

**CRIME CONTROL AND PREVENTION DISTRICT
MEETING AGENDA
CITY HALL, 3200 DIANA DRIVE
AUGUST 26, 2024
5:30 P.M.**

1. CALL TO ORDER

2. PUBLIC COMMENTS

This is the public's opportunity to address the Crime Control and Prevention District about non-agenda items. In compliance with the Texas Open Meetings Act, Crime Control and Prevention District members and city staff are prevented from discussing non-agenda items and may only respond with statements of information or existing city policy.

REGULAR AGENDA

3. Approve minutes from the May 14, 2024 Crime Control and Prevention District meeting
4. Consider approval of the proposed FY 2025 Crime Control And Prevention District Budget **PUBLIC HEARING**

5. ADJOURNMENT

CERTIFICATE

I hereby certify that the above agenda was posted on this the 22nd day of August 2024, by 5:30 p.m., on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, pursuant to the Texas Government Code, Chapter 551.

Lindsay Rawlinson

Lindsay Rawlinson
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: President Curtis Bergthold and members of the Richland Hills Crime Control and Prevention District

From: Lindsay Rawlinson, Board Secretary

Date: August 26, 2024

Subject: Minutes from the May 14, 2024 Meeting

Agenda Item:

Approval of minutes from the May 14, 2024 Crime Control and Prevention District Meeting

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

May 14, 2024 Draft Minutes

Board Action Requested:

Motion to approve the minutes from the May 14, 2024 Crime Control and Prevention District meeting

**RICHLAND HILLS CRIME CONTROL PREVENTION DISTRICT
BOARD MEETING
MAY 14, 2024
MINUTES**

Roll Call:

Directors present:

Edward Lopez, President
Douglas Knowlton
Travis Malone

Directors absent:

Theresa Bledsoe
Javier Alvarez
G.W. Estep
Roland Goveas

Staff

Lindsay Rawlinson, City Secretary

1. CALL TO ORDER

Pursuant to Section 67.004 of the Texas Election Code, two members of the Crime Control and Prevention District Board constitute a quorum for purposes of canvassing an election.

Board President Lopez Called to Order – Time 9:05 a.m.

2. Approved minutes from the January 8, 2024 Crime Control and Prevention District meeting

Motion: Motion was made by Director Malone and seconded by Director Knowlton to approve the minutes from the January 8, 2024 Crime Control and Presentation District meeting.

Motion carried by a vote of 3-0.

3. Approved of Resolution 002-24, canvassing the results of a Special Election held May 4, 2024 for the continuation of the Richland Hills Crime Control and Prevention District

City Secretary Lindsay Rawlinson presented the results of the May 4, 2024 Special Election:

Proposition A

“Whether the Richland Hills Crime Control and Prevention District should be continued for twenty (20) years and the Crime Control and Prevention District sales tax of three-eighth cent should be continued for twenty (20) years.”

	<u>TOTAL</u>	<u>PERCENTAGE</u>
For	492	82.83%
Against	102	17.17%

TOTAL BALLOTS CAST: 610 (11.75% voter turnout)

Motion: Motion was made by Director Knowlton and seconded by Director Malone to approve Resolution 002-24, canvassing a Special Election held May 4, 2024 for the continuation of the Richland Hills Crime Control and Prevention District.

Motion carried by a vote of 3-0.

4. ADJOURNMENT

There being no further business to come before the Board, President Lopez declared the meeting adjourned at 9:07 a.m.

ATTEST:

APPROVED:

Lindsay Rawlinson, Board Secretary

Curtis Bergthold, President

Memorandum

To: Chairman Curtis Bergthold and Richland Hills Crime Control and Prevention District Members

From: Candice Edmondson, City Manager

Date: August 26, 2024

Subject: FY 2025 Crime Control and Prevention District Budget

Agenda Item:

Consider approval of the proposed FY 2025 Crime Control and Prevention District Budget
PUBLIC HEARING

Background Information:

The proposed FY 2025 Crime Control and Prevention District (CCPD) Budget will be presented to the board for your review and approval on Monday evening. The proposed budget includes estimated revenues in the amount of \$2,052,000 and estimated expenses in the amount of \$2,201,481. The FY 2025 CCPD Budget includes funding for the following:

- Communication equipment
- Protective gear
- Ammunition
- Crime prevention
- Criminal investigation
- Public safety equipment
- General administrative costs
- Shared services

The budget also includes a market salary adjustment for sworn police personnel totaling \$48,738, a \$114,640 increase for the shared services program and a \$150,000 carryover for the roof screening project that was approved in the FY 2024 CCPD Budget. At the end of Fiscal Year 2025, staff projects an ending fund balance of \$940,114.

