RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
OCTOBER 27, 2025
CITY HALL, 3200 DIANA DRIVE

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

CITY COUNCIL WORK SESSION – 6:30 PM

1. **Executive Session**: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

2. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

CITY COUNCIL REGULAR SESSION – 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

A. Municipal Court Week Proclamation

B. Red Ribbon Week Proclamation

C. Citizen Appearances/Public Comments

Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Citizens will have three (3) minutes to address City Council. Public comment will not be taken on items that the Council has previously considered in a public hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

A. Approve minutes from the September 22, 2025 City Council Regular Meeting and the October 13, 2025 City Council Work Session

B. Excuse the absence of Mayor Pro Tem John Skier from the October 13, 2025 City Council Work Session

C. Approve Resolution 624-25 finding that Oncor Electric Delivery Company LLC's application to change rates within the City should be denied

D. Approve Second Amendment to an Interlocal Agreement between the City of Fort Worth and the City of Richland Hills for participation in the Environmental Collection Center Household Hazardous Waste Program and authorize City Manager to sign agreement

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

A. Consider Ordinance 1534-25 approving and adopting an amended budget for Fiscal Year 2025 **PUBLIC HEARING**

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

A. Consider Resolution 625-25 authorizing participation in the Texas Local Government Investment Pool TexPool Prime and designating authorized representatives

B. Consider Resolution 626-25 authorizing participation in the Local Government Investment Cooperative (LOGIC) administered by Hilltop Securities, Inc. and Hilltop Asset Management, LLC

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

A. None

6. OTHER ITEMS FOR CONSIDERATION

A. None

7. REPORTS & DISCUSSIONS

A. Street Improvement Projects

B. 4^{th} Quarter Investment Report

C. September Department Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that "*a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.*" The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An "item of community interest" includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: **Monday, October 20, 2025, by 5:30 p.m.,** and remained so posted at least three business days before said meeting convened, pursuant to the Texas Government Code, Chapter 551.

Lindsay Rawlinson

Lindsay Rawlinson
City Secretary

ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Lindsay Rawlinson, City Secretary

Date: October 27, 2025

Subject: Municipal Court Week Proclamation

Agenda Item:

Municipal Court Week Proclamation

Background Information:

In recognition of "Municipal Court Week", Mayor Bergthold will present a Proclamation to Municipal Court Manager Eliza Margenau.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Municipal Court Week Proclamation

Council Action Requested:

Presentation of Municipal Court Week Proclamation

Proclamation

Richland Hills

WHEREAS, municipal courts play a significant role in preserving public safety and promoting quality of life in Texas, and

WHEREAS, more people come in contact with municipal courts than all other Texas courts combined and public impression of the Texas judicial system is largely dependent upon the public's experience in municipal court, and

WHEREAS, the City of Richland Hills is committed to the notion that our legal system is based on the principle that an independent, fair, and competent judiciary will interpret and apply the laws that govern us and that judges and court personnel should comply with the law and act in a manner that promotes public confidence in the integrity and impartiality of the judiciary, and

WHEREAS, Municipal Judges are not policy makers for the City of Richland Hills but are bound by the law and the Canons of Judicial Conduct and are required to make decisions independent of the governing body of the City Council, city officials, and employees; and

WHEREAS, the City Council recognizes that the Constitution and laws of the State of Texas contain procedural safeguards in criminal cases for all defendants, including indigent defendants, and supports the Richland Hills Municipal Court in complying with such legal requirements.

NOW, THEREFORE, BE IT RESOLVED, that I, Curtis Bergthold, Mayor of the City of Richland Hills, Texas do hereby proclaim November 3 – 7, 2025 as:

MUNICIPAL COURT WEEK

In recognition of the fair and impartial justice offered to our citizens.

____

Mayor Curtis Bergthold
City of Richland Hills

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Lindsay Rawlinson, City Secretary

Date: October 27, 2025

Subject: Red Ribbon Week Proclamation

Agenda Item:

Red Ribbon Week Proclamation

Background Information:

In recognition of “Red Ribbon Week”, Mayor Bergthold will present a Proclamation for Birdville ISD to help celebrate this year’s theme of “"Life Is A Puzzle, Solve It Drug Free"”

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Red Ribbon Week Proclamation

Council Action Requested:

Presentation of Red Ribbon Week Proclamation

Proclamation

Richland Hills

WHEREAS, alcohol and other drug abuse in this nation has reached epidemic stages; and

WHEREAS, it is imperative that visible, unified prevention education efforts by community members be launched to eliminate the demand for drugs; and

WHEREAS, the City of Richland Hills and Birdville Independent School District are coordinating our community's Red Ribbon Campaign to offer our citizens the opportunity to demonstrate their commitment to drug-free lifestyles (no use of illegal drugs, no illegal use of legal drugs) and violence prevention; and

WHEREAS, the National Red Ribbon Campaign will be celebrated in every community in America during "Red Ribbon Week", October 23 – October 31; and

WHEREAS, business, government, law enforcement, media, medical, military, parents, religious institutions, schools, senior citizens, service organizations, and youth will demonstrate their commitment to healthy, drug-free lifestyles by wearing and displaying Red Ribbons during this week-long campaign; and

WHEREAS, the City of Richland Hills further commits its resources to ensure the success of the Red Ribbon Campaign.

NOW, THEREFORE, BE IT RESOLVED, that I, Curtis Bergthold, Mayor of the City of Richland Hills, Texas do hereby proclaim October 23 – 31, 2025 as:

RED RIBBON WEEK

And encourage all citizens to participate in drug prevention and violence prevention education activities, making a visible statement that we are strongly committed to creating safe and caring environments for every child to grow up in and further encourage all citizens to pledge, "No Use of Illegal Drugs, No Illegal Use of Legal Drugs."

____

Mayor Curtis Bergthold
City of Richland Hills

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Lindsay Rawlinson, City Secretary

Date: October 27, 2025

Subject: Minutes from the September 22, 2025 City Council Regular Meeting and the October 13, 2025 City Council Worksession

---

Agenda Item:

Approval of minutes from the September 22, 2025 City Council Regular Meeting and the October 13, 2025 City Council Worksession

Background Information:

N/A

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

September 22, 2025 Draft Minutes
October 13, 2025 Draft Minutes

Council Action Requested:

Motion to approve the minutes from the September 22, 2025 City Council Regular Meeting and the October 13, 2025 City Council Worksession

RICHLAND HILLS CITY COUNCIL
REGULAR MEETING
SEPTEMBER 22, 2025
MINUTES

Roll Call:

Council present	Council absent
Curtis Bergthold, Mayor	
John Skier, Mayor Pro Tem	
Mike Witt, Place 1	
Travis Malone, Place 2	
Theresa Bledsoe, Place 3	
G.W. Estep, Place 5	
Roland Goveas, Place 6	

Staff present
Candice Edmondson, City Manager
Lindsay Rawlinson, City Secretary
Elizabeth Yelverton, City Attorney

CITY COUNCIL WORK SESSION – 6:03 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

1. Section 551.074: Deliberation regarding Personnel Matters
   a) Board and Commission Appointments

Motion: Motion was made by Councilmember Estep and seconded by Mayor Pro Tem Skier to adjourn into Executive Session at 6:03 p.m.

Motion carried by a vote of 7-0.

Mayor Bergthold reconvened into open session at 6:16 p.m.

2. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

4A. Approved Resolution 622-25 amending the City of Richland Hills Purchasing Policy by increasing the competitive procurement threshold from $50,000 to $100,000

City Manager Candice Edmonson presented the item to the City Council and advised that Texas Senate Bill (SB) 1173 was passed during the 89th Legislative Session, signed into law on May 29, 2025, and took effect on September 1, 2025. The bill relates to competitive procurement thresholds for political subdivisions including municipalities, counties, public school districts and certain hospital and housing authorities.

SB 1173 increases the expenditure threshold that requires competitive procurement from $50,000 to $100,000, reflecting rising costs and providing more flexibility for local governments. In addition, the bill revises the requirement for municipalities to reach out to Historically Underutilized Businesses (HUBs), expanding the applicable spending range from $3,000 - $50,000 to $3,000 - $100,000.

4B. Approved Resolution 623-25 supporting Epic Real Estate Partners, LLC's Municipal Setting Designation application to the Texas Commission on Environmental Quality (TCEQ) for property located at 200, 300 and 316 Grapevine Highway, Hurst, Texas 76054

Director of Public Works and Capital Projects Kip Dernovich presented the item to the City Council and advised that Ensafe, on behalf of the applicant, Epic Real Estate Partners, LLC, is seeking approval of a Municipal Setting Designation (MSD) from the Texas Commission on Environmental Quality (TCEQ) for the Site located at 200, 300 and 316 Grapevine Highway, Hurst, Texas 76054. The applicant filed an application with the City of Hurst seeking support for an MSD on June 11, 2025, and Resolution No. 1887 was passed by the Hurst City Council for the designated property on June 25, 2025.

As part of the application to TCEQ for a Municipal Setting Designation (MSD), the applicant is required to provide documentation that the application is supported by: (1) the city council of the municipality in which the Site is located, (2) the city council of each municipality with a boundary located not more than one-half mile from the Site, (3) the city council of each municipality that owns or operates a groundwater supply well located not more than five miles from the Site, and (4) the governing body of each retail public utility, as defined by Section 13.002, Texas Water Code, that owns or operates a groundwater supply well located not more than five miles from the Site.

The MSD Site is located approximately 4.56 to 4.94 miles from the nearest water wells operated by the City of Richland Hills, Texas.

5A. Approved contract renewal with Nico's Landscape LLC for citywide landscape services in the amount of $170,000 and authorize City Manager to sign contract

City Manager Candice Edmondson advised that in September 2023, the City Council approved a contract with Nico's Landscape LLC for landscaping services throughout the City.

The initial contract terms were for 12 months with the option to extend the contract for up to an additional four one-year renewals. This action would serve as the second of four possible renewals.

He advised that staff has been pleased with Nico's Landscape LLC's performance. Additionally, the original contract for landscape maintenance services with Nico's Landscape was valued at $199,744 and included a three percent annual escalation. During the FY 2026 budget process, funding for landscape contract services was reduced to $170,000, resulting in a $35,737 decrease from the prior year's contract value. To accommodate this reduction, certain landscape maintenance tasks will be transitioned to City staff, ensuring that service levels are maintained. Nico's Landscape has reviewed and accepted the revised scope of services and remains committed to continuing its partnership with the City of Richland Hills.

6A. Approved amended Employee Compensation Plan and adoption of the FY 2026 General Government and Public Safety Pay Plans

City Manager Candice Edmondson presented the item to the City Council and advised that during prior discussions with City Council, staff recommended removing Burleson and Weatherford from the City's defined labor market. Both communities are significantly larger than Richland Hills and their proximity in the Metroplex does not make them a competitive comparison for compensation purposes. These adjustments, which reduce the labor market from 18 to 16 cities, are reflected in the amended Employee Compensation Plan attached to this memo. While the total number of comparison cities is smaller, the revised market provides a more accurate and relevant representation of communities that are both comparable and competitive to Richland Hills.

In addition, staff has incorporated language into the Employee Compensation Plan to formally establish the lateral pay program for Public Safety personnel. This program, which has been in practice for several years, allows qualified law enforcement and fire service candidates with prior experience to be placed appropriately within the adopted pay plan based on verified years of service and expertise. While the program itself is not new, its inclusion in the Plan ensures that it is now formally recognized as part of the City's overall compensation strategy.

Discussion ensued regarding the possibility and logistics of utilizing employment agreements in the future.

7B. Street Improvement Projects

Director of Public Works and Capital Projects Kip Dernovich presented the Street Improvement Projects update and provided details of the CDBG project underway as well as the Series 2023 Bond Street Projects including Atmos gas relocation, and the Midway Road Bridge repair.

Council expressed appreciation to the Public Works Department for repairing the sidewalk along Kingsbury Avenue.

Mayor Bergthold adjourned the work session at 6:59 p.m.

REGULAR SESSION – Mayor Bergthold Called to Order – Time 7:06 p.m.

INVOCATION AND PLEDGES OF ALLEGIANCE –Mayor Curtis Bergthold

PRESENTATIONS

1A. Mid-Cities Christmas Providers

Kim Brown, Chairwoman of the non-profit Mid-Cities Christmas Providers, expressed her appreciation to the City of Richland Hills and the City Council for their 40 years of support to Birdville Independent School District families in need during the Christmas holidays.

1B. Texas Night Out Proclamation

Mayor Bergthold read a proclamation declaring Tuesday, October 7, 2025 as "Texas Night Out" in Richland Hills and presented it to Assistant City Manager/Police Chief Kimberly Sylvester.

1C. Code Compliance Month Proclamation

Mayor Bergthold read a proclamation declaring October 2025 as "Code Compliance Month" in Richland Hills and presented it to Community Compliance Manager Kay Fisk.

1D. National Community Planning Month Proclamation

Mayor Bergthold read a proclamation declaring October 2025 as "National Community Planning Month" in Richland Hills and presented it to Director of Planning and Development Services JP Ducay.

1E. Fire Prevention Week Proclamation

Mayor Bergthold read a proclamation declaring October 5 – 11, 2025 as "Fire Prevention Week" in Richland Hills and presented it to Fire Marshal Shelby Brock.

1F. Citizen Appearances/Public Comments

Fernando Peralta, 2871 Glen Hills, Richland Hills, expressed concern regarding

CONSENT AGENDA

2A. Approved minutes from the August 25, 2025 City Council Regular Meetings

2B. Approved Resolution 620-25 approving a negotiated settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2025 Rate Review Mechanism Filing

2C. Approved Resolution 621-25 approving the City of Richland Hills Investment Policy and Investment Strategies

2D. Approved Master Interlocal Cooperative Purchasing Agreement between the City of Bedford and the City of Richland Hills and authorize City Manager to sign agreement

2E. Approved Interlocal Cooperative Purchasing Agreement between the City of North Richland Hills and the City of Richland Hills and authorize City Manager to sign agreement

Motion: Motion was made by Councilmember Bledsoe and seconded by Councilmember Goveas to approve the consent agenda.

Motion carried by a vote of 7-0.

PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

3. None.

ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

4A. Approved Resolution 622-25 amending the City of Richland Hills Purchasing Policy by increasing the competitive procurement threshold from $50,000 to $100,000

Item was discussed during worksession.

Motion: Motion was made by Councilmember Goveas and seconded by Mayor Pro Tem Skier to approve Resolution 622-25 amending the City of Richland Hills Purchasing Policy by increasing the competitive procurement threshold from $50,000 to $100,000.

Motion carried by a vote of 7-0.

4B. Approved Resolution 623-25 supporting Epic Real Estate Partners, LLC's Municipal Setting Designation application to the Texas Commission on Environmental Quality (TCEQ) for property located at 200, 300 and 316 Grapevine Highway, Hurst, Texas 76054

Item was discussed during worksession.

Director of Public Works and Capital Projects Kip Dernovich provided a brief recap of the item and advised that a representative of Ensafe, on behalf of the applicant, Epic Real Estate Partners, LLC, is in attendance to answer any questions.

Richard Record, Ensafe representative, advised that the City's water system faces no danger from approving the Municipal Setting Designation due to the distance of the site as well as the City's ground water system being 200 to 1,000 feet deep.

Motion: Motion was made by Councilmember Malone and seconded by Councilmember Bledsoe to approve Resolution 623-25 supporting Epic Real Estate Partners, LLC's Municipal Setting Designation application to the Texas Commission on Environmental Quality (TCEQ) for property located at 200, 300 and 316 Grapevine Highway, Hurst, Texas 76054.

Motion carried by a vote of 7-0.

CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

5A. Approved contract renewal with Nico's Landscape LLC for citywide landscape services in the amount of $170,000 and authorize City Manager to sign contract

Item was discussed during worksession.

Motion: Motion was made by Mayor Pro Tem Skier and seconded by Councilmember Witt to approve contract renewal for citywide landscape services for an additional year with Nico's Landscape LLC in the amount of $170,000 and authorize City Manager to sign contract.

Motion carried by a vote of 7-0.

OTHER ITEMS FOR CONSIDERATION

6A. Approved amended Employee Compensation Plan and adoption of the FY 2026 General Government and Public Safety Pay Plans

Item was discussed during worksession.

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Witt to approve the amended Employee Compensation Plan and adopt the FY 2026 General Government and Public Safety Pay Plans.

Motion carried by a vote of 7-0.

6B. Approved appointments to Boards and Commissions

City Secretary Lindsay Rawlinson advised that in accordance with Chapter 10 of the Richland Hills Code of Ordinances, the City Council shall review and make appointments to the City's boards and commissions in September with two-year terms to commence beginning in October.

Two of the City's boards have places with terms expiring in 2025: Animal Shelter Advisory Board and Planning and Zoning Commission. The Zoning Board of Adjustment has unexpired vacancies.

Motion: Motion was made by Councilmember Malone and seconded by Councilmember Estep to make the following appointments to the City's boards and commissions for a two-year term or to fulfill an unexpired term:

Name	Board	Place
Dr. William Anderston	Animal Shelter Advisory Board	1
Kay Fisk	Animal Shelter Advisory Board	3
Kris Freudiger	Animal Shelter Advisory Board	5
Keith Albee	Planning and Zoning Commission	1
Jackson Durham	Planning and Zoning Commission	3
Allison Barger	Planning and Zoning Commission	5
Melissa Scheuttig	Zoning Board of Adjustment	Alternate 1
Rachel Konopka	Zoning Board of Adjustment	Alternate 2
Shauna Stark	Zoning Board of Adjustment	Alternate 3

Motion carried by a vote of 7-0.

REPORTS & DISCUSSIONS

7A. 75th Anniversary Update

City Manager Candice Edmondson advised that the Richland Hills 75th Anniversary event will be held Saturday, September 27, 2025 with a community-wide celebration featuring live music, historical displays, an antique car show, and food vendors. She provided a schedule of events beginning with the Richland Hills Museum to be located inside The Link from 1:00 to 6:00 p.m. and encouraged everyone to attend and enjoy.

7B. Street Improvement Projects

Item was discussed during worksession.

7C. August Department Reports

Fire Marshal Shelby Brock presented the Fire Department update and advised of recent training and discussed the Community Paramedic having been credentialed as a Critical Care Paramedic and will begin ride-outs with Fort Worth EMS.

