

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
OCTOBER 24, 2022
CITY HALL, 3200 DIANA DRIVE**

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

CITY COUNCIL WORK SESSION – 6:30 PM

- 1. Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**
- 2.** Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

- A. Recognition of Outgoing Boards and Commissions Members
- B. Business Spotlight: 2 Abuelos
- C. Municipal Court Week Proclamation
- D. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Consider approval of minutes from the September 26, 2022 City Council Regular Meeting and the October 10, 2022 City Council Special Called Meeting

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

- A. Consider Ordinance 1461-22, amending Section 6.03, "Zoning Text and Map Amendments" of Article 6, "Development Review Procedures" of Chapter 90, Zoning" of the Richland Hills City Code by revising the regulations for posting a sign regarding a zoning map amendment **PUBLIC HEARING**
- B. Consider Ordinance 1462-22, amending Section 6.08, "Specific Use Permit (SUP)" of Article 6, "Development Review Procedures" of Chapter 90, Zoning" of the Richland Hills City Code by removing references to the zoning map **PUBLIC HEARING**

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- A. None

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

- A. Consider insurance renewal with UnitedHealthcare for annual Group Medical Insurance and MetLife for annual Dental, Vision, Life, Voluntary Life and Disability Insurance for 2023

6. OTHER ITEMS FOR CONSIDERATION

- A. Consider appointments to Boards and Commissions

7. REPORTS & DISCUSSIONS

- A. Tricky Treat Trails & Haunted Stacks
- B. Street Improvement Projects
- C. 4th Quarter Investment Report
- D. City Charter Review
- E. September Department Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.” The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An “item of community interest” includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 20th day of October 2022 by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Wells

Lindsay Wells
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: October 24, 2022

Subject: Recognition of Outgoing Boards and Commissions Members

Agenda Item:

Recognition of outgoing boards and commissions members

Background Information:

On September 26, 2022, the City Council made annual appointments to the City's Boards and Commissions. During the appointment and reappointment process, four longtime City volunteers informed staff that they would not be seeking reappointment for their positions on the City's boards.

Mayor Lopez and the City Council will recognize the following volunteers for their service to the City:

4 years of service: Bill Agan – Richland Hills Development Corporation

8 years of service: Chris Utchell – Zoning Board of Adjustment

9 years of service: Pam Burney – Animal Shelter Advisory Board

11 years of service: Sanjay Mathew – Zoning Board of Adjustment

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

Presentation of outgoing boards and commissions members

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Logan Thatcher, Assistant to the City Manager

Date: October 24, 2022

Subject: Business Spotlight

Agenda Item:

Business Spotlight: 2 Abuelos

Background Information:

2 Abuelos is located on 7017 Baker Boulevard. They received their Certificate of Occupancy in December of 2021. A company representative will be in attendance to speak more about their business.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: October 24, 2022

Subject: Municipal Court Week Proclamation

Agenda Item:

Municipal Court Week Proclamation

Background Information:

In recognition of “Municipal Court Week”, Mayor Lopez will present a Proclamation to Finance Director Patricia Albrecht.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Municipal Court Week Proclamation

Council Action Requested:

Presentation of Municipal Court Week Proclamation

Proclamation



WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies, and agencies of government at other levels, and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

NOW, THEREFORE, BE IT RESOLVED, that I, Edward Lopez, Mayor of the City of Richland Hills, Texas do hereby proclaim May 1 – 7, 2022 as:

PROFESSIONAL MUNICIPAL CLERKS WEEK

And further extend appreciation to our Professional Municipal Clerk, Lindsay Wells, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

A handwritten signature in black ink, appearing to read "Edward Lopez", is written over a horizontal line.

Mayor Edward Lopez

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: October 24, 2022

Subject: Minutes from the September 26, 2022 Regular City Council Meeting and the October 10, 2022 Special Called City Council Meeting

Agenda Item:

Approval of minutes from the September 26, 2022 Regular City Council Meeting and the October 10, 2022 Special Called City Council Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

September 26, 2022 Draft Minutes
October 10, 2022 Draft Minutes

Council Action Requested:

Motion to approve the minutes from the September 26, 2022 Regular City Council Meeting and the October 10, 2022 Special Called City Council Meeting

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
SEPTEMBER 26, 2022
MINUTES**

Roll Call:

Council present

Curtis A. Bergthold, Mayor Pro Tem
Douglas Knowlton, Place 1
Travis Malone, Place 2
Javier Alvarez, Place 4
G.W. Estep, Place 5

Council absent

Edward Lopez, Mayor

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary
James Donovan, City Attorney

CITY COUNCIL WORK SESSION – 6:02 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.
 - Section 551.071: Consultation with Attorney
 - a. Seek advice of the city attorney regarding pending and/or contemplated litigation
 - Section 551.074: Deliberation regarding Personnel Matters
 - a. Boards and Commissions

Motion: Motion was made by Councilmember Estep to adjourn into Executive Session and seconded by Councilmember Malone at 6:01 p.m.

Motion carried by a vote of 5-0.

Mayor Pro Tem Bergthold reconvened the work session at 7:06 p.m.

2. **Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.**

None.

Mayor Pro Tem Bergthold adjourned the work session at 7:06 p.m.

REGULAR SESSION – Mayor Pro Tem Bergthold Called to Order – Time 7:07 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE – Councilmember Malone

PRESENTATIONS

1A. Birdville ISD 2022 Bond Election

Birdville Independent School District (BISD) Chief Communications Officer Mark Thomas presented a brief video and information regarding the November 8, 2022 bond election including details of each of the three propositions on the ballot.

Associate Superintendent for Finance & Auxiliary Services Katie Bowman provided information regarding the financial details of the proposed bond and advised that the bond will not increase property taxes if approved.

BISD Vice President Richard Davis expressed his appreciation to the City Council for the opportunity to discuss the bond and advised that great things are happening in the school district.

1B. Business Spotlight: Gotcha Covered Contracting

COO Chris Willis introduced his business, Gotcha Covered Contracting, located at 7108 Boulevard 26, and expressed excitement at his business' recent opening in Richland Hills.

1C. Employee Service Awards

City Manager Candice Edmondson announced the employee service awards and expressed congratulations to the following employee on reaching an employment milestone with the City of Richland Hills:

15 Years of Service

Fire Captain Michael Irizarry

1D. Texas Night Out Proclamation

Mayor Pro Tem Bergthold read a proclamation declaring Tuesday, October 4, 2022 as "National Night Out" in Richland Hills and presented it to Police Chief Kimberly Sylvester.

1E. Fire Prevention Week Proclamation

Mayor Pro Tem Bergthold read a proclamation declaring October 9-16, 2022 as "Fire Prevention Week" in Richland Hills and presented it to Fire Marshal Shelby Brock.

1F. Citizen Appearances/Public Comments

Donovan Shane Riley, 2818 Dogwood Park Drive, Richland Hills, expressed concern regarding code compliance violations visible at a neighboring property from the road

including tires, oil, overgrown trees. He stated that the overgrown conditions have caused rats, termites and other pests and was concerned for his child's safety.

CONSENT AGENDA

2A. Approve minutes from the September 12, 2022 City Council Regular Meeting.

2B. Approved Resolution 566-22, denying Oncor Electric Delivery Company LLC's Application for Rate Change to increase distribution rates.

Motion: Motion was made by Councilmember Malone and seconded by Councilmember Estep to approve the consent agenda.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3A. Approved Ordinance 1460-22 approving and adopting an amended budget for Fiscal Year 2022 PUBLIC HEARING

Finance Director Patricia Albrecht advised that on September 27, 2021, the City Council adopted the Fiscal Year 2021-2022 (FY 2022) budget for the City. During FY 2022, there were revenues and expenditures that necessitate revisions to the budget. The revisions include the receipt of the first disbursement to the City of the American Rescue Plan Act funds and some expenditures relating to those funds. In addition, there is one pay period that will have to be accrued at year end and that amount needs to be added to the budgeted personnel numbers. Total revisions are as follows:

	FY 2022 Adopted		FY 2022 Amended		% Change
Revenues					
General Fund	\$	7,733,090	\$	8,405,473	9% increase
Debt Service Fund	\$	1,040,805	\$	1,032,085	-1% decrease
Utility Fund	\$	4,434,521	\$	5,093,286	15% increase
Drainage Fund	\$	929,060	\$	910,785	-2% decrease
Link Fund	\$	497,300	\$	563,670	13% increase
Special Revenue Funds	\$	1,888,026	\$	1,999,493	6% increase
Capital Funds	\$	2,299,759	\$	2,572,024	12% increase
Richland Hills Dev. Corp.	\$	1,000,000	\$	1,073,022	7% increase
Total Revenues	\$	19,822,561	\$	21,649,838	9% increase

	FY 2022 Adopted	FY 2022 Amended	% Change
Expenditures			
General Fund	\$ 7,300,538	\$ 7,557,271	4% increase
Debt Service Fund	\$ 915,763	\$ 916,803	0.1% increase
Utility Fund	\$ 4,231,978	\$ 4,162,220	-2% decrease
Drainage Fund	\$ 1,041,752	\$ 1,036,823	-0.5% decrease
Link Fund	\$ 662,067	\$ 654,674	-1% decrease
Special Revenue Funds	\$ 1,660,175	\$ 1,758,474	6% increase
Capital Funds	\$ 3,248,056	\$ 3,058,377	-6% decrease
Richland Hills Dev. Corp.	\$ 1,096,388	\$ 435,058	-60% decrease
Total Expenditures	\$ 20,156,717	\$ 19,579,700	-3% decrease

Mayor Pro Tem Bergthold opened the public hearing at 7:49 p.m. and asked to hear from any proponents followed by opponents of the budget.

Hearing none, Mayor Pro Tem Bergthold closed the public hearing at 7:49 p.m.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Alvarez to approve Ordinance 1460-22 approving and adopting an amended budget for Fiscal Year 2022.

Motion carried by a vote of 5-0.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Approved Ordinance 1459-22 approving and adopting the Fiscal Year 2023 Budget and Multi-Year Capital Improvement Program.

City Manager Candice Edmondson provided a brief overview of the Fiscal Year 2023 budget previously presented to City Council during work sessions on August 8, 2022, and August 22, 2022, and during a public hearing held on September 12, 2022. The FY 2023 Budget includes estimated revenues of \$27,460,571 and expenditures of \$29,144,331 and is based off a recommended tax rate of \$0.538885 which is two cents lower than the previous three years.

Expenditure increases can be attributed to the following:

- American Rescue Plan projects
- Water meter replacement project
- Implementation of the new Public Safety STEP plan
- Proposed five percent pay increase for civilian employees
- Three new positions
- New website platform and enhanced notification system
- Building improvements at the Law Enforcement Center and Animal Services Center
- New technology services contract and one-time migration costs
- Public Works Facility masonry fence
- Increase in insurance benefits

- Capital equipment for Police and Fire Departments
- Glenview Corridor Master Plan Development
- Continued implementation of Parks Master Plan at Kate Baker and Creek Trail Parks
- Park system amenity replacement
- New street reconstruction projects
- New Strategic Initiative Fund projects

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Malone to approve Ordinance 1459-22 approving and adopting the Fiscal Year 2023 Budget and Multi-Year Capital Improvement Program.

Motion carried by a vote of 5-0.

4B. Approved Ordinance 1458-22 setting and approving the Fiscal Year 2023 Tax Rate.

Finance Director Patricia Albrecht advised that at the August 8, 2022 Council meeting, the City Manager presented the proposed FY 2023 General Fund Budget that included a proposed ad valorem tax rate of \$0.538885 per hundred dollars of valuation. As the proposed tax rate is \$0.538885 and greater than the No-New-Revenue Rate of \$0.517570, a public hearing was required prior to tax rate adoption which was held on September 12, 2022.

The proposed FY 2023 ad valorem tax rate is lower than the current FY 2022 and previous FY 2021 ad valorem tax rate of \$0.558551 by \$0.019 cents. The FY 2023 allocation of the tax rate is \$0.413628 for Operations and Maintenance that funds General Fund operations and \$0.125257 for Interest and Sinking that funds debt service payments for a total ad valorem tax rate of \$0.538885.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Malone to approve Ordinance 1458-22 setting and approving the Fiscal Year 2023 Tax Rate.

Motion carried by a vote of 5-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. None.

OTHER ITEMS FOR CONSIDERATION

6A. Ratified vote approving the Fiscal Year 2023 Tax Rate

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Estep to ratify the vote approving the Fiscal Year 2023 Tax Rate.

Motion carried by a vote of 5-0.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Estep to consider the agenda items in the following order: item 6D, item 6C, and then item 6B.

Motion carried by a vote of 5-0.

6D. Approved cancellation of October 10, 2022 and December 26, 2022 City Council meetings

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Knowlton to cancel the October 10, 2022 and December 26, 2022 City Council meetings.

Motion carried by a vote of 5-0.

6C. Approved modified Compressed Work Schedule

City Manager Candice Edmondson provided a brief overview of the item and advised that on June 27, 2022, staff updated City Council on the City's recruitment and retention efforts. As part of the update, staff presented a plan to test a compressed 4-day work schedule for several service areas including City Hall Administration, Utility Billing, Community Development, Municipal Court, Police Records, Public Works, Code Compliance, Parks and Facility Maintenance, Animal Services, and Link Administration.

