

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
NOVEMBER 28, 2022
CITY HALL, 3200 DIANA DRIVE**

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

A. Citizen Appearances/Public Comments

Citizen comments emailed to Lindsay Wells (lwells@richlandhills.com) on an item either listed on this agenda or not listed on this agenda will be heard at this time. Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Public comment will not be taken on items that the Council has previously considered in a public hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

A. Consider approval of minutes from the November 14, 2022 City Council Regular Meeting and November 15, 2022 State of the City

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

A. None

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- A. None

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

- A. Consider award of bid for reconstruction of the 7000 block of Dover Lane including water and storm drain improvements to Quality Excavation in an amount not to exceed \$1,280,000

6. OTHER ITEMS FOR CONSIDERATION

- A. None

7. REPORTS & DISCUSSIONS

- A. Christmas Tree Lighting
- B. Street Improvement Projects
- C. October Monthly Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that “a *quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.*” The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An “item of community interest” includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 22nd day of November 2022 by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Wells

Lindsay Wells
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Lindsay Wells, City Secretary

Date: November 28, 2022

Subject: Minutes from the November 14, 2022 Regular City Council Meeting and the November 15, 2022 State of the City

Agenda Item:

Approval of minutes from the November 14, 2022 Regular City Council Meeting and the November 15, 2022 State of the City

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

November 14, 2022 Draft Minutes
November 15, 2022 State of the City Draft Minutes

Council Action Requested:

Motion to approve the minutes from the November 14, 2022 Regular City Council Meeting and the November 15, 2022 State of the City

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
NOVEMBER 14, 2022
MINUTES**

Roll Call:

Council present

Edward Lopez, Mayor
Curtis A. Bergthold, Mayor Pro Tem
Douglas Knowlton, Place 1
Travis Malone, Place 2
G.W. Estep, Place 5

Council absent

Javier Alvarez, Place 4

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary
James Donovan, City Attorney

CITY COUNCIL WORK SESSION – 6:30 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

None.

2. **MedStar Mobile Healthcare Mutual Aid Presentation**

Fire Chief Russell Shelley presented a proposed Mutual Aid Agreement between the Richland Hills Fire Department and MedStar Mobile. He advised that each fire shift is staffed by five personnel and absences are augmented by 15 part time firefighters who work as needed to fill vacancies and maintain five personnel on duty. Part-time personnel are able to fill open shifts approximately 50 to 60 percent of the time.

When staff is unable to find a part time employee to work, the crew must operate with only four personnel for that shift, meaning the fire engine is staffed with only two personnel. Having only two personnel on a fire engine is a risky staffing model that reduces fire ground effectiveness and increases the risk to those on the fire engine should they encounter a significant fire or other emergency.

In an effort to increase safety and maintain appropriate response times, staff contacted MedStar leadership regarding a mutual aid agreement for MedStar to provide all ambulance transport capabilities on days when RHFD staffing drops below five personnel

and no part time personnel are available to work. MedStar has agreed to this service enhancement request in exchange for mutual aid coverage in a specified area around Richland Hills. Both agencies will handle all billing for the transports their agency makes in the mutual aid city. Staff believes this agreement to be a great benefit to our organization that enables proper fire engine staffing without the immediate expense of hiring more personnel to achieve the same outcome.

Chief Shelley introduced MedStar CEO Kenneth J. Simpson who responded to questions regarding locations of MedStar ambulances, success of similar mutual aid agreements in other cities, and overall mutual aid to communities saying aid is fairly even between the cities and MedStar.

3. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

None.

Mayor Lopez adjourned the work session at 6:45 p.m.

REGULAR SESSION – Mayor Lopez Called to Order – Time 7:00 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE – Councilmember Knowlton

COMMUNITY INTEREST ITEMS

Councilmember Knowlton requested to mention one item of community interest prior to the end of the agenda. He recognized and congratulated City Secretary Lindsay Wells on her recent completion of the New York City Marathon on Sunday, November 6, 2022. The City Council presented Ms. Wells with flowers for her accomplishment.

Ms. Wells expressed her appreciation to the City Council and the community for their support and stated that Richland Hills has the most wonderful citizens.

PRESENTATIONS

1A. Citizen Appearances/Public Comments

David White, 7008 Hovenkamp, Richland Hills, expressed concern regarding the need for lighting and handrails along a creek near his property as well as requested to see an item on a future Council agenda to discuss the creek and 100-year flood plain plan.

CONSENT AGENDA**2A. Approve minutes from the October 24, 2022 City Council Regular Meeting.**

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Estep to approve the consent agenda.

Motion carried by a vote of 5-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS**3A. Approved Ordinance 1463-22, a Specific Use Permit to allow the use "Farmer's Market" for the property described as Abstract 1241 Tract 2J, Popplewell, S Survey, Richland Hills, Texas, otherwise known as 7206 Latham Drive, Richland Hills, Texas 76118. PUBLIC HEARING**

Assistant to the City Manager Logan Thatcher presented the item to the City Council and advised that Ordinance 1463-22 is an application for a Specific Use Permit for the property located at 7206 Latham Drive. The applicant, Luther Daniel Boykin, is seeking a Specific Use Permit (SUP) to permit the use "Farmer's Market" in the Light Commercial zone. Mr. Boykin is requesting the following:

- Allow the use of "Farmer's Market"
- Allow two portable restrooms to stay on site
- Allow the chain link fence to remain at the property

Also, there will be a permanent food truck establishment located at this property that will be open throughout the week. The applicant has been building a deck on the property to surround the food truck that will need to be inspected and approved. The actual Farmer's Market will be open on Saturday mornings.

The Planning and Zoning Commission considered the SUP at their October 25, 2022 meeting and recommended approval by a vote of 4-0 with the following conditions:

- That the chain link fence on the south and the west is properly screened with slats.
- Two portable restrooms are permitted to stay on site, on the condition that screening is provided when the farmer's market is not in operation.

Applicant Dan Boykin, 7206 Latham Drive, Richland Hills, expressed his appreciation to the City Council for their consideration. In response to questions, he advised that he allow no more than two food trucks, plus his own permanent food truck, on site and stated that portable toilets would be locked when not in use and cleaned weekly.

Mayor Lopez opened the public hearing at 7:50 p.m. and asked to hear from any proponents followed by opponents of the item.

Joyce Fiaccone, 3800 Labadie, Richland Hills, stated that she is in favor of the application and appreciated the options in fence screening and extra restrooms.

Theresa Bledsoe, 2716 Spruce Park, Richland Hills, expressed concern regarding the permanent food truck being allowed to connect to City utilities but not temporary food trucks and expressed concern regarding alcohol sales.

City Attorney James Donovan addressed the concerns regarding alcohol advising that the Texas Alcoholic Beverage Commission (TABC) governs alcohol sales and any vendor would need to comply with TABC regulations.

Mayor Lopez closed the public hearing at 7:54 p.m.

Motion: Motion was made by Mayor Pro Tem Bergthold and seconded by Councilmember Malone to Ordinance 1463-22, a Specific Use Permit to allow the use "Farmer's Market" for the property described as Abstract 1241 Tract 2J, Popplewell, S Survey, Richland Hills, Texas, otherwise known as 7206 Latham Drive, Richland Hills, Texas 76118, with the following conditions:

- 1) Two portable restrooms are permitted to stay on site for a period of one (1) year from the effective date of this SUP ordinance, on the condition that screening is provided when the farmer's market is not in operation. Following the one (1) year term, portable restrooms are prohibited one site.
- 2) No more than three (3) food trucks shall be permitted to operate on site at any one time. One main food truck, as depicted on the site plan attached hereto as Exhibit "B", that is to be permanently located on site shall be allowed to be connected to City utilities (water, sewer, and electric). No other food trucks shall be allowed to be connected City utilities.
- 3) Within one (1) year from the effective date of this SUP ordinance, the North Storage building, as depicted on the site plan attached hereto as Exhibit "B", shall be converted to restrooms.
- 4) The dumpster on site shall be screened be visually screened by a six-foot solid masonry wall on all sides except the side used for garbage pickup service, such side shall provide a gate.

Motion carried by a vote of 4-0.

3B. Approved Ordinance 1464-22, a Specific Use Permit to allow the use "Car Wash, Full Service" for the property described as Block 15 Lot 5R Richland Hills Addition, Richland Hills, Texas, otherwise known as 7024 Boulevard 26, Richland Hills, Texas 76118. PUBLIC HEARING

Assistant to the City Manager Logan Thatcher presented the item to the City Council and advised that Ordinance 1464-22 is an application for a Specific Use Permit for the property located at 7024 Boulevard 26. The applicant, Viran Nana, is seeking a Specific Use Permit (SUP) to permit the use "Car Wash, Full Service" in the Retail zone for a Q Car Wash location. The Planning and Zoning Commission considered the SUP at their October 25, 2022 meeting and recommended approval by a vote of 4-0 with the additional condition of a 10-foot rear setback from the residential properties.

Applicant Viran Nana, 7024 Boulevard 26, Richland Hills, introduced himself and provided a brief overview of his company including the use of quiet vacuums, 35 security cameras onsite, recycled water, 15 full time employees, and operating hours. He also clarified that his is not a full service car wash.

Mayor Lopez opened the public hearing at 8:20 p.m. and asked to hear from any proponents followed by opponents of the budget.

Louis Hernandez, Q Car Wash contractor, expressed his appreciation to Mr. Nana and his company stating that he loves working for the company and said he felt that the car wash locations were quiet, clean, and great facilities.

Hearing none, Mayor Lopez closed the public hearing at 8:24 p.m.

Motion: Motion was made by Councilmember Knowlton and seconded by Mayor Pro Tem Bergthold to approve Ordinance 1464-22, a Specific Use Permit to allow the use "Car Wash, Full Service" for the property described as Block 15 Lot 5R Richland Hills Addition, Richland Hills, Texas, otherwise known as 7024 Boulevard 26, Richland Hills, Texas 76118 with the following conditions:

- 1) Landscape buffer to be extended to a total of ten (10) feet on the southeast (rear) property line.
- 2) Masonry wall along southeast (rear) property line shall be eight (8) feet in height.

Motion carried by a vote of 4-0.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Approved Resolution 567-22 establishing a Charter Review Committee

City Manager Candice Edmondson advised that during the October 24, 2022 meeting the City Council discussed the need to conduct a formal review of the City Charter. During discussion, Council determined it would be best to establish a Charter Review Committee to work with City staff and the City Attorney on proposed amendments. She presented a draft resolution establishing the Charter Review Committee.

Discussion ensued regarding the requirements of the committee and the proposed members.

Motion: Motion was made by Councilmember Estep and seconded by Mayor Pro Tem Bergthold to approve Resolution 567-22 establishing a Charter Review Committee with changes as discussed and with the following members:

- | | |
|--------------------|--------------------------|
| (Council, Place 1) | Place 1: Theresa Bledsoe |
| (Council, Place 2) | Place 2: Bill Garretson |
| (Council, Place 3) | Place 3: Athena Campbell |

(Council, Place 4)	Place 4: Stacey Morse
(Council, Place 5)	Place 5: Roland Goveas
(Mayor)	Place 6: Sheleen Jaymes

Motion carried by a vote of 4-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. Approved Medical Services Mutual Aid Agreement for ambulance transport with MedStar Mobile Healthcare and authorize the City Manager to execute the agreement

This agenda item was discussed during the worksession.

Motion: Motion was made by Councilmember Knowlton and seconded by Councilmember Malone to approve Medical Services Mutual Aid Agreement for ambulance transport with MedStar Mobile Healthcare and authorize the City Manager to execute the agreement.

Motion carried by a vote of 4-0.

OTHER ITEMS FOR CONSIDERATION

6. None.

REPORTS & DISCUSSIONS

7. None.

COMMUNITY INTEREST ITEMS

8. Mayor Pro Tem Bergthold advised of several upcoming events:

- Tuesday, November 15, 2022, State of the City, The Link, 6:00 p.m.
- Through November 20, 2022, the Animal Shelter will have modified hours due to construction, please check social media for updates;
- The holidays are approaching, remember to fill out the house watch form online;
- Every Thursday, Coffee Talk, Richland Hills Public Library, 10:00 to 11:30 a.m.;
- 1st, 3rd, and 5th Thursday of the month, Storytime at the library, 6:30 p.m.;
- 2nd and 4th Friday of the month, Arts and Crafts, 6:30 p.m.;
- Last Thursday of the month, Library Lab, 6:30 p.m.;
- Home Delivery Service available to anyone unable to get to the library. Call 817-616-3760 for more information;
- Richland Hills Tea Tasters, try a new tea every month at the library; and
- Free pet adoptions and free pet registration continuing at the Animal Shelter.

EXECUTIVE SESSION

9. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None.

ADJOURNMENT

10. A motion was made by Councilmember Estep and seconded by Councilmember Malone to adjourn.

Motion carried by a vote of 4-0.

There being no further business to come before the City Council, Mayor Pro Tem Bergthold declared the meeting adjourned at 8:39 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Mayor

**RICHLAND HILLS CITY COUNCIL
STATE OF THE CITY
NOVEMBER 15, 2022
MINUTES**

Roll Call:

Council present

Edward Lopez, Mayor
Curtis A. Bergthold, Mayor Pro Tem
Douglas Knowlton, Place 1
Travis Malone, Place 2
G.W. Estep, Place 5

Council absent

Javier Alvarez, Place 4

Staff present

Candice Edmondson, City Manager
Lindsay Wells, City Secretary

CITY COUNCIL STATE OF THE CITY– 6:21 P.M.

1. Introduction – City Manager Candice Edmondson

City Manager Candice Edmondson welcomed everyone to the first State of the City event held in Richland Hills. She explained that the purpose was to provide an update to the citizens regarding the City's financial strength, upcoming projects and improvements, and community engagement.

Ms. Edmondson introduced the City Council and invited Mayor Edward Lopez to speak.

2. State of the City – Mayor Edward Lopez

Mayor Lopez provided a brief overview of the City's tax revenues, including property tax and sales tax, over the previous 10-year period. He also highlighted the Police and Fire Departments, The Link Recreation Center, and the Public Works Department.

3. FY 2023 Update – Mayor Pro Tem Curtis Bergthold

Mayor Pro Tem Bergthold presented the FY 2023 budget update including the approved tax rate of \$0.538885, which is a 3.5 percent decrease, FY 2023 focus areas of infrastructure improvements, capital investments, economic development, and community engagement. Additionally, he discussed the Comprehensive Plan and the plan to update that document in FY 2023.

Discussion ensued regarding the Comprehensive Plan overview.

4. Infrastructure Improvements – Councilmember Douglas Knowlton

Councilmember Knowlton provided the infrastructure improvement update and advised of completed street reconstruction projects over the previous three years and upcoming FY 2023 street projects. He also advised of water system improvements planned for FY 2023.

Discussion ensued regarding new water meters, ability for citizens to shut off water, and any drainage issues included in the budget.

5. Capital Investments – Councilmember Travis Malone

Councilmember Malone provided an overview of the City's capital investments including recently completed projects such as The Link Recreation Center, the Fire Station and Law Enforcement Center, and park playgrounds. He also advised of upcoming FY 2023 capital investments including broadband expansion, City Hall improvements, and park development.

Discussion ensued regarding flooding in parks and The Link funding.

6. Economic Development Initiatives – Mayor Pro Tem Curtis Bergthold

Mayor Pro Tem Bergthold provided highlights of the City's economic development including a 20 percent growth in sales tax in FY 2022 and 58 new businesses have opened in Richland Hills since October 2021. He advised of upcoming developments including the Baker Landing Townhome Development, Richland Crossing Townhome Development, City Market & Café, as well as the Glenview Drive corridor master plan and a building improvement grant program.

Discussion ensued regarding park and median beautification and a business directory.

7. Community Engagement – Councilmember GW Estep

Councilmember Estep unveiled the new branding for the City and the process by how the new brand identity was created. Additionally, he unveiled the City's newly designed website corresponding with the new branding and announced that it will be launched Thursday, November 17, 2022.

8. Closing – City Manager Candice Edmondson

Mayor Lopez adjourned the State of the City at 8:20 p.m.

ATTEST:

APPROVED:

Lindsay Wells, City Secretary

Edward Lopez, Mayor

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Scott Mitchell, Director of Neighborhood Services

Date: November 28, 2022

Subject: Bid Award for Dover Lane Reconstruction

Agenda Item:

Consider award of bid for reconstruction of the 7000 block of Dover Lane including water and storm drain improvements to Quality Excavation in an amount not to exceed \$1,280,000

Background Information:

The FY 2023 Budget includes funding for the following street reconstruction projects:

- 7000 block of Dover Lane (Scruggs Dr. to Vance Rd.)
- 3700 block of Norton Drive (Richland Rd. to Evergreen Rd.)
- Engineering and design for the 6900 block of Magnolia Park Drive (Rosebud Ln. to Mimosa Park Dr.)

Halff Engineering completed design and engineering for the Dover Lane project in FY 2022. On October 23, 2022, a Request for Sealed Bids was issued for full pavement reconstruction of Dover Lane from Scruggs Drive to Vance Road, as well as water and storm drain improvements. The bid period closed on November 9, 2022. Four (4) responsive bids were received with Quality Excavation submitting the lowest base bid in the amount of \$1,276,711.70.

Quality Excavation successfully completed vetting by Halff Engineering. They have completed numerous projects for cities in the DFW Metroplex and received positive recommendations. This will be the first project by Quality Excavation for the City of Richland Hills.

Financial Considerations:

Funding in the amount of \$2,829,388 was included in the adopted FY 2023 Budget for street reconstruction projects.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Bid Tabulation Sheet
Half Recommendation Letter
Quality Excavation Bid Proposal

Council Action Requested:

Motion to award bid for reconstruction of the 7000 block of Dover Lane including water and storm drain improvements to Quality Excavation in an amount not to exceed \$1,280,000

NOTE: LIST BIDS LOWEST TO HIGHEST:

Richland Hills Street Projects FY 23

City of Richland Hills

Date: Wednesday, November 9, 2022, 2:00 P.M.

				Bidder 1		Bidder 2		Bidder 3		Bidder 4	
				QUALITY EXCAVATION		FAIN		JR WEST TEXAS CONCRETE		JACKSON CONSTRUCTION	
NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Base Bid: Section 1											
1	Barricades, Warning and Detour Signs, and Traffic Handling	MO	6	\$2,200.00	\$13,200.00	\$1,800.00	\$10,800.00	\$2,000.00	\$12,000.00	\$3,500.00	\$21,000.00
2	SWPPP, Erosion and Sedimentation Control	LS	1	\$5,484.00	\$5,484.00	\$1,900.00	\$1,900.00	\$6,000.00	\$6,000.00	\$3,200.00	\$3,200.00
3	Mobilization and General Site Preparation	LS	1	\$63,402.00	\$63,402.00	\$100,000.30	\$100,000.30	\$106,000.00	\$106,000.00	\$100,000.00	\$100,000.00
4	Miscellaneous Construction Contingency	LS	1	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
5	Preconstruction Video	LS	1	\$1,500.00	\$1,500.00	\$530.00	\$530.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00
6	Cleanup	LS	1	\$10,000.00	\$10,000.00	\$5,500.00	\$5,500.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
7	Construction Staking	LS	1	\$20,191.00	\$20,191.00	\$28,000.00	\$28,000.00	\$6,000.00	\$6,000.00	\$18,000.00	\$18,000.00
8	Project Signs	EA	2	\$1,500.00	\$3,000.00	\$690.00	\$1,380.00	\$1,500.00	\$3,000.00	\$600.00	\$1,200.00
9	Sawcut and Remove Existing Asphalt Pavement	SY	4,310	\$7.00	\$30,170.00	\$7.00	\$30,170.00	\$7.00	\$30,170.00	\$9.00	\$38,790.00
10	Sawcut and Remove Existing Concrete Driveways, Sidewalk, and Curb Ramp	SY	668	\$25.00	\$16,700.00	\$30.00	\$20,040.00	\$28.00	\$18,704.00	\$35.00	\$23,380.00
11	Sawcut and Remove Concrete Curb and Gutter	LF	2,100	\$20.00	\$42,000.00	\$15.00	\$31,500.00	\$15.00	\$31,500.00	\$8.50	\$17,850.00
12	Sawcut, Remove and Replace Asphalt (Full Depth)	SY	10	\$250.00	\$2,500.00	\$74.00	\$740.00	\$380.00	\$3,800.00	\$500.00	\$5,000.00
13	Unclassified Street Excavation	CY	1,870	\$30.00	\$56,100.00	\$54.00	\$100,980.00	\$28.00	\$52,360.00	\$42.00	\$78,540.00
14	6-inch Thick Grade A, Type 1 or 2 Flex Base	SY	4,793	\$35.00	\$167,755.00	\$16.00	\$76,688.00	\$41.00	\$196,513.00	\$30.00	\$143,790.00
15	4-inch HMAc Type "B" Base Course	SY	3,921	\$40.00	\$156,840.00	\$37.00	\$145,077.00	\$29.92	\$117,316.32	\$35.00	\$137,235.00
16	2-inch HMAc Type "D" Surface Course	SY	3,921	\$20.00	\$78,420.00	\$19.00	\$74,499.00	\$14.96	\$58,658.16	\$17.00	\$66,657.00
17	6-inch Thick, 4,000 psi Portland Cement Reinforced Concrete Driveway and Approach Pavement	SY	528	\$90.00	\$47,520.00	\$117.00	\$61,776.00	\$115.00	\$60,720.00	\$184.00	\$97,152.00
18	Concrete Curb and Gutter	LF	2,105	\$39.00	\$82,095.00	\$42.00	\$88,410.00	\$35.00	\$73,675.00	\$60.00	\$126,300.00
19	6-inch Thick, 3,600 psi Portland Cement Reinforced Concrete Sidewalk	SY	193	\$95.00	\$18,335.00	\$115.00	\$22,195.00	\$85.00	\$16,405.00	\$118.00	\$22,774.00
20	6-inch Thick, 3,600 psi Portland Cement Reinforced Concrete Pedestrian Curb Ramp	EA	4	\$3,500.00	\$14,000.00	\$2,600.00	\$10,400.00	\$2,500.00	\$10,000.00	\$3,500.00	\$14,000.00
21	Remove Existing Storm Drain Pipe (Various Sizes)	LF	57	\$25.00	\$1,425.00	\$36.00	\$2,052.00	\$25.00	\$1,425.00	\$145.00	\$8,265.00
22	Remove 5-foot by 3-foot Reinforced Concrete Box	LF	15	\$250.00	\$3,750.00	\$125.00	\$1,875.00	\$200.00	\$3,000.00	\$540.00	\$8,100.00
23	Remove Existing Area Drain	EA	1	\$990.00	\$990.00	\$950.00	\$950.00	\$600.00	\$600.00	\$3,900.00	\$3,900.00
24	Remove Existing Curb Inlet (Various Sizes)	EA	4	\$3,200.00	\$12,800.00	\$950.00	\$3,800.00	\$600.00	\$2,400.00	\$3,900.00	\$15,600.00
25	Trench Safety for Storm Drain Lines	LF	171	\$2.00	\$342.00	\$4.00	\$684.00	\$10.00	\$1,710.00	\$1.00	\$171.00
26	18-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	89.00	\$121.00	\$10,769.00	\$225.00	\$20,025.00	\$100.00	\$8,900.00	\$205.00	\$18,245.00
27	24-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	47	\$140.00	\$6,580.00	\$260.00	\$12,220.00	\$120.00	\$5,640.00	\$310.00	\$14,570.00
28	30-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	10	\$208.00	\$2,080.00	\$280.00	\$2,800.00	\$150.00	\$1,500.00	\$515.00	\$5,150.00
29	36-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	10	\$253.00	\$2,530.00	\$350.00	\$3,500.00	\$280.00	\$2,800.00	\$675.00	\$6,750.00
30	5-foot by 3-foot Reinforced Concrete Box	LF	15	\$1,100.00	\$16,500.00	\$650.00	\$9,750.00	\$800.00	\$12,000.00	\$1,750.00	\$26,250.00
31	Connect to Existing 8-foot by 5-foot Reinforced Concrete Box	EA	1	\$10,000.00	\$10,000.00	\$11,000.00	\$11,000.00	\$1,000.00	\$1,000.00	\$11,750.00	\$11,750.00
32	10-foot Standard Curb Inlet	EA	5	\$7,500.00	\$37,500.00	\$9,000.00	\$45,000.00	\$6,800.00	\$34,000.00	\$9,500.00	\$47,500.00
33	Adjust Storm Drain Manhole to Grade with Concrete Blockout	EA	2	\$4,800.00	\$9,600.00	\$1,400.00	\$2,800.00	\$1,500.00	\$3,000.00	\$750.00	\$1,500.00
34	Remove Existing 3" Water Line	LF	20	\$75.00	\$1,500.00	\$250.00	\$5,000.00	\$162.00	\$3,240.00	\$5.00	\$100.00
35	Remove Existing Water Valve	EA	1	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$270.00	\$270.00	\$150.00	\$150.00
36	Trench Safety for Water Lines	LF	1,307	\$1.60	\$2,091.20	\$2.00	\$2,614.00	\$1.08	\$1,411.56	\$1.00	\$1,307.00
37	Abandon Existing 3-inch Water Line	LF	1,297	\$5.00	\$6,485.00	\$24.00	\$31,128.00	\$10.80	\$14,007.60	\$3.00	\$3,891.00
38	8-inch AWAA C900 PVC DR 18 (Class 150) Water Line (open cut)	LF	1,307	\$67.00	\$87,569.00	\$118.00	\$154,226.00	\$206.28	\$269,607.96	\$85.00	\$111,095.00
39	6-inch Cut In Valve	EA	2	\$3,600.00	\$7,200.00	\$2,500.00	\$5,000.00	\$3,240.00	\$6,480.00	\$5,100.00	\$10,200.00
40	8-inch Gate Valve	EA	1	\$1,600.00	\$1,600.00	\$3,600.00	\$3,600.00	\$3,240.00	\$3,240.00	\$2,500.00	\$2,500.00
41	Connect to Existing Water Line	EA	2	\$3,150.00	\$6,300.00	\$3,800.00	\$7,600.00	\$5,400.00	\$10,800.00	\$3,700.00	\$7,400.00
42	1-inch Water Service Line (Short)	EA	11	\$2,000.00	\$22,000.00	\$2,100.00	\$23,100.00	\$1,890.00	\$20,790.00	\$1,950.00	\$21,450.00
43	1-inch Water Service Line (Long)	EA	10	\$2,900.00	\$29,000.00	\$2,400.00	\$24,000.00	\$2,160.00	\$21,600.00	\$3,000.00	\$30,000.00
44	4-inch Sanitary Sewer Service Line (Short Service)	EA	9	\$2,050.00	\$18,450.00	\$1,500.00	\$13,500.00	\$4,590.00	\$41,310.00	\$3,150.00	\$28,350.00
45	4-inch Sanitary Sewer Service Line (Long Service)	EA	12	\$2,000.00	\$24,000.00	\$1,600.00	\$19,200.00	\$5,130.00	\$61,560.00	\$4,350.00	\$52,200.00
46	Adjust Sanitary Sewer Manhole to Grade with Concrete Blockout	EA	2	\$2,375.00	\$4,750.00	\$1,500.00	\$3,000.00	\$3,780.00	\$7,560.00	\$3,500.00	\$7,000.00
47	Adjust Sanitary Sewer Cleanout to Grade with Concrete Blockout	EA	1	\$700.00	\$700.00	\$700.00	\$700.00	\$1,080.00	\$1,080.00	\$1,300.00	\$1,300.00
48	Sanitary Sewer Pre-Construction Television Inspection	LF	1,197	\$1.75	\$2,094.75	\$3.50	\$4,189.50	\$6.48	\$7,756.56	\$6.00	\$7,182.00
49	Sanitary Sewer Post-Construction Television Inspection	LF	1,197	\$1.75	\$2,094.75	\$3.50	\$4,189.50	\$4.32	\$5,171.04	\$6.00	\$7,182.00
50	Block Sodding	SY	1,824	\$18.50	\$33,744.00	\$15.00	\$27,360.00	\$6.00	\$10,944.00	\$10.00	\$18,240.00
51	Reestablish Planting Area	EA	1	\$1,800.00	\$1,800.00	\$5,800.00	\$5,800.00	\$1,000.00	\$1,000.00	\$1,850.00	\$1,850.00
52	Sediment Control Fence	LF	42	\$235.00	\$9,870.00	\$36.00	\$1,512.00	\$10.00	\$420.00	\$5.00	\$210.00
53	Erosion Control Log	LF	180	\$7.00	\$1,260.00	\$10.00	\$1,800.00	\$20.00	\$3,600.00	\$7.00	\$1,260.00
54	Reimbursable Irrigation Expense	LS	1	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
55	Stamped & Patterned Sidewalk	SY	5	\$725.00	\$3,625.00	\$380.00	\$1,900.00	\$150.00	\$750.00	\$1,300.00	\$6,500.00
Total Bid Amount (Section 1)					\$1,276,711.70		\$1,331,960.30		\$1,448,895.20		\$1,474,986.00

TOTAL BID AMOUNT - BASE BID		\$1,276,711.70		\$1,331,960.30		\$1,448,895.20		\$1,474,986.00
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4000 Fossil Creek Boulevard
Fort Worth, Texas 76137
(817) 847-1422
Fax (817) 232-9784

November 16, 2022
AVO 31515.WO26

Mr. Scott Mitchell
Director of Neighborhood Services
City of Richland Hills
3200 Diana Drive
Richland Hills, Texas 76118

Re: FY 23 Streets Project

Dear Mr. Mitchell:

Bids were opened on the above-referenced project on Wednesday, November 9, 2022, at the City of Richland Hills. Four (4) bids were received, and they ranged from a high bid of \$1,474,986.00 to a **low bid of \$1,276,711.70**. Quality Excavation was the low bidder.

