

**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
DECEMBER 8, 2025
CITY HALL, 3200 DIANA DRIVE**

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

CITY COUNCIL WORK SESSION - 6:00 PM

1. **Executive Session:** Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). **Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.**

- A. **Section 551.074: Deliberation regarding Personnel Matters**
 1. **Interim City Manager Appointment**
 2. **City Manager Appointment**

3. Discuss items listed on tonight's City Council agenda. No action will be taken and each item will be considered during the Regular Session.

REGULAR SESSION - 7:00 PM

CALL TO ORDER

INVOCATION AND PLEDGES OF ALLEGIANCE

1. PRESENTATIONS

Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Citizens will have three (3) minutes to address City Council. Public comment will not be taken on items that the Council has previously considered in a public hearing.

- A. Recognition Of The 75Th Anniversary Committee

B. Mayor Bergthold U.S. Capitol Flag Presentation

C. Employee Service Awards

- Support Services Manager Sheena Mceachran - 20 Years
- Public Services Manager Stephanie Flores - 15 Years

D. Citizen Appearances/Public Comments

Citizens In Attendance At The Meeting Who Have Signed A Card To Speak To The City Council Will Also Be Heard At This Time. In Compliance With The Texas Open Meetings Act, Unless The Subject Matter Of The Presentation Is On The Agenda, The City Staff And City Council Members Are Prevented From Discussion Of The Subject And May Respond Only With Statements Of Factual Information Or Existing City Policy. Citizens Will Have Three (3) Minutes To Address City Council. Public Comment Will Not Be Taken On Items That The Council Has Previously Considered In A Public Hearing.

2. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Approve Minutes From The November 10, 2025 City Council Regular Meeting, November 17, 2025 Special Called Meeting, November 20, 2025 Morning Workshop, November 20, 2025 Afternoon Workshop, November 21, 2025 Workshop, And The November 24, 2025 Special Called Meeting
- B. Approve A Replat For The Property Described As Lots 1R And 2R, Block A, J & D Properties Addition, Otherwise Known As 3924 Booth Calloway, Richland Hills, Texas 76118
- C. Approve Interlocal Agreement Between The Education Service Center Region 10 (ESC Region 10) And The City Of Richland Hills And Authorize City Manager To Sign Agreement

3. PUBLIC HEARINGS, MEETINGS, AND OTHER RELATED ITEMS

- A. Consider Resolution 628-25 To Participate In The 52Nd Year Community Development Block Grant (CDBG) Program **PUBLIC HEARING**

4. ORDINANCES & RESOLUTIONS AND OTHER RELATED ITEMS

- A. Consider Ordinance 1536-25 Granting To Oncor Electric Delivery Company LLC, Its Successors And Assigns, An Electric Power Franchise To Use The Present And Future Streets, Alleys, Highways, Public Utility Easements, Public Ways And Public Property Of The City Of Richland Hills To Construct, Maintain And Operate Electric Power Lines And Facilities

5. CONTRACTS, AGREEMENTS, BID AWARDS AND OTHER RELATED ITEMS

- A. Consider Contract Amendment With C. Green Scaping For Construction Of The Restroom/Pavilion Structure At Kate Baker Park
- B. Consider Contract Amendment With C. Green Scaping For Construction Of The Restroom/Pavilion Structure At Rosebud Park
- C. Consider Renewal Of Master Services Agreement For Professional Engineering Services With Halff Associate, Inc.
- D. Consider Task Order #001 For Engineering Assistance As City Engineer Pursuant To Master Services Agreement For Professional Services Between City Of Richland Hills And Halff Associates, Inc.
- E. Consider Task Order #002 For Engineering Assistance As Floodplain Administrator Pursuant To Master Services Agreement For Professional Services Between City Of Richland Hills And Halff Associates, Inc.
- F. Consider Task Order #003 For Engineering And Design Services For The Cheney Hills Safe Routes To School (SRTS) Sidewalk Project Pursuant To Master Services Agreement For Professional Services Between City Of Richland Hills And Halff Associates, Inc.
- G. Consider Appointment Of Interim City Manager
- H. Consider Appointment Of City Manager

6. OTHER ITEMS FOR CONSIDERATION

7. REPORTS & DISCUSSIONS

- A. Street Improvement Projects
- B. October Department Reports

8. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.” The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An “item of community interest” includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

9. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

10. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Monday, December 1, 2025, by 5:30 p.m., and remained so posted at least three business days before said meeting convened, pursuant to the Texas Government Code, Chapter 551.

Lindsay Rawlinson

Lindsay Rawlinson
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.