

**RICHLAND HILLS DEVELOPMENT CORPORATION  
MEETING AGENDA  
CITY HALL, 3200 DIANA DRIVE  
OCTOBER 9, 2023  
6:00 P.M.**

**1. CALL TO ORDER**

**2. PUBLIC COMMENTS**

This is the public's opportunity to address the Richland Hills Development Corporation about non-agenda items. In compliance with the Texas Open Meetings Act, Development Corporation members and city staff are prevented from discussing non-agenda items and may only respond with statements of information or existing city policy.

**REGULAR AGENDA**

3. Approve minutes from the August 28, 2023 Richland Hills Development Corporation meeting
4. Consider award of bid for parking lot and site improvements at Kate Baker Park to C. Green Scaping, LP

**5. ADJOURNMENT**

**CERTIFICATE**

I hereby certify that the above agenda was posted on this the 4<sup>th</sup> day of October 2023, by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

*Lindsay Rawlinson*

Lindsay Rawlinson  
City Secretary



**ACCESSIBILITY STATEMENT**

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

# Memorandum

To: Chair Edward Lopez and members of the Richland Hills Development Corporation

From: Lindsay Rawlinson, City Secretary

Date: October 9, 2023

Subject: Minutes from the August 28, 2023 meeting

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## **Agenda Item:**

Approval of minutes from the August 28, 2023 Richland Hills Development Corporation Meeting

## **Background Information:**

N/A

## **Financial Considerations:**

N/A

## **Legal Review:**

N/A

## **Board/Citizen Input:**

N/A

## **Attachments:**

August 28, 2023 Draft Minutes

## **Board Action Requested:**

Motion to approve the minutes from the August 28, 2023 Richland Hills Development Corporation meeting

**RICHLAND HILLS DEVELOPMENT CORPORATION  
BOARD MEETING  
AUGUST 28, 2023  
MINUTES**

Roll Call:

Director's present:

Edward Lopez, Chair  
Doug Knowlton, Council Member  
Travis Malone, Council Member  
GW Estep, Council Member  
Allison Barger, Citizen Member  
Curtis Bergthold, Citizen Member  
Jorge Cisneros, Citizen Member

Directors absent:

Officers

Candice Edmondson, President  
Lindsay Rawlinson, Secretary

**1. CALL TO ORDER**

Chair Lopez Called to Order – Time 5:00 p.m.

**2. PUBLIC COMMENTS**

None.

**REGULAR AGENDA**

**3. Approve minutes from the August 14, 2023 Richland Hills Development Corporation meeting**

**Motion:** Motion was made by Director Knowlton and seconded by Director Barger to approve the minutes from the August 14, 2023 Richland Hills Development Corporation meeting.

Motion carried by a vote of 7-0.

**4. Consider approval of the FY 2024 Richland Hills Development Corporation Budget PUBLIC HEARING**

City Manager Candice Edmondson gave a presentation on the proposed FY 2024 Richland Hills Development Corporation (RHDC) Budget and advised that the RHDC fund is dedicated towards economic development and park development. The RHDC budget is split between capital improvements, debt service, operations, and personnel. The proposed FY 2024 budget will include items such as economic development consulting

services, business appreciation events, sales tax analysis, incentive agreements, marketing, debt service obligations, and general administrative costs.

The proposed budget accounts for a projected six percent increase in sales tax revenue over FY 2023 as well as a proposed three percent employee pay increase. Fund changes include a Glenview Corridor Master Plan Development (\$40,000,) Brand implementation (\$71,000,) Building Improvement Grants (\$30,000,) as well as a transfer for Community Special Events (\$53,406.) Capital improvements include \$400,000 for park development or economic development, and \$600,000 to complete Kate Baker Park restrooms, pavilion, and parking, and the final payment for park restroom/pavilion at Creek Trail Park.

For FY 2024, the estimated revenues are \$1,249,505 and the estimated expenditures are \$1,270,058, with an estimated ending fund balance of \$1,206,407.

Chair Lopez opened the Public Hearing at 5:12 p.m. and asked to hear from any proponents followed by opponents of the FY 2024 RHDC Budget.

Hearing none, Chair Lopez closed the Public Hearing at 5:13 p.m.

Discussion ensued regarding the ranked priority list and the Board requested a new list to reorder priorities and group the park projects together.

**Motion:** Motion was made by Director Bergthold and seconded by Director Knowlton to approve the FY 2024 Richland Hills Development Corporation Budget.

Motion carried by a vote of 7-0.

## 5. ADJOURNMENT

There being no further business to come before the Richland Hills Development Corporation, Chair Lopez declared the meeting adjourned at 5:21 p.m.

**ATTEST:**

**APPROVED:**

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Lindsay Rawlinson, City Secretary

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Edward Lopez, Chair

# Memorandum

To: President Edward Lopez and Richland Hills Development Corporation Members

From: Jason Brown, Director of Parks and Recreation

Date: October 9, 2023

Subject: Bid Award – Kate Baker Park Improvements

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## **Agenda Item:**

Consider award of bid for parking lot and site improvements at Kate Baker Park to C. Green Scaping, LP

## **Background Information:**

In 2019, the Richland Hills City Council adopted the Parks Master Plan detailing future improvements to the City's parks system. During the FY 2023 budget process, the Richland Hills Development Corporation and City Council approved funding for the construction of a parking lot and restroom/pavilion structure at Kate Baker Park. The restroom/pavilion structure was purchased last year, and the remaining funds have been carried forward into the FY 2024 Budget to complete the improvements.

Parkhill completed design and engineering of the parking lot and site improvements. A Request for Bids was issued on August 14, 2023 and bid proposals were opened on September 12, 2023. Seven (7) responsive bids were received with C. Green Scaping, LP submitting the lowest responsive bid in the amount of \$275,278.00.

C. Green Scaping, LP was successfully vetted by Parkhill. They have completed numerous projects for cities in the DFW Metroplex and received positive recommendations. C. Green Scaping is currently constructing improvements at the Richland Hills Animal Services Center and along the Latham Channel. Staff has been satisfied with their performance so far.