We have reviewed the references provided by the low bidder, Quality Excavation, and contacted representatives for the City of Watauga, the City of Allen as well as the City of The Colony.

In a conversation with Mr. Paul Hackleman with the City of Watauga concerning Quality Excavation's performance on the Whitley Road 2 Paving, Drainage and Water Improvements project. Paul stated that the project went well and that he had no complaints. Just like any project, problems did come up, but nothing related to them, and that they were always able to work through any issues. Quality Excavation was fair and treated the citizens very well. Overall Quality Excavation worked very well and efficiently to complete this project and Mr. Hackleman stated that he would work with Quality Excavation again if given the opportunity and would recommend their work.

We also spoke with Mr. Jim Waldbauer who represented the City of Allen for their Alma Drive Improvements project, which was completed by Quality Excavation. He said that he never had any issues with Quality Excavation and that they are really good contractors.

Lastly, we spoke with Ms. Leigh Hollis with the City of The Colony regarding Quality Excavation's performance on their Phase VII Streets Reconstruction project. Ms. Hollis stated that they generally do good work and that she has never had issues with them completing the project to her satisfaction. She said, that like all contractors, they occasionally have their issues, but they always make them right. Ms. Hollis stated that she would happily work with them again in the future on either asphalt or concrete projects.



4000 Fossil Creek Boulevard
Fort Worth, Texas 76137
(817) 847-1422
Fax (817) 232-9784

Stacy Yarbrough has been listed as the primary point of contact and Eric Baez as the secondary point of contact.

All required documents have been submitted along with the bid proposal. It is the opinion of Halff Associates, Inc. that Quality Excavation is qualified to perform the work associated with this contract.

Sincerely,

HALFF ASSOCIATES, INC.

A handwritten signature in black ink that reads "David A. Burkett". The signature is written in a cursive, flowing style.

David A. Burkett, P.E.

BID PROPOSAL FOR
STREET PROJECTS FY 2023
FOR THE
CITY OF RICHLAND HILLS, TEXAS

**(THIS PROPOSAL MUST NOT BE REMOVED FROM THE CONTRACT
DOCUMENTS)**

Date: 11/9/22

TO: CITY OF RICHLAND HILLS
3200 DIANA DR.
RICHLAND HILLS, TX 76118

FOR: STREET PROJECTS FY 2023

Pursuant to the foregoing "NOTICE TO BIDDERS", the undersigned bidder, having thoroughly examined the Contract Documents, the site of the project and understanding the amount of work to be done and the prevailing conditions, hereby proposes to fully complete all of the work and requirements as provided in the construction documents and Contract Documents and binds himself/herself upon acceptance of this proposal to execute a contract and furnish such bonds as required and proposes to complete the work within the time stated and for the following prices:

PROPOSAL / UNIT PRICE BID SCHEDULE Addendum No. 1

FY 23 Streets: Dover Lane

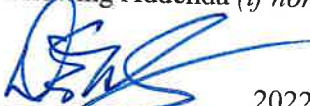
Item No.	Description	Unit	Quantity	Unit Price	Amount
Base Bid: Dover Lane					
1	Barricades, Warning and Detour Signs, and Traffic Handling	MO	6	\$ 2,200.00	\$13,200.00
2	SWPPP, Erosion and Sedimentation Control	LS	1	\$ 5,484.00	\$ 5,484.00
3	Mobilization and General Site Preparation	LS	1	\$63,402.00	\$63,402.00
4	Miscellaneous Construction Contingency	LS	1	\$50,000.00	\$50,000.00
5	Preconstruction Video	LS	1	\$ 1,500.00	\$1,500.00
6	Cleanup	LS	1	\$10,000.00	\$10,000.00
7	Construction Staking	LS	1	\$20,191.00	\$20,191.00
8	Project Signs	EA	2	\$ 1,500.00	\$ 3,000.00
9	Sawcut and Remove Existing Asphalt Pavement	SY	4,310	\$ 7.00	\$30,170.00
10	Sawcut and Remove Existing Concrete Driveways, Sidewalk, and Curb Ramp	SY	668	\$25.00	\$16,700.00
11	Sawcut and Remove Concrete Curb and Gutter	LF	2,100	\$20.00	\$42,000.00
12	Sawcut, Remove and Replace Asphalt (Full Depth)	SY	10	\$250.00	\$2,500.00
13	Unclassified Street Excavation	CY	1,870	\$30.00	\$56,100.00
14	6-inch Thick Type A or D, Grade 1 or 2 Flex Base	SY	4,793	\$35.00	\$167,755.00
15	4-inch HMA Type "B" Base Course	SY	3,921	\$40.00	\$156,840.00
16	2-inch HMA Type "D" Surface Course	SY	3,921	\$20.00	\$78,420.00
17	6-inch Thick, 4,000 psi Portland Cement Reinforced Concrete Driveway and Approach Pavement	SY	528	\$90.00	\$47,520.00
18	Concrete Curb and Gutter	LF	2,105	\$39.00	\$82,095.00
19	6-inch Thick, 3,600 psi Portland Cement Reinforced Concrete Sidewalk	SY	193	\$95.00	\$18,335.00
20	6-inch Thick, 3,600 psi Portland Cement Reinforced Concrete Pedestrian Curb Ramp	EA	4	\$3,500.00	\$14,000.00
21	Remove Existing Storm Drain Pipe (Various Sizes)	LF	57	\$25.00	\$1,425.00
22	Remove 5-foot by 3-foot Reinforced Concrete Box	LF	15	\$250.00	\$3,750.00
23	Remove Existing Area Drain	EA	1	\$990.00	\$990.00
24	Remove Existing Curb Inlet (Various Sizes)	EA	4	\$3,200.00	\$12,800.00
25	Trench Safety for Storm Drain Lines	LF	171	\$2.00	\$342.00
26	18-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	89	\$121.00	\$10,769.00
27	24-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	47	\$140.00	\$6,580.00
28	30-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	10	\$208.00	\$2,080.00

PROPOSAL / UNIT PRICE BID SCHEDULE					
FY 23 Streets: Dover Lane					
Item No.	Description	Unit	Quantity	Unit Price	Amount
29	36-inch Class III Reinforced Concrete Storm Drain Pipe (open cut)	LF	10	\$253.00	\$2,530.00
30	5-foot by 3-foot Reinforced Concrete Box	LF	15	\$1,100.00	\$16,500.00
31	Connect to Existing 8-foot by 5-foot Reinforced Concrete Box	EA	1	\$10,000.00	\$10,000.00
32	10-foot Standard Curb Inlet	EA	5	\$7,500.00	\$37,500.00
33	Adjust Storm Drain Manhole to Grade with Concrete Blockout	EA	2	\$4,800.00	\$9,600.00
34	Remove Existing 3" Water Line	LF	20	\$75.00	\$1,500.00
35	Remove Existing Water Valve	EA	1	\$1,500.00	\$1,500.00
36	Trench Safety for Water Lines	LF	1,307	\$1.60	\$2,091.20
37	Abandon Existing 3-inch Water Line	LF	1,297	\$5.00	\$6,485.00
38	8-inch AWAA C900 PVC DR 18 (Class 150) Water Line (open cut)	LF	1,307	\$67.00	\$87,569.00
39	6-inch Cut In Valve	EA	2	\$3,600.00	\$7,200.00
40	8-inch Gate Valve	EA	1	\$1,600.00	\$1,600.00
41	Connect to Existing Water Line	EA	2	\$3,150.00	\$6,300.00
42	1-inch Water Service Line (Short)	EA	11	\$2,000.00	\$22,000.00
43	1-inch Water Service Line (Long)	EA	10	\$2,900.00	\$29,000.00
44	4-inch Sanitary Sewer Service Line (Short Service)	EA	9	\$2,050.00	\$18,450.00
45	4-inch Sanitary Sewer Service Line (Long Service)	EA	12	\$2,000.00	\$24,000.00
46	Adjust Sanitary Sewer Manhole to Grade with Concrete Blockout	EA	2	\$2,375.00	\$4,750.00
47	Adjust Sanitary Sewer Cleanout to Grade with Concrete Blockout	EA	1	\$700.00	\$700.00
48	Sanitary Sewer Pre-Construction Television Inspection	LF	1,197	\$1.75	\$2,094.75
49	Sanitary Sewer Post-Construction Television Inspection	LF	1,197	\$1.75	\$2,094.75
50	Block Sodding	SY	1,824	\$18.50	\$33,744.00
51	Reestablish Planting Area	EA	1	\$1,800.00	\$1,800.00
52	Sediment Control Fence	LF	42	\$235.00	\$9,870.00
53	Erosion Control Log	LF	180	\$7.00	\$1,260.00
54	Reimbursable Irrigation Expense	LS	1	\$15,000.00	\$15,000.00
55	Stamped & Patterned Sidewalk	SY	5	\$725.00	\$3,625.00
TOTAL BASE BID AMOUNT					\$1,276,711.70

PROPOSAL / UNIT PRICE BID SCHEDULE					
FY 23 Streets: Dover Lane					
Item No.	Description	Unit	Quantity	Unit Price	Amount
TOTAL BASE BID					\$ 1,276,711.70
SUMMARY					
A. Materials Incorporated into Work				\$ 459,040.00	
B. Materials Not Incorporated into Work				\$ 13,000.00	
C. Other, Labor, Etc.				\$ 804,671.70	
NOT TO EXCEED TOTAL WRITTEN AMOUNT OF BID One Million Two Hundred Seventy Six Thousand Seven Hundred Eleven Dollars and Seventy Cents					
\$ 1,276,711.70					

**PROPOSAL FOR
STREET PROJECTS FY 2023**

The undersigned bidder acknowledges receipt of the following Addenda (if none received then write NONE or N/A across the blanks):

Addendum No. 1 Date Received 11/7/22  2022

Addendum No. 2 Date Received _____ 2022

Contractor shall also acknowledge receipt of Addenda on the outside of your Bid Envelope.

The undersigned bidder agrees to execute and file with the Owner a contract and bonds on the forms provided within ten (10) days after written notification of award of the contract to him and to begin the work to be performed under the contract within fifteen (15) days after written authorization to begin work (Work Order) and to complete the work in full within **180 Consecutive Calendar Days** after the date specified in the "Notice to Proceed / Work Order".

Enclosed with this proposal is a certified check or cashier's check or bid bond payable to the CITY OF RICHLAND HILLS in the amount of five percent (5%) of the total bid, which is to become the property of the CITY OF RICHLAND HILLS, or the attached Bidder's Bond is to be forfeited in the event the contract and bond are not executed within the time set forth, as liquidated damages for delay and additional work caused thereby.

Respectfully Submitted,

Signed:



Company:

Quality Excavation, LLC

Address:

5580 US Hwy 377 S.

Aubrey, Texas 76227

Email:

doug@qualityexcavationltd.com

Phone:

(940)365-0800

Mobile:

(817)988-8726

Fax:

(940)365-5961

**SEAL
If Bidder is
Corporation**

Submitted By LLC - S Corp

(Corporation) (Co-Partnership) (Individual)

Doing Business As Quality Excavation, LLC

Q: There is a stamped and patterned sidewalk at the NE property of the project. How to handle?
A: A Bid Item for stamped and patterned sidewalk will be added. If possible, salvage the existing walkway. See Addendum Item 3.

Q: Can crushed concrete be used for flex base?
A: According to specifications for Grade A Flex Base, crushed concrete may not be used. However, we will allow the use of Grade D Flex Base if the Contractor chooses.

Q: Is there a Geotech report for the project?
A: There is not a geotechnical report or data for this project.

Please acknowledge the receipt of Addendum No. 1 on **the outside of your Bid Envelope** and in the **Bid Proposal**.

Prepared By:
David Burkett, P.E.

 11/04/2022

Project Manager Halff Associates, Inc. Date

Receipt of This Addendum is Hereby Acknowledged:

Quality Excavation, LLC

Company

Doug Murphy, Sr. Estimator/Project Manager

Printed Name

 11/9/22

Signature Date

BID BOND

A310TM – 2010 Bid Bond

CONTRACTOR:

(Name, legal status and address)

Quality Excavation, LLC
5580 US Highway 377 S.
Aubrey, TX 76227-6202

SURETY:

Berkley Insurance Company

475 Steamboat Road
Greenwich, CT 06830

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Richland Hills
3200 Diana Drive
Richland Hills, TX 76118

BOND AMOUNT: \$ Five Percent of Greatest Amount Bid (5% G.A.B.)

PROJECT:

(Name, location or address, and Project number, if any)

Streets Project FY 2023

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 9th day of November, 2022


(Witness) Kimberlie Padilla, Contracts Admin

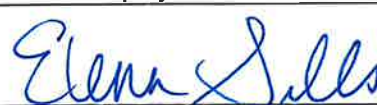

(Witness) Crystal Langhorn

Quality Excavation, LLC
(Principal)


(Seal)

Sr. Project Manager/Estimator
(Title)

Berkley Insurance Company
(Surety)


(Title) Elena Sells, Attorney-in-Fact

IMPORTANT NOTICE

To obtain information or make a complaint:

You may call Berkley Surety Group and its affiliates by telephone for information or to make a complaint:

BERKLEY SURETY GROUP

Please send all notices of claim on this bond to:

**Berkley Surety Group
(866) 768-3534**

**412 Mount Kemble Avenue, Suite 310N
Morristown, NJ 07960
Attn: Surety Claims Department**

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance:

**P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 475-1771
Web: <http://www.tdi.state.tx.us>
E-mail: ConsumerProtection@tdi.state.tx.us**

PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should contact your agent or Berkley Surety Group first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR BOND:

This notice is for information only and does not become a part or condition of the attached document and is given to comply with Texas legal and regulatory requirements.

POWER OF ATTORNEY
BERKLEY INSURANCE COMPANY
WILMINGTON, DELAWARE

NOTICE: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

KNOW ALL MEN BY THESE PRESENTS, that BERKLEY INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Delaware, having its principal office in Greenwich, CT, has made, constituted and appointed, and does by these presents make, constitute and appoint: *Steven Wayne Lewis; Kathleen Marie Sells; Lanny Wilson Land; Elena Sells; or Crystal Langhorn of Box Bonding Agency, LLC of Grapevine, TX* its true and lawful Attorney-in-Fact, to sign its name as surety only as delineated below and to execute, seal, acknowledge and deliver any and all bonds and undertakings, with the exception of Financial Guaranty Insurance, providing that no single obligation shall exceed Fifty Million and 00/100 U.S. Dollars (U.S.\$50,000,000.00), to the same extent as if such bonds had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office in their own proper persons.

This Power of Attorney shall be construed and enforced in accordance with, and governed by, the laws of the State of Delaware, without giving effect to the principles of conflicts of laws thereof. This Power of Attorney is granted pursuant to the following resolutions which were duly and validly adopted at a meeting of the Board of Directors of the Company held on January 25, 2010:

RESOLVED, that, with respect to the Surety business written by Berkley Surety, the Chairman of the Board, Chief Executive Officer, President or any Vice President of the Company, in conjunction with the Secretary or any Assistant Secretary are hereby authorized to execute powers of attorney authorizing and qualifying the attorney-in-fact named therein to execute bonds, undertakings, recognizances, or other suretyship obligations on behalf of the Company, and to affix the corporate seal of the Company to powers of attorney executed pursuant hereto; and said officers may remove any such attorney-in-fact and revoke any power of attorney previously granted; and further

RESOLVED, that such power of attorney limits the acts of those named therein to the bonds, undertakings, recognizances, or other suretyship obligations specifically named therein, and they have no authority to bind the Company except in the manner and to the extent therein stated; and further

RESOLVED, that such power of attorney revokes all previous powers issued on behalf of the attorney-in-fact named; and further

RESOLVED, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligation of the Company; and such signature and seal when so used shall have the same force and effect as though manually affixed. The Company may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Company, notwithstanding the fact that they may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, the Company has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 17th day of May, 2022.

Attest:

(Seal)

By

Ira S. Lederman

Executive Vice President & Secretary

Berkley Insurance Company

By

Jeffrey M. Hafter

Senior Vice President

WARNING: THIS POWER INVALID IF NOT PRINTED ON BLUE "BERKLEY" SECURITY PAPER.

STATE OF CONNECTICUT)

COUNTY OF FAIRFIELD)

) ss:

Sworn to before me, a Notary Public in the State of Connecticut, this 17th day of May, 2022, by Ira S. Lederman and Jeffrey M. Hafter who are sworn to me to be the Executive Vice President and Secretary, and the Senior Vice President, respectively, of Berkley Insurance Company.

MARIA C RUNDRAKEN
NOTARY PUBLIC
CONNECTICUT
MY COMMISSION EXPIRES
APRIL 30, 2024

Maria C. Rundraken
Notary Public, State of Connecticut

CERTIFICATE

I, the undersigned, Assistant Secretary of BERKLEY INSURANCE COMPANY, DO HEREBY CERTIFY that the foregoing is a true, correct and complete copy of the original Power of Attorney; that said Power of Attorney has not been revoked or rescinded and that the authority of the Attorney-in-Fact set forth therein, who executed the bond or undertaking to which this Power of Attorney is attached, is in full force and effect as of this date.

Given under my hand and seal of the Company, this 9th day of November, 2022

(Seal)

Vincent P. Forte
Vincent P. Forte

WARNING - Any unauthorized reproduction or alteration of this document is prohibited. This power of attorney is void unless seals are readable and the certification seal at the bottom is embossed. The background imprint, warning and verification instructions (on reverse) must be in blue ink.

Superintendent and Backup Superintendent: (Work Resume - attach additional sheets.) (Safety Record – attached additional sheets; if needed show all verified safety violations.) The superintendent shall be able to communicate in English and not operate any equipment and have not had any verified job safety violations in the past five years. Any variations shall be reviewed by the OWNER for approval or denial. A job site shall be shut down if proper supervision is not provided.

Superintendent Name

Backup Superintendent Name

Stacy Yarbrough

Eric Baez

Safety Record – List ALL Verified Violations for Superintendent and Backup Superintendent with explanation, date and action taken to correct future safety violations:

Superintendent

None

Backup Superintendent

None

Total Number of Employees to be Associated with this Job: TBD

Managerial 3 Administrative 3 Professional 1

Skilled 3 Semi-Skilled 3 Other _____

Percentage of work to be done by Bidder's Employees (Based on Dollars Bid): 60%

Type(s) of work to be done by Bidder's Employees (examples: concrete paving, structural concrete, waterlines, sanitary sewer lines, storm pipe, storm inlets, excavation, lime, bridge fencing, etc.)

Water line work, sewer line, storm drain, excavation, flex base, removals, concrete

Access to Tools and Equipment: Percent Owned 98 Percent Rented 2

Number of Years in Business as a Contractor on Above Types of Works: 18

Type(s) of Work to be done by Sub-Contractors

Include Name, Address, and Phone Number of Sub-Contractor.

Use additional sheets if needed.

Type of Work

Sub-Contractor

F&I Asphalt Pavement Reynolds Asphalt & Const Co. P.O. Box 370, Euless TX 76039 817-267-3131

Erosion Control Protex Erosion Control P.O. Box 15082 Fort Worth TX 76119 817-975-9307

Testing Alliance Geotechnical 3228 Halifax St Ste A Dallas TX 75247 972-444-8889

Landscaping C. Green Scaping 2401 Handley Ederville Rd Ft Worth TX 76118 817-577-9299

Asphalt Removal Dustrol Inc P.O.Box 1728 Roanoke TX 76282 817-896-2979

Drainage Structures CIP Concrete 4329 Reeder Rd Carrollton TX 75010 469-410-8235

Traffic Control Buyers Barricades P.O. Box 733729 Dallas TX 75373-3729 817-535-3939

List Equipment to be used on this project (Make/Model/Age of Major Equipment) Any Equipment not listed shall be reviewed by the OWNER for approval or rejection prior to use of Equipment on this project. (Use additional sheets if necessary)

Type of Equipment

Make

Model

Age (years)

Excavator, Backhoe, Skid Steer (Please see attached list of Quality Excavations' owned equipment)

List of ALL Municipal and Similar Non-Municipal current and completed projects for the past three (3) years. (Use additional sheets if necessary.)

1. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

2. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain:

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

3. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.
Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

4. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

5. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.
Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

6. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

7. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain:

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

8. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

9. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

10. Project: PLEASE SEE ATTACHED LIST OF CURRENT AND RECENTLY COMPLETED PROJECTS. THERE WAS NO LITIGATION OR SAFETY VIOLATIONS.

Current Status: _____

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: _____

N/A

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: _____

N/A

Project Description: _____

Owner/Agency: _____

Year Built: _____ Contract Price: _____

Contact Person: _____ Phone: _____

Trade references (List Company, Address, Contact Person, and Phone):

Ferguson Waterworks 2650 South Pipeline Rd, Euless Texas 76060 Casey Hill 817-267-3900

Nelson Bros Ready Mix 170 W. Main Street Lewisville Texas 75057 Michelle Murphy 214-850-8587

Holt Cat P.O. Box 650345 Dallas, Texas 75265 John Burke 210-648-1111

FABco, LLC P.O. Box 732681 Dallas Texas 75373-2681 Larry Hart 214-202-3208

Bank References (List Institution, Address, Contact Person, and Phone)

Ciera Bank 958 Hwy 377 Ste. 100, Aubrey Texas 76227 Melissa Geiger 940-440-9100

Claims and Suits (if the answer to any of the following questions is yes, please attached details):

1. Has your organization ever failed to complete any work awarded to it? No
2. Are there any judgments, claims, arbitration proceedings, or suits pending or outstanding against your organization or officers? No
3. Has your organization filed any lawsuits or requested arbitration with regard to construction contracts within the last five years? No
4. Within the last five (5) years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? No

I, being duly sworn deposes and says that the information

Provided herein is true and sufficiently complete so as not to be misleading.

Date this 8th day of November, 20 22.

Name of
Organization: Quality Excavation, LLC

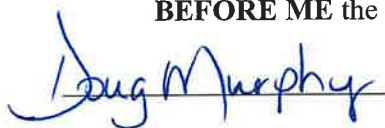
By: 
Doug Murphy

Title: Sr. Estimator/Project Manager

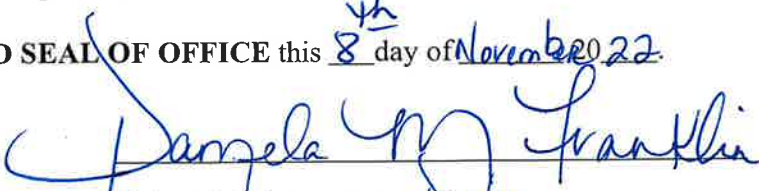
STATE OF TEXAS

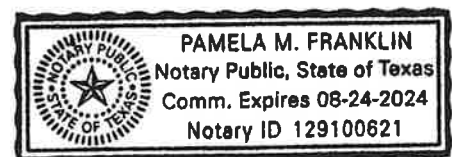
COUNTY OF TARRANT

BEFORE ME the undersigned authority, on this day personally appeared _____

, known to me to be the person whose name subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 8th day of November, 20 22.