Discussion ensued regarding the Community Paramedic and the training involved in that position.

Director of Planning and Development Services JP Ducay presented the Development update and advised of residential and commercial developments including the Richland Crossing development, Baker and Crites residential lots, new businesses such as Layne Glass and Feel Great Car Wash, as well as the status of recent Building Board of Appeals properties.

Assistant City Manager/Police Chief Kimberly Sylvester provided the Police Department update and addressed questions related to the difference between the traffic division and the patrol division within the Police Department.

COMMUNITY INTEREST ITEMS

8. Councilmember Estep advised of several upcoming events:

- Saturday, September 27, 2025,
  - Richland Hills Historical Museum, The Link, 1:00 to 6:00 p.m.;
  - Richland Hills 75th Anniversary Celebration, The Link Plaza, 4:00 to 8:00 p.m.;
- Thursday, October 9, 2025,
  - Senior Lunch Bunch and Bingo, The Link, 12:00 to 2:00 p.m.;
  - Tarrant County Food Pantry, Richland Hills Baptist Church, 5:30 to 7:00 p.m.;
- Monday, October 13, 2025, Richland Hills City Council will not hold a regular meeting. The Building Board of Appeals will meet at 6:00 p.m. followed by a City Council worksession at 7:00 p.m. discussing the City's transportation services;
- Tuesday, October 14, 2025, Richland Hills Literary Club, Library, 6:30 p.m.;
- Every Thursday, Coffee Talk, Library, 10:00 to 11:30 a.m.;

EXECUTIVE SESSION

9. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sec. 551.071, Sec. 551.072, Sec. 551.073, Sec. 551.074, Sec. 551.076, Sec. 551.087 and Sec. 418.0183 (f) and 418.106 (d) & (e) of the Texas Government Code (Texas Disaster Act).

None.

ADJOURNMENT

10. There being no further business to come before the City Council, Mayor Bergthold declared the meeting adjourned at 9:20 p.m.

ATTEST: **APPROVED:**

____________________________ ____________________________

Lindsay Rawlinson, City Secretary Curtis Bergthold, Mayor

RICHLAND HILLS CITY COUNCIL
WORKSESSION
OCTOBER 13, 2025
MINUTES

Roll Call:

Council present	Council absent
Curtis Bergthold, Mayor	John Skier, Mayor Pro Tem
Mike Witt, Place 1	
Travis Malone, Place 2	
Theresa Bledsoe, Place 3	
G.W. Estep, Place 5	
Roland Goveas, Place 6	

Staff present
Candice Edmondson, City Manager
Lindsay Rawlinson, City Secretary
Elizabeth Yelverton, City Attorney

CITY COUNCIL TRANSPORTATION WORKSESSION – 7:00 P.M.

1. CALL TO ORDER

Mayor Bergthold called the Workshop to order at 7:32 p.m.

2. PUBLIC COMMENTS

None.

3. DISCUSSION: TRANSPORTATION SERVICES

City Secretary Lindsay Rawlinson presented the item to the City Council and provided a brief background for the City's transportation services. In November 2016, Richland Hills voters voted in favor of withdrawing from the Fort Worth Transportation Authority (FWTA) and cease all transportation services and associated sales tax payments with the FWTA. Leading up to that election, the City informed voters that if they chose to withdraw from the FWTA, a new transportation service would be put into place. Immediately following the election and withdrawal, the City entered into an agreement with Yellow Cab on a temporary basis to continue transportation services with no lapse in coverage.

At the time, City staff informed City Council that, due to the cost, a long-term transportation service would need to be competitively bid. Four responsive bids were received following the release of the Request for Proposal for Transportation Services ranging from an approximate cost of $40,000 per year to $193,601 per year. The low bidder, Real Time Transport, was chosen and the City Council approved a contract with the company on April 4, 2017. In October 2018, the City Council approved an amendment to the contract to increase the rates charged to $25 per one-way trip. The contract and rates remain in effect today.

Currently, 87 residents are registered participants in the transportation program and approximately 12 residents utilize the service on a monthly basis. Of those 12, seven riders utilize the service an average of 15 or more rides per month.

Discussion ensued regarding the overall cost of the program, potential alternatives including the local services, Catholic Charities and Serving Our Seniors, or utilizing a private company such as Uber.

Further discussion ensued regarding the level of services provided by Real Time Transport. Council directed staff to further research alternative options available and prepare a cost comparison for consideration.

4. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

1. Section 551.072: Deliberation regarding real property
   a) 2721 Handley Ederville Road, Richland Hills, TX 76118
2. Section 551.074: Deliberation regarding Personnel Matters
   a) Fire Chief hiring process

Motion: Motion was made by Councilmember Estep and seconded by Councilmember Witt to adjourn into Executive Session at 8:16 p.m.

Motion carried by a vote of 6-0.

Mayor Bergthold reconvened into open session at 9:14 p.m.

5. ADJOURNMENT

There being no further business to come before the City Council, Mayor Bergthold declared the meeting adjourned at 9:15 p.m.

ATTEST: **APPROVED:**

______________________________ ______________________________
Lindsay Rawlinson, City Secretary Curtis Bergthold, Mayor

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Lindsay Rawlinson, City Secretary

Date: October 27, 2025

Subject: Mayor Pro Tem Skier Absence

Agenda Item:

Excuse the absence of Mayor Pro Tem John Skier from the October 13, 2025 City Council worksession

Background Information:

As outlined in the City Charter and Council Rules of Procedure, City Council may, by majority vote, excuse the absence or absences of a member. Mayor Pro Tem Skier provided the appropriate notifications prior to his absence.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

Motion to excuse the absence of Mayor Pro Tem John Skier from the October 13, 2025 City Council worksession

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: October 27, 2025

Subject: Oncor Rate Change Denial

Agenda Item:

Approve Resolution 624-25 finding that Oncor Electric Delivery Company LLC's application to change rates within the City should be denied

Background Information:

On June 26, 2025, Oncor Electric Delivery Company LLC ("Oncor" or "Company") filed an application with cities retaining original jurisdiction seeking to increase system-wide transmission and distribution rates by about $834 million or approximately 13% over present revenues. The Company asks the City to approve a 12.3% increase in residential rates and a 51.0% increase in street lighting rates. If approved, the impact of this requested increase on an average residential customer would be about $7.90 per month.

In a prior City action, Oncor's rate request was suspended from taking effect for 90 days, the fullest extent permissible under the law. This time period has permitted the City, through its participation with the Steering Committee of Cities Served by Oncor (Steering Committee"), to determine that the proposed rate increase is unreasonable. Consistent with the recommendations of the experts engaged by the Steering Committee, Oncor's request for a rate increase should be denied.

Accordingly, the purpose of the Resolution is to deny the rate change application proposed by Oncor. Once the Resolution is adopted, Oncor will have 30 days to appeal the decision to the Public Utility Commission of Texas ("PUC") where the appeal will be consolidated with Oncor's filing (PUC Docket No. 58306) currently pending at the PUC.

All cities with original jurisdiction will need to adopt the Resolution by October 29, 2025.

Financial Considerations:

N/A

Legal Review:

Legal Counsel with Lloyd Gosselink Rochelle & Townsend, P.C., who represent OCSC member cities, reviewed Oncor's rate change request and recommends denial.

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

Motion to approve Resolution 624-25 denying Oncor Electric Delivery Company, LLC's application to change rates within the City

RESOLUTION NO. 624-25

A RESOLUTION OF THE CITY OF RICHLAND HILLS, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION TO CHANGE RATES WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

WHEREAS, the City of Richland Hills, Texas ("City") is an electric utility customer of Oncor Electric Delivery Company LLC ("Oncor" or "Company"), and a regulatory authority with an interest in the rates and charges of Oncor; and

WHEREAS, the City is a member of the Steering Committee of Cities Served by Oncor ("Steering Committee"), a coalition of similarly situated cities served by Oncor that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in Oncor's service area; and

WHEREAS, on or about June 26, 2025, Oncor filed with the City an application to increase system-wide transmission and distribution rates by about $834 million or approximately 13% over present revenues. The Company asks the City to approve a 12.3% increase in residential rates and a 51.0% increase in street lighting rates; and

WHEREAS, the Steering Committee is coordinating its review of Oncor's application and working with the designated attorneys and consultants to resolve issues in the Company's filing; and

WHEREAS, through review of the application, the Steering Committee's consultants determined that Oncor's proposed rates are excessive; and

WHEREAS, the Steering Committee's members and attorneys recommend that members deny the Application.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The rates proposed by Oncor to be recovered through its electric rates charged to customers located within the City limits, are hereby found to be unreasonable and shall be denied.

SECTION 2.

The Company shall continue to charge its existing rates to customers within the City.

SECTION 3.

The City's reasonable rate case expenses shall be reimbursed in full by Oncor.

SECTION 4.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5.

A copy of this Resolution shall be sent to Oncor Electric Delivery Company LLC, 1616 Woodall Rodgers Freeway, Dallas, Texas 75202 and to Thomas Brocato, Counsel to the Steering Committee, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Ave., Suite 1900, Austin, Texas 78701.

APPROVED AND ADOPTED at a regular meeting of the Richland Hills City Council on October 27, 2025, by a vote of _____ayes, _____nays, and _____abstentions.

APPROVED:

____
THE HONORABLE CURTIS BERGTHOLD, MAYOR

ATTEST:

____
LINDSAY RAWLINSON, CITY SECRETARY

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: October 27, 2025

Subject: Amendment to Interlocal Agreement for Household Hazardous Waste Collection

---

Agenda Item:

Approve Second Amendment to an Interlocal Agreement between the City of Fort Worth and the City of Richland Hills for participation in the Environmental Collection Center Household Hazardous Waste Program and authorize City Manager to sign agreement

Background Information:

The City of Richland Hills participates in the City of Fort Worth Household Hazardous Waste Collection program. This program provides Richland Hills residents with a location to responsibly dispose of hazardous waste materials. Items that can be disposed of include paints, chemicals, pesticides, etc. These items are disposed of at the designated collection center in lieu of placing them in the trash or pouring them down drains, both of which contribute to pollution of the environment. The program also provides hazardous waste collection at a designated City of Richland Hills facility once per year.

The City of Fort Worth currently offers this program to participating cities for a $95.00 fee per participating household. Due to inflation and an increase in costs to properly dispose of the hazardous materials, the City of Fort Worth will be raising their fees to $125.00 per participating household. The associated fee allows Richland Hills residents to drop off hazardous materials at Fort Worth's Environmental Collection Center (ECC) or during Richland Hills' on-site mobile collection event.

Financial Considerations:

Funding for participation in the Environmental Collection Center Household Hazardous Waste Program has been provided through the solid waste contract with Republic Services. Each year, Republic Services gives the City of Richland Hills $15,000 to be used towards environmental and beautification programs. The City can supplement funding from the Utility Fund should costs for participation in the ECC Household Hazardous Waste Program exceed Republic's contribution.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Second Amendment to an Interlocal Agreement between the City of Fort Worth and the City of Richland Hills for participation in the Environmental Collection Center Household Hazardous Waste Program

Council Action Requested:

Motion to approve Second Amendment to an Interlocal Agreement between the City of Fort Worth and the City of Richland Hills for participation in the Environmental Collection Center Household Hazardous Waste Program and authorize City Manager to sign agreement

**SECOND AMENDMENT TO
FORT WORTH CITY SECRETARY CONTRACT NO. 49686
AN INTERLOCAL AGREEMENT BETWEEN CITY OF FORT WORTH
AND CITY OF RICHLAND HILLS FOR PARTICIPATION IN
THE CITY OF FORT WORTH'S ENVIRONMENTAL COLLECTION CENTER
HOUSEHOLD HAZARDOUS WASTE PROGRAM**

This **Second Amendment to Fort Worth City Secretary Contract No. 49686** ("Second Amendment") is made between the City of Fort Worth ("Fort Worth"), a municipal corporation, and City of Richland Hills, ("Participating City") and located in TARRANT COUNTY, TEXAS acting herein by and through Candice Edmondson, its duly authorized City Manager.

WHEREAS, on September 21, 2017, Fort Worth and Participating City entered into an Interlocal Agreement identified as Fort Worth City Secretary Contract No. 49686 (the "Agreement") for participation in the Fort Worth Environmental Collection Center's ("ECC") Household Hazardous Waste Program; and

WHEREAS, on September 11, 2023, Fort Worth and Participating City amended the Agreement ("First Amendment") to an increase in the cost per household visit to the ECC or per participating household in a Mobile Collection Event from $50.00 to $95.00; and

WHEREAS, due to rising costs of the program since the execution of the First Amendment, Fort Worth desires to increase the cost that each participating City pays per visit to the Environmental Collection Center or per participating household in a Mobile Collection Event; and

WHEREAS, on September 16, 2025, pursuant to M&C 25-5442 Ordinance 279977, the Fort Worth City Council authorized the increase of the cost per household visit to the ECC or per participating household in a Mobile Collection Event from $95.00 to $125.00; and

WHEREAS, Fort Worth and Participating City agree to amend the Agreement to an increase in the cost per household visit to the ECC or per participating household in a Mobile Collection Event to match the cost authorized by the Ordinance; and

WHEREAS, Fort Worth and Participating City agree to amend the Agreement to clarify that the Agreement shall be subject to termination upon either party providing written notice to the other party or, upon the adoption of a rate increase by the Fort Worth City Council, Fort Worth has the option to amend the Agreement to align the payment terms to the rate increase, subject to agreement by the Participating City; and

NOW THEREFORE, known by all these present, Fort Worth and Participating City, acting herein by the through their duly authorized representatives, agree to the following terms, which amend the Agreement as follows.

I.
AMENDMENT

1. Section 10 "Compensation", Paragraph A of the Agreement is hereby deleted in its entirety and restated as follows:

Participating City agrees to pay Fort Worth the sum of $125.00 per household per visit to the ECC (or per participating household in a Mobile Collection Event) to dispose of household hazardous waste. If a Participating City resident presents waste that was collected from multiple households, Fort Worth reserves the right to charge the Participating City based on the total number of households from which the waste originated. Fort Worth may, at its option, amend this Agreement to adjust the cost per household visit to the ECC (or per participating household in a Mobile Collection Event) by providing Participating City at least thirty (30) days' written notice prior to the Fort Worth City Council's authorization of an increase to the cost per household visit charge, subject to the Participating City's consent. If Participating City does not consent to the adjustment, then this Agreement may be terminated in accordance with the terms of the Agreement.

II.

By entering into this Amendment, Participating City agrees that, in addition to the $95.00 per household per visit to the ECC (or per participating household in a Mobile Collection Event) fee owed to the City for visits and events between October 1, 2025 and the effective date of this Agreement pursuant to the terms of the 49686-A2, it shall pay the City an additional $30.00 per household per visit to the ECC (or per participating household in a Mobile Collection Event) incurred between October 1, 2025 and the effective date of this Agreement.

III.
ALL OTHER TERMS SHALL REMAIN THE SAME

All other provisions of the Agreement which are not expressly amended herein shall remain in full force and effect.

IV.
ELECTRONIC SIGNATURE

This Amendment may be executed in multiple counterparts, each of which shall be an original and all of which shall constitute one and the same instrument. A facsimile copy or computer image, such as a PDF or tiff image, or a signature, shall be treated as and shall have the same effect as an original.

[Signature Page Follows]

ACCEPTED AND AGREED:

CITY OF FORT WORTH:

By: ______________________________ Name: Valerie Washington Title: Assistant City Manager Date: ______________________________ **APPROVAL RECOMMENDED:** By: __________________________________ Name: James Keezell Title: Assistant Environmental Services Director **ATTEST**: By: __________________________________ Name: Jannette S Goodall Title: City Secretary	**CONTRACT COMPLIANCE MANAGER**: By signing I acknowledge that I am the person responsible for the monitoring and administration of this contract, including ensuring all performance and reporting requirements. By: __________________________________ Name: Rex Johnson Title: Environmental Services Supervisor **APPROVED AS TO FORM AND LEGALITY**: By: __________________________________ Name: M. Kevin Anders, II Title: Assistant City Attorney **CONTRACT AUTHORIZATION:** **M&C:** C-28276 6-13-2017 1295: N/A

Vendor:

City of Richland Hills By: ____________________________________ Name: Candice Edmondson Title: City Manager Date: ________________________________

CITY COUNCIL AGENDA

COUNCIL ACTION: Approved on 6/13/2017

Create New From This M&C

DATE:	6/13/2017	**REFERENCE NO.:**	C-28276	**LOG NAME:**	23ENVIR COLLECTION CENTER ILA FY2018 PARTICIPATING ENTITIES
CODE:	C	**TYPE:**	NON-CONSENT	**PUBLIC HEARING:**	NO

SUBJECT: Authorize Execution of Interlocal Agreements with Various Municipalities and Other Governmental Entities for Participation in the Environmental Collection Center Household Hazardous Waste Program (ALL COUNCIL DISTRICTS)

RECOMMENDATION:

It is recommended that the City Council authorize the execution of Interlocal Agreements with various local municipalities and other governmental entities for their participation in the Environmental Collection Center Household Hazardous Waste Program.

DISCUSSION:

The City's Environmental Collection Center is now in its 20th year of operation collecting household hazardous waste from the residents of Fort Worth and surrounding communities on a year round basis. In order for non-Fort Worth residents to participate at the center, each entity is required to enter into an Interlocal Agreement with the City of Fort Worth.

The term for these Agreements will be for Fiscal Year 2018 (October 1, 2017 through September 30, 2018) with continuous one-year options to renew in future fiscal years. Renewal may be effected by written notification by the City Manager or his designated representative to the participating entity within 30 days of the expiration of the prior term and does not require specific City Council approval. For Fiscal Year 2018, the rate per household for the period covered by these Agreements is $50.00 per household; this rate may be increased or decreased to meet program costs in future fiscal years. It is anticipated that approximately $800,000.00 will be collected annually under these agreements. During Fiscal Year 2017, over 50 entities signed participation Agreements with the City of Fort Worth. For Fiscal Year 2018, it is expected that all of these entities will participate in this program.