## **Financial Considerations:**

Funding in the amount of \$600,000 was included in the FY 2024 RHDC Budget for improvements at Kate Baker Park.

## **Legal Review:**

The City Attorney has reviewed the construction contract documents.

**Board/Citizen Input:**

N/A

**Attachments:**

C. Green Scaping, LP Bid Submittal  
Bid Tabulation Form  
Staff Recommendation Memo

**Board Action Requested:**

Motion to approve the award of bid to C. Green Scaping, LP for parking lot and site improvements at Kate Baker Park in the amount of \$275,278.00.

**SECTION 00 43 13 – BID BOND**

**CONTRACTOR:**

*(Name, legal status, and address)*

C Green Scaping, LP  
2401 Handley Ederville Road  
Ft Worth, TX 76226

**SURETY:**

*(Name, legal status, and principal place of business)*

Merchants Bonding Company (Mutual)  
PO Box 14498  
Des Moines, IA 50306

**OWNER:**

*(Name, legal status, and address)*

City of Richland Hills  
3200 Diana Drive  
Richland Hills, Texas 76118

**BOND AMOUNT:** Five Percent of the Greatest  
Amount Bid (5%GAB)

**PROJECT:**

*(Name, location or address, and Project number, if any)*

Kate Baker Park Improvements  
3555 Vance Road  
Richland Hills, Texas 76118  
Parkhill Project No. 12335.22

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

City of Richland Hills  
Kate Baker Park Improvements

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Signed and sealed this 12 day of September, 2023

C Green Scaping, LP  
(Contractor as Principal) (Seal)

Stacy Higginmell  
(Witness)

[Signature] (Curtis T. Green)  
VP.  
Merchants Bonding Company (Mutual)  
(Surety) (Seal)

Page Terry  
(Witness) Page Terry - Customer Representative

Ginny Buchanan  
(Title) Ginny Buchanan - Power of Attorney

**MERCHANTS**  
**BONDING COMPANY**  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Chris Long; Diana Adame; Erin Neill; Ginny Buchanan; James E King; Jeffery Buckley; Kyle King; Kylie Kelsoe; Melissa Pirkey; Stephen Hopkins

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

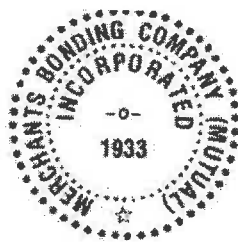
"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 27th day of December, 2022.



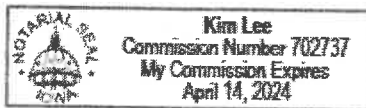
MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By

*Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 27th day of December 2022, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



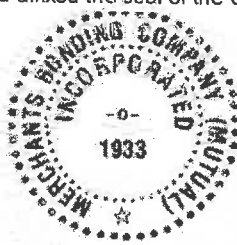
*Kim Lee*

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 12 day of September, 2023.



*William Warner Jr.*  
Secretary

**DOCUMENT 00 41 00 - BID FORM**

Date: September 12 20 23

JASON BROWN  
3200 DIANA DRIVE  
RICHLAND HILLS, TEXAS 76118

Dear Sir:

The undersigned, having made an on-site inspection of the premises and becoming aware of all other conditions affecting the cost and/or execution of the Work, and having carefully examined the Specifications, Drawings, and related documents entitled:

**KATE BAKER PARK IMPROVEMENTS  
RICHLAND HILLS, TEXAS 76118**

as prepared by Parkhill 255 N. Center Street, Suite 100, Arlington, Texas 76011; 817.649.3216, proposes to furnish all materials, labor, and equipment necessary to complete the Work in accordance with said documents, for the following sum:

**Two hundred seventy-five thousand, two**  
I. BASE BID: hundred seventy-eight Dollars (\$ 275,278.00 )

II. ~~BID OPTIONS~~ ITEMS:

~~OPTION~~ ITEM #1 EROSION CONTROL PLAN: Provision of required Stormwater Pollution Prevention Plan including maintenance and inspections for duration of Project as specified in lump sum price of **Sixteen thousand, nine hundred sixty-two dollars**

Dollars (\$ 16,962.00 )

~~OPTION~~ ITEM #2 TREE PROTECTION AND TEMPORARY FENCE: Furnish, install, maintain, and remove temporary 6-foot-tall chain link fence and tree protection fence for the duration of Project, complete and in place per plans, Specifications, and Addenda for the lump sum price of

Dollars (\$ 5,200.00 **Five thousand, two hundred dollars** )

~~OPTION~~ ITEM #3 DEMOLITION: All demolition including, but not limited to, full-depth saw cut, demolition and disposal of concrete, tree removal, and disposal of spoils/trash per plans, Specifications, and Addenda for the lump sum price of

Dollars (\$ 12,315.00 **Twelve thousand, three hundred fifteen dollars** )

~~OPTION~~ ITEM #4 EARTHWORK: All earthwork including, but not limited to, mass cut/fill, import/export of soils as needed to achieve plan grades, process of utility spoils, strip and relay of topsoil, fine grade to ±0.05 feet, stockpile of sufficient topsoil for backfilling, backfill of all work, fine

City of Richland Hills  
Kate Baker Park Improvements

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grade for Site, minor swale work, erosion repair, and disposal of spoils per plans, Specifications, and Addenda for the lump sum of

Dollars (\$ 49,578.00 **Forty-nine thousand, five hundred seventy-eight dollars** )

**OPTION ITEM #5 UTILITIES:** All water and sanitary sewer utilities installed to meet City of Richland Hills standards including backfill and cleanup complete and in place plans, Specifications, and Addenda for the lump sum price of

Dollars (\$ 10,730.00 **Ten thousand, seven hundred thirty dollars** )

**OPTION ITEM #6 SITE CONCRETE:** All Site concrete including, but not limited to, excavation, subgrade preparation, sidewalk, accessible ramps, concrete edge, curb and gutter, sawn-control, isolation joints, joint sealant, backfill, and cleanup complete and in place per plans, Specifications, and Addenda for the lump sum price of

Dollars (\$ 127,158.00 **One hundred twenty-seven thousand, one hundred fifty-eight dollars** )