Notary Public in and for Tarrant County, Texas



PROOF OF AUTHORIZED SIGNERS



Quality Excavation, LLC

5580 US Highway 377
Aubrey, TX 76227
(940) 365-0800 Main Office
(940) 365-5961 Fax

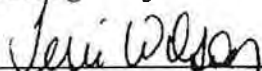
Meeting Minutes
5580 US Highway 377
Aubrey, Texas 76227
January 30, 2020 10:00 am – 10:30 am

**Present: Terri Wilson- President; Garland Wilson-Vice President, and
Rob Mallon-Operations Manager**

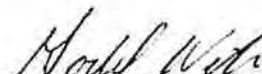
Terri Wilson called the meeting to order at 10:00 am and declared a quorum.

The purpose of this meeting is to discuss and acknowledge that Garland Wilson can sign, execute, and enter into any contractual agreements, as well as any legal and binding documents for Quality Excavation, LLC in Terri Wilson's absence.

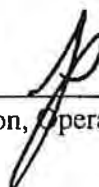
Meeting is adjourned at 10:30 a.m.



Terri Wilson, President



Garland Wilson, Vice President



Rob Mallon, Operations Manager



Quality Excavation, LLC

5580 US Highway 377
Aubrey, TX 76227
(940) 365-0800 Main Office
(940) 365-5961 Fax

Meeting Minutes
5580 US Highway 377
Aubrey, Texas 76227
January 30, 2020 10:00 am – 10:30 am

Present: Terri Wilson, President; Garland Wilson, Vice President

Terri Wilson called the meeting to order at 10:00 am and declared a quorum.

The purpose of this meeting is to provide authority for Doug Murphy, Sr. Estimator/Project Manager, to sign, execute, and enter into contractual agreements for Quality Excavation, LLC; providing that such agreements do not exceed Five Million dollars (\$5,000,000.00).

Meeting is adjourned at 10:30 a.m.

A handwritten signature in black ink, appearing to read "Terri Wilson", written over a horizontal line.

Terri Wilson, President

A handwritten signature in black ink, appearing to read "Garland Wilson", written over a horizontal line.

Garland Wilson, Vice President

CERTIFICATE OF INSURANCE

TO: CITY OF RICHLAND HILLS
OWNER

DATE: 11/8/22

ADDRESS: 3200 DIANA DR.
RICHLAND HILLS, TX 76118

PROJECT NO: Street Projects FY 2023

TYPE OF PROJECT: PAVING,
STORM DRAIN, WATER, SEWER

THIS IS TO CERTIFY THAT: Quality Excavation, LLC 5580 US Hwy 377 S, Aubrey Tx 76227
(NAME AND ADDRESS OF INSURED)

is, at the date of this certificate, insured by this Company with respect to the business operations hereinafter described, for the types of Insurance and in accordance with the provisions of the standard policies used by this Company, and further hereinafter described. Exceptions to standard policy noted on reverse side hereof.

TYPE OF INSURANCE

PLEASE SEE ATTACHED
CERTIFICATE OF INSURANCE

TYPE	POLICY NUMBER	EFFECTIVE / EXPIRES	LIMITS OF LIABILITY
WORKMEN'S COMPENSATION			
PUBLIC LIABILITY			1 PERSON \$ _____ 1 ACCIDENT \$ _____
CONTINGENT LIABILITY			1 PERSON \$ _____ 1 ACCIDENT \$ _____
PROPERTY DAMAGE			
BUILDER'S RISK			
AUTOMOBILE			
OTHER			

CERTIFICATE OF INSURANCE

ACORD™

CERTIFICATE OF LIABILITY INSURANCE

11/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER USI Southwest Dallas /CL 14241 Dallas Pkwy STE 700 Dallas, TX 75254 214 443-3100	CONTACT NAME: Karrye Baldwin	
	PHONE (A/C. No. Ext): 214 443-3100	FAX (A/C. No.): 214 443-3900
	E-MAIL ADDRESS: Karrye.Baldwin@usi.com	
INSURED Quality Excavation, LLC 5580 Highway 377 S Aubrey, TX 76227	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Continental Insurance Company	NAIC # 35289
	INSURER B: Texas Mutual Insurance Company	22945
	INSURER C: Continental Casualty Company	20443
	INSURER D: Ironshore Specialty Insurance Co	25445
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ BI/PD Ded:5,000 GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:		6080780638	05/04/2022	05/04/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☒		6080780624	05/04/2022	05/04/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$10,000		6080780655	05/04/2022	05/04/2023	EACH OCCURRENCE \$8,000,000 AGGREGATE \$8,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	0001236900	05/04/2022	05/04/2023	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Contractors Equip		6080881565	05/04/2022	05/04/2023	\$500,000 Leased/Rented
D	Pollution Liab		ICELLUW00122633	05/04/2022	05/04/2023	\$1M Occ / \$2M Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: **Street Projects FY 2023**

The General Liability and Auto Liability policies include an automatic Additional Insured endorsement that provides Additional Insured status for ongoing and completed operations to the Certificate Holder when there is a written contract or agreement between the named insured and the Certificate Holder with regard (See Attached Descriptions)

CERTIFICATE HOLDER

CANCELLATION

Richland Hills 3200 Diana Drive Richland Hills, TX 76118	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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DESCRIPTIONS (Continued from Page 1)

to work performed on behalf of the named insured. The General Liability, Auto Liability and Workers Compensation policies provide a Blanket Waiver of Subrogation in favor of the same when required by written contract. The General Liability and Auto Liability policies contain a special endorsement with Primary and Noncontributory wording. The Umbrella Liability policy is follow form with respect to the additional insured and waiver of subrogation endorsement on the GL, Auto, and Employers Liability policies. A Blanket Alternate Employer Endorsement applies to the Workers Compensation policy. The General Liability, Auto Liability, and Workers Compensation policies include an endorsement providing that 30 days' notice of cancellation will be given to the Certificate Holder by the insurance carrier.



CNA PARAMOUNT

Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

- I. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
 - A. in the performance of your ongoing operations subject to such **written contract**; or
 - B. in the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury or property damage** included in the **products-completed operations hazard**, and only if:
 1. the **written contract** requires you to provide the additional insured such coverage; and
 2. this **coverage part** provides such coverage.
- II. But if the **written contract** requires:
 - A. additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or
 - B. additional insured coverage with "arising out of" language; or
 - C. additional insured coverage to the greatest extent permissible by law;
 then paragraph I. above is deleted in its entirety and replaced by the following:
WHO IS AN INSURED is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of **your work** that is subject to such **written contract**.
- III. Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:
 - A. coverage broader than required by the **written contract**; or
 - B. a higher limit of insurance than required by the **written contract**.
- IV. The insurance granted by this endorsement to the additional insured does not apply to **bodily injury, property damage, or personal and advertising injury** arising out of:
 - A. the rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:
 1. the preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
 2. supervisory, inspection, architectural or engineering activities; or
 - B. any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **coverage part**.
- V. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **coverage part**:

CNA75079XX (10-16)

Page 1 of 2

The Continental Insurance Co.

Insured Name: QUALITY EXCAVATION, LLC

Policy No: 6080780638

Endorsement No: 10

Effective Date: 05/04/2022

50020003660807806386501





CNA PARAMOUNT

Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

Primary and Noncontributory Insurance

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

1. primary and non-contributing with other insurance available to the additional insured; or
2. primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

VI. Solely with respect to the insurance granted by this endorsement, the section entitled COMMERCIAL GENERAL LIABILITY CONDITIONS is amended as follows:

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
3. make available any other insurance, and tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph 3. does not apply to insurance on which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

VII. Solely with respect to the insurance granted by this endorsement, the section entitled DEFINITIONS is amended to add the following definition:

Written contract means a written contract or written agreement that requires you to make a person or organization an additional insured on this **coverage part**, provided the contract or agreement:

- A. is currently in effect or becomes effective during the term of this policy; and
- B. was executed prior to:

1. the **bodily injury or property damage**; or
2. the offense that caused the **personal and advertising injury**;

for which the additional insured seeks coverage.

Any coverage granted by this endorsement shall apply solely to the extent permissible by law.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

CNA75079XX (10-16)

Page 2 of 2

The Continental Insurance Co.

Insured Name: QUALITY EXCAVATION, LLC

Policy No: 6080780638

Endorsement No: 10

Effective Date: 05/04/2022



CNA PARAMOUNT

Contractors' General Liability Extension Endorsement

claims arising solely out of their capacity or status as such and, in the case of a **spouse**, where such claim seeks damages from marital community property, jointly held property or property transferred from such natural person **Insured** to such **spouse**. No coverage is provided for any act, error or omission of an estate, heir, legal representative, or **spouse** outside the scope of such person's capacity or status as such, provided however that the **spouse** of a natural person **Named Insured** and the **spouses** of members or partners of joint venture or partnership **Named Insureds** are **Insureds** with respect to such **spouses'** acts, errors or omissions in the conduct of the **Named Insured's** business.

10. EXPECTED OR INTENDED INJURY – EXCEPTION FOR REASONABLE FORCE

Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to delete the exclusion entitled **Expected or Intended Injury** and replace it with the following:

This insurance does not apply to:

Expected or Intended Injury

Bodily injury or **property damage** expected or intended from the standpoint of the **Insured**. This exclusion does not apply to **bodily injury** or **property damage** resulting from the use of reasonable force to protect persons or property.

11. GENERAL AGGREGATE LIMITS OF INSURANCE - PER PROJECT

A. For each construction project away from premises the **Named Insured** owns or rents, a separate Construction Project General Aggregate Limit, equal to the amount of the General Aggregate Limit shown in the Declarations, is the most the Insurer will pay for the sum of:

1. All **damages** under **Coverage A**, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and
2. All medical expenses under **Coverage C**,

that arise from **occurrences** or accidents which can be attributed solely to ongoing operations at that construction project. Such payments shall not reduce the General Aggregate Limit shown in the Declarations, nor the Construction Project General Aggregate Limit of any other construction project.

B. All:

1. **Damages** under **Coverage B**, regardless of the number of locations or construction projects involved;
2. **Damages** under **Coverage A**, caused by **occurrences** which cannot be attributed solely to ongoing operations at a single construction project, except **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard**; and
3. Medical expenses under **Coverage C** caused by accidents which cannot be attributed solely to ongoing operations at a single construction project,

will reduce the General Aggregate Limit shown in the Declarations.

C. The limits shown in the Declarations for Each Occurrence, for Damage To Premises Rented To You and for Medical Expense continue to apply, but will be subject to either the Construction Project General Aggregate Limit or the General Aggregate Limit shown in the Declarations, depending on whether the **occurrence** can be attributed solely to ongoing operations at a particular construction project.

D. When coverage for liability arising out of the **products-completed operations hazard** is provided, any payments for **damages** because of **bodily injury** or **property damage** included in the **products-completed operations hazard** will reduce the Products-Completed Operations Aggregate Limit shown in the Declarations, regardless of the number of projects involved.



CNA PARAMOUNT

Contractors' General Liability Extension Endorsement

- E.** If a single construction project away from premises owned by or rented to the **Insured** has been abandoned and then restarted, or if the authorized contracting parties deviate from plans, blueprints, designs, specifications or timetables, the project will still be deemed to be the same construction project.
- F.** The provisions of **LIMITS OF INSURANCE** not otherwise modified by this endorsement shall continue to apply as stipulated.

12. IN REM ACTIONS

A quasi in rem action against any vessel owned or operated by or for the **Named Insured**, or chartered by or for the **Named Insured**, will be treated in the same manner as though the action were in personam against the **Named Insured**.

13. INCIDENTAL HEALTH CARE MALPRACTICE COVERAGE

Solely with respect to **bodily injury** that arises out of a **health care incident**:

- A.** Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Insuring Agreement** is amended to replace Paragraphs 1.b.(1) and 1.b.(2) with the following:

- b.** This insurance applies to **bodily injury** provided that the professional health care services are incidental to the **Named Insured's** primary business purpose, and only if:

- (1) such **bodily injury** is caused by an **occurrence** that takes place in the **coverage territory**.
- (2) the **bodily injury** first occurs during the **policy period**. All **bodily injury** arising from an **occurrence** will be deemed to have occurred at the time of the first act, error, or omission that is part of the **occurrence**; and

- B.** Under **COVERAGES, Coverage A – Bodily Injury and Property Damage Liability**, the paragraph entitled **Exclusions** is amended to:

- i.** add the following to the **Employers Liability** exclusion:

This exclusion applies only if the **bodily injury** arising from a **health care incident** is covered by other liability insurance available to the **Insured** (or which would have been available but for exhaustion of its limits).

- ii.** delete the exclusion entitled **Contractual Liability** and replace it with the following:

This insurance does not apply to:

Contractual Liability

the **Insured's** actual or alleged liability under any oral or written contract or agreement, including but not limited to express warranties or guarantees.

- iii.** add the following additional exclusions:

This insurance does not apply to:

Discrimination

any actual or alleged discrimination, humiliation or harassment, including but not limited to **claims** based on an individual's race, creed, color, age, gender, national origin, religion, disability, marital status or sexual orientation.

Dishonesty or Crime

Any actual or alleged dishonest, criminal or malicious act, error or omission.

Medicare/Medicaid Fraud

CNA74705XX (1-15)

Page 9 of 17

The Continental Insurance Co.

Insured Name: QUALITY EXCAVATION, LLC

Policy No: 6080780638

Endorsement No: 6

Effective Date: 05/04/2022

50020003860807806388491





CNA PARAMOUNT

Contractors' General Liability Extension Endorsement

- a. the **Named Insured's** acts or omissions; or
 - b. the acts or omissions of those acting on the **Named Insured's** behalf, in the performance of the **Named Insured's** ongoing operations at the trade show event premises during the trade show event.
2. The coverage granted by this paragraph does not apply to **bodily injury** or **property damage** included within the **products-completed operations hazard**.

2. ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY TO ADDITIONAL INSURED'S INSURANCE

The **Other Insurance** Condition in the **COMMERCIAL GENERAL LIABILITY CONDITIONS** Section is amended to add the following paragraph:

If the **Named Insured** has agreed in writing in a contract or agreement that this insurance is primary and non-contributory relative to an additional insured's own insurance, then this insurance is primary, and the Insurer will not seek contribution from that other insurance. For the purpose of this Provision 2., the additional insured's own insurance means insurance on which the additional insured is a named insured. Otherwise, and notwithstanding anything to the contrary elsewhere in this Condition, the insurance provided to such person or organization is excess of any other insurance available to such person or organization.

3. BODILY INJURY – EXPANDED DEFINITION

Under **DEFINITIONS**, the definition of **bodily injury** is deleted and replaced by the following:

Bodily injury means physical injury, sickness or disease sustained by a person, including death, humiliation, shock, mental anguish or mental injury sustained by that person at any time which results as a consequence of the physical injury, sickness or disease.

4. BROAD KNOWLEDGE OF OCCURRENCE/ NOTICE OF OCCURRENCE

Under **CONDITIONS**, the condition entitled **Duties in The Event of Occurrence, Offense, Claim or Suit** is amended to add the following provisions:

A. BROAD KNOWLEDGE OF OCCURRENCE

The **Named Insured** must give the Insurer or the Insurer's authorized representative notice of an **occurrence**, offense or **claim** only when the **occurrence**, offense or **claim** is known to a natural person **Named Insured**, to a partner, executive officer, manager or member of a **Named Insured**, or an **employee** designated by any of the above to give such notice.

B. NOTICE OF OCCURRENCE

The **Named Insured's** rights under this **Coverage Part** will not be prejudiced if the **Named Insured** fails to give the Insurer notice of an **occurrence**, offense or **claim** and that failure is solely due to the **Named Insured's** reasonable belief that the **bodily injury** or **property damage** is not covered under this **Coverage Part**. However, the **Named Insured** shall give written notice of such **occurrence**, offense or **claim** to the Insurer as soon as the **Named Insured** is aware that this insurance may apply to such **occurrence**, offense or **claim**.

5. BROAD NAMED INSURED

WHO IS AN INSURED is amended to delete its Paragraph 3. in its entirety and replace it with the following:

3. Pursuant to the limitations described in Paragraph 4. below, any organization in which a **Named Insured** has management control:
 - a. on the effective date of this **Coverage Part**; or

CNA74705XX (1-15)

Page 4 of 17

The Continental Insurance Co.

Insured Name: QUALITY EXCAVATION, LLC

Policy No: 6080780638

Endorsement No: 6

Effective Date: 05/04/2022



CNA PARAMOUNT

Contractors' General Liability Extension Endorsement

- B. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE – ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

23. SUPPLEMENTARY PAYMENTS

The section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B** is amended as follows:

- A. Paragraph 1.b. is amended to delete the \$250 limit shown for the cost of bail bonds and replace it with a \$5,000. limit; and
- B. Paragraph 1.d. is amended to delete the limit of \$250 shown for daily loss of earnings and replace it with a \$1,000. limit.

24. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

25. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or
2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

1. is in effect or becomes effective during the term of this **Coverage Part**; and
2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the claim.

26. WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS

Note: The following provision does not apply to any public construction project in the state of Oklahoma, nor to any construction project in the state of Alaska, that is not permitted to be insured under a **consolidated (wrap-up) insurance program** by applicable state statute or regulation.

If the endorsement **EXCLUSION – CONSTRUCTION WRAP-UP** is attached to this policy, or another exclusionary endorsement pertaining to Owner Controlled Insurance Programs (O.C.I.P.) or Contractor Controlled Insurance Programs (C.C.I.P.) is attached, then the following changes apply:

- A. The following wording is added to the above-referenced endorsement:

With respect to a **consolidated (wrap-up) insurance program** project in which the **Named Insured** is or was involved, this exclusion does not apply to those sums the **Named Insured** become legally obligated to pay as **damages** because of:

1. **Bodily injury, property damage, or personal or advertising injury** that occurs during the **Named Insured's** ongoing operations at the project, or during such operations of anyone acting on the **Named Insured's** behalf; nor



**Business Auto Policy
Policy Endorsement**

- (4) Your **employees** may know of an **accident** or **loss**. This will not mean that you have such knowledge, unless such **accident** or **loss** is known to you or if you are not an individual, to any of your executive officers or partners or your insurance manager.

The following is added to **Section IV, Paragraph A.2.b.:**

- (6) Your **employees** may know of documents received concerning a claim or **suit**. This will not mean that you have such knowledge, unless receipt of such documents is known to you or if you are not an individual, to any of your executive officers or partners or your insurance manager.

B. Transfer Of Rights Of Recovery Against Others To Us

The following is added to **Section IV, Paragraph A.5. Transfer Of Rights Of Recovery Against Others To Us:**

We waive any right of recovery we may have, because of payments we make for injury or damage, against any person or organization for whom or which you are required by written contract or agreement to obtain this waiver from us.

This injury or damage must arise out of your activities under a contract with that person or organization.

You must agree to that requirement prior to an **accident** or **loss**.

C. Concealment, Misrepresentation or Fraud

The following is added to **Section IV, Paragraph B.2.:**

Your failure to disclose all hazards existing on the date of inception of this Coverage Form shall not prejudice you with respect to the coverage afforded provided such failure or omission is not intentional.

D. Other Insurance

The following is added to **Section IV, Paragraph B.5.:**

Regardless of the provisions of Paragraphs **5.a.** and **5.d.** above, the coverage provided by this policy shall be on a primary non-contributory basis. This provision is applicable only when required by a written contract.

That written contract must have been entered into prior to **Accident** or **Loss**.

E. Policy Period, Coverage Territory

Section IV, Paragraph B. 7.(5).(a). is revised to provide:

- a. 45 days of coverage in lieu of 30 days.

V. DEFINITIONS

Section V. paragraph C. is deleted and replaced by the following:

Bodily injury means bodily injury, sickness or disease sustained by a person, including mental anguish, mental injury or death resulting from any of these.

Form No: CNA63359XX (04-2012)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 10; Page: 4 of 4

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: BUA 6080780624

Policy Effective Date: 05/04/2022

Policy Page: 64 of 136



CONTRACTORS EXTENDED COVERAGE ENDORSEMENT - BUSINESS AUTO PLUS

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

I. LIABILITY COVERAGE

A. Who Is An Insured

The following is added to **Section II, Paragraph A.1., Who Is An Insured:**

1. a. Any incorporated entity of which the Named Insured owns a majority of the voting stock on the date of inception of this Coverage Form; provided that,
 - b. The insurance afforded by this provision **A.1.** does not apply to any such entity that is an **insured** under any other liability "policy" providing **auto** coverage.
2. Any organization you newly acquire or form, other than a limited liability company, partnership or joint venture, and over which you maintain majority ownership interest.

The insurance afforded by this provision **A.2.:**

- a. Is effective on the acquisition or formation date, and is afforded only until the end of the policy period of this Coverage Form, or the next anniversary of its inception date, whichever is earlier.
- b. Does not apply to:
 - (1) **Bodily injury or property damage** caused by an **accident** that occurred before you acquired or formed the organization; or
 - (2) Any such organization that is an **insured** under any other liability "policy" providing **auto** coverage.
3. Any person or organization that you are required by a written contract to name as an additional insured is an **insured** but only with respect to their legal liability for acts or omissions of a person, who qualifies as an **insured** under **SECTION II – WHO IS AN INSURED** and for whom Liability Coverage is afforded under this policy. If required by written contract, this insurance will be primary and non-contributory to insurance on which the additional insured is a Named Insured.
4. An **employee** of yours is an **insured** while operating an **auto** hired or rented under a contract or agreement in that **employee's** name, with your permission, while performing duties related to the conduct of your business.

"Policy", as used in this provision **A. Who Is An Insured**, includes those policies that were in force on the inception date of this Coverage Form but:

1. Which are no longer in force; or
2. Whose limits have been exhausted.

B. Bail Bonds and Loss of Earnings

Section II, Paragraphs A.2. (2) and A.2. (4) are revised as follows:

1. In a.(2), the limit for the cost of bail bonds is changed from \$2,000 to \$5,000; and
2. In a.(4), the limit for the loss of earnings is changed from \$250 to \$500 a day.

Form No: CNA63359XX (04-2012)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 10; Page: 1 of 4

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: BUA 6080780624

Policy Effective Date: 05/04/2022

Policy Page: 61 of 136



**Business Auto Policy
Policy Endorsement**

NOTICE OF CANCELLATION TO CERTIFICATEHOLDERS

It is understood and agreed that:

If you have agreed under written contract to provide notice of cancellation to a party to whom the Agent of Record has issued a Certificate of Insurance, and if we cancel a policy term described on that Certificate of Insurance for any reason other than nonpayment of premium, then notice of cancellation will be provided to such Certificateholders at least 30 days in advance of the date cancellation is effective.

If notice is mailed, then proof of mailing to the last known mailing address of the Certificateholder on file with the Agent of Record will be sufficient to prove notice.

Any failure by us to notify such persons or organizations will not extend or invalidate such cancellation, or impose any liability or obligation upon us or the Agent of Record.

All other terms and conditions of the policy remain unchanged

This endorsement, which forms a part of and is for attachment to the policy issued by the designated Insurers, takes effect on the Policy Effective date of said policy at the hour stated in said policy, unless another effective date (the Endorsement Effective Date) is shown below, and expires concurrently with said policy.

Form No: CNA68021XX (02-2013)

Endorsement Effective Date:

Endorsement Expiration Date:

Endorsement No: 11; Page: 1 of 1

Underwriting Company: The Continental Insurance Company, 151 N Franklin St, Chicago, IL 60606

Policy No: BUA 6080780624

Policy Effective Date: 05/04/2022

Policy Page: 65 of 136



**WORKERS' COMPENSATION AND
EMPLOYERS LIABILITY POLICY**

WC 42 06 01
Insured copy

TEXAS NOTICE OF MATERIAL CHANGE ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in Item 3.A. of the Information Page.

In the event of cancellation or other material change of the policy, we will mail advance notice to the person or organization named in the Schedule. The number of days advance notice is shown in the Schedule.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

Schedule

- | | |
|-----------------------------------|------------------|
| 1. Number of days advance notice: | 30 |
| 2. Notice will be mailed to: | PER LIST ON FILE |

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)
This endorsement, effective on 5/4/22 at 12:01 a.m. standard time, forms a part of:

Policy no. 0001236900 of Texas Mutual Insurance Company effective on 5/4/22

Issued to: QUALITY EXCAVATION LLC

This is not a bill

Authorized representative

NCCI Carrier Code: 29939

4/29/22



WORKERS' COMPENSATION AND
EMPLOYERS LIABILITY POLICY

WC 42 03 04 B
Insured copy

TEXAS WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT

This endorsement applies only to the insurance provided by the policy because Texas is shown in item 3.A. of the Information Page.

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule, but this waiver applies only with respect to bodily injury arising out of the operations described in the schedule where you are required by a written contract to obtain this waiver from us.

This endorsement shall not operate directly or indirectly to benefit anyone not named in the Schedule.

The premium for this endorsement is shown in the Schedule.

Schedule

1. ☐ Specific Waiver

Name of person or organization

☒ Blanket Waiver

Any person or organization for whom the Named Insured has agreed by written contract to furnish this waiver.

2. Operations: ALL TEXAS OPERATIONS

3. Premium:

The premium charge for this endorsement shall be **2.00** percent of the premium developed on payroll in connection with work performed for the above person(s) or organization(s) arising out of the operations described.

4. Advance Premium: Included, see Information Page

This endorsement changes the policy to which it is attached effective on the inception date of the policy unless a different date is indicated below.
(The following "attaching clause" need be completed only when this endorsement is issued subsequent to preparation of the policy.)
This endorsement, effective on 5/4/22 at 12:01 a.m. standard time, forms a part of:

Policy no. 0001236900 of Texas Mutual Insurance Company effective on 5/4/22

Issued to: QUALITY EXCAVATION LLC

This is not a bill

Authorized representative

NCCI Carrier Code: 29939

4/29/22

**CERTIFICATE OF INTERESTED PARTIES
FORM 1295**

1 of 1

Version V3.5.1.d1b92728

PROPOSED PRIMARY & BACKUP SUPERINTENDENTS

Stacy Yarbrough

Dependable and hard-working earthwork/excavation Project Manager/Superintendent with more than 30 years of experience in the construction industry, managing projects ranging from \$50,000 to \$5,300,000. This includes ten plus years of experience in excavation and sub-grade stabilization of public roads. Thoroughly skilled in analyzing project needs and finding solutions as necessary to ensure timely completion.

