



**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
JUNE 8, 2026
CITY HALL, 3200 DIANA DRIVE**

The Work Session and Regular Session are open to the public. If Executive Session is required, it will be held in the Council Conference Room, and is closed to the public. Please note that although the Council will generally consider the items on the agenda in the order shown below, they may elect to re-order items in order to accommodate the needs of the Council, city staff, presenters, or the public generally. Therefore, members of the public interested in any agenda item are encouraged to be in attendance at the start of the meeting.

1. CITY COUNCIL WORK SESSION - 5:30 P.M.

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

- A. Discuss Items Listed On Tonight's City Council Agenda. No Action Will Be Taken And Each Item Will Be Considered During The Regular Session.
- B. CIP Development Overview

2. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

Reconvene into open session for possible action resulting from any items posted and legally discussed in Executive Session.

**3. REGULAR SESSION - IMMEDIATELY FOLLOWING EXECUTIVE SESSION
BUT NO EARLIER THAN 6:30 P.M.**

4. CALL TO ORDER

5. INVOCATION AND PLEDGES OF ALLEGIANCE

6. PRESENTATIONS

- A. National Parks And Recreation Month Proclamation
- B. Summer Reading Proclamation

7. CITIZEN COMMENTS

Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Citizens will have three (3) minutes to address City Council. Public comment will not be taken on items that the City Council has previously considered in a public hearing.

- A. Citizen Appearances/Public Comments

8. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

- A. Approve Minutes From The May 26, 2026 City Council Regular Meeting

9. NEW BUSINESS

- A.
A Resolution Of The City Council Of The City Of Richland Hills, Texas, Establishing A Beautification And Public Art Advisory Committee; Defining The Committee Responsibilities; Appointing Members; Defining Terms Of Service; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.
- B.
A Resolution Approving An Interlocal Agreement With Tarrant County For The Mill And Overlay Of Mimosa Park Drive; Authorizing The City Manager Or Designee To Execute The Agreement And Related Documents; Authorizing The Expenditure Of Funds In Accordance With The Agreement; Finding That The Meeting At Which This Resolution Is

Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

- C. A Resolution Pausing Funding For The Safe Routes To School Program In The Strategic Initiatives Fund; Retaining Related Funds In The General Fund At This Time; Authorizing The City Manager Or Designee To Update Budget And Financial Records As Necessary; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.
- D. A Resolution Approving A Budget Amendment For The Oil And Gas Fund To Stop Funding Safe Routes To School Design At This Time; Retaining Related Funds In Reserve For Future One-Time Uses; Authorizing The City Manager Or Designee To Update Budget And Financial Records As Necessary; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.
- E. A Resolution Reallocating Funding From The Glenview Project To The Booth Calloway Project; Eliminating The Larger Glenview Project At This Time; Directing Staff To Proceed With A Lower-Cost Glenview Mill And Overlay Approach Through Tarrant County With Sewer Line Pipe Bursting Evaluated As Needed; Authorizing The City Manager Or Designee To Update Project, Budget, And Financial Records As Necessary; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.
- F. Council Committee Meeting Appointments
- G. A Resolution Ending The City-Subsidized Real Time Transport Transportation Program Once Current Approved Funding Has Been Exhausted; Directing Staff To Provide Notice And Complete An Orderly Program Closeout; Authorizing The City Manager Or Designee To Take All Necessary Actions To Implement This Resolution; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.
- H. A Resolution Approving The Interlocal Assistance Agreement For Fire And Explosion Investigations; Authorizing The Mayor To Execute The Agreement; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

10. REPORTS & DISCUSSIONS

- A. After-Action Report For The May 26Th City Council Meeting
- B. Update On Short-Term Rentals In Richland Hills

11. COMMUNITY INTEREST ITEMS

This is a standing item on the agenda of every regular meeting of the City Council. (The Texas Open Meetings Act effective September 1, 2009, provides that “a quorum of the city council may receive from municipal staff, and a member of the governing body may make, a report regarding items of community interest during a council meeting without having given notice of the subject of the report, provided no action is taken or discussed.” The Open Meetings Act does not allow Council to discuss an item concerning pending City Council business unless it is specifically, appropriately posted on the agenda.) An “item of community interest” includes the following:

- information regarding holiday schedules;
- honorary recognitions of city officials, employees, or other citizens;
- reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or city employee; and
- announcements involving imminent public health and safety threats to the city

12. ADJOURNMENT

CERTIFICATE

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the official bulletin board at the Richland Hills City Hall, 3200 Diana Drive, Richland Hills, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted by the following date and time: Monday, June 1, 2026, by 6:00 p.m., and remained so posted at least three business days before said meeting convened, pursuant to the Texas Government Code, Chapter 551.

Lisa Boyd
Lisa Boyd
City Secretary



ACCESSIBILITY STATEMENT

The Facility is wheelchair accessible. If you plan to attend this public meeting and have a disability that requires special arrangements, please notify the City Secretary 48 hours in advance at (817) 616-3810 and reasonable accommodations will be made to assist you.

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From:

Date: June 8, 2026

Subject:

Agenda Item:

Discuss Items Listed On Tonight's City Council Agenda. No Action Will Be Taken And Each Item Will Be Considered During The Regular Session.

Background Information:

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

None

Council Action Requested:

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Kelly Morris, Assistant Director of Public Works
Eric Valdez, Director of Parks and Recreation

Date: June 8, 2026

Subject: 5-Year Capital Improvement Program Overview

Agenda Item:

CIP Development Overview

Background Information:

1. Decision Requested

Staff is requesting that the City Council receive an overview of the recommended Five-Year Capital Improvement Program and provide policy direction on project priorities, funding assumptions, and implementation guardrails.

The decision before Council is not final approval of each project tonight. The decision is whether Council generally supports the planning framework staff is using to prioritize roadway reconstruction, pavement rehabilitation, ongoing maintenance, water and sewer utility improvements, drainage improvements, and facility improvements.

2. Executive Summary

This item is before Council because the City needs a practical five-year roadmap for infrastructure needs that can be matched to available funding, debt capacity, grant opportunities, interlocal partnerships, and annual budget priorities. Staff is presenting an overview of the City's Capital Improvement Program priorities related to roadway infrastructure, park improvements, The Link Recreation Center, and city facilities.

In addition, the City Charter requires the City Council to adopt a five-year capital improvement plan as part of the annual budget adoption process. This work session is intended to begin that policy discussion before final budget adoption so Council and residents can see how the plan connects to the City’s financial capacity and project priorities.

The City has more capital needs than available unrestricted funding. Staff will present a recommended plan that separates must-do maintenance, high-priority reconstruction, utility-related improvements, drainage needs, and facility maintenance. The goal is to make the process transparent and easier to understand before individual projects come forward for formal action.

For roadway projects, staff used Vialytics pavement condition data, existing underground utility information, engineering estimates from Halff Associates, and historical project costs to identify and sequence projects. This allows Council to see the difference between full reconstruction, rehabilitation, mill and overlay opportunities, and ongoing maintenance needs.

Several streets appear to be good candidates for mill and overlay because utilities have already been upgraded and the subgrade conditions appear stable. Through the City’s Interlocal Agreement with Tarrant County, these improvements may be delivered at significantly reduced cost. Based on projected street maintenance revenues, staff believes the identified mill and overlay projects could potentially be completed during Fiscal Year 2027.

Staff recommends that Council use this work session to confirm the overall approach, identify any priority adjustments, and direct staff to bring back individual project actions as funding, design, interlocal agreements, or procurement steps are ready.

3. Background

The City’s infrastructure needs have accumulated over time and include streets, drainage, water and sewer utilities, and municipal facilities. A five-year CIP is intended to organize those needs into a phased, financially responsible plan.

The CIP should not be viewed as a wish list. It should function as a decision-making tool that connects infrastructure condition, public safety, service reliability, available revenue, and Council priorities.

The City Charter makes this more than an internal planning exercise. Council adoption of the

five-year plan is a required step within the budget adoption process, so staff is bringing the framework forward early enough for Council review, refinement, and eventual formal adoption with the budget.

As part of the roadway evaluation process, staff utilized the Vialytics program to obtain Pavement Condition Index ratings for City streets. These PCI ratings help prioritize roadway projects using objective roadway condition data rather than relying only on visual observations or complaint history.

- Roadway needs include full reconstruction, mill and overlay, rehabilitation, and ongoing maintenance.
- Existing underground utilities were also reviewed to identify locations where water or sewer replacement should occur before or during future roadway projects. This helps reduce the risk of repairing a street and then cutting into it again later for utility work.
- Utility needs include water and sewer line improvements that may need to occur before or during street work.
- Drainage improvements should be evaluated alongside roadway work to reduce the risk of repairing the same area twice.
- Facility maintenance should be planned so the City can avoid larger failures and emergency expenses.
- The CIP overview also includes proposed investment priorities for parks, The Link Recreation Center, and other City facilities as part of the City's long-term capital planning effort.
- The five-year plan should remain flexible enough to respond to grants, county partnerships, bond funding, utility conflicts, and changing revenue assumptions.

4. Key Facts

- Current condition: The City has multiple capital needs across streets, parks, The Link Recreation Center, utilities, drainage, and facilities, with limited unrestricted funding available in any single year.
- Need or opportunity: A five-year CIP gives Council and residents a clearer view of what needs to be done, why projects are sequenced, and how budget constraints, PCI ratings, utility conditions, and project readiness affect timing.

- **Timing:** Staff is preparing budget stabilization and FY27 planning recommendations, so CIP priorities need to be discussed before individual project decisions are finalized.
- **Responsible departments:** City Manager’s Office, Finance, Public Works, Parks and Recreation, The Link Recreation Center, and supporting consultants or engineers as needed.
- **Affected area or population:** Citywide, with project-specific impacts by street, neighborhood, utility service area, and facility.
- **Financial impact:** No direct financial commitment is requested by this work session item. Future project approvals may involve General Fund, Utility Fund, bond funds, county funds, grants, reserves, street maintenance sales tax revenues, or other available sources. Use of the Tarrant County ILA may significantly reduce certain roadway improvement costs.
- **Legal or procedural requirement:** The City Charter requires City Council adoption of a five-year capital improvement plan as part of the budget adoption process. Future projects may also require engineering contracts, interlocal agreements, procurement compliance, budget amendments, or bond counsel review depending on the funding source and delivery method.
- **Public impact:** Residents will better understand how the City is prioritizing infrastructure work and why some projects may move forward sooner than others.
- **Roadway prioritization data:** Staff used Vialytics PCI ratings, utility review, Halff Associates engineering estimates, and historical project costs to help identify reconstruction, rehabilitation, mill and overlay, and maintenance priorities.