**OPTION ITEM #7 PARKING LOT STRIPING AND SIGNAGE:** All striping, pavement markings, and signage including, but not limited to, removal of existing striping, pressure wash, parking stripes, accessible symbol and aisle, wheel stops, accessible signs, Project sign, building plaque, backfill, and cleanup complete and in place per plans, Specifications, and Addenda for the lump sum of

Dollars (\$ 6,480.00 **Six thousand, four hundred eighty dollars** )

**OPTION ITEM #8 LANDSCAPE:** Furnish and install landscape including, but not limited to, trees and shrubs, plant bed excavation, plant bed soil mix, compost, mulch, backfill, fine grading, turfgrass establishment, and cleanup per plans, Specifications, and Addenda for the lump sum price of

Dollars (\$ 46,855.00 **Forty-six thousand, eigh hundred fifty-five dollars** )

**TOTAL BASE BID INCLUDING OPTIONS:** Two hundred seventy-five thousand, two  
hundred seventy-eight Dollars (\$ 275,278.00 )

(Note: Bid items is a break down of the Base Bid and should total the same amount. All amounts shall be shown in both written and figure form. In case of discrepancy between the written amount and the figure, the written amount will govern.)

We have included, in the Bid sum, all applicable taxes, all material, and contingency.

III. UNIT PRICES:

This Project is being bid lump sum. The undersigned agrees that in case additional work or materials installation or deduction of work or materials are authorized and requested only by the Owner, the following Unit Prices will be used in adjusting the Contract price. These Unit Prices shall include all overhead, profit, taxes, materials, labor, incidentals, etc., for a complete installation.

City of Richland Hills  
Kate Baker Park Improvements

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Unit Price for 5-inch concrete paving on compacted subgrade, complete and in place, per square foot:

Eight Dollars (\$ 8.00 )

Unit Price for 6-inch concrete paving on 8-inch lime-treated subgrade, complete and in place, per square foot:

One dollar and fifty cents Dollars (\$ 1.50 )

Unit Price for 1-inch Type K Soft Copper waterline, as specified, complete and in place, per linear foot:

Thirty-two Dollars (\$ 32.00 )

Unit Price for 4-inch PVC sanitary sewer line, as specified, complete and in place, per linear foot:

Forty-three Dollars (\$ 43.00 )

Unit Price for block sod, as specified, complete and in place, per square foot:

No dollars and sixty cents Dollars (\$ 0.60 )

Unit Price for Bald Cypress noted on Planting Plan:

One thousand, two hundred Dollars (\$ 1,200.00 )

Unit Price for Cedar Elm noted on Planting Plan:

One thousand, one hundred Dollars (\$ 1,100.00 )

Unit Price for Texas Sage noted on Planting Plan:

Thirty- three Dollars (\$ 33.00 )

(Note: All amounts shall be shown in both written and figure form. In case of discrepancy between the written amount and the figure, the written amount will govern.)

The undersigned acknowledges receipt of 2 Addenda to the Drawings and Project Manual as follows:

No. 1 Date 8/17/23 ; No.      Date      ; No.      Date     

No. 2 Date 9/7/23 ; No.      Date      ; No.      Date     

(The Bidder is to fill in I.D. Number and date of each thereby acknowledging receipt of Addenda).

If awarded the Contract, the undersigned agrees to commence work under this Contract on or before a date to be specified in Written Notice to Proceed and to substantially complete the Project within 180 calendar days from Notice to Proceed unless modified by Change Order and to reach Final Completion 30 days after Substantial Completion.

1. Bidder hereby agrees to commence Work within ten (10) days after the written Notice to Proceed shall have been given to them, and to Substantially Complete the Work within the

above number of calendar days after the effective start date as shown in the Notice to Proceed and accepts the two-hundred and fifty dollars (\$250.00) per day liquidated damages provision of the Construction Agreement, in the event of failure to timely obtain Substantial Completion within the specified time period as fair and just compensation to the City of Richland Hills (City) for the damages it suffers as a result of any such delays. Substantial Completion is defined in the General Conditions.

2. Bidder agrees that the Work will reach Final Completion within the above number of calendar days after effective start date as shown in the Notice to Proceed and accepts the ~~two hundred and fifty~~ five hundred dollars (~~\$250~~\$500.00) per day liquidated damages provision of the Supplementary Conditions in the event of failure to reach Final Completion of the Work within the specified time period as fair and just compensation to the City for the damages it suffers as a result of any such delays.
3. Bidder proposes and agrees, if this Bid is accepted, to enter into a Construction Agreement with the City in the form included in the Contract Documents to complete all Work as specified or indicated in the Contract Documents for the Contract Price and within the Contract Time indicated in this Bid and in accordance with the Contract Documents.
4. Bidder accepts all of the terms and conditions of the Request for Bids and the Instructions to Bidders.

Bidder agrees to pay the Owner ~~\$250~~\$500.00 per day, as liquidated damages, for each day the Substantial Completion of this Project extends beyond the stipulated Substantial Completion date.

If notified of the acceptance of this Bid within thirty (30) days of the time set for the opening of Bids, Bidder agrees within 10 days of notification, to execute a Contract in the form of the AIA Document A101-2017, Standard Form of Agreement Between Owner and Contractor Where the Basis of Payment Is a Stipulated Sum, as amended, for the above Work, for the above stated compensation.

BID SECURITY, as defined in the Request For Bids and Instructions to Bidders, which the Undersigned agrees to disposition of, is attached to this Bid.

**Upon acceptance of this Bid by Owner, Contractor shall furnish, at the time of the signing of the Contract, a PERFORMANCE BOND AND LABOR/MATERIAL PAYMENT BOND, in the amount of 100 percent of the Contract Price. Surety shall meet requirements specified in the Owner/Contractor Agreement.**

It is understood that the Owner reserves the right to accept or reject any and all Bids and to waive all formalities in accordance with State law.

City of Richland Hills  
Kate Baker Park Improvements

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Respectfully Submitted,

By: 

Title: Curtis J. Green - Vice President

Business Address with Zip Code

2401 Handley Ederville Rd.

Ft. Worth, TX 76118

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(SEAL: If Bid is  
by Corporation)

Telephone Number with Area Code 817-577-9299

FAX Number with Area Code 817-577-9331

Fill in the applicable information:

A Corporation, chartered in the State of Texas.