Work Experience:

2015-Present Quality Excavation LLC
2006-2013

Aubrey, TX

Project Manager/Superintendent

- Construct Public Works & Private Construction Projects.
- Coordinate all site construction activities and supervise all subcontractors and field personnel as required to successfully complete the project on schedule and within budget.
- Maintaining the highest quality construction and administer good construction safety practices with all on-site activities.
- Attend all project meetings and maintain a good working relationship with clients.
- Responsible for all daily timecard entries, production rates and quantities measured, and daily diary entries into Heavy Job, including employee time, materials, equipment and subcontractors for the job.
- Maintain weekly construction schedules, distributed by the Project Manager.
- Conduct weekly and monthly safety meetings and quality control field inspections.
- Understand and adhere to the project budget and procurement best practices.
- Establish and maintain all dimensional controls for the project.
- Creating and maintaining a culture that values safety, health and jobsite cleanliness.
- Conducts and regulates required field maintenance of all equipment assigned to project.

1/2015-12/2015 Stacy Yarbrough Construction
Owner

Aubrey, TX

- Remodeling homes and barns
- Excavation dirt work
- Carpentry

2013-2015 XIT, Paving & Construction
Excavation Superintendent

Dallas, TX

- Supervised excavation crew
- Read and interpret blueprints
- Ensured job specifications were met
- Produced time keeping records
- Operate and maintain heavy equipment

2004-2006 Tim Yarbrough Construction
Superintendent

Kopperl, TX

- Constructed and remodeled homes, barns, and commercial buildings

2001-2004 Tim Beaty Builders
Equipment Operator

Denton, TX

- Operated bulldozer, motor grader and backhoe
- Transported equipment to jobsites
- Service & repair equipment

Computer Experience:

HCSS Heavy Job Manager System, Adobe Pro, Windows 7, Microsoft Excel, Word, and Power Point.

Projects completed:

- | | | |
|-----|---|-------------------|
| 1. | Lobo Lane & Smotherman Road
Contract Value: \$ 5.3 Million
Position: Construction Superintendent
Description: Supervised heavy reconstruction, lane switch and widening of the road from two to four lanes, stabilize, sub-grade, and utilities | Little Elm, TX |
| 2. | Naylor Road in Crossroads
Contract Value: \$ 4 Million
Position: Construction Superintendent
Description: Supervised asphalt paving, street widening and reconstruction, and utilities | Crossroads, TX |
| 3. | Chinn Chapel in Copper Canyon
Contract Value: \$ 3.5 Million
Position: Construction Superintendent
Description: Managed drainage and road reconstruction, removal of asphalt road and replacement with concrete; utilities | Copper Canyon, TX |
| 4. | Memorial Drive in the Colony
Contract Value: \$ 1.3 Million
Position: Construction Superintendent
Description: Supervised road re-alignment and utility work | The Colony, TX |
| 5. | Witt Road Bridge Structure
Contract Value: \$ 3.9 Million
Position: Project Superintendent
Description: Completed bridge structure and heavy road construction. Including excavation, drainage, utilities, stabilization, concrete paving, bike and hiking trails, and fencing | Little Elm, TX |
| 6. | Simmons Road Reconstruction
Contract Value: \$ 1.9 Million
Position: Construction Superintendent
Description: Completed 7" concrete street reconstruction, storm drainage, and utilities | Double Oak, TX |
| 7. | Gainesville Bridge Replacement
Contract Value: \$ 195 Thousand
Position: Project Superintendent
Description: Supervised the earthwork and road construction | Gainesville, TX |
| 8. | Lift Station No's 4 & 6
Contract Value: \$ 3.25 Million
Position: Project Superintendent
Description: Completed and supervised earthwork, excavation, backfill and 30' deep lift station | Little Elm, TX |
| 9. | Links –Gateway Boulevard
Contract Value: \$ 375 Thousand
Position: Project Superintendent
Description: Completed excavation , sub-grade preparation, parking lot and road construction | Texas |
| 10. | Links – Mayhill Industrial Russell Newman
Contract Value: \$ 918 Thousand
Position: Project Superintendent
Description: completed excavation, sub-grade preparation, parking lot and road construction with asphalt and concrete paving | Mayhill, TX |

11. Copper Canyon Street Program
Contract Value: \$ 475 Thousand
Position: Construction Superintendent
Description: Completed street reconstruction, asphalt paving, and utilities
Copper Canyon, TX
12. Dove Road Intersection
Contract Value: \$ 996 Thousand
Position: Construction Superintendent
Description: Removed four-way intersection, and completed street reconstruction, including the installation of a concrete roundabout and utilities
Southlake, TX
13. Links – Treehouse Restaurant
Contract Value: \$ 47 Thousand
Position: Project Superintendent
Description: Supervised utility work, excavation, stabilization, parking lot and road construction
Dallas, TX

Eric Baez

Dependable and hard-working excavation and grading Foreman with over 15 years of experience in the construction industry.

Work Experience:

5/5/2021-Present

Quality Excavation LLC

Aubrey, TX

Project Foreman

- Construct Public Works & Private Construction Projects.
- Coordinate all site construction activities and supervise all subcontractors and field personnel as required to successfully complete the project on schedule and within budget.
- Maintaining the highest quality construction and administer good construction safety practices with all on-site activities.
- Responsible for all daily timecard entries, production rates and quantities measured, and daily diary entries into Heavy Job, including employee time, materials, equipment and subcontractors for the job.
- Maintain weekly construction schedules, distributed by the Project Manager.
- Conduct weekly and monthly safety meetings and quality control field inspections.
- Understand and adhere to the project budget and procurement best practices.
- Establish and maintain all dimensional controls for the project.
- Creating and maintaining a culture that values safety, health and jobsite cleanliness.
- Conducts and regulates required field maintenance of all equipment assigned to project.

2013-2020

Vilhauer Enterprises

Frisco, TX

Superintendent

- Managed crews for all phases of construction and grading work
- Maintain quantities, daily logs, JHA's, Toolbox Safety and Equipment Reports
- Coordinate onsite activities according to priorities and plans
- Monitor crews time sheets, and attendance.
- Guarantee all safety precautions and quality standards are met
- Report job progress to Superintendent and upper management
- Run and maintain equipment; loaders, skip loaders, graders
- Haul dirt, concrete asphalt, and green waste

2006-2013

Wier Bros.

Dallas, TX

Foreman

- Coordinate onsite activities including field personnel, subcontractors and vendors
- Serve a liaison between management and field employees
- Monitor job progress and update superintendent and upper management as necessary
- Delegate onsite work assignments and daily job duties
- Ensure quality control is met or exceeded on all onsite work
- Conduct onsite safety and tool box training meetings
- Complete daily diary
- Operate and maintain heavy equipment; loaders, large and small excavators, skid steers

Computer Experience:

Outlook, Adobe Pro, Windows 10, Microsoft Excel, Word, and Power Point.

Education

University of Guadalajara - Diploma- Mexico

**Specialized Training
& Skills**

Heavy Equipment Operator
Bilingual (English & Spanish)

CURRENT PROJECTS REFERENCE LIST

Quality Excavation, LLC. - Current Project Reference List											
Name of Project	Location of Projects (TX)	Primary Project Contact	Contact Designation	Contact Title	Primary Contact Number/ Email	Project Start Date	Project Status	Projected Completion Estimated Date	Percent Complete	Contract Value	General Scope
FM2499 at Waketon Road Intersection Improvements	Flower Mound	Blake Hummel	Town of Flower Mound	Sr. Project Engineer	(972) 874-6301	1/25/2021	Ongoing	12/1/2022	81%	\$ 1,136,463.60	Paving/Storm Drain Improvements
Colonial Drive Reconstruction Phase II (Whitney Lane to Homestead Street)	Flower Mound	Blake Hummel	Town of Flower Mound	Sr. Project Engineer	(972) 874-6301	6/7/2021	Ongoing	12/1/2022	76%	\$ 1,432,054.00	Reconstruction/Concrete Paving/ Sanitary Sewer/Waterline/Storm
Turtle Cove Boulevard and Yellowjacket Lane	Rockwall	Jonathon Browning	City of Rockwall	Asst. City Engineer	(972) 771-7746	6/28/2021	Ongoing	12/1/2022	88%	\$ 1,110,970.00	Reconstruction/Concrete Paving/Waterline
Utility Relocation in Advance of the TxDOT FM 455 Improvements	Sanger	Danny Everett	Dannenbaum Engineering Co.	Engineer	(972) 763-3404	11/1/2021	Ongoing	12/1/2022	96%	\$ 4,546,550.20	Reconstruction/Waterline/Sewer/Asphalt & Concrete Paving
Downtown Inner Loop Improvements Phase 1	Celina	Andy Glasgow	City of Celina	Director of Engineering	(972) 382-2682	2/14/2022	Ongoing	2/12/2024	46%	\$ 7,774,456.23	Reconstruction/Waterline/ Sewer/Storm/Asphalt & Concrete Paving
Cottonwood Creek	Seagoville	David Lam	Camden Homes, LLC	Director of Land Development	(972) 479-8899 ext. 2035	6/13/2022	Ongoing	12/1/2022	87%	\$ 3,657,757.70	Construct New Waterline/Sewer/Storm Drainage
Bedford Euless Road Paving, Water, and Drainage Improvements	North Richland Hills	Nathan Frohman	City of North Richland Hills	Engineer	(817) 427-6400	7/11/2022	Ongoing	10/30/2023	6%	\$ 4,434,922.61	Reconstruction/Concrete & Asphalt Paving/ Water, Storm and Sewer Improvements
Gunter Road Improvements	Gunter	Clint Bissett	Pacheco Koch	Engineer	(214) 451-2765	11/14/2022	Pending Start	3/13/2023	0%	\$ 552,559.00	Reconstruction/Concrete
Pavement Reconstruction of Elm Street, Witt Drive, and East Lake Highlands Drive	The Colony	Robert Kotasek	The Colony	City Engineer	(972) 624-3148	11/28/2022	Pending Start	5/26/2023	0%	\$ 1,239,448.00	Reconstruction/Concrete

RECENTLY COMPLETED PROJECT REFERENCE LIST

Quality Excavation, LLC. - Recently Completed Project Reference List										
Name of Project	Location of Projects (TX)	Primary Project Contact	Contact Designation	Contact Title	Primary Contact Number/ Email	Project Start Date	Project Status	Projected Completion Estimated Date	Contract Value	General Scope
2019 Street Reconstruction	Denton	Trevor Crain	City of Denton	Project Manager	(940) 349-7426	3/16/2020	Completed	11/3/2021	\$ 12,334,168.97	Storm Drain, Water, Sanitary Sewer and Street Reconstruction
2020 Annual Street Maintenance	Keller	Amanda Roddy	Wade Trim Inc	Engineer	(682) 237-7718	7/12/2021	Completed	6/8/2022	\$ 1,512,290.70	Reconstruction/Asphalt Paving/Concrete Paving/Waterline/ Sanitary Sewer
Kelly Road Realignment	Parker County	Dustin Blaylock	Freese and Nichols	Engineer	(817)735-7437	10/25/2021	Completed	3/4/2022	\$ 805,462.00	Reconstruction/Asphalt Paving
Eastvale Asphalt Street Reconstruction Phase II	The Colony	Michael Chesney	The Colony	City Inspector	(972) 624-3139	6/24/2021	Completed	3/5/2022	\$ 2,071,434.00	Reconstruction/Asphalt Paving/Waterline/ Sanitary Sewer
Phase X Streets Reconstruction	The Colony	Michael Chesney	The Colony	City Inspector	(972) 624-3139	7/27/2021	Completed	2/7/2022	\$ 1,068,192.00	Reconstruction/Waterline/Sewer/ Concrete Paving
Cambria Dr and Wise Way Reconstruction	Coppell	Jamie Brierton	City of Coppell	Project Coordinator	(972) 462-5151	4/19/2021	Completed	2/15/2022	\$ 1,046,598.00	Storm Drain, Water, Sanitary Sewer and Street Reconstruction
Westgate Subdivision Paving and Water	Plano	John Stanley	City of Plano	Project Manager	(972) 941-7564	10/21/2020	Completed	1/26/2022	\$ 4,410,075.00	Paving and Water Improvements
2019 Intersection Improvements	Denton	Dustin Draper	City of Denton	Project Manager	(940) 349-7104	4/1/2021	Completed	10/28/2021	\$ 1,809,522.50	Multi Street Reconstruction with Storm Drain Replacement
Northside 1.0 MG Elevated Storage Tank	Richardson	Aimee Hanei	Landmark Structures	Project Manager	(817) 230-8811	3/23/2020	Completed	9/17/2021	\$ 1,219,080.00	Site Work/Waterline/Sewer/ Elevated Storage Tank
Downtown Denton Storm Drain Phase 1	Denton	Kyle Pedigo	City of Denton	Program Manager	(940) 349-8425	12/14/2020	Completed	10/28/2021	\$ 1,218,908.25	Storm Drain, Sanitary Sewer and Street Reconstruction
Campbell Road Improvements at US 75 SBFR	Richardson	Michael Groves	City of Richardson	Project Manager	(972) 744-4270	5/18/2020	Completed	12/23/2021	\$ 2,294,002.14	Storm Drain and Street Reconstruction
Preston Road Water & Sewer Lines	Celina	Swapna Konda	City of Celina	City Engineer	(972) 382-2682	4/6/2020	Completed	4/3/2021	\$ 1,488,533.02	Site Work/New Water/Sewer Lines
Leonard Street Improvments	Lewisville	Kelly Roark	City of Lewisville	Project Manager	(972)219-3734	4/16/2020	Completed	7/1/2021	\$ 689,951.00	Site Work/Elevated Storage Tank

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Melissa North Elevated Storage Tank Improvements	Melissa	Nathan Landers	Landmark Structures	Project Manager	(817)230-8895	4/16/2020	Completed	10/28/2020	\$ 161,844.00	Site Work/Elevated Storage Tank
Dane Street 0.5 Elevated Storage Tank	Aubrey	Eugene Chastain	Landmark Structures	Project Manager	(682) 270-6454	10/2/2020	Ongoing	3/31/2021	\$ 59,133.31	Site Work/Elevated Storage Tank
Newport Road 0.5 MG Elevated Storage Tank	Weatherford	Kyle Coldeway	Landmark Structures	Project Manager	(817) 439-8888	8/24/2020	Closing Out	3/31/2021	\$ 34,260.00	Waterline/Elevated Storage Tank
Elm Street Realignment, Encore Wire Project	McKinney	Phillippe Falkner	Ed Bell Construction	Project Manager	(214)358-6581	7/27/2020	Completed	1/6/2021	\$ 974,992.00	Site Work/Elevated Storage Tank
Dorothy Drive Paving, Drainage, Water & Sanitary Sewer Improvements	Richardson	Michael Groves	City of Richardson	Project Engineer	(972)744-4270	9/16/2019	Completed	3/31/2021	\$ 1,777,453.00	Reconstruction/Concrete Pavement/Water/Sewer
Flora Lane Reconstruction	Denison	Brian Lee	Ed Bell Construction	Project Manager	(214) 358-6581	3/23/2020	Completed	3/26/2021	\$ 346,160.25	Reconstruction/Water /Sanitary Sewer
Ph VIII Streets Reconstruction	The Colony	Leigh Hollis	Halff & Associates	Engineer	(817)764-7467	6/17/2019	Completed	2/28/2021	\$ 3,690,155.50	Reconstruction-Excavation/Concrete Pavement /Sewer/Water Line
Whitley Road 2 Paving, Drainage and Water Improvements	Watauga	Paul Hackleman	Burgess & Niple	Director of Public Works	(817) 995-4251	8/12/2019	Completed	3/1/2021	\$ 4,255,677.70	Reconstruction/Pavement/Water/Storm Drain
Hinkle and Windsor Paving and Drainage	Denton	Michael Smith	City of Denton	Engineer	(940)349-7656	3/25/2019	Completed	4/27/2020	\$ 6,227,259.00	Reconstruction / Storm Drain / Pavement
Shawnee Trail Lift Station No. 1	Celina	Andy Glasgow	City of Celina	Project Engineer	(469) 715-2026	8/1/2020	Completed	9/15/2020	\$ 126,572.00	Site Work/Sewer/ Elevated Storage Tank
CR53 Water Line Relocation	Celina	Justin Thomas	TRC Engineers	Project Engineer	(214) 471-4104	11/11/2019	Completed	9/15/2020	\$ 354,061.00	Relocate Water Main
Lake Country Estates Street Reconstruction Phase 2	Rowlett	Thomas Harris	City of Rowlett	Engineer	(469) 900-5972	6/24/2019	Completed	1/20/2020	\$ 1,739,452.50	Reconstruction - Excavation/Concrete Pavement/Storm
16" Waterline from Harvest Elevated Storage Tank	Northlake	Ben McGahey	Halff & Associates	Project Engineer	(817)847-1422	10/21/2019	Completed	2/20/2020	\$ 257,676.00	New Water Line
Alma Drive Improvements	Allen	Jim Waldbauer	BWC Inc	Engineer	(972) 864-8200	8/13/2018	Completed	1/31/2020	\$ 2,632,839.13	Reconstruction - excavation / concrete pavement

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Highland Meadows Paving, Drainage, and Utility Improvement Phase 2	Rowlett	Thomas Harris	City of Rowlett	Engineer	(469) 900-5972	1/15/2019	Completed	1/10/2020	\$ 1,820,439.50	Reconstruction / Storm Drain / Pavement
Highland Meadows Paving, Drainage, and Utility Improvement Phase 2B	Rowlett	Thomas Harris	City of Rowlett	Engineer	(469) 900-5972	8/12/2019	Completed	1/10/2020	\$ 411,297.00	Reconstruction / Storm Drain / Pavement
Coleman Street Road Widening from Gorgeous to Wilson	Prosper	Pete Anaya	Town of Prosper	Asst Director of Engineering Services	(972)569-1198	7/15/2019	Completed	10/31/2019	\$ 300,358.04	Reconstruction - excavation/Asphalt Pavement
Shops @ Three Eighty	Prosper	David Carrizal	Frank Dale Const	Engineer	(817)329-6100	6/17/2019	Completed	10/30/2019	\$ 381,138.00	New Water Line/Sanitary/Storm Sewer
South Bowie Drive Reconstruction	Weatherford	Dustin Blaylock	Freese and Nichols	Engineer	(817)735-7300	1/8/2019	Completed	10/15/2019	\$ 1,267,523.18	Reconstruction-excavation / concrete pavement
Indian Creek & Phoenix Drive Recon	Trophy Club	Scott Gibson, P.E.	Teague Nall and Perkins, Inc.	Civil Engineer	(817) 665-7158	3/12/2018	Completed	10/25/2019	\$ 2,763,159.50	Reconstruction - excavation / concrete pavement
Ohio Drive at Warren Parkway Roundabout	Frisco	Tin Nguyen	City of Frisco	Project Manager	(972) 292-5436	7/9/2018	Completed	8/1/2019	\$ 1,809,182.03	Reconstruction-excavation / storm drain / concrete pavement
Greencove Drainage Improvements	Arlington	Lee Jeffrey, P.E.	City of Arlington	Storm Water Civil Engineer	(817) 459-6551	6/18/2018	Completed	8/15/2019	\$ 1,830,711.00	Reconstruction / Storm Drain / Pavement
Ridgeway Drive Roadway & Water Line Replacement	Blue Ridge	Birkhoff, Hendricks and Carter	Justin Ivey	Engineer	(214)361-7900	3/4/2019	Completed	7/1/2019	\$ 506,990.45	Reconstruction / Storm Drain / Pavement
1,100' Extension of Ranch House	Willow Park	Jacob Martin	Derek Martin	Design Engineer	(817) 594-9880	2/4/2019	Completed	4/30/2019	\$ 271,784.30	Reconstruction - excavation / concrete pavement
Phase VII Streets Reconstruction	The Colony	Leigh Hollis	Halff Associates, Inc.	Civil Engineer	(817) 764-7467	3/5/2018	Completed	4/30/2019	\$ 3,154,923.75	Reconstruction - excavation / concrete pavement
2017 Street Rehab	Willow Park	Derek Martin	Jacob Martin	Design Engineer	(817) 594-9880	5/29/2018	Completed	1/1/2019	\$ 2,414,218.00	Reconstruction - excavation / concrete pavement
Memorial Drive at Blair Oaks	The Colony	Leigh Hollis	Halff Associates, Inc.	Civil Engineer	(817) 764-7467	6/21/2018	Completed	4/30/2019	\$ 1,795,305.00	Reconstruction - excavation / concrete pavement
Shady Oak Road Paving Improvements	Keene	Eddie Aguilar, P.E.	Jacob Martin	Design Engineer	(817) 594-9880	9/24/2018	Completed	1/21/2018	\$ 444,731.50	Reconstruction - excavation / concrete pavement
Smithfield Rd Improvements - Davis Blvd to Mid Cities Blvd	North Richland Hills	Caroline Waggoner	Halff Associates, Inc.	Director of Public Works	(817) 521-5229	3/12/2018	Completed	3/12/2019	\$ 2,462,236.40	Reconstruction - water/ excavation / concrete pavement

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Cherry Drive Reconstruction	Princeton	Brittany Shake	Kimley-Horn	Project Manager	(469) 452-2499	2/12/2018	Completed	2/1/2019	\$ 483,330.37	Reconstruction - excavation / concrete pavement
Misc. Street Repairs	Aubrey	Lee Allison	Allison Engineering Group	Engineer	(940) 391-5456	6/18/2018	Completed	8/16/2018	\$ 160,175.25	Reconstruction - excavation / concrete pavement
Dalrock Estates Street Reconstruction	Rowlett	James P. Amick, P.E.	Neel-Schaffer	Engineer	(817) 870-2422	11/20/2017	Completed	9/20/2018	\$ 2,499,059.80	Reconstruction / Storm Drain / Pavement
Old Central Parking Lot	Denton	Nicholas Nelson	Pacheco Koch, LLC	Engineer	(817) 412-7155	11/14/2017	Completed	5/20/2018	\$ 792,991.20	Storm Drain / Excavation / Concrete Pavement
S. Austin Street Improvements	Grapevine	Greg D. Saunders	Teague Nall and Perkins, Inc.	Engineer	(817) 683-7810	2/5/2018	Completed	5/20/2018	\$ 356,186.15	Paving Improvements
DEC Water and Sanitary Sewer Phase II	Denton	Robin Harris	Teague Nall and Perkins, Inc.	Engineer	(940) 383-4177	11/16/2017	Completed	7/31/2018	\$ 2,003,410.34	Construction of Water & Sanitary Improvements - Denton Energy Center
Town Center Blvd	Coppell	Jamie Brierton	City of Coppell	Project Manager	(972) 462-5151	10/2/2017	Completed	4/30/2018	\$ 1,002,311.25	Storm Drain / Excavation / Concrete Pavement / Sidewalk
Arbor Springs (Southside)	Dallas	Craig Schellback	TRC Engineers	Engineer	(817) 522-1050	2/12/2018	Completed	4/30/2018	\$ 410,400.38	Paving and Drainage Improvements
Briar Grove Drive Recon	Princeton	Brittany Shake	Kimley-Horn	Project Manager	(469) 452-2499	11/1/2017	Completed	2/26/2018	\$ 167,250.40	Reconstruction - excavation / concrete pavement
Florence Drive Reconstruction	Princeton	Brittany Shake	Kimley-Horn	Project Manager	(469) 452-2499	11/1/2017	Completed	2/26/2018	\$ 345,558.00	Reconstruction - excavation / concrete pavement
Stanley Drainage	Aubrey	Andrew Mata	Birkhoff, Hendricks, Carter	Engineer	(214) 361-7900	9/18/2017	Completed	1/31/2018	\$ 246,799.00	Construction of Drainage Channel
Chinn Chapel Road/Woodland Drive Reconstruction	Copper Canyon	Donna Welsch	Halff and Associates	Town Administrator	(972) 345-3036	3/13/2017	Completed	12/30/2017	\$ 3,537,407.08	Storm Drain / Excavation / Concrete Pavement
Pruett Road Reconstruction	Denton	James Gossie	Denton County	Engineer	(940) 453-0556	2/13/2017	Completed	8/31/2017	\$ 1,961,060.60	Roadway Reconstruction/Storm Drain
Love's Travel Center	Denton	Jeff Mosley	Site Master's Construction, Inc.	Project Manager	(662) 312-4977	6/5/2017	Completed	10/5/2017	\$ 915,769.00	Storm Drain / Excavation / Concrete Pavement
Dickson Lane Paving Improvements	Little Elm	Kim Brawmer	Town of Little Elm	Construction Manager	(214) 975-0489	7/28/2017	Completed	10/31/2017	\$ 1,043,858.55	Concrete Pavement/Installing Water Main & Sanitary Sewer
Canyon Oaks Paving	Denton	Robert White	Denton County	Civil Engineer	(940) 349-3257	7/24/2017	Completed	10/22/2017	\$ 1,821,741.00	Storm Drain and Asphalt Street Construction