The Agreement outlines the responsibilities of each party, establishes the rate for participation, details procedures for loan of mobile collection unit, and delineates the usage of service marked public education materials. The City of Fort Worth is responsible for the overall operation of the Environmental Collection Center; including contracting with a hazardous waste disposal companies for transportation and disposal of hazardous waste materials collected. The following entities may execute an Agreement for continued participation in Fiscal Year 2018:

Alvarado	Glenn Heights
Arlington	Godley
Azle	Grand Prairie
Bedford	Grapevine
Benbrook	Haltom City
Burleson	Haslet
Cedar Hill	Hood County

Cleburne
Colleyville
Crowley
Dalworthington Gardens
Decatur
Euless
Forest Hill
Fort Worth
Midlothian
North Richland Hills
Oak Leaf
Pantego
Parker County
Richland Hills
River Oaks
Roanoke
Saginaw
Sansom Park
Sherman
Southlake
Stephenville
Tarrant Regional Water District (TRWD)
Trophy Club
Hurst
Johnson County
Joshua
Justin
Keller
Kennedale
Lake Worth
Lakeside
Unincorporated Tarrant County
Upper Trinity Regional Water District
Watauga
Waxahachie
Weatherford
Westlake
Westover Hills
Westworth Village
White Settlement

This contract will be with a governmental entity, state agency or public institution of higher education: (see list above).

FISCAL INFORMATION/CERTIFICATION:

The Director of Finance certifies that the Code Compliance Department is responsible for collection and deposit of the funds due to the City.

TO

Fund	Department ID	Account	Project ID	Program	Activity	Budget Year	Reference # (Chartfield 2)	Amount

FROM

Fund	Department ID	Account	Project ID	Program	Activity	Budget Year	Reference # (Chartfield 2)	Amount

Submitted for City Manager's Office by: Fernando Costa (6122)

Originating Department Head: Brandon Bennett (6322)

Additional Information Contact: Cody Whbittenburg (5455)
Robert Smouse (5153)

ATTACHMENTS

ORDINANCE NO. 27977-09-2025

AN ORDINANCE AMENDING IDENTIFIED PROVISIONS OF THE CODE OF THE CITY OF FORT WORTH (2015), AS AMENDED, TO REFLECT CHANGES IN THE FEES STATED IN THOSE CODE SECTIONS; ADDING NEW FEES AND CHANGING CERTAIN FEES AND RATIFYING AND CONTINUING PREVIOUSLY ESTABLISHED UNCODIFIED FEES; ALLOWING FOR CHANGES IN CERTAIN FEES DUE TO MARKET CONDITIONS; DESIGNATING OTHER DEPARTMENTS ACTING ON BEHALF OF THE FINANCIAL MANAGEMENT SERVICES DEPARTMENT; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, certain City functions are provided on a fee-for-service basis, with such fees designed to recover some or all of the costs incurred by the City to provide such services;

WHEREAS, adoption and revision of the utility rates for water and wastewater and for municipal drainage (stormwater) are subject to specific processes and are therefore handled by separate action in order to ensure compliance with those utility-rate-setting processes, but certain other non-rate miscellaneous fees are simply set by Council;

WHEREAS, in limited instances the fees for other non-utility City services are reflected in codified ordinances that can be found in the Code of the City of Fort Worth (2015), as amended;

WHEREAS, for a number of other fee-based services, the City Code simply refers to fees being set by City Council, which action may not take the form of an ordinance;

WHEREAS, the operations of the City’s Public Events Department involve booking business for conventions and other gatherings at the Fort Worth Convention Center months or sometimes years in advance, necessitating the adoption of fees for such facilities beyond just the immediately coming year;

WHEREAS, with the City having assumed responsibility for providing emergency medical services (EMS) within Fort Worth and certain other neighboring cities, there is a need to enact certain EMS-related fees, which are generally being set to mirror the amounts most-recently charged by the prior EMS provider (Medstar);

WHEREAS, EMS fees within the schedule noted with an asterisk (*) reflect rates for ambulance transport and related services, as categorized under Healthcare Common Procedure Coding System (HCPCS) codes, and is compliant with applicable federal billing and reimbursement guidelines, including Medicare and Medicaid requirements, with fees subject to periodic review to ensure compliance with regional standards and federal reimbursement guidelines and with billing and collections managed in accordance with standardized policies through a third-party billing contractor, which policies are available upon request;

WHEREAS, the Fire Department will provide standby fire and EMS services for events upon request, and it is recommended to clarify and update the fees for such services in an effort to recover the costs of providing them;

WHEREAS, in an effort to improve transparency and facilitate locating the various uncodified fees, staff recommends adopting a single ordinance as part of the annual budget to reflect changes to codified fees *other than* utility rates for water and stormwater and changes to non-codified fees and to ratify all previously established fees that will continue to be charged for the coming fiscal year; and

WHEREAS, in connection with the adoption of the Fiscal Year 2026 budget, the City Council deems it appropriate to adopt this instrument to amend certain non-utility fee schedules in the City Code, to update the non-codified fee schedule as reflected herein, and to ratify all previously enacted uncodified fees.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FORT WORTH, TEXAS THAT:

SECTION 1.

The following sections of the City Code of the City of Fort Worth are hereby amended in accordance with the attached Exhibit "A" to reflect changes in certain fees and associated language:

Chapter 12.5, Article VIII, Division 4, Section 12.5-841.1, "Residential Collection Fees";
Chapter 12.5, Article VIII, Division 4, Section 12.5-841.2, "Commercial Garbage Collection Fees";
Chapter 12.5, Article VIII, Division 4, Section 12.5-843, "Environmental Protection Fee";
Chapter 12.5, Article VIII, Division 4, Section 12.5-844, "Non City Waste Landfill Environmental Fee";
Chapter 20, Article VII, Division 2, Section 20-271, "Application; Fee; Duration";

SECTION 2.

With the exception of Water and Wastewater utility rates charged by the Water Department and Municipal Drainage utility rates charged by the Stormwater Division of the Transportation and Public Works Department, all fees for the Aviation, Development Services, Environmental Services, Financial Management Services, Fire, Park and Recreation, Property Management, Public Events, Transportation and Public Works, and Water Departments beginning and effective October 1, 2025 shall be those previously authorized by City Council action and are ratified and shall continue to be in effect by the adoption of this Ordinance, save and except those fees where a change is being implemented as detailed on Exhibit "B" to this Ordinance, including changes to pre-existing fees and enactment of new fees, and all such fees and changes are hereby approved.

SECTION 3.

The Aviation, Development Services, Environmental Services, Financial Management Services, Fire, Park and Recreation, Property Management, Public Events, Transportation and Public Works, and Water Departments operate facilities and programs that compete with public and private sector facilities for business and periodically need to make adjustments in response to market demands and for promotional and educational purposes. Approval of this Ordinance authorizes the Directors of the departments identified above (or their designees) to adjust or waive fees in response to market demands, including, but not limited to, seasonal, weather-related, and facility condition-driven factors; customer service resolutions; memberships; advertising opportunities; special marketing promotions; and educational purposes. In addition, to the extent any City-owned facility is managed or operated by a non-profit support group, the Director of the department having responsibility for such facility may exercise the discretion to adjust fees by acting in concert with such non-profit organization. The maximum amount of fees will continue to be capped at those amounts previously approved by the City Council.

SECTION 4.

Approval of this Ordinance will also officially designate other personnel and departments as acting on behalf of the Financial Management Services (FMS) Department in collecting fees and issuing licenses, as applicable. The City Charter charges the City's Finance Department "with the administration of the financial affairs of the city, including the keeping and supervision of all accounts and the issuance of licenses and the collection of license fees." As the City has grown over the years, responsibilities for issuing licenses and collecting fees became decentralized, with various departments and personnel being assigned as reflected in the City's revenue manual. In connection with the adoption of the Fiscal Year 2016 budget, the City Council approved M&C G-18545 (September 15, 2015), which formally designated the assigned personnel and departments to act on behalf of FMS in collecting fees and issuing licenses, where applicable. Adoption of this Ordinance continues that designation through Fiscal Year 2026.

SECTION 5.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of the City of Fort Worth, Texas (2015), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 6.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and, if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 7.

All rights and remedies of the City of Fort Worth, Texas, are expressly saved as to any and all violations of any previously existing ordinances which have accrued at the time of the effective date of this Ordinance, and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

This Ordinance shall take effect on October 1, 2025 and after publication as required by law, if necessary.

ATTEST:

By: ______________________________
Jannette S. Goodall, City Secretary

APPROVED AS TO FORM AND LEGALITY

By: ______________________________
Denis C. McElroy, Assistant City Attorney

ADOPTED: September 16, 2025
EFFECTIVE: October 1, 2025

Environmental Protection Fund 25005			
Environmental Services			
Fee Title	New Fee Amount	Current Fee Amount	Description of Change
Residential Fee	$2.25	$1.50	Residential Fee Increase $0.75
Commercial Fee	$37.50	$30.00	Commercial Fee Increase $7.50
Industrial Fee	$117.50	$105.00	Industrial Fee Increase $12.50
Non-Profit/Municipal Fee	$2.50	$2.25	Non-Profit/Municipal Increase $0.25
Solid Waste Fund 54001			
Environmental Services			
Fee Title	New Fee Amount	Current Fee Amount	Description of Change
ECC Fee	$125.00	$95.00	Increase from 95 to $125 for ECC

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: October 27, 2025

Subject: Amended FY 2025 Budget

Agenda Item:

Consider Ordinance 1534-25 approving and adopting an amended budget for Fiscal Year 2025 **PUBLIC HEARING**

Background Information:

During Fiscal Year 2025, various revenue and expenditure adjustments occurred that will require amendments to the total budgeted revenues and expenditures/transfers in several funds including, but not limited to, the General Fund and Utility Fund. Staff is continuing to finalize these adjustments, and the ordinance amending the Fiscal Year 2024–2025 Budget is not yet ready for City Council consideration. Staff recommends that the City Council table this item until the November 10, 2025, meeting to allow additional time for completion of the necessary revisions.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

Motion to table consideration of Ordinance 1534-25 approving and adopting an amended budget for Fiscal Year 2025 to the November 10, 2025 City Council meeting

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Sean Smith, Director of Finance

Date: October 27, 2025

Subject: Participation in TexPool Prime Investment Pool

Agenda Item:

Consider Resolution 625-25 authorizing participation in the Texas Local Government Investment Pool TexPool Prime and designating authorized representatives

Background Information:

The purpose of this item is to add the prime pool the Texas Local Government Pool offers, TexPool Prime, and assign Sean Smith, Finance Director, Candice Edmondson, City Manager, and Adam Harris, Senior Accountant, as Authorized Representatives to invest funds for the City of Richland Hills with TexPool Prime. The City currently utilizes TexPool for investment of funds and adding the second pool requires formal action by City Council to enroll in the separate accounts.

Financial Considerations:

The proposed addition will provide the City with the ability to obtain greater returns on investments by utilizing commercial paper and variable rate notes, which is an authorized investment strategy per the City's adopted Investment Policy.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Resolution 625-25
TexPool Investment Pools Authorization Agreement
Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives

Council Action Requested:

Motion to approve Resolution 625-25 authorizing participation in the Texas Local Government Investment Pool TexPool Prime and designating authorized representatives

RESOLUTION NO. 625-25

A RESOLUTION OF THE RICHLAND HILLS CITY COUNCIL AUTHORIZING PARTICIPATION IN THE TEXAS LOCAL GOVERNMENT INVESTMENT POOL TEXPOOL PRIME AND DESIGNATING AUTHORIZED REPRESENTATIVES

WHEREAS, the City of Richland Hills, Location Number 78215, is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool / TexPool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

Participant shall enter into a Participation Agreement to establish an account in its name in TexPool Prime, for the purpose of transmitting local funds for investment in TexPool Prime.

SECTION 2.

The individuals, whose signatures appear in this Resolution, are authorized representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds

____
Sean Smith, Director of Finance
ssmith@richlandhills.com
817-616-3815 Phone
817-616-3803 Fax

____
Candice Edmondson, City Manager
cedmondson@richlandhills.com
817-616-3807 Phone
817-616-3803 Fax

____

Adam Harris, Senior Accountant
aharris@richlandhills.com
817-616-3817 Phone
817-616-3803 Fax

SECTION 3.

The name of the Authorized Representative provided above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement: **Sean Smith**

SECTION 4.

This Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation.

APPROVED AND ADOPTED at a regular called meeting of the Richland Hills City Council on October 27, 2025, by a vote of _____ayes, _____nays, and ____abstentions.

ATTEST: **APPROVED:**

______________________________ ______________________________

Lindsay Rawlinson, City Secretary The Honorable Mayor Curtis Bergthold

TEXPOOL
AN INVESTMENT SERVICE FOR PUBLIC FUNDS

Resolution Authorizing Participation in the TexPool Investment Pools and Designating Authorized Representatives

WHEREAS, City of Richland Hills
("**Participant**") is a local government or state agency of the State of Texas and is empowered to delegate to the public funds investment pools the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pools ("**TexPool/TexPool Prime**"), public funds investment pools, were created on behalf of entities whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

A. That Participant shall enter into a Participation Agreement to establish an account in its name in TexPool/TexPool Prime, for the purpose of transmitting local funds for investment in TexPool/TexPool Prime.

B. That the individuals, whose signatures appear in this Resolution, are authorized representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool/TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.

Authorized Representatives of the Participant

These individuals will be issued P.I.N. numbers to transact business via telephone with a Participant Service Representative.

1.
Signature:
Telephone Number: 8176163807
Printed Name: Candice Edmondson
Fax Number: 8176163803
Title: City Manager
Email: cedmondson@richlandhills.com

2.
Signature:
Telephone Number: 8176163815
Printed Name: Sean Smith
Fax Number: 8176163803
Title: Director of Finance
Email: ssmith@richlandhills.com

3.
Signature:
Telephone Number: 8176163817
Printed Name: Adam Harris
Fax Number: 8176163803
Title: Senior Accountant
Email: aharris@richlandhills.com

4.
Signature:
Telephone Number:
Printed Name:
Fax Number:
Title:
Email:

Authorized Representatives of the Participant (continued)

5.
Signature
Telephone Number
Printed Name
Fax Number
Title
Email

6.
Signature
Telephone Number
Printed Name
Fax Number
Title
Email

List the name of the Authorized Representative provided above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Sean Smith
Printed Name

In addition and at the option of the Participant, additional authorized representative(s) can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

1.
Printed Name
Title
Telephone Number
Fax Number
Email

2.
Printed Name
Title
Telephone Number
Fax Number
Email

3.
Printed Name
Title
Telephone Number
Fax Number
Email

4.
Printed Name
Title
Telephone Number
Fax Number
Email

5.
Printed Name
Title
Telephone Number
Fax Number
Email

6.
Printed Name
Title
Telephone Number
Fax Number
Email

Authorized Representatives of the Participant (continued)

C. That this resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool/TexPool Prime receives a copy of any such amendment or revocation.

This resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the

27 day of October, 2025.

Document is to be signed by a Board Officer, Mayor or County Judge and attested by a Board Officer, City Secretary or County Clerk.

City of Richland Hills
Name of Participant

SIGNED:

Signature

Curtis Bergthold
Printed Name

Mayor
Title

ATTEST:

Signature

Lindsay Rawlinson
Printed Name

City Secretary
Title

Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291

TexPool Investment Pools Participation Agreement

Preamble

This participation agreement (the "**Agreement**") is made and entered into by and between the Comptroller of Public Accounts (the "**Comptroller**"), acting through the Texas Treasury Safekeeping Trust Company (the "**Trust Company**"), Trustee of the Texas Local Government Investment Pool (TexPool) and TexPool Prime, (collectively the "**TexPool Investment Pools**"), and City of Richland Hills (the "**Participant**").

WHEREAS, the Interlocal Cooperation Act, TEX GOV'T CODE ANN, ch. 791 and the Public Funds Investment Act, TEX. GOV'T CODE ANN. ch. 2256 (the "Acts") provide for the creation of a public funds investment pool to which any local government or state agency may delegate, by contract, the authority to hold legal title as custodian and to make investments purchased with local funds;

WHEREAS, the Trust Company is a special purpose trust company authorized pursuant to TEX. GOV'T CODE ANN. § 404.103 to receive, transfer and disburse money and securities belonging to state agencies and local political subdivisions of the state and for which the Comptroller is the sole officer, director and shareholder;

WHEREAS, TexPool and TexPool Prime are public funds investment pools, which funds are invested in certain eligible investments as more fully described hereafter;

WHEREAS, the Participant has determined that it is authorized to invest in a public funds investment pool created under the Acts and to enter into this Agreement;

WHEREAS, the Participant acknowledges that the Trust Company is not responsible for independently verifying the Participant's authority to invest under the Acts or to enter this Agreement;

WHEREAS, the Participant acknowledges that the performance of TexPool Investment Pools is not guaranteed by the State of Texas, the Comptroller, or the Trust Company and that there is no secondary source of payment for the TexPool Investment Pools; and

WHEREAS, in an effort to ensure the continued availability of an investment pool as a vehicle for investment of local government funds and simultaneously provide for enhancement in services and potential decreases in management and administrative fees, Participant and Trust Company desire to provide in this Agreement that the Trust Company may obtain private professional investment management and related services.

NOW THEREFORE, for and in consideration of the mutual promises, covenants and agreements herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree with each other as follows:

Article I: Definitions

"Account" shall mean any account or accounts, established by the Participant in TexPool Investment Pools in accordance with this Agreement and the Operating Procedures (as defined herein), which Account represents an undivided beneficial ownership in TexPool Investment Pools.

"Authorized Investments" shall mean those investments which are authorized by the Investment Act (as herein defined) for investment of public funds.

"Authorized Representative(s) of the Participant" shall mean any individual who is authorized to execute documents and take such other necessary actions under this Agreement as evidenced by the duly enacted Resolution of the Participant.

"Authorized Representative(s) of the Trust Company" shall mean any employee of the Comptroller or Trust Company who is designated in writing by the Comptroller or the Trust Company's Chief Executive Officer to act as the authorized Trust Company representative for purposes of this Agreement and shall include employees of any private entity performing the obligations of the Comptroller under this Agreement.

"Board" shall mean the advisory board provided for in the Investment Act (as defined below).

"Investment Act" shall mean the Public Funds Investment Act, TEX. GOV'T CODE ANN. ch. 2256, as amended from time to time.

"Investment Policy" shall mean the written TexPool Investment Pools Investment Policies, as amended from time to time, relating to the investment and management of funds in TexPool Investment Pools as established by the Trust Company consistent with the Investment Act.

