

**RICHLAND HILLS PLANNING & ZONING COMMISSION
REGULAR MEETING
JANUARY 23, 2024
MINUTES**

Members Present

Kenneth Keating, Place 1
Keith Albee, Alternate 1
Curtis Bergthold, Alternate 2

Members Absent

Michael Wilson, Chair
Jackson Durham, Place 3
Mary Witt, Place 4
Kelle Jones, Place 5

Alternate Members Absent

Staff Present

Candice Edmondson, City Manager
Lindsay Rawlinson, City Secretary

1. CALL TO ORDER

Commissioner Keating called to order at 6:02 p.m.

2. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Section 551.071. Refer to posted list attached hereto and incorporated herein. Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the Planning and Zoning Commission to seek advice from the City Attorney as to the posted subject matter of this Planning and Zoning Commission meeting.

None.

3. PUBLIC COMMENTS

None.

REGULAR AGENDA

4. Approved minutes from the September 26, 2023 Planning and Zoning Commission meeting.

Motion: Motion was made by Commissioner Bergthold and seconded by Commissioner Albee to approve the minutes from the September 26, 2023 Planning and Zoning Commission meeting.

Motion carried by a vote of 3-0.

5. Approved Ordinance 1492-24 amending Chapter 90 of the City Code, as amended, the Comprehensive Zoning Ordinance of the City; Amending Section 5.02 to amend the method in which members of the Planning and Zoning Commission are appointed. PUBLIC HEARING

City Secretary Lindsay Rawlinson presented the item to the Commission and advised that Chapter 90 is the Comprehensive Zoning Ordinance of the City's Code of Ordinances. Article 5 governs the City's Development Review Boards and Subsection 5.02 specifically governs the Planning and Zoning Commission. Presently, Subsection 5.02(A)(1)(c) states:

"(c) Each councilmember shall be entitled to appoint one regular member to the numbered place corresponding to the numbered place held by the appointing councilmember."

The City Council previously consisted of the mayor and five council members. A Charter amendment election was held May 6, 2023, which added a sixth council member. In order to allow each council member an equal say in the composition of the Planning and Zoning Commission, the proposed ordinance will change the language in Subsection 5.02(A)(1)(c) to allow the entire council to appoint any member of the Commission. The new language will be as follows:

"(c) Each member of the planning and zoning commission shall be appointed by the city council, and the city council may appoint alternate members of the planning and zoning commission, who shall serve in the absence of one or more of the regular members when requested to do so."

Commissioner Keating opened the public hearing at 6:08 p.m. and asked to hear from any proponents followed by opponents of the case.

Commissioner Keating closed the public hearing at 6:08 p.m.

Motion: Motion was made by Commissioner Keating and seconded by Commissioner Bergthold to approve Ordinance 1492-24 amending Chapter 90, Section 5.02 of the City Code to amend the method in which members of the Planning and Zoning Commission are appointed.

Motion carried by a vote of 3-0.

6. ADJOURNMENT

Commissioner Keating declared the meeting adjourned at 6:09 p.m.

ATTEST:

APPROVED:

Lindsay Rawlinson, City Secretary

Michael Wilson, Chairman