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Old Witt Road Reconstruction	Little Elm	Kim Brawmer	City of Little Elm	Construction Manager	(214) 975-0489	10/28/2016	Completed	8/25/2017	\$ 3,145,937.98	Concrete Pavement/Installing Water Main & Sanitary Sewer
Memorial Drive Widening	The Colony	Leigh Hollis	Halff Associates, Inc.	Civil Engineer	(817) 764-7446	10/27/2016	Completed	4/30/2017	\$ 1,287,660.05	Concrete paving & waterline construction
Naylor Road Improvements	Crossroads	Jason Pool	City of Crossroads	Engineer	(214) 850-7129	6/1/2016	Completed	4/30/2017	\$ 3,524,530.25	Excavation, Culvert/wing walls and asphalt
Raytheon-Multi Parking Lot	McKinney	David Hulett	Raytheon Corp.	Project Manager	(469) 446-8524	9/23/2016	Completed	10/21/2016	\$ 360,771.44	Chip seal & seal coat roadways
Cleveland Road Improvements	Hutchins	Aaron Davis	City of Hutchins	Public Works	(972) 795-3704	2/15/2016	Completed	7/15/2016	\$ 1,662,466.50	Storm Drain / Excavation / Concrete Pavement/Asphalt
I-35E - 10" Sanitary Sewer Project	Hickory Creek	Mike Anderson	Belcheff & Associates	Engineer	(817) 491-2776	7/15/2015	Completed	4/12/2016	\$ 824,959.06	10" Sanitary Sewer Line Construction
Raytheon - Parking Lot Recon Lot 4-Phase 2	McKinney	David Hulett	Raytheon Corp.	Project Manager	(469) 446-8524	6/20/2016	Completed	7/7/2016	\$ 260,991.20	Cement Subgrade Treatment/Asphalt Paving
Raytheon - Parking Lot Recon Lot 4-Phase 1	McKinney	David Hulett	Raytheon Corp.	Project Manager	(469) 446-8524	6/15/2015	Completed	7/27/2015	\$ 242,612.20	Cement Subgrade Treatment/Asphalt Paving
John Burns Construction Bush Avenue Valet Lane	University Park	Paul Roy	University Park	Project Manager	(214) 226-9677	8/1/2015	Completed	10/22/2015	\$ 136,440.74	Concrete Paving/Excavation
Springtown - Walnut Creek Widening	Springtown	David Payne	Freese & Nichols	Project Manager	(817) 735-7333	5/1/2015	Completed	9/1/2015	\$ 799,097.90	Excavation/ Force Main/ Erosion Matting
2nd Upper Trinity	Prosper	Jeff Payne	Freese & Nichols	Project Engineer	jp@freese.com	3/1/2014	Completed	1/1/2015	\$ 3,599,581.00	24 and 30" Water Line (19,800 linear Feet)
Storm Water Improvement For Fresh Meadow Drive and Timber Ridge Drive	Trophy Club	Ed Helton	Trophy Club	Director of Street Services	(682) 831 4614	2/17/2014	Completed	5/31/2014	\$ 970,130.50	Storm Drain / Excavation / Concrete Pavement
Ike Byrom Road	Aubrey	Robert Musgrove	Denton County	Construction Manager	(940) 349 3250	2/3/2014	Completed	6/30/2014	\$ 1,142,718.00	Excavation / Storm Drain Box Culvert / Asphalt Pavement
Panther Creek Re-Use Waterline - Phase 1	Frisco	Art Hartle	City of Frisco	City Senior Engineer	(972) 292-5435	10/10/2013	Completed	3/9/2014	\$ 1,972,860.00	Waterline
Urban Square at Unicorn Lake	Denton	Aaron Cole	Links Construction	Estimator	(940) 566-5465	10/1/2013	Completed	6/1/2014	\$ 633,409.00	Excavation/Water Line/Sewer Line/Fire Hydrants/Concrete
Warschun Road	Aubrey	Robert Musgrove	Denton County	Construction Manager	(940) 349 3250	4/3/2013	Completed	10/3/2013	\$ 1,172,042.00	Excavation / Storm Drain / Asphalt Pavement
FM423 Water, Sewer and Storm Improvements	Little Elm	Alan Anderson	Little Elm	City Project Manager	aanderson@littleelm.org	4/1/2013	Completed	11/1/2014	\$ 2,400,059.71	Water, Sewer, Force Min, multiple bores
Simmons Road	Double Oak	Brian Haynes	Halff and Associates	Project Engineer	bHaynes@Halff.com	8/1/2012	Completed	2/1/2013	\$ 1,664,540.50	Asphalt/ Excavation/ Sanitary Sewer/ Landscaping/ Irrigation,
Hart, Meandering Way & Stacy Road Resurfacing	Fairview	James Chancellor	Town of Fairview	City Engineer	(972) 886 4235	7/5/2012	Completed	11/30/2012	\$ 518,734.00	Asphalt Paving and Cement Stabilization
Locust Drive Paving Drainage Rehabilitation	Oak Leaf	Derek Chaney	Birkhoff, Hendricks & Carter, LLP	City Engineer	(214) 361 7900	6/13/2012	Completed	12/31/2012	\$ 467,297.00	Driveway Culverts / Ditch Excavation / Cement Stabilization / Asphalt
LS 4&6 Interceptor	Little Elm	Alan Anderson	Little Elm	City Project Manager	aanderson@littleelm.org	4/1/2012	Completed	9/1/2012	\$ 3,243,588.00	Lift Station Construction (2) 30' deep sewer/ Landscaping/ Shelter/

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Veterans Bridge	Little Elm	Dennis Satre	Halff and Associates	Project Engineer	dsatre@halff.com	10/20/2011	Completed	1/1/2013	\$ 6,232,771.67	Bridge Construction/ Hardscape/ Landscape/ Concrete/ Masonry Walls/
Lobo Lane	Little Elm	Alan Anderson	Little Elm	City Project Manager	aanderson@littleelm.org	9/1/2011	Completed	5/1/2012	\$ 5,417,872.93	Asphalt/ Excavation/ Sanitary Sewer/ Landscaping/ Irrigation,

QUALITY EXCAVATION OWNED EQUIPMENT LIST



Quality Excavation, LLC
5580 US Hwy 377
Aubrey, TX 76227
Office - (940) 365-0800
Fax - (940) 365-5961

www.qualityexcavationltd.com

EQUIPMENT LIST

<u>Code</u>	<u>Description</u>
	*****Asphalt Pavers*****
8ASHPV0873	Asphalt Paver, Lee Boy
8ASHPV1522	Asphalt Paver, Weiler
8ASPHE400	Easy Seal 400 Crafc
8ASPHE401	Easy Seal 400 Crafc
	*****Attachments*****
8AT2892746	Forks, 289C
8AT3080163	48' Ditch Bckt, 308
8AT3080314	Hammer for 308
8AT3080484	48' Ditch Bckt, 308
8AT3082009	Bucket, Compactor
8AT3082195	Bucket, Compactor
8AT3082409	Bucket, Compactor
8AT3082410	Bucket, Compactor
8AT3082436	Bucket, Compactor
8AT3202009	24", Bucket Compactor
8AT3202292	24", Bucket Compactor
8AT3204591	24' V-Bottom, 320 Rock Bucket
8AT3204596	Rock Bucket for 320 # 4596
8AT3222758	48" Gen Purpose Bckt
8AT3227901	48" Pavement Bckt for M322
8AT3491601	48" Rock bckt for 349, Rental
8AT4203060	24" Gen. Purpose Bckt, 420F
8AT9300288	930 bckt, 3.1 CYD
8AT9300295	930 bckt, 3.1 CYD
8AT9300560	930 bckt, 3.7 CYD
8AT9304425	Forks, 60" for 930K
8AT9306336	Forks, 60" for 930K
8AT9309535	Forks, 60" for 930K
8ATB0014	Bucket,320 71" Ditch Cleaning
8ATB2381	Bucket, Skidsteer, 78"
8ATB2476	Bucket, Skidsteer, 78"
8ATB30842	Bucket, Skidsteer, 72"
8ATB5103	Bucket, Skidsteer, 78"
8ATB8831	Bucket, Skidsteer, 78"
8ATBA1072	Cat S BA18MAN Broom Attach.
8ATBVB4163	30" V-Bottom Rock bucket, 330

8ATDB0032	24" General Purpose Bckt, 308
8ATDB0120	24" General Purpose Bckt, 308
8ATDB0206	72" Dirt Bucket, 349
8ATDB0334	24" General Purpose Bckt, 308
8ATDB0335	24" General Purpose Bckt, 308
8ATDB1163	48" Gen. Purpose Bckt, 320
8ATDB3361	24" General Purpose Bckt, 308
8ATDB5988	54" HD Dirt bucket for 320
8ATDB8334	54" Gen Purpose Bckt, 320
8ATDB9987	36" General Purpose Bckt, 320
8ATGP0780	48" General Purpose Bckt, 330
8ATIT1254	Integrated Tool, Lifting arm
8ATITLA	Integrated Tool, Lifting arm
8ATLR2180	Loadrite 2180 scale
8ATRB4001	24" V-Bottom, 320 Rock Bucket
8ATRB4591	24' V-Bottom, 320 Rock Bucket
8ATRB5093	24' V-Bottom, 320 Rock Bucket
8BH4200691	Cat 420F Backhoe
***** CONC CRUSHER*****	
8CC2447	Concrete Crusher, 4043T
***** CONC PVRs & SCREED***	
8CPCM4175	Concrete Paver, Power Paver
8CPVS7879	Vibrating Screed
*****DISTRIBUTORS*****	
8DITCK9391	Leeboy Oil Distributor
*** DRILLS & BREAKERS ***	
8DRCH3010	Hammer, Drill, Hilti
8DRCH3018	Hammer, Drill, Hilti
8DRCH3614	Hammer, Drill, Hilti
8DRCH3788	Hammer, Drill, Hilti
8DRCH4987	Hammer, Drill, Bosch
8DRCH8397	Hammer, Drill, Hilti
***** DOZERS *****	
8DZD6C2008	Track Dozer, Cat D6C
8DZD6K1089	Track Dozer, D6K
***** EXCAVATORS *****	
8EX3080354	Cat Excavator 308 D
8EX3081115	Cat Excavator 308 E
8EX3081289	Cat Excavator 308 E
8EX3081381	Cat Excavator 308 E
8EX3081518	Cat Excavator 308 D
8EX3201223	Cat Excavator 320 DL/QC
8EX3201310	Cat Excavator 320 EL
8EX3201742	Cat Excavator 320 EL
8EX3202249	Cat Excavator 320 DL/QC
8EX3202524	Cat Excavator 320 EL
8EX3220498	Cat M322 Excavator w/wheels

8EX3300604	Cat Excavator 330 DL
8EX3300780	Cat Excavator 330 CL
8EX3490925	Cat Excavator 349 EL
	*** FORK LIFTS ***
8FL10	Forklift -10K LB Ext Reach
	*** INT TOOL CARRIERS ***
8IT301446	Cat IT 930K Tool Carrier QC
8IT301547	Cat IT 930K Tool Carrier QC
8IT301918	Cat IT 930K Tool Carrier QC
	***** LOADERS *****
8LD9631971	Cat 963D Track Loader
8LD9660364	Cat 966G Wheel Loader
8LD9661191	Cat 966F Wheel Loader
8LDSK0613	Cat Skid Steer Loader,tire
8LDSK1291	Cat Skid Steer Loader, track
8LDSK2105	Cat Skid Steer Loader,track
8LDSK2662	Cat Skid Steer Loader,track
8LDSK5632	Cat skid Steer Loader,tire
8LDSK7950	Cat Skid Steer Loader, track
8MG1400061	Cat 140M Motorgrader
8MG1400350	Cat 140M Motorgrader
	***** MIXERS *****
8MLRRC0263	Cat RM 300
	***** PUMPS *****
8PU02E0209	2" Elec. Submersible Pump,Tsur
8PU02E0543	2" Elec. Submersible Pump,Tsur
8PU02E3080	2" Elec. Submersible Pump,Tsur
8PU02E4513	2" Elec. Submersible Pump,Tsur
8PU02E5709	2" Elec.Submersible Pump, Tsur
8PU02E8548	2" Elec. Submersible Pump,Tsur
8PU02E8850	2" Elec.Submersible Pump, Tsur
8PU02T4033	2" Trash Pump, 5.5HP-Honda,Gas
8PU02T4035	2" Trash Pump, 5.5HP-Honda,Gas
8PU02T4247	2" Trash Pump, Multi-Quip
8PU03T3506	3" Trash Pump, Wacker
8PU03T3507	3" Trash Pump, Wacker
8PU03T4289	3" Trash Pump, Wacker
8PU03T8244	3" Trash Pump, Wacker
8PU60321	6" Thompson 2000 Pump
8PU83N1	Test Pump, Honda GX160
	*** ROLLERS/COMPACTORS ***
8RCPF0128	Pad Foot Roller Cat 433 , 66"
8RCPF0338	Pad Foot Roller Cat CP56, 84"
8RCPS0042	Pnuematic 9 Wheel (PS360B)
8RCSR0867	Roller,Single Steel Wheel 84"
	*****RENTALS*****
8RENTBROOM	Rental One

	***** SCREENS *****
8SCR2996	Extec Screen
	*****Sign*****
8SGNRW	Road Closed ahead
8SGNRWA	Road Work Ahead
8SGNUTWA	Utility Work Ahead
	*** SURVEY EQUIP ***
8SRVY01	Survey Equipment
8SRVY03	Total Station
	*** TRAFFIC CONTROL ***
8TCMS0748	Message Center, Solar
8TCMS5613	Message Center, Solar
	*** TRUCKS & CARS *****
8TK10674	Truck, White Ford F-350
8TK13907	Truck, White Ford F-250
8TK14840	Truck, Red Ford F-250
8TK16361	Truck, Red Ford F-250
8TK16423	Truck, flatbed, F-350
8TK16606	Truck, Red Ford F-250
8TK19006	Truck, White Ford, F-350
8TK5WT7299	Truck, Water, Intl 1000 Gal
8TKDD5158	Truck, dump, Mack 10 yard
8TKDD7278	Truck, dump, Mack 10 yard
8TKDD8485	Truck, dump, Old Intl Truck
	*** TRAILERS ***
8TL10001	Trailer, Home Made Irrigation
8TL12158	Trailer, Utility, 20'
8TL16635	Trailer, Dump
8TL17952	Trailer, Tool, 20'
8TL17989	Trailer, Utility, 20'
8TL17A95	Trailer, Utility, 20'
8TL17D62	Trailer, Utility, 20'
8TL24955	Trailer, Haul, Interstate 50 T
8TL27874	Trailer, Gooseneck, 34'
8TL29001	Trailer, Haul, Pup
8TL29021	Trailer, Haul, Pup
8TLVS7879	Trailer, Vibrating Screed
	***** UTILITY EQUIPMENT ***
8UTAIR2354	Air Compressor, Atlas Copco
8UTAIR2364	Air Compressor, small - Dewalt
8UTAIR2829	Air Compressor, Porter Cable
8UTAIR6859	Air Compressor, small
8UTB106881	Trench Box, 10'
8UTB108911	Trench Box, 10'
8UTB162034	Trench Box 16' speed shore
8UTB162503	Trench Box, 16'
8UTB164018	Trench Box, 16' - thin wall

8UTB164626	Trench Box ,16' GME
8UTB202353	Trench Box, 20'
8UTB204218	Trench Box, 20'
8UTB204708	Trench Box, 20'
8UTB206837	Trench Box, 20'
8UTB242972	Trench Box, 24'
8UTCS0042	Chainsaw, Echo
8UTCS3689	Chainsaw-Stihl MS290
8UTFPL9070	Laser, Flat Pipe, TP-L4B
8UTGEN2167	Generator, Gas, GP5600 Wacker
8UTGEN3356	Generator, Gas, GP5600 Wacker
8UTGEN3787	Generator, Gas, GP5600 Wacker
8UTGEN4668	Generator, Gas, GP5600 Wacker
8UTGEN6068	Generator, Gas, GP5600 Wacker
8UTGEN6079	Generator, Gas, GP5600 Wacker
8UTGEN6444	Generator, Gas, Briggs & Stratton
8UTIT2575	Impact Tamp,, Sakai
8UTMDT0956	Metal Detector, Iron Pin
8UTPP3766	Vibra Plate, Packer, Multi
8UTPP5459	Vibra Plate, Packer, Multi
8UTPV2631	Vibrator, Pencil, Wacker
8UTPV6978	Vibrator, Pencil, Wacker
8UTPV6980	Vibrator, Pencil, Wacker
8UTPV9932	Vibrator, Pencil, Wacker
8UTQEPL01	Steel Road Plate 5X8
8UTQEPL02	Steel Road Plate 4X8
8UTQEPL03	Steel Road Plate 5X8
8UTQEPL04	Steel Road Plate 4X8
8UTQEPL05	Steel Road Plate 5X8
8UTQSC0205	Quick Cut Saw, Husqvarna K760
8UTQSC0210	Quick Cut Saw, Husqvarna K760
8UTQSC0236	Quick Cut Saw, Husqvarna K760
8UTQSC0254	Quick Cut Saw, Husqvarna K760
8UTQSC0414	Quick Cut Saw, Husqvarna K760
8UTQSC0635	Quick Cut Saw, Husqvarna K760
8UTQSC0762	Quick Cut Saw, Husqvarna K760
8UTQSC0802	Quick Cut Saw, Stihl
8UTQSC1176	Quick Cut Saw, Husqvarna K760
8UTQSC1510	Quick Cut Saw, Husqvarna K760
8UTQSC1520	Quick Cut Saw, Husqvarna K760
8UTQSC2313	Quick Cut Saw, Husqvarna K760
8UTQSC3333	Quick Cut Saw, Stihl
8UTQSC4738	Quick Cut Saw, Stihl
8UTQSC5046	Quick Cut Saw, Stihl
8UTQSC6874	Quick Cut Saw, Stihl
8UTRPL0582	Laser, Rotating, RL-H4C
8UTRPL0665	Laser, Rotating, RL-SV2S

8UTRPL1997	Laser, Rotating, RL-H3C
8UTRPL2231	Laser, Rotating, RL-H3C
8UTRPL2705	Laser, Rotating, RL-H1SA
8UTRPL3380	Laser, Rotating RL-H3C
8UTRPL4499	Laser, Rotating, RL-H3C
8UTRPL5026	Laser, Rotating, RL-SV2S
8UTRPL5027	Laser, Rotating, RL-SV2S
8UTRPL7857	Laser, Rotating, RL-H3C
8UTSS12091	Skill Saw
8UTTS9845	Saw, Table Circlar
8UTW205828	Washer, Pressure, Hand
8UTWEL3288	Welder, Bobcat 250 Diesel
8UTWM6576	Hydrant WaterMeter, QE
*** FIELD OFFICE EQ ***	
8YDT2000A	Diesel Tank, 2000 gal- Off Rd
8YDT2000B	Diesel Tank, 2000 gal- On Rd
8YDT500D	Diesel Tank - Skid Mounted
8YDT550B	Diesel Tank - Skid Mounted
***** MISC EQUIPMENT *****	
8ZOL6731	Bosch Optical level

**PERSONNEL QUALIFICATIONS
AND
COMPANY STATEMENT**



Personnel Qualifications and Company Statement

Quality Excavation, LLC is a professional company with more than 150 years of combined experience in the construction industry. As a prime contractor, Quality has completed Utility, Excavation, Asphalt and Concrete Site work in the North Texas region. Our expertise ranges from new construction to rehabilitation in both the Public and Private sectors. Quality Excavation has been in business for 18 years and employs approximately 65 employees.

At Quality Excavation, our Name Indicates our Goal

Effective implementation and design originates with our name and persists through commitment to our customers. Since inception, our team has strived to achieve the best in quality and design. The Company performs as a strong, consistent, multi-faceted, multi-disciplined organization striving to achieve high standards and sustain a strong presence in the construction industry. Garland and Terri Wilson have fostered the strategic decision to maintain a medium-sized company, accomplishing a consistent execution of all projects with the constant quality that is the foundation of our growth. We are located in Aubrey, TX.

- Terri Wilson – President of Quality Excavation has over 40 years of experience in both private and public construction. Terri began in the industry operating a sole proprietorship in general construction from 1980 to 1998 that constructed roads, ponds, and commercial building pads. She grew the business and in 1985 employed 15 people and grossed \$1 million in revenue annually. Terri was solely responsible for all business management decisions including budgetary, finance, human resources, payroll, taxes, dispatch, and project management. Terri moved on to raise capital for the start-up of Quality Excavation, Ltd. in 2004 again being responsible for all asset purchases, bonding and insurance matters, human resources, recruiting, and payroll operations. Today she manages all day to day operations and has grown the company and transitioned into Quality Excavation, LLC. The company now employs roughly 65 employees and has over \$20 million a year gross revenue.



- Garland Wilson – Vice President of Quality Excavation has 40 years of experience in the industry. Garland began his construction work at the age of 14 working with his father. He continued his work in construction with his father until the age of 20. In 1980 he began his own company employing up to 17 employees. In 1988 he went to school and became a firefighter/paramedic. Employed by The City of Southlake in 1988 as a Firefighter/Paramedic he progressed to the Director of Public Safety over the next 10 years. As Director of Public Safety for the City of Southlake he was third in command and supervised 68 police officers, 33 Firefighters, the 911 operations center, eleven 911 operators, code enforcement and the Fire Marshal. In 2004 he left the public work and returned to the construction business. Currently as Vice President of Quality he oversees 60 employees and a budget of 20 million dollars per year. He has experience in every facet of construction from Heavy equipment Operator, Supervision, Project Management, Estimation and contract execution. He currently is the Vice President of Quality Excavation continuing to supervise; work and project manage difficult ventures.
- Doug Murphy – Sr. Estimator / Project Manager with more than 26 years of experience in heavy civil highway construction, railroad construction, and storm drain basin construction for numerous public entity contract management firms and state, county, and city agencies. Doug holds a Bachelor of Science degree in Construction Engineering Technology from California Polytechnic University, an Associate of Science degree in Mathematics, and a Traffic Control Certification - Design from Texas A&M. Doug holds certifications from TxDOT including but not limited to: Level IB Asphalt Testing Specialist, OSHA Competence, and OSHA 40-hour Hazardous Waste Operations. Doug has held roles in the construction industry ranging from Heavy equipment Operator to Project Manager on projects up to \$69 million dollars in contract value.
- Tammy Cox – Construction Controller with over 14 years of experience in the Construction Industry. This includes in depth knowledge in contract administration, accounts payable, accounts receivable, and inventory.



- Kimberlie Padilla- Contracts Administrator with more than 19 years of experience in the construction industry. Kimberlie also holds a Master in Business Administration with an emphasis in Accounting, a Bachelors in Accounting, Associates Degree in Applied Sciences, and various Certificates of Completion.
- John Bowling- Logistics Coordinator with over 12 years of diversified experience in employee and logistics management and leading cross-functional teams.
- Stacy Yarbrough – Earthwork/Excavation/Concrete Project Manager/Foreman/Superintendent with more than 30 years in the industry.

Quality Excavation, LLC * 5580 US Highway 377 * Aubrey, TX 76227

Quality Excavation, LLC is authorized to do business in the State of Texas as a Limited Liability Company with the Secretary of State, File #803509300.
Quality Excavation, LLC has a current bonding capacity of \$30,000,000.



Quality Excavation, LLC

5580 Highway 377
Aubrey, TX 76227
(940) 365-0800 Off
(940) 365-5961 Fax

Terri Wilson

1904 Black Jack Road Aubrey, Texas 76227
Home: (940) 365-1220 Office: (940)365-0800
E-mail: terri@qualityexcavationltd.com

QUALIFICATIONS:

- Successful self-made owner and operator of multiple businesses from sole proprietorship to corporations of various structures
- Operated a sole proprietorship business from 1980 to 1998 in general construction
- Structured Blackjack Properties, LLC and organized Quality Excavation, Ltd. in 2005
- Partner and originator of Quality Excavation, from beginning in 2005 as a startup organization to 65 employees and over \$20 million gross revenue in 2018
- Experience administrator of contract, bonding and business implementation
- Experienced human resource manager, payroll and budget administrator
- Over 40 years of experience in both private and public construction
- Exceptional communication skills, decision making, organizational and planning
- Vast experience in setting policies and procedures and employee development

EDUCATION:

- Aubrey, Texas ISD

EMPLOYMENT:

President, Quality Excavation, LLC (2005 forward)

- Organized Quality Excavation, Ltd in May 2005, recently transitioned to LLC January 2020
- Raised capital for startup of company: asset purchases, insurance, payroll, bonding, and hired employees
- Successfully developed Quality from a startup company in 2005 to \$20 million a year gross revenue company
- Management of 65+ employees
- Direct the organizations' financial and budget activities to grow and fund all operating activities.
- Recruit new personnel and conduct upper management and office personnel performance reviews.
- Confer with upper management and staff members regarding new initiatives,



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- planned activities, and procedures.
- Analyze overall operations evaluating overall performance from Financial and Strategic measures.
- Develop meaningful and purposeful job descriptions for all management and Administrative personnel.
- Chart the overall course of the organization and ensure communication of Company goals and objectives at all levels.
- Maintain accountability for all operations,

Self-Employed Owner, Wilson Conservation Service (1980 – 1998)

- Owned and operated a business that construct roads, ponds, and commercial building pads.
- Employed 15 people in 1985 with revenue of over \$1 million annually.
- Performed all areas of business management including budgets, finance, human resources, payroll, taxes, parts delivery and pickup, and small job management.