The City has operated under a compressed work schedule with business hours being Monday – Thursday 7:30 a.m. to 5:30 p.m. and Fridays from 7:30 a.m. to 11:30 a.m. for several years. Based on employee feedback and customer interactions, it was determined that the percentage of customers who do business with the City on Fridays is significantly less than the other days of the week. Therefore, the modified compressed schedule proposed closing certain service areas on Fridays and extending business hours during lunch Monday through Thursday. Other service areas would work alternating schedules allowing employees to have a 4-day work schedule while maintain services Monday through Friday. Emergency response and operating hours for both the Richland Hills Public Library and The Link Event and Recreation Center would remain the same.

The test period proved successful with most employees being very satisfied with the modified schedule. New employees hired during the test period also indicated the 4-day work schedule was appealing and influenced their decision to apply for the job. Staff did not report any concerns from customers about service areas being closed on Fridays.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Malone to approve the modified Compressed Work Schedule.

Motion carried by a vote of 5-0.

6B. Approved appointments to Boards and Commissions

Motion: Motion was made by Councilmember Estep to adjourn into Executive Session pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.074 for deliberation regarding boards and commissions and seconded by Councilmember Knowlton at 8:03 p.m.

Motion carried by a vote of 5-0.

Mayor Pro Tem Bergthold reconvened the Regular Session 8:19 p.m.

Motion: Motion was made by Councilmember Malone and seconded by Councilmember Estep to appoint Jenny Clark as Alternate 1 and Joyce Fiaccone as Alternate 2 to the Animal Shelter Advisory Board for a two year term.

Motion carried by a vote of 5-0.

Motion: Motion was made by Councilmember Malone and seconded by Councilmember Estep to reappoint Michael Wilson to Place 2 of the Planning and Zoning Commission for a two year term.

Motion carried by a vote of 5-0.

Motion: Motion was made by Councilmember Alvarez and seconded by Councilmember Knowlton to reappoint Mary Witt to Place 4 of the Planning and Zoning Commission for a two year term.

Motion carried by a vote of 5-0.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Estep to reappoint Mary Sullivan to Alternate 1 and Theresa Bledsoe to Alternate 2 of the Planning and Zoning Commission for a two year term.

Motion carried by a vote of 5-0.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Malone to appoint the following slate of directors of the Richland Hills Development Corporation for a two year term.

Place 1	Edward Lopez, Chair
Place 2	Curtis Bergthold
Place 3	GW Estep
Place 4	Douglas Knowlton
Place 5	Allison Barger
Place 6	Theresa Bledsoe
Place 7	Jorge Cisneros

Motion carried by a vote of 5-0.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Estep to appoint the following slate of members of the Zoning Board of Adjustment for a two year term.

Place 1	Jorge Cisneros, Chair
Place 2	Pamela Keith
Place 3	Ashly Shilling
Place 4	Athena Campbell
Place 5	Lisa Skier
Alternate 1	Joyce Fiaccone

Motion carried by a vote of 5-0.

REPORTS & DISCUSSIONS

7A. Street Improvement Projects.

Director of Neighborhood Services Scott Mitchell provided a brief update regarding recently completed street projects and an update on the Rufe Snow Drive paving project.

7B. August Department Reports.

Director of Neighborhood Services Scott Mitchell presented the August Code Compliance Department report and advised of citizen participation in the August bulk pickup and inspections conducted.

Police Chief Kimberly Sylvester presented the Police Department and Animal Services update including back to school events and staffing updates.

Director of Parks and Recreation Jason Brown presented the Parks Department update including summer camp and afterschool programs.

COMMUNITY INTEREST ITEMS

8. Councilmember Estep advised of several upcoming events:

- Tuesday, October 4, 2022, Annual Texas Night Out,
- Thursday, October 13, 2022,
 - o Senior Lunch Bunch and Bingo, The Link, 12:00 to 2:00 p.m.;
 - o Tarrant County Food Pantry, The Link Parking Lot, 5:30 p.m. to 7:00 p.m.;
- Thursday, October 27, 2022, Spooky Cookie Decorating, 6:00 to 6:30 p.m. and 6:45 to 7:15 p.m.;
- Every Thursday, Coffee Talk, Richland Hills Public Library, 10:00 to 11:30 a.m.;
- 1st, 3rd, and 5th Thursday of the month, Storytime at the library, 6:30 p.m.;
- 2nd and 4th Friday of the month, Arts and Crafts, 6:30 p.m.;

- Last Thursday of the month, Library Lab, 6:30 p.m;
- Home Delivery Service available to anyone unable to get to the library. Call 817-616-3760 for more information;
- Richland Hills Tea Tasters, try a new tea every month at the library; and
- Free pet adoptions and free pet registration continuing at the Animal Shelter.

EXECUTIVE SESSION

9. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None.

ADJOURNMENT

10. A motion was made by Councilmember Knowlton and seconded by Councilmember Estep to adjourn.

Motion carried by a vote of 5-0.

There being no further business to come before the City Council, Mayor Pro Tem Bergthold declared the meeting adjourned at 8:41 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Mayor

**RICHLAND HILLS CITY COUNCIL
SPECIAL MEETING
OCTOBER 10, 2022
MINUTES**

Roll Call:

Council present

Edward Lopez, Mayor
Douglas Knowlton, Place 1
Travis Malone, Place 2
Curtis A Bergthold, Mayor Pro Tem
Javier Alvarez, Place 4
G.W. Estep, Place 5

Council absent

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary

SPECIAL CITY COUNCIL MEETING – 5:15 PM

- 1. Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Refer to posted list attached hereto and incorporated herein. **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**
- **Section 551.071: Consultation with Attorney**
Seek advice of the city attorney regarding pending and/or contemplated litigation
 1. Barbara Childress v. City of Richland Hills; Cause No. 067-305366-19

Motion: Motion was made by Councilmember Knowlton to adjourn into Executive Session and seconded by Councilmember Estep at 5:16 p.m.

Motion carried by a vote of 5-0.

Mayor Lopez adjourned Executive Session at 5:28 p.m.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Malone to approve the settlement agreement as presented and discussed in Executive Session.

Motion carried by a vote of 5-0.

ADJOURNMENT

2. A motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Estep to adjourn.

Motion carried by a vote of 5-0.

There being no further business to come before the City Council, Mayor Lopez declared the meeting adjourned at 5:29 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Mayor

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Logan Thatcher, Assistant to the City Manager

Date: October 24, 2022

Subject: Zoning Ordinance Amendment 1461-22

Agenda Item:

Consider Ordinance 1461-22, amending Section 6.03, "Zoning Text and Map Amendments" of Article 6, "Development Review Procedures" of Chapter 90, Zoning" of the Richland Hills City Code by revising the regulations for posting a sign regarding a zoning map amendment **PUBLIC HEARING**

Background Information:

Subsection 6.03.01 (D)(1), of Article VI, "" Development Review Procedures," of Chapter 90, "Zoning," of the Richland Hills Code is hereby Amended to read as follows:

"(1) At least ten days prior to the public hearing by the planning and zoning commission on a proposed amendment to the zoning text and/or map related to particular property, the city shall cause a sign, clearly visible to passersbys, to be placed and maintained on such property."

The way the Ordinance reads currently:

"(1) At least ten days prior to the public hearing by the planning and zoning commission on a proposed amendment to the zoning text and/or map related to particular property, the applicant shall cause a sign, clearly visible to passersby, to be placed and maintained on such property."

This amendment is cleaning up the language that is being used to show that the city is responsible for posting signs on the property 10 days prior to the public hearing rather than the applicant.

Financial Considerations:

Approval of the ordinance amendments does not require additional funding from the City

Legal Review:

The City Attorney has reviewed the Ordinance

Board/Citizen Input:

The Planning and Zoning Commission recommended approval 4-0 on September 27th.

Attachments:

Ordinance 1461-22

Suggested Motion:

Motion to approve Ordinance 1461-22, amending Section 6.03, "Zoning Text and Map Amendments" of Article 6, "Development Review Procedures" of Chapter 90, Zoning" of the Richland Hills City Code by revising the regulations for posting a sign regarding a zoning map amendment

ORDINANCE NO. 1461-22

AN ORDINANCE AMENDING SECTION 6.03, “ZONING TEXT AND MAP AMENDMENTS,” OF “ARTICLE 6, “DEVELOPMENT REVIEW PROCEDURES” OF CHAPTER 90, “ZONING,” OF THE RICHLAND HILLS CODE, AS AMENDED, BY REVISING THE REGULATIONS FOR POSTING A SIGN REGARDING A ZONING MAP AMENDMENT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, pursuant to Chapter 211 of the Local Government Code, the City has adopted a comprehensive zoning ordinance and map regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, and providing for a method to amend said ordinance and map for the purpose of promoting the public health, safety, morals and general welfare, all in accordance with a comprehensive plan; and

WHEREAS, a public hearing was held by the Planning and Zoning Commission on September 27, 2022, and thereafter by the City Council on October 24, 2022, with respect to the proposed use changes described herein; and

WHEREAS, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with the comprehensive zoning ordinance and chapter 211 of the Local Government Code; and

WHEREAS, the City Council of the City does hereby deem it advisable and in the public interest to amend Chapter 90 of the Richland Hills Code, as amended, as described herein; and

WHEREAS, the proposed change is consistent with the City’s comprehensive land use plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

Subsection 6.03.01(D)(1), of Article VI, “Development Review Procedures,” of Chapter 90, “Zoning,” of the Richland Hills Code is hereby amended to read as follows:

- “(1) At least ten days prior to the public hearing by the planning and zoning commission on a proposed amendment to the zoning text and/or map related to particular property, the city shall cause a sign, clearly visible to passersbys, to be placed and maintained on such property.”

SECTION 2.

ACCORDANCE WITH COMPREHENSIVE PLAN AND PURPOSES OF ZONING

The City Council finds that the changes to the zoning districts, boundaries, regulations, and uses as herein established have been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, morals, and general welfare of the community. They have been designed to lessen congestion in the streets; to secure safety from fire, panic, flood, and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; and to facilitate the adequate provisions of transportation, water, sewerage, parks, and other public requirements. They have been made after a full and complete hearing with reasonable consideration among other things of the character of the district and its peculiar suitability for the particular uses and with a view of conserving the value of the buildings and encouraging the most appropriate use of land throughout the community.

SECTION 3.

CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all other ordinances of the City of Richland Hills affecting zoning and land use, as amended, and shall not repeal any of the provisions of such ordinances except in those instances where provisions of such ordinances are in direct conflict with the provisions of this Ordinance.

SECTION 4.

RESERVATION OF RIGHTS AND REMEDIES FOR ACCRUED VIOLATIONS

All rights or remedies of the City are expressly saved as to any and all violations of Chapter 90, as amended, or any other ordinance affecting zoning and land use that have accrued at the time of the effective date of this Ordinance and as to such accrued violations and all pending litigation, both civil and criminal, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the Courts.

SECTION 5.

SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by

the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section. This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

**SECTION 6.
EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage and it is so ordained.

APPROVED AND ADOPTED at a regular meeting of the Richland Hills City Council on October 24, 2022, by a vote of _____ ayes, _____ nays, and _____ abstentions.

APPROVED:

THE HONORABLE MAYOR EDWARD LOPEZ

ATTEST:

LINDSAY WELLS, CITY SECRETARY

APPROVED AS TO FORM:

JAMES DONOVAN, CITY ATTORNEY

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Logan Thatcher, Assistant to the City Manager

Date: October 24, 2022

Subject: Zoning Ordinance Amendment 1462-22

Agenda Item:

Consider Ordinance 1462-22, amending Section 6.08, "Specific Use Permit (SUP)" of Article 6, "Development Review Procedures" of Chapter 90, Zoning" of the Richland Hills City Code by removing references to the zoning map **PUBLIC HEARING**

Background Information:

Section 6.08.01(H), of Article VI, "Development Review Procedures," of Chapter 90, "Zoning," of the Richland Hills Code is hereby amended to read as follows:

"(H) Attached only to property. Specific use permits are attached to the property, not to the owner, the business, or the subtenant."

The way the Ordinance reads currently:

(H) *Zoning Map*

- (1) When the city council authorizes granting of a specific use permit, the Zoning Map shall be amended according to its legend to indicate that the affected area has conditional and limited uses, and said amendment is to indicate the appropriate zoning district for the approved use and prefixed by an "S" designation.
- (2) Specific use permits granted shall be indicated by numerical designation on the Zoning District Map, and a record maintained of the numerical designation of each SUP and the conditions of approval.
- (3) Specific use permits are attached to the property, not to the owner, the business, or the subtenant.

This amendment is removing sections 1 and 2 of subsection H "Zoning Map". When Planned Developments are approved, they will be added to the map. City Staff recommends removing the Specific Use Permit designation being added to the map.

Financial Considerations:

Approval of the ordinance amendments does not require additional funding from the City

Legal Review:

The City Attorney has reviewed the Ordinance

Board/Citizen Input:

The Planning and Zoning Commission recommended approval 4-0 on September 27th.

Attachments:

Ordinance 1462-22

Suggested Motion:

Motion to approve Ordinance 1462-22, amending Section 6.08, "Specific Use Permit (SUP)" of Article 6, "Development Review Procedures" of Chapter 90, Zoning" of the Richland Hills City Code by removing references to the zoning map.

