3471 Items checked out (1599)
- 1184 Questions answered (681)
- 304 Computer sessions (136)
- 9 programs with total attendance of 157 (1/35)

City Marshal Activity Report

Month of August 22

Department Narrative of Significant Actions, Results, and Pending items:

	Current Month # Cleared	Current Month $ Amt Cleared	YTD Number	YTD Dollar Amount
Warrant Service by Marshal in office				
Turned self in	8	$ 2,960.10	27	$ 11,357.10
Attorney bonds	2	$ 809.90	23	$ 9,944.50
Returned for Officer correction	2	$ 645.00	18	$ 7,092.03
Unable to locate - bad info	2	$ 847.73	50	$ 16,694.88
Paid/payment plan	13	$ 5,854.50	121	$ 50,453.59
Deceased	0		13	$ 5,352.26
Cleared-Found Incarcerated	3	$ 1,167.80	29	$ 11,566.00
Warrant Service by Marshal in field				
Arrests - transfer to jail	0		13	$ 4,754.20
Payment plan rather than jailed	0		14	$ 5,863.63
Attorney bonds rather than jailed	0		3	$ 1,582.10
Paid rather than jailed	16	$ 8,038.03	48	$ 24,019.60
Warrant Service - Other				
Time Served	59	$ 20,869.00	518	$ 188,499.50
Arrested by other agencies	71	$ 28,047.10	568	$ 222,777.00
Paid by defendant	2	$ 1,076.40	25	$ 12,078.79
Released due to medical reasons	3	$ 1,498.00	30	$ 13,105.24
Attorney bonds	0	$ -	17	$ 8,191.63
Prisoner Transfers				
Number of defendants transferred	2	$ 2,012.00	16	14447
Total hours spent on transfers	2.5	$ -	20.5	
Total miles driven on transfers	64	$ -	517	
Teletype - time serve/plea/court date	29	$ 11,573.10	176	$ 75,558.35
Other Duties				
Bank detail	16		116	
Traffic stops	0		0	
Insurance verifications	3		83	
Vehicles inspected	1		7	
Bailiff hours	7		83	
Training	0		42	
Serve summons - School	0		57	
Serve summons - Animal Control	0		7	
Serve summons - Code Enforcement	2		7	
Serve summons - Police	2		50	
Officer corrections on citations	5		116	
Returned FTA notices	70		342	

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

Citation Summary		
	Current Month	**YTD Total**
Violations Filed	193	2047
Completed Cases– Paid Fine & Before Judge	143	1207
Other Completed - Dismissed deferred, DSC, proof, compliance, by Judge or Prosecutor, plea & bar, void	366	972
Number of Warrants Issued	187	1607
Number of Warrants Cleared	433	1285
Number of Outstanding Warrants	180	1192
Value of Outstanding Warrants	$73,284.00	$564,368.95
Total Fees Collected	$44,140.62	$366,782.35

Parks and Recreation Director's Report August 2022

THE LINK

Budget Analysis

August finished a strong summer for The Link. We hosted two weeks of camp before transitioning back to the after-school program. Most revenue lines decreased from July, with the exception of Memberships, Day Passes, and Classes which all increased. While the $44,973.80 is way down from the highs of June and July, August was still the fourth highest grossing month this fiscal year.

Project/Program Updates

- **Memberships: $5,581.16** Membership revenue was increased again this month. With 27 sales and only 25 terminations, the new count is 357 memberships at The Link. Scans increased this month to 2,038 with 362 different users.
    - Medicare programs brought in **$1702.00** in additional monthly fees from 136 active members.

- **Camp Connect and Link Learner's Academy (LLA): $22,153.80** The camp averaged 53.5 kids during the two weeks of camp. LLA, the afterschool program, started with 64 and grew slightly after a handful of cancellations and late registrations. The current total of 67 is below our goals, so the staff is still marketing to parents at our partner schools.