"Letter of Instruction" shall mean a written authorization and direction to the Trust Company signed by an Authorized Representative of the Participant.

Article I: Definitions (continued)

"Operating Procedures" shall mean the written procedures established by the Trust Company describing the management and operation of TexPool Investment Pools, and providing for the establishment of, deposits to and withdrawals from the Accounts, as amended from time to time.

"Participant" shall mean any entity authorized by the Acts to participate in a public funds investment pool that has executed this Agreement pursuant to a Resolution.

"Resolution" shall mean the resolution adopted by the governing body of a local governmental entity authorizing the entity's participation in TexPool Investment Pools and designating persons to serve as Authorized Representatives of the Participant.

Article II: General Administration

Section 2.01. TexPool Investment Pools Defined.

(a) TexPool Investment Pools are public funds investment pools created pursuant to the Acts.

(b) Subject to Section 6.10, the Trust Company agrees to manage the Participant's Account(s) in accordance with the Investment Act and the Investment Policy.

Section 2.02. Board.

(a) The Board is composed of members appointed pursuant to the requirements of the Investment Act.

(b) The Board shall advise the Trust Company on the Investment Policy and on various other matters affecting TexPool Investment Pools, and shall approve fee increases.

Section 2.03. General Administration.

(a) The Trust Company shall establish and maintain the Investment Policy specifically identifying the Authorized Investments consistent with the Investment Act and the general policy and investment goals for TexPool Investment Pools.

(b) The Trust Company shall establish and maintain the Operating Procedures, describing the management and operation of TexPool Investment Pools and providing for procedures to be followed for the establishment of, deposits to, and withdrawals from the Accounts and such other matters as are necessary to carry out the intent of this Agreement.

(c) The Trust Company shall have the power to take any action necessary to carry out the purposes of this Agreement, subject to applicable law and the terms of this Agreement.

Section 2.04. Ownership Interest. Each Participant shall own an undivided beneficial interest in the assets of TexPool Investment Pools in an amount proportional to the total amount of such Participant's Accounts relative to the total amount of all Participants' Accounts in TexPool Investment Pools, computed on a daily basis.

Section 2.05. Independent Audit. TexPool Investment Pools are subject to annual review by an independent auditor consistent with Ch. 2256, TEX GOV'T CODE ANN. In addition, reviews of TexPool Investment Pools may be conducted by the State Auditor's Office and the Comptroller's office. The Trust Company may obtain such legal, accounting, financial or other professional services as it deems necessary or appropriate to assist TexPool Investment Pools in meeting its goals and objectives.

Section 2.06. Liability. Any liability of the Comptroller, the Comptroller's office, the Trust Company, representatives or agents of the Trust Company, any Comptroller employee, Trust Company or any member of the Board for any loss, damage or claim, including losses from investments and transfers, to the Participant shall be limited to the full extent allowed by applicable laws. The Trust Company's responsibilities hereunder are limited to the management and investment of TexPool Investment Pools and the providing of reports and information herein required.

Article III: Participant Requirement

Section 3.01. The Participation Agreement. The Participant must execute this Agreement and provide a Resolution authorizing participation in TexPool Investment Pools and designating persons to serve as Authorized Representatives of the Participant and any other documents as are required under, and substantially in the form prescribed by, the Operating Procedures before depositing any funds into TexPool Investment Pools. The Participant must provide an updated Resolution designating Authorized Representatives within 5 business days of the departure of any Authorized Representative of the Participant.

Section 3.02. Operating Procedures.

(a) The Participant acknowledges receipt of a copy of the Operating Procedures. The Operating Procedures describe in detail the procedures required for the establishment of accounts, deposits to and withdrawals from TexPool Investment Pools, and related information.

(b) The Operating Procedures may be modified by the Trust Company as appropriate to remain consistent with established banking practices and capabilities and when such modification is deemed necessary to improve the operation of TexPool Investment Pools.

(c) The Participant hereby concurs with and agrees to abide by the Operating Procedures.

Article IV: Investments

Section 4.01. Investments. All monies held in TexPool Investment Pools shall be invested and reinvested by the Trust Company or Authorized Representatives of the Trust Company only in Authorized Investments in accordance with the Agreement, the Investment Policy and the Investment Act. Participant hereby concurs with any such investment so made by the Trust Company. Available funds of TexPool Investment Pools that are uninvested may be held at the Trust Company's account at the Federal Reserve Bank of Dallas, or any designated custodian account, or with a custodian selected by the Trust Company. All investment assets and collateral will be in the possession of the Trust Company and held in its book-entry safekeeping account at the Federal Reserve Bank, any designated custodian account, or with a custodian selected by the Trust Company.

Section 4.02. Failed Investment Transaction. In the extraordinary event that a purchase of securities results in a failed settlement, any resulting uninvested funds shall remain in the Trust Company's Federal Bank of Dallas account, any designated custodian account or with a custodian selected by the Trust Company. If an alternative investment can be secured after the failure of the trade to settle, TexPool Investment Pools will receive all the income earnings, including but not limited to, any compensation from the purchaser failing in the trade and the interest income from the alternative investment.

Section 4.03. Investment Earnings and Losses Allocation. All interest earnings in TexPool Investment Pools will be valued daily and credited to the Participant's Accounts monthly, on a pro rata allocation basis. All losses, if any, resulting from the investment of monies in TexPool shall also be allocated on a pro rata allocation basis. All earnings and losses will be allocated to the Participant's Accounts in accordance with generally accepted accounting procedures.

Section 4.04. Commingling of Accounts. Participant agrees that monies deposited in TexPool and TexPool Prime, may be commingled with all other monies held in TexPool and TexPool Prime, respectively for purposes of common investment and operational efficiency. However, each Participant will have separate Accounts on the books and records of TexPool Investment Pools, as further provided for in the Operating Procedures.

Article V: Fees, Expenses and Reports

Section 5.01. Fees and Expenses. The Participant agrees to pay the amount set forth in the fee schedule. Participant agrees that all fees shall be directly and automatically assessed and charged against the Participant's Accounts. The basic service fee shall be calculated as a reduction in the daily income earned, thus only the net income shall be credited to the Participant's Account. Fees for special services shall be charged to each Participant's account as they are incurred or performed. A schedule of fees shall be provided to the Participant annually. Each Participant will be notified thirty (30) days prior to the effective date of any change in the fee schedule.

Section 5.02. Reports. A monthly statement will be mailed to the Participant within the first five (5) business days of the succeeding month. The monthly statement shall include a detailed listing of the balance in the Participant's Accounts as of the date of the statement; all account activity, including deposits and withdrawals; the daily and monthly yield information; and any special fees and expenses charged. Additionally, copies of the Participant's reports in physical or computer form will be maintained for a minimum of three prior fiscal years. All records shall be available for inspection at all reasonable hours of the business day and under reasonable conditions.

Section 5.03. Confidentiality. The Trust Company and any private entity acting on behalf of the Trust Company for purposes of this Agreement will maintain the confidentiality of the Participant's Accounts, subject to the Public Information Act, TEX GOV'T CODE ANN. ch. 552, as amended.

Article VI: Miscellaneous

Section 6.01. Notices. Any notices, Letters of Instructions or other information required or permitted to be given hereunder shall be submitted in writing and shall be deemed duly given when deposited in the U.S. mail postage prepaid or successfully transmitted via facsimile addressed to the parties as follows:

To the ***Participant***:

Finance Director
Participant

3200 Diana Drive
Address

Richland Hills	TX	76118
City	State	Zip

8176163815	8176163803
Telephone	Fax

Article VI: Miscellaneous (continued)

To ***Trust Company*** with respect to contractual matters or disputes under this Agreement:

Texas Treasury Safekeeping Trust Company
Attn: TexPool Investment Pools
Rusk State Office Building
208 East 10th Street
Austin, TX 78701
Telephone: (512) 463-4300
FAX No.: (512) 463-4368

To ***TexPool Investment Pools*** with respect to operational matters, including enrollment documents; changes to Authorized Representatives; Bank Information Sheets; initiation of deposits or withdrawals of funds; changes to addresses; audit confirmation requests; and account inquiry:

TexPool Participant Services
1001 Texas Ave., Suite 1150
Houston, TX 77002
Telephone: 1-866-839-7665 (1-866-TEX-POOL)
FAX No.: 1-866-839-3291 (1-866-TEX-FAX1)

The Participant and the Trust Company agree to notify the other of any change affecting this information and agree that unless and until so notified, the other party shall be entitled to rely on the last information provided.

Section 6.02. Taxpayer Identification Number. The Participant's taxpayer identification number assigned by the Internal Revenue Service is: 75-6003948. The Participant hereby agrees to notify the Trust Company of any change affecting this Taxpayer Identification number and agrees that unless and until so notifies, the Trust Company shall be entitled to rely on same in providing any and all reports or other information necessary or required by the Federal tax laws as amended from time to time.

Section 6.03. Severability. If any provision of this Agreement shall be held or deemed to be in fact illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatsoever.

Section 6.04. Execution of Counterparts. This Agreement may be simultaneously executed in several separate counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 6.05. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any dispute under this Agreement shall be in Travis County, Texas.

Section 6.06. Captions. The captions or headings in this Agreement are for convenience only and in no way defined, limit or describe the scope or intent of any provisions, articles or sections of this Agreement.

Section 6.07. Amendments.

(a) The Trust Company shall advise the Participant in writing of any amendments to this Agreement no less than 45 days prior to the effective date of such amendment. The Participant may ratify the proposed amendment of this Agreement by letter to the Trust Company. If the Participant elects not to ratify the amendment, the Participant may terminate this Agreement in accordance with Section 6.08. In the event the Participant fails to respond in writing to a notice of amendment prior to the effective date of such amendment, this Agreement shall be deemed amended.

(b) The Trust Company may periodically revise the Operating Procedures from time to time as it deems necessary for the efficient operation of TexPool Investment Pools. The Participant will be bound by any amendment to the Operating Procedures with respect to any transaction occurring subsequent to the time such amendment takes effect, provided, however, that no such amendment shall affect the Participant's right to cease to be a Participant.

Section 6.08. Termination. This Agreement may be terminated by either party hereto, with or without cause, by tendering 30 days prior written notice in the manner set forth in Section 6.01 hereof.

Section 6.09. Term. Unless terminated in accordance with Section 6.08, this Agreement shall be automatically renewed on each anniversary date hereof.

Section 6.10. Assignment. The Trust Company may enter into an agreement with a third party investment manager to perform its obligations and service under this Agreement, provided that such third party investment manager shall manage TexPool Investment Pools according to the Investment Act, Investment Policy and in a manner consistent with that directed by the Trust Company. The Trust Company also shall have the right to assign its rights and obligations under the Agreement to a third party investment manager if the Trust Company determines that such assignment is in the best interest of the State and Participants. In the event a successor pool to TexPool or TexPool Prime is deemed by the Trust Company to be in the best interest of the State and the Participant, the Trust Company may take any action it deems necessary to assign its rights and benefits under any third party agreements and transfer the assets from TexPool Investment Pools to any successor pool.

Form Continues on Next Page

Article VI: Miscellaneous (continued)

In **Witness Whereof**, the parties hereto have caused this Agreement to be executed as of the dates set forth below, and the Agreement shall be effective as of the latest such date.

Document is to be signed by a Board Officer, Mayor or County Judge, Certificate of Incumbency is to be signed by a Board Officer, City Secretary or County Clerk.

City of Richland Hills

Name of Participant

SIGNED:

Signature

Curtis Bergthold

Printed Name

Mayor

Title

Date

TEXAS TREASURY SAFEKEEPING TRUST COMPANY COMPTROLLER OF PUBLIC ACCOUNTS:

Signature

Printed Name

Title

Date

CERTIFICATE OF INCUMBENCY:

The preceding signatory is a duly appointed, acting, and qualified officer of the Participant, who, in the capacity set forth above is authorized to execute this Agreement.

IN WITNESS WHEREOF, I have duly executed this certificate as of the ____ day of ____________, 20__.

Signature

Printed Name

Title

Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Sean Smith, Director of Finance

Date: October 27, 2025

Subject: Participation in Local Government Investment Cooperative (LOGIC)

Agenda Item:

Consider Resolution 626-25 authorizing participation in the Local Government Investment Cooperative (LOGIC) Trust administered by Hilltop Securities, Inc. and Hilltop Asset Management, LLC and designating authorized representatives

Background Information:

The purpose of this item is to add the prime pool administered by Hilltop Securities Inc. and Hilltop Asset Management, LLC, and assign Sean Smith, Finance Director, Candice Edmondson, City Manager, and Adam Harris, Senior Accountant, as Authorized Representatives to invest funds for the City of Richland Hills with LOGIC. The City currently utilizes TexStar for investment of funds and adding the second pool requires formal action by City Council to enroll in the separate accounts.

Financial Considerations:

The proposed addition will provide the City with the ability to obtain greater returns on investments by utilizing commercial paper and repurchase agreements, which is an authorized investment strategy per the City's adopted Investment Policy.

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

Resolution 626-25
Application for Participation in LOGIC

Council Action Requested:

Motion to approve Resolution 626-25 authorizing participation in the Local Government Investment Cooperative (LOGIC) Trust administered by Hilltop Securities, Inc. and Hilltop Asset Management, LLC and designating authorized representatives

RESOLUTION NO. 626-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, AUTHORIZING PARTICIPATION IN THE LOCAL GOVERNMENT INVESTMENT COOPERATIVE (LOGIC) TRUST ADMINISTERED BY HILLTOP SECURITIES, INC. AND HILLTOP ASSET MANAGEMENT LLC; DESIGNATING AUTHORIZED REPRESENTATIVES; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Richland Hills, Texas (the "City"), is a local government of the State of Texas and is empowered, pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code, and the Public Funds Investment Act, Chapter 2256, Texas Government Code, to invest its funds and to delegate to a public funds investment pool the authority to invest and act as custodian of its investments; and

WHEREAS, the Local Government Investment Cooperative ("LOGIC") Trust has been organized under the Interlocal Cooperation Act and operates as a public funds investment pool in compliance with the Public Funds Investment Act; and

WHEREAS, participation in LOGIC will provide the City an opportunity to invest available funds with other local governments in an investment pool rated AAAm by Standard & Poor's, offering safety of principal, liquidity, and a competitive yield; and

WHEREAS, it is in the best interest of the City to authorize participation in LOGIC and to designate certain officials of the City to act as Authorized Representatives for purposes of investing and withdrawing funds, issuing instructions, and performing all other acts necessary or appropriate for participation in LOGIC.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The City of Richland Hills is hereby authorized to participate in the Local Government Investment Cooperative (LOGIC) Trust and to execute the LOGIC Application for Participation and any other documents required to establish the City's account.

SECTION 2.

The following individuals, whose signatures appear below, are hereby designated as Authorized Representatives of the City and are each authorized to transmit funds for investment in LOGIC, withdraw funds, issue letters of instruction, and take all other actions deemed necessary or appropriate for the investment of local funds:

Sean Smith, Director of Finance
ssmith@richlandhills.com
817-616-3815 Phone
817-616-3803 Fax

Candice Edmondson, City Manager
cedmondson@richlandhills.com
817-616-3807 Phone
817-616-3803 Fax

Adam Harris, Senior Accountant
aharris@richlandhills.com
817-616-3817 Phone
817-616-3803 Fax

SECTION 3.

The name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement: **Sean Smith**

SECTION 4.

This Resolution shall remain in full force and effect until amended or revoked by the City Council of the City of Richland Hills and until LOGIC Participant Services, c/o Hilltop Asset Management, LLC, receives written notice of any such amendment or revocation.

SECTION 5.

This Resolution shall take effect immediately upon its passage and approval.

APPROVED AND ADOPTED at a regular called meeting of the Richland Hills City Council on October 27, 2025, by a vote of _____ayes, _____nays, and ____abstentions.

ATTEST:

Lindsay Rawlinson, City Secretary

APPROVED:

The Honorable Mayor Curtis Bergthold

PRINT

LOGIC

APPLICATION FOR PARTICIPATION IN LOGIC

The undersigned local government (Applicant) applies and agrees to become a Participant in the Local Government Investment Cooperative (LOGIC) Trust.

1. **Authorization.** The governing body of Applicant has duly authorized this application by adopting the following resolution at a meeting of such governing body duly called, noticed, and held in accordance with the Texas Open Meeting Law, chapter 551, Texas Government Code, on ______________, 20__:

   WHEREAS, it is in the best interests of this governmental unit ("*Applicant*") to invest its funds jointly with other Texas eligible investing entities in the Local Government Investment Cooperative (LOGIC) Trust in order better to preserve and safeguard the principal and liquidity of such funds and to earn an acceptable yield; and

   WHEREAS, Applicant is authorized to invest its public funds and funds under its control in LOGIC and to enter into the Participation Agreement and Trust Instrument authorized herein;

   NOW, THEREFORE, BE IT RESOLVED THAT:

   SECTION 1. The form of application for participation in LOGIC attached to this resolution is approved. The officers of Applicant specified in the application are authorized to execute and submit the application, to open accounts, to deposit and withdraw funds, to agree to the terms for use of the website for online transactions, to designate other authorized representatives, and to take all other action required or permitted by Applicant under the Agreement created by the application, all in the name and on behalf of Applicant.

   SECTION 2. This resolution will continue in full force and effect until amended or revoked by Applicant and written notice of the amendment or revocation is delivered to the LOGIC Board of Trustees.

   SECTION 3. Terms used in this resolution have the meanings given to them by the application.

2. **Agreement.** Applicant agrees with other LOGIC Participants and the LOGIC Board of Trustees to the terms and conditions in the Participation Agreement and Trust Instrument, effective on this date, which are incorporated herein by reference. Applicant makes the representations, designations, delegations, and representations described in the Participation Agreement and Trust Instrument.