ORDINANCE NO. 1462-22

AN ORDINANCE AMENDING SECTION 6.08, "SPECIFIC USE PERMIT (SUP)," OF "ARTICLE 6, "DEVELOPMENT REVIEW PROCEDURES" OF CHAPTER 90, "ZONING," OF THE RICHLAND HILLS CODE, AS AMENDED, BY REMOVING REFERENCES TO THE ZONING MAP; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, pursuant to Chapter 211 of the Local Government Code, the City has adopted a comprehensive zoning ordinance and map regulating the location and use of buildings, other structures and land for business, industrial, residential or other purposes, and providing for a method to amend said ordinance and map for the purpose of promoting the public health, safety, morals and general welfare, all in accordance with a comprehensive plan; and

WHEREAS, a public hearing was held by the Planning and Zoning Commission on September 27, 2022, and thereafter by the City Council on October 24, 2022, with respect to the proposed use changes described herein; and

WHEREAS, all requirements of law dealing with notice to other property owners, publication and all procedural requirements have been complied with in accordance with the comprehensive zoning ordinance and chapter 211 of the Local Government Code; and

WHEREAS, the City Council of the City does hereby deem it advisable and in the public interest to amend Chapter 90 of the Richland Hills Code, as amended, as described herein; and

WHEREAS, the proposed change is consistent with the City's comprehensive land use plan.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

Section 6.08.01(H), of Article VI, "Development Review Procedures," of Chapter 90, "Zoning," of the Richland Hills Code is hereby amended to read as follows:

"(H) Attached only to property. Specific use permits are attached to the property, not to the owner, the business, or the subtenant."

SECTION 2.
ACCORDANCE WITH COMPREHENSIVE PLAN AND PURPOSES OF ZONING

The City Council finds that the changes to the zoning districts, boundaries, regulations, and uses as herein established have been made in accordance with the comprehensive plan for the purpose of promoting the health, safety, morals, and general welfare of the community. They have been designed to lessen congestion in the streets; to secure safety from fire, panic, flood, and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; and to facilitate the adequate provisions of transportation, water, sewerage, parks, and other public requirements. They have been made after a full and complete hearing with reasonable consideration among other things of the character of the district and its peculiar suitability for the particular uses and with a view of conserving the value of the buildings and encouraging the most appropriate use of land throughout the community.

SECTION 3.
CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all other ordinances of the City of Richland Hills affecting zoning and land use, as amended, and shall not repeal any of the provisions of such ordinances except in those instances where provisions of such ordinances are in direct conflict with the provisions of this Ordinance.

SECTION 4.
RESERVATION OF RIGHTS AND REMEDIES FOR ACCRUED VIOLATIONS

All rights or remedies of the City are expressly saved as to any and all violations of Chapter 90, as amended, or any other ordinance affecting zoning and land use that have accrued at the time of the effective date of this Ordinance and as to such accrued violations and all pending litigation, both civil and criminal, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the Courts.

SECTION 5.
SEVERABILITY CLAUSE

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph, or section. This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

**SECTION 6.
EFFECTIVE DATE**

This Ordinance shall be in full force and effect from and after its passage and it is so ordained.

APPROVED AND ADOPTED at a regular meeting of the Richland Hills City Council on October 24, 2022, by a vote of _____ ayes, _____ nays, and _____ abstentions.

APPROVED:

THE HONORABLE MAYOR EDWARD LOPEZ

ATTEST:

LINDSAY WELLS, CITY SECRETARY

APPROVED AS TO FORM:

JAMES DONOVAN, CITY ATTORNEY

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Patricia Albrecht, Director of Finance and Administrative Services

Date: October 24, 2022

Subject: Insurance Benefits Renewal

Agenda Item:

Consider insurance renewal with UnitedHealthcare for annual Group Medical Insurance and MetLife for annual Dental, Vision, Life, Voluntary Life and Disability Insurance for 2023

Background Information:

Group Health Insurance

On October 13, 2022, the City received the medical insurance renewal from UnitedHealthcare (UHC) for the plan year beginning January 1, 2023 and bids from Blue Cross Blue Shield and Excel. Our current provider, UHC, presented a 12% increase in premiums to renew our current plans. Excel was not competitive in rates, but Blue Cross Blue Shield did present a competitive bid. With the BCBS rate in mind, staff requested Brinson, our benefits broker, go back to UHC and negotiate a more competitive rate and/or provide alternative plan options.

After renegotiating, UHC provided a renewal of 3% for our current plan, as well as a premium holiday credit worth one (1) month's premium payment (discount of around \$61,000). After thorough analysis of both the UHC and Blue Cross Blue Shield plan options, staff selected the UHC negotiated rate.

As a reminder, the City pays 100% of employee only medical benefits and contributes 50% to dependent medical coverage. Based on our employee census at the time of renewal, the estimated cost to the City for group medical insurance is \$636,556.

Dental, Voluntary Life and Vision Insurance

On October 13, 2022, the City also received the dental insurance renewal from MetLife for the plan year beginning January 1, 2023, and bids from UHC, UNUM, and Blue Cross Blue Shield. MetLife offered a one-year renewal with no cost increase. The renewal was packaged with vision, basic life and disability insurance, so the City would be committing to renewing those benefits with MetLife as well. In addition, the City will be offering Voluntary Life insurance as an option to employees. That Voluntary Life election would be paid 100% by the employees. This voluntary benefit is in addition to the current basic life insurance coverage offered and paid by the City.

Based on our employee census at the time of renewal, the estimated dental plan cost to the City is \$15,890. The City would continue to offer two (2) dental plans and pay the employee only portion of the benefit. Employees would pay the premium to enroll their family members. The vision benefit will continue to be a voluntary benefit paid by the employee.

Basic Life and Disability Insurance

MetLife offered a renewal at the same rate the City is currently paying, \$8,877 for basic life insurance and \$10,958 for disability insurance bundled with dental and vision benefits.

Summary

In summary, staff recommends remaining with UHC as the City's group medical insurance provider offering three (3) medical plan options. Staff also recommends remaining with MetLife as our dental insurance provider offering two (2) dental plan options, and as our vision, life and disability insurance provider.

Financial Considerations:

Based on employee census at the time of renewal, the total estimated cost to the City for providing the UHC group medical insurance and MetLife dental, life and disability insurance is \$672,281. When you factor in the holiday credit from United Health, the net cost for FY23 benefits is approximately \$611,281 or a \$42,460 savings over our current plans with UHC and MetLife. This includes paying the employee only portion for health and dental benefits and contributing 50% towards dependent medical coverage. Vision insurance would continue to be a voluntary benefit paid by the employee.

The FY 2023 Budget includes funding in the amount of \$792,246 for employee insurance benefits renewals, including the 50% contribution towards dependent medical coverage.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Insurance Renewal Plans

Council Action Requested:

Motion to approve the insurance renewal with UnitedHealthcare for annual Group Medical Insurance and MetLife for annual Dental, Vision, Life, Voluntary Life and Disability Insurance for 2023.

CITY OF RICHLAND HILLS / 1.1.2023					CURRENT			RENEWAL			RENEWAL - ESTIMATED NEGOTIATED						
CARRIER					UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE	UNITED HEALTHCARE			
PRODUCT FAMILY					Premier PROformance	Premier PROformance	Primary Advantage	Premier PROformance	Premier PROformance	Primary Advantage	Premier PROformance	Premier PROformance	Primary Advantage	Primary Advantage			
PLAN NAME					BM-DP	AX-KT	AN-DI	BM-DP	AX-KT	AN-DI	BM-DP	AX-KT	AN-DI	AN-DI			
NETWORK					Choice	Choice	Choice Plus	Choice	Choice	Choice Plus	Choice	Choice	Choice Plus	Choice Plus			
TYPE					EPO	EPO	PPO	EPO	EPO	PPO	EPO	EPO	PPO	PPO			
CALENDAR YEAR OR PLAN YEAR?					Calendar	Calendar	Calendar	Calendar	Calendar	Calendar	Calendar	Calendar	Calendar	Calendar			
MUST CHOOSE PCP? REFERRAL TO SEE SPECIALIST?					No / No	No / No	No	No / No	No / No	No	No / No	No / No	No	No			
IN-NETWORK DEDUCTIBLE, COINSURANCE AND OPX																	
DEDUCTIBLE INDIVIDUAL / FAMILY					\$6,000 / \$12,000	\$3,000 / \$6,000	\$1,000 / \$2,000	\$6,000 / \$12,000	\$3,000 / \$6,000	\$1,000 / \$2,000	\$6,000 / \$12,000	\$3,000 / \$6,000	\$1,000 / \$2,000	\$1,000 / \$2,000			
COINSURANCE					80%	80%	80%	80%	80%	80%	80%	80%	80%	80%			
OUT OF POCKET MAXIMUM (OPX) INDIVIDUAL/FAMILY					\$7,150 / \$14,300	\$7,150 / \$14,300	\$6,500 / \$13,000	\$7,150 / \$14,300	\$7,150 / \$14,300	\$6,500 / \$13,000	\$7,150 / \$14,300	\$7,150 / \$14,300	\$6,500 / \$13,000	\$6,500 / \$13,000			
EMBEDDED OR AGGREGATE DEDUCTIBLE					Embedded	Embedded	Embedded	Embedded	Embedded	Embedded	Embedded	Embedded	Embedded	Embedded			
IN-NETWORK COPAYMENTS																	
PRIMARY CARE VISIT					\$15 copay DW	\$10 copay DW	\$0 copay DW	\$15 copay DW	\$10 copay DW	\$0 copay DW	\$15 copay DW	\$10 copay DW	\$0 copay DW	\$0 copay DW			
SPECIALIST OFFICE VISIT					\$50 / \$100 copay DW	\$40 / \$80 copay DW	\$100 copay DW	\$50 / \$100 copay DW	\$40 / \$80 copay DW	\$100 copay DW	\$50 / \$100 copay DW	\$40 / \$80 copay DW	\$100 copay DW	\$100 copay DW			
URGENT CARE (FAC / PHY)					\$25 copay DW	\$25 copay DW	\$50 copay DW	\$25 copay DW	\$25 copay DW	\$50 copay DW	\$25 copay DW	\$25 copay DW	\$50 copay DW	\$50 copay DW			
LAB & XRAY					D & C	\$40 copay DW	D & C	D & C	\$40 copay DW	D & C	D & C	\$40 copay DW	D & C	D & C			
IMAGING					D & C	\$500 copay DW	D & C	D & C	\$500 copay DW	D & C	D & C	\$500 copay DW	D & C	D & C			
COPAYMENTS - UNIQUE ELEMENT					10	10		10	10		10	10					
EMERGENCY ROOM (FAC / PHY)					\$300 copay + D & C	\$300 copay + D & C	\$250 copay + D & C	\$300 copay + D & C	\$300 copay + D & C	\$250 copay + D & C	\$300 copay + D & C	\$300 copay + D & C	\$250 copay + D & C	\$250 copay + D & C			
INPATIENT (FAC / PHY)					D & C	D & C	D & C	D & C	D & C	D & C	D & C	D & C	D & C	D & C			
OUTPATIENT SURGERY (FAC / PHY)					D & C	D & C	D & C	D & C	D & C	D & C	D & C	D & C	D & C	D & C			
IN-NETWORK PHARMACY BENEFITS					2V	OIOY	OIOY	2V	OIOY	OIOY	2V	OIOY	OIOY	OIOY			
RX SUBJECT TO PLAN DEDUCTIBLE / SEPARATE DEDUCTIBLE					No / No	No / No	No / No	No / No	No / No	No / No	No / No	No / No	No / No	No / No			
RX TIER 1					\$10	\$10 / \$10	\$10 / \$10	\$10	\$10 / \$10	\$10 / \$10	\$10	\$10 / \$10	\$10 / \$10	\$10 / \$10			
RX TIER 2					\$35	\$35 / \$150	\$35 / \$150	\$35	\$35 / \$150	\$35 / \$150	\$35	\$35 / \$150	\$35 / \$150	\$35 / \$150			
RX TIER 3					\$60	\$70 / \$500	\$70 / \$500	\$60	\$70 / \$500	\$70 / \$500	\$60	\$70 / \$500	\$70 / \$500	\$70 / \$500			
RX TIER 4					No Tier 4	No Tier 4	No Tier 4	No Tier 4	No Tier 4	No Tier 4	No Tier 4	No Tier 4	No Tier 4	No Tier 4			
PHARMACY UNIQUE ELEMENT						9	9		9	9		9	9	9			
OUT OF NETWORK BENEFITS																	
DEDUCTIBLE INDIVIDUAL / FAMILY					No Benefit	No Benefit	\$5,000 / \$10,000	No Benefit	No Benefit	\$5,000 / \$10,000	No Benefit	No Benefit	\$5,000 / \$10,000	\$5,000 / \$10,000			
COINSURANCE					No Benefit	No Benefit	50%	No Benefit	No Benefit	50%	No Benefit	No Benefit	50%	50%			
OUT OF POCKET MAXIMUM (OPX) INDIVIDUAL/FAMILY					No Benefit	No Benefit	\$10,000 / \$20,000	No Benefit	No Benefit	\$10,000 / \$20,000	No Benefit	No Benefit	\$10,000 / \$20,000	\$10,000 / \$20,000			
UNDERWRITING NOTES					2	2		2	2		2	2					
Rates are subject to change and are based on final enrollment																	
PREMIUM					CORE	MID	BUY-UP	TOTAL				ESTIMATED RATES					
EMPLOYEE ONLY					0	13	38	51	\$484.74	\$543.74	\$609.55	\$542.91	\$608.99	\$682.70	\$499.28	\$560.05	\$627.84
EMPLOYEE + SPOUSE					0	0	1	1	\$1,070.01	\$1,200.25	\$1,345.52	\$1,198.41	\$1,344.28	\$1,506.99	\$1,102.11	\$1,236.26	\$1,385.89
EMPLOYEE + CHILDREN					1	5	6	12	\$853.15	\$956.99	\$1,072.82	\$955.53	\$1,071.83	\$1,201.57	\$878.74	\$985.70	\$1,105.00
EMPLOYEE + FAMILY					1	1	7	9	\$1,497.01	\$1,679.22	\$1,882.46	\$1,676.65	\$1,880.73	\$2,108.37	\$1,541.92	\$1,729.60	\$1,938.93
					2	19	52	73				12.00%	12.00%	12.00%	3.00%	3.00%	
MONTHLY TOTAL									\$60,006			\$67,207			\$61,806		
ANNUAL TOTAL									\$720,066			\$806,478			\$741,668		
CHANGE FROM CURRENT									\$86,412			\$21,602					
% CHANGE FROM CURRENT									12.00%			3.00%					
												Premium Holiday available for month of December if renew with UHC (Roughly \$60,000)					
Annual Employer Funding																	
EE					100%				\$515,966			\$577,884			\$531,445		
Dependent					50%				\$102,050			\$114,297			\$105,112		
Total									\$618,016			\$692,181			\$636,556		
Change from Current												\$74,165			\$18,540		
% Change from Current												12.00%			3.00%		
Compensation: more info at https://www.brinsonbenefits/showmethemoney									4.50%			4.50%			4.50%		