- **Programs:** The Link would still like to have a full range of recreation classes and activities for all groups and ages. Staff continues to work on finding
    - **Classes:** Current classes
        - Karate – 12
        - Belly Dancing – 3

    - **Athletics:** The athletics at The Link includes free-play pickleball, volleyball, and basketball opportunities in the gymnasium. These options are open to members for free and the general public for a fee.
        - Pickleball Lessons – 6
        - Pickleball players – 105
        - Volleyball players – 39
        - PE – Volleyball – 8
        - PE – Football – 0

    - **Special Events:** Staff did not host any special events in August. Cinthia, with Fiesta de Herencia, and Dona, with the three other events this fall and holiday season. Preparations for Tricky Treat Trail, Veteran's Day and the Christmas Tree Lighting have begun.

- **Community Programs:** The Link, while designed to generate revenue, tries to find a balance with community programs that anyone can join.
  - Lunch Bunch – Chicken Express was served and 83 attended. 61 seniors stayed and played bingo for prizes.
  - Tarrant Area Food Bank – in association with Center Point Church – 87 families were served.

- **Senior Programs:** Fourteen seniors made the trip to Winstar on August 15. The second trip of the month was cancelled due to low enrollment.

- **Parks:** Romtec and staff are working on the details of the restrooms that will be installed, while Parkhill continues to complete the plans for construction of this year's projects (both restrooms, KB parking lot and CT food truck area).

- **Landscaping:** The unseasonal rains that we received in August turned all of the golden grass green again. In fact after having to postpone the scheduled mowing due to storms and soggy turf, staff had to request our vendor to mow more frequently than planned,

- **ROWs and Medians**: TxDOT has been contacted to update the city of the Green Ribbon construction schedule. The project should be starting soon and completed about the end of the year.

- **Marketing**:
  - Webpage visits: 3,562
  - Google Business Searches: 17,720
  - Yelp Views: 32
  - Instagram Reach: 30
  - Facebook engagements: 828
  - Twitter Impressions: 16
  - YouTube Views: 0
  - Nextdoor: 0

- **Rentals: $11,831.78** The Link hosted 42 rentals this month, including 2 city events.

Valuable Information:

- The indoor playground – Construction is still postponed while the vendor manufactures certain pieces damaged by water. There is no current timeline.
- Esports – Hardware and ancillary purchases (desks, headsets, etc.) have been purchased for our newest program.
- The Water Feature – The feature is close to being fully operational. The plumbing group working on the feature has finally figured out why we are not seeing the water return to the vault. It should be able to run before the weather turns too cold.
- Gymnasium Floor – The repair team finally agreed to simply glue a small localize area of the bubbled floor. The result seems to be adhering well.

Link Revenue	August 2020	August 2021	August 2022	Fiscal Year 21-22 YTD
Classes	$81.00	$820.97	$881.50	$6,165.87
Link Membership	$3,728.06	$5,991.20	$5,581.16	$59,484.54
One Day Passes	$247.00	$260.00	$616.00	$4,377.00
Fitness Classes	$387.30	$513.22	$206.34	$3,561.57
Personal Training	$-	$1,346.32	$543.06	$20,406.57
Athletics	$2,755.00	$2,197.91	$2,350.50	$24,587.54
Camps	$6,802.93	$10,348.38	$14,709.00	$101,528.25
After School	$1,558.60	$6,560.18	$7,444.80	$88,266.38
Rentals	$7,684.34	$14,447.85	$11,601.78	$199,675.47
Medicare Membership	$1,128.50	$1,324.00	$1,702.00	$16,661.50
	$18,492.13	**$48,797.97**	**$63,732.58**	**$470,038.55**

Police

- Detective Sawyer attended a New Detective Course at Tarrant County College
- Captain Russell attended the Command Staff Leadership series at LEMIT.
- Captain Russell attended the National Information Officers Association (NIOA) Conference to stay current on our public information strategies.
- Officer Stephen May participated in the BISD Refresh back to school kick off for students and parents to obtain school supplies and information about the upcoming school year for all BISD students.
- New Hire, Brian Thomson, started Tuesday, August 16, 2022 and will be attending the police academy. He comes to us from the State of Washington.
- Officer Brittany Huey completed Field Training and assigned to C Shift.

