

**MINUTES OF A JOINT MEETING OF THE
CITY COUNCIL AND THE PLANNING & ZONING COMMISSION
APRIL 30, 2024**

Roll Call:

Council present

Edward Lopez, Mayor
GW Estep, Mayor Pro Tem
Douglas Knowlton, Place 1
Travis Malone, Place 2
Theresa Bledsoe, Place 3
Javier Alvarez, Place 4
Roland Goveas, Place 6

Council absent

Planning & Zoning Members Present

Michael Wilson, Chair
Kenneth Keating, Place 1
Jackson Durham, Place 3
Mary Witt, Place 4
Keith Albee, Alternate 1
Curtis Bergthold, Alternate 2

Planning & Zoning Members Absent

Kelle Jones, Place 5

Staff present

Candice Edmondson, City Manager
Lindsay Rawlinson, City Secretary
JP Ducay, Director of Planning and Development Services

JOINT MEETING – 7:30 P.M.

1. CALL TO ORDER

Mayor Lopez called the joint meeting of the City Council and the Planning & Zoning Commission to order at 7:30 p.m.

REGULAR AGENDA

2. Introduce the Comprehensive Plan project, provide a progress report, initiate group discussion of issues, goals, and objectives.

Halff Associates Senior Planner Nathlie Booth introduced herself as the Project Manager for the City of Richland Hills Comprehensive Plan update and introduced her team, PLA Deputy Practice Leader, Matt Bucchin, Director of Planning/Team Leader Brad Johnson, and Urban Planner Shelby Sweet.

Ms. Booth introduced the concept of a Comprehensive Plan and its importance to Richland Hills stating that the Plan will help the City with long range planning for topics

such as capital improvements, zoning regulations, and departmental plans. She advised of the schedule for discussion, review, and implementation stating that the Plan is tentatively scheduled for final approval by the City Council in late 2024/early 2025.

Discussion ensued regarding the overall Plan and what makes Richland Hills unique. Members stated that many citizens have deep roots in the community, the city has a rural feel in an urban environment, and the neighborhoods are not cookie cutter.

Further discussion ensued regarding traffic issues in the City as well as the surrounding community leading into Richland Hills.

Ms. Booth advised of the next steps in the process stating that Halff Associates has completed its initial data collection and a second round of community engagement will be scheduled to finetune and frame the plan. The Comprehensive Plan Advisory Committee will meet again in the summer and a second community engagement event will also be held in the summer.

3. ADJOURNMENT

There being no further business to come before the joint meeting of the City Council and the Planning & Zoning Commission, Mayor Lopez and Chair Wilson declared the meeting adjourned at 8:57 p.m.

ATTEST:

APPROVED:

Lindsay Rawlinson, City Secretary

Edward Lopez, Mayor

APPROVED:

Michael Wilson, Chair