Authorized to do business in the State of Texas.

"Limited"

A Partnership, composed of Cathleen Ruiz, and

Curtis J. Green and C&C Green Enterprises, LLC.

An Individual operating under the name of \_\_\_\_\_

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Corporate Seal:

END BID FORM

**DOCUMENT 00 43 00 - PROCUREMENT FORM SUPPLEMENTS**

To: Jason Brown

Project: Kate Baker Park Improvements

Date: 9/12/23

Submitted by: C. Green Scaping, LP  
(full name)

(full address) 2401 Handley Ederville Rd.  
Ft. Worth, TX 76118

In accordance with Instructions to Bidders and the Document 00 41 00 "Bid Form," we include the following Appendices listed below. The information provided shall be considered an integral part of the Bid Form.

The following Appendices are attached to this document:

Appendix A – City of Richland Hills – Bidder’s Qualifications Statement

Appendix AB - List of Subcontractors: Include names of all Subcontractors and portions of the Work each Subcontractor will perform.

Appendix BC - Resident Bidder Certification.

Appendix CD - Child Support Certification.

Appendix E – Contractor Qualifications to the Appendices

Appendix F – Certification of Insurance and Indemnification

Appendix G – Historically Underutilized Business Questionnaire

Appendix H – House Bill 89 Verification Form

Appendix I – Proposed Schedule of Values


Appendix J – Proposed Construction Schedule

BID FORM SUPPLEMENTS SIGNATURES

The Corporate Seal of

C. Green Scaping, LP  
(Bidder - print the full name of your firm)

was hereunto affixed in the presence of:

  
(Authorized signing officer Title) (Curtis J. Green - Vice President)

(Seal)

.....  
(Authorized signing officer Title)

(Seal)

City of Richland Hills  
Kate Baker Park Improvements

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APPENDIX A – CITY OF RICHLAND HILLS  
BIDDER'S QUALIFICATION STATEMENT

Project: KATE BAKER PARK IMPROVEMENTS

Contractor: C. Green Scaping, LP

Indicate One:  Sole Proprietor  Partnership  Other  
 Corporation  Joint Venture

Name: Cathleen Ruiz Partner: Curtis J. Green

Title: President Title: Vice President

Address: 2401 Handley Ederville Rd. Address: 2401 Handley Ederville Rd.

City: Ft. Worth City: Ft. Worth

State & Zip: TX 76118 State & Zip: TX 76118

Phone: 817-577-9299 Phone: 817-577-9299

State and Date of Incorporation, Partnership, Ownership, Etc., Texas 2000

Location of Principal Office: 2401 Handley Ederville Rd., Ft. Worth, TX 76118

Contact and Phone at Principal Office: Curtis J. Green 817-577-9299

Liability Insurance Provider and Limits of Coverage: EMC - 1 million each occurrence, 2 million aggregate

Workers Compensation Insurance Provider: Texas Mutual Ins. Co.

Surety (Performance and Payment): Merchants Bonding Company (Mutual)

Address: 830 S. I-35 East, Denton, TX 76205

Contact and Phone: Page Terry 972.666.4474

City of Richland Hills  
Kate Baker Park Improvements

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Superintendent and Backup Superintendent: (Work Resume - attach additional sheets.) (Safety Record – attached additional sheets; if needed show all verified safety violations.) The superintendent shall be able to communicate in English and not operate any equipment and have not had any verified job safety violations in the past five years. Any variations shall be reviewed by the OWNER for approval or denial. A job site shall be shut down if proper supervision is not provided.

Superintendent Name

Backup Superintendent Name

Tracy Lemoine

Matt Peters

Phone: 817-577-9299

Phone: 817-577-9299

Email: tlemoine@greenscaping.com

Email: mpeters@greenscaping.com

Safety Record – List ALL Verified Violations for Superintendent and Backup Superintendent with explanation, date and action taken to correct future safety violations:

Superintendent

None

Backup Superintendent

None

Total Number of Employees to be Associated with this Job: \_\_\_\_\_

Managerial 1      Administrative 1      Professional 1

Skilled 7      Semi-Skilled 10      Other \_\_\_\_\_

Percentage of work to be done by Bidder's Employees (Based on Dollars Bid): 100%

City of Richland Hills  
Kate Baker Park Improvements

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Type(s) of work to be done by Bidder's Employees (examples: concrete paving, structural concrete, waterlines, sanitary sewer lines, storm pipe, storm inlets, excavation, lime, bridge fencing, etc.).

Landscape, irrigation, hydromulch seeding, sodding, brick pavers, modular walls  
drainage, erosion control, concrete paving, fencing, concrete structures, water/  
sanitary sewer, park construction, masonry, and electrical

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Access to Tools and Equipment: Percent Owned 95% Percent Rented 5%

Number of Years in Business as a Contractor on Above Types of Works: 39

Type(s) of Work to be done by Sub-Contractors

Include Name, Address, and Phone Number of Sub-Contractor.

Use additional sheets if needed.

Type of Work

Sub-Contractor

None at this time, Green Scaping self performs the majority of work in house

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List Equipment to be used on this project (Make/Model/Age of Major Equipment) Any Equipment not listed shall be reviewed by the OWNER for approval or rejection prior to use of Equipment on this project. (Use additional sheets if necessary)

Type of Equipment

Make

Model

Age (years)

Skid Steer - Cat 262 or Kubota SVL75

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Kubota SVL97 Tracked Skid Steer - Site Grading/Materials Moving

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Kubota KX080 Mini Excavator - Excavation and Irrigation Installation

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Ditch Witch RT80 Trencher = Irrigation Installation

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City of Richland Hills  
Kate Baker Park Improvements

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List of ALL Municipal and Similar Non-Municipal current and completed projects for the past three (3) years. (Use additional sheets if necessary.)