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Garland Wayne Wilson

1904 Black Jack Road Aubrey, Texas 76227

Home: (940) 365-1220 Mobile: (817) 403-6706

E-mail: garland@qualityexcavationltd.com

QUALIFICATIONS:

- 40 years of construction both private and public construction
- Experienced administrator in both private construction and municipal environments
- Strong communication skills, decision making, organizational and planning
- Experienced human resource manager and budget administrator
- Proficient in policy, procedure and guideline development

EDUCATION:

- Collin County Community College, McKinney, Texas (Dec 1991), Fire Science Program, 12 Credit Hours
- Tarrant County College, Hurst, Texas (May 1987), Paramedic

EMPLOYMENT:

Managing Member, Quality Excavation, LLC (2005 forward)

- Organized Quality Excavation, Ltd in May 2005, transitioned to LLC December 2019.
- Raised capital for startup of company: asset purchases, insurance, payroll, bonding, and hired employees
- Successfully developed Quality from a startup company in 2005 to \$20,000,000.00 each year revenue company
- Management of 70 employees
- Contract procurement and administration encompass a primary value up to \$6,000,000.00

City of Southlake, Department of Public Safety, Southlake, TX (Mar 2003 to April 2005) Chief of Administrative Services

- Review and reorganize procedural operations and organizational components promote an effective and efficient system of service delivery
- Provide direction and supervision for code enforcement, building inspectors, plans



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- examiners, secretarial staff
- Supervision of the Building Official and Building Services, as a branch in the Department of Public Safety
- 911 communication center supervision and development
- Act in the capacity of the Director of Public Safety's behalf in his absence

Wilson Contractor Services, LLC, Aubrey, Texas (Jun 2001 - Mar 2003) Partner

- Startup Company bonded and insured construction company that installed repaired and replaced municipal infrastructure
- Employed 12 personnel and generated revenue of \$1,200,000 in the first year
- Responsible for all facets of operation including personnel administration, bidding, contract negotiations, and finance
- Continues to operate today

City of Frisco, Fire Department, Frisco, Texas (Nov 2000 - Mar 2001) Division Chief

- Administrative Chief responsible for Emergency Management, policies procedures, and personnel issues.
- Responded to major incidents and command assignments.
- Reported to Frisco Fire Chief

City of Southlake, Department of Public Safety, Southlake, Texas (Jan 1988 - Nov 2000)

- Progressively promoted from Firefighter, Lieutenant, Captain, Fire Chief and then to Director of Public Safety over a period of 10 years

Director of Public Safety (Mar 1999 - Nov 2000)

- Supervised police, fire and communication services divisions with a staff of 128
- Administrative department budget, policy, personnel management and community service activities
- Represented 128 members of Department of Public Safety to the City Council
- Managed and presented budget of \$8,000,000.00 each year
- Conducted Crime Control board meetings
- Managed and presented crime control budget of \$3,000,000.00

Fire Chief (Aug 1996 -Mar 1999)



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- Managed the activities and operations of the Fire Division within the Department of Public Safety
- Included fire suppression, prevention, emergency operations, technical services and administration
- Coordinated assigned activities with other departments, divisions, and outside agencies.
- Provided administrative support to Director of Public Safety

Captain (Jan 1993 - Aug 1996)

- Supervised two Lieutenants on major calls and day to day operations as a beginning shift Captain
- Assistant to the chief with administrative duties
- Included duties consisted of personnel supervision, payroll and budget preparation.
- Supported apparatus replacement

City of Aubrey, Aubrey, Texas (Jun 1978 – Jun 1998) **firefighter/Chief**

- Responsible for 78 square miles of fire and EMS district which included three municipalities
- Coordinated with three City Councils, a Denton County Judge, Commissioners Court and the Aubrey Area Ambulance Inc. Board of Directors
- Supervised over 30 volunteers to maintain 24 hour coverage
- Established the first policy and procedural manual for fire and EMS services
- Motivated all fire and EMS personnel to certify themselves through the Texas Commission on Fire Protection and the Texas Department of Health
- Provided a higher level of response and professionalism to the residents of the Aubrey Area
- Maintained budgets, reports and statistical data on calls for City Council and County Judge
- 1988 - Reorganized Aubrey Fire Department to operate under a City Council.
- 1988 - Negotiated Aubrey Area Ambulance Inc. move under the Aubrey Fire Department to be operational as one system
- 1994 - Certified the Aubrey Fire Department as a training facility under the Texas Commission on Fire Protection.
- 1994 - Founded a certified fire recruit school for paid and volunteer firefighters that trained 60 plus firefighters who are employed throughout the DFW Metroplex
- 1995 - Organized and implemented a paramedic school to train Aubrey volunteer's paramedics.



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Wilson Construction, Aubrey, Texas (May 1980 - Jun 1996) Owner

- Began working in fathers business from age 14
- Purchased my own equipment in 1980 and began contracting
- Constructed roads, ponds, commercial pads, and government flood structures
- Employed 15 people in 1985 with revenue of over \$1,000,000 annually
- Performed all areas of business management including budgets, finance, human resource and payroll

ADDITIONAL AWARDS & ACCOMPLISHMENTS:

- 1978 to 1998 -Outstanding Service Award, City of Aubrey 1983 to 1984 –Served on Aubrey planning and zoning as Board Chairman1998
- Outstanding Achievement award from Texas Fire Chiefs Association.
- 1998 - Southlake Fire Services first accredited Fire Department in Texas and the 11th in the nation by the Commission on Fire Accreditation International.
- 1998 - Southlake Department of Public Safety first department accredited by national standards in the nation
- First dual accreditation received by any Department ofPublic Safety.
- 1999 - Guest speaker at UNT Emergency Management class
- 2000 - Southlake Department of Public Safety Police Accreditation through the Commission on Accreditation for Law Enforcement Agencies, Inc.
- 1995 - 1997 President of Denton County Fire Chiefs Association
- 1996 - Commanded one of the largest fire responses in Denton County's history to date. Total response of 33 fire departments, two helicopters, and 100 plus firemen
- 2000 through 2013Successfully started and developed multiple business from meager establishment to mature operational and sustainable companies

INVESTIGATIONS:

- 1999 - Appointed by the Texas Fire Chiefs Association to the Life Safety Committee to investigate a church fire in Lake Worth, Texas at the Precious Faith Temple which killed three Lake Worth firemen. Published report in the Texas Fire Chief Magazine.
- 2000 Investigated Sealy, Texas fire - killed one fireman.
- 2000 Investigated Scenic Loop Fire in Sealy, Texas - killed one fireman
- 1998 through 2000 oversight of Internal Affairs investigations as Director of Public Safety for significant violations of policy, procedure, law and civil rights violations

Douglas Murphy

Estimator / Project Manager with more than 26 years of experience in Heavy Civil Highway, Railroad, and Storm Drain Basin Construction for numerous public entity contract management firms and state, county, and city agencies. Doug holds a Bachelor of Science degree in Construction Engineering Technology from California Polytechnic University, an Associate of Science degree in Mathematics, and a Traffic Control Certification - Design from Texas A&M. Doug holds certifications from TxDOT including but not limited to: Level IB Asphalt Testing Specialist, OSHA Competence, and OSHA 40-hour Hazardous Waste Operations. Doug has held roles in the construction industry ranging from Heavy Equipment Operator to Project Manager on projects up to \$69 million dollars in contract value.

Work Experience:

- | | | |
|--|--|-------------------------|
| 2015-Present | Quality Excavation LLC | Aubrey, TX |
| Sr. Project Manager/ Sr. Estimator – Public Construction Projects | | |
| Projects ranging from \$15K to \$3M | | |
| <ul style="list-style-type: none">- Estimate/Construct Public Works & Private Construction Projects.- Directly responsible for total project accountability.- Projections for project cost and revenue on a monthly or quarterly basis.- Project baseline schedules, monthly schedule updates, and schedule narratives.- Write initial project materials purchase orders and track material on hand for payment.- Overall project quality assurance and quality control-monitoring and reporting.- Subcontractor and material procurement and scheduling- Approval and payment monthly for all subcontractors and material vendors.- Approval for all coordination and implementation of traffic control plans.- Overall approval of all change orders, submittals, and an owner partnering participant.- Mentoring and training to new project engineers on site. | | |
| 2014 | Interstate Highway Construction | Royce City, TX |
| Project Manager – Public Construction Projects | | |
| Projects ranging from \$5M to \$20M | | |
| <ul style="list-style-type: none">- Directly responsible for total project accountability.- Projections for project cost and revenue on a monthly or quarterly basis.- Project baseline schedules, monthly schedule updates, and schedule narratives.- Write initial project materials purchase orders and track material on hand for payment.- Overall project quality assurance and quality control-monitoring and reporting.- Subcontractor and material procurement and scheduling- Approval and payment monthly for all subcontractors and material vendors.- Approval for all coordination and implementation of traffic control plans.- Overall approval of all change orders, submittals, and an owner partnering participant.- Mentoring and training to new project engineers on site. | | |
| 2012 | Tradeco Infrastructure, Inc. | Houston, TX |
| Project Management Consultant – Large Public Works Projects | | |
| <ul style="list-style-type: none">- Completed all the work necessary to present the baseline schedule and all initial letter requirements per TxDOT specifications until they hired a full time Project Manager for that particular project | | |
| 2012 | Lone Star Civil Construction | Flower Mound, TX |
| Project Management Consultant – Large Public Works Projects | | |
| <ul style="list-style-type: none">- Completed all the work necessary to present the baseline schedule and all letter requirements per TxDOT specifications until they hired a full time Project Manager for that particular project | | |

2012 KCI Technologies, Inc.

Tampa, FA

Construction Field Supervisor – C-III

- Fiber optic line installation in west Texas.
- Project consisted of numerous fiber optic loop segments all over west Texas.
- Duties were inspection and implementing methods used per Fiber Light plans and specifications.
- Acted as a fiber optic senior inspector in Fort Stockton Texas for segment work.
- Observed placement of fiber optic line work with multiple sub-contractors.
- Responsible for recording and submitting in-place progress and quantities daily.
- Responsible for sub-contractor payment processes and quality control.
- All utility line relocation coordination with utility agencies for fiber optic work.

2011-2012

PTP Transportation, LLC.

The Woodlands, TX

Project Manager(acting as TxDOT Resident Engineer)

**Pass-through company (CM group) for Atlanta District Texas Department of Transportation
US 271 bypass in Mount Pleasant, Texas.**

Contract value: \$72M

- Acted as Resident Engineer for the project on the state and county's behalf.
- Full responsibility for administrating the TxDot contract to the prime contractor.
- Review of all RFI's and submittals by myself, prior to PTP Engineers, or by LJA engineering.
- Responsible for weekly project schedule meetings with prime and sub-contractors.
- Project utility relocation coordination with all agency, prime, and sub-contractor work.
- Responsible for enforcement of all safety rules and regulations on the project.
- Involved in daily safety tours to assure complete safety compliance by all on site.
- Reviewed all contractor work plans each major construction activity for contract compliance.
- Reviewed daily inspector reports for completeness and accuracy by PTP inspection team.
- Daily site visits to check on all contractor progress.
- Stayed current all OSHA rule changes to keep all contractors and inspection staff informed.
- Did overall site visits with the Upper Management to help explain the progress work.

2009-2011

Zachry Construction Corp.

Grapevine, TX

Utility Quality Control Manager- for a Design Build Project

**The DFW Connector: Joint Venture by NorthGate Constructors
Project at this point is \$980M, with possible phases to be added.**

- Started on the project as the Utility Relocation Field Superintendent.
- Rotated to the Utility Relocation Quality Control Manager position.
- Re-evaluated the scope/made changes to the utility relocation work plans.
- Kept the QA firm current with all testing requirements on a daily basis.
- Inspection and verification of all Utility Work Quality Control daily
- Verify all field changes and write inspection reports daily on Utility relocation QC.
- Review and record on all QA reports from testing firm on the program Centric daily.
- Involved with all safety training for new hires for utility relocation subcontractors.
- Involved with all environmental and SWPPP training for utility relocation subcontractors.
- Conducted daily on-site safety tours to ensure full compliance by all contractors.
- Completed competent person training for the project.
- Reviewed all work plans by utility relocation subcontractors.
- Provided mentoring and training to new subcontractor monitoring Engineers.
- Reviewed all daily subcontractor monitor reports for completeness and accuracy.
- Reviewed all subcontractor safety paperwork, Play of Days, Permits, etc. for accuracy.
- Would get the subs implemented in on our People Based Safety Program.
- Overall accountability for the Utility Relocation Quality Control Program.

2006-2009

Granite Construction Co.

Palmdale, CA

Project Manager – Public/Private Construction Projects

Projects ranging from \$100K to \$20M

- Directly responsible for total project accountability.
- Projections for project cost and revenue on a monthly or quarterly basis.
- Project baseline schedules, monthly schedule updates, and schedule narratives.
- Write initial project materials purchase orders and track material on hand for payment.

- Overall project quality assurance and quality control-monitoring and reporting.
- Subcontractor and material procurement and scheduling
- Approval and payment monthly for all subcontractors and material vendors.
- Approval for all coordination and implementation of traffic control plans.
- Overall approval of all change orders, submittals, and an owner partnering participant.
- Mentoring and training to new project engineers on site.

2005-2006

R & L Brosamer Inc.

Alamo, CA

Concrete Paving Superintendent- Heavy Highway Construction

- Tracking and managing concrete paving costs and quantities in place.
- Projections for concrete paving items cost and revenue on a monthly basis.
- Concrete paving material ordering, tracking and quality control.
- Authorization of payments to all subcontractors and vendors for concrete paving items.
- Design and implement of all concrete paving work plans.
- Responsible for all roadway field operations including concrete paving item subcontractors.

2000-2005

E.L. Yeager Construction Co.

Riverside, CA

Project Manager- Heavy Highway Construction

- Directly responsible for total project accountability.
- Projections for project cost and revenue on a monthly or quarterly basis.
- Project baseline schedules, monthly schedule updates, and schedule narratives.
- Write initial project materials purchase orders and track material on hand for payment.
- Overall project quality assurance and quality control-monitoring and reporting.
- Subcontractor and material procurement and scheduling
- Approval and payment monthly for all subcontractors and material vendors.
- Approval for all coordination and implementation of traffic control plans.
- Overall approval of all change orders, submittals, and an owner partnering participant.
- Mentoring and training to new project engineers on site.

1998-2000

C.A. Rasmussen, Inc.

Simi Valley, CA

Senior Project Engineer- Rail / Landfill Division

- Estimated railroad potential projects.
- Coordinate and manage all engineering on company railroad and drainage projects.
- Create baseline schedules and budgets for new projects.
- Coordinate Operations with all field supervisors
- Tracking and managing Costs and Quantities in Place on existing projects.
- Project monthly schedule updates and schedule narratives.
- Write initial project materials purchase orders and track material on hand for payment.
- Overall project quality assurance and quality control-monitoring and reporting.
- Subcontractor and material procurement and scheduling
- Approval and payment monthly for all subcontractors and material vendors.
- Mentoring and training to new project engineers on site.

1997-1998

Kiewit Pacific Co.

Los Angeles, CA

Field Engineer - Track Rehabilitation Project

Owner: Metrolink-Southern California Regional Rail Authority

Contract Value: \$14M

- Coordination of all field operations and subcontractor work with superintendents.
- Material procurement, scheduling, and coordination with all project operations.
- Tracking daily unit costs, productions, and quantities in place for all field operations.

1993-1997

Granite Construction Co.

Dallas, TX

Office/Field Engineer - Heavy Civil Construction Projects

Owner: Texas Department of Transportation

4 Projects ranging from \$1M to \$44M

- Tracking all project costs and quantities in place.
- Forecasting cost and revenue per quarter.

- Project monthly schedule updates, material ordering, and project quality control.
- Compile payments for all subcontractors and material vendors.
- Design and coordination of traffic control plans and specifications.
- Involved in change order pricing, submittals, and owner partnering participant.
- Implement the safety S.T.O.P. program for job sites.

1989-1993

D.E.M. Construction Inc.

Newhall, CA

Assistant Superintendent - Commercial/Residential Projects

- Experience in partment buildings, parking structures, track homes, site development, heavy equipment operations, demolition of existing structures and coordination of private custom home developments.

Computer Experience:

Primavera P-6, HCSS Heavy Bid Estimating Program, HCSS Heavy Job Manager System, Foundation, Adobe Pro, Windows 7, Microsoft Excel, Word, and Power Point.

Education

1989 - 1993 California Polytechnic University
Bachelor of Science - Construction Engineering Technology

Pomona, CA

1986 - 1989 College of the Canyons
Associates Degree – Mathematics

Valencia, CA

**Supplemental
Education**

1997 - 1998 Metrolink - SCRRA
Maintenance of Way Operating Rules and Regulations Certified for Watchman/Lookout of Roadway
Worker Safety Standards in accordance with FRA 214.374

Pomona, CA

1995 - 1998 Texas Department of Transportation
Asphalt Roadway QC/QA Testing Specialist - Level IB

Dallas, TX

1996 Texas Department of Transportation
University of Texas at Austin - Traffic Control Design School

Dallas, TX

1999 Emergency Response Training Course
40-Hour OSHA Hazardous Waste Operations

Los Angeles, CA

2010 Competent Person Training Course

Dallas, TX

Awards

**1999 Project Management Award of the Year
SCRRA Project C3022 - Valley/River Subdivision
Contract Value: \$7.5M**

**2007 Project Management Award of the Year
Highway 2 Reconstruction Project in La Canada CA.
Caltrans Project No. 214204
Contract Value: \$20M**

Projects completed:

1. TxDOT- Interstate 20/ Southwest 820 Loop widening,
Contract Value: \$ 44 Million
Position: Office Engineer/Field Engineer- 1993 to 1995

Fort Worth, TX

2. TxDOT- Interstate 30 Widening, Hunt Co.
Contract Value: \$ 12 Million
Position: Project Engineer- 1995 to 1996

Dallas, TX

3. TxDOT- Interstate 30 Frontage Road Asphalt Overlay
Contract Value: \$ 1 Million
Position: Project Engineer- 1996 to 1996
Rockwall, TX
4. TxDOT- FM 740 Widening, Rockwall Co.
Contract Value: \$ 2 Million
Position: Project Engineer- 1996 to 1997
Rockwall, TX
5. Metrolink- L.A. River Corridor/Ventura Line
Track Rehabilitation Project C3008
Contract Value: \$ 15 Million
Position: Field Engineer- 1997 to 1998
Los Angeles, CA
6. Port of Long Beach- Anaheim to Dominguez Channel
Track Rehabilitation Project HD-S1991
Contract Value: \$ 1.7 Million
Position: Sr. Project Engineer- 1998 to 1999
Long Beach, CA
7. Metrolink- Valley/River Subdivision
Track Rehabilitation Project C3022
Contract Value: \$ 7.5 Million
Position: Sr. Project Engineer- 1999 to 2000
Santa Clarita, CA
8. City of Brisbane: Bayshore Storm Drain Basin Improvement
Channel Lining Project 09-9062
Contract Value: \$ 2.8 Million
Position: Sr. Project Engineer- 2000 to 2000
Brisbane, CA
9. California Department of Transportation
Highway 58 Bypass Project 06-243404
Contract Value: \$ 69 Million
Position: Project Engineer- 2000 to 2002
Position: Project Manager- 2002 to 2004
Mojave, CA
10. The City of Murrieta- Riverside Co. Flood Control
Murrieta Creek Line "E" Storm Drain Project 04-246
Contract Value: \$ 4.3 Million
Position: Project Manager- 2004 to 2005
Managed both projects 10 and 11 at the same time
Murrieta, CA
11. The City of Temecula - Riverside Co. Flood Control
Wolf Valley Creek Channel Improvement Project
Pechanga Parkway Phase II Improvements
Contract Value: \$ 4.2 Million
Position: Project Manager- 2004 to 2005
Managed both projects 10 and 11 at the same time
Temecula, CA
12. California Department of Transportation
Highway 14 Center Widening Project 07-125204
Contract Value: \$ 28 Million
Position: Concrete Paving Superintendent- 2005 to 2006
Palmdale, CA
13. California Department of Transportation
Highway 2 reconstruction Project 07-214204
Contract Value: \$ 20 Million
Position: Project Manager- 2006 to 2007
LaCanada, CA
14. California Department of Transportation
Highway 138 Roundabout Project 07-39614
Contract Value: \$ 6.6 Million
Position: Project Manager- 2008 to 2009
Palmdale, CA

Dallas, TX

15. Texas Department of Transportation
A Joint Venture Design-Build Project
Contract Value: \$980 Million
Position: Utility Relocation Quality Control Manager- 2009 to 2011
Kiewit Co. and Zachry Corp. Joint Venture
DFW Connector Project
TxDot Contract No. 86-0XXDB004

16. Texas Department of Transportation & Titus County
US 271 By-Pass Project, FM 2348, FM 4000
Contract Value: \$ 72 Million
Position: Project Manager- 2011 to 2012

17. Oklahoma Department of Transportatoion
US 69 Atoka Co. - Pavement/Cable Barrier Rail Reconstruct Project
Contract Value: \$ 17.5 Million

18. City of Corinth
Shady Rest Lane Street Reconstruction
Contract Value: \$1.2 Million

19. City of Hutchins
Cleveland Road Street Reconstruction
Contract Value: \$1.6 Million

20. City of Carrollton
Carrollton Downs Phase 1
Contract Value: \$2.4 Million

21. City of Lake Cities - Lake Cities Municipal Utility Authority
10" Sanitary Sewer Relocation Project
Contract Value: \$823 Thousand

22. Raytheon Corporation – McKinney Facility
Asphalt Parking Lot Reconstruction
Contract Value: \$237 Thousand

23. Raytheon Corporation – Dallas Love Field Facility
Concrete Parking Lot Reconstruction
Contract Value: \$383 Thousand

24. City of Willow Park
Street Rehabilitation Project
Contract Value: \$436 Thousand

25. City of Dallas
Arbor Springs (Southside)
Contract Value: \$402 Thousand

26. The Colony
Phase VII Streets Reconstruction
Contract Value: \$3.1 Million

27. North Richland Hills
Smithfield Road Improvements, Davis Blvd to Mid Cities Blvd.
Contract Value: \$2.4 Million

28. City of Rowlett
Dalrock Estates Street Reconstruction
Contract Value: \$2.5 Million

29. City of Copper Canyon

Mount Pleasant, TX

Stringtown, OK

Corinth, TX

Hutchins, TX

Carrollton, TX

Lake Cities, TX

McKinney, TX

Dallas, TX

Willow Park, TX

Dallas, TX

The Colony, TX

North Richland Hills, TX

Reowlett, TX

Copper Canyon, TX

Chinn Chapel Road/Woodland Drive Reconstruction
Contract Value: \$3.5 Million

- | | | |
|-----|---|---------------------|
| 30. | City of Little Elm
Dickson Lane Paving Improvements
Contract Value: \$1 Million | Little Elm, TX |
| 31. | City of Denton
Canyon Oaks Paving
Contract Value: \$1.8 Million | Denton, TX |
| 32. | City of Little Elm
Old Witt Road Reconstruction
Contract Value: \$3.1 Million | Little Elm, TX |
| 33. | The Colony
Memorial Drive Widening
Contract Value: \$1.2 Million | The Colony, TX |
| 34. | Town of Crossroads
Naylor Road Improvements
Contract Value: \$3.5 Million | Crossroads, TX |
| 35. | City of McKinney
Raytheon-Multi Parking Lot
Contract Value: \$360 Thousand | McKinney, TX |
| 36. | City of Hutchins
Cleveland Road Improvements
Contract Value: \$1.6 Million | Hutchins, TX |
| 37. | City of Hickory Creek
I-35 10" Sanitary Sewer Project
Contract Value: \$825 Million | Hickory Creek, TX |
| 38. | City of McKinney
Raytheon- Parking Lot Reconstruction Lot 4 Phase 2
Contract Value: \$260 Thousand | McKinney, TX |
| 39. | City of McKinney
Raytheon- Parking Lot Reconstruction Lot 4 – Phase 1
Contract Value: \$242 Thousand | McKinney, TX |
| 40. | City of University Park
John Burns Construction Bush Avenue Valet Lane
Contract Value: \$136 Thousand | University Park, TX |

- Government reporting included certified payrolls with Davis Bacon Wage Scale, Buy American, Insurance certification submission, E-Verify, GSA Reporting and P&P Bond submissions.
- Generated and revised over \$10 million a year in subcontracts that involved the purchase of sale of goods and services.
- Managed proposal planning, Generated and Negotiated terms and conditions through custom reporting within View Point.
- Monitored all contract authorizations and correspondence and maintained contract files and database.
- Prepared subcontract change notices, monitored subcontractor performance, including the reporting and status of subcontractor.
- Ensured timely submission of owner deliverable's including Certified Payrolls with Davis Bacon wage scale reporting, Buy American, Insurance Certification, E-Verify, P&P Bonds.
- Maintained the audit file for each subcontract including the original contract, all correspondence, changes/deviations, amendments, clarifications, payment schedules.
- Established procedures needed to ensure all subcontractors are in compliance with legal requirements, owner specifications, government regulations and execution is in accordance with established corporate procedures.
- Performed closing activities as needed.
- Tracked subcontractor payments and deadlines.
- Obtained building and specialty permits from local jurisdictional agencies.
- Conducted weekly production and operations contractor meetings, which facilitated stronger communication and the ability to resolve critical issues.

Computer Experience:

HCSS Heavy Job Manager System, Vista by Viewpoint/Spectrum Construction Software, Adobe Pro, Windows 10, Microsoft Excel, Word, and Power Point.

Additional Skills: Government Contracting Specialist, Notary Public

John Bowling

A performance driven logistics management professional with extensive experience impacting organizational success through both employee and logistics management and leading cross-functional teams. Proven ability to communicate strategies at multiple levels within an organization. Effective project-based management with adherence to budget and time expectations.

Work Experience:

1/2019-Present

Quality Excavation LLC

Aubrey, TX

Logistics Coordinator

- Coordinate all onsite personnel with project activities and direct employees to project based project needs
- Attend all project meetings and maintain a good working relationship with employees.
- Responsible for planning and coordinating all manpower, tools, and equipment needs on all projects.
- Maintain weekly construction schedules, distributed by the Project Manager.
- Understand and adhere to the project budget and procurement best practices.
- Establish and maintain all dimensional controls for the project.
- Creating and maintaining a culture that values safety, health and jobsite cleanliness.
- Conducts and regulates required field maintenance of all equipment assigned to project.

2017-2018

American Building Supply

Transportation Manager

- Route entire fleet to maximize on-time and efficient deliveries.
- Scheduling and coordinating Job Site deliveries.
- Communicate customer service needs with deliver personnel, sales and operations.
- Maintain all necessary DOT documentation for driver files.
- Manage entire fleet maintenance and fleet requests
- Purchase and manage fleet supplies while staying within budget
- Input purchase orders into TURNS system. .