3. **Taxpayer Identification Number.** Applicant's taxpayer identification number is 75-6003948

4. **Contact Information.**

   Applicant primary mailing address: 3200 Diana Drive, Richland Hills, Texas 76118

   Applicant physical address (if different): ______________________

   Applicant main phone number: (817) 616-3800

   Applicant main fax number: (817) 616-3803

5. **Authorized Representatives.** Each of the following Participant officials is designated as Participant's Authorized Representative authorized to give notices and instructions to the LOGIC Board of Trustees in accordance with the Agreement, the Bylaws, the Investment Policy, and the Operating Procedures:

PRINT

1. Name: Candice Edmondson Title: City Manager
Signature: ______________________ Phone: (817) 616-3807
Email: cedmondson@richlandhills.com

2. Name: Sean Smith Title: Director of Finance
Signature: ______________________ Phone: (817) 616-3815
Email: ssmith@richlandhills.com

3. Name: Adam Harris Title: Senior Accountant
Signature: ______________________ Phone: (817) 616-3817
Email: aharris@richlandhills.com

4. Name: ______________________ Title: ______________________
Signature: ______________________ Phone: ______________________
Email: ______________________

{REQUIRED} PRIMARY CONTACT: List the name of the Authorized Representative **listed above** that will be designated as the Primary Contact and will receive all LOGIC correspondence including transaction confirmations and monthly statements.

Name: Sean Smith

{OPTIONAL} INQUIRY ONLY CONTACT: In addition, the following additional Participant representative (***not listed above***) is designated as an ***Inquiry Only*** Representative authorized to obtain account information:

Name: ______________________ Title: ______________________
Signature: ______________________ Phone: ______________________
Email: ______________________

Applicant may designate other authorized representatives by written instrument signed by an existing Applicant Authorized Representative or Applicant's chief executive officer.

REQUIRED
PLACE OFFICIAL SEAL OF ENTITY HERE

DATED 10-27-2025

City of Richland Hills
(NAME OF ENTITY/APPLICANT)

SIGNED BY:

____
(Signature of official)

Curtis Bergthold, Mayor
(Printed name and title)

ATTESTED BY:

____
(Signature of official)

Lindsay Rawlinson, City Secretary
(Printed name and title)

FOR INTERNAL USE ONLY
APPROVED AND ACCEPTED: LOCAL GOVERNMENT INVESTMENT COOPERATIVE (LOGIC)

……………………………………………………………………………………
AUTHORIZED SIGNER **DATE** ***V082023***

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Kip Dernovich, Director of Public Works and Capital Projects

Date: October 27, 2025

Subject: Street Improvement Projects

Agenda Item:

Street Improvement Projects

Background Information:

Staff will provide an update on the FY 2025 street improvement projects.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

N/A

Council Action Requested:

No Council Action

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Sean Smith, Director of Finance

Date: October 27, 2025

Subject: 4th Quarter Investment Report

Agenda Item:

4th Quarter Investment Report

Background Information:

Staff will provide a quarterly investment report for the period of July 1, 2025 - September 30, 2025.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

4th Quarter Investment Report

Council Action Requested:

No Council Action

4th QUARTER INVESTMENT REPORT FY 2025

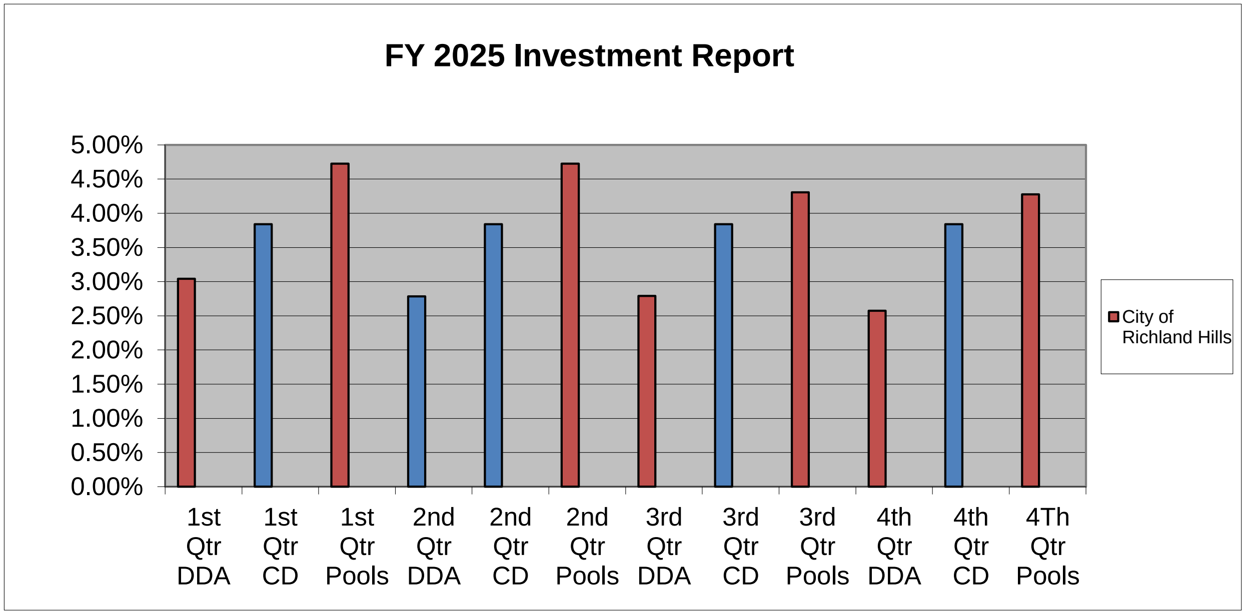
Bank	Fund	Name of Account	Balance at 7/1/2025	Net Deposits / Withdrawals	Interest Earnings	Balance at 9/30/2025
JP Morgan Chase	1	General Fund Account	7,467,281	(6,132,761)	17,946	1,352,466
JP Morgan Chase	2	Revenue Fund Account	9,120,681	1,707,474	73,105	10,901,260
JP Morgan Chase	26	Richland Hills Economic Development Corp	2,684,695	-	19,771	2,704,466
JP Morgan Chase	65	Richland Hills Crime Control Fund	1,999,255	439,365	16,521	2,455,141
JP Morgan Chase	1	Certificate of Deposit-Maturity 11/2024	185,656	-	-	185,656
		Total Bank	**21,457,567**	**(3,985,921)**	**127,344**	**17,598,990**
TEXPOOL	1	General Fund	2,291,039	-	24,864	2,315,902
TEXPOOL	2	Revenue Fund	978,643	-	10,621	989,264
TEXPOOL	22	Drainage Fund	130,055	-	1,411	131,466
TexSTAR	27	2019 GO Bonds	51,791	-	559	52,349
TexSTAR	6	Police Seizure Funds	27,995	-	302	28,297
TexSTAR	10	I & S Funds	721,013	-	7,779	728,792
TexSTAR	77	Hotel Motel Occupancy Tax Fund	114,328	-	1,234	115,562
TexSTAR	89	Tax Increment Fund	662,660	-	7,150	669,810
TexSTAR	101	ARPA Funds	283,054	-	3,054	286,108
TexSTAR	2/109	2023 Certificates of Obligation	6,552,545	-	70,697	6,623,241
		Total Pools	**11,813,123**	**-**	**127,669**	**11,940,792**
		Total Holdings	**33,270,690**	**(3,985,921)**	**255,013**	**29,539,782**

City of Richland Hills
Inventory Holdings Report- City Portfolio

9/30/2025

Settle Date	Security Type	Par	Rate	Settlement Date	Maturity	Purchase Yield	Purchase Principal	Original Prem/ Disc	Current Book	Market Price	Gain/ Loss	Original D-T-M	Current D-T-M	Amorti-zation	Percent of Total Holdings
9/30/2025	Hybrid DDA	17,413,334	2.573%	9/30/2025	10/1/2025	2.573%	17,413,334	-	17,413,334	100.00%	-	1	1	0.00	58.95%
9/30/2025	Pools	11,940,792	4.277%	9/30/2025	10/1/2025	4.277%	11,940,792	-	11,940,792	100.00%	-	1	1	0.00	40.42%
11/23/2025	CD	185,656	3.840%	11/23/2025	11/23/2025	3.840%	185,656	-	185,656	100.00%	-	360	360	0.00	0.63%
		29,539,782					**29,539,782**		**29,539,782**						**100.00%**

Investment Transactions
Quarter Ending
9/30/2025



DDA Accounts=JP MORGAN CHASE
POOLS=Texpool and TexSTAR

City of Richland Hills
Quarterly Investment Report-City Portfolio

July 1, 2025 - September 30, 2025

Portfolio Summary Management Report

This quarterly report is in full compliance with the investment policy and strategy as established for the City of Richland Hills and the Public Funds Investment Act (Chapter 2256, Government Code).

Beginning Book Value 7/1/25	$	33,270,690.00	Ending Book Value 9/30/25	$	29,539,782.25
Beginning Market Value 7/1/25	$	33,270,690.00	Ending Market Value 9/30/25	$	29,539,782.25
			Accrued Interest Receivable	$	-
			Unrealized Gain/Loss on 9/30/25	$	-
WAM at Beginning Period Date*	1 day		WAM at Ending Period Date*	1 day	
			Change in Market Value	$	(3,730,907.75)

Average Yield to Maturity for quarter	3.425%
Average Yield to Maturity 6 month T-Bill	3.928%

Candice Edmondson, City Manager

Candice Edmondson, City Manager

*WAM-Weighted Average Maturity
"Change in Market Value" is required data, but will primarily reflect the receipt and expenditure of the City's funds from quarter to quarter.

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Candice Edmondson, City Manager

Date: October 27, 2025

Subject: September Department Monthly Reports

Agenda Item:

September Department Monthly Reports

Background Information:

Attached are the monthly Department Reports. If you have any questions regarding the reports, please contact me or the appropriate Department Head.

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

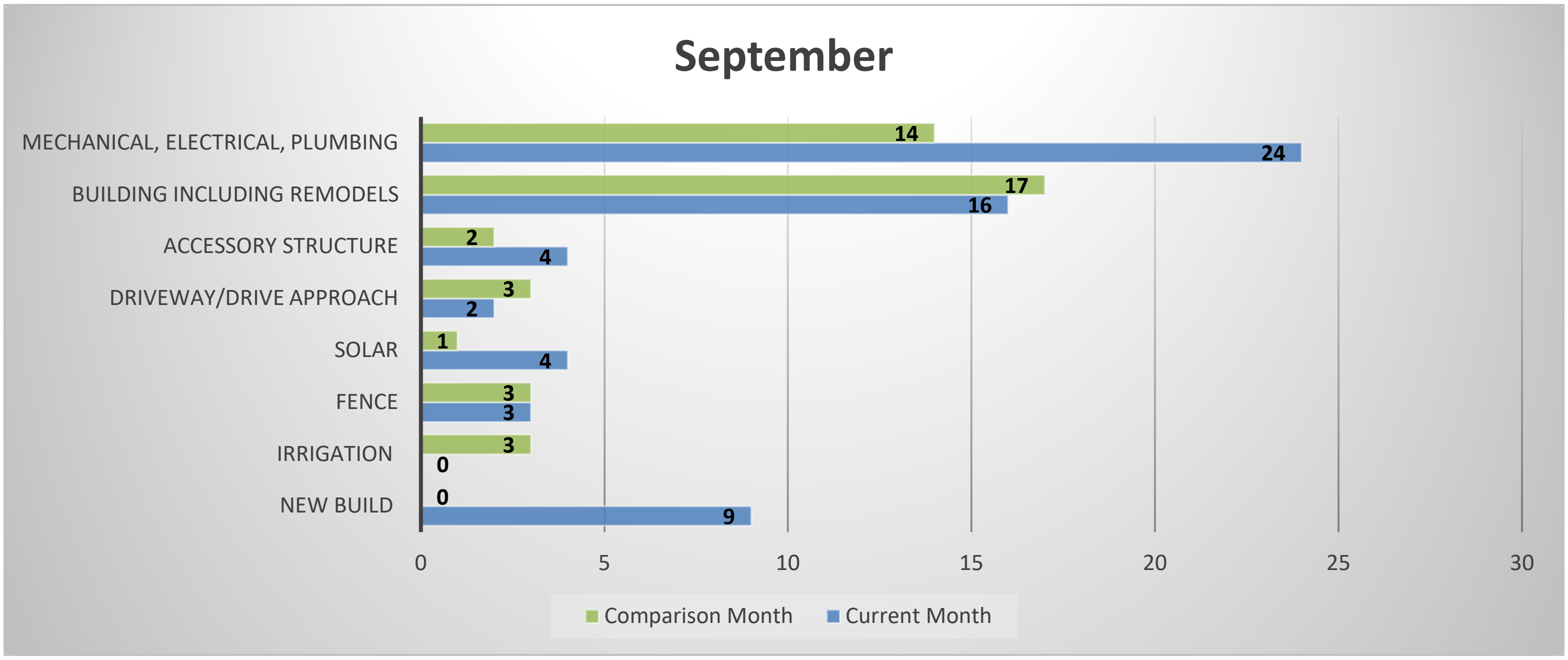
Attachments:

September Department Reports

Council Action Requested:

No Council Action

Development Services



	Mechanical Electrical Plumbing	Building Including Remodels	Accessory Structure	Driveway Drive Approach	Solar	Fence	Irrigation	New Build
Current Month Residential	10	16	4	2	4	3	0	0
Current Month Commercial	14	0	0	0	0	0	0	9
Current Fiscal Year 2024-2025	233	214	23	24	31	115	4	67
Previous Month Residential	12	14	2	3	1	3	2	0
Previous Month Commercial	2	3	0	0	0	0	1	0

	Current Month	Comparison Month Previous Year	Fiscal Year to Date 2024-2025
Sign Permit	3	2	29
ROW Permit	13	10	159
Garage Sale Permit	13	33	186
Zoning, SUP, Code Consults	0	3	13
Pool Permits	0	0	5
Short Term Rentals	0	0	1

Business Summary

	Current Month	Comparison Month Previous Year	Fiscal Year To Date 2024-2025
Registered Rental CO's	2	6	68
Issued Commercial CO's	3	1	30
Mobile Food Vendor	1	1	17

Received Certificate of Occupancy

- FIAlab Instruments Inc., 7343 Airport Freeway – Business Service
- Honey & Mane Revival, 7630 Glenview Dr – Beauty Salon/ Barber Shop
- Diamond Sports Designs, 7410 Boulevard 26 Suite F – Business Service

Number of Potential Business Certificate of Occupancy Meetings: 1

Number of Developmental Review Committee / Plan Review: 0

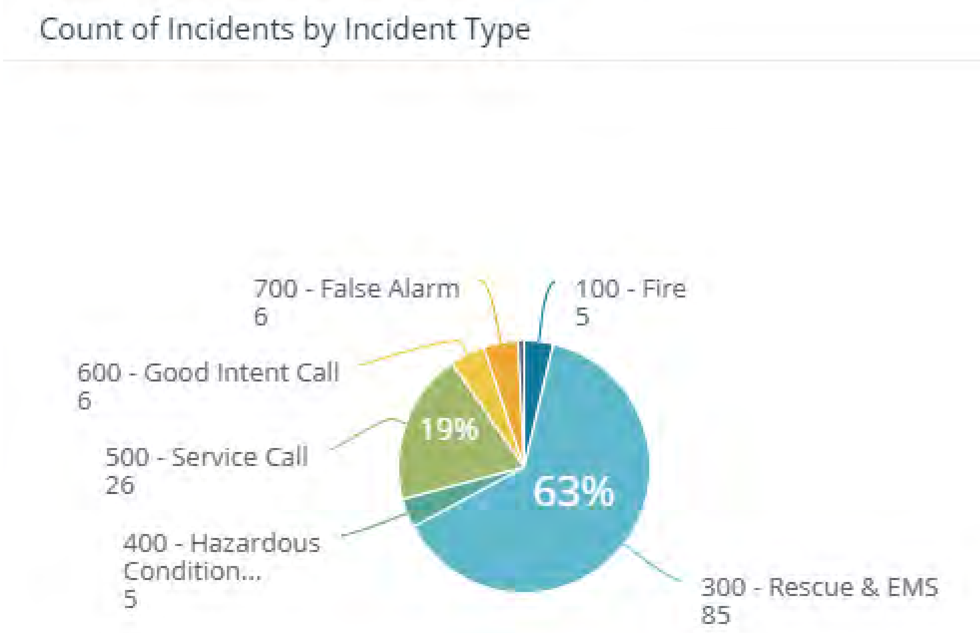
Fire

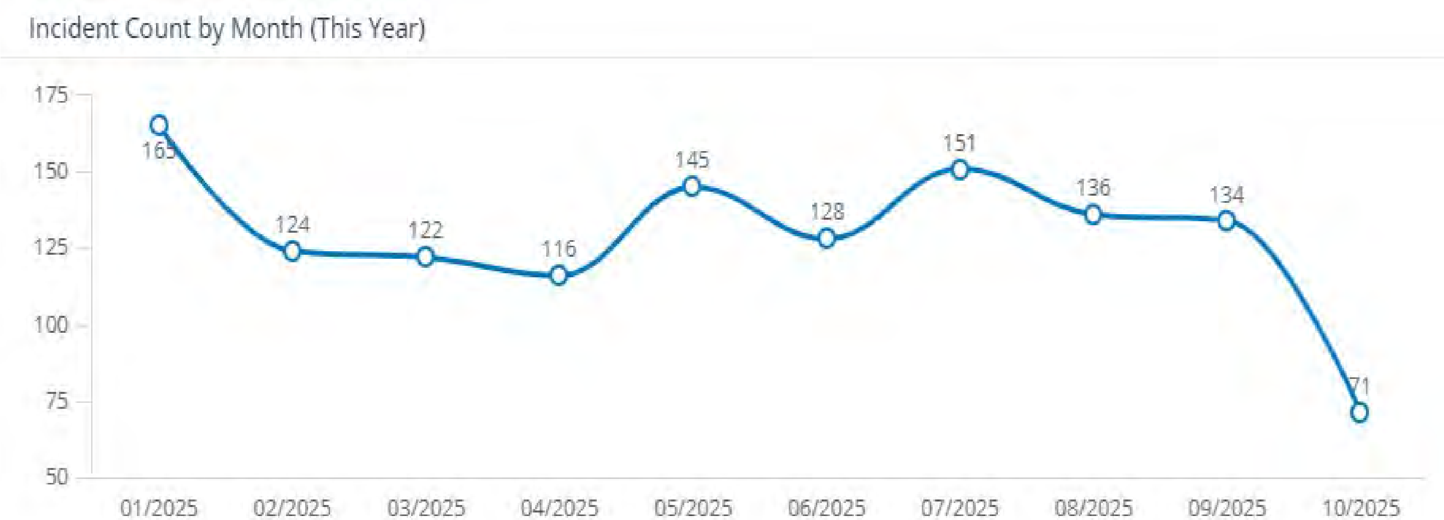
Fire/EMS Operations:

- Personnel completed **23** annual business inspections throughout the month.
- Members completed a combined **244** hours of training throughout the month.
- Turnout times averaged **68 *seconds*** for September. The national standard is 80 seconds or less.
- Response times for September averaged ***4 minutes 44 seconds*** from receipt of call-in dispatch to the first fire unit arriving on scene to assist.
- Personnel responded to no working fires in the city, nor in other communities during September.
- Ambulance billing revenue for September 2025 was **$3,787.41**
- Year to Date Ambulance Billing Collection is: **$69,824.75**
- Smoke alarms continue to be available to those who need them. There is no cost and FD personnel will install them. No smoke detectors were installed in September.
- Vial of Life emergency medical information pouches are available at the fire station and Library and were handed out at the 75th Anniversary Celebration, as well as Fire Prevention handouts and informational flyers.
- Department Leadership attended the NEFDA Leadership Academy in Southlake
- Emergency incident responses in September 2025 were **about 13% less than** incident responses in September 2024.
- RHFD Honor Guard participated in the 9/11 Memorial at City Hall
- Members participated in NEFDA Live Fire Training for High-Rise Fires and NEFDA Haz-Mat Training at NRHFD.