Service Calls

	Current Month	YTD Total
Total Calls for Service (CFS)	1567	14117
Calls for Service	395	3534
Field Generated CFS	1172	10566
Proactive Policing (Included in Field Generated		
Traffic Stops-Spillman	214	1981
Violations issued	149	1284
Warnings issued	186	751
Traffic stops resulting in an arrest	17	181
Crime Prevention CFS	193	2060
Business Checks CFS	339	3386
Arrests	38	422
Family Violence-included above	3	19
DWI Arrests–included above	8	61
Priority-1 Total Response Time	5m 0s	N/A
Priority-1 Officer Response Time	3m 55s	N/A

NOTES: Patrol Participated in Saturation Saturday, August 27th, focusing on DWI Enforcement sponsored by Mother's Against Drink Driving (MADD). Our participation resulted in 2 DWI related arrest. 8 total DW arrests for the month.

Part 1 Offenses

	Current Month	YTD Total
Total Violent Crime Offenses	11	90
Murder	0	0
Rape	1	10
Robbery	1	3
Aggravated Assault	3	13
Simple Assault	6	64
Total Property Crime Offenses	26	120
Burglary	5	14
Business	2	4
Residential	3	10
Larceny	16	104

Auto Theft	0	0
Part -1 Offenses Cleared	5	7
Clearance Rate %	15.63%	23.67%
Stolen Property Reported	$10,756	$255,764
Stolen Property Recovered	$861	$93,915

NOTES:

Traffic Accidents

	Current Month	YTD Total
Crash Reports	13	109
Accidents-Major	6	51
Accidents-Minor	11	87
Alcohol/Drug Impairment	1	6

NOTES:
Major accidents increased this month

Records

	Current Month	YTD Total
Sex Offender Registrations	1	10
Open Records Requests	59	390

Property & Evidence

	Current Month	YTD Total
Pieces of Property Received	98	812
Items Taken to Lab for Narcotics Testing	8	64
Items Taken to Lab for Blood Alcohol Content	9	46
Crime Scene Call Outs (Richland Hills Police	4	19
Crime Scene Call Outs (Haltom City Police	0	3

Criminal Investigations

	Current Month	YTD Total
New Assigned Cases	113	894
Current Open Cases		67
Total Warrants Issued	4	74
Misdemeanor Arrest Warrant	1	28
Felony Arrest Warrant	3	41
Search Warrant	0	5
Charges Filed with TCDA	20	212
New Emergency Protective Orders	2	18

NOTES:

Departmental Monthly Reports –August 2022

Animal Services

- Animal Control Officer, Lee Turnage, attended and obtained his certification for Dangerous Dog Investigator hosted by Haltom City Animal Services.
- Month of August Vax Shack surgery day produced 28 shelter pets that were spayed or neutered.
- Richland Hills Animal Shelter participated in the NBC5 Clear the Shelters program. We are continuing to offer free adoptions and free registration to attempt to increase our adoptions.
- At this time, there are no open kennels for surrenders or found animals. There has been an increase of abandoned dogs that appear to have been left in our city with unknown owners. The shelter staff is working with our foster families to shuffle the dogs and cats around to make sure we have room for those that we are locating.
- Upcoming public Vax Shack and shot clinic day for September is September 22, 2022.

Service Calls		
	Current Month	**YTD Total**
Total Dispatched Calls	36	299
Impounds		
	Current Month	**YTD Total**
DOGS	15	141
CATS	21	124
OTHER THAN DOGS/CATS	0	5
TOTAL	36	270
Incidents by Type		
	Current Month	**YTD Total**
ANIMALS AT LARGE	12	97
AGGRESSIVE ANIMAL	1	4
ANIMAL COMPLAINTS	21	188
INJURED ANIMALS	2	10
TOTAL	36	299
NOTES:		
Bite Reports		
	Current Month	**YTD Total**
ANIMAL BITES	3	9
SHELTER QUARANTINE	1	2
HOME QUARANTINE	2	5
SUBMISSION TO AUSTIN	0	1

UNABLE TO LOCATE	0	1

NOTES:

(3700 Block of Labadie)
Homeowners dog jumped the fence and scratched a passerby. The pet owner was issued a citation and had court on September 8, 2022. A home quarantine was completed for this dog.

(7500 Block of Evelyn)
Postal worker was putting mail in the mail drop when the resident opened the door and the homeowners dog nipped the postal worker. All dogs at the residence are up to date on rabies vaccinations and have a current city registration. A home quarantined was completed for this dog.