AD = After Deductible
BD = Before Deductible
D & C= Deductible Coinsurance
DW = Deductible Waived



CITY OF RICHLAND HILLS / 1.1.2023					CURRENT			RENEWAL			RENEWAL - ESTIMATED NEGOTIATED		
PREMIUM					BM-DP	AX-KT	AN-DI	BM-DP	AX-KT	AN-DI	BM-DP	AX-KT	AN-DI
	CORE	MID	BUY-UP	TOTAL									
EMPLOYEE ONLY	0	13	38	51	\$484.74	\$543.74	\$609.55	\$542.91	\$608.99	\$682.70	\$499.28	\$560.05	\$627.84
EMPLOYEE + SPOUSE	0	0	1	1	\$1,070.01	\$1,200.25	\$1,345.52	\$1,198.41	\$1,344.28	\$1,506.99	\$1,102.11	\$1,236.26	\$1,385.89
EMPLOYEE + CHILDREN	1	5	6	12	\$853.15	\$956.99	\$1,072.82	\$955.53	\$1,071.83	\$1,201.57	\$878.74	\$985.70	\$1,105.00
EMPLOYEE + FAMILY	1	1	7	9	\$1,497.01	\$1,679.22	\$1,882.46	\$1,676.65	\$1,880.73	\$2,108.37	\$1,541.92	\$1,729.60	\$1,938.93
	2	19	52	73									
EMPLOYER CONTRIBUTION- MONTHLY \$													
EMPLOYEE ONLY					\$484.74	\$543.74	\$609.55	\$542.91	\$608.99	\$682.70	\$499.28	\$560.05	\$627.84
EMPLOYEE + SPOUSE					\$780.50	\$872.76	\$978.40	\$870.66	\$976.64	\$1,094.85	\$800.70	\$898.15	\$1,006.86
EMPLOYEE + CHILDREN					\$670.91	\$750.85	\$841.72	\$749.22	\$840.41	\$942.14	\$689.01	\$772.88	\$866.42
EMPLOYEE + FAMILY					\$996.27	\$1,112.81	\$1,247.52	\$1,109.78	\$1,244.86	\$1,395.54	\$1,020.60	\$1,144.82	\$1,283.39
EMPLOYER CONTRIBUTION- MONTHLY %													
EMPLOYEE ONLY					100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
EMPLOYEE + SPOUSE					49.47%	49.88%	49.88%	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
EMPLOYEE + CHILDREN					49.47%	49.88%	49.88%	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
EMPLOYEE + FAMILY					49.47%	49.88%	49.88%	50.00%	50.00%	50.00%	50.00%	50.00%	50.00%
	ACA 2022	Lowest Monthly Salary \$16/hour						Contribution strategy based on intended rather than actual			Contribution strategy based on intended rather than actual		
SAFE HARBOR(not for commission pay)	9.61%		\$2,080		\$199.89								
EMPLOYEE CONTRIBUTION - MONTHLY													
EMPLOYEE ONLY					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EMPLOYEE + SPOUSE					\$289.51	\$327.49	\$367.12	\$327.75	\$367.65	\$412.15	\$301.41	\$338.10	\$379.02
EMPLOYEE + CHILDREN					\$182.24	\$206.14	\$231.10	\$206.31	\$231.42	\$259.44	\$189.73	\$212.82	\$238.58
EMPLOYEE + FAMILY					\$500.74	\$566.41	\$634.94	\$566.87	\$635.87	\$712.84	\$521.32	\$584.77	\$655.55
EMPLOYEE CONTRIBUTION - PER PAY PERIOD (26)													
EMPLOYEE ONLY					\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EMPLOYEE + SPOUSE					\$133.62	\$151.15	\$169.44	\$151.27	\$169.68	\$190.22	\$139.11	\$156.05	\$174.93
EMPLOYEE + CHILDREN					\$84.11	\$95.14	\$106.66	\$95.22	\$106.81	\$119.74	\$87.57	\$98.23	\$110.12
EMPLOYEE + FAMILY					\$231.11	\$261.42	\$293.05	\$261.63	\$293.48	\$329.00	\$240.61	\$269.89	\$302.56

Rates are subject to change and are based on final enrollment									
CITY OF RICHLAND HILLS / 1.1.2023				CURRENT		RENEWAL		RENEWAL - NEGOTIATED	
Carrier				MetLife		MetLife		MetLife	
Website				www.metlife.com		www.metlife.com		www.metlife.com	
Network				SafeGuard	MetLife PPO	SafeGuard	MetLife PPO	SafeGuard	MetLife PPO
Type of Plan				DHMO	MAC	DHMO	MAC	DHMO	MAC
Plan Name				SGX245-TX	None	SGX245-TX	None	SGX245-TX	None
Copay				\$5	None	\$5	None	\$5	None
Deductible				None	\$50	None	\$50	None	\$50
Waived for Preventive?				Fee Schedule	Yes	Fee Schedule	Yes	Fee Schedule	Yes
Preventive Care				Fee Schedule	100%	Fee Schedule	100%	Fee Schedule	100%
Basic Care				Fee Schedule	80%	Fee Schedule	80%	Fee Schedule	80%
Basic Waiting Period				None	None	None	None	None	None
Periodontics in Basic / Major?				Fee Schedule	Major	Fee Schedule	Major	Fee Schedule	Major
Endodontics in Basic / Major?				Fee Schedule	Major	Fee Schedule	Major	Fee Schedule	Major
Major Care				Fee Schedule	50%	Fee Schedule	50%	Fee Schedule	50%
Major Waiting Period Initial / New Hire				None	None	None	None	None	None
Annual Maximums				Unlimited	\$1,500	Unlimited	\$1,500	Unlimited	\$1,500
Maximum Rollover				None	None	None	None	None	None
Rollover Threshold				N/A	N/A	N/A	N/A	N/A	N/A
Rollover Account Maximum				N/A	N/A	N/A	N/A	N/A	N/A
Orthodontia				Fee Schedule	50%	Fee Schedule	50%	Fee Schedule	50%
Orthodontia Maximum				Fee Schedule	\$1,000	Fee Schedule	\$1,000	Fee Schedule	\$1,000
Orthodontia Waiting Period				None	None	None	None	None	None
Adult Orthodontia?				Included	Not Covered	Included	Not Covered	Included	Not Covered
Implants				Included	Included	Included	Included	Included	Included
Out of Network Reimbursement				Fee Schedule	Fee Schedule	Fee Schedule	Fee Schedule	Fee Schedule	Fee Schedule
UCR Data Source				N/A	MetLife	N/A	MetLife	N/A	MetLife
Preventive Care Applies to Max				Yes	Yes	Yes	Yes	Yes	Yes
Annual Open Enrollment				Yes	Yes	Yes	Yes	Yes	Yes
PREMIUM				CENSUS				NEGOTIATED RATES	
	DHMO	PPO	TOTAL						
Employee	3	46	49	\$18.65	\$25.25	\$19.40	\$26.26	\$18.65	\$25.25
Employee + Spouse	0	2	2	\$35.46	\$51.06	\$36.88	\$53.10	\$35.46	\$51.06
Employee + Child(ren)	0	9	9	\$37.34	\$58.61	\$38.83	\$60.95	\$37.34	\$58.61
Employee + Family	3	8	11	\$57.86	\$90.20	\$60.17	\$93.81	\$57.86	\$90.20
Total	6	65	71						
Monthly Total				\$2,742		\$2,852		\$2,742	
Annual Total				\$32,907		\$34,223		\$32,907	
Change from Current						\$1,316		\$0	
% Change from Current						4.00%		0.00%	
Annual Employer Funding									
EE Contribution				100%		\$16,529		\$15,890	
Dependent Contribution				0%		\$0		\$0	
Annual Employer Premium				\$15,890		\$16,529		\$15,890	
Change from Current						\$639		\$0	
% Change from Current						4.02%		0.00%	
Rate Guarantee						1 year		1 year	
Contingencies / Packaging						Packaged w/ Vision, Basic Life, LTD		Packaged w/ Vision, Basic Life, LTD	
Compensation -more info at https://www.brinsonbenefits/showmethemone				15% / 10%		15% / 10%		15% / 10%	

Rates are subject to change and are based on final enrollment

CITY OF RICHLAND HILLS / 1.1.2023	CURRENT	RENEWAL
Carrier	MetLife	MetLife
Website	www.metlife.com	www.metlife.com
Network	MetLife Vision PPO	MetLife Vision PPO
Plan Name	M130D 10/25	M130D 10/25
Frequencies	12/12/12/24	12/12/12/24
Exam/Lenses/Contacts/Frames		
Eye Exam Benefit (In/Out)	\$10 / Reimb up to \$45	\$10 / Reimb up to \$45
Lenses -Single (In/Out)	\$25 / Reimb up to \$30	\$25 / Reimb up to \$30
Lenses - Bifocal (In/Out)	\$25 / Reimb up to \$50	\$25 / Reimb up to \$50
Lenses - Trifocal (In/Out)	\$25 / Reimb up to \$65	\$25 / Reimb up to \$65
Lenses - Lenticular (In/Out)	\$25 / Reimb up to \$100	\$25 / Reimb up to \$100
Contacts - Medically Nec. (In/Out)	\$25 / Reimb up to \$210	\$25 / Reimb up to \$210
Contacts - Elective (In/Out)	\$130 Allowance / Reimb up to \$105	\$130 Allowance / Reimb up to \$105
Frames Benefit (In/Out)	\$130 Allowance + 20% off balance / Reimb up to \$70	\$130 Allowance + 20% off balance / Reimb up to \$70
Network Providers	VSP Providers + Additional MetLife Providers. Costco, Walmart and Sam's Club. Allowance may differ at Costco, Sam's Club and Walmart, but is of equivalent value.	VSP Providers + Additional MetLife Providers. Costco, Walmart and Sam's Club. Allowance may differ at Costco, Sam's Club and Walmart, but is of equivalent value.

PREMIUM	CENSUS		
EMPLOYEE ONLY	24	\$8.04	\$8.04
EMPLOYEE + SPOUSE	4	\$16.11	\$16.11
EMPLOYEE + CHILDREN	3	\$13.64	\$13.64
EMPLOYEE + FAMILY	4	\$22.50	\$22.50
	35		
MONTHLY TOTAL		\$388	\$388
ANNUAL TOTAL		\$4,660	\$4,660
CHANGE FROM CURRENT			\$0
% CHANGE FROM CURRENT			0.00%

Participation Requirement		
Rate Guarantee		2 years
Contingencies / Packaging		Packaged w/ Dental, Basic Life, LTD
Compensation -more info at https://www.brinsonbenefits/showmethemoney	10%	10%

Rates are subject to change and are based on final enrollment		
CITY OF RICHLAND HILLS / 1.1.2023	CURRENT	RENEWAL
Class 1: All eligible excluding: Public Safety Officers - 36		
Class 2: Public Safety Officers - 38		
Carrier	MetLife	MetLife
Life and AD&D	Class 1: \$30,000	Class 1: \$30,000
	Class 2: \$90,000	Class 2: \$90,000
Guarantee Issue	Class 1: \$30,000	Class 1: \$30,000
	Class 2: \$90,000	Class 2: \$90,000
Benefit Reduction	35% age 65	35% age 65
	50% age 70	50% age 70
	Term at retirement	Term at retirement
Conversion/Portability	Yes / No	Yes / No
Accelerated Life Benefit	80% of Benefit	80% of Benefit
PREMIUM		
Covered Employees	74	74
Volume	\$4,429,500	\$4,429,500
Life Rate	\$0.134	\$0.134
AD&D Rate	\$0.033	\$0.033
Monthly Premium	\$740	\$740
Annual Premium	\$8,877	\$8,877
Change from Current		\$0
% Change from Current		0.00%
Rate Guarantee		1 year
Contingencies / Packaging		Packaged w/ Dental, Vision, LTD
Compensation -more info at https://www.brinsonbenefits/showmethemoney	15%	15%