5. Policy Question

The policy question for Council is: Should the City use the recommended five-year CIP framework to prioritize infrastructure investments based on condition, funding availability, public impact, and long-term service reliability, understanding that not every needed project can be funded immediately?

Financial Considerations:

N/A

Legal Review:

N/A

Board/Citizen Input:

N/A

Attachments:

None

Council Action Requested:

No formal motion is required for the work session. If Council wishes to provide direction, the Mayor may summarize the consensus direction for staff to incorporate into the five-year CIP and future agenda items.

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Lisa Boyd

Date: June 8, 2026

Subject: National Parks and Recreation Month Proclamation

Agenda Item:

National Parks and Recreation Month Proclamation

Background Information:

In recognition of “Parks and Recreation Month” in July, Mayor Curtis Bergthold will present a proclamation to Parks and Recreation Director, Eric Valdez.

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

1. Parks and Rec Proclamation 2026

Council Action Requested:

Proclamation



WHEREAS, parks and recreation programs are an integral part of communities throughout this country, including the City of Richland Hills; and

WHEREAS, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

WHEREAS, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

WHEREAS, The City of Richland Hills recognizes the benefits derived from parks and recreation resources.

NOW, THEREFORE, BE IT RESOLVED, that I, Curtis Bergthold, Mayor of the City of Richland Hills, Texas do hereby proclaim July 2026 as:

NATIONAL PARKS AND RECREATION MONTH

in Richland Hills, Texas and encourage all citizens to enjoy the City's beautiful parks and amenities.

Mayor Curtis Bergthold
City of Richland Hills

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Chantele Hancock, Library Director

Date: June 8, 2026

Subject: Summer Reading Proclamation

Agenda Item:

Summer Reading Proclamation

Background Information:

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

1. Summer Reading Proclamation 2026

Council Action Requested:

Proclamation



WHEREAS, kids read more when they are having fun, when they see others reading, and when they can choose their own reading material; and

WHEREAS, reading as a leisure activity has a great impact on vocabulary and reading speed; and

WHEREAS, the Richland Hills Public Library is a place of learning and discovery for residents of all ages; and

WHEREAS, public libraries play a critical role in providing a bridge for students' education and academic skills over the summer months and thereby prevent the "summer slide" when, it has been proven, students may lose many of the educational achievements made during the previous school year; and

WHEREAS, the Richland Hills Public Library joins with the Texas State's Library and Information Services and public libraries across the country to support the 2025 theme, "Reading Is Magic," by presenting educational programs for all ages.

NOW, THEREFORE, BE IT RESOLVED, that I, Curtis Bergthold, Mayor of the City of Richland Hills, Texas do hereby proclaim June and July 2026 as

SUMMER READING 2026!

in Richland Hills, Texas, and encourages residents of all ages to visit their public library, to participate in the "Reading is Magic" annual Summer Reading Program.

Mayor Curtis Bergthold
City of Richland Hills

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Lisa Boyd

Date: June 8, 2026

Subject: Approve Minutes From the May 26, 2026 City Council Regular Meeting

Agenda Item:

Approve Minutes From the May 26, 2026 City Council Regular Meeting

Background Information:

Approve Minutes From the May 26, 2026 City Council Regular Meeting

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

- 1. 5-26-2026 City Council Regular Meeting Minutes DRAFT

Council Action Requested:

Approve Minutes From the May 26, 2026 City Council Regular Meeting



**RICHLAND HILLS CITY COUNCIL
REGULAR MEETING AGENDA
MAY 26, 2026
MINUTES**

Roll Call:

Council Present

Curtis Bergthold, Mayor
John Skier, Mayor Pro Tem
Mike Witt, Place 1
Travis Malone, Place 2
Allison Barger, Place 3
Athena Campbell, Place 5
Roland Goveas, Place 6

Council absent

Staff present

Jason Moore, City Manager
Lisa Boyd, City Secretary
Elizabeth Yelverton, City Attorney

SEATING AND CEREMONIAL SWEARING IN OF NEW CITY COUNCIL MEMBERS

1. CALL MEETING TO ORDER - 5:30 P.M.

Mayor Bergthold called the meeting to order at 5:38 p.m.

2. ELECTION OF MAYOR PRO TEM

As required in the City Charter, the City Council shall elect from among the members of the six (6) Council Member places a Mayor Pro Tem to serve for the coming year. The election shall take place at the first regular meeting following the general City election. The Mayor Pro Tem fills in for the Mayor in instances where the Mayor is unavailable. This may include presiding over City Council meetings and representing the City at various events.

Mayor Bergthold nominated Mike Witt as Mayor Pro Tem. Mayor Bergthold asked if there were any additional nominations. Seeing none, Mayor Bergthold closed nominations.

Motion: A motion was made by Councilmember Malone and seconded by Councilmember Skier to Approve nomination of Mayor Pro Tem Mike Witt.

Motion carried by a vote of 7 to 0.

3. PRESENTATIONS

- A. Presentation Of 5-Year Service Award To Link Recreation Attendant William "Ethan" Erwin

Mayor Bergthold presented a five year service award to William "Ethan" Erwin.

- B. Presentation Of 5-Year Service Award To Library Assistant Lien Nguyen.

Mayor Bergthold presented a five year service award to Library Assistant, Lien Nguyen.

- C. Presentation Of 5-Year Service Award To Human Resources Generalist Valeria Nguyen.

Mayor Bergthold presented a five year service award to Human Resources Generalist, Valeria Nguyen.

4. WORK SESSION

- A. 2024 International Code Council (ICC) Code Updates And North Central Texas Council Of Governments (NCTCOG) Amendments

Director of Development Services, JP Ducay presented the significant differences for ICC code updates.

- B. 2024 International Fire Code (IFC) Code Updates And North Central Texas Council Of Government (NCTCOG) Amendments

Fire Chief, Wes Rhodes presented the significant differences with the update of the IFC Code.

- C. Public Beautification & Art Advisory Committee

Library Director Chantele Hancock presented information regarding the Public Art Advisory Committee. The Committee members will be appointed by City Council at the June 8, 2026 City Council Regular Meeting.

- D. Discuss Chapter 90-4.02 Accessory Structure Standards Ordinance

City Manager Jason Moore presented information and asked Council questions seeking council direction to clarify the ordinance. Council advised that the measurement of the top of the accessory structure should be determined by the average roofline and not the accessories such as cupola, chimney, or antenna. Staff will prepare amendments to update the ordinance.

- E. Discuss FY26 Year-End Budget/Revenue Projections Along With Stabilization Tools To Maintain A Balanced Budget

City Manager, Jason Moore presented and discussed FY 2025-2026 year-end budget and revenue projections, including potential stabilization tools and strategies to maintain a balanced budget. No formal action was taken.

- F. Discuss Replacement Options Of The City's Information Technology Infrastructure

Support Services Administrator, Sheena McEachran and representatives from Todo Verde presented information regarding the City's current server infrastructure and information technology equipment. Discussion included the condition of existing equipment and potential options moving forward. Mayor Bergthold suggested that a small group of Council Members meet with Todo Verde to further discuss available options. No action was taken.

G. Discuss FY27 Budget Process And Expectations

City Manager, Jason Moore presented budgetary options for City Council's consideration during development of the FY 2026-2027 budget. Discussion included potential measures to maintain core City services, including the possible deferral of certain capital projects and consideration of dissolving the Baker Tax Increment Financing (TIF) District. No action was taken.

H. Discuss Items Listed On Tonight's City Council Agenda. No Action Will Be Taken And Each Item Will Be Considered During The Regular Session.

None

5. EXECUTIVE SESSION

Executive Session: Pursuant to the Open Meetings Act, Chapter 551, Texas Government Code, Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.087, 418.183(f) and 418.106(d) & (e). Executive Session may be held, under these exceptions, at any time during the meeting that a need arises for the City Council to seek advice from the City Attorney as to the posted subject matter of this City Council meeting.

Motion: A motion was made by Councilmember Skier and seconded by City Council Place 5 Campbell to Adjourn into Executive Session.

Motion carried by a vote of 7 to 0.

Mayor Bergthold adjourned into Executive Session at 7:59 p.m.

A. Pursuant to Section 551.071, Texas Government Code, Consultation with Attorney:

- Discuss Chapter 90-4.02 Accessory Structure Standards Ordinance.

B. Pursuant To Section 551.074, Texas Government Code, Personnel Matters:

- Discuss Appointments And Reappointments To City Boards, Commissions, And Committees, Including The Filling Of Current Vacancies.

6. RECONVENE INTO OPEN SESSION FOR POSSIBLE ACTION RESULTING FROM ANY ITEMS POSTED AND LEGALLY DISCUSSED IN EXECUTIVE SESSION

Mayor Bergthold reconvened into open session at 8:23 p.m.

7. REGULAR SESSION - IMMEDIATELY FOLLOWING EXECUTIVE SESSION BUT NO EARLIER THAN 6:30 P.M.

- A. Call To Order
- B. Invocation

The invocation and Pledges of Allegiance were led by Mayor Bergthold

- C. Pledge Of Allegiance To The United States
- D. Texas Pledge

8. CITIZEN COMMENTS

Citizens in attendance at the meeting who have signed a card to speak to the City Council will also be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the city staff and City Council members are prevented from discussion of the subject and may respond only with statements of factual information or existing city policy. Citizens will have three (3) minutes to address City Council. Public comment will not be taken on items that the City Council has previously considered in a public hearing.

- A. Citizen Appearances/Public Comments

None

9. COUNCIL COMMENTS

- A. Community Interest Items

Mayor Pro Tem Mike Witt presented a list of Community Interest Items.

10. CONSENT AGENDA

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember or citizen so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

Motion: A motion was made by Councilmember Goveas and seconded by Councilmember Skier to Approve CONSENT AGENDA.

Motion carried by a vote of 7 to 0.

- A. Approve Minutes From The May 11, 2026 Regular Meeting And The May

11. NEW BUSINESS

- A. A Resolution To Approve An Employment Agreement Between The City Of Richland Hills And City Secretary Lisa Boyd; Authorizing The Mayor To Execute The Agreement; Finding That The Meeting Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Motion: A motion was made by Councilmember Malone and seconded by Councilmember Witt to Approve A Resolution to Approve an Employment Agreement Between the City of Richland Hills and City Secretary Lisa Boyd; Authorizing the Mayor to execute the Agreement; Finding that the Meeting Which this Resolution is Passed is Open to the Public as Required by Law; and Declaring an Effective Date.

Motion carried by a vote of 7 to 0.

- B. Board Appointments: Planning And Zoning Commission

Motion: Pursuant to Executive Session discussion, A motion was made by Councilmember Malone and seconded by Councilmember Goveas to appoint Allison Barger and Athena Campbell to CCPD Crime Control & Prevention District.