Per Local Government Code Section 363.203, the following financial information for the Crime Control and Prevention District should be presented to the Board as part of your review and consideration of the proposed FY 2025 CCPD Budget:

- The outstanding obligations of the district - \$0

- The amount of cash on hand to the credit of each fund of the district – \$1,106,879 as of July 31, 2024
- The amount of money received by the district from all sources during the previous year – Fiscal Year 2023 = \$1,999,642
- The estimated amount of money available to the district from all sources during the current fiscal year- Revenue – Fiscal Year 2024 = \$1,887,848 sales tax, interest income and grants
- The amount of money needed to fund programs approved for funding by the board - \$2,201,481.
- The amount of money requested for programs that were not approved for funding by the board - \$0.
- The tax rate for the next fiscal year – Sales tax rate is \$0.375 of one cent.
- The amount of the balances expected at the end of the year in which the budget is being prepared - \$1,089,595.
- The estimated amount of revenues and balances available to cover the proposed budget – Revenue: \$2,052,000 and Balance: \$1,089,595

Financial Considerations:

The proposed FY 2025 CCPD Budget will go into effect on October 1, 2024, if approved by the Crime Control and Prevention District Board and City Council.

Legal Review:

N/A

Board/Citizen Input:

Crime Control and Prevention District Board consideration August 26, 2024

City Council consideration September 9, 2024 and September 23, 2024

Attachments:

FY 2025 CCPD Proposed Budget and Fund Summary

Board Action Requested:

Motion to approve the proposed FY 2025 Crime Control and Prevention District Budget

CITY OF RICHLAND HILLS - CRIME CONTROL DISTRICT FUND (FUND 065)
DEPARTMENT
60/61 CRIME CONTROL DISTRICT

DESCRIPTION	FY 2022 ACTUAL	FY 2023 ACTUAL	FY 2024 ADOPTED	FY 2025 PROPOSED	FY 2025 TO FY 2024 \$ CHANGE	FY 2025 TO FY 2024 % CHANGE
SALES & USE TAX	\$ 1,733,824	\$ 1,877,438	\$ 1,842,088	\$ 2,020,000	\$ 177,912	9.7%
GRANTS & TRANSFERS	1,603	95,036	21,760	12,000	(9,760)	-44.9%
INTEREST INCOME	-	22,168	24,000	20,000	(4,000)	-16.7%
TOTAL REVENUE	\$ 1,735,427	\$ 1,994,642	\$ 1,887,848	\$ 2,052,000	\$ 164,152	8.7%
PERSONNEL	\$ 737,956	\$ 938,949	\$ 966,140	\$ 1,021,031	\$ 54,891	5.7%
SUPPLIES AND MAINTENANCE	\$ 80,657	\$ 117,886	\$ 137,457	\$ 121,049	\$ (16,408)	-11.9%
OTHER OPERATING	\$ 403,807	\$ 429,601	\$ 435,975	\$ 559,672	\$ 123,697	28.4%
CAPITAL	\$ 45,593	\$ 123,894	\$ 281,344	\$ 235,130	\$ (46,214)	-16.4%
TRANSFERS OUT	\$ 106,872	\$ 50,000	\$ 192,828	\$ 264,599	\$ 71,771	37.2%
TOTAL EXPENDITURES	\$ 1,374,885	\$ 1,660,330	\$ 2,013,744	\$ 2,201,481	\$ 187,737	9.3%
<i>BEGINNING FUND BALANCE</i>	520,637	881,179	1,215,491	1,089,595		
<i>ENDING FUND BALANCE</i>	\$ 881,179	\$ 1,215,491	\$ 1,089,595	\$ 940,114		