Rates are subject to change and are based on final enrollment			
CITY OF RICHLAND HILLS / 1.1.2023		PROPOSED 3	
Carrier		MetLife	
Employee Increments of		\$10,000	
Employee Maximum		5x Salary to \$500,000	
Employee Guarantee Issue		\$100,000	
Spouse			
Spouse Increments of		\$5,000	
Spouse Maximum		50% of EE Benefit to \$100,000	
Spouse Guarantee Issue		\$25,000	
Child(ren)			
Birth to 14 Days Maximum		\$100	
15 Days to 6 Months Maximum		100% of EE Benefit not to exceed the Spouse benefit in options of \$1,000, \$2,000, \$4,000, \$5,000 or \$10,000	
6 Months to 26 Years Maximum		100% of EE Benefit not to exceed the Spouse benefit in options of \$1,000, \$2,000, \$4,000, \$5,000 or \$10,000	
Age Reduction		None	
Conversion/Portability		Yes/Yes	
Living Benefit Maximum		80% of Benefit to \$500,000	
AD&D Mandatory/Add-On/Standalone		Mandatory	
Dependent AD&D included		Yes	
Annual Open Enrollment		Annual increase option EOI required for late enrollees	
PREMIUM			
Age Banded rates / \$1,000		Employee	Spouse
		16-19	\$0.086
		20-24	\$0.086
		25-29	\$0.086
		30-34	\$0.113
		35-39	\$0.138
		40-44	\$0.180
		45-49	\$0.246
		50-54	\$0.455
		55-59	\$0.763
		60-64	\$1.149
		65-69	\$1.846
		70-74	\$3.489
		75-79	\$3.489
		80-84	\$3.489
		85-89	\$3.489
		90-93	\$3.489
		95+	\$3.489
Child Cost		\$0.240	
Vol AD&D Rates per \$1,000		EE/SP \$0.015 / CH \$0.051	
Participation Requirement		25%	
Rate Guarantee		2 years	
Contingencies / Packaging		Packaged w/ Basic Life, Dental, Vision, LTD	
Compensation -more info at https://www.brinsonbenefits/showmethemoney		15%	

Rates are subject to change and are based on final enrollment

CITY OF RICHLAND HILLS / 1.1.2023	CURRENT	RENEWAL
Carrier	MetLife	MetLife
Benefit Percentage	60%	60%
Maximum Monthly Benefit	\$5,000	\$5,000
Minimum Monthly Benefit	\$100	\$100
Benefits taxed or tax free	Taxed	Taxed
Elimination Period	180 days	180 days
Maximum Benefit Duration	SSNRA / to age 65	SSNRA / to age 65
Residual	Zero Day	Zero Day
Definition of Disability (3 parts)		
Loss of: (And/Or)	Inability to Earn	Inability to Earn
Own Occ/Any Occ/Own Specialty	Any Occupation	Any Occupation
% of Income lost	40%	40%
Definition of Earnings	Salary	Salary
Preexisting Condition limit	3/12	3/12
Mental Illness/Drug & Alcohol limit	24/24	24/24
Per Lifetime or Per Occurrence	Lifetime	Lifetime
Combined or separate	Separate	Separate
Self Reported limit	24 months	24 months
Rehab Benefit	Mandatory	Mandatory
Return to work offset	50% direct	50% direct
PREMIUM		
Covered Employees	74	74
Volume	\$356,714	\$356,714
Rate/\$100	\$0.256	\$0.256
Monthly Premium	\$913	\$913
Annual Premium	\$10,958	\$10,958
Change from Current		\$0
% Change from Current		0.00%
Rate Guarantee		1 year
Contingencies / Packaging		Packaged w/ Dental, Vision, Basic Life
Compensation -more info at https://www.brinsonbenefits/showmethemoney	15%	15%

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: October 24, 2022

Subject: Consider appointments to Boards and Commissions

Agenda Item:

Consider appointments to Boards and Commissions

Background Information:

On September 26, 2022, the City Council made appointments to the City's boards and commissions in accordance with Chapter 10 of the Richland Hills Code of Ordinances. One of the City's boards, the Animal Shelter Advisory Board, has specific statutory requirements for each place on the board and during the last City Council meeting, appointments to Place 4 and the two alternate positions were filled. Place 2 Board Member Pam Burney had previously informed staff that she would not seek reappointment and staff requested additional time to find a new representative of an animal welfare organization.

Victoria Sutherland with Helping Paws of North Texas has submitted an application for Place 2 of the Animal Shelter Advisory Board.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Animal Shelter Advisory Board Members

Council Action Requested:

See attached

Animal Shelter Advisory Board

Place	Name	Current Term
Place 1	Dr. William Anderson	2021-2023
Place 2**	Pam Burney-not seeking reappointment	2020-2022
Place 3	Kay Fisk, Chair	2021-2023
Place 4	Lee Turnage	2022-2024
Place 5	Kris Freudiger, Vice Chair	2021-2023
Alternate 1	Jenny Clark	2022-2024
Alternate 2	Joyce Fiaccone	2022-2024

Consists of 5 Members and 2 Alternates

- Place 1 - licensed veterinarian
- Place 2 - a representative of an animal welfare organization
- Place 3 - municipal official who may be an elected official or an employee of the city
- Place 4 - a person whose duties include daily operation of the animal shelter
- Place 5 - a person who volunteers at the animal shelter.

The persons who are appointed to places 1 through 4 need not be registered voters within the city, but registered voters within the city shall be given preference for appointment. The person appointed to place 5 shall be a registered voter within the city. The persons appointed as alternates to this board need not be registered voters within the city, but registered voters within the city shall be given preference for appointment. The officers of the boards shall be a Chairman and Vice-Chairman selected by a majority vote of the City Council. Each board shall have a secretary, who shall be appointed by the City Manager.

Council Action:**Places up for appointment or reappointment:**

- Place 2 – Any member of City Council may nominate – Pam Burney is not seeking reappointment.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Jason Brown, Director of Parks and Recreation

Date: October 24, 2022

Subject: Tricky Treat Trail & Haunted Stacks

Agenda Item:

Tricky Treat Trail & Haunted Stacks

Background Information:

Staff will provide an update on the Tricky Treat Trail & Haunted Stacks event scheduled for Friday, October 28, 2022 from 6:30 p.m. – 8:30 p.m.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Scott Mitchell, Director of Neighborhood Services

Date: October 24, 2022

Subject: Street Improvement Projects

Agenda Item:

Street Improvement Projects

Background Information:

Staff will provide an update on the FY 2022 and FY 2023 street improvement projects.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Patricia Albrecht, Director of Finance and Administrative Services

Date: October 24, 2022

Subject: 4th Quarter Investment Report

Agenda Item:

4th Quarter Investment Report

Background Information:

Staff will provide a quarterly investment report for the period of July 1, 2022 – September 30, 2022.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

4th Quarter Investment Report

Council Action Requested:

No Council Action



City of Richland Hills
4th Quarter Investment
Report For the quarter ended
September 30, 2022

Bank	Fund	Name of Account	7/1/2022	Deposits/Withdrawals	Interest	9/30/2022
JP Morgan Chase	1	General Fund Account	8,416,671	(28,401)	-	8,388,270
JP Morgan Chase	2	Revenue Fund Account	3,951,220	(526,765)	-	3,424,455
JP Morgan Chase	26	Richland Hills Economic Development Corp	1,314,393	76,501	-	1,390,894
JP Morgan Chase	65	Richland Hills Crime Control Fund	596,200	(11,372)	-	584,827
JP Morgan Chase	1	Certificate of Deposit-Maturity 11/2022	169,387	-	-	169,387
		Total	14,447,870	(490,037)	-	13,957,833
TEXPOOL	1	General Fund	955,828	4,894	4,894	960,722
TEXPOOL	2	Revenue Fund	1,296,912	6,640	6,640	1,303,552
TEXPOOL	22	Drainage Fund	113,405	581	581	113,986
TexSTAR	27	2019 GO Bonds	306,595	(198,999)	1,305	107,596
TexSTAR	6	Police Seizure Funds	25,724	(1,878)	122	23,846
TexSTAR	10	I & S Funds	1,200,079	(639,132)	4,823	560,947
TexSTAR	101	ARPA Funds	841,861	950,173	4,183	1,792,034
		Total	4,740,404	122,278	22,547	4,862,681
		Total Holdings	19,188,273.96	(367,759)	22,547	18,820,515

City of Richland Hills

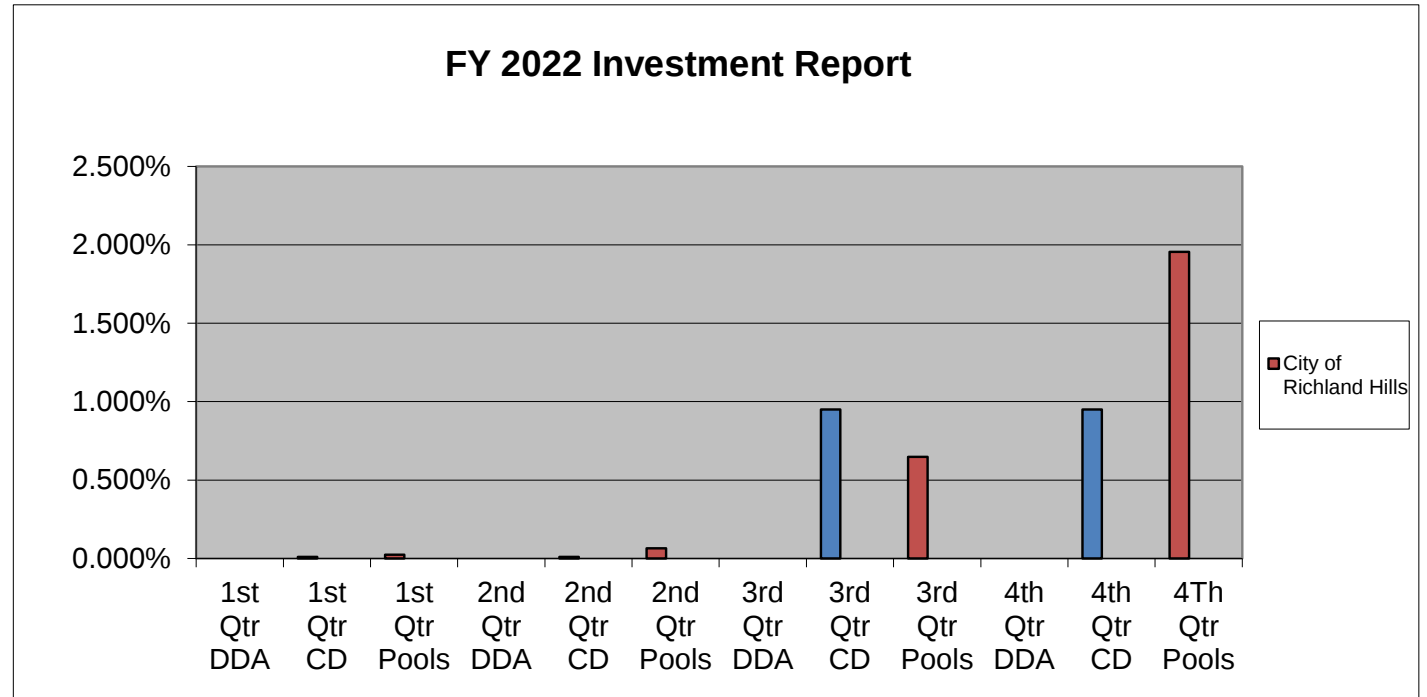
Inventory Holdings Report- City Portfolio

9/30/2022

Settle Date	Cusip	Security Type	Par	Rate	Settlement Date	Maturity	Purchase Yield	Purchase Principal	Original Prem/Disc	Current Book	Market Price	Gain/Loss	Original D-T-M	Current D-T-M	Amortization	Percent of Total Holdings
9/30/2022		DDA	13,788,446	0.000%	9/30/2022	10/1/2022	0.000%	13,788,446	-	13,788,446	100.00%	-	1	1	0.00	73.26%
9/30/2022		Pools	4,862,681	1.956%	9/30/2022	10/1/2022	1.956%	4,862,681	-	4,862,681	100.00%		1	1	0.00	25.84%
11/23/2022		CD	169,387	0.010%	11/23/2022	11/23/2022	0.010%	169,387		169,387	100.00%	-	180	180	0.00	0.90%
			<u>18,820,515</u>					<u>18,820,515</u>		<u>18,820,515</u>						<u>100.00%</u>

TEXPOOL and TexSTAR Pools
DDA=Demand Deposit Account
CD=Certificate of Deposit

Investment Transactions
Quarter Ending
09/30/2022



DDA Accounts=JP MORGAN CHASE
POOLS=Texpool and TexSTAR

City of Richland Hills
Quarterly Investment Report-City Portfolio
July 1, 2022 - September 30, 2022

Portfolio Summary Management Report

This quarterly report is in full compliance with the investment policy and strategy as established for the City of Richland Hills and the Public Funds Investment Act (Chapter 2256, Government Code).