Motion carried by a vote of 7 to 0.

Motion: A motion was made by Councilmember Malone and seconded by Councilmember Goveas to remove Council Member Allison Barger and Appoint Pete Aguirre to the Planning and Zoning Commission and Appoint Lynette Hart to place 5.

Motion carried by a vote of 7 to 0.

- C. Board Appointments: Richland Hills Development Corporation

No action taken

- D. Board Appointments: Tax Increment Reinvestment Zone

No action taken

12. REPORTS & DISCUSSIONS

- A. April Department Reports
B. Council Meeting Dates For June And July 2026

City Council decided to tentatively cancel the July 13, 2026 City Council meeting.

13. ADJOURNMENT

There being no further business, Mayor Bergthold adjourned the meeting at 8:35 p.m.

ATTEST:

Lisa Boyd, City Secretary

APPROVED:

Curtis Bergthold, Mayor

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Chantele Hancock, Library Director

Date: June 8, 2026

Subject: A Resolution to Establish a Beautification and Public Art Advisory Committee;
Defining the Committee Responsibilities; Appointing Members; And Defining Terms of Service.

Agenda Item:

A Resolution Of The City Council Of The City Of Richland Hills, Texas, Establishing A Beautification And Public Art Advisory Committee; Defining The Committee Responsibilities; Appointing Members; Defining Terms Of Service; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Background Information:

Financial Considerations:

none

Legal Review:

Board/Citizen Input:

Attachments:

1. Resolution 649-26

Council Action Requested:

Approve Resolution to Establish a Beautification and Public Art Advisory Committee; Defining the Committee Responsibilities; Appointing Members; And Defining Terms of Service.

RESOLUTION NO. 649-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, ESTABLISHING A BEAUTIFICATION AND PUBLIC ART ADVISORY COMMITTEE; DEFINING THE COMMITTEE RESPONSIBILITIES; APPOINTING MEMBERS; DEFINING TERMS OF SERVICE; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City of Richland Hills adopted a Public Art Policy by Resolution No. 616-25 on June 9, 2025, which calls for the creation of a Beautification and Public Art Committee; and,

WHEREAS, public art contributes to the character and identity of the City, enhances community pride, supports local artists, and fosters civic engagement; and,

WHEREAS, the City Council desires to establish the Beautification and Public Art Advisory Committee, define its responsibilities, appoint members, and define terms of service; and,

WHEREAS, it is in the best interest of the citizens of the City of Richland Hills to provide an advisory committee structure to support public art and beautification efforts in the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

A City of Richland Hills Beautification and Public Art Advisory Committee is hereby created to curate a selection of high-quality public art for the City of Richland Hills Public Art Collection and to advise on public art and beautification projects in Richland Hills.

The Committee shall review proposals and make recommendations intended to enhance the City's visual character, public spaces, and community pride. Members are committed to the enhancement of the cultural and aesthetic quality of public spaces through the integration of public art throughout the community. The Committee also seeks to inspire community pride, foster artistic dialogue, and enrich the daily lives of residents and visitors through the public art program.

SECTION 3.

The Beautification and Public Art Advisory Committee shall be composed of five (5) members, to be appointed by the Mayor and City Council.

The Committee shall include three (3) members with expertise in the field of art, including an art historian, gallery director, art professor or instructor, practicing artist, architect or designer, or other art professional, and two (2) members of the community at large.

The City Council hereby appoints the following individuals to serve as initial members of the Beautification and Public Art Advisory Committee for an initial two (2) year term, after which membership may be renewed by Council for additional terms: Fletcher Coleman, Associate Professor of Art History and Chair of the Art and Art History Department at the University of Texas at Arlington; Rachel Gonzalez Oliva, Architect and Urban Planning Professional; Deran Wright, Bronze Sculptor; Erica Gill, BA Art History; and Jennifer Hartzke, Project Management Professional.

A senior staff liaison designated by the City Manager shall attend Committee meetings.

SECTION 4.

Meetings shall not be held on a regular schedule. The Committee shall be convened with appropriate notice from the senior staff liaison when there are submissions from public art calls for review or when otherwise needed for Committee responsibilities.

SECTION 5.

Any member serving on the Committee shall be ineligible for consideration of a public art project by the City during the member's service and for one (1) full year following the end of the member's term.

SECTION 6.

The City Council establishes the following responsibilities and priorities for the Beautification and Public Art Advisory Committee:

- Support: support staff in establishing criteria and eligibility standards for applicants and projects; support staff in establishing criteria for awarding projects; support staff in evaluating proposed donations or commissions of public art; support staff in evaluating the removal of artwork from public display; and act principally in an advisory capacity to staff in matters pertaining to public art.
- Attend: attend Beautification and Public Art Advisory Committee meetings and, when practical, public art unveilings, local art exhibitions, and other events or activities associated with public art in Richland Hills.
- Advocate: share information about the Richland Hills Public Art Program goals and objectives; connect the community to the public art program through appropriate City communication channels; and advocate for the value of the arts in the community.
- Fiscal Responsibility: provide advisory oversight for grant and bond-associated public art projects and for public art events, installations, activities, and other associated events to

support successful implementation, community partnerships, and financial goals. The Committee has no independent spending or approval authority.

SECTION 7.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 8.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THIS 8TH DAY OF JUNE, 2026.

Curtis Bergthold, Mayor

ATTEST:

Lisa Boyd, City Secretary

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Kelly Morris, Assistant Director of Public Works

Date: June 8, 2026

Subject: Inter local agreement with Tarrant County Precinct 3 for the Mill and Overlay of the 2600 Block of Mimosa Park

Agenda Item:

A Resolution Approving An Interlocal Agreement With Tarrant County For The Mill And Overlay Of Mimosa Park Drive; Authorizing The City Manager Or Designee To Execute The Agreement And Related Documents; Authorizing The Expenditure Of Funds In Accordance With The Agreement; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Background Information:

The Texas Government Code (791.001 – 791.029) allows counties and cities to enter into shared cost agreements for the rehabilitation of primary and secondary feeder roads for the benefit of the public.

The proposed inter local agreement is for the Mill and Overlay of the 2600 Block of Mimosa Park. The agreement stipulates the county will provide labor and equipment needed to assist the city in completing the project. The city will furnish and pay for the actual cost of materials, as well as half of the fuel used by Tarrant County during the construction process, and the milling of the roadway. The city also agrees to adjust all utilities, manholes and valve boxes at the project site. Engineering, surveying, and any laboratory testing necessary for the project is also the responsibility of the city.

Mill and Overlay of the 2600 Block of Mimosa Park was approved as an FY 2026 Street

Improvements Fund project. Tarrant County anticipates starting mid-July 2026 with an anticipated 2–3 day completion.

Financial Considerations:

Tarrant County estimates the city’s portion of the cost to reconstruct 2600 Block of Mimosa will be \$46,885.85. Funding is available in the FY 2026 Street Improvements Fund.

Legal Review:

Reviewed by City Attorney.

Board/Citizen Input:

N/A

Attachments:

- 1. Resolution 651-26
- 2. Exhibit A
- 3. QUOTE Tarrant County ILA

Council Action Requested:

To Approve the Resolution

RESOLUTION NO. 651-26

A RESOLUTION APPROVING AN INTERLOCAL AGREEMENT WITH TARRANT COUNTY FOR THE MILL AND OVERLAY OF MIMOSA PARK DRIVE; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO EXECUTE THE AGREEMENT AND RELATED DOCUMENTS; AUTHORIZING THE EXPENDITURE OF FUNDS IN ACCORDANCE WITH THE AGREEMENT; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City desires to partner with Tarrant County to resurface Mimosa Park Drive from Magnolia Park Drive to the SH 121 access road, approximately 929 linear feet, within the City of Richland Hills and Tarrant County Commissioner Precinct 3; and,

WHEREAS, Chapter 791 of the Texas Government Code, known as the Interlocal Cooperation Act, authorizes local governments to contract with one another for the performance of governmental functions and services; and,

WHEREAS, the proposed Interlocal Agreement defines the responsibilities of the County and the City for the project, including labor, equipment, materials, traffic control, utility adjustments, water, testing, and related project responsibilities; and,

WHEREAS, it is recognized that it is in the best interest of the citizens of the City of Richland Hills that the roadway improvements provided for herein be advanced through the interlocal partnership at the earliest practical date; and,

WHEREAS, funding for the City's responsibilities under the Interlocal Agreement is available from legally available funds as determined by the City Manager and Finance Director.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

The Interlocal Agreement with Tarrant County for the resurfacing of Mimosa Park Drive from Magnolia Park Drive to the SH 121 access road, in substantially the same form as Exhibit "A" attached hereto and incorporated herein for all purposes, is hereby approved.

SECTION 3.

The City Manager, or designee, is authorized to execute the Interlocal Agreement and any related documents necessary to implement this Resolution, and to take such actions as necessary to

coordinate scheduling, traffic control, resident communication, project administration, payment, and closeout.

SECTION 4.

The City Manager, or designee, is authorized to expend legally available funds for the City's responsibilities under the Interlocal Agreement, subject to applicable budget authority and purchasing requirements.

SECTION 5.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 6.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THIS 8TH DAY OF JUNE, 2026.

Curtis Bergthold, Mayor

ATTEST:

Lisa Boyd, City Secretary

**EXHIBIT A
INTERLOCAL AGREEMENT**

**THE STATE OF TEXAS
COUNTY OF TARRANT**

INTERLOCAL AGREEMENT

This Interlocal Agreement ("Agreement") is between Tarrant County, Texas ("COUNTY"), and the City of Richland Hills ("CITY").

WHEREAS the CITY is requesting the COUNTY's assistance to resurface Mimosa Park Drive located within the City of Richland Hills and Tarrant County Commissioner Precinct #3 from Magnolia Park Drive to SH 121 Access Road, approximately 929 linear feet, collectively referred to herein as the "Project";

WHEREAS the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this Agreement; and

WHEREAS, during the performance of the governmental functions and the payment for the performance of those governmental functions under this Agreement, the parties will make the performance and payment from current revenues legally available to that party; and

WHEREAS the Commissioners Court of the COUNTY and the City Council of the CITY each make the following findings:

- a. This Agreement serves the common interests of both parties.
- b. This Agreement will benefit the public.
- c. The division of costs fairly compensates both parties to this Agreement.
- d. The CITY and the COUNTY have authorized their representative to sign this Agreement.
- e. Both parties acknowledge that they are each a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code Section 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

NOW, THEREFORE, the COUNTY and the CITY agree as follows:

TERMS AND CONDITIONS

1. COUNTY RESPONSIBILITY

The COUNTY will furnish the labor and equipment to assist the CITY in completing the Project: resurface Mimosa Park Drive located within the City of Richland Hills and Tarrant County Commissioner Precinct #3 from Magnolia Park Drive to SH 121 Access Road, approximately 929 linear feet.