1. Project: FM 156 Green Ribbon Planting & Irrigation

Current Status: Maintenance Phase

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Description: TxDot funded project, work consisted of 6300 SY of planting improvements, three new irrigation systems, concrete, bores and maintenance

Owner/Agency: City of Justin

Year Built: 2022 Contract Price: \$ 921,750 +/-

Contact Person: Josh Little Phone: 940-648-2541, ext 123

2. Project: Overton Ridge Park

Current Status: 98% complete

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Richland Hills  
Kate Baker Park Improvements

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Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain:

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Project Description: Construction of new park, including grading, import of dirt, waterline, sanitary sewer line, concrete paving, hand rail, electrical, landscape, irrigation and site amenities

Owner/Agency: City of Keller

Year Built: 2023 Contract Price: \$ 2.4 million +/-

Contact Person: Cody Maberry Phone: 817-743-4002

3. Project: Hwy 10 Landscape Enhancements

Current Status: Completed

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

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Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

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Project Description: TxDot funded project, work consisted of excavation, bores, concrete, loandscape, irrigation system and ;maintenance. Constructed phases 1 thru 4

Owner/Agency: City of Hurst

Year Built: 2022 Contract Price: \$ 426,000 +/-

Contact Person: Eric Starnes Phone: 817-788-7218

4. Project: Trail Sidewalk Connectivity Improvements Segments 1-4

Current Status: Completed

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Description: Work consisted of erosion control, traffic control, excavation/haul off concrete sidewalk, curb & gutter, driveways, stripping/signage, landscape & irrigation

Owner/Agency: City of Farmers Branch

Year Built: 2022 Contract Price: \$ 1,118,462 +/-

Contact Person: Shane Davis Phone: 972-919-2614

5. Project: East Exchange Streetscape Improvements

Current Status: Completed

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

City of Richland Hills  
Kate Baker Park Improvements

Project Description: Construction of sidewalks and ROW down Exchange Ave in the Stockyards. Work consists of ~~demo, excavating, underground drainage, electrical, concrete, pavers, tree grates~~, concrete seat walls, fabricated benches, site amenities, signage, landscape and irrigation

Owner/Agency: Ft. Worth Heritage Development

Year Built: 2021 Contract Price: \$ 2.4 million +/-

Contact Person: John Burroughs Phone: 562-948-4380

6. Project: Downtown Parking Improvements and Roundabout

Current Status: Completed

Any Litigation Issues: Yes or No (Circle One) If Yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Description: Construction involved new lighting, planting & irrigation from 1st St. to North of 5th St. as well as hardscape, new retaining wall, a free standing wall, planting & irrigation at two roundabout locations

Owner/Agency: City of Justin

Year Built: 2023 Contract Price: \$ 1,073,000 +/-

Contact Person: Josh Little Phone: 940-648-2541, ext 123

7. Project: Big Island Edge

Current Status: Maintenance Phase

Any Litigation Issues: Yes or No (Circle One) If Yes, explain:

\_\_\_\_\_  
\_\_\_\_\_

City of Richland Hills  
Kate Baker Park Improvements

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Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain:

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Project Description: Construction consists of grading 15 acre site, erosion control, concrete pavement, stone pavers, retaining wall, concrete stairs & ramp, site amenities, native seeding & planting, Irrigation & maintenance of site for two years

Owner/Agency: Viridian Municipal Management District

Year Built: 2021 Contract Price: \$ 619,000 +/-

Contact Person: Howard Porteus Phone: 972-757-7586

8. Project: CCA - New Baseball Field Complex

Current Status: Completed

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

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Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

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Project Description: New construction of baseball field, including excavation, grading, sanitary sewer, fence work, dugouts, retaining walls, playground, concession stand, retaining walls, laser grading, irrigation and landscape

Owner/Agency: Covenant Christian Academy

Year Built: 2021 Contract Price: \$ 4.6 million +/-

Contact Person: Sheila McDaniel Phone: 817-281-4333

City of Richland Hills  
Kate Baker Park Improvements

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9. Project: Wilshire Park Renovations

Current Status: 55% Complete

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Project Description: Renovate existing park, work consist of erosion control, demo, site clearing, excavation, backfilling, grading, lime stabilization, pavement sealing, concrete paving, curb & gutter, sanitary sewer, water utilities, new stone veneer restroom, lighting, custom handrail, landscape & irrigatoin

Owner/Agency: City of Euless

Year Built: 2023 Contract Price: \$ 1.7 million +/-

Contact Person: Wes Rhoades Phone: wrhoades@euless.tx.gov

10. Project: Rush Creek at Indian Trail Erosion Improvements

Current Status: Maintenance Phase

Any Litigation Issues: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City of Richland Hills  
Kate Baker Park Improvements

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Any Verified Safety Violations: Yes or No (Circle One) If Yes, explain: \_\_\_\_\_

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Project Description: This project primarily consists of erosion repair near Indian Trail and stabilizing the banks of Rush Creek approximately 700 linear feet downstream using native vegetation/seeding, large rock riprap, planting and irrigation.

Owner/Agency: City of Arlington

Year Built: 2021 Contract Price: \$ 2.1 million +/-

Contact Person: Kent Conner Phone: 817-459-6560

Trade references (List Company, Address, Contact Person, and Phone):

Curtis Davee - FCS Construction, LP - 214-975-0808

Ron Stinson - TexasBit, 817-261-2991

Kenny Hill - Diamond Fence, 817-478-9316

Bank References (List Institution, Address, Contact Person, and Phone)

Frost Bank - Mark Spriggs

640 Taylor St., Ft. Worth, TX 76102

817-420-5311



APPENDIX BC - RESIDENT BIDDER CERTIFICATION

**RESIDENT BIDDER CERTIFICATION**

In order for the Bid to be considered, the following information must be provided. **Failure to complete may result in rejection of the Bid:**

As defined by Texas Government Code Section 2252.01 et seq., a “nonresident bidder” means a bidder whose principal place of business is not in Texas but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in Texas.