Beginning Book Value 07/01/2022	\$	19,188,273.96	Ending Book Value 09/30/2022	\$	18,820,514.70
Beginning Market Value 07/01/2022	\$	19,188,273.96	Ending Market Value 09/30/2022	\$	18,820,514.70
			Accrued Interest Receivable	\$	-
			Unrealized Gain/Loss on 09/30/2022	\$	-
WAM at Beginning Period Date*	1 day		WAM at Ending Period Date*	1 day	
			Change in Market Value	\$	(367,759.26)

Average Yield to Maturity for quarter	1.956%
Average Yield to Maturity 6 month T-Bill	3.153%

Patricia Albrecht
Patricia Albrecht, Finance Director

Candice Edmondson
Candice Edmondson, City Manager

*WAM-Weighted Average Maturity

"Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the City's funds from quarter to quarter.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: October 24, 2022

Subject: City Charter Review

Agenda Item:

City Charter Review

Background Information:

This item will allow City Council to discuss the process and procedures for initiating a review of the City Charter.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: October 24, 2022

Subject: September Department Monthly Reports

Agenda Item:

September Department Monthly Reports

Background Information:

Attached are the monthly Department Reports. If you have any questions regarding the reports, please contact me or the appropriate Department Head.

Financial Considerations:

N/A

Board/Citizen Input:

N/A

Legal Review:

N/A

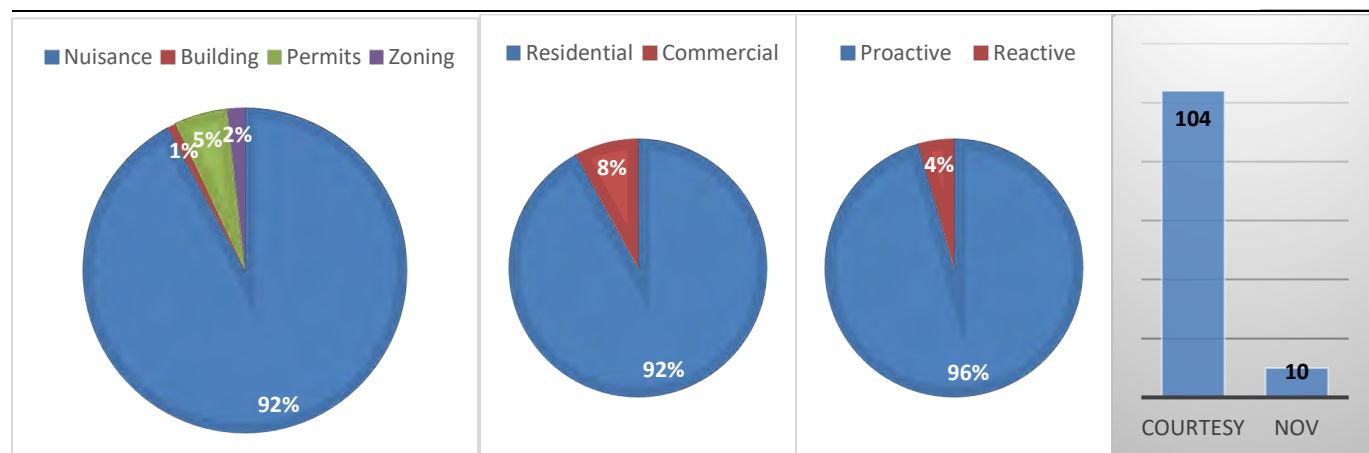
Attachments:

September Department Reports

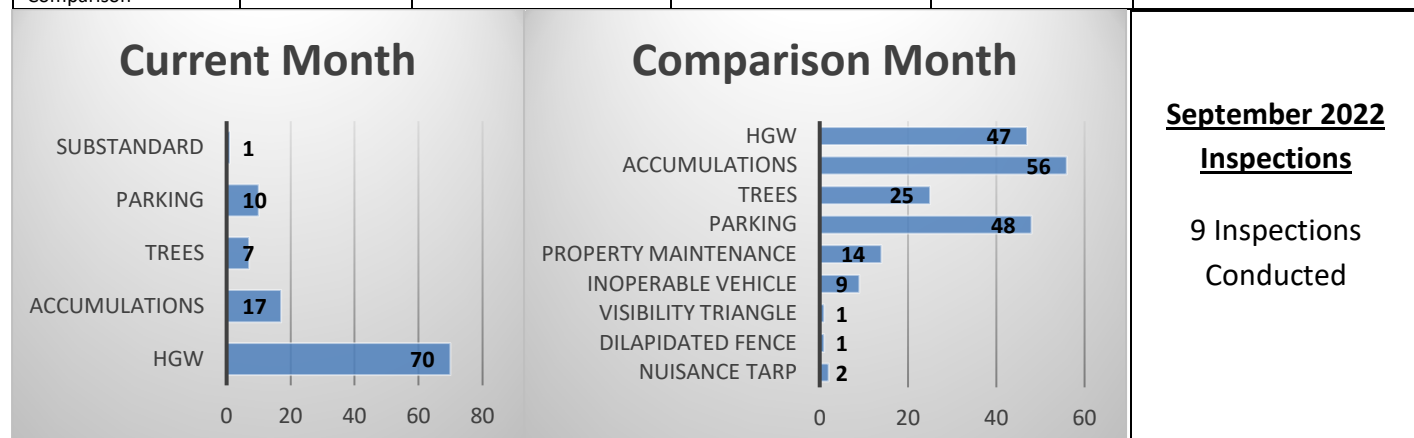
Council Action Requested:

No Council Action

Code Compliance



Current Month Violations					
	Notices Issued	Pending Compliance	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	105	27	78	2	0
Building Violations	1	1	0	0	0
Zoning Issues	2	2	0	0	0
Permit Violations	6	3	3	0	0
Fiscal Year Totals	985	140	845	23	1
Previous Fiscal Year Comparison	1553	150	1403	27	1



September 2022 Inspections

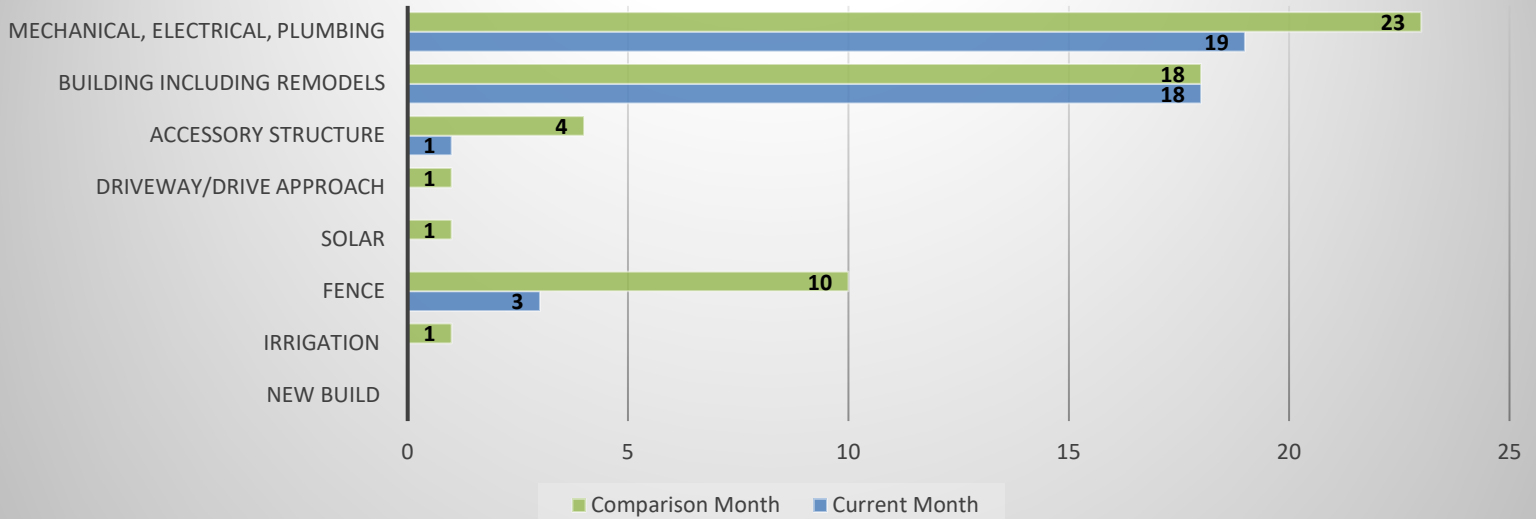
9 Inspections Conducted

Signs				
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Commercial Sign Violations	0	0	9	3
Bandit Sign Removal	2	4	135	50

Building Summary				
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Registered Vacant Building	0	0	12	14
Substandard Buildings	1	0	3	1

Community Development

September



	Mechanical Electrical Plumbing	Building Including Remodels	Accessory Structure	Driveway Drive Approach	Solar	Fence	Irrigation	New Build
Current Month Residential	17	17	1	0	0	3	0	0
Current Month Commercial	2	1	0	0	0	0	0	0
Current Fiscal Year 2021-2022	230	192	13	23	29	40	6	1
Previous Month Residential	23	18	3	1	1	10	1	0
Previous Month Commercial	5	0	1	0	0	0	0	0

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Sign Permit	2	1	44
ROW Permit	5	5	50
Garage Sale Permit	23	17	210
Zoning, SUP, Code Consults	1	0	34
Pool Permits	0	0	3

Business Summary

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2021-2022
Registered Rental CO's	11	4	64
Issued Commercial CO's	5	2	42
Mobile Food Vendor	0	1	1

Received Certificate of Occupancy

- Millionaire Heating and Air Conditioning, 7239 Baker Blvd – Contractor (no Outside Storage)
- Eberle Equipment, 7427 Airport Fwy – Light Manufacturing
- MTA Security, 7085 Baker Blvd – Office, Administrative, Medical, or Professional
- Meraz-Hurtado Company, 6821 Baker Blvd Suite D - Office, Administrative, Medical, or Professional
- All Out Custom Truck and Body, 7204 Burns St – Automotive Repair: Major

Number of Potential Business Certificate of Occupancy Meetings: 7

Number of Developmental Review Committee / Plan Review: 2

Development Highlights:

Baker's Landing has now pulled Right of Way Permits and will also begin lowering the electric lines in the ground soon.

There are three Specific Use Permits that will going to Planning and Zoning in the month of October for potential businesses.

City of Richland Hills

Monthly Financial Reports

For the Month Ended

September 30, 2022

(unaudited)

Finance

GENERAL FUND, UTILITY FUND AND LINK FUND

Fiscal Year 2021-2022, Period Ending 09/30/2022

Monthly Financial Report					
	Amended Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (001)					
Revenue					
Property Taxes	\$ 2,804,604	\$ 3,727	\$ 2,803,083	\$ 1,521	100%
Sales Tax	4,216,409	433,491	3,749,212	467,197	89%
Other Tax	2,400	212	2,784	(384)	116%
Franchise Fees	539,240	10,045	529,357	9,883	98%
Fines & Forfeitures	274,950	29,056	298,751	(23,801)	109%
Licenses & Permits	153,920	38,676	177,428	(23,508)	115%
Service Charges	287,150	28,983	296,821	(9,671)	103%
Miscellaneous	126,800	5,267	247,201	(120,401)	195%
Total Revenues	\$ 8,405,473	\$ 549,457	\$ 8,104,638	\$ 300,835	96%
Expenditures					
Municipal Court	\$ 294,205	\$ 29,379	\$ 274,950	\$ 19,255	93%
Administration	585,263	34,135	565,827	19,436	97%
Police	1,913,937	199,050	1,886,555	27,382	99%
Fire	2,093,342	244,880	2,081,608	11,734	99%
Street	202,465	10,362	179,960	22,505	89%
Library	382,900	44,294	383,288	(388)	100%
Recreation	282,737	35,320	274,833	7,904	97%
Parks/Grounds	243,796	19,577	141,352	102,444	58%
Community Development	394,299	40,409	383,601	10,698	97%
Animal Control	193,070	19,060	191,186	1,884	99%
Legislative (City Secretary)	128,253	13,642	124,809	3,444	97%
Shared Services	602,825	45,789	590,474	12,351	98%
Transfers/Non Departmental	603,490	189,772	528,490	75,000	88%
Total Expenditures	\$ 7,920,582	\$ 925,669	\$ 7,606,933	\$ 313,649	96%
Rev/Exp	\$ 484,891	\$ (376,212)	\$ 497,705		
Utility Fund (002)					
Revenue					
Water	\$ 2,701,685	\$ 236,637	\$ 2,651,626	\$ 50,059	98%
Sewer	1,775,000	155,488	1,765,214	9,786	99%
Misc. (incl. Garbage Billing)	616,601	51,380	623,909	(7,308)	101%
Total Revenues	\$ 5,093,286	\$ 443,505	\$ 5,040,749	\$ 52,537	99%
Expenses					
Shared Services	\$ 304,614	\$ 29,694	\$ 296,548	\$ 8,066	97%
Administration	550,438	51,793	540,810	9,628	98%
Water Services & Distr.	1,211,883	96,186	1,007,694	204,189	83%
Wastewater Service	1,138,202	(111,164)	973,734	164,468	86%
Trsfrs/Debt Service/Non-Dept.	936,497	340,908	1,036,568	(100,071)	111%
Total Expenses	\$ 4,141,634	\$ 407,417	\$ 3,855,354	\$ 286,280	93%
Rev/Exp	\$ 951,653	\$ 36,088	\$ 1,185,395		
Link Operating Fund (098)					
Revenue					
Recreation	\$ 563,670	\$ 30,162	\$ 573,149	\$ (9,479)	102%
Transfers in	\$ 165,000	\$ 165,000	\$ 165,000	\$ -	100%
Total Revenue	\$ 728,670	\$ 195,162	\$ 738,149	\$ (9,479)	101%
Expenditures					
Operating/Personnel	\$ 654,674	\$ 59,141	\$ 628,968	\$ 25,706	96%
Rev/Exp	\$ 73,996	\$ 136,021	\$ 109,181		
*Unaudited					