2. CITY RESPONSIBILITY

2.1 The CITY will furnish and pay for the actual cost of the materials, including any delivery or freight cost. The CITY will provide a purchase order and will be billed directly by the material supplier. The COUNTY may accumulate and bill the CITY for incidental material cost.

2.2 The CITY will pay for one-half of the COUNTY's fuel used to construct this Project. The COUNTY will invoice the CITY for the fuel consumed at the conclusion of the Project.

2.3 The CITY will be responsible for all traffic control necessary to safely construct this project. This responsibility includes all advance notices, signage, barricades, pilot vehicles, and flagmen necessary to control traffic in and around the construction site. The CITY will be responsible for and provide portable message boards to supplement traffic control as needed.

2.4 The CITY will remove the existing surface and make any necessary roadway repairs and preparations prior to the COUNTY starting work.

2.5 The CITY will adjust all utilities, manholes and valve boxes for this Project.

2.6 The CITY will provide the COUNTY with a hydrant meter and all the water necessary for construction of the Project at no cost to the COUNTY.

2.7 The CITY will provide or pay for any engineering, survey, and laboratory testing required for this Project.

2.8 The CITY will furnish a site for dumping all spoils and waste materials generated during construction of this Project.

2.9 The CITY will provide the material to backfill the pavement edges for this project.

2.10 If required, the CITY will be responsible for the design and development of a Storm Water Pollution Prevention Plan (SWPPP). The CITY further agrees to pay all costs, including sub-contractor materials, labor, and equipment, associated with implementation of the plan. The COUNTY will be responsible for maintenance of the plan during the duration of the Project. Documentation and record keeping of the SWPPP will be the responsibility of the CITY.

3. PROCEDURES DURING PROJECT

COUNTY retains the right to inspect and reject all materials provided for this Project.

If the CITY has a complaint regarding construction of the Project, the CITY must complain in writing to the COUNTY no later than 30 days after the date of project completion.

4. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity. This Agreement does not waive CITY rights under a legal theory of sovereign immunity.

5. OPTIONAL SERVICES

If requested by the CITY, the COUNTY will apply permanent striping coordinated through Engineering Services. Application of striping by the COUNTY is limited to Project roadways. If the CITY desires permanent striping applied to any roadways or portions of roadways not covered by this Agreement, the CITY will need to enter into a separate Agreement with the COUNTY for the provision of those services.

6. TIME PERIOD FOR COMPLETION

The CITY will give the COUNTY notice to proceed at the appropriate time. However, the COUNTY is under no duty to commence construction at any time.

7. THIRD PARTY

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

8. JOINT VENTURE AND AGENCY

The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.

9. EFFECTIVE DATE

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed.

10. TERMINATION

This Agreement will automatically terminate on either December 31, 2026, or on the date the Project is completed, whichever occurs first. Either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other party prior to the intended date of termination. In the event of termination by either party, neither party shall have any further obligations to the other party under this Agreement, except that the CITY remains liable to the

COUNTY for any outstanding invoice for materials that the COUNTY provides for the Project, if any.

11. COMPLIANCE WITH LAWS

In providing the services required by this Agreement, COUNTY and CITY must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. COUNTY and CITY shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

12. GOVERNING LAW

The validity of this Agreement and any of its terms and provisions, as well as the rights and duties of the parties, shall be governed by the laws of the State of Texas, and venue for any such action concerning this Agreement shall be in Tarrant County, Texas.

13. FORCE MAJEURE

In the event that any party is prevented from performing any of its obligations under this Agreement by any act of God, war, riot, civil commotion, strike, fire, flood, disease, epidemic, pandemic, quarantine, act of government, state of emergency, or by the occurrence of any event beyond the control of such party, then such party shall be excused from the performance of the obligations under this Agreement, but only during such period of Force Majeure.

14. SEVERABILITY

If any one or more provisions contained in this Agreement are held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. ENTIRE AGREEMENT

This Agreement represents the entire agreement among the parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral, or written agreement between the parties that in any manner relates to the subject matter of this Agreement.

16. AMENDMENT

This Agreement may only be amended by the mutual written agreement of both parties hereto.

17. EXECUTION OF AGREEMENT

This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement, and all of which, when taken together, shall be deemed to constitute one and the same Agreement. The exchange of copies of this Agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

CITY OF RICHLAND HILLS

Jason Moore, City Manager

Date: _____

Kelly Moris, Assistant Director of Public Works

Resolution No. 651-26

Page 2 of 2

Date: _____

Attest:

APPROVED AS TO FORM AND LEGALITY

City Attorney

PASSED AND APPROVED on _____.

**COUNTY OF TARRANT
STATE OF TEXAS**

Separate Electronic Signature Page

Tim O'Hare, County Judge

Separate Electronic Signature Page

Matt Krause, Commissioner, Precinct 3

APPROVED AS TO FORM:

Separate Electronic Signature Page

District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

THE STATE OF TEXAS
COUNTY OF TARRANT

INTERLOCAL AGREEMENT

This Interlocal Agreement ("Agreement") is between Tarrant County, Texas ("COUNTY"), and the City of Richland Hills ("CITY").

WHEREAS the CITY is requesting the COUNTY's assistance to:

- Resurface **Mimosa Park Drive** located within the City of Richland Hills and Tarrant County Commissioner Precinct #3 from Magnolia Park Drive to SH 121 Access Road (Approximately 929 linear feet).

Collectively, hereinafter referred to as the "**Project**".

WHEREAS the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this Agreement; and

WHEREAS, during the performance of the governmental functions and the payment for the performance of those governmental functions under this Agreement, the parties will make the performance and payment from current revenues legally available to that party; and

WHEREAS the Commissioners Court of the COUNTY and the City Council of the CITY each make the following findings:

- a. This Agreement serves the common interests of both parties.
- b. This Agreement will benefit the public.
- c. The division of costs fairly compensates both parties to this Agreement; and
- d. The CITY and the COUNTY have authorized their representative to sign this Agreement.
- e. Both parties acknowledge that they are each a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

NOW, THEREFORE, the COUNTY and the CITY agree as follows:

TERMS AND CONDITIONS

1. COUNTY RESPONSIBILITY

The COUNTY will furnish the labor and equipment to assist the CITY in completing the Project:

- Resurface **Mimosa Park Drive** located within the City of Richland Hills and Tarrant County Commissioner Precinct #3 from Magnolia Park Drive to SH 121 Access Road (Approximately 929 linear feet).

2. CITY RESPONSIBILITY

- 2.1 The CITY will furnish and pay for the actual cost of the materials, including any delivery or freight cost. The CITY will provide a purchase order and will be billed directly by the material supplier. The COUNTY may accumulate and bill the CITY for incidental material cost.
- 2.2 The CITY will pay for one-half of the COUNTY's fuel used to construct this Project. The COUNTY will invoice the CITY for the fuel consumed at the conclusion of the Project.
- 2.3 The CITY will be responsible for all traffic control necessary to safely construct this project. This responsibility includes all advance notices, signage, barricades, pilot vehicles, and flagmen necessary to control traffic in and around the construction site. The CITY will be responsible for and provide portable message boards to supplement traffic control as needed.
- 2.4 The CITY will remove the existing surface and make any necessary roadway repairs and preparations prior to the COUNTY starting work.
- 2.5 The CITY will adjust all utilities, manholes and valve boxes for this Project.
- 2.6 The CITY will provide the COUNTY with a hydrant meter and all the water necessary for construction of the Project at no cost to the COUNTY.
- 2.7 The CITY will provide or pay for any engineering, survey, and laboratory testing required for this Project.
- 2.8 The CITY will furnish a site for dumping all spoils and waste materials generated during construction of this Project.
- 2.9 The CITY will provide the material to backfill the pavement edges for this project.
- 2.10 If required, the CITY will be responsible for the design and development of a Storm Water Pollution Prevention Plan (SWPPP). The CITY further agrees to pay for all cost (including sub-contractor materials, labor, and equipment) associated with the implementation of the plan. The COUNTY will be responsible for maintenance of the plan during the duration of the Project. Documentation and record keeping of the SWPPP will be the responsibility of the CITY.

3. PROCEDURES DURING PROJECT

COUNTY retains the right to inspect and reject all materials provided for this Project.

If the CITY has a complaint regarding the construction of the project, the CITY must complain in writing to the COUNTY no later than 30 days of the date of project completion.

4. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity. This Agreement does not waive CITY rights under a legal theory of sovereign immunity.

5. OPTIONAL SERVICES

If requested by the CITY, the COUNTY will apply permanent striping coordinated through the Engineering Services. Application of striping by the COUNTY is limited to Project roadways. If the CITY desires permanent striping applied to any roadways or portions of roadways not covered by this Agreement, the CITY will need to enter into a separate Agreement with the COUNTY for the provision of those services.

6. TIME PERIOD FOR COMPLETION

The CITY will give the COUNTY notice to proceed at the appropriate time. However, the COUNTY is under no duty to commence construction at any time.

7. THIRD PARTY

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

8. JOINT VENTURE & AGENCY

The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.

9. EFFECTIVE DATE

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed.

10. TERMINATION

This Agreement will automatically terminate on either December 31, 2026, or on the date the project is completed, whichever occurs first. Notwithstanding the foregoing, or any other language to the contrary, either party may terminate this Agreement without cause upon thirty (30) days' written notice to the other party prior to the intended date of termination. In the event of termination by either party, neither party shall have any further obligations to the other party under this Agreement, except that the CITY remains liable to the COUNTY for any outstanding invoice for materials that the COUNTY provides for the project, if any.

11. COMPLIANCE WITH LAWS

In providing the services required by this Agreement, COUNTY and CITY must observe and comply with all applicable federal, state, and local statutes, ordinances, rules, and regulations, including without limitation, workers' compensation laws, minimum and maximum salary and wage statutes and regulations, and non-discrimination laws and regulations. COUNTY and CITY shall be responsible for ensuring its compliance with any laws and regulations applicable to its business, including maintaining any necessary licenses and permits.

12. GOVERNING LAW

The validity of this Agreement and any of its terms and provisions, as well as the rights and duties of the parties, shall be governed by the laws of the State of Texas, and venue for any such action concerning this Agreement shall be in Tarrant County, Texas.

13. FORCE MAJEURE

In the event that any party shall be prevented from performing any of its obligations under this Agreement by any act of God, war, riot, civil commotion, strike, fire, flood, disease, epidemic, pandemic, quarantine, act of government, state of emergency, or by the occurrence of any event beyond the control of such party, then such party shall be excused from the performance of the obligations under this Agreement, but only during such period of Force Majeure.