(6600 Block of Bridges)
Postal worker was returning to her carrier truck; homeowners dog ran from the garage and bit the postal worker on the hand. Dog was placed in shelter quarantine for 240 hours (10 days). Upon completion of the quarantine, the dog was released to the owner and was given an exam and rabies vaccine by owner's veterinarian. The pet owner was issued a citation and had court on September 8, 2022.

Disposition of Animals out of the Shelter

	Current Month	YTD Total
DOGS ADOPTED	9	90
CATS ADOPTED	22	108
RETURNED TO OWNER/YARD	6	47
TRANSFERRED/RESCUED	0	14
EUTHANIZED	0	9

City License Issued

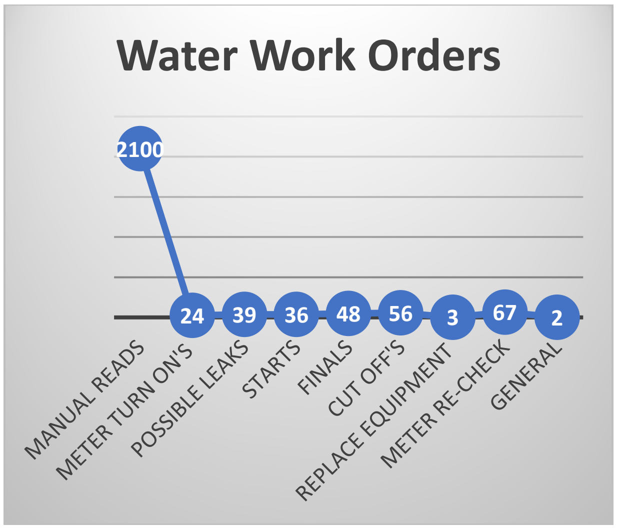
	Current Month	YTD Total
ISSUED	8	78

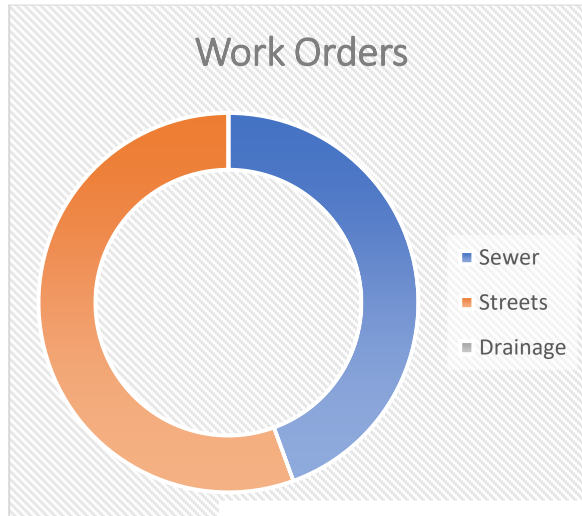
Citations/Violations Issued

	Current Month	YTD Total
CITATIONS ISSUED	10	38
WARNINGS ISSUED	0	0

Public Works

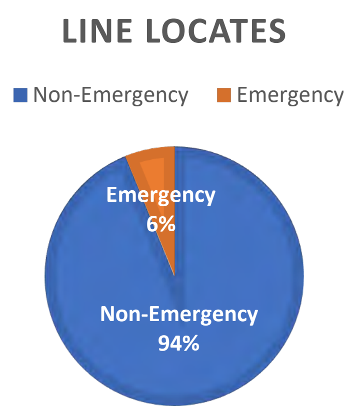
	Water	Sewer	Streets	Drainage
# of Work Orders	2375	4	5	0

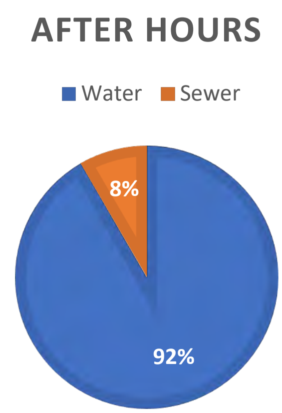




	Line Locates
Non-Emergency	168
Emergency	11

	After Hours Calls
Water	11
Sewer	1





Sewer Main Repair	2
Water Main Break	4
Sewer Cleaning (Monthly Maintenance)	4,300 Feet
Pothole Repairs	0