Finance

SPECIAL REVENUE FUNDS

Fiscal Year 2021-2022, Period Ending 09/30/2022

Monthly Financial Report					
	Amended Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Court Security Fund (24)					
Revenue	\$ 5,500		\$ 5,061	\$ 439	92%
Expenditures	\$ -	\$ 756	\$ 756	\$ (756)	0%
<i>Rev/Exp</i>		\$ (756)	\$ 4,305		
Court Technology Fund (39)					
Revenue	\$ 4,900		\$ 4,401	\$ 499	90%
Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<i>Rev/Exp</i>	\$ 4,900	\$ -	\$ 4,401		
Crime Control District (65)					
Revenue					
Sales Tax	\$ 1,603,419	\$ 162,539	\$ 1,399,995	\$ 203,424	87%
Grants/Transfers	13,500.00		10,648.00	2,852.00	79%
Total Revenue	\$ 1,616,919	\$ 162,539	\$ 1,410,643	\$ 206,276	87%
Expenditures					
Public Safety	\$ 1,242,757	\$ 90,011	\$ 1,229,245	\$ 13,512	99%
Capital Expense	49,804	28,175	45,594	4,210	92%
Transfers Out	116,860	100,000	100,000	16,860	86%
Total Expenditures	\$ 1,409,421	\$ 218,186	\$ 1,374,839	\$ 34,582	98%
<i>Rev/Exp</i>	\$ 207,498	\$ (55,647)	\$ 35,804		
Hotel Occupancy Tax (77)					
Revenue					
HOT (Taxes)	\$ 180,000	\$ 18,645	\$ 193,038	\$ (13,038)	107%
Expenditures					
Operating Expense	\$ 78,184	\$ 58,659	\$ 79,043	\$ (859)	101%
Debt Service	102,412	-	102,413	(1)	100%
Total Expenditures	\$ 180,596	\$ 58,659	\$ 181,456	\$ (860)	100%
<i>Rev/Exp*</i>	\$ (596)	\$ (40,014)	\$ 11,582		
TIF Fund (89)					
Revenue					
Property Tax Allocation	\$ 136,472		\$ 136,472	\$ 0	100%
Intergovernmental	39,102		39,102	-	100%
Sales Tax Transfer in	75,000			75,000	0%
Total Revenue	\$ 250,574	\$ -	\$ 175,574	\$ 75,000	70%
Expenditures					
Operating	\$ 84,980		\$ 20,950	\$ 64,030	25%
Capital/Transfers Out	\$ 92,477	\$ 64,030	\$ 156,507	\$ (64,030)	169%
Total Expenditures	\$ 177,457	\$ 64,030	\$ 177,457	\$ -	100%
<i>Rev/Exp</i>	\$ 73,117	\$ (64,030)	\$ (1,883)		

*Any overages in these funds are covered by fund balance.

Finance

CAPITAL FUNDS

Fiscal Year 2021-2022, Period Ending 09/30/2022

Monthly Financial Report

	Amended Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Oil & Gas Lease Fund (12)					
Revenue	\$ 125,000	\$ 67,845	\$ 192,667	\$ (67,667)	154%
Expenditures	89,400	48,674	62,081	27,319	69%
<i>Rev/Exp*</i>	\$ 35,600	\$ 19,171	\$ 130,586		
Capital Projects Fund (20)					
Revenue-Transfers In	\$ 279,311	\$ 118,772	\$ 246,396	\$ 32,915	88%
Expenditures					
Capital Projects	\$ 227,000		\$ 112,031	\$ 114,969	49%
Capital-Lease Pymts	\$ 92,311	\$ -	\$ 92,311	\$ -	100%
Total Expenditures	\$ 319,311	\$ -	\$ 204,342	\$ 114,969	64%
<i>Rev/Exp</i>	\$ (40,000)	\$ 118,772	\$ 42,054		
Road and Street Fund (25)					
Revenue					
Sales Tax	\$ 1,609,084	\$ 162,559	\$ 1,405,955	\$ 203,129	87%
Transfers In	251,480	251,480	251,480	\$ -	100%
Total Revenue	\$ 1,860,564	\$ 414,039	\$ 1,657,435	\$ 203,129	89%
Expenditures					
Project Appropriations	\$ 1,700,547	\$ 221,183	\$ 1,415,721	\$ 284,826	83%
Street R&M	100,000	-	18,340	81,660	18%
Total Expenditures	\$ 1,800,547	\$ 221,183	\$ 1,434,061	\$ 366,486	80%
<i>Rev/Exp*</i>	\$ 60,017	\$ 192,856	\$ 223,374		
Vehicle Replace. Fund (30)					
Revenue					
Misc. Income	\$ 191,860	\$ 5,668	\$ 110,583	\$ 81,277	58%
Expenditures					
Capital-Lease/Purchases	\$ 143,585	\$ 13,847	\$ 79,834	\$ 63,751	56%
Operational	\$ 22,202	\$ 1,377	\$ 55,637	\$ (33,435)	251%
Total Expenditures	\$ 165,787	\$ 15,224	\$ 135,471	\$ 30,316	82%
<i>Rev/Exp*</i>	\$ 26,073	\$ (9,556)	\$ (24,888)		
ARPA Fund (101)					
Revenue-Transfers In/Interest	\$ 206,100	\$ 1,820	\$ 152,586	\$ 53,514	74%
Expenditures					
Project Appropriations	\$ 102,600	\$ 3,299	\$ 88,686	\$ 13,914	86%
Transfers out-Prem. Pay	\$ 99,500	\$ -	\$ 99,500	\$ -	100%
Total Expenditures	\$ 202,100	\$ 3,299	\$ 188,186	\$ 13,914	93%
<i>Rev/Exp</i>	\$ 4,000	\$ (1,479)	\$ (35,600)		

*Any overages in these funds are covered by fund balance.

Finance

DEBT SERVICE FUND

Fiscal Year 2021-2022, Period Ending 09/30/2022

Monthly Financial Report

	Amended Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Debt Service Fund (10)					
Revenue					
Property Taxes	\$ 1,032,085	\$ 2,657	\$ 1,034,234	\$ (2,149)	100%
Expenditures					
Debt Service	\$ 916,803	\$ -	\$ 916,803	\$ -	100%
Rev/Exp	\$ 115,282	\$ 2,657	\$ 117,431		

COMPONENT UNIT

Richland Hills EDC (26)					
Revenue					
Sales Tax	\$ 1,073,022	\$ 108,373	\$ 937,303	\$ 135,719	87%
Total Revenues	\$ 1,073,022	\$ 108,373	\$ 937,303	\$ 135,719	87%
Expenses					
Operating	\$ 205,995	\$ 30,061	\$ 194,181	\$ 11,814	94%
Transfers Out				\$ -	0%
Debt Service	\$ 229,063	\$ -	\$ 229,063	\$ -	100%
Total Expenditures	\$ 435,058	\$ 30,061	\$ 423,244	\$ 11,814	97%
Rev/Exp*	\$ 637,964	\$ 78,312	\$ 514,059		

*Any overages in these funds are covered by fund balance.

DRAINAGE

Drainage Fund (022)					
Revenue					
Billing/Interest	\$ 910,785	\$ 75,947	\$ 912,511	\$ (1,726)	100%
Expenses					
Operating	\$ 568,709	\$ 29,275	\$ 357,636	\$ 211,073	63%
Debt Service	\$ 468,114	\$ 150	\$ 467,663	\$ 451	100%
Total Fund	\$ 1,036,823	\$ 29,425	\$ 825,299	\$ 211,524	80%
Rev/Exp*	\$ (126,038)	\$ 46,522	\$ 87,212		

*Any overages in these funds are covered by fund balance.

Fire

Fire Operations:

- Personnel completed **16** business inspections throughout the month.
- Members completed a combined **289** hours of training this month.
- Staff participated in **12** development related meetings during the month of September.
- The mutual aid agreement with Allegiance Ambulance resulted in no calls during September.
- Response times for September averaged **4 minutes 31 seconds** from receipt of call in dispatch to the first fire unit arriving on scene to assist.
- More than **24.44%** of emergency calls in September were received while our crews were already addressing another emergency in the city.
- FF/EMT's Tony Dryer and Jordan Bridges are doing well in Paramedic school. They will graduate in December 2022.
- FM Brock graduated from the Police Academy on September 30th. He will return to duty on October 3rd and he will complete a field training process with our PD.
- Smoke alarms continue to be available to those who need them. There is no cost and FD personnel will install them.
- Vial of Life emergency medical information pouches are available at the fire station.
- Medication disposal pouches are also available at the fire station. The box is mounted on the wall in the lobby of the new fire station. Please help yourself.
- All fire hydrants in the City have been flushed and flow tested.
- Calls in September 2022 were **4.1%** less than calls in September 2021.
- Mutual aid received from other agencies was down **16%** compared to September 2021. Mutual aid given was up over **25%** compared to September 2021.

Emergency Management:

- Staff completed an after-action review of the mass casualty exercise conducted with DART and TRE in June.
- Plans are underway for a more extensive exercise that will be conducted in February 2023.
- Additional needed supplies and equipment will be purchased in the new budget year.

Service Calls – Through September 30, 2022			
	Current Month	September 2021	FY2022 Total
Fire Calls	3	4	60
EMS/Major Accidents/ Rescues	93	111	1,070
Hazardous Conditions – No Fire	5	5	71
Public Assistance	19	19	179
Good Intent (No Service Rendered)	7	6	143
False Alarm	8	13	81
Severe Weather & Natural Disaster	0	0	4
Total Calls	135	158	1,611
Automatic / Mutual Aid			
	Current Month	September 2021	YTD Total
Aid Received	18	21	227
Aid Given	24	19	300

Fire Marshal:

- Fire Marshal Brock is currently enrolled in the Police Academy full time and his reports will return when he is back in the office this fall.

RICHLAND HILLS PUBLIC LIBRARY

SEPTEMBER • 2022



IMPACT

September of 2022 was a huge month for Library Outreach and programming!

We had a table and cake walk at the City's Fiesta de Herencia as well as Richland Middle School's Hispanic Heritage Festival.

In the library we had 2 storytimes, 2 craft nights and Library Lab Science nights for kids in addition to our popular Richland Hills Literary Society Adult Book Club and our new Senior Social Time.

KEY FACTS (LAST YEAR)

- 829 Visitors (853)
 - 3253 Items checked out (1424)
 - 817 Questions answered (815)
 - 90* Computer sessions (167) *
- Computers are out of order due to software changes
- 823 Program Attendance (303)

City Marshal Activity Report

Month of SEPTEMBER 2022

Department Narrative of Significant Actions, Results, and Pending items:

	Current Month # Cleared	Current Month \$ Amt Cleared	YTD Number	YTD Dollar Amount
Warrant Service by Marshal in office				
Turned self in	0	\$ -	27	\$ 11,357.10
Attorney bonds	0	\$ -	23	\$ 9,944.50
Returned for Officer correction	2	\$ 682.00	20	\$ 7,774.03
Unable to locate - bad info	14	\$ 6,686.29	64	\$ 23,381.17
Paid/payment plan	12	\$ 5,557.68	133	\$ 56,011.27
Deceased	2	\$ 827.00	15	\$ 6,179.26
Cleared-Found Incarcerated	5	\$ 1,881.10	34	\$ 13,447.10
Warrant Service by Marshal in field				
Arrests - transfer to jail	5	\$ 1,611.00	18	\$ 6,365.20
Payment plan rather than jailed	0		14	\$ 5,863.63
Attorney bonds rather than jailed	0		3	\$ 1,582.10
Paid rather than jailed	10	\$ 5,417.23	58	\$ 29,436.83
Warrant Service - Other				
Time Served	74	\$ 30,120.50	592	\$ 218,620.00
Arrested by other agencies	62	\$ 25,230.40	630	\$ 248,007.40
Paid by defendant	2	\$ 1,098.50	27	\$ 13,177.29
Released due to medical reasons	4	\$ 1,149.00	34	\$ 14,254.24
Attorney bonds	4	\$ 1,846.00	21	\$ 10,037.63
Prisoner Transfers				
Number of defendants transferred	3	\$ 4,702.00	19	19149
Total hours spent on transfers	3	\$ -	23.5	
Total miles driven on transfers	44	\$ -	561	
Teletype - time serve/plea/court date	14	\$ 5,449.10	190	\$ 81,007.45
Other Duties				
Bank detail	16		132	
Traffic stops	0		0	
Insurance verifications	4		87	
Vehicles inspected	0		7	
Bailiff hours	4		87	
Training	0		42	
Serve summons - School	0		57	
Serve summons - Animal Control	1		8	
Serve summons - Code Enforcement	0		7	
Serve summons - Police	0		50	
Officer corrections on citations	5		121	
Returned FTA notices	15		357	

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

Citation Summary		
	Current Month	YTD Total
Violations Filed	227	2274
Completed Cases– Paid Fine & Before Judge	159	1434
Other Completed - Dismissed deferred, DSC, proof, compliance, by Judge or Prosecutor, plea & bar, void	68	1041
Number of Warrants Issued	221	1828
Number of Warrants Cleared	119	1404
Number of Outstanding Warrants	212	1351
Value of Outstanding Warrants	\$81,788.70	\$640,120.08
Total Fees Collected	\$40,149.60	\$406,931.95

Parks and Recreation Director's Report

September 2022



Budget Analysis

As the fiscal year is completed at the end of September, The Link completed its best revenue generating year to date. Initial calculations show around \$560,000 in revenue for the past 12 months. Included in that number is unreproducible \$70,000 for the school that rented space at The Link. Even without the school rental, The Link would have still bested \$408,000+ in FY2019. Though we had a great year, September was had a low revenue number that included the clearing of more than \$4,000 in bad debt.