I certify that my company is a “resident bidder”:

Signature: \_\_\_\_\_

Date: 9/12/23

If you qualify as a “nonresident bidder,” you must furnish the following information:  
What is your resident state? (The state your principal place of business is located.)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Name: \_\_\_\_\_ Address: \_\_\_\_\_

(A) Does your “residence state” require bidders whose principal place of business is in Texas to underbid bidders whose residence state is in the same as yours by a prescribed amount or percentage to receive a comparable contract? “Residence state” means the state in which the principal place of business is located. YES \_\_\_\_\_ NO \_\_\_\_\_

(B) What is the amount or percentage? \_\_\_\_\_ %

I certify that the above information is correct.

Curtis J. Green - Vice President

\_\_\_\_\_  
Typed Name/Position

C. Green Scaping, LP

\_\_\_\_\_  
Company Name

APPENDIX 6D – CHILD SUPPORT CERTIFICATION

END OF DOCUMENT





**HISTORICALLY UNDERUTILIZED BUSINESS (HUB) QUESTIONNAIRE**

A Historically Underutilized Business (HUB) is a for-profit entity that has not exceeded the size standards prescribed by 34 TAC §20.23, and has its principal place of business in Texas, and is at least 51% owned by an Asian Pacific American, Black American, Hispanic American, Native American, American woman and/or Service Disabled Veteran, who reside in Texas and actively participate in the control, operations and management of the entity's affairs.

1. Is your business a certified historically underutilized business (HUB) or Disadvantaged Business Enterprise (DBE)?

Yes

No

2. Please provide the certifying agency name:


Certifying Agency: \_\_\_\_\_

3. I have included a copy of my certification as an attachment to my proposal: Yes

Yes

No

By my signature I affirm the information provided on this form is accurate to the best of my knowledge.

  
\_\_\_\_\_  
**Authorized Signature**

Curtis J. Green

\_\_\_\_\_  
**Print/Type Name**

Vice President

\_\_\_\_\_  
**Title**

9/12/23

\_\_\_\_\_  
**Date**



Disadvantaged Business Enterprise (DBE)  
C. Green Scaping, LP

## C. Green Scaping, LP

has filed with the Agency an Affidavit as defined by NCTRCA Disadvantaged Business Enterprise (DBE) 49 CFR Part 26 and is hereby certified to provide service(s) in the following areas:

NAICS 237110: WATER AND SEWER LINE AND RELATED STRUCTURES CONSTRUCTION  
NAICS 237210: LAND SUBDIVIDING AND UTILITY INSTALLATION (E.G., ELECTRIC, SEWER AND WATER)  
NAICS 238290: INSULATION, BOILER, DUCT AND PIPE, INSTALLATION  
NAICS 238990: BRICK PAVER (E.G., DRIVEWAYS, PATIOS, SIDEWALKS) INSTALLATION  
NAICS 484230: SPECIALIZED FREIGHT (EXCEPT USED GOODS) TRUCKING, LONG-DISTANCE

This Certification commences November 8, 2022 and supersedes any registration or listing previously issued. This certification must be updated annually by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Issued Date: November 8, 2022  
CERTIFICATION NO. HFDB76284N1123



\_\_\_\_\_  
Certification Administrator

**HOUSE BILL 89 VERIFICATION**

I, Curtis J. Green, the undersigned representative of  
(Individual's Name)

C. Green Scaping, LP  
(Business or Company)

Hereinafter referred to as "Company", do hereby verify that the company named above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

*Pursuant to Section 2270.01, Texas Government Code:*

*1. "Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israel-controlled territory, but does not include an action made for ordinary business purposes; and*

*2. "Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.*

By my signature I affirm the information provided on this form is accurate to the best of my knowledge.

  
\_\_\_\_\_  
**Authorized Signature**

Curtis J. Green  
**Print/Type Name**

Vice President  
**Title**

9/12/23  
**Date**

APPENDIX I - PROPOSED SCHEDULE OF VALUES

# CONTINUATION SHEET

APPLICATION AND CERTIFICATION FOR PAYMENT, containing  
 Contractor's signed certification is attached.  
 In tabulations below, amounts are stated to the nearest dollar.  
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: \_\_\_\_\_  
 APPLICATION DATE: \_\_\_\_\_  
 PERIOD TO: \_\_\_\_\_  
 ARCHITECT'S PROJECT NO: \_\_\_\_\_

A	B	C	D		E	F	G		H	I
			WORK COMPLETED	FROM PREVIOUS APPLICATION (D + E)			TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G / C)		
1	Erosion Control Plan	\$ 16,962.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 16,962.00	\$ -	
2	Tree Protection & Temporary Fence	\$ 5,200.00			\$ -	\$ -	0%	\$ 5,200.00	\$ -	
3	Demolition	\$ 12,315.00			\$ -	\$ -	0%	\$ 12,315.00	\$ -	
4	Earthwork	\$ 49,578.00			\$ -	\$ -	0%	\$ 49,578.00	\$ -	
5	Utilities	\$ 10,730.00			\$ -	\$ -	0%	\$ 10,730.00	\$ -	
6	Site Concrete	\$ 127,158.00			\$ -	\$ -	0%	\$ 127,158.00	\$ -	
7	Parking Lot Striping and Signage	\$ 6,480.00			\$ -	\$ -	0%	\$ 6,480.00	\$ -	
8	Landscape	\$ 46,855.00			\$ -	\$ -	0%	\$ 46,855.00	\$ -	
<b>GRAND TOTALS</b>		\$ 275,278.00	\$ -	\$ -	\$ -	\$ -	0%	\$ 275,278.00	\$ -	

# Tracy Lemoine (Project Superintendent)

## Profile

Results oriented, hands-on construction and development professional with over 25 years of expertise in all facets of the industry. Verifiable track record for the successful completion of multi-million-dollar projects through coordinating trades, developing partnerships, and building positive rapport with architects, engineers, local officials, vendors, and clients while maintaining costs. Versed in contract negotiations, project estimating, impending design problems, document preparation, building code and regulations, material purchasing, site management and safety.