2017-2017

Unfirst Corporation

Corporate Services

- Cross trainings in all departments
- Assist in acquisitions across the Northeast United States
- Analyze account profitability across region

2017-2017

Fedex Supply Chain

Fort Worth, TX

Inventory Control Specialist

- Account for entire warehouse inventory, systematically and physically
- Analyze inventory cycle count results and perform root cause analysis to identify and resolve inventory variances
- Utilize WMS for inventory validation as well as transfer inventory to and from multiple departments
- Perform safety checks for equipment use such as forklift, order picker and scissor lift

2013-2016

Reddy Ice

Fort Worth, TX

Field Equipment Service Manager

- Managed day-to-day activities for approximately 50 direct reports, responsible for \$5M in annual revenue and managed profit-and-loss for \$240K in inventory
- Developed and executed operations plans for high-profile projects, including resource planning, identifying potential issues and planning alternative solutions
- Ensured customer satisfaction through prompt communication with field personnel

- and effective service scheduling for national accounts, including Kroger, Wal-Mart and WinCo
- Influenced and directed purchasing decisions to ensure equipment needs were met while staying within budget
- Scheduled and maintained appropriate staffing needs in 3 departments, including 2 refurb centers
- Supervised and documented service, installations on over 5,000 pieces of equipment

2010-2013

Reddy Ice

Pilot Point, TX

Plant Manager

- Ensured job site safety and facilitated training and daily operations for 3 locations
- Initiated daily sales calls and accountable for \$4.5M in annual revenue
- Controlled costs to stay within budget and reported profit-and-loss results
- Supplied and manage special events with revenue over \$200,000
- Maintained all DOT files and record keeping
- Prepared and maintained all OSHA documents

2007-2010

Reddy Ice

Pilot Point, TX

Delivery Supervisor

- Supervised entire delivery department made up of 25 drivers
- Managed fleet of delivery and service trucks
- Facilitated monthly safety meetings, promoted and maintained a safe work environment

2004-2007

Reddy Ice

Pilot Point, TX

Delivery/Sales

- Delivered product directly to customer locations
- Provided customer service and resolved customer disputes
- Invoiced customers and engaged in collection efforts

Computer Experience:

Adobe Pro, Windows 7, Outlook, Microsoft Excel, Word, and Power Point, UPS Logistics Software
Proficient in JDA/Red Prairie Warehouse Management System (WMS), MegaMation (facilities
management and planning system), Oracle, AS/400

Education

Aubrey High School - Diploma

**Specialized Training
& Skills**

Heavy Equipment Operator
Class A Commercial Drivers License over 1 million commercial miles
UPS Logistics Routing Software
Type II Universal EPA Certified
Traffic Control
Bi-lingual: English/Spanish (verbal and written)

Stacy Yarbrough

Dependable and hard-working earthwork/excavation Superintendent with more than 30 years of experience in the construction industry, managing projects ranging from \$50,000 to \$5,300,000. This includes ten plus years of experience in excavation and sub-grade stabilization of public roads. Thoroughly skilled in analyzing project needs and finding solutions as necessary to ensure timely completion.

Work Experience:

- | | | |
|---|---------------------------------------|--------------------|
| 2015-Present | Quality Excavation LLC | Aubrey, TX |
| 2006-2013 | | |
| Project Superintendent | | |
| <ul style="list-style-type: none">- Construct Public Works & Private Construction Projects.- Coordinate all site construction activities and supervise all subcontractors and field personnel as required to successfully complete the project on schedule and within budget.- Maintaining the highest quality construction and administer good construction safety practices with all on-site activities.- Attend all project meetings and maintain a good working relationship with clients.- Responsible for all daily timecard entries, production rates and quantities measured, and daily diary entries into Heavy Job, including employee time, materials, equipment and subcontractors for the job.- Maintain weekly construction schedules, distributed by the Project Manager.- Conduct weekly and monthly safety meetings and quality control field inspections.- Understand and adhere to the project budget and procurement best practices.- Establish and maintain all dimensional controls for the project.- Creating and maintaining a culture that values safety, health and jobsite cleanliness.- Conducts and regulates required field maintenance of all equipment assigned to project. | | |
| 1/2015-12/2015 | Stacy Yarbrough Construction | Aubrey, TX |
| Owner | | |
| <ul style="list-style-type: none">- Remodeling homes and barns- Excavation dirt work- Carpentry | | |
| 2013-2015 | XIT, Paving & Construction | Dallas, TX |
| Excavation Superintendent | | |
| <ul style="list-style-type: none">- Supervised excavation crew- Read and interpret blueprints- Ensured job specifications were met- Produced time keeping records- Operate and maintain heavy equipment | | |
| 2004-2006 | Tim Yarbrough Construction | Kopperl, TX |
| Superintendent | | |
| <ul style="list-style-type: none">- Constructed and remodeled homes, barns, and commercial buildings | | |
| 2001-2004 | Tim Beaty Builders | Denton, TX |
| Equipment Operator | | |
| <ul style="list-style-type: none">- Operated bulldozer, motor grader and backhoe- Transported equipment to jobsites- Service & repair equipment | | |

Computer Experience:

HCSS Heavy Job Manager System, Adobe Pro, Windows 7, Microsoft Excel, Word, and Power Point.

Projects completed:

- | | | |
|-----|---|-------------------|
| 1. | Lobo Lane & Smotherman Road
Contract Value: \$ 5.3 Million
Position: Construction Superintendent
Description: Supervised heavy reconstruction, lane switch and widening of the road from two to four lanes, stabilize, sub-grade, and utilities | Little Elm, TX |
| 2. | Naylor Road in Crossroads
Contract Value: \$ 4 Million
Position: Construction Superintendent
Description: Supervised asphalt paving, street widening and reconstruction, and utilities | Crossroads, TX |
| 3. | Chinn Chapel in Copper Canyon
Contract Value: \$ 3.5 Million
Position: Construction Superintendent
Description: Managed drainage and road reconstruction, removal of asphalt road and replacement with concrete; utilities | Copper Canyon, TX |
| 4. | Memorial Drive in the Colony
Contract Value: \$ 1.3 Million
Position: Construction Superintendent
Description: Supervised road re-alignment and utility work | The Colony, TX |
| 5. | Witt Road Bridge Structure
Contract Value: \$ 3.9 Million
Position: Project Superintendent
Description: Completed bridge structure and heavy road construction. Including excavation, drainage, utilities, stabilization, concrete paving, bike and hiking trails, and fencing | Little Elm, TX |
| 6. | Simmons Road Reconstruction
Contract Value: \$ 1.9 Million
Position: Construction Superintendent
Description: Completed 7" concrete street reconstruction, storm drainage, and utilities | Double Oak, TX |
| 7. | Gainesville Bridge Replacement
Contract Value: \$ 195 Thousand
Position: Project Superintendent
Description: Supervised the earthwork and road construction | Gainesville, TX |
| 8. | Lift Station No's 4 & 6
Contract Value: \$ 3.25 Million
Position: Project Superintendent
Description: Completed and supervised earthwork, excavation, backfill and 30' deep lift station | Little Elm, TX |
| 9. | Links –Gateway Boulevard
Contract Value: \$ 375 Thousand
Position: Project Superintendent
Description: Completed excavation , sub-grade preparation, parking lot and road construction | Texas |
| 10. | Links – Mayhill Industrial Russell Newman
Contract Value: \$ 918 Thousand
Position: Project Superintendent
Description: completed excavation, sub-grade preparation, parking lot and road construction with asphalt and concrete paving | Mayhill, TX |

- | | | |
|-----|--|-------------------|
| 11. | Copper Canyon Street Program
Contract Value: \$ 475 Thousand
Position: Construction Superintendent
Description: Completed street reconstruction, asphalt paving, and utilities | Copper Canyon, TX |
| 12. | Dove Road Intersection
Contract Value: \$ 996 Thousand
Position: Construction Superintendent
Description: Removed four-way intersection, and completed street reconstruction, including the installation of a concrete roundabout and utilities | Southlake, TX |
| 13. | Links – Treehouse Restaurant
Contract Value: \$ 47 Thousand
Position: Project Superintendent
Description: Supervised utility work, excavation, stabilization, parking lot and road construction | Dallas, TX |

Kimberlie Padilla

Contracts Administrator with over 19 years of experience of diversified experience in the Construction Industry. Kimberlie also has experience providing high level accounting, and administrative support in the Engineering, Finance, and Mortgage Industries. Kimberlie is a MBA graduate, with a Bachelors Degree in Accounting, as well as an Associates Degree in Applied Science and various Certificates of Completion. Her professional accomplishments include the successful start-up of a new general contracting and engineering firm, with hands-on experience developing and implementing business processes, accounting systems, and procedures. Experienced working for a Fortune 500 company as well as smaller firms. She has a prove ability to juggle multiple priorities and accomplish difficult tasks with poise, diplomacy, confidentiality, and the utmost integrity.

Work Experience:

5/2019-Present

Quality Excavation LLC

Aubrey, TX

Contracts Administrator

- Review and process all Contract Documents, tag and delineate for special conditions.
- Assist with any Accounting Related needs
- Request all Project Bonds/Bid Bonds and coordinate with the Bonding Company as necessary
- Generate/Track all Subcontract Agreements, Work Orders, Purchase Orders.
- Review all Insurance Certificates
- Review, and process Subcontractor Certified Payrolls as needed.
- Complete TxDOT paperwork as needed per contract.
- Assist Estimators on bid day.
- Prepare all bidding documents, qualification statements, and related portfolio items.
- Coordinate with all onsite personnel to ensure all subcontracting and material needs are met.
- Attend in-house Superintendent/Foreman & Accounting meetings.
- Assist with the implementation of any new procedures.
- Generate all Project Field Notebooks and assist field personnel maintain best practices.

3/2016-5/2017

Trade Management

Fort Worth, Tx

Project Administrative Assistant (for Weldon Contractors)

- Support Project Managers, Superintendent, and Field Personnel with all administrative needs.
- Responsible for all project employee and equipment timekeeping necessary for accurate job costing.
- Process payroll, and time-off requests for all temporary and regular employees.
- Prepare Monthly Project Billings (AIA format) and update weekly management reports.
- Compile data from various accounting and payroll reports to generate Monthly Time & Material Billings for multiple projects.
- Gather data from various sources to generate Labor Projection Reports for multiple projects.
- Prepare RFIs, Submittals, Daily Reports, Safety & Inspection Reports, and update Project Schedule as necessary.
- Generate and track daily time, material, and equipment tickets, and obtain authorized signature for all extra work.
- Attend weekly project meetings and coordinate with Owner Representatives and Engineers as necessary.

1/2015-12/2015

Texas Woman's University

Denton, Tx

Student Assistant-Accounting Lab Tutor

- Tutor both graduate and undergraduate accounting students.
- Administer student exams, and assist professors with research projects.
- Answer phones and respond to general inquiries, general office duties

5/2001-5/2008

S.J. Amoroso Construction
Office Manager/Executive Assistant to VP

Irvine, Ca

- Support division vice president, field operations manager, three project executives, and direct liaison to 80 field and office personnel.
- Supervise and train receptionist and project management assistants, and oversee associated workflow to ensure efficient operation and strict adherence to company policy and procedures.
- Initiate, input, and track all subcontract agreements and purchase orders in CMS; flag modifications to contract terms and legal verbiage for approval and compliance with company policies.
- Manage Division Checkbook, maintain ledger, cut checks, and reconcile monthly.
- Manage Division Petty Cash, ensure proper coding for all expenses, reconcile for reimbursement monthly.
- Assemble backup and calculate Employee Expense Reports.
- Maintain all Subcontractor Ledgers, Material Ledgers, and Project Accounting Changes for Area Managers files.
- Review and process all division and project Accounts Payable Invoices for proper job costing & coding, and required matching for payment purposes.
- Review all subcontractor, supplier, and vendor statements; investigate any outstanding invoices, and reconcile any billing discrepancies.
- Review all corporate aging reports and flag outstanding Accounts Receivable for Area Managers.
- Compile data necessary to generate and update weekly management reports.
- Purchase, maintain, and track all office equipment and supplies for Southern California Division and all jobsite locations.
- Screen, sort and distribute all project correspondence, and Area Manager mail.
- Set up and maintain all project files, update Employee Manual, Vendor books, Subcontractor lists, Labor and Vacation Boards, and Project Status Reports.
- Coordinate all corporate events, meetings, training classes, luncheons, office parties and travel arrangements for division. Account for entire warehouse inventory, systematically and physically

3/2000 – 5/2001

D.K.S. Contracting & Engineering, Inc.
3/1997 – 6/1999 Office Manager/Executive Assistant to President

Irvine, Ca

- Provide high-level administrative and accounting support to company president/owner.
- Accounts Payable and Accounts Receivable, Payroll, AIA billings, Retention billings, Subcontractor Invoices and Lien Releases.
- Comprehensive Job Costing, Cash Applications, Account Reconciliations, Month End Process, and Journal Entries.
- Ensure accurate job coding on all payables and receipt of proper subcontractor documentation prior to payment.
- Verify licensing, W-9s, Insurance, Certified Payroll, and supplier information for all subcontractors and suppliers.
- Calculate Expense Reimbursements, Mileage, and Technical Equipment Billings.
- Generate and process accurate and timely Contracts, Change Orders, PO's, and Cost Proposals.
- Assist CPA with the compilation and preparation of Yearly Financial Statements.
- Initiate and maintain all Owner contracts, Subcontract Agreements, and Correspondence on all projects.
- Prepare RFIs, Cost Proposals, Bulletins, Submittals, Marketing Proposals, Prequalification Statements, Bid Documents, and project related logs.
- Act as liaison for Subcontractors, Suppliers and Vendors to investigate and reconcile any unpaid invoices or billing discrepancies.

ADDITIONAL EXPERIENCE:

6/1999-12/1999

Blasland, Bouck & Lee, Inc.
Executive Secretary-Engineering

Irvine, Ca

5/1994-4/1997

Great West Contractors, Inc.
Executive Assistant to VP/Construction Secretary Manager

Anaheim, Ca

Computer Experience:

Adobe Pro, Windows 10, Outlook, Microsoft Excel, Word, and Power Point, Oracle, Quickbooks, Type 65 Oracle, ADP

Education

Masters Business Administration (MBA) w/emphasis in Accounting (Eligible for CPA Designation)
Texas Woman's University, 2017 (3.75 GPA)
Bachelor Business Administration (BBA) in Accounting
Texas Woman's University, 2015 (4.0 GPA in all Accounting Courses/3.8 in General Business Courses)
Associate of Applied Science (AS)
Collin County Community College, 2013 (3.85 GPA)
Dana Hills High School

**Specialized Training
Skills**

Certificate in Mortgage Banking
Certificate in Phlebotomy
Certificate in Telemetry
Certificate Medical Billing/Office Assistant

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Jason Brown, Director of Parks and Recreation

Date: November 28, 2022

Subject: Christmas Tree Lighting

Agenda Item:

Christmas Tree Lighting

Background Information:

Staff will provide an update on the Christmas Tree Lighting event scheduled for Friday, December 2, 2022 from 6:00 p.m. – 9:00 p.m.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Scott Mitchell, Director of Neighborhood Services

Date: November 28, 2022

Subject: Street Improvement Projects

Agenda Item:

Street Improvement Projects

Background Information:

Staff will provide an update on the FY 2022 and FY 2023 street improvement projects.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Edward Lopez and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: November 28, 2022

Subject: October Department Monthly Reports

Agenda Item:

October Department Monthly Reports

Background Information:

Attached are the monthly Department Reports. If you have any questions regarding the reports, please contact me or the appropriate Department Head.

Financial Considerations:

N/A

Board/Citizen Input:

N/A

Legal Review:

N/A

Attachments:

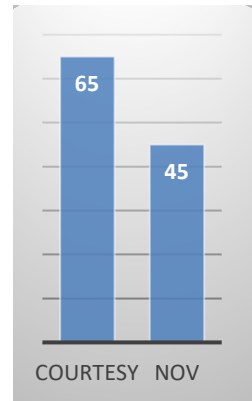
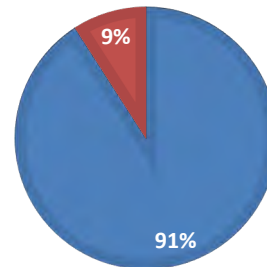
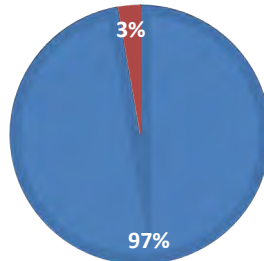
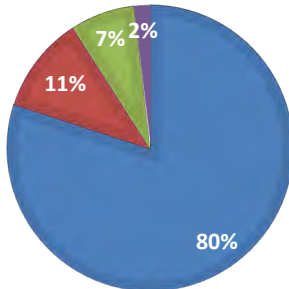
October Department Reports

Council Action Requested:

No Council Action

Code Compliance

■ Nuisance ■ Building ■ Permits ■ Zoning ■ Residential ■ Commercial ■ Proactive ■ Reactive



Current Month Violations					
	Notices Issued	Pending Compliance	Compliance Obtained	Citations Issued	Abatement by City
Nuisance Violations	88	31	57	4	0
Building Violations	12	12	0	0	0
Zoning Issues	2	2	0	0	0
Permit Violations	8	2	6	0	0
Fiscal Year Totals	110	47	63	4	0
Previous Fiscal Year Comparison	78	42	36	0	0

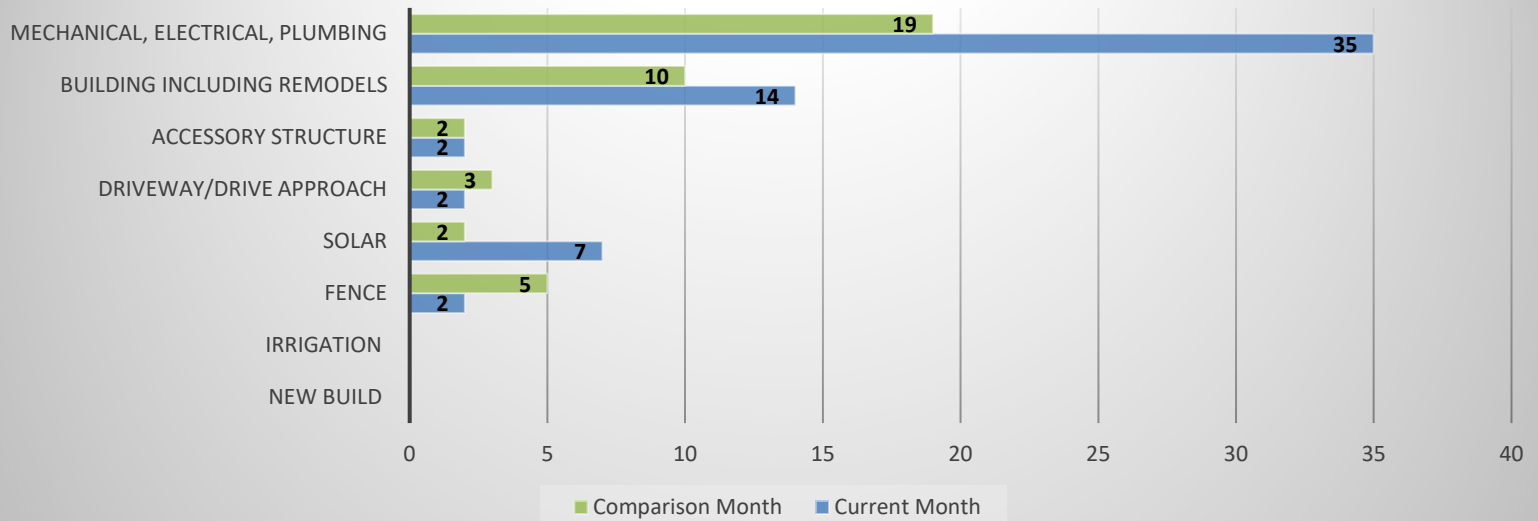
Current Month	Comparison Month	October 2022 Bulk
UNHEALTHY,... 1 PARKING 18 TREES 6 ACCUMULATIONS 14 HGW 29	HGW 17 ACCUMULATIONS 24 TREE LIMBS 1 PARKING 14 DILAPIDATED FENCE 2 INOPERABLE VEHICLE 2 PROPERTY... 6 TEMPORARY SIGN 1	October 2022 Bulk 836 Residents Participated October 2022 Inspections 8 Inspections Conducted

Signs				
	Current Month	Comparison Month Previous Year	Fiscal Year 22/23	Previous Fiscal Year Comparison
Commercial Sign Violations	0	1	0	1
Bandit Sign Removal	0	65	0	65

Building Summary				
	Current Month	Comparison Month Previous Year	Fiscal Year 21/22	Previous Fiscal Year Comparison
Registered Vacant Building	0	0	0	0
Substandard Buildings	0	0	0	0

Community Development

October



	Mechanical Electrical Plumbing	Building Including Remodels	Accessory Structure	Driveway Drive Approach	Solar	Fence	Irrigation	New Build
Current Month Residential	30	13	2	2	7	2	0	0
Current Month Commercial	5	1	0	0	0	0	0	0
Current Fiscal Year 2022-2023	35	14	2	2	7	2	0	0
Previous Month Residential	16	10	2	3	2	5	0	0
Previous Month Commercial	3	0	0	0	0	0	0	0

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2022-2023
Sign Permit	1	8	1
ROW Permit	6	4	6
Garage Sale Permit	25	35	25
Zoning, SUP, Code Consults	4	4	4
Pool Permits	0	1	0

Business Summary

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2022-2023
Registered Rental CO's	2	6	2
Issued Commercial CO's	2	4	2
Mobile Food Vendor	1	0	1

Received Certificate of Occupancy

- Tarrant Auto Sales, 7020 Midway Rd – Automobile Sales, Used
- Richland Hills Rocs AKA RHRocs, 7085 Baker Blvd – Fraternal Organization, Lodge, civic Club, Fraternity, or Sorority

Number of Potential Business Certificate of Occupancy Meetings: 3**Number of Developmental Review Committee / Plan Review: 3**

Finance

GENERAL FUND, UTILITY FUND AND LINK FUND

Fiscal Year 2022-2023, Period Ending 10/31/2022

Monthly Financial Report					
	Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
General Fund (001)					
Revenue					
Property Taxes	\$ 3,123,995	\$ 74,360	\$ 74,360	\$ 3,049,635	2%
Sales Tax	4,712,216	-	-	4,712,216	0%
Other Tax	2,500	232	232	2,268	9%
Franchise Fees	562,000	934	934	561,066	0%
Fines & Forfeitures	262,050	23,998	23,998	238,052	9%
Licenses & Permits	209,500	12,093	12,093	197,407	6%
Service Charges	305,850	42,147	42,147	263,703	14%
Miscellaneous	140,152	4,100	4,100	136,052	3%
Total Revenues	\$ 9,318,263	\$ 157,863	\$ 157,863	\$ 9,160,400	2%
Expenditures					
Municipal Court	\$ 300,039	\$ 20,004	\$ 20,004	\$ 280,035	7%
Administration	690,171	24,480	24,480	665,691	4%
Police	2,091,296	94,322	94,322	1,996,974	5%
Fire	2,567,824	89,599	89,599	2,478,225	3%
Street	325,079	3,965	3,965	321,114	1%
Library	403,133	15,033	15,033	388,100	4%
Recreation	299,807	9,525	9,525	290,282	3%
Parks/Grounds	281,787	2,947	2,947	278,840	1%
Community Development	535,439	7,830	7,830	527,609	1%
Animal Control	202,422	7,757	7,757	194,665	4%
Legislative (City Secretary)	129,940	5,776	5,776	124,164	4%
Shared Services	839,990	73,323	73,323	766,668	9%
Transfers/Non Departmental	510,491	130,000	130,000	380,491	25%
Total Expenditures	\$ 9,177,418	\$ 484,561	\$ 484,561	\$ 8,692,857	5%
Rev/Exp	\$ 140,845	\$ (326,698)	\$ (326,698)		
Utility Fund (002)					
Revenue					
Water	\$ 2,537,000	\$ 250,345	\$ 250,345	\$ 2,286,655	10%
Sewer	1,800,000	153,002	153,002	1,646,998	9%
Transfers In	2,406,753	-	-	2,406,753	0%
Misc. (incl. Garbage Billing)	536,600	50,250	50,250	486,350	9%
Total Revenues	\$ 7,280,353	\$ 453,597	\$ 453,597	\$ 6,826,756	6%
Expenses					
Shared Services	\$ 311,427	\$ 32,168	\$ 32,168	\$ 279,258	10%
Administration	641,582	29,839	29,839	611,743	5%
Water Services & Distr.	3,633,344	10,500	10,500	3,622,844	0%
Wastewater Service	1,369,360	9,807	9,807	1,359,553	1%
Trsfrs/Debt Service/Non-Dept.	1,004,832	-	-	1,004,832	0%
Total Expenses	\$ 6,960,545	\$ 82,313	\$ 82,313	\$ 6,878,231	1%
Rev/Exp	\$ 319,808	\$ 371,283	\$ 371,283		
Link Operating Fund (098)					
Revenue					
Recreation	\$ 542,190	\$ 36,371	\$ 36,371	\$ 505,819	7%
Transfers in	\$ 199,680	-	-	\$ 199,680	0%
Total Revenue	\$ 741,870	\$ 36,371	\$ 36,371	\$ 705,499	5%
Expenditures					
Operating/Personnel	\$ 741,870	\$ 21,083	\$ 21,083	\$ 720,787	3%
Rev/Exp	\$ -	\$ 15,288	\$ 15,288		
*Unaudited					

Finance

SPECIAL REVENUE FUNDS

Fiscal Year 2022-2023, Period Ending 10/31/2022

Monthly Financial Report					
	Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Court Security Fund (24)					
Revenue	\$ 5,500	\$ 439	\$ 439	\$ 5,061	8%
Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<i>Rev/Exp</i>		\$ 439	\$ 439		
Court Technology Fund (39)					
Revenue	\$ 4,800	\$ 376	\$ 376	\$ 4,424	8%
Expenditures	\$ -	\$ -	\$ -	\$ -	0%
<i>Rev/Exp</i>	\$ 4,800	\$ 376	\$ 376		
Crime Control District (65)					
Revenue					
Sales Tax	\$ 1,779,795	\$ -	\$ -	\$ 1,779,795	0%
Grants/Transfers	\$ 21,760	\$ -	\$ -	\$ 21,760	0%
Total Revenue	\$ 1,801,555	\$ -	\$ -	\$ 1,801,555	0%
Expenditures					
Public Safety	\$ 1,440,266	\$ 132,101	\$ 132,101	\$ 1,308,165	9%
Capital Expense	78,871	-	-	78,871	0%
Transfers Out	50,000	-	-	50,000	0%
Total Expenditures	\$ 1,569,137	\$ 132,101	\$ 132,101	\$ 1,437,036	8%
<i>Rev/Exp</i>	\$ 232,418	\$ (132,101)	\$ (132,101)		
Hotel Occupancy Tax (77)					
Revenue					
HOT (Taxes)	\$ 180,000	\$ -	\$ -	\$ 180,000	0%
Expenditures					
Operating Expense	\$ 93,656	\$ 1,475	\$ 1,475	\$ 92,181	2%
Debt Service	105,013	-	-	105,013	0%
Total Expenditures	\$ 198,669	\$ 1,475	\$ 1,475	\$ 197,194	1%
<i>Rev/Exp*</i>	\$ (18,669)	\$ (1,475)	\$ (1,475)		
TIF Fund (89)					
Revenue					
Property Tax Allocation	\$ 201,709	\$ -	\$ -	\$ 201,709	0%
Sales Tax Transfer in	\$ 75,000	\$ -	\$ -	\$ 75,000	0%
Total Revenue	\$ 276,709	\$ -	\$ -	\$ 276,709	0%
Expenditures					
Operating	\$ 90,000		\$ -	\$ 90,000	0%
Improvement Incentive	\$ 30,000	\$ -	\$ -	\$ 30,000	0%
Capital Projects	\$ 460,000	\$ -	\$ -	\$ 460,000	0%
Total Expenditures	\$ 580,000	\$ -	\$ -	\$ 580,000	0%
<i>Rev/Exp</i>	\$ (303,291)	\$ -	\$ -		
Strategic Initiative Fund (107)					
Revenue	\$ 2,400,000	\$ 2,400,000	\$ 2,400,000	\$ -	100%
Expenditures	\$ 691,000	\$ -	\$ -	\$ 691,000	0%
<i>Rev/Exp</i>	\$ 1,709,000	\$ 2,400,000	\$ 2,400,000		

Finance

CAPITAL FUNDS

Fiscal Year 2022-2023, Period Ending 10/31/2022

Monthly Financial Report					
	Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Oil & Gas Lease Fund (12)					
Revenue	\$ 77,000	\$ -	\$ -	\$ 77,000	0%
Expenditures	95,000	-	-	95,000	0%
<i>Rev/Exp*</i>	\$ (18,000)	\$ -	\$ -		
Capital Projects Fund (20)					
Revenue-Transfers In	\$ 1,288,311	\$ -	\$ -	\$ 1,288,311	0%
Expenditures					
Capital Projects	\$ 1,367,335	\$ -	\$ -	\$ 1,367,335	0%
Capital-Lease Pymts	\$ 158,311	\$ -	\$ -	\$ 158,311	0%
Total Expenditures	\$ 1,525,646	\$ -	\$ -	\$ 1,525,646	0%
<i>Rev/Exp</i>	\$ (237,335)	\$ -	\$ -		
Road and Street Fund (25)					
Revenue					
Sales Tax	\$ 1,767,081	\$ -	\$ -	\$ 1,767,081	0%
Total Revenue	\$ 1,767,081	\$ -	\$ -	\$ 1,767,081	0%
Expenditures					
Street R&M	2,929,388	-	-	2,929,388	0%
Total Expenditures	\$ 2,929,388	\$ -	\$ -	\$ 2,929,388	0%
<i>Rev/Exp*</i>	\$ (1,162,307)	\$ -	\$ -		
Vehicle Replace. Fund (30)					
Revenue					
Misc. Income	\$ 279,950	\$ -	\$ -	\$ 279,950	0%
Expenditures					
Capital-Lease/Purchases	\$ 269,240	\$ -	\$ -	\$ 269,240	0%
Operational	\$ 20,000	\$ -	\$ -	\$ 20,000	0%
Total Expenditures	\$ 289,240	\$ -	\$ -	\$ 289,240	0%
<i>Rev/Exp*</i>	\$ (9,290)	\$ -	\$ -		
ARPA Fund (101)					
Revenue-Transfers In/Interest	\$ 1,768,541	\$ 4,342	\$ 4,342	\$ 1,764,199	0%
Expenditures					
Project Appropriations	\$ 1,671,768	\$ -	\$ -	\$ 1,671,768	0%
Transfers out-Prem. Pay	\$ 96,773	\$ -	\$ -	\$ 96,773	0%
Total Expenditures	\$ 1,768,541	\$ -	\$ -	\$ 1,768,541	0%
<i>Rev/Exp</i>	\$ -	\$ 4,342	\$ 4,342		

*Any overages in these funds are covered by fund balance.