Operations Response Data:

Service Calls – Through Sept. 30, 2025			
	Current Month	**Sept. 2024**	**FY2025 Total**
Fire Calls	5	1	**45**
EMS/Major Accidents/ Rescues	85	82	**927**
Hazardous Conditions – No Fire	5	21	**75**
Public Assistance	26	13	**142**
Good Intent (No Service Rendered)	6	24	**150**
False Alarm	6	13	**73**
Severe Weather & Natural Disaster	0	1	**0**
Total Calls	**134**	**155**	**1,586**
Automatic / Mutual Aid			
	Current Month	**Sept. 2024**	**YTD Total**
Aid Received	78	67	**604**
Aid Given	12	22	**155**


Count of Incidents by Incident Type
700 - False Alarm
6
100 - Fire
5
600 - Good Intent Call
6
500 - Service Call
26
400 - Hazardous Condition...
5
300 - Rescue & EMS
85
19%
63%


Incident Count by Month (This Year)
175
150
125
100
75
50
165
124
122
116
145
128
151
136
134
71
01/2025
02/2025
03/2025
04/2025
05/2025
06/2025
07/2025
08/2025
09/2025
10/2025

Medstar Response Data:

Priority	Count of Monthly Responses	Transports	Transport Percentage	Average Response Time
P1	37	28	75.68%	0:07:35
P2	22	18	81.82%	0:10:15
P3	32	19	59.37%	0:08:39
Overall Total:	**91**	**65**	**72..22%**	**0:08:50**

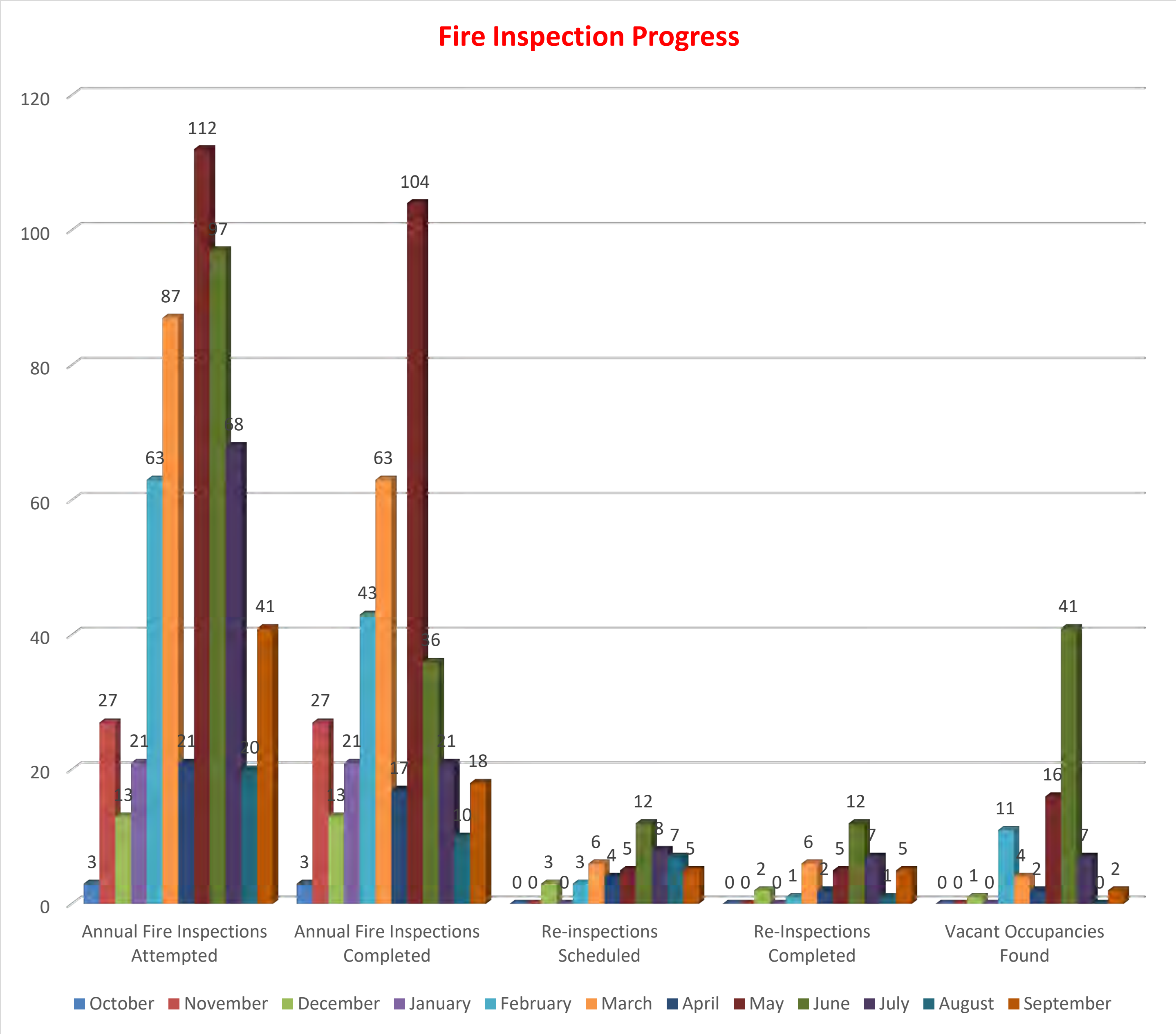
Emergency Management:

- Siren testing was conducted and found to be in proper working order after an error was made in the dispatch office at NRH Alarm during routine testing done in August.
- We continue to educate the public on the purpose of the sirens and the misconception that they should warn them inside their homes. Staff are planning to put together a public service announcement to further reinforce the intent and purpose of these warning tools.
- Staff have submitted all required documentation for the renewal process for our part in the Tarrant County Hazard Mitigation Plan which addresses hazards in the community related to natural disasters and events impacting the region.

.

Fire Marshal's Office

- Awaiting Fire Advisory Board approval for 2024 International Fire Code Local Amendments through NCTCOG
- Met with a promotional company to provide Public Education shirts and magnets for Fire Dept. booth handouts at no cost.
- Fees invoiced: **$865.00**
- Fees collected: **$75.00**


Fire Inspection Progress
120
100
80
60
40
20
0
Annual Fire Inspections Attempted
Annual Fire Inspections Completed
Re-inspections Scheduled
Re-Inspections Completed
Vacant Occupancies Found
October
November
December
January
February
March
April
May
June
July
August
September

EMS/Community Paramedic:

	Patient Contacts	Referrals/Follow-ups	Carseat Installs	Instruction Hrs.	Events Attended	Training Hrs.	Notes
November							
December	3	5			1		
January	1	2	1		0	184	FWFD New Paramedic
February	2	3	1		0		
March	6	15	1	12	0	118	Critical Care Paramedic Certification
April	15	42	0	108	2		
May	18	38	14	60	0	20	
June	8	21	2	30	3	22	Calvary CPR Class, Proctored 20 hours of EMS Protocol Testing
July	20	35	1	10	3	20	PHTLS, PALS complete
August	14	16	2	24	0	12	ACLS, BCLS Complete, Imagetrend training
September	8	20	3	4	1	20	AMLS, Started CCP Rideouts, Completed PALS instructor
Totals	**95**	**197**	**25**	**248**	**10**	**396**	

RICHLAND HILLS PUBLIC LIBRARY

SEPTEMBER • 2025

IMPACT

September 2025 continued the upward trend in checkouts and it was a busy month for outreach events.

Staff attended the Hispanic Heritage Event at Richland Middle School, sponsoring the cake walk.

Library Director Chantele Hancock attended the Association of Small and Rural Libraries Conference in Albuquerque, NM, returning with fresh ideas for RHPL.

The 75th Anniversary Event was held in City Hall Plaza at the end of the month. The committee worked tirelessly to put together an outstanding display of Richland Hills History.

KEY FACTS (LAST YEAR)

- 1307 Visitors (1060)
- 886 Program Attendance (1135)
- 14 Programs & Events (18)
- 3873 Total Items Checked Out (3454)
- 1347 Questions Answered (1353)
- 44 Posters printed for other City Departments (24)
- 176 Computer Sessions (132)
- 112 Mobile Prints (84)

THE LINK REPORT

SEPTEMBER 2025

MEMBERSHIP & DAY PASSES
$5,957

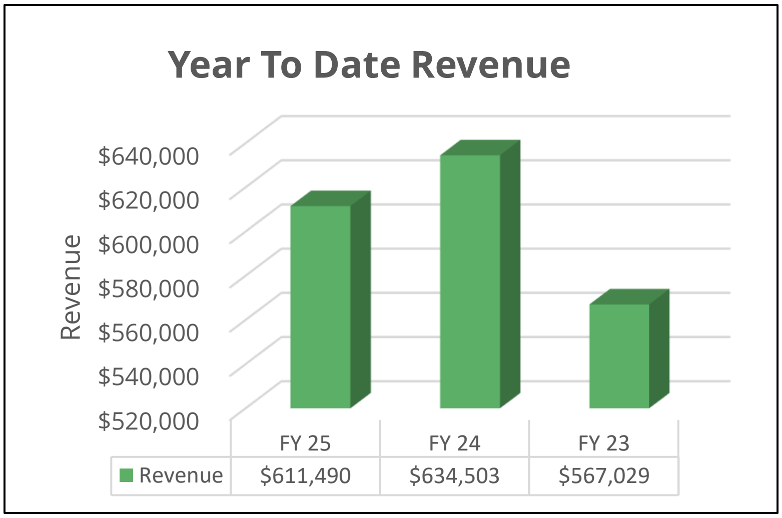
PROGRAMS & ACTIVITIES
$650

SEPTEMBER REVENUE RECAP

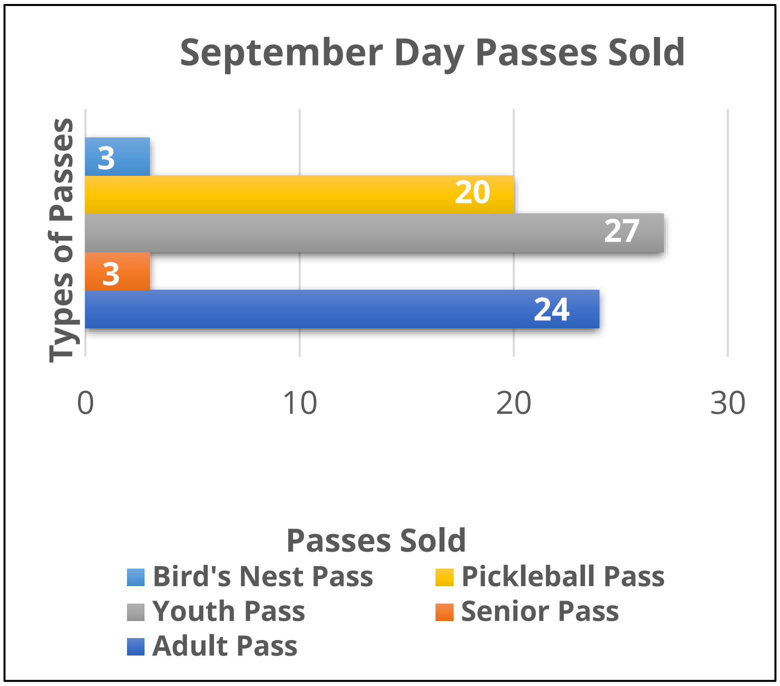
CHILDCARE PROGRAMS
$18,428

Highlights

- The Link surpassed its fiscal revenue goal ($588,719).
- The Link community room A/V project was completed.
- Coordinating timeline for gym and fitness floor replacement.



Memberships & Day Passes	Qty.
Total Traffic	7,055
Membership Scans	1,964
Unique User Scans	357
Memberships Sold	15
Memberships Expired	17
Total Paid Members	250
Insurance Assisted Members	390



Program & Activities	Participants
Alpha AI School	3
Karate	4
Belly Dancing	4
CPR/AED	0
Senior Lunch Bunch	97
Senior Brown Bag and Bingo	19
Senior Paint Along	7
Lunch & Learn	2
Log Cabin Village	6
Pickleball Monthly Pass	31
Volleyball Monthly Pass	23

Childcare Programs	Enrollments
After School Program	72
Camps	N/A

RENTALS & SPECIAL EVENTS

SEPTEMBER 2025

53 TOTAL RENTALS
$12,466| 52 private rentals + 1 city rental

SEPTEMBER EVENTS

September 11 Ceremony
September 11

Music in the Park
September 19

Richland Hills 75th Anniversary
September 27
4-8pm

Upcoming Events

Haunted Hills
October 24
6:30-8:30pm

Christmas Tree Lighting
December 5
6-8:30pm

In September, the Parks & Recreation Department focused on park maintenance, pest control, event support, and ongoing beautification across city parks and trails. Close coordination with NICOs and Public Works facilitated efficient completion of tree removal, mowing, and special projects, ensuring safe and welcoming public spaces for the community.

Maintenance & Operation

Pressure Washing

- Entryway and water feature at The Link Recreation Center.
- Picnic tables at The Link.

Tree & Debris Removal

- Fallen tree cleared from Creek Trail Park at Airline Drive (4 loads hauled).
- Multiple dead trees removed from City Hall, Link parking lot, and various park areas.
- Post-storm cleanup at Rosebud and Creek Trail Parks.

Mowing & Weed Control

- Hike & Bike Trail mowing completed in collaboration with Public Works.
- Weed and fire ant control performed across all park areas and city green spaces.

Trash Collection

- Extra and heavy trash pickup at Creek Trail, Rosebud, and Kate Baker Parks.
- Trash removal from city medians and rights-of-way

Playground & Facility Maintenance

- Weekly playground inspections at Link, Kate Baker, Rosebud, and Creek Trail Parks
- Wasp control performed on playground equipment, benches, pavilions, and bleachers.
- Water feature inspected and repaired; fog misters operational.

Events & Community Engagement

- 9/11 Memorial Event: Audio testing, setup, and breakdown.
- Music in the Park: Setup and breakdown at city complex green space
- City 75th Anniversary Event: Full event support.
- NICOs meetings attended for median maintenance coordination and FY budget discussions.
- Special events closet organized and cleaned for improved efficiency.

Training & Professional Development

- Monarch Conservation Webinar Series
- Landslide in Action: Native American Lifeways – Alcatraz Island.
- PlayCore Live Series: Increasing Park Access Through Joint-Use Agreements.

Inspections & Compliance

- Tarrant County water feature health inspection: Passed.
- Ongoing safety and maintenance inspections conducted across all playgrounds and park facilities.

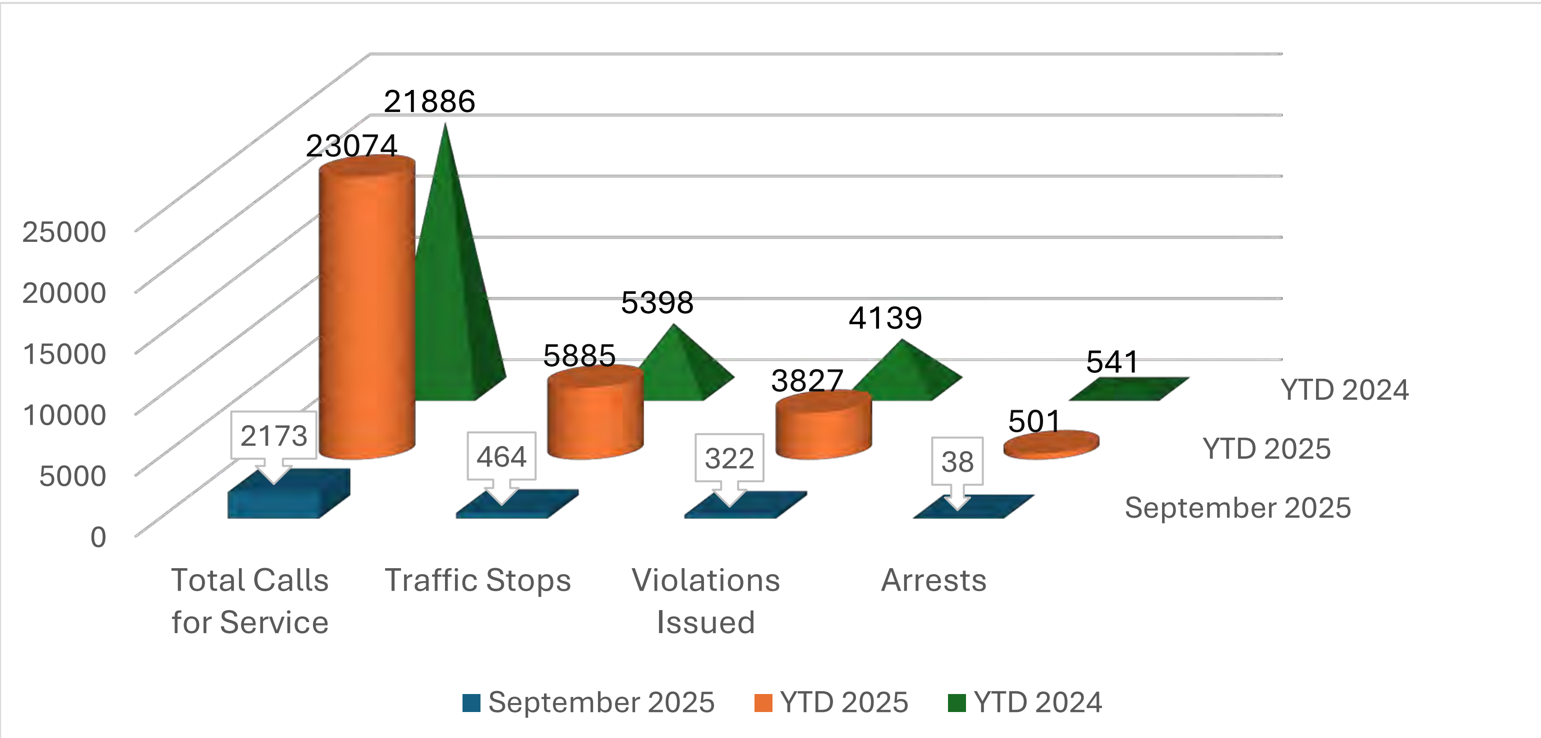
Summary

September was a productive month for the Parks & Recreation Department. Staff successfully completed extensive maintenance, pest control, and cleanup tasks while providing essential support for multiple community events. Participation in continuing education programs and collaboration with Public Works and NICOs strengthened operational efficiency and prepared the department for the upcoming budget year.