14. SEVERABILITY

In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such

invalidity, illegality, or unenforceability shall not affect the other provisions, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. ENTIRE AGREEMENT

This Agreement represents the entire Agreement among the parties with respect to the subject matter covered by this Agreement. There is no other collateral, oral, or written Agreement between the parties that in any manner relates to the subject matter of this Agreement.

16. AMENDMENT

This Agreement may only be amended by the mutual written Agreement of both parties hereto.

17. EXECUTION OF AGREEMENT

This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Agreement, and all of which, when taken together, shall be deemed to constitute one and the same Agreement. The exchange of copies of this Agreement and of signature pages by electronic transmission shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted or executed electronically shall be deemed to be their original signatures for any purpose whatsoever.

CITY OF RICHLAND HILLS

Jason Moore
City Manager

Date: _____

Kelly Moris
Assistant Director of Public Works

Date: _____

Attest:

APPROVED AS TO FORM AND LEGALITY

City Attorney

PASSED AND APPROVED on _____.

**COUNTY OF TARRANT
STATE OF TEXAS**

Separate Electronic Signature Page
Tim O'Hare
County Judge

Separate Electronic Signature Page
Matt Krause
Commissioner, Precinct 3

APPROVED AS TO FORM:

Separate Electronic Signature Page
District Attorney's Office*

*By law, the District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members
From: Jason Moore, City Manager
Date: June 8, 2026
Subject: Resolution to pause funding for Safe Routes to School

Agenda Item:

A Resolution Pausing Funding For The Safe Routes To School Program In The Strategic Initiatives Fund; Retaining Related Funds In The General Fund At This Time; Authorizing The City Manager Or Designee To Update Budget And Financial Records As Necessary; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Background Information:

1. Decision Requested

Staff is requesting that the City Council adopt a resolution pausing funding for the Safe Routes to School program in the Strategic Initiatives Fund and retaining the related money in the General Fund at this time.

The decision before Council is whether to preserve General Fund flexibility by pausing the transfer or allocation for Safe Routes to School rather than moving the funds into the Strategic Initiatives Fund.

2. Executive Summary

This item is before Council because the City is implementing a budget stabilization strategy that preserves fund balance and avoids advancing projects that are not financially aligned with the

current five-year forecast.

Staff recommends adoption because pausing the funding keeps resources available in the General Fund while the City evaluates core services, infrastructure needs, revenue trends, and future capital priorities.

If approved, staff will update the financial forecast and budget records to reflect that the funds will remain in the General Fund unless and until Council provides future direction.

3. Background

Safe Routes to School has been discussed as a strategic initiative. However, the City's current budget environment requires a careful review of project timing and funding sources.

As part of the broader stabilization strategy, Council has supported pausing or delaying the Safe Routes to School program and related funding assumptions. This resolution provides a clear public record of that direction.

- The action does not prevent Council from revisiting the project in the future.
- The action improves transparency by separating the financial decision from the broader project concept.
- The funds remain available for lawful General Fund purposes unless Council later directs otherwise.

4. Key Facts

- Current condition: Funding had been contemplated for Safe Routes to School through the Strategic Initiatives framework.
- Need or opportunity: Retaining the money in the General Fund protects flexibility during budget stabilization.
- Timing: Action is needed before future budget and project assumptions are finalized.
- Responsible department: City Manager's Office and Finance.
- Affected area or population: Citywide, with future project impacts dependent on any later Safe Routes to School scope.
- Financial impact: Funds remain in the General Fund rather than being transferred or committed to the Strategic Initiatives Fund for this project at this time.

- Legal or procedural requirement: Council action by resolution provides formal direction and transparency.
- Public impact: Residents should understand the project is paused because the City is prioritizing budget stability and higher-priority needs.

5. Policy Question

The policy question for Council is: Should the City pause Safe Routes to School funding in order to preserve General Fund flexibility during budget stabilization, understanding that this delays the project unless future funding or Council direction changes?

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

1. Resolution 652-26

Council Action Requested:

Approve Resolution

RESOLUTION NO. 652-26

A RESOLUTION PAUSING FUNDING FOR THE SAFE ROUTES TO SCHOOL PROGRAM IN THE STRATEGIC INITIATIVES FUND; RETAINING RELATED FUNDS IN THE GENERAL FUND AT THIS TIME; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO UPDATE BUDGET AND FINANCIAL RECORDS AS NECESSARY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City has previously discussed the Safe Routes to School program as a strategic initiative; and,

WHEREAS, the City Council desires to preserve General Fund flexibility while the City evaluates revenue trends, core services, infrastructure needs, fund balance, and future capital priorities; and,

WHEREAS, pausing the transfer or allocation of funds for Safe Routes to School at this time supports the City's broader budget stabilization strategy; and,

WHEREAS, this action does not prevent the City Council from reconsidering the Safe Routes to School program or related funding in the future; and,

WHEREAS, it is in the best interest of the citizens of the City of Richland Hills to maintain a clear public record of Council direction regarding the current funding status of the Safe Routes to School program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

The City Council hereby pauses funding for the Safe Routes to School program in the Strategic Initiatives Fund at this time and directs that the related funds remain in the General Fund unless and until future Council action provides otherwise.

SECTION 3.

The City Manager, or designee, is authorized to update the City's budget, financial forecast, internal project records, and related financial documents as necessary to reflect this direction.

SECTION 4.

Nothing in this Resolution shall be construed to permanently cancel the Safe Routes to School program or prohibit future City Council consideration of the program, grant opportunities, alternative funding sources, or related pedestrian safety improvements.

SECTION 5.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 6.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THIS 8TH DAY OF JUNE, 2026.

Curtis Bergthold, Mayor

ATTEST:

Lisa Boyd, City Secretary

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members
From: Jason Moore, City Manager
Date: June 8, 2026
Subject: Resolution to Amend the Oil and Gas Fund Budget

Agenda Item:

A Resolution Approving A Budget Amendment For The Oil And Gas Fund To Stop Funding Safe Routes To School Design At This Time; Retaining Related Funds In Reserve For Future One-Time Uses; Authorizing The City Manager Or Designee To Update Budget And Financial Records As Necessary; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Background Information:

1. Decision Requested

Staff is requesting that the City Council approve a budget amendment for the Oil and Gas Fund to stop funding design of the Safe Routes to School program and retain the money in reserves for future one-time uses, such as IT infrastructure.

The decision before Council is whether to preserve Oil and Gas Fund resources for future one-time needs rather than committing those funds to Safe Routes to School design at this time.

2. Executive Summary

This item is before Council because the Oil and Gas Fund had been identified as a possible funding source for Safe Routes to School design. As part of the City’s budget stabilization

strategy, staff recommends stopping that funding and retaining the money in reserve.

Oil and Gas Fund revenue should be treated carefully because it is not the same as a stable recurring operating revenue source. Preserving the fund for one-time needs gives the City flexibility for future capital, technology, equipment, or infrastructure priorities.

If approved, staff will amend the budget records, remove the Safe Routes to School design funding from the Oil and Gas Fund, and preserve the money in reserves unless Council authorizes a future one-time use.

3. Background

The City has discussed using Oil and Gas Fund resources for Safe Routes to School design. However, current budget conditions require a more conservative approach to one-time funds.

Potential future one-time needs include IT infrastructure and other capital or operational resiliency projects that may be difficult to absorb in the annual operating budget.

- This action aligns the Oil and Gas Fund with one-time use principles.
- This action supports the broader pause of Safe Routes to School funding.
- This action keeps future options open without creating a new recurring obligation.

4. Key Facts

- Current condition: Oil and Gas Fund resources had been identified for Safe Routes to School design.
- Need or opportunity: The City can preserve one-time reserves for future needs such as IT infrastructure.
- Timing: Action is needed to align the fund with the stabilization strategy and forecast assumptions.
- Responsible department: Finance and City Manager's Office.
- Affected area or population: Citywide, because reserve flexibility affects future one-time needs.
- Financial impact: The amendment stops the Safe Routes to School design funding and retains the money in Oil and Gas Fund reserves. Insert final dollar amount from the adopted budget or amendment schedule.

- Legal or procedural requirement: Council approval of a budget amendment is required.

Public impact: Residents should understand that the City is preserving one-time money rather than spending it on design work for a paused project.

Financial Considerations:

\$450,000 to move to reserves from engineering

Legal Review:

Board/Citizen Input:

Attachments:

1. Resolution 653-26

Council Action Requested:

RESOLUTION NO. 653-26

A RESOLUTION APPROVING A BUDGET AMENDMENT FOR THE OIL AND GAS FUND TO STOP FUNDING SAFE ROUTES TO SCHOOL DESIGN AT THIS TIME; RETAINING RELATED FUNDS IN RESERVE FOR FUTURE ONE-TIME USES; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO UPDATE BUDGET AND FINANCIAL RECORDS AS NECESSARY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, Oil and Gas Fund resources had been identified as a possible funding source for design of the Safe Routes to School program; and,

WHEREAS, the City Council desires to preserve one-time resources for future one-time needs, including potential technology, capital, equipment, facility, or infrastructure needs; and,

WHEREAS, the City's budget stabilization strategy supports retaining Oil and Gas Fund resources in reserve rather than committing those funds to design work for a paused project at this time; and,

WHEREAS, use of one-time resources should be evaluated carefully to maintain financial flexibility and avoid creating new recurring obligations; and,

WHEREAS, it is in the best interest of the citizens of the City of Richland Hills to align the Oil and Gas Fund budget with current Council direction and the City's financial forecast.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

The City Council hereby approves a budget amendment for the Oil and Gas Fund to stop funding Safe Routes to School design at this time and to retain the related funds in reserve for future lawful one-time uses unless and until future Council action provides otherwise.

SECTION 3.

The City Manager, or designee, is authorized to update the City's budget, financial forecast, internal project records, and related financial documents as necessary to implement this Resolution.

SECTION 4.

Nothing in this Resolution shall be construed to prohibit future City Council consideration of the Safe Routes to School program, design work, grant opportunities, alternative funding sources, or other lawful uses of Oil and Gas Fund resources.

SECTION 5.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 6.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THIS 8TH DAY OF JUNE, 2026.

Curtis Bergthold, Mayor

ATTEST:

Lisa Boyd, City Secretary

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members
From: Jason Moore, City Manager
Date: June 8, 2026
Subject: Eliminate Glenview Reconstruction and Move to Booth Calloway

Agenda Item:

A Resolution Reallocating Funding From The Glenview Project To The Booth Calloway Project; Eliminating The Larger Glenview Project At This Time; Directing Staff To Proceed With A Lower-Cost Glenview Mill And Overlay Approach Through Tarrant County With Sewer Line Pipe Bursting Evaluated As Needed; Authorizing The City Manager Or Designee To Update Project, Budget, And Financial Records As Necessary; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Background Information:

1. Decision Requested

Staff is requesting that the City Council authorize staff to eliminate the Glenview project at this time, move the funding originally allocated for Glenview to Booth Calloway, and proceed with a lower-cost Glenview mill and overlay partnership with Tarrant County, with sewer line pipe bursting evaluated as needed.