## Areas of Expertise

Team Building & Leadership, Quality Control Management, Permitting & Building Code, Safety & Compliance Management, Construction Planning & Scheduling, Organization & Time Management, SWPPP Management, Vendor & Materials Management

## Employment History

2004- Present                      C. Green Scaping L.P.                      Fort Worth, Texas

### Superintendent-Manager

- Manage daily operation of construction projects, including oversight of company resources and subcontractors, to successfully complete projects within contract budget, requirements, plans and specifications.
- Excellent management skills with ability to handle subordinates with any work profile.
- Maintain standards of excellence in safety, quality and productivity on the job site.
- Serve as a company representative and point of contact with the public, owners, and subcontractors and suppliers.
- Conducted SWPPP/BMP inspections for all projects.
- Intense work experience with enough exposure to all the aspects of a job.
- Maintaining highly professional environment among the laborers in terms of production and deadlines.

## Completed Projects

### **Covenant Christian Academy – New Baseball Field Complex with Weight Room Building**

New construction of baseball field including grading, concrete, fence work, dugouts, retaining walls, playground, landscape, irrigation, construction of concession and weight room buildings, masonry, storm sewer, and electrical

CCA Rep – Steve Turner 817-281-4333, ext. 117

\$ 4.8 million +/-

### **City of Grand Prairie - SH 180**

Concrete Sidewalk, retaining walls, railing, lights, landscape, irrigation

TXDOT – Tim Abbey 214-878-7834

\$319,000 +/-

### **Weatherford – Town Creek Trails (TXDOT Funded)**

Concrete trail, headwalls, 18" RCP, traffic signals, handrail, signage

City of Weatherford – Chad Marbut, PE 817-598-4006

\$ 951,000 +/-

### **Bear Creek Park & Highlands Recreation Area**

Concrete flatwork, pavilions, playground, site amenities, landscape and irrigation

Dunkin Sims Stoffels Inc. – Dennis Sims 214-553-5778

\$ 1,088,000 +/-

**Phase III - Trail and Landscape Enhancements to FM 1938**

Concrete trail, mason, retaining wall, landscape, irrigation, lighting

Town of Westlake – Jarrod Greenwood (jgreenwood@westlake-tx.org)

\$1,600,000 +/-

**Cotton Belt Trail Phase III**

Concrete trail, drainage, retaining wall, railing, fountain, landscape, irrigation

City of Colleyville – Heather Dowell 817-503-1182

\$ 310,000 +/-

**City of Dallas – Randall Park Phase II**

Reconstruct baseball field, bleachers, concrete, landscape, and irrigation, stone concessions stand, SWPPP maintain

City of Dallas – Frankie Bennight 214-670-8859

\$1,900,000 +/-

**Education**

- Licensed State of Texas Master Plumber #39641
- Various Workshops related to implementing storm water controls and regulations
- Medic First Aid, CPR, AED Training
- US Army Corps of Engineers Construction Quality Management
- Stormwater Construction Workshop at City of Dallas, TX
- EPA 2012 Construction General Permit Webcast Training
- Drug and Alcohol Awareness Training
- Waste water and Energy Workshop presenter by Gallo, Inc.
- Sustainable practices for the Landscape Professional training by River-Friendly Landscape
- Stormwater Construction Workshop at City of Dallas, TX
- Construction NPDES Regs, SWPPP preparation and BMP's Training by Hosain Kazemi
- EPA Stormwater 101: The Basics Webcast Training
- Erosion and Sediment Control Workshop by John Towns and Associates and North American Green
- Intro to updated Storm Water Pollution Prevention Plans (SWPPP) in Dallas, TX
- Storm Sewer Design and Modeling' featuring Storm CAD by Hasted Methods
- Attended tree identification class at the University of Texas at Austin
- Attended seminar on lime stabilization in San Antonio, TX

**Computer Skills**

Microsoft Word, Microsoft Excel, Microsoft Project, Publisher, Internet and Email

**References**

YTL, Inc. – Pat Pabich 817-421-6646

City of Benbrook – Terry Scruggs 817-249-3000 ext. 6116

Frisco Construction Services – Curtis Davee 214-975-0807



## **ADDENDUM NO: 001**

**TO: All Plan Holders**

**FROM: Parkhill**

**PROJECT NAME: Kate Baker Park Improvements**

08/17/2023

**PROJECT NO.: 12335.22**

**DATE: 08/17/2023**

Attention of all Prospective Proposers/Plan Holders is directed to the following modifications to the referenced Drawings and Project Manual. This Addendum becomes a part of the Contract Documents and modifies the original Contract Documents.

This Addendum consists of eight (8) pages and the attached specs nos. 00 11 13, 00 11 13.10, 00 10 00, and 00 31 00.

### **I. CHANGES TO PROJECT MANUAL:**

- 1. PROPOSAL/BID DATE AND TIME CHANGE**
  - a. Proposal/Bid Date and Time has changed to the following: September 12, 2023, at 2:00 PM.**
2. REVISE Section 00 11 13 – Advertisement
  - a. Refer to attached specifications.
3. REVISE Section 00 11 13.10 – Request for Bids
  - a. Refer to attached specifications.
4. REVISE Section 00 10 00 – Summary
  - a. Refer to attached specifications.
5. REVISE Section 00 31 00 – Available Project Info
  - a. Refer to attached specifications.



## ADDENDUM NO: 002

TO: All Plan Holders

FROM: Parkhill

PROJECT NAME: Kate Baker Park Improvements

09/07/2023

PROJECT NO.: 12335.22

DATE: 09/07/2023

Attention of all Prospective Proposers/Plan Holders is directed to the following modifications to the referenced Drawings and Project Manual. This Addendum becomes a part of the Contract Documents and modifies the original Contract Documents.

This Addendum consists of two (2) pages, Drawings CL101, CG101, CH101, CD501, CD502, CU101, LP101 and the attached specs nos 00 21 13 Instruction to Bidders, 00 41 00 BID Form, and 00 43 00 Procurement Form Supplements.

### I. CHANGES TO PRIOR ADDENDA:

1. **PROPOSAL/BID DATE AND TIME CHANGE**
  - a. **Proposal/Bid Date and Time has changed to the following: September 12, 2023, at 2:00 PM.**
2. REVISE Section 00 11 13 – Advertisement
  - a. Refer to attached specifications.
3. REVISE Section 00 11 13.10 – Request for Bids
  - a. Refer to attached specifications.
4. REVISE Section 00 10 00 – Summary
  - a. Refer to attached specifications.
5. REVISE Section 00 31 00 – Available Project Info
  - a. Refer to attached specifications.