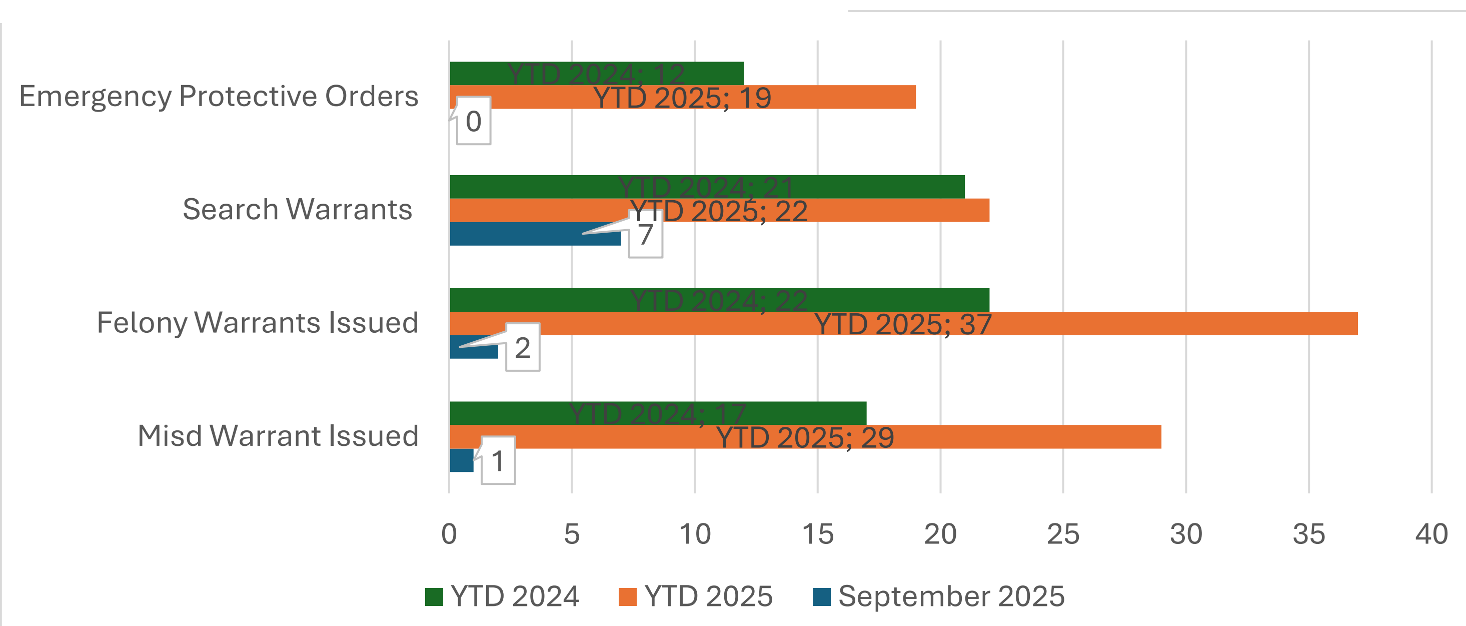
Police Department

September
2025

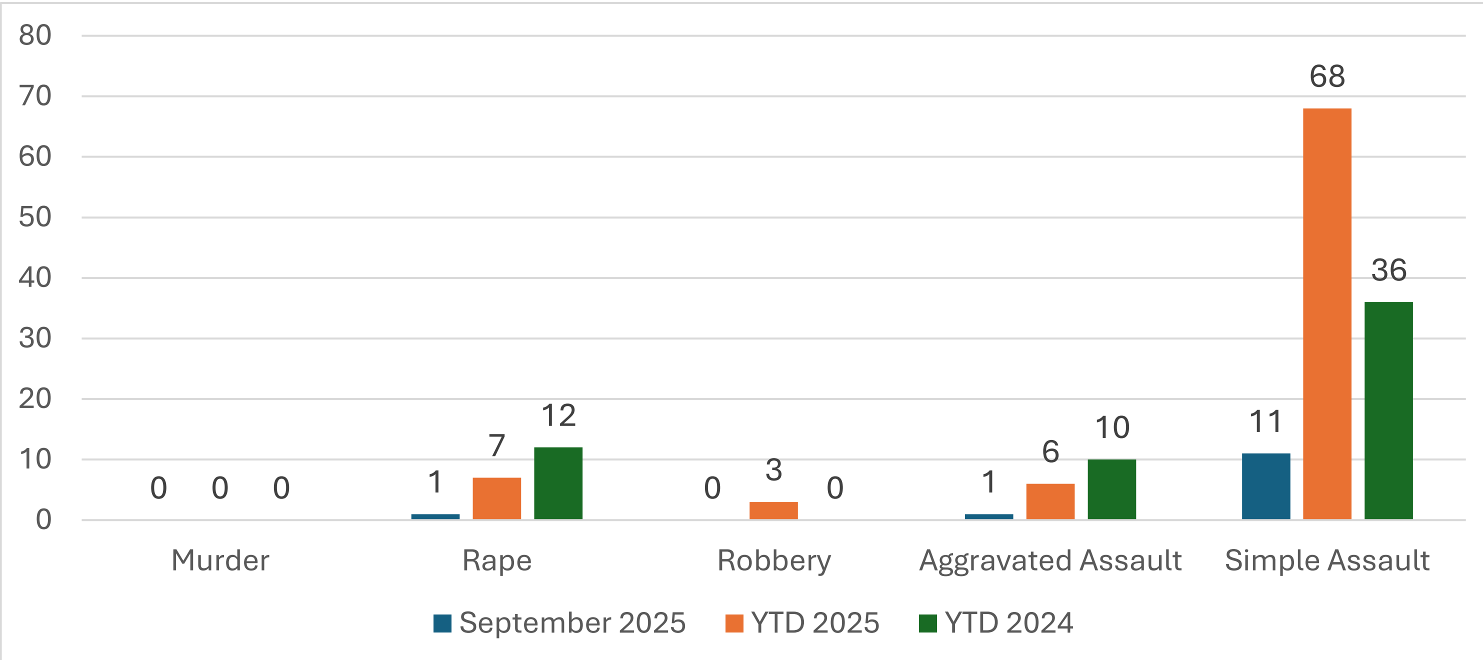
SERVICE CALLS



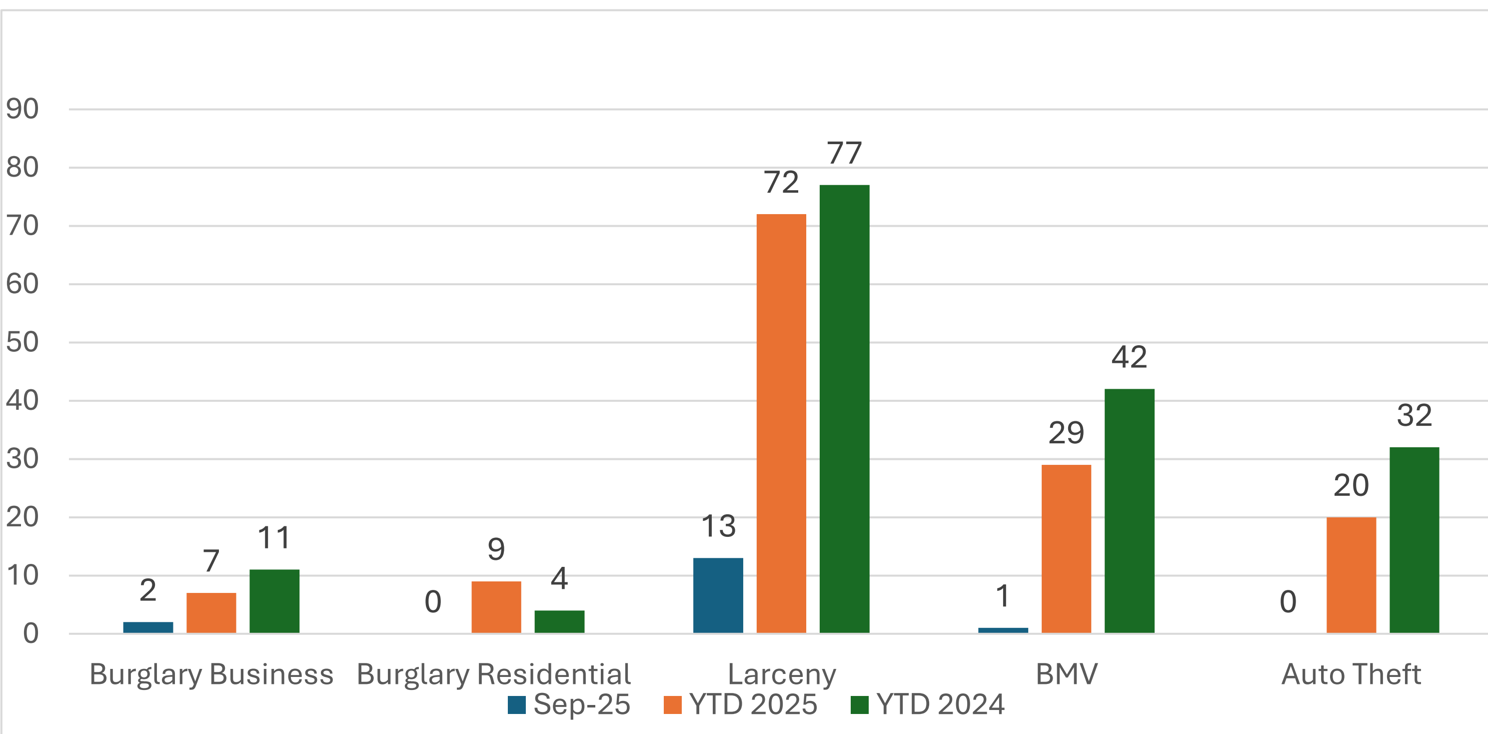
CRIMINAL INVESTIGATIONS



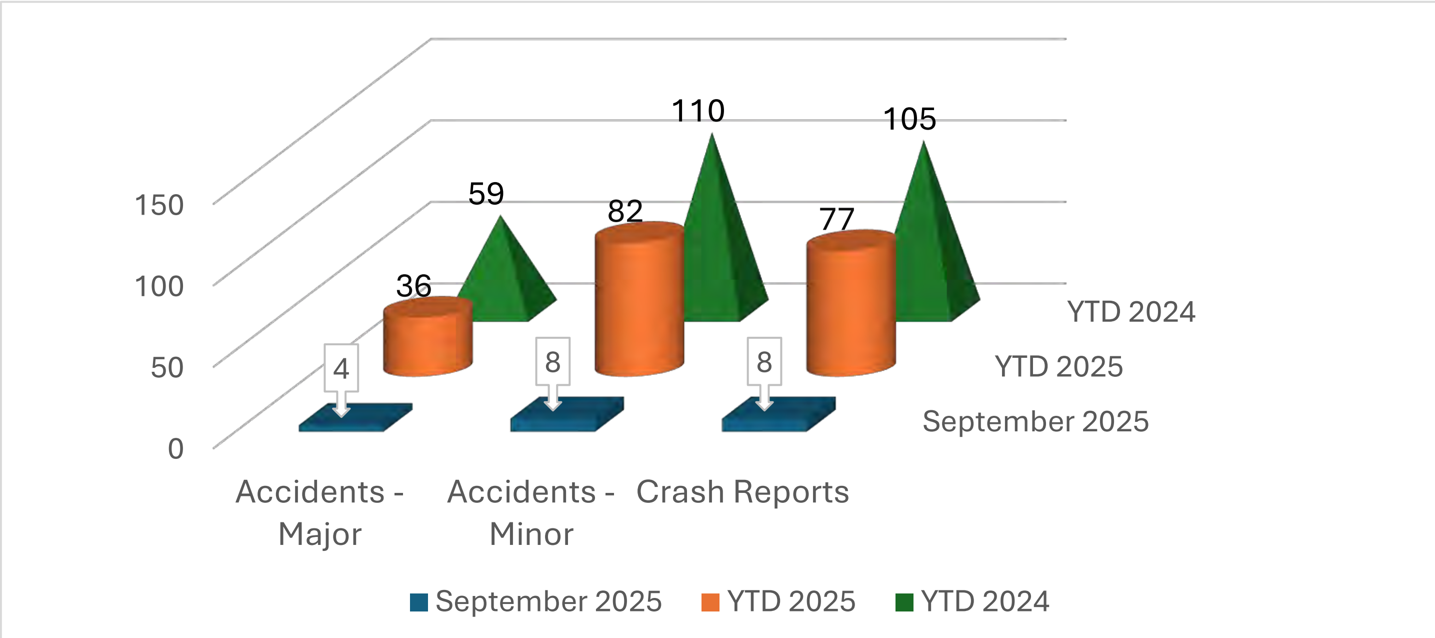
PART 1 VIOLENT CRIME



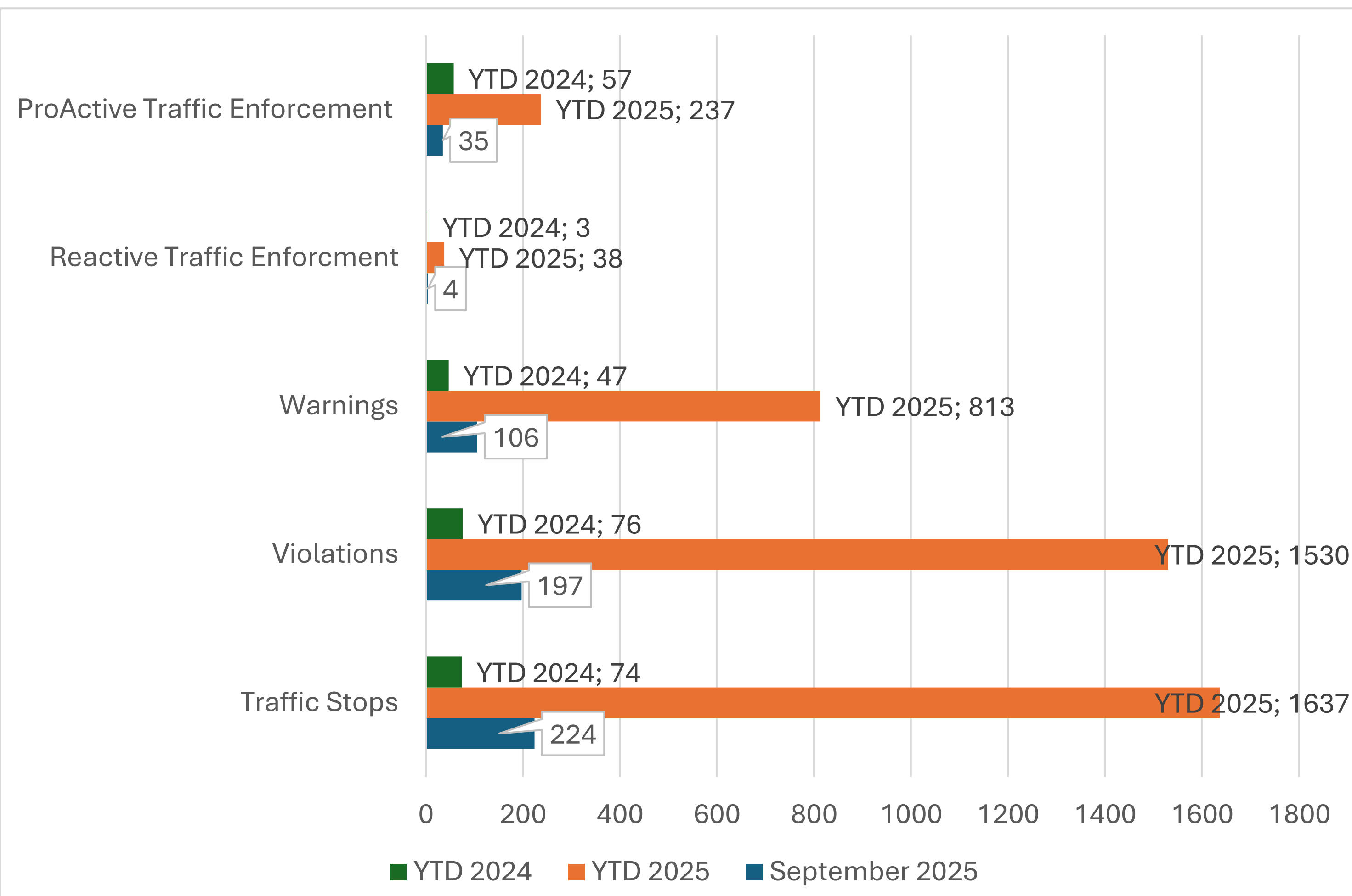
PART 1 PROPERTY CRIME



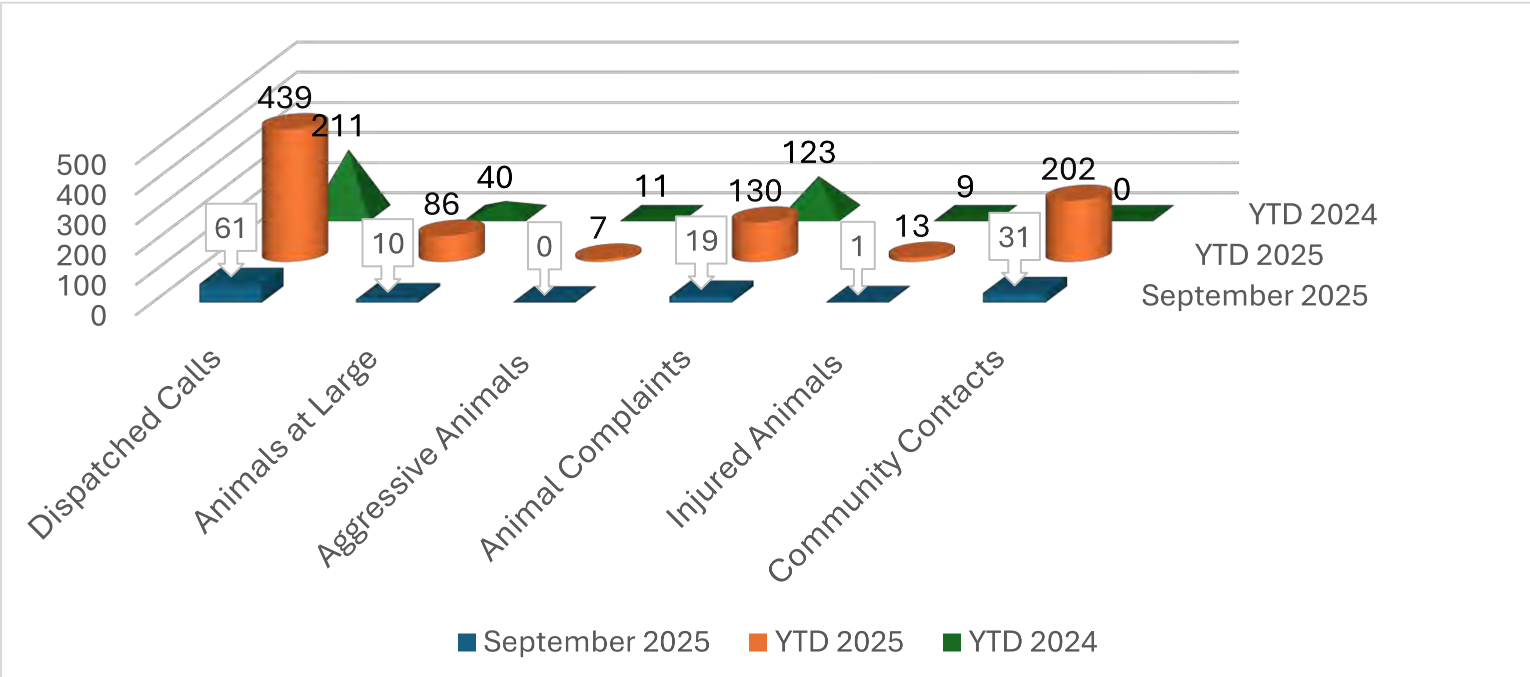
TRAFFIC ACCIDENTS



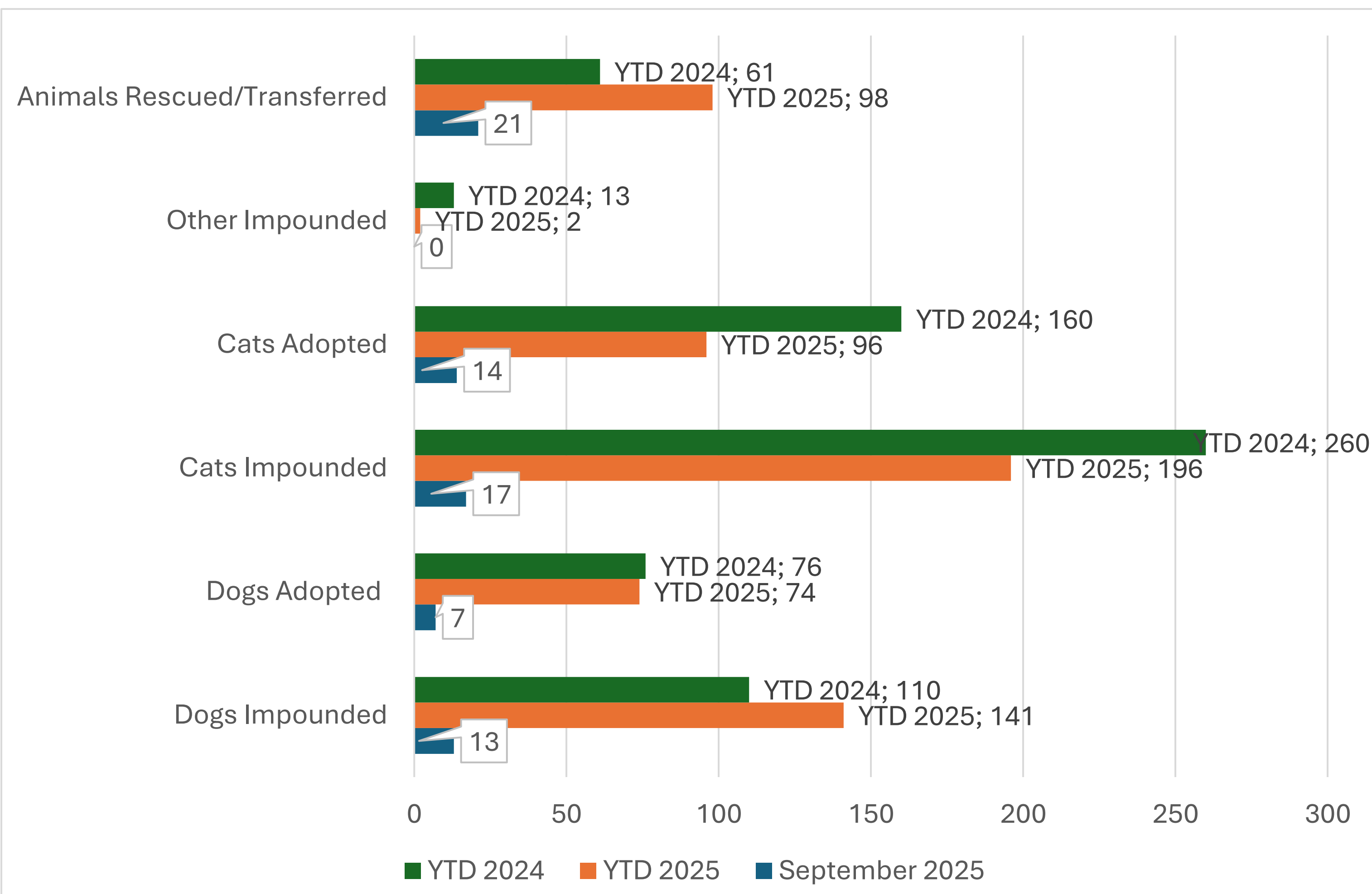
TRAFFIC UNIT



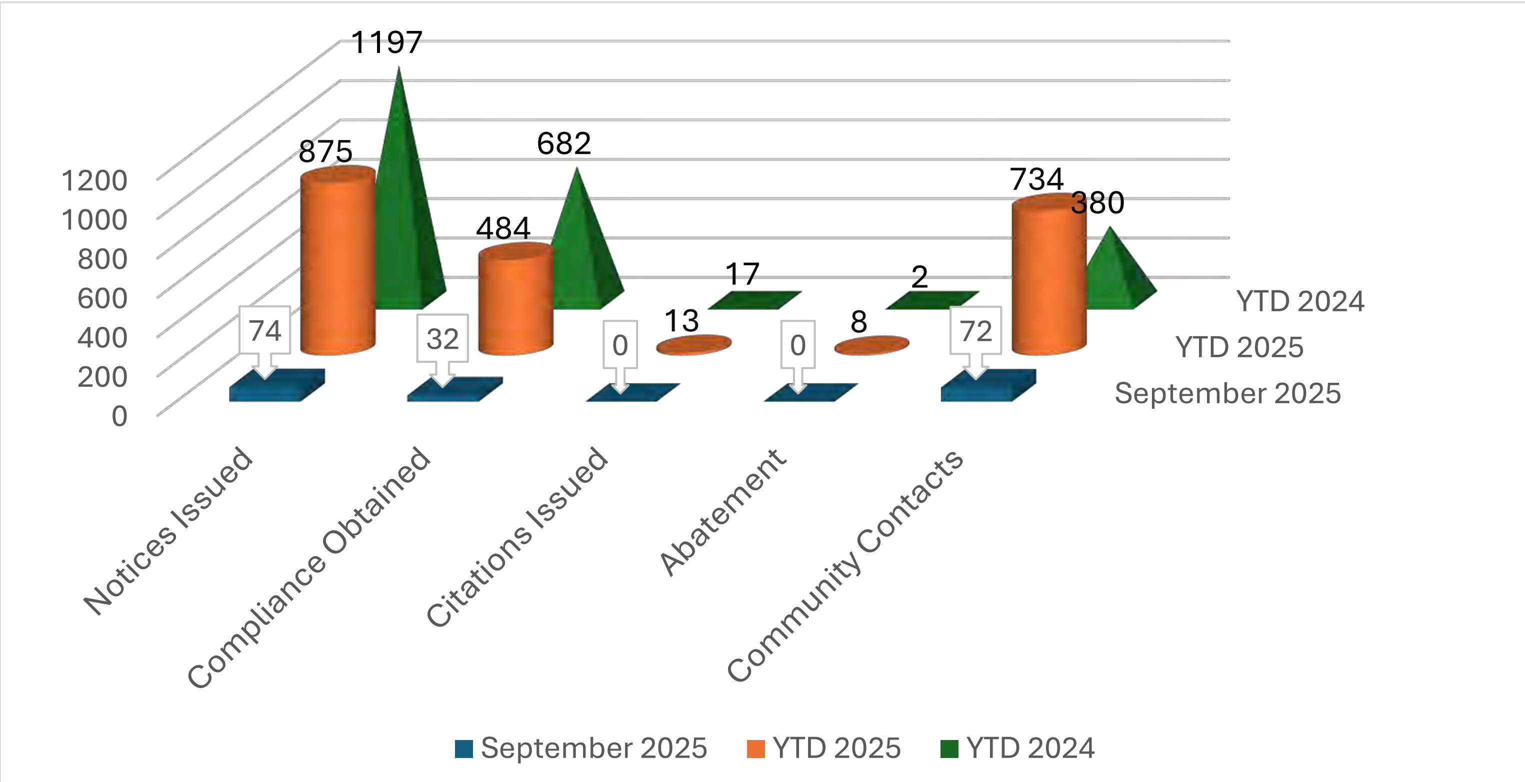
CALLS FOR SERVICE – ANIMAL SERVICES



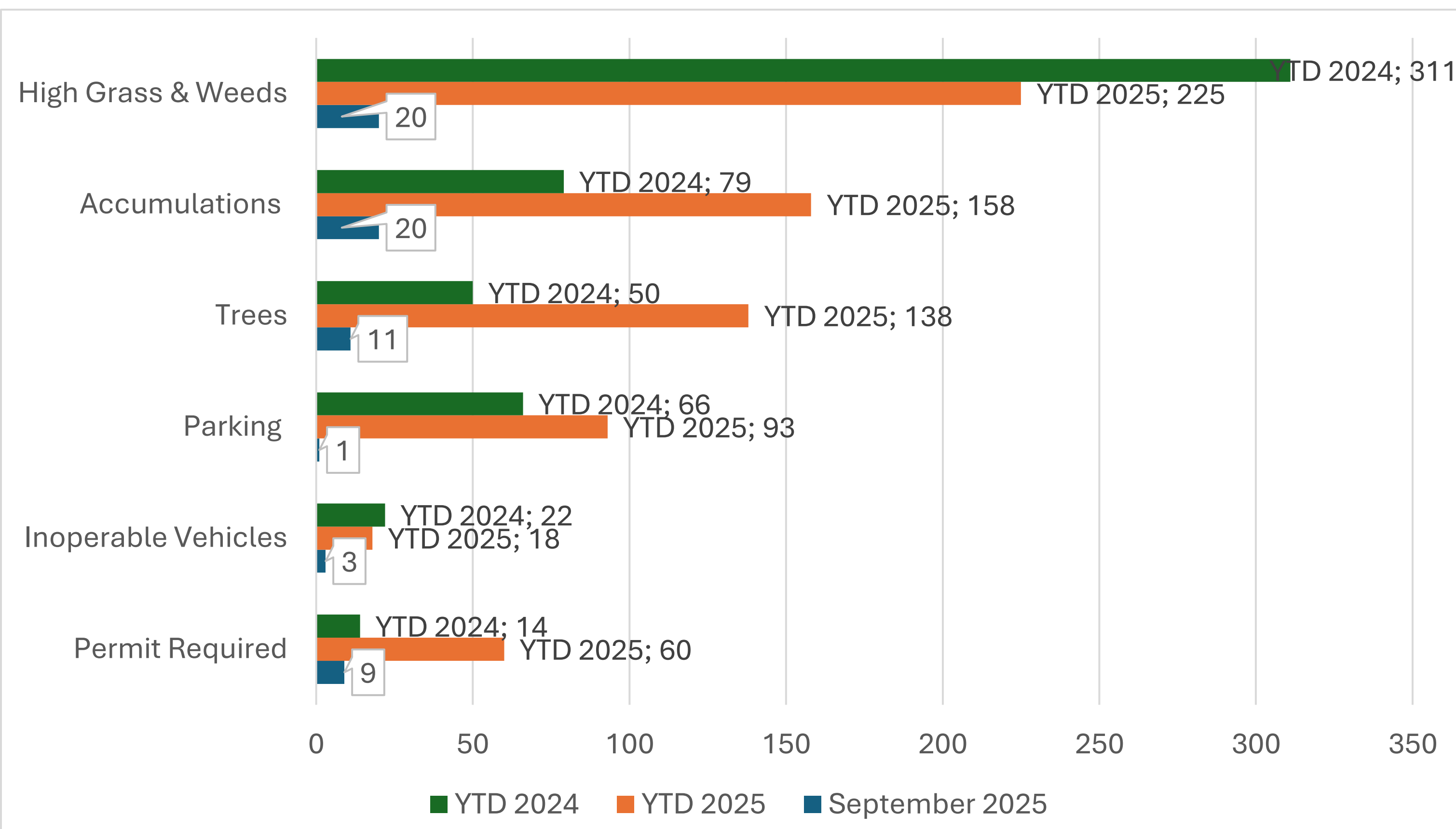
IMPOUNDS & ADOPTIONS



CALLS FOR SERVICE – CODE COMPLIANCE



CODE – COMMON VIOLATIONS



ACCOMPLISHMENTS

POLICE DEPARTMENT

- Richland Hills Citizens Police Academy Class #15 began on September 4th.
- On September 9th, TxDOT notified RHPD that the State Traffic Enforcement Grant was accepted and will be executed on October 1st. This grant reimburses the City for officers to work traffic-related enforcement in certain areas.
- Richland Hills PD/FD Joint Honor Guard participated in the 9/11 Memorial Ceremony
- On September 17th, the Office of the Governor (OOG) informed us that we were awarded the Rifle-Resistant Body Armor Grant for a total of $29,025.00. The grant will pay for new rifle-rated armor plates for all sworn officers.
- Lieutenant Atteberry attended the TCOLE Conference – September 21st through September 23rd.
- Sergeant Pratt began the month-long Institute for Law Enforcement Administration School of Police Supervision on September 29th.

COMMUNITY COMPLIANCE

- Vax Shack performed 19 shelter sterilizations, administered 21 rabies vaccinations, conducted 9 heartworm tests, and inserted 18 microchips
- Furever Buddy hosted a fundraiser next door to the shelter in recognition of *National Giving Day* to raise funds supporting our Shelter. The goal is to generate enough donations to install permanent structural shade over the outdoor dog kennels.
- Bulk operations ran much more smoothly this cycle.