The decision before Council is whether to redirect limited project funding to Booth Calloway while addressing Glenview through a more limited maintenance approach.

2. Executive Summary

This item is before Council because the City must prioritize limited capital and bond funding within the five-year CIP and budget stabilization framework. Staff recommends moving the funding originally allocated for Glenview to Booth Calloway because Booth Calloway is the higher-priority project at this time.

Glenview would not be ignored. Instead, staff would eliminate the larger Glenview project at this time and coordinate with Tarrant County on a mill and overlay approach, while evaluating sewer line pipe bursting if utility conditions require it.

If approved, staff will update the project funding plan, coordinate with Tarrant County, and bring back any required agreements, amendments, or utility-related actions.

3. Background

The City previously considered funding for Glenview. Since then, the five-year financial forecast and CIP review have shown the need to prioritize projects more tightly.

Booth Calloway has emerged as the recommended use of the available Tarrant County bond funding, while Glenview may be addressed more affordably through a mill and overlay strategy and targeted utility work if needed.

- This action redirects funding rather than adding a new funding source.
- This action removes the larger Glenview project from the current funding plan.
- This action allows Glenview to remain on the maintenance radar through a county mill and overlay approach.
- Sewer line pipe bursting should be evaluated before or in connection with the street work if needed to avoid rework.

4. Key Facts

- Current condition: Funding had been allocated or contemplated for Glenview, but staff now recommends moving that funding to Booth Calloway.
- Need or opportunity: The City can align limited funding with the higher-priority roadway project while still pursuing a practical maintenance option for Glenview.
- Timing: Action is needed to update the project funding plan and coordinate with Tarrant

County.

- Responsible department: City Manager’s Office, Public Works, and Finance.
- Affected area or population: Residents and motorists along Booth Calloway and Glenview, with citywide impact through capital funding priorities.
- Financial impact: Funding originally allocated for Glenview would be moved to Booth Calloway. Insert final dollar amount and fund source from the budget or bond schedule.
- Legal or procedural requirement: May require budget amendment, project funding reallocation, interlocal agreement, bond counsel review, or utility fund review depending on final funding source.
- Public impact: Residents should understand that Glenview is being changed from a larger project to a maintenance approach at this time, while Booth Calloway moves forward as the higher-priority project.

5. Policy Question

The policy question for Council is: Should the City move limited funding from Glenview to Booth Calloway, understanding that Glenview would be addressed through a more limited mill and overlay approach with utility work evaluated as needed?

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

1. Resolution 654-26

Council Action Requested:

To Approve the Resolution

RESOLUTION NO. 654-26

A RESOLUTION REALLOCATING FUNDING FROM THE GLENVIEW PROJECT TO THE BOOTH CALLOWAY PROJECT; ELIMINATING THE LARGER GLENVIEW PROJECT AT THIS TIME; DIRECTING STAFF TO PROCEED WITH A LOWER-COST GLENVIEW MILL AND OVERLAY APPROACH THROUGH TARRANT COUNTY WITH SEWER LINE PIPE BURSTING EVALUATED AS NEEDED; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO UPDATE PROJECT, BUDGET, AND FINANCIAL RECORDS AS NECESSARY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City has previously allocated or contemplated funding for the Glenview project; and,

WHEREAS, the City's five-year capital improvement planning and budget stabilization review indicate that limited project funding should be prioritized toward higher-priority roadway needs; and,

WHEREAS, Booth Calloway has been identified as the recommended higher-priority use of the available funding at this time; and,

WHEREAS, staff has recommended that Glenview be addressed through a lower-cost mill and overlay approach through Tarrant County, with sewer line pipe bursting evaluated as needed to avoid unnecessary rework; and,

WHEREAS, it is in the best interest of the citizens of the City of Richland Hills to align limited capital funding with the City's current roadway priorities while maintaining a practical maintenance path for Glenview.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

The City Council hereby approves the reallocation of funding previously allocated or contemplated for the Glenview project to the Booth Calloway project, subject to applicable budget authority, funding restrictions, and review by the City Manager, Finance Director, City Attorney, financial advisor, or bond counsel as applicable.

SECTION 3.

The larger Glenview project is eliminated from the current funding plan at this time. Staff is directed to pursue a lower-cost Glenview mill and overlay approach through Tarrant County, with

sewer line pipe bursting or related utility work evaluated as needed before or in connection with the roadway work.

SECTION 4.

The City Manager, or designee, is authorized to update project schedules, budget records, financial forecasts, capital improvement plan documents, and related internal records as necessary to implement this Resolution and to bring back any required agreements, amendments, or utility-related actions for City Council consideration.

SECTION 5.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 6.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THIS 8TH DAY OF JUNE, 2026.

Curtis Bergthold, Mayor

ATTEST:

Lisa Boyd, City Secretary

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members
From: Jason Moore, City Manager
Date: June 8, 2026
Subject: Council Committee Appointments

Agenda Item:

Council Committee Meeting Appointments

Background Information:

City Council to discuss the three Council Committees and appointments to each. The committees are:

1. Finance/Budget Committee
2. Infrastructure/CIP Committee
3. Community Development

The Mayor will preside over each committee, which will consist of two City Council members. The Mayor will make recommendations for each committee and Council will vote.

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

None

Council Action Requested:

Appoint two council members to each committee.

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Jason Moore, City Manager

Date: June 8, 2026

Subject: Transportation Subsidy Elimination

Agenda Item:

A Resolution Ending The City-Subsidized Real Time Transport Transportation Program Once Current Approved Funding Has Been Exhausted; Directing Staff To Provide Notice And Complete An Orderly Program Closeout; Authorizing The City Manager Or Designee To Take All Necessary Actions To Implement This Resolution; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Background Information:

1. Decision Requested

Staff is requesting that the City Council adopt a resolution to end the City subsidized transportation program currently provided through Real Time Transport once the current approved funding has been exhausted, which is estimated to occur by the end of July 2026.

The decision before Council is whether to formally confirm prior Council direction to discontinue the subsidy at the conclusion of the current funding cycle and direct staff to complete an orderly closeout of the program.

2. Executive Summary

This item is before the City Council because the City currently subsidizes transportation services

for eligible Richland Hills residents through Real Time Transport. The service has helped residents access transportation for personal needs, medical appointments, essential shopping, employment, and other trips throughout the metroplex. However, Council has provided direction that the City should end the subsidy once the current funding is used.

The current funding is estimated to be exhausted by the end of July 2026. Staff recommends adoption of the resolution so the City has a clear public record, provides adequate notice to residents, avoids creating an unfunded service expectation, and allows staff to close out the program in a transparent and orderly manner.

If approved, staff will notify Real Time Transport, notify registered users, update the City website and resident communications, stop accepting new subsidized trips after the funding is exhausted, and return to Council if any final budget or contract closeout action is needed.

3. Background

Richland Hills has a long history with public and subsidized transportation services. The City previously participated in the Fort Worth Transportation Authority, now known as Trinity Metro, after voters joined the system in 1992. In November 2016, Richland Hills voters elected to withdraw from FWTA service. Following that withdrawal, the City maintained a more limited local transportation option through a third-party provider for eligible residents.

The City’s current public transportation information states that Richland Hills uses a third-party transportation provider for residential transportation services and that residents must register and be approved before making reservations. The published guidelines describe eligible riders, fares, hours of operation, scheduling requirements, and service rules.

- In 2015, prior Council action included calling a referendum related to the City’s membership in The T/FWTA.
- On November 8, 2016, Richland Hills voters elected to discontinue FWTA services.
- After withdrawal from FWTA, the City continued to provide a more limited third-party transportation option for eligible residents.
- Council has now directed staff to end the City’s subsidy of citizen transportation once the current funding is exhausted.

This item connects to the City’s broader priorities by aligning service levels with available revenue, reducing ongoing subsidy obligations, and making budget stabilization decisions in a public and understandable manner.

4. Key Facts

- Current condition: The City subsidizes transportation services through Real Time Transport for eligible Richland Hills residents.
- Need or opportunity: The City needs to formally close out the subsidy in a transparent way after Council direction and before current funding is exhausted.
- Timing: Current funding is estimated to be exhausted by the end of July 2026.
- Responsible department: Administration, with support from Finance and any department responsible for resident registration or program coordination.
- Affected area or population: Eligible Richland Hills residents who currently use or may seek to use the subsidized transportation program.
- Financial impact: Ending the subsidy avoids continuation of a recurring or future funding commitment after the current allocation is exhausted. Final savings and remaining fund balance treatment will be confirmed by Finance but about \$45,000 will be saved annually by eliminating the program.
- Legal or procedural requirement: Council action by resolution provides formal direction to end the subsidy and authorizes staff to complete program closeout. Final legal form should be reviewed by the City Attorney.
- Public impact: Residents who use the program will need clear notice of the final date for subsidized rides and information on any alternative transportation resources that may be available.

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

1. Resolution 655-26

Council Action Requested:

To Approve the Resolution

RESOLUTION NO. 655-26

A RESOLUTION ENDING THE CITY-SUBSIDIZED REAL TIME TRANSPORT TRANSPORTATION PROGRAM ONCE CURRENT APPROVED FUNDING HAS BEEN EXHAUSTED; DIRECTING STAFF TO PROVIDE NOTICE AND COMPLETE AN ORDERLY PROGRAM CLOSEOUT; AUTHORIZING THE CITY MANAGER OR DESIGNEE TO TAKE ALL NECESSARY ACTIONS TO IMPLEMENT THIS RESOLUTION; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City currently subsidizes transportation services for eligible Richland Hills residents through Real Time Transport; and,

WHEREAS, the program has assisted residents with transportation for personal needs, medical appointments, essential shopping, employment, and other trips throughout the metroplex; and,

WHEREAS, the current approved funding for the program is estimated to be exhausted by the end of July 2026; and,

WHEREAS, the City Council desires to align service commitments with available resources, avoid creating an unfunded service expectation, and support the City's broader budget stabilization strategy; and,

WHEREAS, it is in the best interest of the citizens of the City of Richland Hills to provide a clear public record and an orderly closeout process for the subsidized transportation program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

The City Council hereby directs that the City-subsidized Real Time Transport transportation program shall end once the current approved funding has been exhausted, which is estimated to occur by the end of July 2026.

SECTION 3.