Finance

DEBT SERVICE FUND

Fiscal Year 2022-2023, Period Ending 10/31/2022

Monthly Financial Report

	Budget	Current Month Actual	YTD Actual	Available Budget	% YTD of Total Budget
Debt Service Fund (10)					
Revenue					
Property Taxes	\$ 1,001,117	\$ 23,951	\$ 23,951	\$ 977,166	2%
Expenditures					
Debt Service	\$ 948,844	\$ 1,000	\$ 1,000	\$ 947,844	0%
Rev/Exp	\$ 52,273	\$ 22,951	\$ 22,951		

COMPONENT UNIT

Richland Hills EDC (26)					
Revenue					
Sales Tax	\$ 1,178,054	\$ -	\$ -	\$ 1,178,054	0%
Total Revenues	\$ 1,178,054	\$ -	\$ -	\$ 1,178,054	0%
Expenses					
Operating	\$ 1,347,868	\$ 5,590	\$ 5,590	\$ 1,342,278	0%
Transfers Out				\$ -	0%
Debt Service	\$ 228,663	\$ -	\$ -	\$ 228,663	0%
Total Expenditures	\$ 1,576,531	\$ 5,590	\$ 5,590	\$ 1,570,941	0%
Rev/Exp*	\$ (398,477)	\$ (5,590)	\$ (5,590)		

*Any overages in these funds are covered by fund balance.

DRAINAGE

Drainage Fund (022)					
Revenue					
Billing/Interest	\$ 909,458	\$ 76,084	\$ 76,084	\$ 833,374	8%
Expenses					
Operating	\$ 446,274	\$ 4,458	\$ 4,458	\$ 441,816	1%
Debt Service	\$ 483,439	\$ -	\$ -	\$ 483,439	0%
Total Fund	\$ 929,713	\$ 4,458	\$ 4,458	\$ 925,255	0%
Rev/Exp*	\$ (20,255)	\$ 71,626	\$ 71,626		

*Any overages in these funds are covered by fund balance.

Fire

Fire Operations:

- Personnel completed **19** business inspections throughout the month.
- Members completed a combined **311** hours of training this month.
- Staff participated in **10** development related meetings during the month of October.
- The mutual aid agreement with Allegiance Ambulance resulted in no calls during October.
- Response times for October averaged **4 minutes 48 seconds** from receipt of call in dispatch to the first fire unit arriving on scene to assist.
- More than **19.88%** of emergency calls in October were received while our crews were already addressing another emergency in the city.
- FF/EMT's Tony Dryer and Jordan Bridges are doing well in Paramedic school. They will graduate in December 2022.
- FM Brock has returned to duty and resumed his normal workload. He will complete a field training process with our PD soon.
- Smoke alarms continue to be available to those who need them. There is no cost and FD personnel will install them.
- Vial of Life emergency medical information pouches are available at the fire station.
- Medication disposal pouches are also available at the fire station. The box is mounted on the wall in the lobby of the new fire station. Please help yourself.
- All fire hydrants in the City have been flushed and flow tested.
- Calls in October 2022 were **30%** more than calls in October 2021.
- Mutual aid received from other agencies was similar compared to October 2021. Mutual aid given was up over **35%** compared to October 2021.

Emergency Management:

- Plans are underway for a more extensive exercise that will be conducted in February 2023.
- Additional needed supplies and equipment will be purchased in the new budget year.

Service Calls – Through October 31, 2022			
	Current Month	October 2021	FY2023 Total
Fire Calls	7	2	7
EMS/Major Accidents/ Rescues	94	77	94
Hazardous Conditions – No Fire	19	10	19
Public Assistance	14	11	14
Good Intent (No Service Rendered)	20	8	20
False Alarm	12	8	12
Severe Weather & Natural Disaster	0	0	0
Total Calls	166	116	166
Automatic / Mutual Aid			
	Current Month	October 2021	YTD Total
Aid Received	15	14	15
Aid Given	33	19	33

Fire Marshal:

CO Inspections: 0

Fire Alarm Inspection: 0

Fire Sprinkler Inspection: 0

School Inspections: 0

Church Fire Inspections: 0

Nursing Home Inspections: 1

Shift Inspections: N/A

Plan Reviews: 0

Code Consults: 1

Business Info Updates: updating business and contact info and forwarding to NRHW Alarm; updating Knox Box keys and locks as needed.

DRC Meetings: 1

P&Z Meeting: N/A; asked Logan to request my attendance if needed for any upcoming meetings

Tarrant Co. Emergency Mgmt. Meeting: Upcoming Nov. 2nd

NEFDA Haz-Mat Meeting: Haz-Mat Drill in December to be held in Grapevine, individual departments updating operations checklists

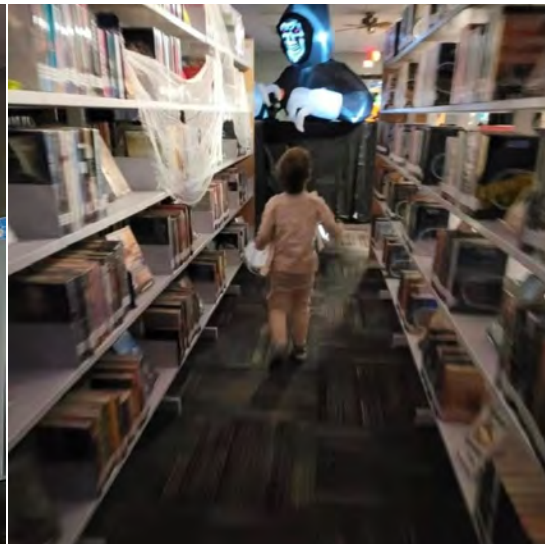
TCFAI Meeting: No news, 2 Task Force callouts but unable to assist due to FM Conference attendance

Building Walkthroughs: Restarting November at AT&T on Burns

Emergency Mgmt: EMC Meeting on Nov. 2nd at NCTCOG

RICHLAND HILLS PUBLIC LIBRARY

OCTOBER • 2022



IMPACT

We had another great program and outreach month in October!

For Texas Night Out, library staff had a table at the Link.

We also attended BISD's "Lights on Afterschool" program and Anne attended the Link Senior Lunch.

Haunted Stacks was a little lower attendance this year due to terrible rainy weather, but we still had approximately 400 people attend and received many complements.

KEY FACTS (LAST YEAR)

- 1071 Visitors (776)
- 807 Program Attendance (1411)
- 2717 Items Checked out (4713)
- 594 Questions Answered (834)
- 88 Computer Sessions (123)

Month of OCTOBER 2022

Department Narrative of Significant Actions, Results, and Pending items:

	Current Month # Cleared	Current Month \$ Amt Cleared	YTD Number	YTD Dollar Amount
Warrant Service by Marshal in office				
Turned self in	5	\$ 2,444.80	5	\$ 2,444.80
Attorney bonds	3	\$ 1,652.30	3	\$ 1,652.30
Returned for Officer correction	6	\$ 2,496.80	6	\$ 2,496.80
Unable to locate - bad info	0	\$ -	0	\$ -
Paid/payment plan	10	\$ 4,234.40	10	\$ 4,234.40
Deceased	0	\$ -	0	\$ -
Cleared-Found Incarcerated	4	\$ 1,666.00	4	\$ 1,666.00
Warrant Service by Marshal in field				
Arrests - transfer to jail	7	\$ 2,636.00	7	\$ 2,636.00
Payment plan rather than jailed	0	\$ -	0	\$ -
Attorney bonds rather than jailed	0	\$ -	0	\$ -
Paid rather than jailed	2	\$ 1,136.50	2	\$ 1,136.50
Warrant Service - Other				
Time Served	46	\$ 15,817.10	46	\$ 15,817.10
Arrested by other agencies	42	\$ 16,131.00	42	\$ 16,131.00
Paid by defendant	1	\$ 432.90	1	\$ 432.90
Released due to medical reasons	0	\$ -	0	\$ -
Attorney bonds	3	\$ 1,525.03	3	\$ 1,525.03
Prisoner Transfers				
Number of defendants transferred	3	\$ 2,107.00	3	2107
Total hours spent on transfers	3.5	\$ -	3.5	
Total miles driven on transfers	91	\$ -		
Teletype - time serve/plea/court date	16	\$ 5,983.00	16	\$ 5,983.00
Other Duties				
Bank detail	17		17	
Traffic stops	0	0	0	0
Insurance verifications	1		1	
Vehicles inspected	0		0	
Bailiff hours	5		4.5	
Training				
Serve summons - School	0		0	
Serve summons - Animal Control	4		4	
Serve summons - Code Enforcement	2		2	
Serve summons - Police				
Officer corrections on citations	6		6	
Returned FTA notices	33		33	

Municipal Court

Department Narrative of Significant Actions, Results, and Pending Items:

None at this time.

Citation Summary		
	Current Month	YTD Total
Violations Filed	207	207
Completed Cases– Paid Fine & Before Judge	107	107
Other Completed - Dismissed deferred, DSC, proof, compliance, by Judge or Prosecutor, plea & bar, void	22	22
Number of Warrants Issued	0	0
Number of Warrants Cleared	84	84
Number of Outstanding Warrants	0	0
Value of Outstanding Warrants	\$.00	\$.00
Total Fees Collected	\$32,454.15	\$32,454.15



Parks and Recreation Director's Report

October 2022

Budget Analysis

As the new fiscal year begins, The Link's revenue numbers were relatively strong, including a higher beginning to the membership line than in October of 2021. Regardless, memberships need to be higher. Staff expects to see an increase once the indoor playground and esports programming begins at the end of the year. Most revenue lines performed as expected or better, exceptions are Day Passes, Senior Programs, and Athletics.

Project/Program Updates

- **Memberships: \$5,602.99** This total is a decent beginning for the fiscal year. With 13 sales and 10 terminations, the new count is 350 memberships at The Link. Scans decreased this month to 1,671 with 288 different users.
 - Medicare programs brought in **\$1,728.50** in additional monthly fees from 106 active members.
- **Camp Connect and Link Learner's Academy (LLA): \$12,274.80** The afterschool program has 67 paid kids across the two campuses (The Link and Binion Elementary). Staff is still working with Cheney Hills administration on getting more involved at that particular school.
- **Programs:** Staff is continuing to work on bringing in more instructors with more classes. The goal is to have a wide variety of art, educational, and physical or athletic classes hosted at The Link.
 - **Classes:** Current classes
 - Karate – 5
 - Belly Dancing – 5
 - **Athletics:** The athletics at The Link includes free-play pickleball, volleyball, and basketball opportunities in the gymnasium. These options are open to members for free and the general public for a fee.
 - Pickleball Lessons – 6
 - Pickleball players – 82
 - Volleyball players – 46
 - PE – Flag Football – 18 kids, 3 teams
 - **Special Events:** Tricky Treat Trail and Haunted stacks was hosted on October 28. Due to rain, the event was moved indoors, and therefore adapted to the restricted space. The event had 16 booths for activities and games, inflatable carnival games, clowns creating balloon animals, a live DJ, crafts and concessions. An estimated 800 people came and enjoyed the event.
 - **Community Programs:** The Link, while designed to generate revenue, tries to find a balance with community programs that anyone can join.

- Lunch Bunch – Turkey sandwiches were served and 71 attended. 43 seniors stayed and played bingo for prizes.
 - Tarrant Area Food Bank – in association with Center Point Church – 97 families were served.
 - Second Saturday Seminars – Staff is putting together a year-long calendar of free informational programming for residents to attend monthly. Topics will include DIY home help, yard and garden topics, health and nutrition, as well as financial topics. The program will begin in January.
- **Senior Programs:** 10 seniors made their way to the State Fair on October 6. The second trip of the month was to the Dallas Arboretum on October 19 with 7 attendees.
- **Parks:** Parkhill is continuing their design process for the park restrooms, food truck area and new parking lot. We were hoping to have the restroom construction start in January, but it looks like it will be later in the Spring at this point.

After the late August flood, Kate Baker and Creek Trail Parks each had chain link fences damaged and a large loss of wood fiber for the play structure and swings. TML is sending out an adjustor to assess the damage. Currently, most of the wood fiber has been replaced, and staff has received quotes for replacing the fences based on the new ordinance.

Staff is finalizing the quote for the expanded amenities package of benches, tables, trash cans, grills, and pet posts for the park system. They will be purchased before the end of the year and installed in the spring of 2023.

- **Landscaping:** The cooler weather has kept the turf in good shape, even without any rain. Yellowstone and Trugreen both worked on turf weeds this month and have the complex looking better than during the summer. Once the new parks position is hired and on staff, that individual will be tasked with spending more time in the landscape beds pruning, shaping and improving the aesthetics of The Plaza.
 - **ROWS and Medians:** Staff finally heard back from TxDOT and the Green Ribbon project will begin in November.
- **Marketing:**
- | | |
|-----------------------------------|-------------------------------|
| ○ Webpage visits: 3,892 | ○ Facebook Page Visits: 2,665 |
| ○ Google Business Searches: 3,868 | ○ Twitter Impressions: 53 |
| ○ Yelp Visits: 20 | ○ YouTube Views: 0 |
| ○ Instagram Reach: 86 | ○ Nextdoor: 0 |
- **Rentals: \$11,96.75** The Link hosted 54 rentals this month, including 3 city events.

Valuable Information:

- The indoor playground – Construction will start at the end of November.
- Esports – Most hardware is now on site and being set up. Staff is working with esports vendor, Bear Claw, to establish a year-long programming calendar.

Link Revenue	August 2020	August 2021	August 2022	Fiscal Year 21-22 YTD
Classes	\$-	\$452.00	\$698.50	\$698.50
Link Membership	\$4,771.09	\$5,420.23	\$5,602.99	\$5,602.99
One Day Passes	\$264.00	\$274.00	\$245.00	\$245.00
Fitness Classes	\$381.92	\$580.91	\$229.75	\$229.75
Personal Training	\$-	\$1,461.87	\$475.68	\$475.68
Athletics	\$771.57	\$1,651.02	\$1,352.00	\$1,352.00
Camps	\$451.50	\$65.00	\$47.00	\$47.00
After School	\$5,754.70	\$10,917.78	\$12,227.80	\$12,227.80
Rentals	\$10,569.47	\$25,007.50	\$12,371.75	\$12,371.75
Medicare Membership	\$1,145.00	\$1,308.00	\$1,728.50	\$1,728.50
	\$24,109.25	\$47,138.31	\$28,986.99	\$34,978.97

Police

- Police Department staff hosted the Annual Texas Night Out event on October 04, 2022. There were approximately 100 attendees at The Link community party and 11 block parties at residences throughout Richland Hills.
- On October 6, 2022, Sierra Delta, completed the sergeant promotional assessment for our department.
- Sergeant Ronnie Miller was promoted to Operations Lieutenant and Detective Daniel Sawyer was promoted to Sergeant on October 20th.
- Chief Sylvester, Captain Russell and Sergeant Sawyer attended the annual International Association of Chiefs of Police Conference that was held in Dallas, Texas.
- Lieutenant Miller attended the Texas Commission on Law Enforcement Conference in Corpus Christi, Texas to obtain new law updates, discuss current trends in law enforcement and gained knowledge of upcoming changes related to training mandates.
- Sergeant Atteberry graduated from the Institute for Law Enforcement Administration School of Police Supervision. A month-long intensive management training course.
- Property and Evidence Technician, Zoe Hansberger, attended the Texas Association of Property and Evidence Inventory Technicians Conference in San Marcos, Texas. This conference is required to maintain the continued education for licensing purposes.
- Police department employees participated in the Tricky Treat Trail with approximately 1000 citizens in attendance.

Service Calls		
	Current Month	YTD Total
Total Calls for Service (CFS)	1566	17222
Calls for Service	565	4592
Field Generated CFS	1001	12627
Proactive Policing (Included in Field Generated)		
Traffic Stops-Spillman	297	2540
Violations issued	197	1661
Warnings issued	230	2253
Traffic stops resulting in an arrest	24	229
Crime Prevention CFS	129	2352
Business Checks CFS	249	3978
Arrests	47	526
Family Violence-included above	2	23
DWI Arrests-included above	11	76
Priority-1 Total Response Time	4m54s	
Priority-1 Officer Response Time	2m24s	

NOTES:

- 11 DWI arrests for the month of October, a significant increase in the previous monthly average of 7.

Part 1 Offenses

	Current Month	YTD Total
Total Violent Crime Offenses	11	122
Murder	0	0
Rape	2	14

Robbery	0	4
Aggravated Assault	3	19
Simple Assault	6	85
Total Property Crime Offenses	23	172
Burglary	4	18
Business	4	14
Residential	0	4
Larceny	14	90
Burglary of Motor Vehicle	2	52
Auto Theft	3	11
Part -1 Offenses Cleared	6	97
Clearance Rate %	17.65%	32.99%
Stolen Property Reported	\$162,042	\$606,566
Stolen Property Recovered	\$45,028	139,399

NOTES:

- All Sex Assault offenses are known offenders, and no stranger offenses have occurred inside the city limits.
- Increase in stolen vehicles for the month of October.

Traffic Accidents

	Current Month	YTD Total
Crash Reports	12	134
Accidents-Major	6	62
Accidents-Minor	13	110
Alcohol/Drug Impairment	2	9

NOTES:

- Of the 12 crash reports for the month of October, 2 of them were impaired drivers.

Records

	Current Month	YTD Total
Sex Offender Registrations	3	13
Open Records Requests	61	511

Property & Evidence

	Current Month	YTD Total
Pieces of Property Received	111	1171
Items Taken to Lab for Narcotics Testing	8	82
Items Taken to Lab for Blood Alcohol Content	10	56
Crime Scene Call Outs (Richland Hills Police	3	25
Crime Scene Call Outs (Haltom City Police	0	3

Criminal Investigations

	Current Month	YTD Total
New Assigned Cases	120	1141
Current Open Cases	76	
Total Warrants Issued	20	100
Misdemeanor Arrest Warrant	6	36

Felony Arrest Warrant	11	52
Search Warrant	3	10
Charges Filed with TCDA	36	283
New Emergency Protective Orders	2	20

NOTES:

- 3 crime scene calls outs for the month of October
- 11 felony arrest warrants issued and 6 misdemeanors

Animal Services

- October 27, 2022, Vax Shack surgery day resulted in 18 spay and neuters for shelter animals.
- October 27, 2022, Vax Shack shot clinic provided immunizations for 22 animals.
- For the month of November and December, there will only be one scheduled surgery day and shot clinic each month due to the holidays.
- (November 10, 2022 and December 8, 2022)
- The shelter is consistently full, with no vacant kennels to house additional pets. The increase is due to multiple large dogs being abandoned within our city limits and a litter of kittens.
- Renovation project has begun at the Animal Services facility and progress is being made according to schedule.

Service Calls		
	Current Month	YTD Total
Total Dispatched Calls	46	385
Impounds		
	Current Month	YTD Total
DOGS	10	175
CATS	19	161
OTHER THAN DOGS/CATS	0	5
TOTAL	29	341
Incidents by Type		
	Current Month	YTD Total
ANIMALS AT LARGE	20	136
AGGRESSIVE ANIMAL	4	11
ANIMAL COMPLAINTS	19	225
INJURED ANIMALS	3	13
TOTAL	46	385
NOTES:		
Bite Reports		
	Current Month	YTD Total
ANIMAL BITES	2	12
SHELTER QUARANTINE	0	2

HOME QUARANTINE	2	8
SUBMISSION TO AUSTIN	0	1
UNABLE TO LOCATE	0	1

NOTES:

2700 block of Willow Park – Reporting party advised her small dog was moderately injured by a large dog that had broken free from the handler while the reporting party was walking her dog in front of the large dog's home. Report was taken and the owner of the aggressive animal was written a citation and dangerous dog case was filed against the owner.

3200 block of Mimosa Park & 3100 block of Kingsbury – Reporting party advised a large dog that lives in the 3100 block of Kingsbury broke through the fence and bit her small dog and attempted to pull her dog through the fence. The reporting party's dog had minor to moderate injuries to the front right foot. A citation was issued to the dog owner residing on Kingsbury.

Disposition of Animals out of the Shelter

	Current Month	YTD Total
DOGS ADOPTED	8	116
CATS ADOPTED	19	147
RETURNED TO OWNER/YARD	6	57
TRANSFERRED/RESCUED	1	18
EUTHANIZED	1	1

City License Issued

	Current Month	YTD Total
ISSUED	9	91

Citations/Violations Issued

	Current Month	YTD Total
CITATIONS ISSUED	8	50
WARNIGNS ISSUED	14	25

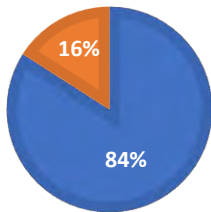
Public Works

Public Works – Work Orders

STREETS		WATER		SEWER	
Potholes	6	Water Line Break	5	Sewer Line Break	0
Street Patch	5	Water Line Repair	2	Sewer Line Repair	1
Debris Removal	4	Meter Leak/Repair	8	Household Back-up	4
Sign Repair/Install	2	Other (Water pressure, odor, etc.)	8	Drainage	1
Manhole Repairs	2			Other (Odor, etc.)	2

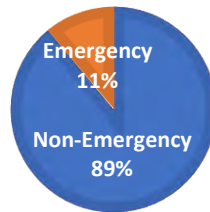
METER READS

■ Manual Reads ■ Electronic Reads



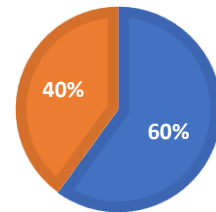
LINE LOCATES

■ Non-Emergency ■ Emergency



AFTER HOUR CALLS

■ Water ■ Sewer



Utilities – Work Orders

SERVICES		GENERAL	
Meter Turn On	12	Possible Leak	30
Service Shut Off	23	Meter Repairs/Replacement	1
Final Reads	27	Re-Read Meter	35
Service Starts	19	Other (Low Consumption, Meter Tests, etc.)	62

Operational Updates

- 3312' of sewer line cleaned.
- 62 man-hours spent reading wells and water sampling.
- 16 man-hours spent conducting NAP Testing.
- Approximately 200 man-hours spent reading water meters. *Manual: 2890, Electronic: 548*
- Maintenance to the Lift Station wet well.
- Replaced 3 curb stops.
- Herbicide application for grass abatement in drainage areas.
- Assisted the Link with equipment for the Tricky Treat event.
- DLQR Report Submitted to TCEQ.
- Obtained 3 quotes for replacement of the Public Works Equipment Yard fence.
- Replacement of one dump truck with a smaller model through contract agreement with Enterprise.

Public Works

Staff Update

- Completed separation of Public Works and Code Compliance.
- Successful hiring of one FTE. Mark Boren. Unfortunately, he has since accepted a position with the City of Roanoke.
- Rehiring of Hoang Pham in a part-time capacity.
- Third on-call crew created, led by Pedro Rodriguez.
- Lead, Kelly Morris, attended a 3-day Water Laboratory training.
- Lead, Justin Meine, registered to take his Groundwater Licensing exam and his Water Operator licensing exam.
- Internal training continues with new hires.