Project/Program Updates

- **Memberships: \$3,031.74** Membership revenue was lessened by almost \$2,000 in bad debt. With 13 sales and 22 terminations, the new count is 312 memberships at The Link. Scans increased this month to 1,816 with 337 different users.
 - Medicare programs brought in **\$1,768.50** in additional monthly fees from 120 active members.
- **Camp Connect and Link Learner's Academy (LLA): \$11,619.20** The afterschool program has 68 paid kids across the two campuses (The Link and Binion Elementary). Cheney Hills will be assisting us with sending out a survey to see if there is a chance to
- **Programs:** The Link would still like to have a full range of recreation classes and activities for all groups and ages. Staff continues to work on finding
 - **Classes:** Current classes
 - Karate – 9
 - Belly Dancing – 3
 - **Athletics:** The athletics at The Link includes free-play pickleball, volleyball, and basketball opportunities in the gymnasium. These options are open to members for free and the general public for a fee.
 - Pickleball Lessons – 7
 - Pickleball players – 94
 - Volleyball players – 44
 - PE – Volleyball – 7
 - PE – Football – 0
 - **Special Events:** Staff hosted the 2nd annual Fiesta de Herencia on September 17 from 6pm to 10pm. While we had really high levels of interest, the attendance was less than last year's inaugural event. The event had 2 bands, ballet folklorico, 6 food vendors, and more for families to enjoy. Staff counted about 290 people out for the fiesta!

- **Community Programs:** The Link, while designed to generate revenue, tries to find a balance with community programs that anyone can join.
 - Lunch Bunch – Turkey sandwiches were served and 73 attended. 53 seniors stayed and played bingo for prizes.
 - Tarrant Area Food Bank – in association with Center Point Church – 92 families were served.
 - Second Saturday Seminars – Staff is putting together a year long calendar of free informational programming for residents to attend monthly. Topics will include DIY home help, yard and garden topics, health and nutrition, as well as financial topics. The program will begin in January.
- **Senior Programs:** 10 seniors made their way to TX-ture Farm on September 7. The second trip of the month was to the Tandy Leather Store and Museum with 11 attendees.
- **Parks:** Romtec and staff are working on the details of the restrooms that will be installed, while Parkhill continues to complete the plans for construction of this year's projects (both restrooms, KB parking lot and CT food truck area). No new updates.
- **Landscaping:** The cooler weather has kept the turf in good shape, even without any rain. Yellowstone and Trugreen both worked on turf weeds this month and have the complex looking better than during the summer. Once the new parks position is hired and on staff, that individual will be tasked with spending more time in the landscape beds pruning, shaping and improving the aesthetics of The Plaza.
- **ROWs and Medians:** TxDOT has been contacted to update the city of the Green Ribbon construction schedule. The project should be starting soon and completed about the end of the year. No new information.
- **Marketing:**

○ Webpage visits: 3,360	○ Facebook Page Visits: 1,865
○ Google Business Searches: 17,530	○ Twitter Impressions: 89
○ Yelp Views: 25	○ YouTube Views: 0
○ Instagram Reach: 85	○ Nextdoor: 0
- **Rentals: \$9,928.00** The Link hosted 43 rentals this month, including 2 city events.

Valuable Information:

- The indoor playground – Construction is still postponed while the vendor manufactures certain pieces damaged by water. There is no current timeline.
- Esports – Most hardware is now on site and being set up. Staff is working with esports vendor, Bear Claw, to establish a year-long programming calendar.
- The Water Feature – The water feature is fully operational and was used to close out the month. We will see how the temperature shapes the need for use in October.

Link Revenue	September 2020	September 2021	September 2022	Fiscal Year 21-22 YTD
Classes	\$1,395.00	\$434.00	\$581.50	\$6,747.37
Link Membership	\$4,454.45	\$5,096.54	\$3,031.74	\$62,516.28
One Day Passes	\$289.01	\$218.00	\$305.00	\$4,682.00
Fitness Classes	\$391.48	\$835.83	\$246.47	\$3,808.04
Personal Training	\$-	\$1,126.12	\$102.58	\$20,509.15
Athletics	\$2,381.12	\$1,978.76	\$1,404.00	\$25,991.54
Camps	\$-	\$-	\$(125.00)	\$101,403.25
After School	\$4,450.40	\$11,086.92	\$11,744.20	\$100,010.58
Rentals	\$5,166.96	\$14,151.60	\$9,928.00	\$209,603.47
Medicare Membership	\$1,145.00	\$1,308.00	\$1,768.50	\$18,430.00
	\$19,673.42	\$36,235.77	\$28,986.99	\$553,701.68

Police

- The Citizen Police Academy kicked off Thursday, September 8, 2022. We have 13 residents of Richland Hills participating in CPA Class 12.
- Community Event, Fiesta de Herencia, was a success with no law enforcement related issues.
- Crime Scene Technician, Zoë Hansberger, was recognized for her hard work and diligent efforts during the week of Forensic Science Appreciation Week (September 18th – September 24th)
- Sergeant Nestor Escalante and Officer Cody Sexton participated in a recruiting event at Weatherford College on September 21, 2022.
- Officer Brittney Huey successfully completed the Field Training Program and was assigned to C-Shift.

Service Calls		
	Current Month	YTD Total
Total Calls for Service (CFS)	1,539	15,656
Calls for Service	496	4,030
Field Generated CFS	1,043	11,626
Proactive Policing (Included in Field Generated)		
Traffic Stops-Spillman	262	2,243
Violations issued	180	1,464
Warnings issued	272	2,023
Traffic stops resulting in an arrest	24	205
Crime Prevention CFS	163	2,223
Business Checks CFS	343	3,729
Arrests	57	479
Family Violence-included above	2	21
DWI Arrests-included above	4	65
Priority-1 Total Response Time	3m29s	
Priority-1 Officer Response Time	2m15s	

NOTES:

22R14783 – Patrol responded to a Burglary In-Progress at 7601 Airport Freeway. The investigation resulted in the arrest of 3 suspects charged with Burglary of Motor Vehicle and Engaging in Organized Crime. Numerous stolen items were recovered and returned to the owners.

Part 1 Offenses		
	Current Month	YTD Total
Total Violent Crime Offenses	21	111
Murder	0	0
Rape	2	12
Robbery	1	4
Aggravated Assault	3	16
Simple Assault	15	79
Total Property Crime Offenses	29	149
Burglary	1	14
Business	1	10
Residential	1	4

Larceny	14	76
Burglary of Motor Vehicle	11	50
Auto Theft	2	8
Part -1 Offenses Cleared	14	91
Clearance Rate %	28.00%	35.00%
Stolen Property Reported	\$188,750	\$444,524
Stolen Property Recovered	\$456	\$94,371

NOTES:

Traffic Accidents

	Current Month	YTD Total
Crash Reports	13	122
Accidents-Major	5	56
Accidents-Minor	10	97
Alcohol/Drug Impairment	1	7

NOTES:

Records

	Current Month	YTD Total
Sex Offender Registrations	0	10
Open Records Requests	58	450

Property & Evidence

	Current Month	YTD Total
Pieces of Property Received	248	1,060
Items Taken to Lab for Narcotics Testing	10	74
Items Taken to Lab for Blood Alcohol Content	0	46
Crime Scene Call Outs (Richland Hills Police	3	22
Crime Scene Call Outs (Haltom City Police	0	3

Criminal Investigations

	Current Month	YTD Total
New Assigned Cases	127	1,021
Current Open Cases		87
Total Warrants Issued	6	80
Misdemeanor Arrest Warrant	2	30
Felony Arrest Warrant	2	41
Search Warrant	2	7
Charges Filed with TCDA	35	247
New Emergency Protective Orders	0	18

NOTES:

Departmental Monthly Reports – September 2022

Animal Services

- September Vax Shack surgery day resulted in 42 spay and neuters
- September Vax Shack shot clinic provided immunizations for 50 animals.
- Due to overcrowding, we are extending the waived fees for adoptions and registrations. The shelter is consistently full, with no vacant kennels to house additional pets. The increase is in litters of kittens and multiple large dogs being abandoned within our city limits.

Service Calls		
	Current Month	YTD Total
Total Dispatched Calls	40	339
Impounds		
	Current Month	YTD Total
DOGS	24	165
CATS	18	142
OTHER THAN DOGS/CATS	0	5
TOTAL	42	312
Incidents by Type		
	Current Month	YTD Total
ANIMALS AT LARGE	19	116
AGGRESSIVE ANIMAL	3	7
ANIMAL COMPLAINTS	18	206
INJURED ANIMALS	0	10
TOTAL	40	339
NOTES:		
Bite Reports		
	Current Month	YTD Total
ANIMAL BITES	1	10
SHELTER QUARANTINE	0	2
HOME QUARANTINE	1	6
SUBMISSION TO AUSTIN	0	1
UNABLE TO LOCATE	0	1

NOTES:

Postal worker was bit on the hand through the fence of the residence. The postal worker dropped mail against the cyclone fence. When he reached down to get it, he put his fingers through the fence and was nipped by a chihuahua. Dog owner was issued citations for no city license and no rabies. The citation for dog bite was not issued due to the circumstance of the bite.

Disposition of Animals out of the Shelter

	Current Month	YTD Total
DOGS ADOPTED	18	108
CATS ADOPTED	20	128
RETURNED TO OWNER/YARD	4	51
TRANSFERRED/RESCUED	3	17
EUTHANIZED	0	0

City License Issued

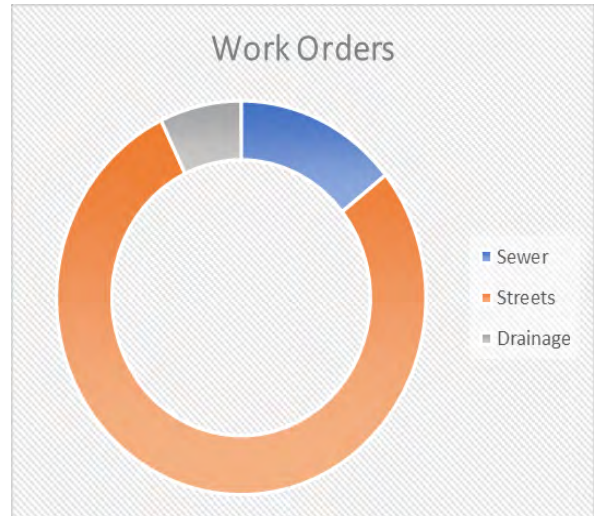
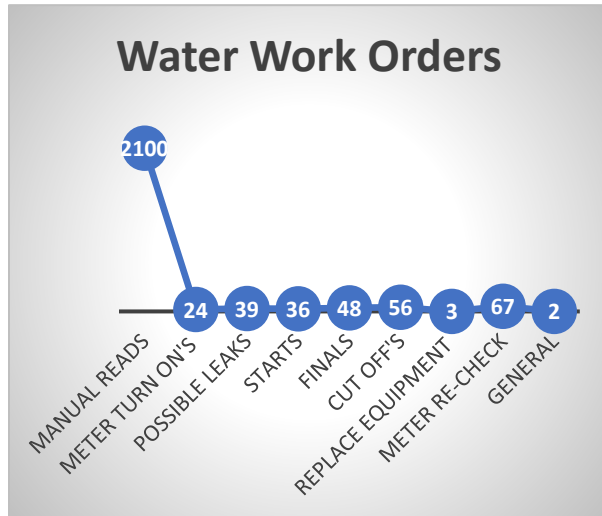
	Current Month	YTD Total
ISSUED	4	

Citations/Violations Issued

	Current Month	YTD Total
CITATIONS ISSUED	4	42
WARNINGS ISSUED	11	11

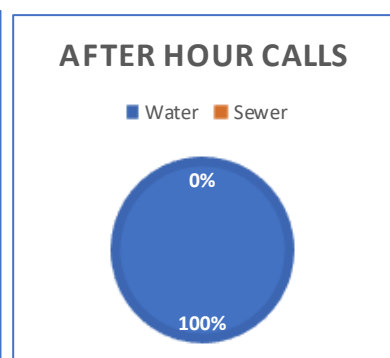
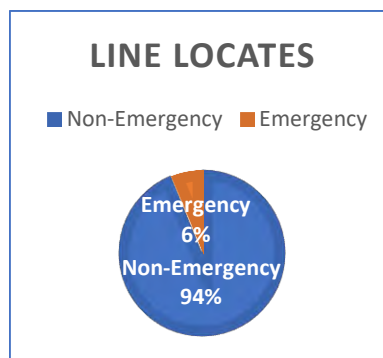
Public Works

	Water	Sewer	Streets	Drainage
# of Work Orders	2314	2	11	1



	Line Locates
Non-Emergency	170
Emergency	11

	After Hours Calls
Water	1
Sewer	0



Sewer Main Repair	0
Water Main Break	0
Sewer Cleaning (Monthly Maintenance)	3,550 Feet
Pothole Repairs	0