The City Manager, or designee, is authorized and directed to notify Real Time Transport, notify registered users, update the City website and resident communications, stop accepting new subsidized trips after the current approved funding has been exhausted, process final invoices, and complete all other steps necessary for an orderly closeout of the program.

SECTION 4.

The City Manager, or designee, is authorized to return to City Council if any final budget amendment, contract closeout action, or additional policy direction is required to complete implementation of this Resolution.

SECTION 5.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 6.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THIS 8TH DAY OF JUNE, 2026.

Curtis Bergthold, Mayor

ATTEST:

Lisa Boyd, City Secretary

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Wes Rhodes, Fire Chief

Date: June 8, 2026

Subject: A Resolution Approving the Interlocal Assistance Agreement for Fire and Explosion Investigations; Authorizing the Mayor to Execute the Agreement; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Agenda Item:

A Resolution Approving the Interlocal Assistance Agreement for Fire and Explosion Investigations; Authorizing the Mayor to Execute the Agreement; Finding That The Meeting At Which This Resolution Is Passed Is Open To The Public As Required By Law; And Declaring An Effective Date.

Background Information:

This agreement will allow immediate access at no cost to Master Arson Investigators along with specifically trained personnel in forensic fire debris analysis, electrical failure analysis and explosion dynamics. Although this need is rare in the City of Richland Hills, having access to highly credible investigators that have extensive experience in criminal arson cases would be very beneficial when the need arises. The only expectation of the City of Richland Hills is to have our Assistant Fire Marshal/Fire Inspector assist with investigations in and outside the city within Tarrant County when available. This agreement is common with smaller cities in Tarrant County with limited resources.

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

1. Resolution No. 650-26
2. Exhibit A

Council Action Requested:

To Approve the Resolution

RESOLUTION NO. 650-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, APPROVING THE INTERLOCAL ASSISTANCE AGREEMENT FOR FIRE AND EXPLOSION INVESTIGATIONS; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City of Richland Hills (City) is a home rule municipality operating under and governed by the laws and Constitution of the State of Texas; and,

WHEREAS, the City of Richland Hills desires to enter into the Interlocal Assistance Agreement for Fire and Explosion Investigations with other participating governmental entities to provide for mutual aid and cooperation in the investigation of fire, arson, and explosion incidents; and,

WHEREAS, the Agreement establishes a framework through which participating agencies may share investigative resources, personnel, and expertise when assistance is requested and available; and,

WHEREAS, participation in the Agreement will enhance the City's ability to investigate fire and explosion incidents and promote the protection of life and property throughout the region; and,

WHEREAS, the City Council finds that approval of the Interlocal Assistance Agreement is in the best interest of the City and its citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THAT:

SECTION 1.

The findings and recitations set out in the preamble are found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes.

SECTION 2.

The City Council hereby approves the Interlocal Assistance Agreement for Fire and Explosion Investigations.

SECTION 3.

The Mayor is hereby authorized to execute the Interlocal Assistance Agreement on behalf of the City of Richland Hills and to take any action reasonably necessary to carry out the intent of this Resolution.

SECTION 4.

It is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and that public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5.

This Resolution shall be effective from and after its passage.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF RICHLAND HILLS, TEXAS, THIS 8th DAY OF JUNE 2026.

Curtis Bergthold, Mayor

ATTEST:

Lisa Boyd, City Secretary

THE STATE OF TEXAS}

COUNTY OF TARRANT}

**INTERLOCAL ASSISTANCE AGREEMENT FOR
FIRE AND EXPLOSION INVESTIGATIONS**

This agreement is entered into by and between the city, county or other governmental agency that is signatory to this agreement, all being either municipal corporations, county government, or some other political subdivision chartered or established by the Constitution of the State of Texas, hereinafter referred to as "member agencies" or "party", and each acting through their duly authorized elected representatives.

This agreement supersedes and shall be controlling over all other interlocal agreements for fire, arson or explosion investigation between any of the member agencies, and all other such agreements are specifically repealed in whole.

WITNESSETH

WHEREAS, the governing officials of the member agencies and political subdivisions of the State of Texas, desire to secure for each member agency or political subdivision the benefits of mutual aid in the protection of life and property from fire or explosion by entering into this interlocal agreement for establishing investigative resources to conduct the origin and cause investigation of a fire or explosion and perform any latent criminal investigations resulting from said fire or explosion incident.

WHEREAS, there is a need for investigative cooperation for suspected arson cases in Tarrant County and the surrounding Counties; and

WHEREAS, the parties hereto have determined that the best possible method for attacking the crime of arson within Tarrant County and the agencies within the surrounding Counties, as undersigned hereto, is an agreement establishing such cooperation; and

WHEREAS, the parties desire to enter into this agreement to provide investigative cooperation in connection with arson or suspected arson cases; and

WHEREAS, each participating agency is authorized to perform the services contemplated for it herein;

NOW, THEREFORE, the parties do hereby agree as follows:

1. The Parties hereto execute this agreement for the purpose of providing fire and arson investigation and prosecutorial capabilities to each other as the need arises.
2. The Tarrant County Fire Marshal shall be the Coordinator of the investigative task force created by this agreement and his office shall be the central repository for the documents executing such agreements.
3. Any request for investigative assistance by one party to another party under the terms of this agreement does not obligate that party to respond if resources are not available. The availability of any officer to respond to a request for assistance shall be determined by the party responding to the request.
4. When requested by a party, any other party to this agreement shall provide available members of its arson investigation unit to assist in the origin and cause investigation of a fire or explosive incident and provide such other investigative assistance that is necessary for the prosecution of any criminal activity associated with the incident. While engaged in such activities, employees of the responding party shall be under the direction and supervision of the requesting party's officer in charge of the investigation process. However, if a member of a responding party is requested to perform a task that is in conflict with the responding party's internal policies, the responding party retains the right to advise the officer in charge that the task cannot be completed. If agreement cannot be reached on the issue, the responding party has the option of leaving the scene. Each party to this Agreement shall at all times be and remain legally responsible for the conduct of their respective fire department employees regardless of whether such employees were performing duties under this Agreement at the request of the requesting party and regardless of whether such employees were acting under the authority, direction, suggestion or orders of an officer of the requesting party. This assignment of civil liability is specifically permitted by section 791.006(a-1) of the Texas Government Code ("Code") and is intended to be different than the liability otherwise assigned under section 791.006(a) of the Code. Each party hereby waives all claims against the other Party for compensation for any loss, damage, personal injury or death occurring as a consequence of the performance of the Agreement.
5. While performing tasks under this agreement, employees of the responding party shall be vested with all fire and/or arson investigative and/or police powers of the requesting party's officer-in-charge.
6. In performing its duties under this agreement, each party will comply with all necessary Federal, State, and local laws, rules and regulations, including those relating to the disposal of property acquired from grant funds.
7. The party that regularly employs the investigative officer shall be responsible for all salary, disability and pension payments, injury or death benefits, workers compensation benefits, damages to equipment and clothing of the officer while he or she is involved in activities pursuant to this agreement, the same as though the services had been rendered

within the limits of the jurisdiction wherein he or she is regularly employed The requesting Party shall have no obligation to reimburse the responding Party for such cost.

8. In the event that any person performing services pursuant to this Agreement shall be cited as a party to any civil lawsuit, State or Federal, arising out of performance of those services, he or she shall be entitled to the same benefits that he or she would be entitled to receive if such civil action had arisen out of performance of duties as a member of the department or agency where he or she is regularly employed and in the jurisdiction of the party by which he or she is regularly employed.

9. Each party waives all claims against the other party for compensation for any loss, property damage, personal injury or death occurring as a consequence of the performance of this Agreement.

Neither member party shall be reimbursed by the other for costs incurred pursuant to this Agreement, with the exception of supplies and consumable items.

10. It is expressly understood that when an employee or volunteer of the responding member agency is performing duties under the terms of this agreement, that the person is considered to be acting in the line of duty for the purposes of 42 U.S.C.A., Section 3796; is considered to be in performance of duties within the provisions of Chapter 615, Texas Government Code and Chapter 142, Texas Local Government Code; and shall be entitled to any other benefits which accrue under law as a result of injury or death, or loss which occurs while in the line of duty.

11. A party to this agreement may withdraw from it only after providing not less than ninety (90) days written notice of same to the Tarrant County Fire Marshal who is acting as the central repository of all agreements between member agencies.

12. This Agreement shall be interpreted under the laws of the State of Texas. The venue for any lawsuit arising out of this Agreement will be the Fort Worth Division of the Northern District of Texas if the lawsuit arises in Federal Court or Tarrant County, Texas if the matter arises in State Court.

13. In case one or more of the provisions contained in this Agreement shall be for any reason held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision, and this Agreement shall be construed as if the invalid, illegal or unenforceable provision had never been contained in the Agreement.

14. This agreement when signed into effect by the elected official of each member agency will authorize that agency to be placed on "Member's Agency List", which will hereafter be known as Exhibit "A" and will constitute a listing of agencies whose fire and arson investigative personnel will constitute the man-power pool of Arson Task Force

Members who are in compliance with by-laws of the Tarrant County Fire and Arson Investigators Association.

15. This Agreement shall become effective between the Parties hereto on the day after it is fully executed and shall continue in effect for twelve (12) months from the effective date. This Agreement shall renew automatically for a period of one year upon the completion of the initial term and each subsequent term thereafter unless and until such time as the governing body of a Party terminates its participation prior to the date of automatic renewal or as prescribed in Section 1 of this Agreement.

ATTEST:

APPROVED:

!

City Secretary

Mayor

On this the _____ day of _____ 20__.

APPROVED AS TO FORM:

City Attorney

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Jason Moore, City Manager

Date: June 8, 2026

Subject: May 26th Council Meeting - Follow up and report

Agenda Item:

After-action Report for the May 26th City Council Meeting

Background Information:

Staff will present a brief after-action report from the May 26th Council Meeting.

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

- 1. May-26 City Council Meeting Follow Up and Action Plan

Council Action Requested:

No action

May 26 City Council Meeting Follow-Up Action Plan & Staff Direction

City of Richland Hills · Prepared for Staff & Council

Overall Meeting Recap

Key Themes from Council Direction

Last night's City Council meeting provided clear direction on several important policy, budget, infrastructure, and organizational items.

01

Keep moving forward, but do not create unintended barriers to reinvestment.

03

Protect core services and maintain financial flexibility.

05

Bring Council practical options and clear recommendations.

02

Stabilize the FY26 budget without reactionary cuts.

04

Make ordinances clearer, more objective, and easier to administer.

06

Communicate next steps clearly to residents, staff, and Council.

Council Transition & Board Appointments

RECAP section

Council welcomed Allison Barger (Place 3) and Athena Campbell (Place 5) following the May election.

Thanked outgoing Council Members G.W. Estep and Theresa Bledsoe for their service.