### II. CHANGES TO PROJECT MANUAL:

1. REVISE Section 00 21 13 – Instruction to Bidders
  - a. Refer to attached specifications.
2. REVISE Section 00 41 00 – BID Form
  - a. Refer to attached specifications.
3. REVISE Section 00 43 00 – Procurement Form Supplements
  - a. Refer to attached specifications.

### III. CHANGES TO DRAWINGS:

1. REVISE Sheet CL101 – Construction Layout
  - a. Refer to attached drawing.
2. REVISE Sheet CG101 – Grading Plan
  - a. Refer to attached drawing.
3. REVISE Sheet CH101 – Paving and Jointing Plan

- 4. a. Refer to attached drawing.  
REVISE Sheet CD501 – Site Details
  - 5. a. Refer to attached drawing.  
REVISE Sheet CD502 – Site Details
  - 6. a. Refer to attached drawing.  
REVISE Sheet CU101 – Utility Plan
  - 7. a. Refer to attached drawing.  
REVISE Sheet LP101 – Planting Plan
-



City of Richland Hills  
**KATE BAKER PARK IMPROVEMENTS**  
 3555 Vance Road  
 Richland Hills, Texas  
 September 12, 2023 – 2:00 PM  
**PARKHILL Project No. 03.123335.22**

Contractor	Northstar Construction	C. Green Scaping	Fast General Contracting LLC	Fain	CT4 Construction	2L Construction
<b>Bid Bond</b>	Received	Received	Received	Received	Received	Received
<b>Appendices</b>	Missing I	Complete	Missing F & I	Missing I	Missing F & I	Missing A, E, F, G, H, I, & J
<b>Addendum 01</b>	Received	Received	Received	Received	Received	Received
<b>Addendum 02</b>	Received	Received	Received	Received	Received	Received
<b>Bid Items</b>						
1) Erosion Control	\$11,400.00	\$16,962.00	\$9,686.00	\$8,406.98	\$7,000.00	\$7,500.00
2) Tree Protection / Temp. Fence	\$7,600.00	\$5,200.00	\$9,398.00	\$14,302.09	\$11,000.00	\$11,000.00
3) Demolition	\$16,270.00	\$12,315.00	\$8,828.00	\$4,250.83	\$13,000.00	\$11,080.00
4) Earthwork	\$42,600.00	\$49,578.00	\$63,891.00	\$11,275.77	\$26,000.00	\$52,000.00
5) Utilities	\$36,500.00	\$10,730.00	\$45,627.00	\$87,388.62	\$44,000.00	\$21,285.00
6) Site Concrete	\$155,400.00	\$127,158.00	\$152,750.00	\$278,850.77	\$207,000.00	\$147,828.00
7) Parking Lot Striping and Signage	\$7,000.00	\$6,480.00	\$8,894.00	\$10,487.29	\$9,000.00	\$6,000.00
8) Landscape	\$23,000.00	\$46,855.00	\$26,328.00	\$76,037.19	\$69,000.00	\$27,000.00
<b>Total Base Bid</b>	<b>\$299,770.00</b>	<b>\$275,278.00</b>	<b>\$325,402.00</b>	<b>\$490,999.54</b>	<b>\$386,000.00</b>	<b>\$283,693.00</b>



City of Richland Hills  
**KATE BAKER PARK IMPROVEMENTS**  
 3555 Vance Road  
 Richland Hills, Texas  
*September 12, 2023 – 2:00 PM*  
**PARKHILL Project No. 03.12335.22**

Contractor	APR Group				
<b>Bid Bond</b>	Received				
<b>Appendices</b>	Complete				
<b>Addendum 01</b>	Received				
<b>Addendum 02</b>	Received				
<b>Bid Items</b>					
1) Erosion Control	\$13,276.00				
2) Tree Protection / Temp. Fence	\$13,827.00				
3) Demolition	\$11,695.00				
4) Earthwork	\$89,666.00				
5) Utilities	\$50,353.00				
6) Site Concrete	\$173,355.00				
7) Parking Lot Striping and Signage	\$10,044.00				
8) Landscape	\$45,883.00				
<b>Total Base Bid</b>	<b>\$408,099.00</b>				

# Memorandum

To: Candice Edmondson, City Manager

From: Jason Brown, Director of Parks and Recreation

Date: October 9, 2023

Subject: Bid Tabulation of the Kate Baker Park Improvements

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Bids were opened on Tuesday, September 12, 2023 at 2:00pm at City Hall, 3200 Diana Dr. in Richland Hills with seven (7) responsive bids. James Williams and his team with Parkhill assisted with the bid process and conducted the public opening and subsequent tabulation of the bids received. The summary of the bids is below.

<b>Contractor</b>	<b>Bid Proposal</b>
C. Green Scaping LP	\$275,278.00
Northstar Construction	\$299,770.00
Fast General Constructing LLC	\$325,402.00
Fain	\$490,999.54
CT4 Construction	\$386,000.00
2L Construction	\$283,693.00
APR Group	\$408,099.00

C. Green Scaping, LP was the low bidder out of all seven (7) bids. Not only did C. Green Scaping, LP have the lowest bid, they were one of only two (2) bidders to have all requested documents prepared by the bid opening. The requested documents include a bid bond, signed appendices, and acknowledgment of two different addendums.

Parkhill's team executed the reference checks. They called the references for the three (3) lowest bidders. All three groups had positive reviews. Considering the references called by Parkhill for C. Green Scaping, LP specifically, the references all said that they were satisfied with their completed project.

Additionally, C. Green Scaping, LP has successfully completed many similar projects that include earthwork and flat work, and that team was also awarded the Latham BFC-5 Channel and Animal Services Center improvement contract with the City of Richland Hills in June.

After considering the bid price, the referenced quality of prior service, and the recent history the City has working with C. Green Scaping, Parkhill offered no reservations in suggesting that C. Green Scaping LP is the lowest responsible bidder for the Kate Baker Park improvements project. Staff would recommend awarding C. Green Scaping, LP a contract to complete the above project for the amount of \$275,278.00.