- Stop Work Orders issued this month generated over $4,000 in permitting fees.
- A Building Board of Appeals meeting was held on September 8, 2025, for 2800 Cecil, 3624 Ruth, and 7056 Dover

Monthly Report-September 2025

Public Works - Work Orders		
Streets	Current	YTD
Potholes	15	226
Service repairs	6	22
Debris removal	0	80
Sign repair/replace/install	8	152
After hour call outs	1	17
Water		
Main Breaks	3	12
Service line leaks	1	15
Meter leaks	10	85
Valve and Hydrant exercise	20 hours	110 hours
Complaint (pressure, odor, visual)	2	
After Hour Callouts	11	57
Wastewater		
Main Breaks	1	4
Back ups	3	54
Service line repairs	0	6
Manhole Inspections	90 hours	180 hours
Odor Complaints	6	7
After Hour Callouts	7	26
Drainage		
Mowing	80 hours	160 hours
Clearing inlets/inlet inspection	20 hours	40 hours
Tree trimming	10 hours	20 hours
Mosquito Spraying	4 hours	6 hours

Utility Billing / Line locates	
Work Orders	315
Line Locates	139
Emergency Line Locates	3

RH Public Works

Operational Updates

- 7,500 Ft of sewer line cleaned.
- Assist with Fire Department in their annual Fire Hydrant testing.
- 30 hours of NAP testing.
- Assist Building Maintenance with Fire Department concrete failures
- Finished the triannual Lead/Copper testing.
- Completed the Midway Bridge repairs.
- Continuous inspections of Roadway, CDBG and Capitol Projects.
- Assist PD with signage replacement and repairs for traffic enforcement.
- Assist with Community Compliance with numerous community code violations (low hanging trees, overgrown grass etc.)

Staff Updates

- Hired Samantha Ford for the Senior Administrative Assistant position.
- Landon Liles for the Maintenance Technician I position.
- Continued with updates to PW office.
- Basic Wastewater training for Pedro Rodrigues and Hoang Pham
- Wastewater Collections training for Gene Arnold, Daniel Tromanhauser, Rene Angulo

Event Updates

- Multiple Volunteers for the 75th anniversary event.
- Preparations for the annual Halloween event.