Mike Witt, Place 1, elected as Mayor Pro Tem for the coming year.

Board Appointments

Pete Aguirre & Lynette Hart → Planning and Zoning Commission

Allison Barger & Athena Campbell → Crime Control and Prevention District

FOLLOW-UP QUESTIONS section

- Have all oaths, records, and internal updates been completed?
- Do new Council Members need additional onboarding materials?
- Do new board members need orientation materials before their first meeting?
- Do we need to update the website, board rosters, email lists, agenda software, or internal contact sheets?

Staff should complete all administrative updates and prepare any necessary orientation materials for new Council Members and board appointees.


2024 ICC and Fire Code Updates

RECAP

- Council discussed moving forward with updates to the 2024 building and fire codes.
- Council generally supported the draft updates, but asked staff to review how changes could negatively impact remodels, renovations, or reinvestment.
- The direction was NOT to stop the code update process, but to ensure the City does not unintentionally make it harder for property owners, residents, or businesses to improve their properties.

FOLLOW-UP QUESTIONS

- Which 2024 code changes could increase costs or complexity for residential remodels?
- Which changes could affect commercial renovations, tenant finish-outs, or small business improvements?
- Are there local amendments we should consider to preserve flexibility?
- How are neighboring cities handling remodels and renovations under the 2024 codes?
- What needs to be explained clearly to Council before formal adoption?

 **Staff should continue preparing the draft code updates, while identifying any provisions that may negatively affect remodels, renovations, or reinvestment. Staff should also prepare options for local amendments where appropriate.**

Public Beautification & Art Advisory Committee

RECAP

Council discussed the formation of the Public Beautification and Art Advisory Committee.

Council gave staff direction to proceed with board member recommendations for the next Council meeting.

The committee will advise on public art, beautification, and projects that improve the visual character of Richland Hills.

FOLLOW-UP QUESTIONS

- Do we have enough qualified applicants?
- Are we balancing technical or artistic expertise with community representation?
- Does the staff report clearly explain the advisory role of the committee?
- Are we clear that the committee does not have independent spending authority?
- What orientation materials will committee members need once appointed?

Staff should finalize board member recommendations and prepare the appointment item for the next Council meeting on June 8th.



CODE & ORDINANCE

Accessory Structure Ordinance

RECAP

- Council discussed Chapter 90-4.02 related to accessory structure standards.
- Council directed staff to update the zoning ordinance to clarify how height is measured.
- Preferred direction: use the average roofline as the top of the measurement, NOT architectural features such as dormers, cupolas, chimneys, towers, or similar decorative elements.
- Council also asked staff to review size and scale based on land use and zoning categories.

FOLLOW-UP QUESTIONS

- How should "average roofline" be defined so that staff, residents, builders, and attorneys can apply it consistently?
- Should the ordinance distinguish between residential, commercial, institutional, or other zoning districts?
- Should standards vary based on lot size, setbacks, structure size, or proximity to neighboring properties?
- How do we ensure accessory structures remain subordinate to the main structure without creating subjective enforcement issues?
- What visuals or diagrams should be included when this comes back to Council?
- How can we restrict accessory buildings from having large commercial vehicles, excluding RVs?

❗ Staff should prepare draft ordinance language that clarifies the height measurement method and excludes architectural features from setting the top of the measurement. Staff should also evaluate size, scale, and land use considerations by zoning category.

FY26 Budget Stabilization

RECAP

- Council reviewed FY26 year-end budget and revenue projections.
- Council supported a stabilization approach that protects core services, maintains financial flexibility, and avoids reactionary cuts.

Council-Supported Actions

Pause the General Fund transfer to the Strategic Initiatives Fund.

Hold Oil and Gas Fund expenditures.

Hold Glenview-related funding and transfer those dollars to Booth Calloway.

End the transportation subsidy once the current funding is exhausted.

FOLLOW-UP QUESTIONS

- What budget amendments or accounting entries are required?
- What items require formal Council action?
- How should the Booth Calloway transfer be explained clearly?
- What departments or outside partners need to be notified?
- What is the communication plan for ending the transportation subsidy once current funding is exhausted?
- Are there any contracts, agreements, grant requirements, or legal issues tied to these funding changes?

Staff should prepare the necessary financial, legal, and communication steps to implement Council's budget stabilization direction. Any item requiring formal Council action should be brought back clearly and with the appropriate supporting information.

IT Infrastructure Replacement

RECAP

- Council discussed options for replacing the City's information technology infrastructure.
- The Mayor directed staff to form a Council committee to discuss the item further before bringing a final recommendation back to Council.

Committee Members

Mike Witt

Roland Goveas

John Skier

The committee will meet with Todo Verde and Sheena McEachran to prepare a final plan of action for Council consideration on June 22.

FOLLOW-UP QUESTIONS

- When will the committee meet? (*week of June 8th?*)
- What options need to be presented?
- Do we have a clear side-by-side comparison of lease, purchase, and phased replacement options?
- What are the risks associated with each option?
- How are we addressing cybersecurity, vendor risk, ownership of equipment, service continuity, and funding source?
- What recommendation will staff be prepared to make on June 22?

- Staff should schedule the committee meeting immediately and prepare a clear options comparison. The final recommendation should be ready for Council consideration on June 22.**

FY27 Budget Process

RECAP

- Council discussed expectations for the FY27 budget process.
- Direction: take a conservative, disciplined approach.

Core services

Conservative revenue assumptions

No new ongoing expenses without offsetting revenue

Capital improvement prioritization

Economic development revenue replacement

Department-level options and efficiencies

Maintaining a healthy fund balance

FOLLOW-UP QUESTIONS

- What does each department need to maintain current operations?
- What expenses are required, and what are discretionary?
- What costs, contracts, staffing needs, equipment, or service levels are at risk if funding is deferred?
- What can be delayed, reduced, shared, outsourced, or phased?
- What investments would improve service, reduce risk, or increase revenue?
- What major policy decisions will Council need to make during the FY27 budget process?

Each department should begin preparing three layers of budget information:

- **Base Budget:** What it takes to maintain current operations.
- **Risk Items:** Costs, contracts, staffing, equipment, or service needs that cannot be deferred much longer.
- **Decision Packages:** Items that require Council policy direction, new funding, or tradeoffs.


Council Meeting Process & Presentation Review

RECAP

The May 26 meeting included several major work session items and regular session actions. Staff should review what worked well and what can be improved before the June 8 meeting.

FOLLOW-UP QUESTIONS

- Were staff presentations clear and Council-ready?
- Did Council receive enough information to provide direction?
- Were any items too detailed, too vague, or missing key visuals?
- Did any item need earlier briefing before the meeting?
- Were agenda items sequenced correctly?
- What should be improved for June 8?

 **Staff should identify any presentation, agenda, or process improvements before the next Council meeting. The goal is to make sure Council receives clear information, practical options, and clean recommendations.**

Strategic Focus Area Check-In

RECAP

Several items from the May 26 meeting directly connect to the City's broader strategic focus areas.



Financial Stability

FY26 stabilization, FY27 budget process, conservative revenue assumptions, and fund balance protection.



Infrastructure Reliability

IT replacement, Booth Calloway, CIP planning, streets, facilities, and long-term infrastructure needs.



Economic Development

Revenue replacement, Glenview, Baker corridor, Richland Station, and future redevelopment opportunities.



Organizational Excellence

Council follow-through, staff alignment, internal processes, and clear ownership of action items.



Community Appearance

Beautification committee, code compliance, accessory structures, commercial corridors, and property maintenance.

FOLLOW-UP QUESTIONS

- Are we spending our time on the items Council clearly prioritized?
- Are we getting pulled into lower-value work?
- Are there any projects that need to be paused, accelerated, or reframed?
- Do any of the Council directions create conflicts with existing staff work plans?

The executive team should use Council's direction to confirm priorities for the next 30 to 60 days and make sure staff capacity is focused on the most important items.

Code Compliance & Commercial Corridor Standards

RECAP

The accessory structure discussion and the Public Beautification and Art Advisory Committee both tie into a larger issue: community appearance, reinvestment, and consistent enforcement. This is also connected to the City's broader effort to review commercial corridors and ensure properties are being maintained to City standards.

FOLLOW-UP QUESTIONS

- How are we reviewing commercial corridors?
- Are we enforcing property maintenance standards consistently?
- Do staff need clearer direction on when to educate, when to warn, and when to enforce?
- Are there high-priority commercial properties that need immediate attention?
- Should Council receive a future update on commercial property maintenance efforts?
- How does this connect to beautification, redevelopment, and economic development?

Staff should continue developing a more consistent approach to commercial corridor review and property maintenance enforcement. The goal is to improve community appearance while supporting reinvestment and voluntary compliance where possible.

Communications Follow-Up

RECAP

Several items from the meeting require public, internal, or Council communication. These include the Mayor's recap video, board appointment updates, meeting date updates, budget stabilization direction, and future communication regarding the transportation subsidy.

FOLLOW-UP QUESTIONS

- Has the Mayor recap video been finalized?
- Have Council and board appointments been updated on the website?
- Has the public meeting calendar been updated?
- Do staff need an internal message explaining the FY26 budget stabilization direction?
- Who needs to be notified about the transportation subsidy ending once current funding is exhausted?
- What items should be included in the next Council update?

 **Staff should complete all public-facing and internal communication updates. Messages should be clear, factual, and consistent with Council direction.**

NEXT STEPS

June 8 Council Meeting Preparation

RECAP

Several items from the May 26 meeting may need to come back to Council on June 8 or shortly afterward.

Potential June 8th or 22nd Items



Public Beautification and Art Advisory Committee appointments.



IT infrastructure replacement plan.



Budget stabilization actions, if formal approval is required.



Follow-up items related to board appointments or meeting dates.



Any additional staff reports needed based on Council direction.

FOLLOW-UP QUESTIONS

- What items are definitely coming back on June 8, June 22?
- What items need more time before returning to Council?
- What staff reports need to be drafted?
- What legal review is needed?
- What financial review is needed?
- What presentation materials are needed?
- What does Council need from staff in order to make a clean decision?

Staff should confirm the June 8 agenda, complete all required reports and reviews, and ensure every item coming back to Council is clear, complete, and decision-ready.

Memorandum

To: Honorable Mayor Curtis Bergthold and Richland Hills City Council Members

From: Jason Moore, City Manager

Date: June 8, 2026

Subject: Short Term Rental update

Agenda Item:

Update on Short-Term Rentals in Richland Hills

Background Information:

Staff will provide an update on the progress of our short term rental company and efforts to identify and communicate with those operating short term rentals in Richland Hills.

Financial Considerations:

Legal Review:

Board/Citizen Input:

Attachments:

None

Council Action Requested:

No action